

CA40NHBLA05  
C51F31

April 1990

URBAN/MUNICIPAL

FINANCE AND ADMINISTRATION  
COMMITTEE



CA 40 NHBL A05  
C51F31

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THE CORPORATION OF THE CITY OF HAMILTON  
OFFICE OF THE CITY CLERK

TEL: 546-2700  
FAX: 546-2095

NOTICE OF SPECIAL MEETING

FINANCE & ADMINISTRATION COMMITTEE

Thursday, 1990 April 26

10:00 o'clock a.m.

Room 233, City Hall

URBAN MUNICIPAL  
APR 24 1990  
GOVERNMENT DOCUMENTS

*John Thompson*  
John Thompson, Secretary  
Finance and Administration

AGENDA

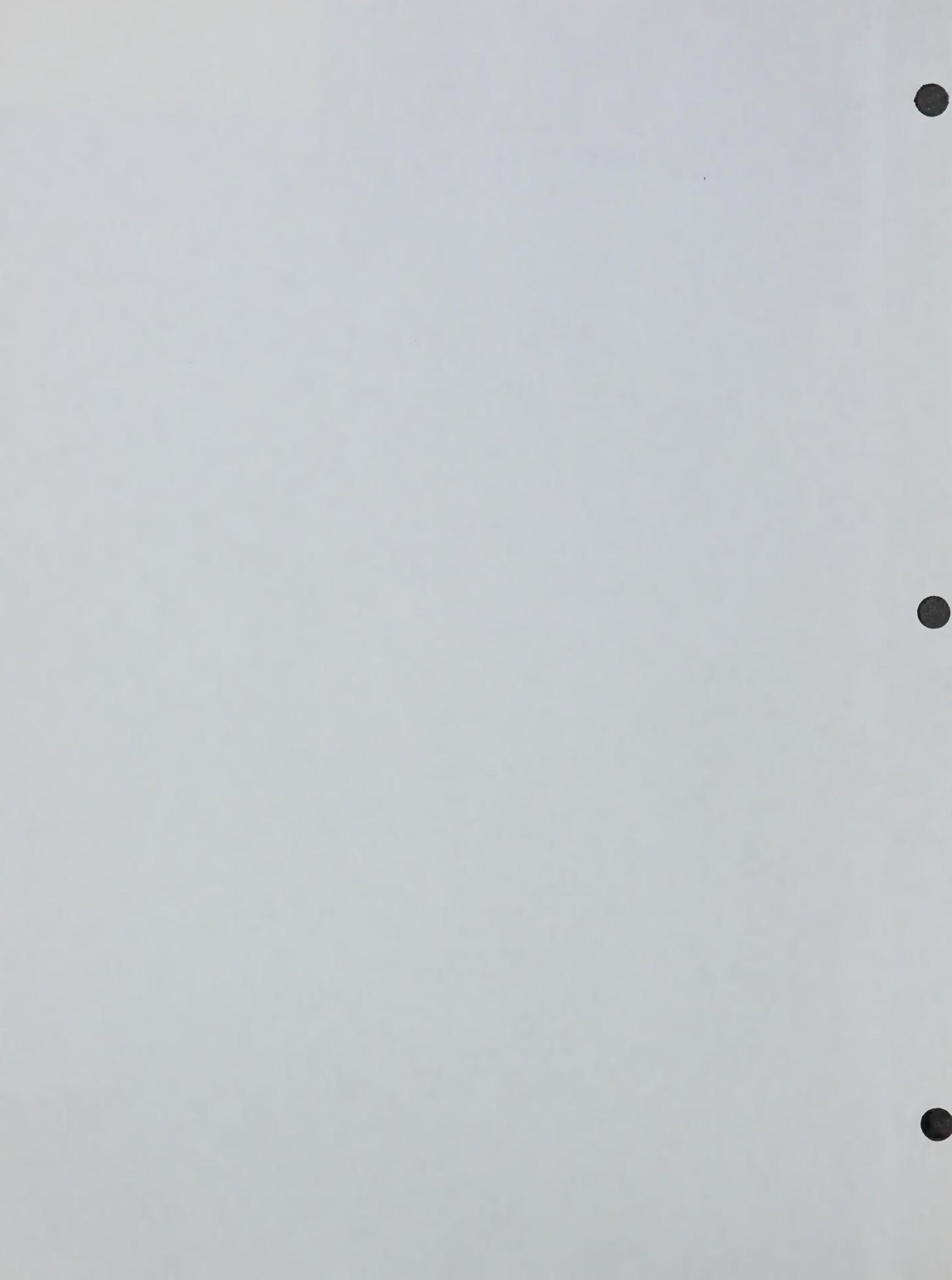
CONSIDERATION OF 1990 GRANT APPEALS

TIME

APPLICANT

10:00 a.m.	1 - DICTIONARY OF HAMILTON BIOGRAPHY
10:15	2 - GREENHILL CO-OP REC. & SOCIAL COMMITTEE
10:30	3 - HAMILTON CARDINAL BASEBALL
10:45	4 - HAMILTON GYMNASTIC ACADEMY
11:00	5 - HAMILTON PORTUGUESE INFO. CENTRE
11:15	6 - HAMILTON-STONEY CREEK SKATING CLUB
11:30	7 - HAMILTON THEATRE INC.
11:45	8 - HAMILTON-WENTWORTH CREATIVE ARTS II LUNCH (To be provided)
12:00 noon	9 - MCQUESTON COMMUNITY ASSOCIATION
1:15 p.m.	10 - MSU-CFMU-FM RADIO-9 HAMILTON WOMEN
1:30	11 - ROSEDALE COMMUNITY COUNCIL
1:45	12 - WESLEY URBAN MINISTRIES
2:00	13 - CARI-CAN FESTIVAL
2:15	14 - LINCOLN ALEXANDER COMMUNITY CENTRE
2:30	

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**FOR INFORMATION**

**REPORT TO:** Mr. J. Thompson, Secretary  
Finance & Administration Committee

**FROM:** Mr. D.K. Beattie  
Grants Co-Ordinator

**DATE:** 1990 April 24  
**COMM FILE:**  
**DEPT FILE:**

**SUBJECT:** 1990 GRANT APPEALS

**BACKGROUND:**

At the Finance and Administration Committee meeting April 5, 1990 the committee approved the recommendations of the Grants Review Group relative to the 1990 General Grants. The applicants were notified of these recommendations to determine if an appeal would be made of this recommendation.

As a result of the notification, the applicants as outlined on the attached Exhibit 1 have requested an appeal.

Attached are the grant applications and/or supporting material for each applicant. Consistent with the appeal procedure which has been used in the past, the applicants have been asked to make a fifteen minute presentation. At the conclusion of the presentation which may include responses to Committee member questions, the appeal is taken under advisement. A decision on the appeal should be made prior to the conclusion of the meeting.

The present balance of the Unallocated Grant Funds is \$12,580 which would be used to fund any increased grant amounts as a result of the appeals.

*D Kevin Beattie*

Attachments

## THE INFLUENCE OF THE ENVIRONMENT

of the environment on the development of the individual, and the reciprocal influence of the individual on his environment.

The first of these two factors is the more important, because it is the factor which is more directly concerned with the individual's own development.

## THE INFLUENCE OF THE ENVIRONMENT

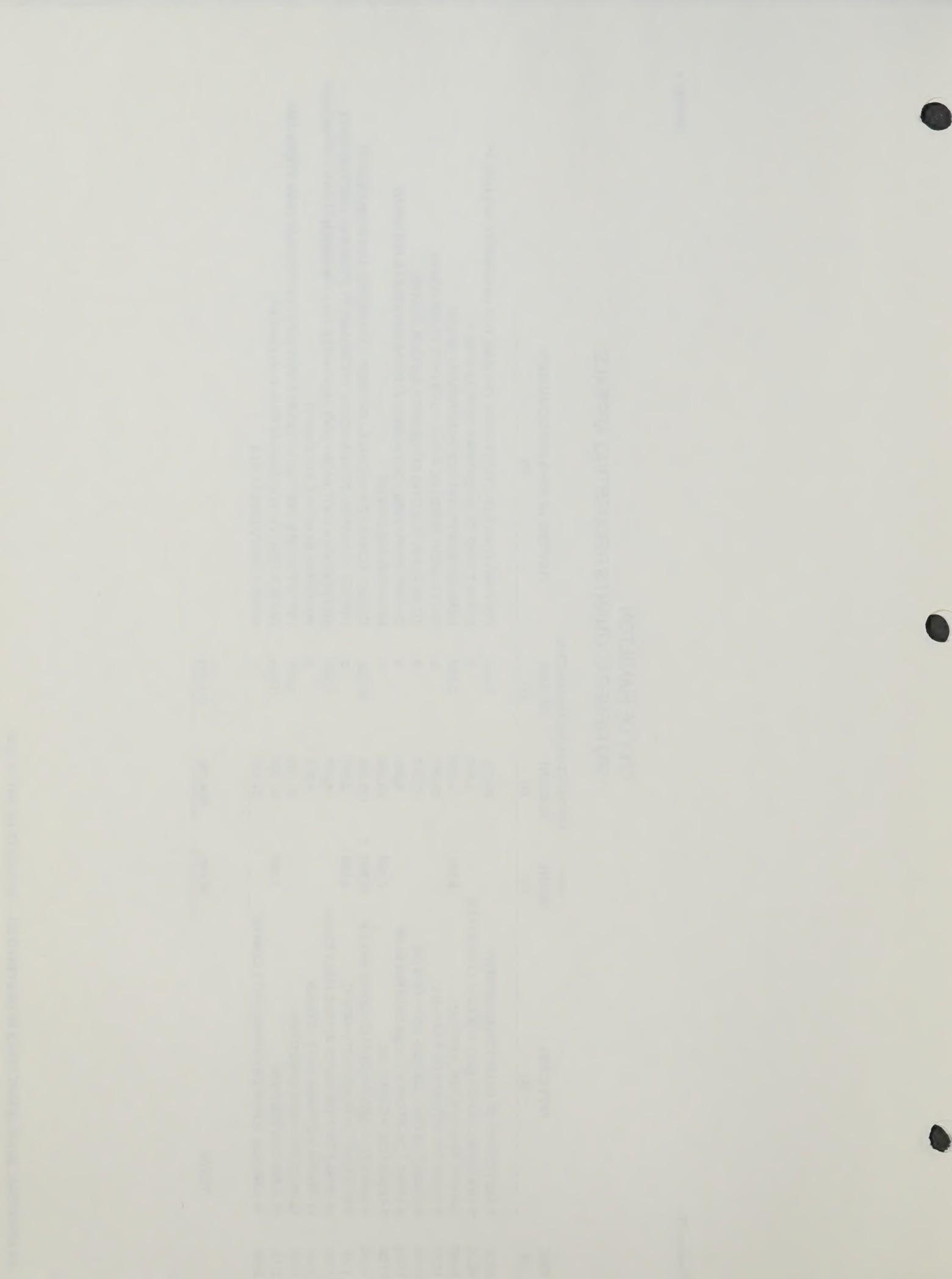
The environment of the individual is the total situation in which he lives, and includes all the external factors which affect him. It is the sum of all the influences which bear upon him, and it is the factor which is most directly concerned with his own development.

The environment of the individual is not static, but is constantly changing, and the individual must adapt himself to these changes. The environment of the individual is not only physical, but also social, and the individual must adapt himself to these changes.

The environment of the individual is not only physical, but also social, and the individual must adapt himself to these changes.

**CITY OF HAMILTON  
1990 GENERAL GRANTS REQUESTING APPEALS**

TIME (1)	APPLICANT (2)	1989 GRANT (3)	REQUESTED RECOMMENDED AMOUNT (4)	REQUESTED RECOMMENDED AMOUNT (5)	PURPOSE OF REQUEST/COMMENTS (6)
10:00	1-DICTIONARY OF HAMILTON BIOGRAPHY		25,000	5,000	PRINTING COSTS OF 'DICTIONARY OF HAMILTON BIOGRAPHY, VOLUME II'
10:15	2-GREENHILL CO-OP REC. & SOCIAL COMMITTEE		1,500	0	OFFSET COST OF FIREWORKS DISPLAY IN MAY
10:30	3-HAMILTON CARDINAL BASEBALL	8,000	8,000	2,000	LEAGUE FEES/TRAVEL/EQUIPMENT/PARK RENTAL
10:45	4-HAMILTON GYMNASTIC ACADEMY		22,940	0	SUPPLEMENT BINGO REVENUE TO OFFSET LEASE COSTS
11:00	5-HAMILTON PORTUGUESE INFO. CENTRE		20,000	0	TO ASSIST IN BUILDING COMMUNITY SERVICE CENTRE
11:15	6-HAMILTON-STONEY CREEK SKATING CLUB		5,000	0	OFFSET OPERATING COSTS-NOTE ALSO REQUESTING A CIR GRANT
11:30	7-HAMILTON THEATRE INC.		20,000	0	NEW HEATING SYSTEM
11:45	8-HAMILTON-WENTWORTH CREATIVE ARTS II	75,000	• 120,000	80,000	OFFSET COSTS OF FESTIVALS- FRIENDS, EARTHSONG AND BUSKINGFEST
1:15	9-MCQUESTON COMMUNITY ASSOC.	2,000	2,000	0	OFFSET OPERATING COSTS-SOCIAL PROGRAMS (7)-REGIONAL RESPONSIBILITY
1:30	10-MSU-CFMU-FM RADIO-9 HAMILTON WOMEN		15,000	2,000	TO PRODUCE 6 PART RADIO DOCUMENTARIES ON 9 PROMINENT HAMILTON WOMEN
1:45	11-ROSEDALE COMMUNITY COUNCIL		5,000	0	PURCHASE BASEBALL EQUIPMENT
2:00	12-WESLEY URBAN MINISTRIES		92,760	5,000	OFFSET OPERATING (INCLUDING STAFF) COSTS FOR RECREATIONAL PROGRAMS
2:15	13-CARI-CAN FESTIVAL	7,000	140,000	7,390	OFFSET COST OF THE ANNUAL CARI-CAN FESTIVAL
2:30	14-LINCOLN ALEXANDER COMMUNITY CENTRE		27,000	0	OFFSET OPERATING COSTS
	TOTAL	<u>97,000</u>	<u>504,200</u>	<u>101,390</u>	



## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

(Re)

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Grants Co-ordinator, Treasury Dept., City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 546-2739) with their supporting information indicated.

THE DEADLINE FOR SUBMISSION IS DECEMBER 31.

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

THE DICTIONARY OF HAMILTON BIOGRAPHY  
81 Cloverhill Road, Hamilton L9G 3L8  
c/o Rev. E. Melville Bailey 383-4988

LIAISON PERSON Rev. E. M. Bailey PHONE NO. 383-4988  
S. Patricia Filer 628-8611

B. AMOUNT OF GRANT REQUEST: \$ 25,000.00

C. PURPOSE OF GRANT: (Indicate)

CONTINUING GENERAL ACTIVITIES (OPERATING)

CAPITAL

ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	<u>AMOUNT</u>	<u>%</u>
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST.....\$	\$	_____
- CITY'S CONTRIBUTION (GRANT REQUEST).....\$	\$	_____
TOTAL OPERATING BUDGET	\$	100%
	=====	=====

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

FOR CITY USE ONLY

RECOMMENDATION

FINANCE AND ADMINISTRATIVE COMMITTEE		3) APPEAL	4) CITY COUNCIL
1) GRANTS REVIEW GROUP	2) ISTRATIVE COMMITTEE	\$	\$
\$ _____	\$ _____	\$ _____	\$ _____
CATEGORY _____	CATEGORY _____	CATEGORY _____	CATEGORY _____
DATE _____	DATE _____	DATE _____	DATE _____

GRANT PAYMENT

<ul style="list-style-type: none"> <li>- UPON CITY COUNCIL APPROVAL</li> <li>- OTHER DATE OR INSTALMENTS</li> </ul>	\$ _____ / _____ \$ _____ / _____ \$ _____ / _____ \$ _____ / _____	(date/cheque #)
---	--	-----------------

10:00 AM  
(1)

THE CORPORATION OF THE CITY OF HAMILTON  
GENERAL GRANT APPLICATION

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(Rev. 11/89)

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization. (NOTE: That to be eligible for a grant applicants must be in operation for at least one year.)

The DHB is a non-profit organization carried on by the generosity of individuals, corporations and government. Continuity of effort is provided by the enormous commitment of volunteers. The benefit of the work is both immediate and long term: its legacy is an increased awareness at all levels of local society of the nature of this region. Ontario Corporation No. 528021 Letters Patent without the purpose of gain for its members. Any profits shall be used in promoting its objectives.

2. What are the general objectives and/or services of your organization?

The DHB is a unique historical organization whose purpose is to provide an historical biographical dictionary on a local basis. Since its inception, one volume of the estimated three volume series has been published as well as the first full length biography of Hamilton's foremost historical citizen, Sir Allan Napier MacNab. Volume II is in the last stages of production of a completed manuscript with publication scheduled in 1990.

The work of the DHB is a lasting contribution to the history of Hamilton and surrounding area. The DHB stimulates new research and pulls together current research into a biographical format. It draws on the volunteer work of scholars across the country and its volumes appear in libraries and universities across Canada.

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

No.

THE CORPORATION OF THE CITY OF HAMILTON

GENERAL GRANT APPLICATION

Page 3

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4. Do volunteers participate in your program?

No        Yes X If yes, please indicate number and type of involvement.

Board of Directors	5
Editorial Board	4
Writers	80+

Well in excess of 5,200 hours of volunteer work have been contributed to date to this Volume.

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

Local - with some assistance from volunteers throughout Ontario as writers.

6. Does your organization provide a service to:

(a) All citizens X

(b) A specific group \_\_\_\_\_

(c) A specific area \_\_\_\_\_

Describe briefly:

Systematic and chronological record of the history of the citizens from the earliest founding and the contribution of those citizens to our present stature. Available to historians, researchers, students, libraries and schools throughout the province and the Hamilton-Wentworth area.

7. In what geographical area does your organization operate?

Hamilton-Wentworth.

## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

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8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.

Printing costs for publication of 500+ page book entitled 'DICTIONARY OF HAMILTON BIOGRAPHY, VOLUME II'.

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

Information is about the people of Hamilton-Wentworth and will be available in published form for their continuing use.

10. a) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? YES X NO

If Yes, complete the following:

<u>Date of Application</u>	<u>From Whom Requested</u>	<u>Amount Requested</u>	<u>Approved or Denied Amount</u>
1989	Page Foundation	\$1,000	\$1,000.00 approved
1989	McBride Foundation	\$1,000	500.00 approved

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

- b) Are any funds outlined above conditional upon City assistance. If yes, what are the ramifications of the City denying a Grant?

No. Above funds are not contingent on City grant.

11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

See attached Marketing Strategy

## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

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12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

Book is sold at nominal cost to encourage purchase throughout the community

13. Have you received funding from the City in prior years? If so, when and how much?

<u>Year</u>	<u>Requested Amount</u>	<u>Approved Amount</u>
<u>1987</u>	\$ _____	\$ <u>10,000.00</u>
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>
<u>1991</u>	\$ <u>nil</u>
<u>1992</u>	\$ <u>nil</u>
<u>1993</u>	\$ <u>nil</u>

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

Delay of publication if unable to meet printing costs.

## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

Page 6  
(Rev. 11/89)

16. Will your organization ever be self-supporting? If yes, when?

Unlikely.

If no, how will your service be continued if financial assistance is terminated in the future by the City?

Grants for services which require payment.  
Income from sale of publications.

17. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

Provision could be made for display of publication and possible presentation regarding its contents.

18. List the Executive Officers of your organization.

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>		
		<u>Business</u> <u>Home</u>		
President	Colin Crozier	10 Cheyenne Court, Ancaster	648-3840	
Vice Pres	John Miller	196 Central Dr, Ancaster	547-3244	648-3984
Treasurer	James Coons	267 Sulphur Sp, Ancaster	525-1692	648-1654
Secretary	Doreen Birk	45 Undermount, Hamilton		522-8272
Editor in Chief	M. Bailey	81 Cloverhill Rd, Hamilton		383-4988
Editor	S.P. Filer	959 Sulphur Sp, Ancaster	628-8611	628-8611
Editor	Robert Fraser	96 Flatt Ave., Hamilton	978-2244	528-5352
Director	John A. Johnston	147 Chedoke Ave., Hamilto	529-6896	582-2730
Director	Susan Nesbitt	212 Stadacona, Ancaster	648-4401	648-3928

THE CORPORATION OF THE CITY OF HAMILTON

GENERAL GRANT APPLICATION

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19. To complete this application please provide financial statements (balance sheets and statement of revenues and expenditures) for the latest fiscal year end. In addition please provide an operating budget for the fiscal year end that is applicable to this grant request. To assist you in presenting this information are the attached forms: Exhibit 1 - Balance Sheet; Exhibit 2 - Statement of Revenues and Expenditures; Exhibit 3 - Details of Salaries and Benefits.

December 29, 1989

Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report including financial statements within the grant calendar year outlining the success of the organization and the allocation of grant monies.

Rev. E. Melville Bailey

Editor-in-Chief

Name and Title of Officer Making  
Application

*E Melville Bailey* per in  
Signature of Officer Making  
Application

383-4988

Telephone Number

THE DEADLINE FOR SUBMISSION IS DECEMBER 31

\* ALTERNATE CONTACT: Mrs. S. Patricia Filer  
628-8611

January 24, 1989

DICTIONARY OF HAMILTON BIOGRAPHY

Re: Dictionary Volume 11 - Financial and Marketing Analysis

Start Production - Mid October 1989

Complete Production - August 1990

<u>Anticipated Expenses*</u>	<u>1,000 Copies</u>	<u>2,000 Copies</u>
1) Printing	\$60,000.00	\$ 70,000.00
2) Editing	\$12,000.00	\$ 12,000.00
3) Secretarial/Admin/Word Processing	\$10,000.00	\$ 10,000.00
4) Promotion	\$ 4,000.00	\$ 4,000.00
5) Shipping	\$ 250.00	\$ 500.00
6) Postage	\$ 1,500.00	\$ 2,200.00
7) Contingency	\$ 3,000.00	\$ 3,000.00
TOTAL EXPENSES	<hr/> \$90,750.00	<hr/> \$101,700.00

### Notes of Explanation for Expense Statement

This statement allows for future expenses only and does not make any allowance for past expenses, ie: students or any expenses already paid.

Therefore, it cannot truly represent the total cost of Volume 11.

- 1) Printing costs are based on the estimate provided by W.L. Griffin Printing Limited. It is important to note that the printer will require staged payments during production of a project of this magnitude and duration.
- 2) Editing costs consist of estimated time for a paid appointed editor.
- 3) Secretarial/Admin/Word Processing is an allowance made for the use of Pat Filer's resources.
- 4) The allocation for promotion is based on providing letters and envelopes as well as a small folder and order form for use in soliciting donations, grants and advanced sales. We estimate the need for 2,500 letterhead and envelopes at a cost of \$750.00. A small folder at a cost of \$500.00. There is also an allocation for development of a mailing list and personally addressed letters and envelopes of \$1,500.00. The last element of this cost is an allowance of \$1,250.00 for book launch expenses, ie: place and food, etc.
- 5) Shipping allocation of \$250.00 is for cartons to contain 250 books to be sent to individual subscribers. If we produce 2,000 copies, we project shipping 500 copies.
- 6) Postage consists of mailing 2,000 letters to possible subscribers at .38 = \$760.00 plus postage costs to mail 250 copies of the book at \$2.50 each = \$625.00. There is a miscellaneous contingency of \$115.00
- 7) Contingency of \$3,000.00 allows for unforeseen expenses, ie: changes to printing requirements.

Question: Is there anything missing?

Can we keep expenses within this projection?

<u>Anticipated Revenue</u>	<u>1,000 Copies</u>	<u>2,000 Copies</u>
1) Cash on hand/investments	\$17,000.00	\$ 17,000.00
2) Grants - Ontario Heritage (1990)	\$10,000.00	\$ 10,000.00
- City of Hamilton (1990)	\$20,000.00	\$ 20,000.00
- Region of Hamilton/Went. (1988)	\$10,000.00	\$ 10,000.00
3) Corporate Donations	\$10,000.00	\$ 10,000.00
4) Advance Sales	\$15,000.00	\$ 30,000.00
5) Total Advance Revenue	\$82,000.00	\$ 97,000.00
6) Post Production Sales	\$17,500.00	\$ 35,000.00
7) Total Revenue	\$99,500.00	\$132,000.00

Notes of Explanation for Revenue Statement

- 1) Cash on hand/investments is based on actual balance as reported by Jim Coons.
- 2) Grants are based on projections as discussed at January Board Meeting.
- 3) Donation allocation is based on a projection by Bob Fraser. It was suggested that Bill Young would assist us in this area.
- 4) Advance sales for 1,000 copies is based on pre-publication orders of 500 copies at \$30.00. The allocation for 2,000 copies is based on advance orders of 1,000 copies at \$30.00.
- 5) Total advance revenue indicates projected revenue prior to start of editing. This is the most crucial figure. If this is not attainable we should not proceed with further expenses.
- 6) Post production sales for 1,000 copies is based on selling 500 copies at \$35.00. For 2,000 we have allocated 1,000 copies at \$35.00.
- 7) Total revenue is based on selling the complete quantity produced. See marketing notes for suggested guidelines to meet sales objectives.
- 8) No allowance has been made for recovery of shipping costs, ie: "send \$2.50 for postage and handling"

- Questions:
- 1) Is this projection realistic?
  - 2) Who will take responsibility for soliciting grants?
  - 3) How will this be done? - Are there any aids required, ie: presentations.

### PROFIT POTENTIAL

	<u>1,000</u>	<u>2,000</u>
Anticipated Expenses	\$90,750.00	\$101,750.00
Anticipated Revenue	\$97,500.00	\$132,000.00
Anticipated Profit	\$ 6,750.00	\$ 30,250.00

- NOTES: 1) This is based on the assumption that all books are sold.
- 2) Do not be overly influenced by the profit potential of 2,000 copies. Remember, this can only be realized if all 2,000 are sold.

## MARKETING -- D.H.B. II

### Notes For Consideration

The market for this product is very diverse in that it consists of educational, institutional and governmental bodies as well as private individuals.

The most crucial factor in the marketing is to establish who these potential purchasers are and have orders prior to incurring expenses to the printer. We are suggesting a special pre-publication price as an incentive to order and pay in advance. Since it would be impossible to make contact verbally with all these potential buyers, we suggest the following:

- 1) Develop a mailing list of all educational, institutional, governmental and service club contacts as well as buyers of Volume 1.
- 2) Develop a mailing list from the biographies of family relatives mentioned in the book.
- 3) Marry these two lists on a computer which will be used to print out personalized letters and labels as well as tax deductible receipts.
- 4) Develop a letterhead which lists our board members.
- 5) Write a letter which tells the potential buyers what we have done in the past, what we are doing now, ~~why we need this help~~. This should be accompanied by an order form/receipt and perhaps a simple brochure about D.H.B. and Volume 11. It will be necessary to have two versions of the letter. One version for families mentioned in the book and a second generic version.

- NOTE: 1) The formulation of this mailing list and the mailing itself should be completed by July 1989 if we hope to have the orders and payments prior to the start of production.
- 2) It is necessary to assign someone to be responsible for the marketing.
  - 3) A price should be established for a 'set' of Volume 1 and 11.

**DICTIONARY OF HAMILTON BIOGRAPHY**

**FINANCIAL STATEMENTS**

**JANUARY 31, 1989**  
**(Prepared without audit)**



A MEMBER OF ARTHUR YOUNG INTERNATIONAL

# Clarkson Gordon

Chartered Accountants  
4th Floor  
100 King Street West  
Hamilton, Canada L8P 1A2  
Telephone: (416) 526-8880  
Telecopier: (416) 526-9935

## REVIEW ENGAGEMENT REPORT

To the Directors of Dictionary  
of Hamilton Biography:

We have reviewed the balance sheet of Dictionary of Hamilton Biography as at January 31, 1989 and the statements of revenues, expenses and surplus of funds and cash flows for the year then ended. Our review was made in accordance with generally accepted standards for review engagements and accordingly consisted primarily of enquiry, analytical procedures and discussions related to information supplied to us by the company.

A review does not constitute an audit and consequently we do not express an audit opinion on these financial statements.

Based on our review, nothing has come to our attention that causes us to believe that these financial statements are not, in all material respects, in accordance with generally accepted accounting principles.

Hamilton, Canada,  
May 30, 1989.

*Clarkson Gordon*  
Chartered Accountants

DICTIONARY OF HAMILTON BIOGRAPHY  
 (Incorporated without share capital under  
 the laws of Ontario)

BALANCE SHEET

JANUARY 31, 1989  
 (with comparative figures for 1988)

(Prepared without audit)

	<u>1989</u>	<u>1988</u>
<u>ASSETS</u>		
Cash and term deposits	\$17,227	\$16,188
Inventory of books	<u>12,693</u>	<u>13,017</u>
	<u>\$29,920</u>	<u>\$29,205</u>

LIABILITIES AND SURPLUS OF FUNDS

Accounts payable and accrued liabilities	\$ 2,560	\$ 5,147
Deferred revenue (note 2)	10,200	10,000
Surplus of funds (statement 2)	<u>17,160</u>	<u>14,058</u>
	<u>\$29,920</u>	<u>\$29,205</u>

On behalf of the Board:

Director

Director

See accompanying notes to financial statements.

DICTIONARY OF HAMILTON BIOGRAPHYSTATEMENT OF REVENUES, EXPENSES AND SURPLUS OF FUNDS

FOR YEAR ENDED JANUARY 31, 1989

(with comparative figures for the year ended January 31, 1988)

(Prepared without audit)

	<u>1989</u>	<u>1988</u>
<b>Revenues:</b>		
Sale of publications	\$ 1,546	\$10,784
Cost of sales	324	4,843
	1,222	5,941
Grants and donations	10,726	8,085
Interest and other income	1,021	634
	<u>12,969</u>	<u>14,660</u>
<b>Expenses:</b>		
Research and production	1,110	2,001
Wages and benefits	7,852	5,359
Legal and accounting	780	780
Promotion	40	30
Office expense	27	
Interest and bank charges	58	96
Royalties	622	
	<u>9,867</u>	<u>8,888</u>
Excess of revenues over expenses	3,102	5,772
Surplus, beginning of year	<u>14,058</u>	<u>8,286</u>
Surplus, end of year	<u>\$17,160</u>	<u>\$14,058</u>

See accompanying notes to financial statements.

## STATEMENT 3

DICTIONARY OF HAMILTON BIOGRAPHYSTATEMENT OF CASH FLOWSFOR YEAR ENDED JANUARY 31, 1989

(with comparative figures for the year ended January 31, 1988)

(Prepared without audit)

	<u>1989</u>	<u>1988</u>
<b>CASH PROVIDED BY OPERATIONS:</b>		
Excess of revenues over expenses	\$ 3,102	\$ 5,772
Cash provided by (invested in) non-cash working capital balances related to operations:		
Accounts receivable	7,842	
Inventory	324	4,843
Accounts payable and accrued liabilities	(2,587)	(15,788)
Deferred revenue	200	
 Cash provided by operations	 1,039	 2,669
 <b>CASH BEGINNING OF YEAR</b>	 <u>16,188</u>	 <u>13,519</u>
 <b>CASH END OF YEAR</b>	 <u>\$17,227</u>	 <u>\$ 16,188</u>

See accompanying notes to financial statements.

DICTIONARY OF HAMILTON BIOGRAPHY

NOTES TO FINANCIAL STATEMENTS

JANUARY 31, 1989

(Prepared without audit)

(1) Significant accounting policies -

The following is a summary of the significant accounting policies followed by the corporation in preparation of the accompanying financial statements.

(a) Revenue recognition:

Revenue from sales and the related costs are reflected in income when sales occur. Revenue from grants and donations are recognized when funds are received and the related expenditures have been incurred. Grants and donations relating to publications are reflected as a reduction of the cost of such assets.

(b) Inventory:

Inventory of books is recorded at the lower of cost (determined on a specific identification basis) and net realizable value.

(c) Income taxes:

Dictionary of Hamilton Biography is a Registered Canadian Charitable Organization and thus is not subject to income taxes.

(2) Deferred revenue -

Deferred revenue consists of grants received to assist in the publication of the Dictionary of Hamilton Biography, as follows:

Volume 2:

Deferred revenue - beginning, of year	\$10,000
Grants received in year	8,226
Costs incurred	<u>(9,026)</u>

9,200

Volume 3:

Grants received	<u>1,000</u>
	<u>\$10,200</u>

## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Grants Co-ordinator, Treasury City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 546-2739) together with their supporting information indicated.

THE DEADLINE FOR SUBMISSION IS DECEMBER 31.

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

## A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

REC. + SOCIAL COMMITTEE (GREENHILL CO-OP)  
350 QUIGLEY RD.  
HAM. ONT OFFICE - 578-2006

LIAISON PERSON DEBBIE SHOLHAN PHONE NO. 560-4431

B. AMOUNT OF GRANT REQUEST: \$ 1500.00

## C. PURPOSE OF GRANT: (Indicate)

CONTINUING GENERAL ACTIVITIES (OPERATING)  
 CAPITAL  
 ONE TIME - SPECIFIC PURPOSE

## D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	<u>AMOUNT</u>	%
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST.....	\$ 500.00	
- CITY'S CONTRIBUTION (GRANT REQUEST).....	\$ 1500.00	
 TOTAL OPERATING BUDGET	 \$	100%
	=====	=====

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

## FOR CITY USE ONLY

## RECOMMENDATION

1) GRANTS REVIEW GROUP	2) ADMINISTRATIVE COMMITTEE	3) APPEAL	4) CITY COUNCIL
\$ _____	\$ _____	\$ _____	\$ _____
CATEGORY _____	CATEGORY _____	CATEGORY _____	CATEGORY _____
DATE _____	DATE _____	DATE _____	DATE _____

## GRANT PAYMENT

- UPON CITY COUNCIL APPROVAL	\$ _____	/	(date/cheque #)
- OTHER DATE OR INSTALMENTS	\$ _____	/	
	\$ _____	/	
	\$ _____	/	
	\$ _____	/	

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E.C.	
T.R.	
V.W.	
N.R.A.	together
J.G.H.	
T.B.	
D.D.	

10:15 AM  
(2)

THE CORPORATION OF THE CITY OF HAMILTON

GENERAL GRANT APPLICATION

Page 2

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1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization. (NOTE: That to be eligible for a grant applicants must be in operation for at least one year.)

The Bee-Social Committee has been in operation for about 9 yrs. we are a non-profit organization. we are one of the committee's in the Greenhill Co-op.

2. What are the general objectives and/or services of your organization?

We provide different activities for the children of our building ages 0-12 yrs example - sleep overs, Christmas parties, Easter egg drop off. We have different events to raise our own monies.

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

THE CORPORATION OF THE CITY OF HAMILTON

GENERAL GRANT APPLICATION

Page 3  
(Rev. 11/89)

4. Do volunteers participate in your program?

No        Yes ✓ If yes, please indicate number and type of involvement.

We have 11 members in our committee.  
Chairperson, Vice Chairperson, treasurer  
secretary, members.

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

Local organization

6. Does your organization provide a service to:

(a) All citizens \_\_\_\_\_

(b) A specific group \_\_\_\_\_

(c) A specific area ✓

Describe briefly:

The activities are for all persons who are members of Grindell Co-op. Our fireworks display is for the public.

7. In what geographical area does your organization operate?

In the area of Guelph & Grindell

## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

Page 4

(Rev. 11/89)

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.

*We would use the grant for our fireworks display in May.*

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

*We feel that we put on the display for ourselves and the public. We use our money donated from the people in our building. And feel since everyone from around comes to see it, it would be nice to have some help.*

10. a) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? YES        NO ✓

If Yes, complete the following:

<u>Date of Application</u>	<u>From Whom Requested</u>	<u>Amount Requested</u>	<u>Approved or Denied Amount</u>
----------------------------	----------------------------	-------------------------	----------------------------------

**NOTE:** YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

- b) Are any funds outlined above conditional upon City assistance. If yes, what are the ramifications of the City denying a Grant?

*The possibility that the event will be cancelled due to lack of funds.*

11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

*We go door to door in our building for donation and also have \$500.00 budgeted for door to door last year we collected just over \$100.00. (fireworks display)*

## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

Page 5  
(Rev. 11/89)

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

*When we put on activities for the children a small fee is charged example - \$1.00 for girls sleep-over, we rent out our rooms to people in the building for anywhere from \$10.00 to \$30.00. Our children's Christmas Party was \$5.00 per child to cover cost.*

13. Have you received funding from the City in prior years? If so, when and how much?

<u>Year</u>	<u>Requested Amount</u>	<u>Approved Amount</u>
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

*We will not be able to put on our annual fireworks display. Our monies this year for fireworks has been cut by \$500.00.*

## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

Page 6

(Rev. 11/89)

16. Will your organization ever be self-supporting? If yes, when?

This is a question I don't know the answer to. If our yearly budget gets cut again we won't put on our fireworks. Next year it could be increased if the funds are there.

If no, how will your service be continued if financial assistance is terminated in the future by the City?

Fireworks is one of our biggest events if the funds are met then it will be cancelled.

17. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

We operate within our building. The fireworks display is the only event we put on for the public free of charge. Donations accepted.

18. List the Executive Officers of your organization.

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>
		<u>Business</u> <u>Home</u>
MARION CAULDWELL CHAIR PERSON	350 QUIGLEY RD. # 637	NO PHONE
SHIRLEY O'NEIL VICE CHAIRPERSON	350 QUIGLEY RD. # 635	578-0353
KATHY DEANE TREASURER	350 QUIGLEY RD. # 449	578-2385

THE CORPORATION OF THE CITY OF HAMILTON

GENERAL GRANT APPLICATION

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19. To complete this application please provide financial statements (balance sheets and statement of revenues and expenditures) for the latest fiscal year end. In addition please provide an operating budget for the fiscal year end that is applicable to this grant request. To assist you in presenting this information are the attached forms: Exhibit 1 - Balance Sheet; Exhibit 2 - Statement of Revenues and Expenditures; Exhibit 3 - Details of Salaries and Benefits.

Dec 23 /89

Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report including financial statements within the grant calendar year outlining the success of the organization and the allocation of grant monies.

MRS. DEBBIE SHOLMAN

MEMBER OF REC + SOCIAL  
Name and Title of Officer Making  
Application

Mrs. Debbie Sholman  
Signature of Officer Making  
Application

5604431  
Telephone Number

THE DEADLINE FOR SUBMISSION IS DECEMBER 31

To whom it may concern,

Rec 23/18

We are asking for this grant because of our funds for fireworks being cut by \$500.00. Last year we received \$500.00 from the Boards budget \$500.00 from our committee's budget and door to door donations from the building brought in \$770.00.

We feel that the display is put on for everyone in the area enjoyment. As it would be a disappointment to see it cancelled.

We will be having our elections on Jan 17/90 so the names of the chairperson, vice chairperson and treasurer could change. I am sending along our yearly budget of 89-90. I am trying to get a hold of the person who bought the fireworks last year but have not yet been able to. So I would like to send this information as so as I receive it.

I would like to thank you for looking over this grant application and if there is any questions please feel free to call

Thank you,  
Mrs. Debbie Aikman  
Member of Bic. 1 Social  
Committee Ipswich Wop

Kec. + Social Committee

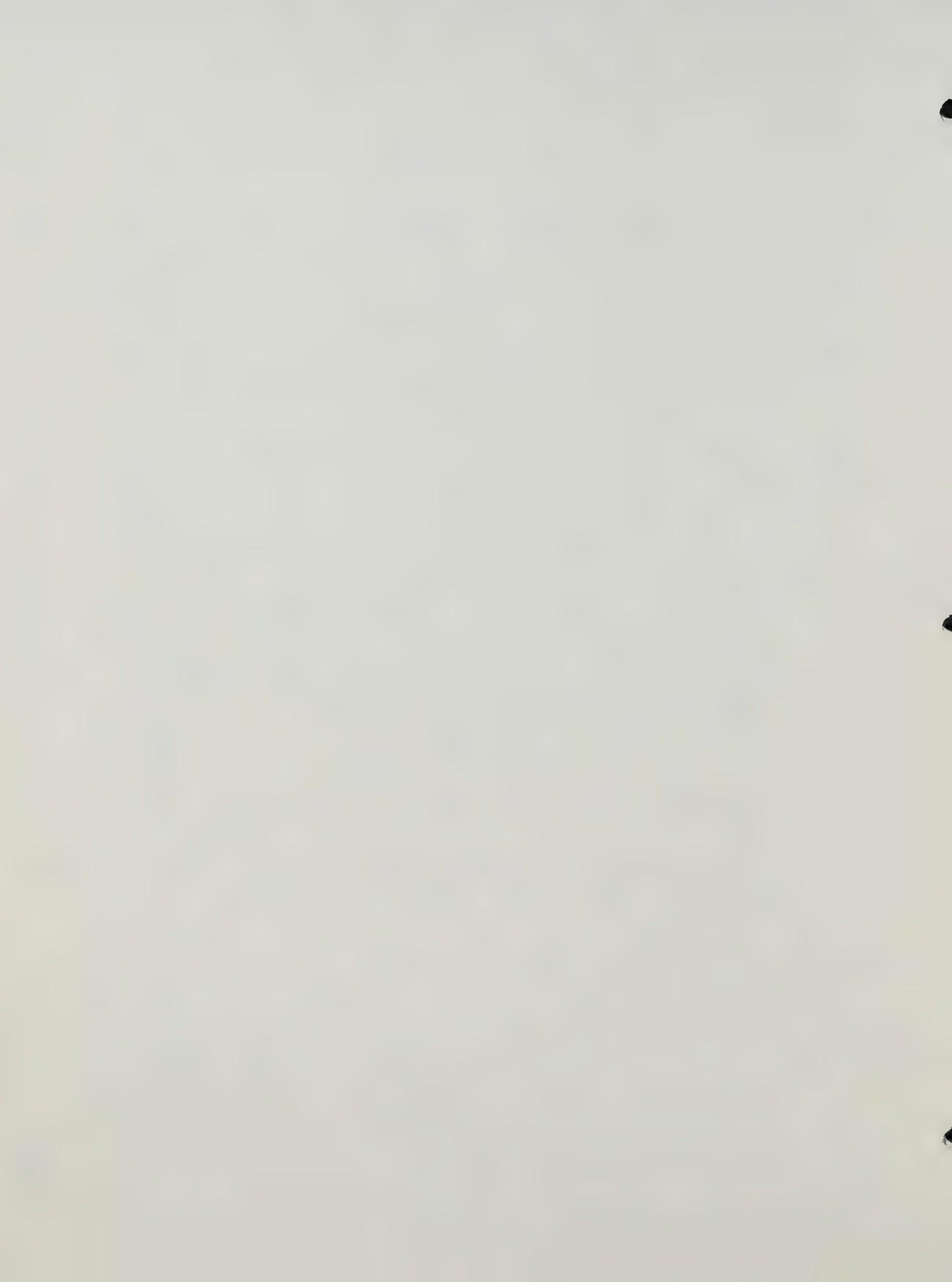
Proposed Events 89/90

	Costs	Returns
Labour day Sept. 4/89	500	- 150 -
Turkey Roll Oct. 6/89	200	- 200 -
Haunted House Oct. 28/89	200	- - -
Adult Halloween Dance Oct. 21/89 *	150	- 200 -
Girls Sleepover 7-12 Nov. /89 (50¢ admission)	75	- - -
0-6 yrs. Xmas Party (for gift 3.00 admission)	500	- 150 -
7-9 yrs. Xmas Event	75	- - -
10-12 yrs. Xmas Event	75	- - -
Xmas light display contest	100	- - -
New Years Eve Dance *	300	- 300 -
Possible Penny Sale Jan./90	100	- 200 -
Valentines Dance Adult Feb./90 *	150	- 200 -
Ham Roll MAR. 30/90	200	- 200 - +
St. PATRICKS Dance Adult Mar. 17/90 *	150	- 200 - +
Easter Candy Drop Off 0-6 yrs.	300	- - -
Firework MAY 21/90	600	- - -
Schools Out Events (Fun Day)	150	- - -
Garage Sale (proceeds to Crafts)	150	- - -
We also have approx. 2 private rentals per month @ 40.00 ea.		960 -
	2600	-
Jan.) is added (Dec. - Dec.) summer		

This is our proposed budget  
for 89/90. Out of this budget  
we received \$1,000.00 to run

→ ... → ... → ...

our committee



## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

(R)

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Grants Co-ordinator, Treasury I City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 546-2739), with their supporting information indicated.

THE DEADLINE FOR SUBMISSION IS DECEMBER 31.

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

## A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

HAMILTON CARDINAL BASEBALL CLUB  
736 BEACH BLVD  
HAMILTON ONT L8H 6Y8  
LIAISON PERSON Ralph Stewart PHONE NO. 5495964

B. AMOUNT OF GRANT REQUEST: \$ 8000.00

## C. PURPOSE OF GRANT: (Indicate)

- CONTINUING GENERAL ACTIVITIES (OPERATING)  
 CAPITAL  
 ONE TIME - SPECIFIC PURPOSE

## D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	<u>AMOUNT</u>	%
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST.....	\$ 17,000.00	
- CITY'S CONTRIBUTION (GRANT REQUEST).....	\$ 8,000.00	
TOTAL OPERATING BUDGET	\$ 25,000.00	100%

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

## FOR CITY USE ONLY

## RECOMMENDATION

## FINANCE AND ADMIN-

1) GRANTS REVIEW GROUP	2) STRATIVE COMMITTEE	3) APPEAL	4) CITY COUNCIL
\$ _____	\$ _____	\$ _____	\$ _____

CATEGORY \_\_\_\_\_ DATE \_\_\_\_\_ CATEGORY \_\_\_\_\_ DATE \_\_\_\_\_ CATEGORY \_\_\_\_\_ DATE \_\_\_\_\_ CATEGORY \_\_\_\_\_ DATE \_\_\_\_\_

## GRANT PAYMENT

- UPON CITY COUNCIL APPROVAL	\$ <u>8000.00</u>	APR. / 1990	or S.P. (date/cheque #)
- OTHER DATE OR INSTALMENTS	\$ _____	/	
	\$ _____	/	
	\$ _____	/	
	\$ _____	/	

THE CORPORATION OF THE CITY OF HAMILTON

GENERAL GRANT APPLICATION

Page 2

(Rev. 11/89)

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization. (NOTE: That to be eligible for a grant applicants must be in operation for at least one year.)

WE ARE A LOCAL ORGANIZATION, WE ARE A NON PROFIT ORGANIZATION, WE PLAY IN THE MAJOR INTER-COUNTY LEAGUE WHICH ARE 9 TEAM IN SOUTHERN ONTARIO. A HAMILTON TEAM HAS BEEN A MEMBER OF THE INTER-COUNTY SINCE 1946. WE HAVE BEEN INCORPORATED SINCE 1978 AS YET WE HAVE NOT RECEIVED CHARTER AS A NON-PROFIT ORGANIZATION.

2. What are the general objectives and/or services of your organization?

THE GENERAL OBJECTIVES ARE TO PROVIDE BASEBALL AT A AMATEUR LEVEL FOR THE CITY OF HAMILTON AND TO HAVE A PLACE FOR OUR BOYS WHO ARE HAMILTON RESIDENTS TO PLAY BASEBALL OF THIS CALIBRE.

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

No.

THE CORPORATION OF THE CITY OF HAMILTON  
GENERAL GRANT APPLICATION

Page 3  
(Rev. 11/89)

4. Do volunteers participate in your program?

No  Yes  If yes, please indicate number and type of involvement.

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

WE ARE A LOCAL ORGANIZATION AS MEMBERS OF MAJOR INTER-COUNTY BASEBALL LEAGUE OUR PLAYERS ARE ELIGIBLE AND HAVE PLAYED FOR PROVINCIAL AND CANADIAN NATIONAL TEAMS

6. Does your organization provide a service to:

(a) All citizens

(b) A specific group \_\_\_\_\_

(c) A specific area \_\_\_\_\_

Describe briefly:

WE HAVE MINOR TEAMS TO OUR GAMES

WE HAVE A NUMBER OF SENIOR CITIZENS ATTEND AND ALSO THE GENERAL PUBLIC

7. In what geographical area does your organization operate?

WE OPERATE IN SOUTHERN ONTARIO

TEAMS IN THIS LEAGUE ARE TORONTO, KITCHENER, BRANTFORD, GUELPH, STRATFORD, LONDON ST THOMAS AND NIAGARA FALLS.

## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

Page 4

(Rev. 11/89)

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.

FOR LEAGUE FEES, TRAVEL, EQUIPMENT, PARK RENTAL,  
INSURANCE FOR PLAYERS, UMPIRE FEES, ETC  
OPERATING COST.

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

WE BELIEVE WE PROVIDE A SERVICE FOR THE TAX-PAYERS OF HAMILTON TO WATCH AMATEUR BASEBALL, MANY OF THE PLAYERS ARE LOCAL BOYS WHO AFTER MINOR BALL HAVE NO WHERE

TO PLAY. WE BELIEVE THE HAMILTON CARDINALS ARE NEED

10. a) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? YES        NO ✓

If Yes, complete the following:

<u>Date of Application</u>	<u>From Whom Requested</u>	<u>Amount Requested</u>	<u>Approved or Denied Amount</u>
----------------------------	----------------------------	-------------------------	----------------------------------

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

- b) Are any funds outlined above conditional upon City assistance. If yes, what are the ramifications of the City denying a Grant?

IF THE CITY DENIED A GRANT WE WOULD NOT HAVE ENOUGH REVENUE TO OPERATE

11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

WE HAVE KEPT OUR ADMISSION THE SAME WHILE OTHERS HAVE RAISED THEIRS, WE FEEL WITH A RAISE IN ADMISSION WE WOULD HAVE SOME FANS.

P.S. WE ARE SUFFERING NOW AT THE GATE WITH THE PRESENCE OF THE PEOPLE

## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

Page 5  
(Rev. 11/89)

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

YES. WE CHARGE ADMISSION & WE SELL PROGRAMS

THESE ARE OUR ONLY CHARGES,

13. Have you received funding from the City in prior years? If so, when and how much?

<u>Year</u>	<u>Requested Amount</u>	<u>Approved Amount</u>
<u>1987</u>	\$ <u>3000.00</u>	\$ <u>2200.00</u>
<u>1988</u>	\$ <u>10,000</u>	\$ <u>10,000.00</u>
<u>1989</u>	\$ <u>8000.00</u>	\$ <u>8000.00</u>

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>
<u>1990</u>	\$ <u>8000.00</u>
<u>1991</u>	\$ <u>8000.00</u>
<u>1992</u>	\$ <u>8000.00</u>

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

THE CORPORATION OF THE CITY OF HAMILTON  
GENERAL GRANT APPLICATION

Page 6  
(Rev. 11/89)

16. Will your organization ever be self-supporting? If yes, when?

IT NEVER HAS BEEN, BUT SURE LOOK FORWARD  
TO THE DAY IT IS.

If no, how will your service be continued if financial assistance is terminated in the future by the City?

Don't HAVE AND ANSWER FOR THIS.

BUT IF THERE WAS NO GRANT WE WOULD NOT  
BE ABLE TO OPERATE.

17. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

WE ARE MORE THAN WILLING, ANYTIME TO HELP OTHERS

WE HELP RAISE MONEY FOR CHILD FIND  
WE HAVE HELP IN THE EASTER SEALS

18. List the Executive Officers of your organization.

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
PRESIDENT RALPH STEWART	736 BEACH BLVD.		549-5964
VIC " VIC ROSSER	329 OSBORNE		549-7105
PUBLIC RELATIONS	NEWN GRANT. 10 MANOR PL. STONEY CREEK		662 5527
SEC	BOB SHERWIN EAST 44TH		385 6374

THE CORPORATION OF THE CITY OF HAMILTON

GENERAL GRANT APPLICATION

Page 7  
(Rev. 11/89)

19. To complete this application please provide financial statements (balance sheets and statement of revenues and expenditures) for the latest fiscal year end. In addition please provide an operating budget for the fiscal year end that is applicable to this grant request. To assist you in presenting this information are the attached forms: Exhibit 1 - Balance Sheet; Exhibit 2 - Statement of Revenues and Expenditures; Exhibit 3 - Details of Salaries and Benefits.

Dec 30 / 1989  
Date

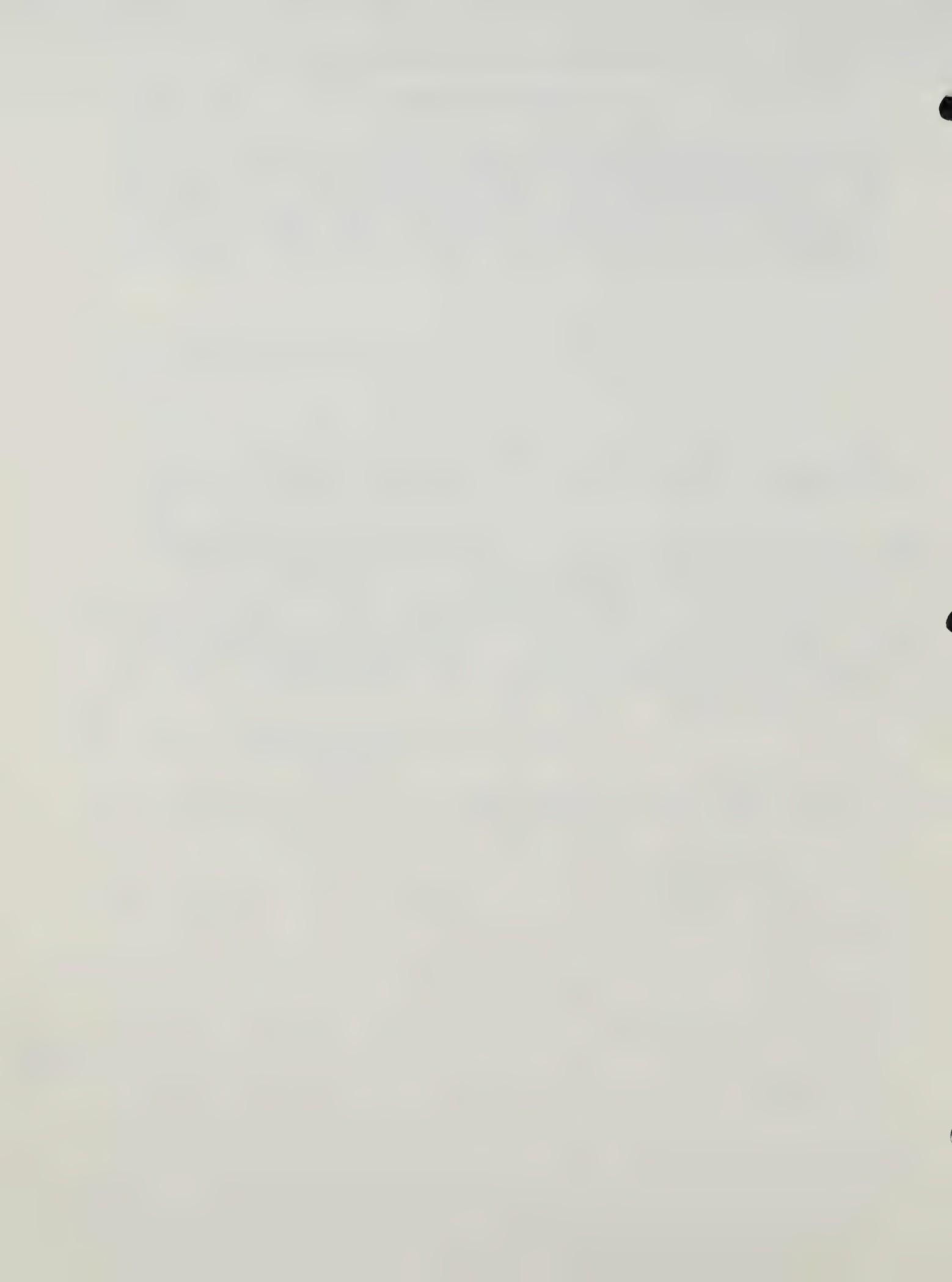
NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report including financial statements within the grant calendar year outlining the success of the organization and the allocation of grant monies.

Ralph Stewart  
President Hamilton Cardinals  
Name and Title of Officer Making Application

R Stewart  
Signature of Officer Making Application

549-5964  
Telephone Number

THE DEADLINE FOR SUBMISSION IS DECEMBER 31



## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

(R)

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Grants Co-ordinator, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 546-2739), with their supporting information indicated.

THE DEADLINE FOR SUBMISSION IS DECEMBER 31.

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

## A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

HAMILTON GYMNASTIC ACADEMY  
60 Ewen Rd. HAMILTON L8S 3C5

LIAISON PERSON Don Macinac, PHONE NO. 528-1965

B. AMOUNT OF GRANT REQUEST: \$ 22,937.50

## C. PURPOSE OF GRANT: (Indicate)

- CONTINUING GENERAL ACTIVITIES (OPERATING)  
 CAPITAL  
 ONE TIME - SPECIFIC PURPOSE

## D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	<u>AMOUNT</u>	<u>%</u>
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST.....	\$ 91,750.00	
- CITY'S CONTRIBUTION (GRANT REQUEST).....	\$ 22,937.50	25
TOTAL OPERATING BUDGET	\$ <u>114,687.50</u>	100%

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

## FOR CITY USE ONLY

## RECOMMENDATION

## FINANCE AND ADMIN-

1) GRANTS REVIEW GROUP    2) ADMINISTRATIVE COMMITTEE    3) APPEAL    4) CITY COUNCIL

\$ _____	\$ _____	\$ _____	\$ _____
CATEGORY _____	CATEGORY _____	CATEGORY _____	CATEGORY _____
DATE _____	DATE _____	DATE _____	DATE _____

## GRANT PAYMENT

- UPON CITY COUNCIL APPROVAL \$ \_\_\_\_\_ / \_\_\_\_\_ (date/cheque #)
- OTHER DATE OR INSTALMENTS \$ \_\_\_\_\_ / \_\_\_\_\_  
\$ \_\_\_\_\_ / \_\_\_\_\_  
\$ \_\_\_\_\_ / \_\_\_\_\_  
\$ \_\_\_\_\_ / \_\_\_\_\_

J.G.H.		
T.B.		
D.D.		

10:45  
am  
(4)

THE CORPORATION OF THE CITY OF HAMILTON

GENERAL GRANT APPLICATION

Page 2  
(Rev. 11/89)

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization. (NOTE: That to be eligible for a grant applicants must be in operation for at least one year.)

The Hamilton Gymnastic Academy is a non-profit gymnastics club. It has been in existence since 1981 we started our club at McMaster University, where we ran their recreational program and had our competitive program. In 1984 we moved from McMaster to our present location at 60 Queen Street. We continued to run McMaster's recreational program as well as our own program. From our facility we were able to run our own recreational program and built our competitive teams. The bulk of our competitive club we have worked with since 1983.

2. What are the general objectives and/or services of your organization?

The general objectives of our club is to provide safe youth gymnastics to the public. Our facility is totally dedicated to gymnastics and permanently set up. Our club provides recreational gymnastics, kindergym competitive gymnastics and trampoline. We would like to also practice Canadian Champions Gymnastics.

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

Other local recreational centers such as Dalwood provide gymnastics. We differ from these centers in the following ways: Our program is safer because we have the latest equipment, many more landing mats, and qualified coaches.

- 2) Our club is totally dedicated to gymnastics, this is all we teach now per week. Groups range from 50 min/week to 22 hrs/week.
- 3) We have a far wider scope of gymnastic programs. We have gymnastic programs from kindergym recreational classes all the way to National competitive classes.
- 4) We have a competitive program that we have built primarily from our recreational classes. Girls that started with us when they were 5 are still with us at the age of 12 yrs.

**THE CORPORATION OF THE CITY OF HAMILTON**

## **GENERAL GRANT APPLICATION**

Page 3  
(Rev. 11/89)

4. Do volunteers participate in your program?

No       Yes ✓ If yes, please indicate number and type of involvement.

We have 44 parents of our competitive stream that provide manpower to help run our club. Our parents committee is very active. They help provide a balanced budget by fund raising. They clean the gymnasium, run the concession stand, help with registration, run our Boutique and inform the recreational parents of activities on Recreational nights. They also help raise money for competitive trips.

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

As are all Gymnastic Clubs we are a member of the International Gymnastic Federation so we must belong to this organization. We can enter and compete in gymnastics. There is no financial assistance from the Group.

6. Does your organization provide a service to:

- (a) All citizens \_\_\_\_\_  
(b) A specific group  Girls 4 yrs and up; boys ages 4-9 yrs  
(c) A specific area

Describe briefly: Our club is mainly girls from the ages 4 to 14 years old. Our competitive club is only girls in our recreational programs we have boys from the ages 4 to 9 years.

c) Speeber area - Central to West Hamilton, Ancaster, Dundas  
Flambourough, Lynden

7. In what geographical area does your organization operate? *60 Queen St  
West Hamilton*

## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

Page 4  
(Rev. 11/89)

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.

*Our Parent Volunteers run Bingo at our...  
The Bingo pays our lease or this is drastically dropped off, the grant funds would be used to supplement the Bingo to pay our lease.*

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

*Our gymnastic Club has been in existence since 1981 providing a service to Hamilton. we have scrounged and saved to get enough gymnastic equipment to build our program. Besides recreational gymnastics we have produced both provincial and national athletes. We compete throughout Ontario and are going to compete in the United States.*

10. a) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? YES        NO

If Yes, complete the following:

<u>Date of Application</u>	<u>From Whom Requested</u>	<u>Amount Requested</u>	<u>Approved or Denied Amount</u>
----------------------------	----------------------------	-------------------------	----------------------------------

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

- b) Are any funds outlined above conditional upon City assistance. If yes, what are the ramifications of the City denying a Grant?

11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

*We are doing advertising and gymnastic demonstrations to increase membership in later Recreational and competitive base. we have undergone major lease hold improvement to provide a safer, brighter, more efficient, facility. We have added a Boutique to sell fuchs and we do Fundraising, Royal Catalog, sell chocolate bars, Pizzettas, Community Club awards and Gymnastics*

## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

Page 5  
(Rev. 11/89)

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

*Yes. We have membership fees. That are charged for gymnastic lessons.*

13. Have you received funding from the City in prior years? If so, when and how much?

<u>Year</u>	<u>Requested Amount</u>	<u>Approved Amount</u>
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

*We would have to cut back on some of our previously offered gymnastic programs. Thus we would have to eliminate availability of some of our programs.*

## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

Page 6  
(Rev. 11/89)

16. Will your organization ever be self-supporting? If yes, when?

*Yes. When we can enlarge our facility and increase our recreational base.*

If no, how will your service be continued if financial assistance is terminated in the future by the City?

17. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge? *YES WE WOULD DO THIS AS A DEMONSTRATION.*

18. List the Executive Officers of your organization.

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>
		<u>Business</u> <u>Home</u>
DON MARINACE PRESIDENT	249 KENSINGTON AVE. N. HAMILTON ONT.	528-1968      544-6174
MICHAEL CAIN TREASURER	1885 OLD GOVERNORS RD. RR# 1 Lyndale LOR. ITC	525-4140 EXT.4467      627-5951
EDWARD CAIN SECRETARY	6 BERTRAM DR. DUNDAS ONT. L9H 4S9	523-7933      623-6447

THE CORPORATION OF THE CITY OF HAMILTON

GENERAL GRANT APPLICATION

Page 7  
(Rev. 11/89)

19. To complete this application please provide financial statements (balance sheets and statement of revenues and expenditures) for the latest fiscal year end. In addition please provide an operating budget for the fiscal year end that is applicable to this grant request. To assist you in presenting this information are the attached forms: Exhibit 1 - Balance Sheet; Exhibit 2 - Statement of Revenues and Expenditures; Exhibit 3 - Details of Salaries and Benefits.

Dec 29/87

Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report including financial statements within the grant calendar year outlining the success of the organization and the allocation of grant monies.

Don MacIntosh

PRESIDENT

Name and Title of Officer Making Application

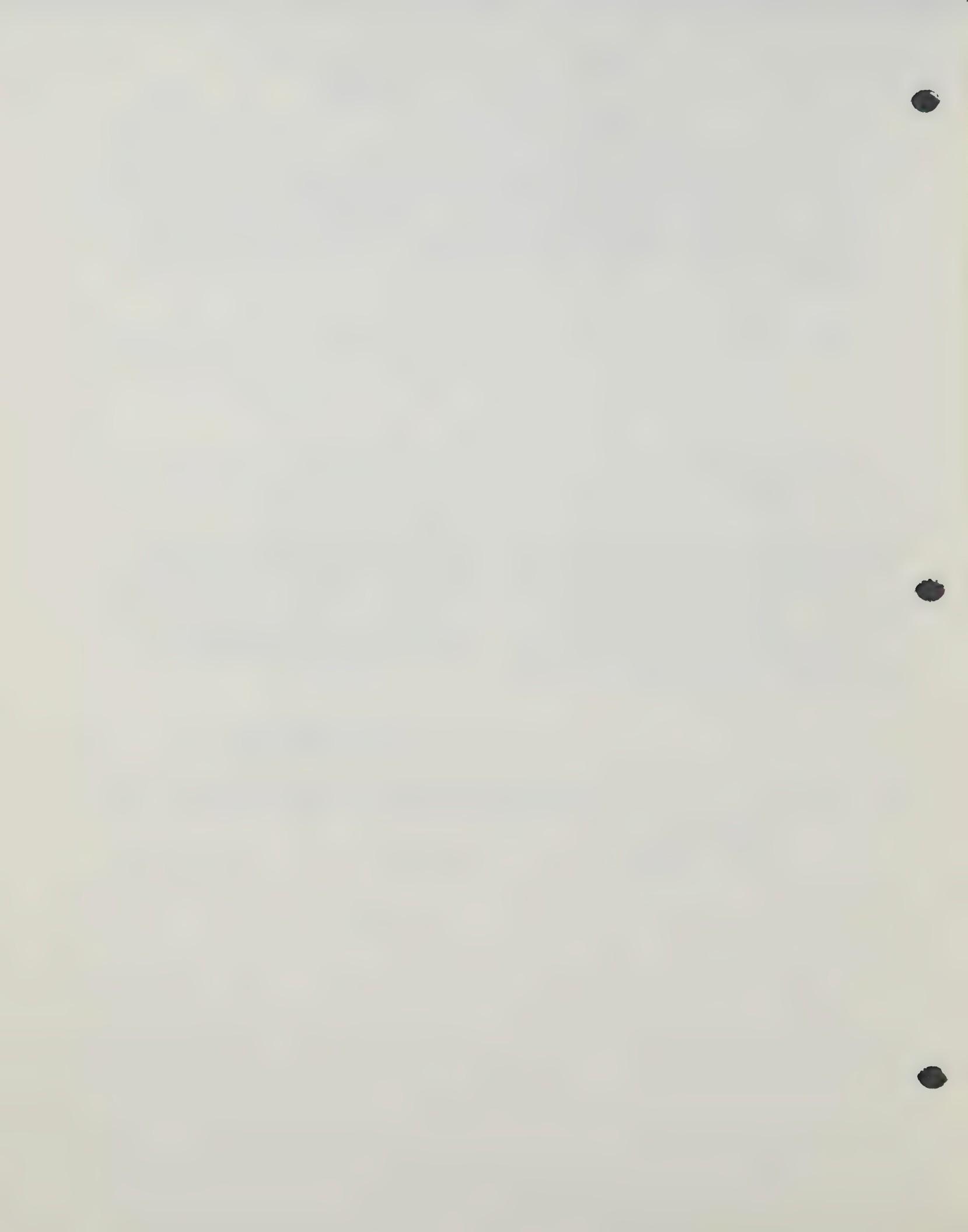
Don MacIntosh

Signature of Officer Making Application

528-1968

Telephone Number

THE DEADLINE FOR SUBMISSION IS DECEMBER 31



11:00  
any

THE CORPORATION OF THE CITY OF HAMILTON

GENERAL GRANT APPLICATION

(5)

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Grants Co-ordinator, Treasury City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 546-2739), together with their supporting information indicated.

THE DEADLINE FOR SUBMISSION IS DECEMBER 31.

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

HAMILTON PORTUGUESE INFORMATION CENTRE  
152 Park Street N.  
Hamilton, Ont.  
L8R 2N3

LIAISON PERSON Rev. Francisco Janeiro PHONE NO. 527-4216

B. AMOUNT OF GRANT REQUEST: \$ 20,000.00

C. PURPOSE OF GRANT: (Indicate)

- CONTINUING GENERAL ACTIVITIES (OPERATING)  
 CAPITAL  
 ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	<u>AMOUNT</u>	%
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST.....\$		
- CITY'S CONTRIBUTION (GRANT REQUEST).....\$	<u>20,000.00</u>	
TOTAL OPERATING BUDGET	\$	100%

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

FOR CITY USE ONLY

RECOMMENDATION

FINANCE AND ADMIN-

1) GRANTS REVIEW GROUP	\$ <u>                </u>	2) ISTRATIVE COMMITTEE	\$ <u>                </u>	3) APPEAL	\$ <u>                </u>	4) CITY COUNCIL	\$ <u>                </u>
CATEGORY <u>                </u>							

GRANT PAYMENT

- UPON CITY COUNCIL APPROVAL  
- OTHER DATE OR INSTALMENTS

\$ <u>                </u>	/	(date/cheque #)
\$ <u>                </u>	/	
\$ <u>                </u>	/	
\$ <u>                </u>	/	

THE CORPORATION OF THE CITY OF HAMILTON

GENERAL GRANT APPLICATION

Page 2  
(Rev. 11/89)

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization. (NOTE: That to be eligible for a grant applicants must be in operation for at least one year.)

Please, see letter attached.

2. What are the general objectives and/or services of your organization?

We provide the Portuguese Community with information and referral in their own language. We also provide information and referral to English speaking Canadians and whoever comes to the Centre.

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

yes. "Kirkendall Strathcona Neighbourhood House"  
"Ontario Welcome House"

We may have similar services but our objective is to provide the Portuguese Community with Seniors Housing and programs to satisfy the needs of an aging Portuguese Community. We also would like to encourage the youth to communicate and better understand their parents' background and help them to persevere the richness of their culture.

THE CORPORATION OF THE CITY OF HAMILTON

GENERAL GRANT APPLICATION

Page 3  
(Rev. 11/89)

4. Do volunteers participate in your program?

No        Yes \* If yes, please indicate number and type of involvement.

Over 50.

19 - management  
2 - maintenance  
36 - fund raising

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

This organization is local in nature.

6. Does your organization provide a service to:

(a) All citizens                          \*  
(b) A specific group                      \*  
(c) A specific area                        \*

Describe briefly:

The Portuguese Information Centre provides its services to  
The Portuguese Community of The Hamilton Wentworth Region.

7. In what geographical area does your organization operate?

Hamilton-Wentworth

## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

Page 4  
(Rev. 11/89)

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.

Operating funding for formulating a project to build (or rental) a full community service centre.

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

Priority to the seniors and future day-care plus other objectives when centre is complete.

10. a) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? YES        NO \*

If Yes, complete the following:

<u>Date of Application</u>	<u>From Whom Requested</u>	<u>Amount Requested</u>	<u>Approved or Denied Amount</u>
----------------------------	----------------------------	-------------------------	----------------------------------

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

- b) Are any funds outlined above conditional upon City assistance. If yes, what are the ramifications of the City denying a Grant?

No.

Private funding will be major percentage.

If denied project will held-back for a lengthier time period.

11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

Fund raising activities will be maximised.

## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

Page 5  
(Rev. 11/89)

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

No.

13. Have you received funding from the City in prior years? If so, when and how much?

N/A

<u>Year</u>	<u>Requested Amount</u>	<u>Approved Amount</u>
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>
<u>1991</u>	\$ <u>cannot be projected at this time.</u>
_____	\$ _____
_____	\$ _____

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

No senior or day-care centre for many years.  
This service is long overdue in the Community and sorely needed.

THE CORPORATION OF THE CITY OF HAMILTON

GENERAL GRANT APPLICATION

Page 6  
(Rev. 11/89)

16. Will your organization ever be self-supporting? If yes, when?

Yes. When our goal is achieved.

If no, how will your service be continued if financial assistance is terminated in the future by the City?

N/A

17. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

Yes.

18. List the Executive Officers of your organization.

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>
		<u>Business</u> <u>Home</u>

Please, see list attached.

THE CORPORATION OF THE CITY OF HAMILTON

GENERAL GRANT APPLICATION

Page 7  
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19. To complete this application please provide financial statements (balance sheets and statement of revenues and expenditures) for the latest fiscal year end. In addition please provide an operating budget for the fiscal year end that is applicable to this grant request. To assist you in presenting this information are the attached forms: Exhibit 1 - Balance Sheet; Exhibit 2 - Statement of Revenues and Expenditures; Exhibit 3 - Details of Salaries and Benefits.

December 28th, 1989.

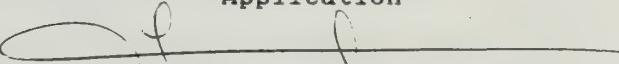
Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report including financial statements within the grant calendar year outlining the success of the organization and the allocation of grant monies.

Rev. Francisco Janeiro

President

Name and Title of Officer Making Application

  
Rev. Francisco Janeiro

Signature of Officer Making Application

527- 4216

Telephone Number

THE DEADLINE FOR SUBMISSION IS DECEMBER 31

**HAMILTON PORTUGUESE INFORMATION CENTRE**  
152 Park Street North  
Hamilton, Ontario  
L8R 2M3  
527-4393      526-9917

**A BRIEF HISTORY OF THE HAMILTON PORTUGUESE INFORMATION CENTRE:**

The Hamilton Portuguese Information Centre officially opened in 1985 because the need of such a centre existed in the Portuguese Community.

In 1983, personnel from the Hamilton-Wentworth Roman Catholic Separate School Board invited established members of the Portuguese Community to an information-sharing meeting. Principals, Superintendents and Community members discussed the serious difficulties present in the Portuguese immigrant sector. Due to language barriers illiteracy, cultural barriers and ignorance of procedures, Portuguese immigrants lacked accessibility to support services in the larger society.

As other ethnic groups before, the Portuguese community was in a transitional stage. The first generation was still establishing itself and therefore, the Community still lacked knowledgeable support groups within it. The few individuals who volunteered their time to translate, interpret, instruct and orient the recent immigrants could not keep up and many immigrants ended up by paying for translation services.

A group of interested Portuguese Canadians met over a period of two years and planned to organize an information centre to serve the less-fortunate and needy members of the Community. This centre would employ Portuguese speaking staff and be centrally located in the Community.

The Community Parish, the Hamilton-Wentworth Roman Catholic Separate School Board, and a Community group, the Irmandade do Espírito Santo, all enlisted their support with a rented building, some office equipment, liaison workers and some office supplies.

A board of directors was established. The directors organized the programmed services, planned the budget, set up the objectives for the centre and hired an employee. The initial funding groups were the United Way, the Region of Hamilton-Wentworth and the Hamilton Foundation. Donations were also received from private groups and the Zonta Club.

Over the last five years, the Portuguese Information Centre has served the Portuguese Community in three main areas: Information and referral; informal education and informal counselling. The Centre has also cooperated with other social agencies in the Community, such as the Ministry of Community and Social Services, Hospitals, schools, legal system, etc., by providing their clients with interpretation, translation, accompaniment to meetings, etc..

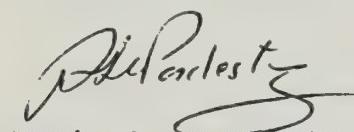
The Portuguese Information Centre has served over four thousand clients in 1989 and we anticipate an increase for the next years not only from the new-immigrants but also due to the fact that many Portuguese families are moving from Toronto to Hamilton and Stoney Creek areas because of high housing costs.

Although the majority of our clients reside in Hamilton area we also assist and serve many Portuguese families living in Stoney Creek. We have helped Stoney Creek families in family crises such as: parent/child conflicts; school/parents meetings; counselling; death crises, etc.. Many children of Stoney Creek families come every Saturday to catechesis lessons which are given in the Centre's installations.

Presently we receive financial support from the Regional Wentworth, membership, donations, fundraising - bake sales, dinner dances and from St. Mary's Parish.

The Portuguese Information Centre has extended its services wherever they are need and for this reason we would appreciate very much all the help we can get to support this Centre and make it as effective as possible to better serve the Community at large.

Co-ordinator of the Portuguese Inf. Centre

  
Maria L. Nordeste

**HAMILTON PORTUGUESE INFORMATION CENTRE**  
152 Park Street North  
Hamilton, Ontario  
L8R 2N3  
**527-4393            526-9917**

**EXECUTIVE MEMBERS**  
**1989-1990**

**PRESIDENT:**            Rev. Francisco Janeiro  
                          146 Park St. N.  
                          Hamilton, L8R 2N3  
                          Home: 527-4216  
                          Work: 527-4216

**VICE PRESIDENT:**        Mrs. Margarida Carvalho  
                          99 Edinburgh Ave.  
                          Hamilton, L8H 2C6  
                          Home: 544-6967  
                          Work: 322-5100

**SECRETARY:**            Mrs. Cremilde Cowles  
                          375 East 19th St.  
                          Hamilton, L9A 4S9  
                          Home: 389-9468  
                          Work: 549-3541

**TREASURER:**            Mr. Eduardo Matos  
                          261½ James St. N.  
                          Hamilton, L8R 2L2  
                          Home: 577-1014

**CO-ORDINATOR**          Mrs. Maria L. Nordeste  
                          242 Emerald St. N.  
                          Hamilton, L8L 5K8  
                          Home: 527-3583  
                          Work: 527-4393

## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

(Re)

11:15  
am  
(6)

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Grants Co-ordinator, Treasury Dept., City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 546-2739) with their supporting information indicated.

THE DEADLINE FOR SUBMISSION IS DECEMBER 31.

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

Hamilton-Stoney Creek Skating Club  
150 Folkestone Ave.,  
Hamilton, Ontario. L8V 4R6

LIAISON PERSON Marilyn Tocher PHONE NO. 575-2964

B. AMOUNT OF GRANT REQUEST: \$ 5,000.00

C. PURPOSE OF GRANT: (Indicate)

CONTINUING GENERAL ACTIVITIES (OPERATING)  
 CAPITAL  
 ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	<u>AMOUNT</u>	<u>%</u>
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST.....	\$ 65,000.	93
- CITY'S CONTRIBUTION (GRANT REQUEST).....	\$ 5,000/	07
TOTAL OPERATING BUDGET	\$ 70,000.	100%
	=====	====

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

FOR CITY USE ONLY

RECOMMENDATION

1) GRANTS REVIEW GROUP	2) FINANCE AND ADMINISTRATIVE COMMITTEE	3) APPEAL	4) CITY COUNCIL
\$ _____	\$ _____	\$ _____	\$ _____
CATEGORY _____	CATEGORY _____	CATEGORY _____	CATEGORY _____
DATE _____	DATE _____	DATE _____	DATE _____

GRANT PAYMENT

- UPON CITY COUNCIL APPROVAL	\$ _____ / _____	(date/cheque #)
- OTHER DATE OR INSTALMENTS	\$ _____ / _____	
	\$ _____ / _____	
	\$ _____ / _____	

THE CORPORATION OF THE CITY OF HAMILTON

GENERAL GRANT APPLICATION

Page 2  
(Rev. 11/89)

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization. (NOTE: That to be eligible for a grant applicants must be in operation for at least one year.)

Hamilton-Stoney Creek Skating Club is an incorporated non-profit organization run by volunteers. The only paid members are our professional coaches. It has been a training facility for recreational and competitive skating since 1939.

2. What are the general objectives and/or services of your organization?

To provide learn-to-skate and competitive skating at our local arenas (Lawfield, Rosedale and Stoney Creek). We are able to keep our fees for the younger skaters at around 100.00 for winter season. However a senior skater with our club pays between \$ 400 and \$ 500 for a winter season, \$ 500 and \$ 600 for off-season with lesson fees of at least \$ 1500.00. There is also the expense of competitions in Buffalo, Niagara Falls, Toronto, London, Delhi, Grimsby, etc., representing our club and CITY. Needless to say we would like to bring this cost down.

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

Yes, Dofasco provides a similar service at a much reduced rate, this is however, limited to the children of Dofasco employees. Dundas, Ancaster and Burlington also provide a similar service and due mainly to reduced ice costs in these areas it is difficult to compete at the rate of \$ 70.00 per hour during the off-season (April to October) that we pay in Hamilton.

THE CORPORATION OF THE CITY OF HAMILTON

GENERAL GRANT APPLICATION

Page 3  
(Rev. 11/89)

4. Do volunteers participate in your program?

No        Yes X If yes, please indicate number and type of involvement.

All 12 Board of Directors are active working volunteers. Approximately 50 Senior, Intermediate Pre-Intermediate and parents volunteer their time as amateur coaches assisting the younger skaters and as many as 50 parent volunteers are involved in Fund RAising, Ice Show and Competition Events.

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

Local but affiliated with the Canadian Figure Skating Association in Ottawa.

6. Does your organization provide a service to:

(a) All citizens \_\_\_\_\_

(b) A specific group \_\_\_\_\_

(c) A specific area X \_\_\_\_\_

Describe briefly:

7. In what geographical area does your organization operate?

Hamilton, Stoney Creek.

## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

Page 4  
(Rev. 11/89)

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.

To lower fees for our Intermediate and Senior skaters and maintain the current fees for our primary group. To maintain current fees for our Off-Season School.

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

It is the only organization in Hamilton that offers figure skating beyond the recreational level. As in hockey there must be the opportunity for the child who has that extra devotion and talent. We don't feel a child should have to go to

Dundas or Burlington to obtain this level of training.

10. a) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? YES        NO x

If Yes, complete the following:

Date of Application	From Whom Requested	Amount Requested	Approved or Denied Amount
---------------------	---------------------	------------------	---------------------------

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

- b) Are any funds outlined above conditional upon City assistance. If yes, what are the ramifications of the City denying a Grant?

NO

11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

We continue with fund raising, membership drives and our annual Invitational Competition to raise money .

## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

Page 5  
(Rev. 11/89)

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

Yes - Membership Fees.

Registration fees for our Invitational Competition plus entry fees to the event.  
Entry Fees to our Ice Show.

13. Have you received funding from the City in prior years? If so, when and how much?

<u>Year</u>	<u>Requested Amount</u>	<u>Approved Amount</u>
1985	\$ _____	\$ 1000.00
1986	\$ 5,000.00	\$ 500.00
1987	\$ 5,000.00	\$ 500.00
1988	\$ nil	\$ nil

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>
1990	\$ 5,000.00
1991	\$ 5,000.00
1992	\$ 5,000.00

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

Raising our fees beyond the means of the average family.

THE CORPORATION OF THE CITY OF HAMILTON  
GENERAL GRANT APPLICATION

Page 6  
(Rev. 11/89)

16. Will your organization ever be self-supporting? If yes, when?

We had hoped the Fund RAising efforts would put us in a self-supporting position, however our best efforts simply keep us up with the ever increasing costs.

If no, how will your service be continued if financial assistance is terminated in the future by the City?

OUR program will be reduced and eventually Hamilton will not have representation in figure skating.

17. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

We have always been available and will continue to be in the future.

18. List the Executive Officers of your organization.

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u> <u>Business</u> <u>Home</u>
Marilyn Tocher President/treasurer	56 Mud St.Hamilton,L8J 1R5	575-2964
Bruce Rutlidge Vice President	1037 Fennell Ave. Hamilton	388-6731
Carmen Spence Vice President	198 Hanover Place, Hamilton	561-2642
Darla MacRae Secretary	29 Sherry Lane Dr. Hamilton	578-4614

THE CORPORATION OF THE CITY OF HAMILTON

GENERAL GRANT APPLICATION

Page 7  
(Rev. 11/89)

19. To complete this application please provide financial statements (balance sheets and statement of revenues and expenditures) for the latest fiscal year end. In addition please provide an operating budget for the fiscal year end that is applicable to this grant request. To assist you in presenting this information are the attached forms: Exhibit 1 - Balance Sheet; Exhibit 2 - Statement of Revenues and Expenditures; Exhibit 3 - Details of Salaries and Benefits.

December 28, 1989

---

Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report including financial statements within the grant calendar year outlining the success of the organization and the allocation of grant monies.

---

Marilyn Tocher President/treasurer  
Name and Title of Officer Making Application

---

Signature of Officer Making Application

575-2964

---

Telephone Number

**THE DEADLINE FOR SUBMISSION IS DECEMBER 31**

HAMILTON-STONEY CREEK SKATING CLUB  
BALANCE SHEET  
AS AT JUNE 30, 1989  
(With comparative figures as at June 30, 1988)

ASSETS

	\$	1989	\$	1988
<b>CURRENT ASSETS</b>				
Cash in bank		29,298		9,373
Short term deposits due within 90 days		19,465		17,899
Accrued interest receivable		96		65
Inventory of badges, pins etc.		3,209		2,737
Prepaid expenses		229		221
		<u>52,297</u>		<u>30,295</u>
<b>FIXED ASSETS</b>				
Equipment		7,004		6,289
Office equipment		2,990		2,324
		<u>9,994</u>		<u>8,613</u>
Less - Accumulated depreciation		5,776		4,722
		<u>4,218</u>		<u>3,891</u>
	<u>\$ 56,515</u>		<u>\$ 34,186</u>	

LIABILITIES AND ASSOCIATION'S CAPITAL

	\$	\$
<b>CURRENT LIABILITIES</b>		
Accounts payable and accrued charges	1,570	2,145
Unearned revenue (Note 2)	8,470	4,228
	<u>10,040</u>	<u>6,373</u>
<b>ASSOCIATION'S CAPITAL</b>		
Surplus, end of year	<u>46,475</u>	<u>27,813</u>
	<u>\$ 56,515</u>	<u>\$ 34,186</u>

Approved on behalf of the board of directors:

*Marilyn Tocher*  
LYNNE SMITH - President  
MARILYN TOCHER

*Marilyn Tocher*  
MARILYN TOCHER - Treasurer

The accompanying notes are an integral part  
of these financial statements.

*Joseph Earl Callura*

CHARTERED ACCOUNTANT



# HAMILTON - STONEY CREEK

## *Skating Club*

MEMBER CANADIAN FIGURE SKATING ASSOCIATION

150 Folkestone Av  
Hamilton, Ont.,  
L8V 4R6

### PROPOSED BUDGET

1989-1990

#### RECEIPTS

##### Membership:

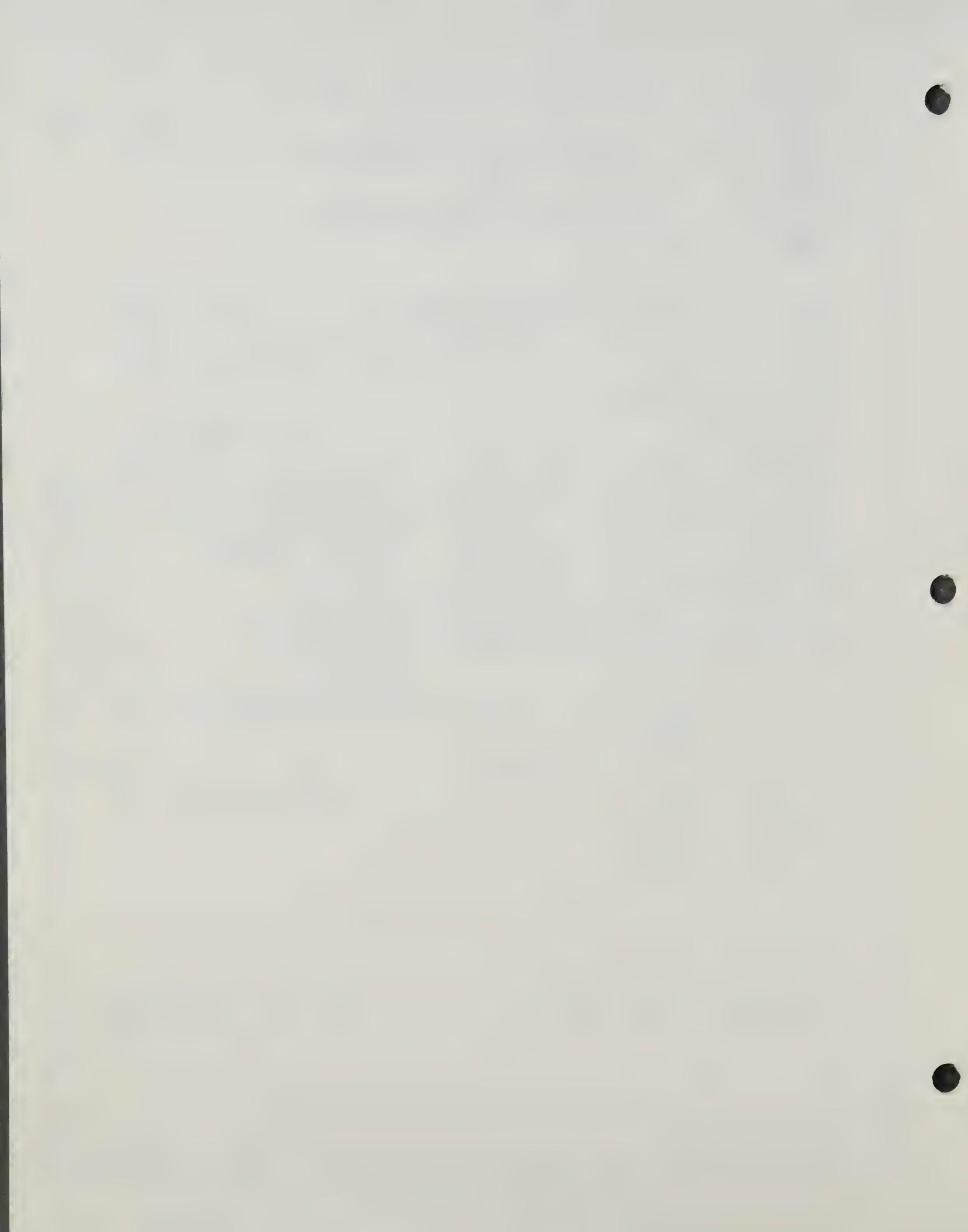
Canskate	\$ 20,00.00
Pre-Intermediate	3,800.00
Intermediate	4,800.00
Senior	2,000.00
Patches	2,500.00
Off-Season	29,000.00
Bank Interest	2,000.00
Grant (Stoney Creek)	100.00
Ice Show	2,000.00
Invitational	4,000.00
Peach Festival	500.00

#### DISBURSEMENTS

Accounting	\$ 1,650.00
Advertising & Promo	4,500.00
Bank Charges	50.00
Competition Subsidy	1,200.00
Equipment Maint.	400.00
Ice	28,000.00
Insurance	500.00
Legal Fees	500.00
Office Supplies	1,200.00
Off-Season	26,000.00
Postage	200.00
Pro Fees	6,000.00
Telephone	500.00

\$ 70,700.00

\$ 70,700.00



## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Grants Co-ordinator, Treasury City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 546-2735), with their supporting information indicated.

THE DEADLINE FOR SUBMISSION IS DECEMBER 31.

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

## A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

*Hamilton Theatre Inc. 140 MacNab St N  
Ham, Ont L8R 2M3*  
LIAISON PERSON SHARON REYNOLDS PHONE NO. 526-1200 X212

B. AMOUNT OF GRANT REQUEST: \$ 10,000

## C. PURPOSE OF GRANT: (Indicate)

CONTINUING GENERAL ACTIVITIES (OPERATING)  
 CAPITAL  
 ONE TIME - SPECIFIC PURPOSE

## D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	<u>AMOUNT</u>	%
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST.....\$	_____	_____
- CITY'S CONTRIBUTION (GRANT REQUEST).....\$	_____	_____
TOTAL OPERATING BUDGET	\$	100%
	=====	====

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

## FOR CITY USE ONLY

## RECOMMENDATION

## FINANCE AND ADMIN-

1) GRANTS REVIEW GROUP	2) ISTRATIVE COMMITTEE	3) APPEAL	4) CITY COUNCIL
\$ _____	\$ _____	\$ _____	\$ _____
CATEGORY _____	CATEGORY _____	CATEGORY _____	CATEGORY _____
DATE _____	DATE _____	DATE _____	DATE _____

## GRANT PAYMENT

- UPON CITY COUNCIL APPROVAL	\$ _____	/	(date/cheque #)
- OTHER DATE OR INSTALMENTS	\$ _____	./	
	\$ _____	/	
	\$ _____	/	

Y.E.W.D.	
N.R.A.	
J.O.H.	
T.B.	

(7)

11:30 AM

THE CORPORATION OF THE CITY OF HAMILTON

GENERAL GRANT APPLICATION

Page 2  
(Rev. 11/89)

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization. (NOTE: That to be eligible for a grant applicants must be in operation for at least one year.)

HTI was formed in 1956 and incorporated in 1959 as a non-profitable charitable organization.

2. What are the general objectives and/or services of your organization?

To train in all phases of theatre and to produce musical productions for the community.

To provide an outlet in the art of theatre for the community.

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

Hamilton Players Guild is similar except their group stages straight plays utilizing 15 people, while our shows require 100 - 125 people. We also offer workshops for the community but the Guild hasn't for years. We also offer free entertainment for local service groups and invite underprivileged and the handicapped to our productions free of charge, which the Guild does not.

## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

Page 3  
(Rev. 11/89)

4. Do volunteers participate in your program?

No  Yes  If yes, please indicate number and type of involvement.

We currently have 200 members who are involved  
on stage -- back stage -- administration --  
box office -- promotion -- executive, etc.  
Our entire organization is managed by volunteers.

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

Local

6. Does your organization provide a service to:

(a) All citizens

(b) A specific group

(c) A specific area

Describe briefly:

Our shows appeal to all ages.  
Our Company has a membership from ages 6 - 80  
Our musical service travels around locally to various  
seniors clubs, church clubs, hospitals, etc.  
We offer our building to local groups who require a space for  
various functions.

7. In what geographical area does your organization operate?

Downtown Hamilton

Our studio is located on MacNab St N.  
Our productions are held at Sir John A MacDonald  
Theatre on Bay & York Streets

## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

Page 4  
(Rev. 11/89)

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.

*New heating system*

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

*Our Company exists totally for the community, all members are volunteers and absolutely nobody receives remuneration. Everything the Company has accomplished resulted from public awareness.*

10. a) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? YES        NO ✓

If Yes, complete the following:

<u>Date of Application</u>	<u>From Whom Requested</u>	<u>Amount Requested</u>	<u>Approved or Denied Amount</u>
----------------------------	----------------------------	-------------------------	----------------------------------

**NOTE:** YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

- b) Are any funds outlined above conditional upon City assistance. If yes, what are the ramifications of the City denying a Grant?

11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees. *Rent out studio.*

*Ticket prices were raised for the 1989/90 season. Various fund raising projects have been fairly successful. Unfortunately, Bingo was the most successful fund raiser, but we lost our bingo night due to untrustworthy hall owners.*

## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

Page 5  
(Rev. 11/89)

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

Ticket prices: - costume rental -- membership fees  
Face Painting --- cloakroom and refreshments in the theatre  
studio rental

13. Have you received funding from the City in prior years? If so, when and how much?

Grants received paid for our City taxes only

<u>Year</u>	<u>Requested Amount</u>	<u>Approved Amount</u>
<u>1988</u>	\$ <u>25,000</u>	\$ <u>5000</u>
<u>1987</u>	\$ <u>25,000</u>	\$ <u>6500</u>
<u>1986</u>	\$ <u>25,000</u>	\$ <u>6000</u>
	\$ _____	\$ _____

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

If we can pay the furnace in full, nothing if not

<u>Year</u>	<u>Amount</u>
<u>1990</u>	\$ <u>15,000</u>
<u>1991</u>	\$ <u>15,000</u>
<u>1992</u>	\$ <u>15,000</u>

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

A show was rehearsed with no heat in the building due to the archaic boiler breaking down. He had no choice but to purchase an entire heating system for \$20,000. He are currently paying \$220 per month including interest which will amount to \$45,000 at the end of 3 years.

If we do not receive a grant we are considering taking a mortgage on our building. There are not too many avenue

## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

Page 6  
(Rev. 11/89)

16. Will your organization ever be self-supporting? If yes, when?

We were on the verge of becoming self-supporting until the heating system had to be purchased. If we receive a grant to pay off this enormous liability the Company will be in good financial straits.

If no, how will your service be continued if financial assistance is terminated in the future by the City?

17. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

Of course, we have been performing for various service groups free of charge for the last 3 years.

18. List the Executive Officers of your organization.

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
Sharon Reynolds, Chairman -	2058 Quail Valley Bur., Ont.	526-1200	335-9453
Kevin Blye, 1 <sup>st</sup> Vice	- 205 Hunter, Ham	572-6793	
Marty Albert 2 <sup>nd</sup> Vice	- 63 Gladyside, Ham	385-3683	
Debbie Scardamaglia, Sec.	- 165 East 99 <sup>th</sup> , Ham	387-5160	
Donna Pitt, Dir.	- 8 East 36 <sup>th</sup> , Ham	389-9222	
Tom Lovely, Dir.	- 228 Catharine, Ham	528-4470	
Stu Mason, Dir.	- 116 Charlton, Ham	528-1325	
J.D. Metcalfe, Dir.	- PO Box 12 Alberston	648-6915	
Dean Hollis	- 123 Charlton, Ham	526-1200	522-8982

THE CORPORATION OF THE CITY OF HAMILTON

GENERAL GRANT APPLICATION

Page 7  
(Rev. 11/89)

19. To complete this application please provide financial statements (balance sheets and statement of revenues and expenditures) for the latest fiscal year end. In addition please provide an operating budget for the fiscal year end that is applicable to this grant request. To assist you in presenting this information are the attached forms: Exhibit 1 - Balance Sheet; Exhibit 2 - Statement of Revenues and Expenditures; Exhibit 3 - Details of Salaries and Benefits.

December 21, 1989

Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report including financial statements within the grant calendar year outlining the success of the organization and the allocation of grant monies.

SHARON REYNOLDS

CHAIRMAN, BOARD OF DIRECTORS  
Name and Title of Officer Making Application

Reynolds

Signature of Officer Making Application

526-71200 X212

Telephone Number

THE DEADLINE FOR SUBMISSION IS DECEMBER 31

THE CORPORATION OF THE CITY OF HAMILTON  
GENERAL GRANT APPLICATION

Exhibit 1  
(11/89)

Balance Sheet  
(all amounts to nearest dollar)

		Fiscal Year Ended	
		Current Year	Preceding Year
		<u>JUNE 1990</u>	<u>JUNE 1989</u>

Assets

Bank	10,500	10,604
Accounts Receivable	3,500	3,404
Investments	10,000	20,000
Prepaid Expenses	4,700	4,674
Equipment (net of depreciation)	45,000	46,952
Building (net of depreciation)		
Other Assets - please specify	<i>BLDG RENOVATION</i> <i>BANK A/C</i>	— 18,919

Total Assets	<u>73,700</u>	<u>104,553</u>
--------------	---------------	----------------

Liabilities

Accounts Payable	3,000	2,687
Bank Loan	20,000	—
Deferred Revenue	—	8,008
Other Liabilities - please specify	<i>BLDG.FD.</i>	<i>93,858</i>

Total Liabilities	<u>73,700</u>	<u>104,553</u>
-------------------	---------------	----------------

Surplus

Total Liabilities and Surplus	<u>    </u>	<u>    </u>
-------------------------------	-------------	-------------

THE CORPORATION OF THE CITY OF HAMILTON  
GENERAL GRANT APPLICATION

Exhibit 2  
(11/89)

STATEMENT OF REVENUES AND EXPENDITURES  
(all amounts to nearest dollar)

<u>Description</u> (1)	<u>Fiscal Year Ended</u>		<u>Increase+ Decrease- over Preceding Fiscal Year</u> <u>Amount</u> (4)	<u>%</u> (5)
	<u>Current Year</u> <u>JUNE 1990</u> (2)	<u>Preceding Year</u> <u>JUNE 1989</u> (3)		
<b>REVENUES</b>				
Income (Specify)				
SHOW REVENUE	4000	(4611)	+ 8611	20%
CITY GRANT		6500	- 631	1%
INTEREST	2400	2369	+ 31	1%
RENTAL	2500	1273	+ 1227	95%
FUND RAISING	3500	27151	- 23651	115%
DUES	2000	1865	+ 135	7%
MISC.	2000	1962	+ 38	2%
<b>GRANT RECEIPTS</b>				
Government of Canada				
Government of Ontario				
Other Municipalities (Specify)				
CITY OF HAMILTON- 20,000		6500	+ 13,500	
United Way Grants				
OTHER (Specify)				
<b>TOTAL REVENUES</b>	<u>36,400</u>	<u>36,509</u>	<u>-109</u>	<u>-</u>
<b>EXPENDITURES</b>				
Salaries and Benefits (detail on Exhibit 3)	N/A	N/A		
Other (Specify)				
STUDIO	51,335	33597	+ 17,738	
<b>TOTAL EXPENDITURES</b>	<u>51,335</u>	<u>33597</u>	<u>+17,738</u>	<u>-</u>
<b>SURPLUS OR (DEFICIT)</b>	<u>(14,935)</u>	<u>2912</u>		

THE CORPORATION OF THE CITY OF HAMILTON  
GENERAL GRANT APPLICATION

Exhibit 3  
(11/89)

DETAILS OF SALARIES AND BENEFITS  
(as listed on Exhibit 2)

<u>Name and Position</u> (1)	Fiscal Year Ended		<u>Increase+ Decrease- over Preceding Fiscal Year</u>	<u>Amount</u> (4)	<u>%</u> (5)
	Current Year	Preceding Year			
	19_____ (2)	19_____ (3)			

N/A

TOTAL SALARIES AND  
BENEFITS  
per Exhibit 2

_____	_____	_____	_____
=====	=====	=====	====

HAMILTON THEATRE INC.

HAMILTON, ONTARIO

(A corporation without share capital  
under the laws of Ontario)

FINANCIAL STATEMENTS

FOR THE YEAR ENDED JUNE 30, 1989

(Unaudited)

**JOHN R. NORTH**

CHARTERED ACCOUNTANT

282 King Street West, Hamilton, Ontario, Canada, L8P 1B1 (416) 522-3561

FAX (416) 521-1479

**ACCOUNTANTS' COMMENTS**

I have reviewed the balance sheet of HAMILTON THEATRE INC. as at June 30, 1989 and the statements of income and corporation equity for the year then ended. My review was made in accordance with generally accepted standards for review engagements and accordingly consisted primarily of enquiry, analytical procedures and discussion related to information supplied to me by the Company.

A review does not constitute an audit and consequently I do not express an audit opinion on these financial statements.

Based on my review, nothing has come to my attention that causes me to believe that these financial statements are not, in all material respects, in accordance with generally accepted accounting principles.

*John R North*  
Chartered Accountant

Hamilton, Ontario  
August 28, 1989

HAMILTON THEATRE INC.

HAMILTON, ONTARIO

BALANCE SHEET

AS AT JUNE 30, 1989

(Unaudited)

<u>A S S E T S</u>	<u>1989.</u>	<u>1988</u>
<u>CURRENT ASSETS</u>		
Cash in Bank	\$ 10,604	\$ 50,143
Term Deposits	20,000	-
Prepaid Expenses	4,674	4,544
Accounts Receivable	3,404	-
	<u>38,682</u>	<u>54,687</u>
<u>BUILDING FUND - Cash in Bank (Trust Account)</u>	<u>18,919</u>	<u>34,668</u>
<u>FIXED ASSETS</u>		
Building, Stage Equipment & Fixtures	59,984	31,656
Less: Accumulated Depreciation	(13,032)	(5,836)
	<u>46,952</u>	<u>25,820</u>
<u>TOTAL ASSETS</u>	<u>\$ 104,553</u>	<u>\$ 115,175</u>
<u>L I A B I L I T I E S</u>		
<u>CURRENT LIABILITIES</u>		
Accounts Payable	\$ 2,687	2,937
Deferred City Grant	-	3,250
	<u>2,687</u>	<u>6,187</u>
<u>DEFERRED WINTARIO GRANT - Building Renovations</u>	<u>8,008</u>	<u>29,280</u>
<u>CORPORATE EQUITY</u>		
Appropriated- Building Fund (Note 3)	10,925	8,888
Unappropriated	82,933	70,820
	<u>93,858</u>	<u>79,708</u>
<u>TOTAL LIABILITIES &amp; CORPORATE EQUITY</u>	<u>\$ 104,553</u>	<u>\$ 115,175</u>

HAMILTON THEATRE INC.

HAMILTON, ONTARIO

STATEMENT OF CORPORATE EQUITY

FOR THE YEAR ENDED JUNE 30, 1989

(Unaudited)

	Appropriated Building Fund	Unappro- priated	Total 1989	Total 1988
Balance - Beginning of Year (Restated - Note 5)	\$ 8,888	\$ 70,820	\$ 79,708	\$ 29,194
Net Income	2,037	12,113	14,150	50,514
	<b>\$ 10,925</b>	<b>\$ 82,933</b>	<b>\$ 93,858</b>	<b>\$ 79,708</b>

---

JOHN R. NORTH

CHARTERED ACCOUNTANT

**HAMILTON THEATRE INC.**  
**HAMILTON, ONTARIO**  
STATEMENT OF SHOW REVENUE AND EXPENSES  
FOR THE YEAR ENDED JUNE 30, 1989  
(Unaudited)

	<u>Guys &amp; Dolls</u>	<u>Little Shop of Horrors</u>
<b>REVENUE</b>		
Ticket Sales	\$ 40,227	\$ 39,272
Program Advertising	1,350	1,350
Bar Income	1,183	1,082
Cloakroom	160	199
	<u>42,920</u>	<u>41,903</u>
<b>EXPENSES</b>		
Professional Fees	6,954	6,495
Accomodations	1,190	1,394
Orchestra	4,747	2,790
Rehearsal Pianist	1,070	1,755
Royalties, Scripts & Orchestrations	7,721	7,184
Theatre Rental & Stage Hands	2,491	2,471
Publicity	3,747	4,693
Programs	1,798	1,375
Tickets & Subscription Expense	2,439	3,948
Sets	1,445	2,350
Costumes	974	546
Auditions	988	1,036
Properties	991	974
Makeup	35	169
Lighting & Sound	287	2,741
Miscellaneous Producer's Expense	90	546
Studio Overhead Allocation	6,000	6,000
	<u>42,967</u>	<u>46,467</u>
<b>NET LOSS</b>	<b>\$ (47)</b>	<b>\$ (4,564)</b>
	<u><u></u></u>	<u><u></u></u>

HAMILTON THEATRE INC.

HAMILTON, ONTARIO

INCOME STATEMENT

FOR THE YEAR ENDED JUNE 30, 1989

(Unaudited)

<u>SHOWS</u>	<u>1989</u>	<u>1988</u>
Guys & Dolls (1988 - Hello Dolly)	\$ (47)	\$ (5,668)
Little Shop of Horrors (1988 - Sugar Babies)	(4,564)	11,702
1988 - Peter Pan	-	(1,203)
<u>SHOW (LOSS) INCOME</u>	<u>(4,611)</u>	<u>4,831</u>
<u>OTHER INCOME</u>		
City Grant	5,750	6,500
Interest Income	2,369	3,445
Rental Income	1,273	653
Festival of Friends	1,561	1,161
Membership Dues	1,865	1,895
Donations	1,866	3,159
Bingo	23,724	31,188
Other Income	1,962	4,919
	<u>40,370</u>	<u>52,920</u>
<u>TOTAL INCOME</u>	<u>35,759</u>	<u>57,751</u>
<u>EXPENSES</u>		
Studio Maintenance, Utilities	12,644	5,204
Awards Night (Incl. Service Awards)	324	1,337
Insurance	2,110	1,906
Telephone	1,579	1,753
Depreciation	7,196	1,646
Company Social Functions	1,337	1,086
Office & Accounting	1,007	303
Goodword (Newsletter)	469	337
Property Taxes	3,880	6,694
Public Relations	326	345
Miscellaneous	2,737	626
	<u>33,609</u>	<u>21,237</u>
Less: General Expense Allocated to Shows	<u>12,000</u>	<u>14,000</u>
<u>TOTAL EXPENSES</u>	<u>21,609</u>	<u>7,237</u>
<u>NET INCOME</u>	<u>\$ 14,150</u>	<u>\$ 50,514</u>

HAMILTON THEATRE INC.

HAMILTON, ONTARIO

SCHEDULE OF FIXED ASSETS & ACCUMULATED DEPRECIATION

FOR THE YEAR ENDED JUNE 30, 1989

(Unaudited)

<u>FIXED ASSETS</u>	<u>June 30 1989</u>	<u>Additions</u>	<u>Government Assistance</u>	<u>June 30 1988</u>
Stage Equipment and Fixtures	\$ 4,946	\$ 28,328	\$ -	\$ 33,274
Studio Building (Net of Government Assistance)	26,710	91,621	91,621	26,710
	<u>\$ 31,656</u>	<u>\$ 119,949</u>	<u>\$ 91,621</u>	<u>\$ 59,984</u>

ACCUMULATED DEPRECIATION

	<u>June 30 1988</u>	<u>Allowance</u>	<u>June 30 1989</u>
Stage Equipment and Fixtures	\$ 2,633	\$ 6,128	\$ 8,761
Building	3,203	1,068	4,271
	<u>\$ 5,836</u>	<u>\$ 7,196</u>	<u>\$ 13,032</u>
<u>NET BOOK VALUE</u>	<u>\$ 25,820</u>		<u>\$ 46,952</u>

JOHN R. NORTH

CHARTERED ACCOUNTANT

HAMILTON THEATRE INC.

HAMILTON, ONTARIO

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 1989

(Unaudited)

1. COMPANY ORGANIZATION

Hamilton Theatre Inc. is a corporation without share capital incorporated under the laws of Ontario. The corporation is a Registered Canadian Charitable Organization.

2. SIGNIFICANT ACCOUNTING POLICIES

Fixed Assets

Fixed assets are carried at cost and are being depreciated on the following basis:

Stage Equipment & Fixtures - Declining balance method at 20% per year

Building - Straight line method over 25 years - to be fully amortized by June 30, 2010.

3. BUILDING FUND

Funds advanced by Wintario for purposes of the building renovations, together with matching funds raised by the company are held in a special trust account. Wintario funds may only be used for building renovations in accordance with grant documents.

4. APPROPRIATED CORPORATE EQUITY

The Appropriated Corporate Equity represents the balance of funds included in the Building Fund Trust Account provided from company funds.

5. CORRECTION OF PRIOR YEAR ERROR

In the previous two fiscal years certain subscription expenses which were prepaid were not recorded as an asset. This error has been corrected with the affect of increasing unappropriated equity at June 30, 1987 and June 30, 1988 by \$ 2,616.00.

## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

(R)

11:45  
am  
(8)

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Grants Co-ordinator, Treasury Department, J.C.H., City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 546-2739) together with their supporting information indicated.

Department	J.C.H.
	Together
T.B.	
D.D.	

THE DEADLINE FOR SUBMISSION IS DECEMBER 31.

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

## A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

Hamilton Wentworth CREATIVE ARTS INC.  
401 Main Street West  
Hamilton, Ontario, L8P 1K5

LIAISON PERSON Lynne Powell PHONE NO. 525-6644

B. AMOUNT OF GRANT REQUEST: \$ 120,000.

## C. PURPOSE OF GRANT: (Indicate)

<input checked="" type="checkbox"/>	CONTINUING GENERAL ACTIVITIES (OPERATING)	15th annual Festival of Friends and 2nd annual Earthsong Festival
<input type="checkbox"/>	CAPITAL	
<input type="checkbox"/>	ONE TIME - SPECIFIC PURPOSE	

## D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	<u>AMOUNT</u>	<u>%</u>
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST.....	\$ 574,605	83
- CITY'S CONTRIBUTION (GRANT REQUEST).....	<u>\$ 120,000</u>	<u>17</u>
TOTAL OPERATING BUDGET	\$ 694,605	100%
	=====	====

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

## FOR CITY USE ONLY

## RECOMMENDATION

## FINANCE AND ADMIN-

1) GRANTS REVIEW GROUP	2) ISTRATIVE COMMITTEE	3) APPEAL	4) CITY COUNCIL
\$ _____	\$ _____	\$ _____	\$ _____
CATEGORY _____	CATEGORY _____	CATEGORY _____	CATEGORY _____
DATE _____	DATE _____	DATE _____	DATE _____

## GRANT PAYMENT

- UPON CITY COUNCIL APPROVAL	\$ _____	/	(date/cheque #)
- OTHER DATE OR INSTALMENTS	\$ _____	/	
	\$ _____	/	
	\$ _____	/	

THE CORPORATION OF THE CITY OF HAMILTON

GENERAL GRANT APPLICATION

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1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization. (NOTE: That to be eligible for a grant applicants must be in operation for at least one year.)

Hamilton Wentworth Creative Arts Inc. has been incorporated as a non-profit organization in the Province of Ontario since July, 1974 holding Letters Patent #290179. Its Federal Charitable number is 0439174-22-14. The operation of Creative Arts is overseen by a volunteer board of directors elected annually by the general membership. The Board meets monthly (except August), with board committees meeting as required.

2. What are the general objectives and/or services of your organization?
  - a) To promote all arts and artistic endeavours in the Regional Municipality of Hamilton-Wentworth and beyond;
  - b) To create training facilities, marketing facilities and show places for artists in the said Hamilton-Wentworth area; and
  - c) To set up a cataloguing and referral service for professional artists and to make such service available to interested parties.

These objectives are carried out through daily activities finding work for artists in movies, television, commercials; concerts and various performances in libraries, colleges, universities, cafes, etc. We also specialize organizing community events and special attractions such as our annual Festival of Friends (summer and winter) and the new Earthsong Festival.

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

There is no other non-profit, charitable organization providing the same type of programming or scope of services as Creative Arts Inc.

THE CORPORATION OF THE CITY OF HAMILTON  
GENERAL GRANT APPLICATION

Page 3  
(Rev. 11/89)

4. Do volunteers participate in your program?

No        Yes  x   If yes, please indicate number and type of involvement.

We endeavour to involve as many volunteers and community based organizations in our activities. Volunteer manpower is a vital component to the mounting of all our special events not just in the direct savings to our budgets, but more importantly, in the enthusiasm each volunteer brings to the festival. Most of our volunteers come from our membership base of over 550 individuals. We estimate over 15,000 volunteer man hours were contributed to our activities last year. Volunteers do everything from put up snowfencing in Gage Park, parking cars, cleaning the grounds, coordinating areas of the summer festivals; to tickets selling and assisting exhibitors at the winter festival; to ongoing fundraisers such as our two monthly bingos.

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

Local

6. Does your organization provide a service to:

- (a) All citizens            x
- (b) A specific group
- (c) A specific area

Describe briefly:

Creative Arts plans its activities with 'all citizens' in mind. Whenever possible, it makes those activities free or for a nominal charge so they are affordable to everyone. Our programming is family-oriented and our special events have a high tourism focus.

7. In what geographical area does your organization operate?

Special events are held in the City of Hamilton; work is found for professional artists across Canada. The Earthsong festival is opening new doors for us around the world through Consulates and Embassies which want to be involved in the 1990 event.

## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

Page 4  
(Rev. 11/89)

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.

15th Annual FESTIVAL OF FRIENDS, Gage Park, August 10, 11, 12, 1990  
 2nd Annual EARTHSONG FESTIVAL, Dundurn Park, June 29 to July 2, 1990  
 (Details of the events are appended hereto.)

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

Creative Arts has a proven track record for producing high calibre, professional events which instill pride in our citizens and are show places for our artists and which attract tourists. Through its volunteers and community networking, Creative Arts is able to mount these events in a cost efficient manner. The events contribute in a significant way to the socio-economic life of our community and garner a world-wide focus.

10. a) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? YES X NO

(Breakdown attached.)

If Yes, complete the following:

<u>Date of Application</u>	<u>From Whom Requested</u>	<u>Amount Requested</u>	<u>Approved or Denied Amount</u>
----------------------------	----------------------------	-------------------------	----------------------------------

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

- b) Are any funds outlined above conditional upon City assistance. If yes, what are the ramifications of the City denying a Grant?

No, however municipal support is a major factor when other levels of government and private corporations assess our funding applications.

11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.  
 We have increased our exhibitors' fees for 1990 shows; increasing the number of members; continuing to run charity bingos. We plan on expanding our sponsorship base for Festival of Friends and Earthsong.

## FESTIVAL OF FRIENDS

How to improve on a very successful event is a dilemma. However, in our 15th year celebration we would like to incorporate the following:

Bandshell Stage (Main) - The bandshell in the park visually tends to be the focal point of the festival. However, the benches in front of it have no shade during the day, therefore, it is not the optimum stage for feature daytime concerts. There is no rain/shine protection for the performance in its present construction. In 1990, we will de-emphasize the bandshell as the "concert" focal point, running concerts and workshops on all stages. We are investigating the construction of a roofing system to ensure the continuance of the show no matter what the weather.

Canada Stage - To emphasize the national scope of F.O.F. we intend to book artists from every province and territory. On this stage they will showcase talent and relate their national perception. This stage will need augmented sound, lights, flags and signage.

Other Stage Changes - As the park has become crowded we will move to new areas for other side stages. We are investigating a proper dance stage, a theatre stage, and music theme stages. This will require complete reassessment of power availability etc. To that end we are investigating the implementation of a temporary power substation.

Kids' Area - A major attraction of the Festival is the kids' area. As well as the great stage shows featuring children's recording artists, theatre, and variety entertainment, we wish to incorporate more hands on experiences in arts and crafts, dance and movement. To that end we will add new children's activity areas with a heavy emphasis on environmental issues including recycling.

Craft Area - A survey taken in 1988 indicated that the Craft Area has become as much of an attraction as the festival concert areas. To facilitate the ever increasing number of craft area patrons, we will be physically expanding this section of the event. The new layout will allow up to 50 new exhibit spaces with large aisle/walkways. We are also hoping to afford the luxury of new tent technology to give weather protection to part of the craft area. This will allow craftspeople with more delicate work or weather sensitive work to participate.

## FESTIVAL OF FRIENDS

In 1990, as part of our 15th anniversary celebration, Creative Arts will initiate a new event. The "Buskingfest" will be started within the Festival of Friends. However, it is our intention, should it prove successful, to extract the event and move it to another City venue and time frame in 1991. We are very interested in developing this event, in conjunction with the City's Culture and Recreation Department, to add to the Victoria Day weekend celebrations.

### "Buskingfest"

The 1st annual Buskingfest will be an attraction within the Festival of Friends. It will be considered part and parcel with the overall coordination of the Festival of Friends.

It will be a contest/championship for professional buskers from across Canada and abroad, much like the "Canada Cup" of street performers. Entirely by invitation, the contest will feature 15 buskers vying for the crowns of "King" and "Queen" of the Buskers. Winners will receive prize packages that may include television appearances, live engagements at premiere Canadian venues, etc. A further series of "Critics' Choice" awards will be determined by a panel of celebrity media judges.

Contest Format: Eight stages will run non-stop with 20 - 30 minute performances from noon until 6 p.m. daily. At each performance, festival staff known as "Bottlers", will "pass the hat" to collect monies from the audience. Donations collected will directly offset the festival's contribution to the performers' fees. After collection, the amounts from each show will be added to that specific busker's overall take. The Busker with the highest take at the end of the three days will be declared King or Queen. The Critic's Choice Awards will be determined by scoreboard balloting from the panel of celebrity media who will simultaneously watch performances at one stage during the Saturday of the festival.

Location & Decore: The Buskingfest area will be in the middle of the large open field at the Festival of Friends. The decore and atmosphere will be that of a circus/carnival theme - festival, colourful, bright. Banners, ribbons and flags will be used to decorate stage areas and define busker performance locations.

### **FESTIVAL OF FRIENDS**

#### **Contributing to our cultural, social and economic mosaic**

- 1) As it is the 15th Anniversary of this all Canadian event, we would like to celebrate our growth as the largest and (we feel) most important showcase of contemporary Canadian culture. Many performers use the event to premier new albums and sell product (many Canadian artists have independently produced recordings). Most performers receive future employment as a result of their festival appearance. Creative Arts promotes the hiring of artists year round through its ongoing talent bank.
- 2) Many craftspeople sell out of their wares. Some have reported that the festival generates 30-50 percent of their annual sales. Not only that, but follow-up sales through the year are assisted by Creative Arts' staff, thanks to our up to date computerized data bases.
- 3) Community groups such as the Hamilton Historical Society, Hamilton Theatre Inc., Broadway Theatre, Hamilton Environmental Action Team, H.A.N.D.S. (the Hamilton AIDS network), Amity/Goodwill Industries, Lady Hamiltons, Bruce Trail Association, Burlington Barbershoppers, Boy Scouts, numerous Hamilton poets and poetry groups, etc. use the event for promotion and fundraising.
- 4) The Festival of Friends has become the major tourist attraction in Hamilton-Wentworth. The economic multiplier effect is felt throughout the community.
- 5) Schools and libraries utilize festival performers to augment their programs that are booked through Creative Arts. Last year over 500 paid engagements were arranged. This does not include private or corporate work.

### **FESTIVAL OF FRIENDS**

#### **Private citizens and corporate giants working together**

- 1) Art supplies for kids' areas are mostly donated, including paper, lumber, paint, etc. In addition, local community groups supply volunteers to help run the "hands on" activities in the Kids' Area.
- 2) Kids' Art Mart - Most of the festival artisans donate pieces of the work which are sold at very reduced prices in the Kids' Art Mart. It's strictly "no parents allowed" and items are priced from 25 cents to a dollar.
- 3) Over 100 volunteers, including professional sound technicians, electricians and mechanics donate time and

## **EARTHSONG '90**

With the knowledge and success of the Festival of Friends, we have gained an expertise in Canadian music. After 15 years of programming, we felt that it was time to give Hamiltonians a chance to enjoy a professional presentation of the cultural mosaic that exists beyond our borders.

Using the format of presenting dance, music, arts, crafts and foods of other nations, we created "Earthsong", a smorgasbord of cultural excellence and diversity. The underlying theme of Earthsong is a community sharing and celebration of our cultural similarities and differences.

**Earthsong ... "Wouldn't it be wonderful if, just for once, the whole world could sing in harmony."**

In 1989, Creative Arts initiated Earthsong. Because of budget restrictions and last minute venue changes, it was a compact event - a testing of the waters. Through the experience gained and community response garnered, we have redrafted the site configuration (staging, changerooms, and power sources) and increased artistic programming for the 2nd annual event.

1990 will see Earthsong expand from 11 villages to 20, from 12 to 40 craft exhibits, and 3 performance stages to 5. We have re-examined the strengths and weaknesses of our presentation and to that end we are tightly defining the stage areas to reflect: dance, children's, choral, intimate, and large orchestral music.

Also, we are actively programming the historical components into the event and incorporating three new features: The International Mini-Marathon, The Citizenship Court, and the Ecumenical Service.

### **EARTHSONG '90 - NEW ATTRACTIONS**

International Mini Marathon - We are working with Dr. Hewak to move the Amstel Brewery Canada Limited's international race from early May to July 1 to coincide with Canada Day. This will draw 2000 runners and their families plus guarantee Earthsong a major corporate sponsor.

Citizenship Court - We have already confirmed that a "swearing-in of new citizens" will be held at the event.

Ecumenical Service - On Sunday we are planning an Earthsong Service to celebrate the world community and offer prayers for peace.

Expanded UNICEF Involvement - by developing the children's area with the participation of the local Children's International Learning Centre - dolls in native costume, games kids play around the world and singalong songs from different countries.

Other Community Involvement

- a) Various community groups and artists will use Earthsong as a fundraiser and a showcase. We have already contacted ethno-cultural groups throughout the community to ask for their participation this year.
- b) Churches, synagogues and other religious groups have indicated a desire to share a global vision for peace.
- c) Dundurn Castle - We have already set up initial meetings with Marilyn Halvelka to establish cooperative efforts for the promotion of Dundurn Castle tours as part of the Earthsong experience.

**EARTHSONG '90**  
**Hamilton - the world at our doorstep**

In 1989 the Indonesian Consulate General, Isa Isnaedi, brought his staff and the Toronto Indonesian community to Hamilton for a day's outing. We paid their transportation, but they provided food, dance, art, costumes, and music to Earthsong '89 gratis. It was this kind of sharing of resources with Consulates, other festivals and worldwide cultural organizations which enabled Creative Arts to bring performers from China, Brazil, Mexico, Africa, Russia, New Zealand, India, The Ukraine, and the Philippines to Hamilton for Earthsong '89.

The Mexican Consulate was so impressed that he indicated more active support in 1990. We had the same response from diplomatic representatives from Hungary, St. Lucia, the U.S.S.R., Yugoslavia, Malta, and Greece. The Kuranghi Maoris from New Zealand offered to increase their participation in Earthsong '90, as they felt it was the best showcase they had on their Canadian tour (and that included the C.N.E.).

We are hearing from Embassies, Consulates and Trade Commissions daily. The 1990 Earthsong festival promises to be an event of which we will all be proud and a Canada Day celebration we will never forget!

HAMILTON WENTWORTH CREATIVE ARTS INC.

**Grants requested during 1988/89 fiscal period**

	<u>Requested</u>	<u>Received</u>
Ontario Arts Council - Festivals (operating)	\$40,000.	\$24,000.
Canada Council - Festival touring fund	\$ 1,800.	\$ 924.
City of Hamilton - Festivals (operating)	\$114,150	\$80,000.

**Major Corporate Donors during 1988/89 fiscal period**

Amstel Brewery Canada Ltd.	\$24,000.
CKOC Radio	13,500.
Stelco Inc.	5,000.
Metro Hamilton Real Estate Board	5,000.
Royal Oak Dairy	5,000.
Zobies Yogurt Shoppe	5,000.
Country Boys	5,000.
Mr. Submarine	4,000.
Pathfinder Beverages	4,000.
Dofasco Inc.	3,500.
Ruth Stefan & Associates	3,300.
Kevin Smith & Associates	3,200.
The Hamilton Spectator	3,000.
The Hamilton Street Railway	3,000.
Veteran's Taxi	3,000.
Alex Murray Real Estate Co.	2,500.
Loyal Order of Moose	2,000.
Complete Rent-Alls	2,000.
Phoenix Pizza	1,500.
R. Denninger Ltd.	1,100.
Union Gas Limited	1,100.
ARP Track Productions	1,000.
The Perogy Kitchen	845.
River's Edge Food Factory	700.
Westinghouse Canada Inc.	500.
The Royal Connaught Hotel	500.
Pasword Communications	500.
The Potters Guild	300.
GSW - Heating Products Division	200.
Smith-McKay Florists Ltd.	185.

## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

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(Rev. 11/89)

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details. Yes - Admission to the Winter Festival of Friends; membership fees of \$15 /year; annual fee for talent bank listing for movie and television work; fees for consulting; nominal rental fees for use of our meeting space by community groups; commission fees to performers when we are not paid a consulting/production fee by the purchaser of the artists' services; ticket costs for special fund raising activities.
13. Have you received funding from the City in prior years? If so, when and how much?

<u>Year</u>	<u>Requested Amount</u>	<u>Approved Amount</u>
1989	\$ 114,150	\$ 80,000
1988	\$ 67,000	\$ 67,000
1987	\$ 42,000	\$ 41,540
1986	\$ 38,000	\$ 38,000

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>	
1991	\$ 120,000	Our fund raising efforts
1992	\$ 120,000	will be geared to absorb
1993	\$ 120,000	the inflation rate.

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

Since so many of the costs for events are productions, crowd safety, etc. items and must be in place for the event to run smoothly, cuts in funding would reduce "non-fixed" items such as performer's fees (thereby decreasing the quality of the show) or advertising (thereby cutting back on attendance especially tourists). Major cutbacks or no funding would mean the curtailment of our special events.

## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

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(Rev. 11/89)

16. Will your organization ever be self-supporting? If yes, when?

Perhaps someday the corporate sponsorship of the Festival of Friends and Earthsong will be significant enough to make the events self-supporting. However, if we are to develop new special events and tourists attractions, then we do not see a self-supporting time for the overall organization.

If no, how will your service be continued if financial assistance is terminated in the future by the City?

Creative Arts already raised approximately 80% of its annual budget from non-government sources. We are always trying to improve this, but government cuts would have to be considered as some form of non-approval or non-confidence in our activities. Each activity would then have to be evaluated and its fate decided by our board.

17. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

Both the Summer Festival of Friends and Earthsong are free to the public. Many of our staff, board, members, and performers already provide free services to community charity benefits, committees, and other special events.

18. List the Executive Officers of your organization.

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>
		<u>Business</u> <u>Home</u>

(Complete list attached.)

HAMILTON WENTWORTH  
**CREATIVE ARTS**



1988/89 BOARD OF DIRECTORS

Mr. Paul Cochrane  
102 Sanatorium Road  
Hamilton, L9C 1Y5

Position with Charity: Board  
Occupation: Banker  
Telephone: 549-3013 (bus.)

Mr. Bill Cook  
3 Ambleside Place  
Stoney Creek, L8J 1X4

Position with Charity: Board  
Occupation: Drama Teacher  
Telephone: 385-3257 (bus.)

Mr. Terry Cooke  
186 Hillcrest Avenue  
Hamilton, L8P 2X4

Position with Charity: Board  
Occupation: Alderman  
Telephone: 546-2700 (bus.)

Mr. Mosche Freedman  
93 Cranbrook Drive  
Hamilton, L9C 4S5

Position with Charity: Board  
Occupation: Teacher  
Telephone: 389-0252

Mr. Bill Jurgenson  
R.R. #1  
Vineland, L0R 2C0

Position with Charity: Board  
Occupation: Teacher/Foundry Owner  
Telephone: 957-3359

Mr. Dan MacDonald  
99 Claremont Drive  
Hamilton, L9C 3N4

Position with Charity: President  
Occupation: Corp. Liaison Officer  
Telephone: 529-3324

Mr. Jacques Major  
317 Limeridge Rd. West, Unit 14  
Hamilton, L9C 7C8

Position with Charity: Board  
Occupation: Media Salesman  
Telephone: 525-2797

Mrs. Jenny Murphy  
401 Queen Street South  
Hamilton, L8P 3T8

Position with Charity: Board  
Occupation: Homemaker  
Telephone: 523-1747

Mrs. Bev Nagy  
68 Flatt Avenue  
Hamilton, L8P 4N3

Position with Charity: Secretary  
Occupation: Homemaker  
Telephone: 525-3559

Ms Jan Norris  
1 Tom Street  
Hamilton, L8R 1X2

Position with Charity: Board  
Occupation: Elementary Teacher  
Telephone: 523-0656

Mr. Larry Rotman  
2 Southview Place  
Hamilton, L8S 1W6

Position with Charity: Board  
Occupation: Manufacturer  
Telephone: 544-4296 (bus.)

Mr. Larry Russell  
31 Ricardo Street  
Hamilton, L8N 2S1

Position with Charity: Treasurer  
Occupation: Owner, Ad Agency  
Telephone: 529-3324 (bus.)

Mrs. Anne Sneath  
14 Oak Avenue  
Dundas, L9H 4Y7

Position with Charity: Vice Pres.  
Occupation: Potter  
Telephone: 627-1258

Mr. John Spears  
1 Renwood Place  
Waterdown, L0R 2H0

Position with Charity: Board  
Occupation: Lawyer  
Telephone: 526-0626

Ms. Irene Stayshyn  
141 Rosslyn Ave. South  
Hamilton, L8M 3J3

Position with Charity: Board  
Occupation: Public Relations  
Telephone: 544-3761 Ext. 2202

ALL BOARD MEMBERS ARE CANADIAN RESIDENTS

ALL BOARD MEMBERS ASSUMED OFFICE AS OF FEBRUARY 2ND, 1989

THE CORPORATION OF THE CITY OF HAMILTON  
GENERAL GRANT APPLICATION

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19. To complete this application please provide financial statements (balance sheets and statement of revenues and expenditures) for the latest fiscal year end. In addition please provide an operating budget for the fiscal year end that is applicable to this grant request. To assist you in presenting this information are the attached forms: Exhibit 1 - Balance Sheet; Exhibit 2 - Statement of Revenues and Expenditures; Exhibit 3 - Details of Salaries and Benefits.

December 27th, 1989

Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report including financial statements within the grant calendar year outlining the success of the organization and the allocation of grant monies.

Hamilton Wentworth  
CREATIVE ARTS INC.

Daniel MacDonald, President  
Name and Title of Officer Making  
Application

  
Signature of Officer Making  
Application

(416) 525-6644

Telephone Number

THE DEADLINE FOR SUBMISSION IS DECEMBER 31

THE CORPORATION OF THE CITY OF HAMILTON  
GENERAL GRANT APPLICATION

Exhibit I  
(11/89)

Balance Sheet  
(all amounts to nearest dollar)

		Fiscal Year Ended	
		Current Year	Preceding Year
		19	19

Assets

Bank  
Accounts Receivable  
Investments  
Prepaid Expenses  
Equipment (net of depreciation)  
Building (net of depreciation)  
Other Assets - please specify

Audited statement for preceding year  
appended, plus current budget

Total Assets

=====

Liabilities

Accounts Payable  
Bank Loan  
Deferred Revenue  
Other Liabilities - please specify

Total Liabilities

=====

Surplus

Total Liabilities and Surplus

=====

THE CORPORATION OF THE CITY OF HAMILTON  
GENERAL GRANT APPLICATION

Exhibit 2  
(11/89)

STATEMENT OF REVENUES AND EXPENDITURES  
(all amounts to nearest dollar)

<u>Description</u> (1)	Fiscal Year Ended		Increase+ Decrease- over Preceding Fiscal Year	
	Current Year 19_____ (2)	Preceding Year 19_____ (3)	<u>Amount</u> (4)	<u>%</u> (5)
REVENUES Income (Specify)		Detailed breakdown attached		
GRANT RECEIPTS Government of Canada				
Government of Ontario				
Other Municipalities (Specify)				
United Way Grants				
OTHER (Specify)				
TOTAL REVENUES	_____	_____	_____	_____
EXPENDITURES Salaries and Benefits (detail on Exhibit 3)	_____	_____	_____	_____
Other (Specify)				
TOTAL EXPENDITURES	_____	_____	_____	_____
SURPLUS OR (DEFICIT)	=====	=====	=====	====

THE CORPORATION OF THE CITY OF HAMILTON  
GENERAL GRANT APPLICATION

Exhibit 3  
(11/89)

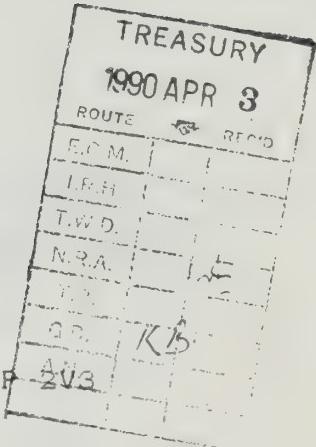
DETAILS OF SALARIES AND BENEFITS  
(as listed on Exhibit 2)

<u>Name and Position</u> (1)	<u>Fiscal Year Ended</u>		Increase+ Decrease- over Preceding Fiscal Year	
	<u>Current Year</u> <u>Sept 30 1990</u> (2)	<u>Preceding Year</u> <u>Sept 30 1989</u> (3)	<u>Amount</u> (4)	<u>%</u> (5)
Bill Powell, General Manager	\$31,291	\$29,154	\$2,137	7%
Lynne Powell, Administrator	\$28,016	\$26,150	\$1,866	8%
Karen Matthews,, Festival Manager	0	\$17,578	(part of year only)	
Irene McDonald, Secretarial	0	\$ 7,676	(part of year only)	
Jayne Woods, Talent Coordin.	\$21,748	\$13,109	(part of year in 88/89)	
John King, Events Coordin.	\$21,748	\$17,722	(part of year in 88/89)	
Part-time students, benefits including OHIP and medial plan	\$23,397	\$17,722	\$5,675	
<b>TOTAL SALARIES AND BENEFITS per Exhibit 2</b>	<u>\$143,860</u> =====	<u>\$118,919</u> =====	<u>=====</u>	<u>====</u>

CREATIVE ARTS INC. - 1989/90 BUDGET

DESCRIPTION	1989 Actual	1990 Budget	General Budget	Winter Actual	Summer Budget	Earth Budget
<b>EARNED REVENUE</b>						
Ticket Sales	36451	35426	0	35426		
Performance Guarantees	27407	27000	27000			
Fees for Service ---		0				
Artists Services	17196	18000	18000			
Talent Bank	18344	24000	24000			
Consulting Fees	4424	5300	5300			
Facility Rental	5877	6000	6000			
Program Book Ad Sales	11900	11900	0		11900	0
Interest on Investments	3953	4000	4000			
Other Revenue -----		0				
Concessions & Sales	4452	5000	4500	0		500
Exhibit Booth Rental	79032	109225	0	44725	45000	19500
Parking	7858	11500	0		8000	3500
Annual Poetry Project	591	900	900			
Fundraising Projects	85937	94854	65600	254	18000	11000
	303422	353105	155300	80405	82900	34500
<b>PRIVATE SECTOR REVENUE</b>						
Memberships	1825	3000	3000			
Corporation Donations	4732	5000	5000			
Individual Donations	18688	19500	12000		7500	
Event Sponsorship	98120	162500	0	2500	115000	45000
	123365	190000	20000	2500	122500	45000
<b>GOVERNMENT REVENUE</b>						
Federal - Multicultural	0	5000				5000
Canada Council - Touring	924	1500	0		1500	0
Provincial Grants	24000	25000	0	0	20000	5000
Municipal Grants	80000	120000	0	0	60000	60000
	104924	151500	0	0	81500	70000
=====						
<b>TOTAL EARNED REVENUE</b>	<b>303422</b>	<b>353105</b>	<b>155300</b>	<b>80405</b>	<b>82900</b>	<b>34500</b>
<b>TOTAL PRIVATE SECTOR</b>	<b>123365</b>	<b>190000</b>	<b>20000</b>	<b>2500</b>	<b>122500</b>	<b>45000</b>
<b>TOTAL GOVERNMENT</b>	<b>104924</b>	<b>151500</b>	<b>0</b>	<b>0</b>	<b>81500</b>	<b>70000</b>
<b>TOTAL REVENUE</b>	<b>531711</b>	<b>694605</b>	<b>175300</b>	<b>82905</b>	<b>286900</b>	<b>149500</b>

DESCRIPTION	1989 Actual	1990 Budget	General Budget	Winter Actual	Summer Budget	Earth Budget
<b>ARTISTIC FEES &amp; EXPENSES</b>						
Artistic Wages & Benefits	77120	80667	19678	16352	29852	14785
Performers' Fees	107510	130400	27000	3400	75000	25000
Artists Grants/Awards	4020	6065	3000	65	3000	
Artists' Services Expense	1282	1800	1800			
Talent Bank Expense	3430	6000	6000			
Consulting Expense	3248	3400	3400			
	196610	228332	60878	19817	107852	39785
<b>PRODUCTION EXPENSES</b>						
Travel/Meals/Accommodation	28134	41016	0	1076	23940	16000
Performance Royalties	684	604	50	354	100	100
Equipment Rental	33470	48303	0	103	30800	17400
Site Rental	11296	9512	0	9512		
Sub Contracting	43275	53674	0	4802	35272	13600
Sets, Props, Production	14906	28104	0	5904	15900	6300
Event Insurance	1575	2250	0	750	750	750
	133340	183463	50	22501	106762	54150
<b>ADMINISTRATION EXPENSES</b>						
Admin. Wages & Benefits	14839	28274	17646	3314	5314	2000
Employee Travel Expense	890	1200	300	300	300	300
Office Expenses		0				
Office Supplies	5262	6500	3250	650	1300	1300
Office Expense - Other	3060	3600	1800	360	720	720
Telephone	13202	14400	7200	1440	2880	2880
Postage	4704	5000	2500	500	1000	1000
Office Equipment Rental	10336	12000	5000	1000	3000	3000
Rent (inc. utilities)	24000	24000	9000	3000	6000	6000
Bank Charges & Interest	3048	2720	2180	180	180	180
Audit & Professional	1300	1400	350	350	350	350
Advertising & Promotion	49232	75375	4000	28875	30500	12000
Fundraising Expenses ----		0				
Wages & Benefits	19153	26519	5215	0	5215	16089
Cost of Sales	5087	4000	4000			
Fundraising Expense	46148	48600	31600		10000	7000
Membership Expense	161	2400	2400			
Poetry Project Expense	595	750	750			
Depreciation	6046	4325	4325			
Other Expenses -----		0				
Employee Health Plan	7807	8400	2100	2100	2100	2100
Facility Rental Costs	870	900	900			
Office Insurance	1215	750	750			
Bad Debt Expense	535	0	0			
Repairs & Maintenance	6710	4800	4800			
Misc. - General Expense	89	0		0		
	224289	275913	110066	42069	68859	54919
=====	=====	=====	=====	=====	=====	=====
<b>TOTAL ARTISTIC EXPENSE</b>	<b>196610</b>	<b>228332</b>	<b>60878</b>	<b>19817</b>	<b>107852</b>	<b>39785</b>
<b>TOTAL PRODUCTION EXPENSE</b>	<b>133340</b>	<b>183463</b>	<b>50</b>	<b>22501</b>	<b>106762</b>	<b>54150</b>
<b>TOTAL ADMIN. EXPENSE</b>	<b>224289</b>	<b>275913</b>	<b>110066</b>	<b>42069</b>	<b>68859</b>	<b>54919</b>
<b>TOTAL EXPENSES</b>	<b>554239</b>	<b>687708</b>	<b>170994</b>	<b>84387</b>	<b>283473</b>	<b>148854</b>
<b>SURPLUS/DEFICIT FOR YEAR</b>	<b>-22528</b>	<b>6897</b>	<b>4306</b>	<b>-1482</b>	<b>3427</b>	<b>646</b>



LYNDA MORRIS B.A. 95 Amelia Street Hamilton Ontario L8P 2V3  
416-522-0990

March 31, 1990

Mr. Kevin Beattie  
Grants Co-ordinator  
Treasury Department

This is to share my concern that the Arts Advisory Committee, when deliberating the request for grants from Creative Arts that:

there was not sufficient time to review the information and some of us were not aware that the request for the grant for Creative Arts included expenses for the 15th Anniversary Celebration of Festival of Friends and that Earthsong was expanding to double its' previous size.

Yours truly

Lynda Morris  
member, Arts Advisory Committee

12 Queensdale Ave. E.  
Hamilton, Ontario

L9A 1K1

April 3 1990

cc: B. Robert Bugden - Director  
Culture / Recreation Department  
City of Hamilton  
71 Main St. W  
Hamilton Ont. L8N 3T4

Dear Bob,

I am writing directly to you because the urgency of time does not permit me to bring this matter to the Arts Advisory Committee before it is discussed at the Finance and Administration meeting on April 5. Please forgive my short-circuit of protocol.

When the Arts Advisory Committee reviewed the grant application of Creative Arts I assumed the request was for the Festival of Friends and Carolsong and did not make myself aware of the inclusion of the proposed Bucknaghest and of the implications of a Canada Day celebration without the usual It's Your Festival.

If all this had I made myself cognizant of the ramifications of all this activity to the quality of life in our community I would have, I am sure, thought more favourably of recommending consideration of awarding Creative Arts their full request. May I ask you to request that Finance and Administration give their request such consideration?

cc Tom Murray  
Kevin Beatty -  
Chuck Renaud  
Bill Powell

Thank you, sincerely,

Glenn M. Fallon

# **Deloitte Haskins+Sells**

Suite 1150  
The Standard Life Centre  
120 King Street West  
Hamilton, Ontario L8P 4V2  
(416) 523-6770

## AUDITORS' REPORT

To the Members of  
Hamilton Wentworth Creative Arts Inc.:

We have examined the balance sheet of Hamilton Wentworth Creative Arts Inc. as at September 30, 1989 and the statements of earnings and deficit and changes in financial position for the year then ended. Our examination was made in accordance with generally accepted auditing standards, and accordingly included such tests and other procedures as we considered necessary in the circumstances, except as explained in the following paragraph.

In common with many not for profit organizations, Hamilton Wentworth Creative Arts Inc. derives revenue from donations and fund-raising, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the organization and we were not able to determine whether any adjustments might be necessary to donations and fund-raising revenues, net income, assets and deficit.

In our opinion, except for the effect of adjustments, if any, which we might have determined to be necessary had we been able to satisfy ourselves concerning the completeness of the donations and fund-raising revenues referred to in the preceding paragraph, these financial statements present fairly the financial position of Hamilton Wentworth Creative Arts Inc. as at September 30, 1989 and the results of its operations and the changes in its financial position for the year then ended in accordance with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

*Deloitte Haskins+Sells*

Chartered Accountants

October 27, 1989

HAMILTON WENTWORTH CREATIVE ARTS INC.

STATEMENT OF EARNINGS AND DEFICIT

YEAR ENDED SEPTEMBER 30, 1989

	<u>1989</u>	<u>1988</u>
REVENUE		
Grants	\$104,924	\$ 93,528
Booth rental	79,032	70,124
Donations	121,539	97,264
Artists' services	67,372	108,957
Admissions and parking	44,309	35,943
Fund raising	94,933	123,377
Advertising sales	11,900	11,055
Rental revenue	5,877	3,520
Memberships	<u>1,825</u>	<u>2,505</u>
	<u>531,711</u>	<u>546,273</u>
EXPENSES		
Salaries and wages	118,919	115,929
Performers' fees and royalties	108,194	113,514
Advertising and promotion	49,231	33,474
Subcontracted work	43,275	29,071
Office and Administration	29,104	34,313
Equipment, site and other rentals	55,102	35,268
Cost of fund raising material	50,355	62,742
Performers travel, meals and accommodation	28,134	12,784
Office rent	24,000	24,000
Sets and props	14,906	6,887
Depreciation	6,046	6,203
Artists' services and consulting fees	8,832	16,660
Grants to artists	4,020	3,357
Maintenance and repairs	6,310	4,736
Loan interest and bank charges	3,049	3,447
Accounting and legal	1,300	1,000
Miscellaneous	3,462	6,198
Loss on sale of equipment	<u>-</u>	<u>6,345</u>
	<u>554,239</u>	<u>515,928</u>
NET INCOME (LOSS)	(22,528)	30,345
DEFICIT, BEGINNING OF YEAR	<u>(9,816)</u>	<u>(40,161)</u>
DEFICIT, END OF YEAR	<u>\$ (32,344)</u>	<u>\$ (9,816)</u>

HAMILTON WENTWORTH CREATIVE ARTS INC.

BALANCE SHEET

SEPTEMBER 30, 1989

	<u>1989</u>	<u>1988</u>
<u>ASSETS</u>		
CURRENT ASSETS		
Accounts receivable	\$ 1,360	\$ 3,394
Prepaid expenses	<u>125</u>	<u>580</u>
	1,485	3,974
EQUIPMENT (Note 3)	23,782	29,828
INVESTMENT IN THE ARTS FUND (Note 4)		
Term deposit	<u>40,000</u>	<u>40,000</u>
	<u>\$ 65,267</u>	<u>\$73,802</u>
<u>LIABILITIES</u>		
CURRENT LIABILITIES		
Bank indebtedness	\$ 29,063	\$16,076
Accounts payable	4,968	3,268
Deferred revenue (Note 5)	<u>23,580</u>	<u>24,274</u>
	57,611	43,618
INVESTMENT IN THE ARTS FUND (Note 4)	<u>40,000</u>	<u>40,000</u>
	<u>97,611</u>	<u>83,618</u>
<u>DEFICIT</u>		
DEFICIT	<u>(32,344)</u>	<u>(9,816)</u>
	<u>\$ 65,267</u>	<u>\$73,802</u>

HAMILTON WENTWORTH CREATIVE ARTS INC.

STATEMENT OF CHANGES IN FINANCIAL POSITION

YEAR ENDED SEPTEMBER 30, 1989

	<u>1989</u>	<u>1988</u>
<b>OPERATING ACTIVITIES</b>		
Net income (loss)	\$(22,528)	\$ 30,345
Charges not affecting cash flow	6,046	6,203
Depreciation	-	6,345
Loss on sale of equipment	(16,482)	42,893
<b>Changes in non-cash operating working capital</b>		
Accounts receivable	2,034	5,002
Prepaid expenses	455	(580)
Accounts payable	1,700	(21,808)
Deferred revenue	(694)	2,030
<b>Cash used in operating activities</b>	<u>(12,987)</u>	<u>27,537</u>
<b>INVESTING ACTIVITIES</b>		
Additions to equipment	-	(9,955)
Proceeds from disposal of equipment	-	3,000
<b>Cash used in investing activities</b>	<u>-</u>	<u>(6,955)</u>
<b>FINANCING ACTIVITIES</b>		
Repayment of note payable	-	(2,345)
Repayment of bank loan	-	(10,000)
<b>Cash used in financing activities</b>	<u>-</u>	<u>(12,345)</u>
<b>INCREASE (DECREASE) IN CASH</b>	<u>(12,987)</u>	<u>8,237</u>
<b>CASH (DEFICIENCY) AT BEGINNING OF YEAR</b>	<u>(16,076)</u>	<u>(24,313)</u>
<b>CASH (DEFICIENCY) AT END OF YEAR</b>	<u><u>\$ (29,063)</u></u>	<u><u>\$ (16,076)</u></u>

HAMILTON WENTWORTH CREATIVE ARTS INC.

NOTES TO THE FINANCIAL STATEMENTS

SEPTEMBER 30, 1989

1. STATUS

The Hamilton Wentworth Creative Arts Inc. is incorporated under the Corporations Act of Ontario as a not for profit organization without share capital.

2. SIGNIFICANT ACCOUNTING POLICIES

Basis of accounting presentation

The accounts are maintained on the accrual basis except that donations and memberships are recorded when received.

Fixed assets

Equipment is stated at cost and is depreciated using the diminishing-balance method.

3. EQUIPMENT

	<u>Cost</u>	<u>Accumulated Depreciation</u>	<u>Net Book Value</u>	<u>Rates</u>
Word processing	\$18,340	\$15,007	\$ 3,333	20%
Telephone system	5,319	3,303	2,016	20%
Video	4,150	2,858	1,292	20%
Laser printer	7,506	1,901	5,605	20%
Sound system	14,557	8,890	5,667	20%
Computer	10,844	6,670	4,174	20%
Bus	1,530	398	1,132	20%
Van	919	356	563	30%
September 30, 1989	<u>\$63,165</u>	<u>\$39,383</u>	<u>\$23,782</u>	
September 30, 1988	<u>\$63,165</u>	<u>\$33,337</u>	<u>\$29,828</u>	

4. INVESTMENT IN THE ARTS FUND

The Hamilton Wentworth Creative Arts Inc. received a grant under the "Investment in the Arts" program sponsored by the Ministry of Citizenship and Culture. Under the conditions of the grant, these funds are to be invested in the Investment in the Arts Fund for five years and the interest earned on these investments may be used for operations.

5. DEFERRED REVENUE

Deferred revenue represents revenues net of disbursements to September 30, 1989 for events which are to take place after September 30.



McQuesten Community Association  
38 Glengrove Ave. Hamilton, ON  
L8H 1R2                    547-7906

1:15pm  
(9)

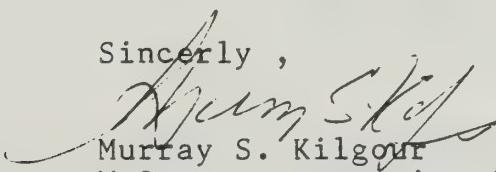
Mr. D.K. Beattie,  
Grants Co-ordinator,  
Treasury department,  
City Hall,  
71 Main Street West,  
Hamilton, Ontario  
L8N 3T4

December 3, 1990

Dear Kevin:

Enclosed please find the McQuesten Community Association application for a grant for 1990. I have enclosed all requested materials except copies of our charter and By-Laws which I trust you already have on file. If you need these I will forward them to you. For your perusal I have included our financial Report, list of Directors, our Conception and History, our Grant 1989 Reprt as well, a copy of our latest financial position as of December 31, 1989. I thank you for your time and consideration in this matter.

Sincerely,

  
Murray S. Kilgour  
McQuesten community Association  
President

## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

Page 1  
(Rev. 11/89)

Each organization applying for a grant is required to complete this form annually and forward same to Mr. D. K. Beattie, Grants Co-ordinator, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 546-2739), together with their supporting information indicated.

THE DEADLINE FOR SUBMISSION IS DECEMBER 31.

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

## A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

McQuesten Community Association  
38 Glengrove Ave.,  
Hamilton, Ontario L8H 1N2

LIAISON PERSON Murray S. Kilgour PHONE NO. 547-7906

B. AMOUNT OF GRANT REQUEST: \$ 2000.

## C. PURPOSE OF GRANT: (Indicate)

- CONTINUING GENERAL ACTIVITIES (OPERATING)  
 CAPITAL  
 ONE TIME - SPECIFIC PURPOSE

## D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	<u>AMOUNT</u>	<u>%</u>
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST.....\$	40374	
- CITY'S CONTRIBUTION (GRANT REQUEST).....\$	2000	
TOTAL OPERATING BUDGET	\$ 42374	100%
	=====	=====

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

FOR CITY USE ONLY

## RECOMMENDATION

## FINANCE AND ADMIN-

1) GRANTS REVIEW GROUP	2) ISTRATIVE COMMITTEE	3) APPEAL	4) CITY COUNCIL
\$ _____	\$ _____	\$ _____	\$ _____

CATEGORY \_\_\_\_\_ CATEGORY \_\_\_\_\_ CATEGORY \_\_\_\_\_ CATEGORY \_\_\_\_\_  
 DATE \_\_\_\_\_ DATE \_\_\_\_\_ DATE \_\_\_\_\_ DATE \_\_\_\_\_

## GRANT PAYMENT

- UPON CITY COUNCIL APPROVAL	\$ _____ / _____	(date/cheque #)
- OTHER DATE OR INSTALMENTS	\$ _____ / _____	
	\$ _____ / _____	
	\$ _____ / _____	

THE CORPORATION OF THE CITY OF HAMILTON

GENERAL GRANT APPLICATION

Page 2

(Rev. 11/89)

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization. (NOTE: That to be eligible for a grant applicants must be in operation for at least one year.) Established in 1976, incorporated in 1977 to develop in and around the McQuesten community, programs aimed at the individual and community needs as they arise. We have successfully sponsored and developed many good projects. One being the McQuesten Legal and Community Services a Legal Aid office. We presently hold nine seats on this Board of Directors. We have applied for a charitable number and are awaiting a decision from Revenue Canada. Enclosed are copies of our Charter, By-laws etc. Our Letters Patent is presently being revised to fit the requirements of Revenue Canada pertaining to our charitable status. A copy of the revised version will be forwarded upon the acceptance of it by Revenue Canada. A list of our present Board of Directors is included.
2. What are the general objectives and/or services of your organization?  
To provide programs needed in the east end to attempt to further lower the unemployment rate by providing job skill training, resume writing. To further develop a Multi-Use Community Centre concept in which all of our goals and the goals of other community based organizations may develop. To provide constructive alternatives to youth to address the high rate of juvenile delinquency through good character building and skill training. To provide an intro to computer skills. To provide a comprehensive and low cost funding manual to non-profit groups. To provide for a comprehensive information bank. To develop a project to provide for Quality Affordable Housing. To update our Community Development Report of 1986.
3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?  
We are the only Community organization in the McQuesten area. The only organization of a community based nature running longer than us is the Durand Association. There are Social Service agencies that service in part this area such as the Rox Centre, St. Mathew House, Mental Health Clinic, etc. McQuesten has always had a good working relationship with all agencies. Over the years McQuesten has built a respect within the community as we are continually in contact with and discuss issues with our neighbours and so have a unique feel for our community. This is a time consuming sometimes unrewarding aspect of a community organization. On which other organizations cannot or choose not to do. This due to financial or commitment restraints.

THE CORPORATION OF THE CITY OF HAMILTON  
GENERAL GRANT APPLICATION

Page 3  
(Rev. 11/89)

4. Do volunteers participate in your program?

No        Yes   X   If yes, please indicate number and type of involvement.

100% Volunteer Involvement in the Association  
8 Board members presently (12 full Board)  
6 Volunteers

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

LOCAL

6. Does your organization provide a service to:

- (a) All citizens        X        Free Income Tax Service  
(b) A specific group      X    
(c) A specific area       X        Primarily McQuesten East/West area

Describe briefly:

Adult/Teen Drop In Centre- Advocacy, job skill training ,literacy program ,information & referral program (1200)files. money management. computer intro.Presently developing a program to hire unemployed to train in a project to develop European and asian markets for locally produced materials.Presently in the feasibility concept.

7. In what geographical area does your organization operate?

Primarily in the McQuesten East/West area.

## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

Page 4  
(Rev. 11/89)

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific. To help with the ongoing costs of our projects. To allow us to develop new and innovative methods of self-funding. Those that could be implemented by other groups to make them also self sufficient. To pay for supplies.information library needs, bank charges ,insurance,utility.
9. For what reason does your organization merit the use of public funds for the purpose indicated above? We have been successful in identifying with the needs of the community. We have developed many ongoing projects that we feel have benefited the local community, as well as the city as a whole. We have not sat on our accomplishment but have struck out on new frontiers while at the same time been able to direct ourselves to a more self-funding objective.
10. a) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? YES X NO

Government & foundation grant in process of development  
If Yes, complete the following:

<u>Date of Application</u>	<u>From Whom Requested</u>	<u>Amount Requested</u>	<u>Approved or Denied Amount</u>
Sept./89	HW Region	2090	In process

1990 Applications will be made to federal and provincial governments as they are developed.

**NOTE:** YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

- b) Are any funds outlined above conditional upon City assistance. If yes, what are the ramifications of the City denying a Grant?  
We will be applying to federal and provincial governments for grants . Most grants are based on a 50-50 scenario. for every government dollar an equal amount must come from fund raising or the local government or a combination of the two. Without the City of Hamilton grant our deficit would increase rather than stabilize or decrease.

11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

Increased membership

After revisions are made, a marketing strategy will be implemented to promote greater awareness of our services.

Promoting a comprehensive funding manual for non-profit groups.

## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

Page 5  
(Rev. 11/89)

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details. Membership is a nominal \$1, due to the low income area we serve, a higher fee would be self -defeating. All of our services are free except where special documentation is needed(at cost). In some cases donations are made (income tax service). All donations are welcomed and appreciated.
13. Have you received funding from the City in prior years? If so, when and how much?

<u>Year</u>	<u>Requested Amount</u>	<u>Approved Amount</u>
1986	\$ 6100	\$ 2000.
1987	\$ 2500	\$ 2000
1988	\$ 2500	\$ 2000
1989	\$ 2500	\$ 2000

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>
1991	\$ 2500
1992	\$ 3000
1993	\$ 4000

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

We would be forced to greatly diminish our activities therefore depriving an already improvished area. If provincial funds are obtained, without the city grant we would have no choice but to refuse them as we could not match them only through fund raising methods.

## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

Page 6  
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16. Will your organization ever be self-supporting? If yes, when?

It is anticipated that our funding manual will provide us with a good base of support . Within two to three years we will be raising 50% of our budget through self funding means. Due to the nature of our area, although local support is there we cannot expect full funding through local fund raising. It is felt at our present level we could be in a profit position within 5-6 years. At this time we could well be self supporting.

If no, how will your service be continued if financial assistance is terminated in the future by the City?

On a limited basis. Continually taxing our volunteer segment as much as possible.

17. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

Yes. We advertise both City of Hamilton and HW Regional events in our Community Journal and would welcome the opportunity to take part in providing our services at any function the City requested subject to access and availability.

18. List the Executive Officers of your organization.

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>
		<u>Business</u> <u>Home</u>

See Appendix IV

THE CORPORATION OF THE CITY OF HAMILTON

GENERAL GRANT APPLICATION

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19. To complete this application please provide financial statements (balance sheets and statement of revenues and expenditures) for the latest fiscal year end. In addition please provide an operating budget for the fiscal year end that is applicable to this grant request. To assist you in presenting this information are the attached forms: Exhibit 1 - Balance Sheet; Exhibit 2 - Statement of Revenues and Expenditures; Exhibit 3 - Details of Salaries and Benefits.

December 31, 1989

Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report including financial statements within the grant calendar year outlining the success of the organization and the allocation of grant monies.

Murray S. Kilgour

President

Name and Title of Officer Making  
Application

Murray S. Kilgour

Signature of Officer Making  
Application

547-7906

Telephone Number

**THE DEADLINE FOR SUBMISSION IS DECEMBER 31**

THE CORPORATION OF THE CITY OF HAMILTON  
GENERAL GRANT APPLICATION

Exhibit 1  
(11/89)

Balance Sheet  
(all amounts to nearest dollar)

	<u>Fiscal Year Ended</u>	
	<u>Current Year</u> <u>March 31 90</u>	<u>Preceding Year</u> <u>March 31 1989</u>
<u>Assets</u>		
Bank	120.	29.
Accounts Receivable		
Investments		
Prepaid Expenses		
Equipment (net of depreciation)	2240.	2800.
Building (net of depreciation)		
Other Assets - please specify		
supplies	100.	300.
 Total Assets	<u>2460</u>	<u>3129.</u>
<u>Liabilities</u>		
Accounts Payable	109.	1571.
Bank Loan		
Deferred Revenue		
Other Liabilities - please specify		
Personal Loans	4652.	6408.
 Total Liabilities	<u>4761.</u>	<u>7979.</u>
<u>Surplus</u>		
Total Liabilities and Surplus	<u>(2301)</u>	<u>(4850)</u>

NOTE! Attached is a copy of our balance sheet as of December 31  
1989

THE CORPORATION OF THE CITY OF HAMILTON  
GENERAL GRANT APPLICATION

Exhibit 2  
(11/89)

STATEMENT OF REVENUES AND EXPENDITURES  
(all amounts to nearest dollar)

<u>Description</u> (1)	<u>Fiscal Year Ended</u>		<u>Increase+ Decrease- over Preceding Fiscal Year</u> <u>Amount</u> (4)	<u>%</u> (5)		
	<u>Current Year</u> <u>March 31 19 90</u> (2)	<u>Preceding Year</u> <u>March 31 19 89</u> (3)				
<b>REVENUES</b>						
Income (Specify)						
Donations	1000.	829.	171.			
Fund Raising	2300.	1373.	927.			
Sales To Public	200.	26.	174.			
Rentals		500.	(500.)			
Memberships	75.	65.	10.			
<b>GRANT RECEIPTS</b>						
Government of Canada	10,000.		10,000	100		
Government of Ontario	18,500.		18,500	100		
Other Municipalities (Specify)						
City of Hamilton	2,000.	2,000.	-	-		
HW Region	2,090.	2,090.	-	-		
United Way Grants						
OTHER (Specify)						
Hamilton Foundation	2,500.		2500	100		
<b>TOTAL REVENUES</b>	<u>38,665.</u>	<u>6,883.</u>	<u>31782.</u>	<u>80</u>		
<b>EXPENDITURES</b>						
Salaries and Benefits (detail on Exhibit 3)	26,040.		26040	100		
Other (Specify)						
Supplies	2660.		2660	100		
Operating Exp.	13594.		13594.	100		
<b>TOTAL EXPENDITURES</b>	<u>42,294.</u>	<u>7,680.</u>	<u>34,614</u>	<u>47</u>		
<b>SURPLUS OR (DEFICIT)</b>	<u>(3629)</u>	<u>( 797.)</u> <u>(7183)</u> <u>(7980)</u>	<u>7251</u>	<u>(8)</u>		

THE CORPORATION OF THE CITY OF HAMILTON  
GENERAL GRANT APPLICATION

Exhibit 3  
(11/89)

**DETAILS OF SALARIES AND BENEFITS**  
(as listed on Exhibit 2)

<u>Name and Position</u> (1)	<u>Fiscal Year Ended</u>		Increase+ Decrease- over Preceding <u>Fiscal Year</u>	
	<u>Current Year</u> <u>March 31 1990</u> (2)	<u>Preceding Year</u> <u>March 31 1989</u> (3)	<u>Amount</u> (4)	<u>%</u> (5)
Co-ordinator Benefits	16000. 1600.	N/A		100%
Interviewer/ Researcher	3840. 3840.			
Benefits	760.			
<b>TOTAL SALARIES AND BENEFITS per Exhibit 2</b>	<hr/> <hr/> <hr/>	<hr/> <hr/> <hr/>	<hr/> <hr/> <hr/>	<hr/> <hr/> <hr/>
	26,040. =====	- =====		100% =====

McQuesten Community Association  
38 Glengrove Ave. Hamilton, Ont.  
L8H 1R2                  547-7906

Balance Sheet As of December 31, 1989

Bank	1005.
Equipment	2240.
supplies	200.

Total Assets        3445.

Liabilities

Xerox	591.
Loans	4652.

Total Liabilities    5243.

Deficit                1798.

McQuesten Community Association  
38 Glengrove Ave. Hamilton, Ont.  
**L8H 1R2**      **547-7906**

Appendix<sup>1</sup>  
City of Hamilton Grant Report 1989

Total grant received	\$2,000.
----------------------	----------

Breakdown ;

Advertising	6.22
P.O. Box	26.20
Bank charges	93.00
Postage	61.25
Utility	189.86
Supplies	187.
Training	9.
Library	16.05
F/R/ Expenses	986.
Eq. Rental	425.42

Dear Members of council:

On behalf of the McQuesten Community Association I would like to express our deepest thanks for the grant of \$2,000 . for 1989. without this grant our service to our community would have been drastically reduced. We would not have been able to raise the amount of funds we have and our position would be one of an extremely high deficit position for a group such as ours.

This grant has enabled us to become involved in direct community matters while continuing to serve our area. We have been able to further research methods of self-support which we hope will enable us to soon be self-funding.

Respectively submitted,  
Murray S. Kilgour  
President

P.P.E.M.51X 5

ANNUAL REPORT

McQuesten Community Association Incorporated

June 28, 1989    Hamilton, Ontario , Canada

PRESIDENT'S REPORT

The past year has been very beneficial for the McQuesten Community Association. We have succeeded in reducing our deficit quite significantly.

We have become involved with two new groups ; the Community Development Association and the Coalition of Community and Social Service Agencies. It is anticipated that we will continue to be closely involved within these two groups as they relate directly to our primary goals.

I thank my fellow directors for their support and to further thank them for the effort they have made under somewhat trying conditions to evolve the McQuesten Community Association into a more favorable position.

I look forward to the coming year as one in which we may once again have the Association in a completely solvent situation.

Respectively,  
Submitted,  
Murray S. Kilgour  
McQuesten Community Association  
President

1988 Units of Service

Community Awareness	608
Information	172
Income Tax	67
Wills	3
Community Problems	4
City Council	10
Regional Council	10
APEC	2
Unified Schools	7
Health Association Minutes only	5
Ticket Distribution	550
Emergency food	2
Resumes	2
Employment Help	1
	<hr/>
	1443

Total expense \$7,680.

= app. \$5.30 per unit.

McQuesten Community Association  
Financial Report March 31, 1989

<b>Expenses</b>	Hydro	298.63	
	Union Gas	284.79	
	Rent	2278.00	
	Advertisement	11.75	
	Fr. Purch.	1902.71	
	Travel	59.00	
	Postage	63.30	
	Supplies	285.31	
	Eq. Rental	2080.23	
	Bank	113.00	
	Bell Canada	204.15	
	Loan Pymt.	100.00	
		<hr/>	
		7680.87	7680.87

<b>Income</b>	City of	2000.00	
	Hamilton		
	HW Region	2090.00	
	Donations	829.21	
	Fund Raising	1373.44	
	Pop Sales	21.65	
	Copies	26.65	
	Rentals	500.00	
	Membership	65.00	
		<hr/>	
		6905.95	6905.95

Deficit	( 774.92)
Deficit Fwd.	(7505.72)
Total deficit to date	(8280.64)

A grant of 108,988 - 9,908 est. profit = 99,080. was applied for from the Ministry of Social Services, Community Economic Development Pilot Project, we were denied. An appeal was made but it also was denied. Due to the size of this grant we focused all of our efforts on this project for some months. We had little time to apply elsewhere. In the coming year many agencies and foundations will be approached for funding.

## MCQUESTEN COMMUNITY ASSOCIATION CONCEPTION AND HISTORY

The McQuesten Community Association was founded in 1976 and incorporated in 1977, with the mandate of acting as an advocate for community residents, their concerns and community issues, and of providing information as a whole.

McQuesten's first major project was the establishment of a legal services clinic for East Hamilton. McQuesten was the second Clinic in Hamilton, but is now one of the largest in Ontario, in terms of staff and caseload. Historically significant, is the fact that now Wentworth East MPP Shirley Collins was one of the founders of the Association and as Chairperson of the legal clinic Board of Directors. Significant also is the fact that Mayor Bob Morrow served for a time while a Controller for the City of Hamilton on the legal clinic Board of Directors.

Funding for Community Legal Clinics comes from the Ministry of the Attorney General and is disbursed by the Law Society of Upper Canada, who administers the Legal Aid Plan for Ontario. There are 51 other clinics in the province. Unlike the Legal Aid Certificate Plan, which provides a voucher for services and the client obtains services from a private lawyer, the Clinic actually gives the advice or performs the legal services. The McQuesten clinic is staffed by 3 lawyers, 2 community legal workers, 1 community development consultant and 3 support staff members. The policy for Clinic operations is administered by a volunteer Board of Directors, representing the community. The Clinic maintains its independence from government by the virtue of its community mandate and community Board. Clients are required to meet certain financial guidelines in order to be eligible for legal services. The Clinic does not practice all areas of law, as services are geared to specific areas.

Our Clinic has an expertise in Workman's Compensation, Human Rights and Family Benefits. Summary advice can be given in any area of law, but, for example, a client with a criminal concern would be referred to the Certificate Plan and the private bar. An integral part of Clinic work is the Community Development Consultant.

This position is unique to the Clinic movement, as we are the only clinic with a program dedicated staff member, while other clinics perform community development as a secondary functions. The role of Community Development is one of organizing common interest groups.

Throughout the years, the McQuesten Community Association has been active in many community programs, from the establishment of Parkdale School as a Community School, Research Into Expressway Development, to the East-Hamilton Stoney Creek Health Association and the Hamilton-Wentworth Renters Network

We have developed the Association mandate with the inception and ongoing support of successful advocacy and information programs. McQuesten continues to monitor community issues and attempts to determine strategies for discussion, make recommendations and develop methods of implementation. We have dealt with issues relating from employment to environment and from taxes to transportation. While we abstain from religious or political biases, we have gained the respect of our elected officials and religious leaders and we attempt to always stay in touch with input from the community.

The Association has also provided assistance to local organizations e.g. Child Find, East Hamilton-Stoney Creek Health Association, Hamilton-Wentworth Renters Network, Roxburgh Centre.

An interesting point is that while 75% of our programs have been co-ordinated by volunteers, the Association has created 4 full time job positions, and over 15 part time positions, which have resulted in skills training and placement in the work force.

The Association coordinates the following programs:

Free Income Tax Preparation Service  
Resume Preparation and Skills Counselling  
Information Referral Service  
Publication and Clipping File  
Children's and Adult's Special Events Programs  
McQuesten Journal  
McQuesten Funding Manual for Non-Profit Groups  
Community Leadership and Awareness Project  
Emergency Food and Clothing Project

We have demonstrated that there is an important role for organized work in the community; whether it be assisting an individual or organizing a group around a common concern e.g. working with the East Hamilton-Stoney Creek Health Association in structuring and helping the C.H.A.P. group become democratically established. (C.H.A.P. stands for Concerned Homeowners Against Pollution, into effect during the Chipman Chemical Fire in Stoney Creek.

McQuesten was extremely happy with the success of our **Summer 86 Research Project**. This project was readily accepted and as far as we know appreciated by all local groups, politicians and other interested agencies. This project gave all of us an insight into exactly what the local area is in need of regarding services, recreation and development. It is our intention to continue to expand this survey to update the population due to the continual changes in our neighbourhood population.

For two years we operated the **McQuesten Neighbourhood House** in the Oriole Crescent area. This was extremely successful due to the immediate proximity of those we wished to serve. A decision to turn the **House** over to the **Ladies League**, as they had requested and as was promised in the beginning was made and we sought other quarters.

To attempt to address more of the problems of our area and to handle a larger cross section of the **McQuesten** population we opened an office on **Parkdale Ave.N.** We have been fairly successful in developing a strong bond with the local business community and hope to use this new bond to our mutual advantage. The **Community House** has had a re-birth at **48A Parkdale Ave.N.** and it is our intention to organize and provide even more social and recreational activities for **community residents** in the form of an **Adult- Teen Drop-In-Centre**.

We are presently offering to the **non-profit agencies** of **Hamilton-Wentworth** a very comprehensive funding manual of government, foundation and corporate grants available. This project is intended to supply us with that desperately needed core or **base funding**.

We are in the process of helping the **Toastmasters Hamilton** section, develop a **Youth Leadership Project**. Through the courtesy of the **McQuesten Legal and Community Services** their facilities have been offered at which this project will run. This project will involve 15-20 youths between 16-20 and give them skills in public speaking, self-assurance and speech writing within a certain time frame. Initialy this project will commence in January, 1988 on a weekly ,less holidays basis, for a period of ten weeks.

With the co-operation of the **Hamilton Literacy Council**, we have initiated a local literacy program for our immediate area and surrounding area. We anticipate a large increase in the use of this project in the months ahead.

Last but not least of all we are looking at the possibility of establishing a **non-profit housing project** for the **McQuesten area**. Due the complexity of such a proposal a lead time of two years would be needed.

The McQuesten Community Association has applied for a charitable number and official word from Ottawa is this will be forthcoming in the later part of November or the early part of December.

The McQuesten Community Association is a result of the culmination of the efforts of the individuals involved, not just the programs. Extremely long hours are donated by not only members of the Board of Directors but by those other volunteers who promote our organization throughout this Region. We try to provide more than band-aid treatment and are very involved on a personal level. We are concerned about the community and its residents. To this end we will continue to fight however futile it sometimes seems.

APPENDIX :

We were fortunate to receive funding from the United Way in 1987 to initiate an Emergency Food and Clothing Project available after regular social service hours and weekends. As well funding was provided for our Community House Project. In 1987 we were fortunate to receive funding from the Hamilton Foundation which enabled us to purchase a new "26" television and VCR to use to provide a movie and community program project for our community.

Appendix iv  
**McQuesten Community Association**  
**38 Glengrove Ave. Hamilton, Ont.**  
**L8H 1N2                    547-7906**

McQuesten Community Association  
Board of Directors 1989-90

Eva Gowland	181 Adair Ave.N Hamilton Ont. L8H 6B1	545-3837	Vice-Chair
Anne Kilgour	38 Glengrove Ave. Hamilton Ont. L8H 1N2	547-7906	Director
Gloria Knox	72 Glassco Ave.N Hamilton Ont. L8H 5Z9	549-5684	Director
Doreen Small	1348 Monduth Drive Burlington Ont. L7T 3J6	332- 0784	Director
Doris Stephen	1348 Monduth Drive Burlington Ont. L7T 3J6	332-0784	Secretary Treasurer
Gail Lozon	58 Glengrove Ave. Hamilton Ont. L8H	549-6309	Director
Lino Lobo	18 Jackson St.#2108 Hamilton Ont. L8P 1L8	578-6283	Director
Murray Kilgour	38 glengrove Ave. Hamilton Ont. L8H 1N2	547-7906	Chair

McQuesten Community Association Services Provided  
April 1, 1988 - March 31, 1989.

Community Services

Emergency Food	4
Clothing	2
Referrals	15
Income Tax Preparation	64
Supplement	4
Simple Wills	3
Power of Attorney ( in process)	1

Community Awareness

Unified Schools	6
Coalition of Community & Social Agencies	0
Association For The Protection of English-Speking Canada	2

Community Information

Active Files	(1200)	1500
--------------	--------	------

Community Publications

McQuesten Journal	July	1000
McQuesten Funding Manual	August revised ed.	
How to Run An Open House		

Adult /Teen Drop-In

Adults	4
Teens	2

Ticket Distribution

Hamilton Philamonic	350
Garden Bros Circus	100
Christmas Fantasy	100

Video Project

We have 17 educational tapes on hand .

Volunteer Hours

3400

1989-90

Grants

Hamilton-Wentworth Region	approved	2000.
Hamilton City council	tentative	2500.

It is anticipated that an application will be made to the following for grants.

Federal Government	\$30,000
Provincial	11,500
Hamilton Foundation	3,000

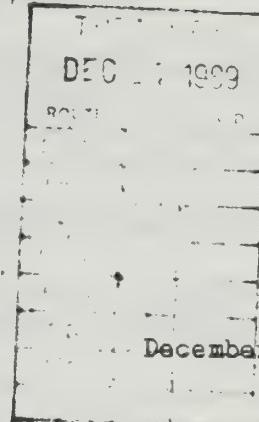
Future programs include:

Money Management	Feasibility Study " "
Non-Profit Housing	
Senior retirement Home Project	



1:30 pm  
(10)

Mr DK Beattie  
Grants Co-ordinator  
Treasury Dept  
City Hall  
71 Main St. West  
Hamilton  
Ontario L8N 3T4



Dear Mr Beattie

Re: Project "Nine Hamilton Women"

Please find enclosed a General Grant application for the above project.

CFMU is eager to take the opportunity to aid in the creation and promotion of this series of programmes about nine eminent women in Hamilton. The women have been chosen for their contribution to the community, and the new ground they have broken through their achievements.

The Hamilton region is fostering a supportive atmosphere for enterprising and innovative women, and I feel a series that focuses on this success is long overdue. The finished programmes would be networked to the 45 community radio stations throughout Canada with whom we are in contact. There is also the possibility of airing the series on the BBC in Britain.

As you are aware, CFMU's mandate includes a responsibility to the community at large, as well as to students on campus; this project will help continue to build a bridge between the two. CFMU is a non-profit community station, and unfortunately does not have the financial resources to fund a project such as this. I feel this series would reach a diverse audience, letting our listeners know more about the wealth of talent and innovative thinking within our community.

By receiving funding from City Hall, CFMU's commitment to community programming would be solidified, providing both Hamilton and McMaster with a strong vehicle for promoting the city.

Thank you for your consideration of this project. If you have any inquiries regarding either the proposal or the producer, please direct them to myself during regular business hours at 525-9140 ext.2053.

Yours sincerely

A handwritten signature in black ink, appearing to read "S. Liman".

Susan Liman, Station Manager, CFMU.

## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

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Each organization applying for a grant is required to complete this form annually and forward same to Mr. D. K. Beattie, Grants Co-ordinator, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 546-2739), together with their supporting information indicated.

THE DEADLINE FOR SUBMISSION IS DECEMBER 31.

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

## A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

CFMU-FM Radio  
Room 319, Hamilton Hall, McMaster University, Hamilton,  
Ontario L8S 4K1

LIAISON PERSON JULIA KOLLEK PHONE NO. (416) 627-7177

B. AMOUNT OF GRANT REQUEST: \$ \$14,996

## C. PURPOSE OF GRANT: (Indicate)

CONTINUING GENERAL ACTIVITIES (OPERATING)  
 CAPITAL  
 ONE TIME - SPECIFIC PURPOSE

## D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	<u>AMOUNT</u>	<u>%</u>
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST.....\$	\$	=
- CITY'S CONTRIBUTION (GRANT REQUEST).....\$	\$	=
TOTAL OPERATING BUDGET	\$	100%
	=====	=====

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

## FOR CITY USE ONLY

## RECOMMENDATION

## FINANCE AND ADMIN-

1) GRANTS REVIEW GROUP	2) ADMINISTRATIVE COMMITTEE	3) APPEAL	4) CITY COUNCIL
\$ _____	\$ _____	\$ _____	\$ _____
CATEGORY _____	CATEGORY _____	CATEGORY _____	CATEGORY _____
DATE _____	DATE _____	DATE _____	DATE _____

## GRANT PAYMENT

- UPON CITY COUNCIL APPROVAL	\$ _____	/	(date/cheque #)
- OTHER DATE OR INSTALMENTS	\$ _____	/	
	\$ _____	/	
	\$ _____	/	
	\$ _____	/	

THE CORPORATION OF THE CITY OF HAMILTON

GENERAL GRANT APPLICATION

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(Rev. 11/89)

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization. (NOTE: That to be eligible for a grant applicants must be in operation for at least one year.)

Please see Appendix A

2. What are the general objectives and/or services of your organization?

Please see Appendix A

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

No

THE CORPORATION OF THE CITY OF HAMILTON

GENERAL GRANT APPLICATION

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(Rev. 11/89)

4. Do volunteers participate in your program?

No        Yes ✓ If yes, please indicate number and type of involvement.

There are about 150 volunteers at the radio station. Apart from university students, volunteers include local school pupils on a work experience program and senior citizens, as well as members of the city's various multi-cultural communities. The Station Manager is the only full-time, paid employee: as the station broadcasts for 20 hours per day, volunteers play a crucial role. The proposed project would allow structured teaching sessions to be introduced, and provide the opportunity for more volunteers to learn and become involved in spoken word programme-making.

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

LOCAL

6. Does your organization provide a service to:

(a) All citizens       ✓      

(b) A specific group       

(c) A specific area       

Describe briefly:

The proposed series will be available to all Hamilton citizens and those in surrounding areas via broadcasts on CFMU-FM. In addition, cassette copies would be made available for any local educational institution interested in using the documentaries as material for class discussion on women in society.

7. In what geographical area does your organization operate?

HAMILTON - WENTWORTH

## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

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8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.

The purpose of the requested funds is to produce a six-part series of radio documentaries about outstanding women in the Hamilton region, and the role of women in our culture. Please refer to Appendix B, copy of Budget. See also Proposal Document attached.

9. For what reason does your organization merit the use of public funds for the purpose indicated above? (1) Because of the need to recognise the positive contributions talented women in the community are making; (2) to promote local understanding of the importance of their inspiration and innovation; (3) we plan to develop volunteer involvement in the production of high-quality documentaries on local issues; and (4) because the City's support will be mentioned at the end of each program, the series will promote the City of Hamilton locally and across Canada.
10. a) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? YES        NO ✓

If Yes, complete the following:

<u>Date of Application</u>	<u>From Whom Requested</u>	<u>Amount Requested</u>	<u>Approved or Denied Amount</u>
----------------------------	----------------------------	-------------------------	----------------------------------

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

- b) Are any funds outlined above conditional upon City assistance. If yes, what are the ramifications of the City denying a Grant?

N/A

11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

NONE

## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

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12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

NO

13. Have you received funding from the City in prior years? If so, when and how much?

NO

<u>Year</u>	<u>Requested Amount</u>	<u>Approved Amount</u>
N/A	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>
N/A	\$ _____
_____	\$ _____
_____	\$ _____

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

It would represent a serious set-back to the project and the programmes would likely have to be abandoned.

## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

Page 6  
(Rev. 11/89)

16. Will your organization ever be self-supporting? If yes, when?

As this is not an ongoing project, funds will not be required on a continuing basis.

If no, how will your service be continued if financial assistance is terminated in the future by the City?

N/A

17. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

YES

18. List the Executive Officers of your organization.

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u> <u>Business</u> <u>Home</u>
Mr Eric Bretzler President	Room 217, Hamilton Hall McMaster University 1280 Main St W Hamilton, Ontario L8S 4K1	(416) 528 9887
Mr Fletcher Swift Vice President	As Above	As Above
Mr Richard Baillie Treasurer	As Above	As Above

THE CORPORATION OF THE CITY OF HAMILTON

GENERAL GRANT APPLICATION

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19. To complete this application please provide financial statements (balance sheets and statement of revenues and expenditures) for the latest fiscal year end. In addition please provide an operating budget for the fiscal year end that is applicable to this grant request. To assist you in presenting this information are the attached forms: Exhibit 1 - Balance Sheet; Exhibit 2 - Statement of Revenues and Expenditures; Exhibit 3 - Details of Salaries and Benefits.

DEC 23/89

Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report including financial statements within the grant calendar year outlining the success of the organization and the allocation of grant monies.

Susan Limin - CFMU Manager  
Name and Title of Officer Making Application

S. Limin  
Signature of Officer Making Application

525-9140 x 2053  
Telephone Number

THE DEADLINE FOR SUBMISSION IS DECEMBER 31

THE CORPORATION OF THE CITY OF HAMILTON  
GENERAL GRANT APPLICATION

Exhibit 1  
(11/89)

Balance Sheet  
(all amounts to nearest dollar)

		Fiscal Year Ended	
		Current Year	Preceding Year
		19	19

Assets

Bank  
Accounts Receivable  
Investments  
Prepaid Expenses  
Equipment (net of depreciation)  
Building (net of depreciation)  
Other Assets - please specify

CFMU as a corporation has no listed assets. All equipment etc. is owned by the McMaster University Students' Union Inc.

Total Assets

\_\_\_\_\_

\_\_\_\_\_

Liabilities

Accounts Payable  
Bank Loan  
Deferred Revenue  
Other Liabilities - please specify

Please refer to Appendices C & D

Total Liabilities

\_\_\_\_\_

\_\_\_\_\_

Surplus

Total Liabilities and Surplus

\_\_\_\_\_

\_\_\_\_\_

THE CORPORATION OF THE CITY OF HAMILTON  
GENERAL GRANT APPLICATION

Exhibit 2  
(11/89)

STATEMENT OF REVENUES AND EXPENDITURES  
(all amounts to nearest dollar)

<u>Description</u> (1)	<u>Fiscal Year Ended</u>		<u>Increase+ Decrease- over Preceding Fiscal Year</u> <u>Amount</u> <u>(4)</u>	<u>%</u> <u>(5)</u>
	<u>Current Year</u> <u>APRIL 1990</u> <u>(2)</u>	<u>Preceding Year</u> <u>APRIL 1989</u> <u>(3)</u>		
<b>REVENUES</b>				
Income (Specify)	95,430 (See Appendix C for Details)	93,585	+1845	+1.9
<b>GRANT RECEIPTS</b>				
Government of Canada	None	None	-	-
Government of Ontario				
Other Municipalities (Specify)				
United Way Grants	None	None	-	-
OTHER (Specify)	7,500 (From McMaster Students' Union)	7,500	0	0
<b>TOTAL REVENUES</b>	<u>102,930</u>	<u>101,085</u>	<u>+1845</u>	<u>+1.8</u>
<b>EXPENDITURES</b>				
Salaries and Benefits (detail on Exhibit 3)	40,704	35,623	+5081	+14.2
Other (Specify)	49,527	53,797	-4270	-7.9
	38,000*	0	+38,000	
<b>TOTAL EXPENDITURES</b>	<u>128,231</u>	<u>89,420</u>	<u>+38,811</u>	<u>+43.4</u>
<b>SURPLUS OR (DEFICIT)</b>	<u>(25,301)</u>	<u>11,665</u>	<u>(36,966)</u>	<u>-316</u>

\* One time expenditure to replace transmitter in order to comply with  
CRTC Regulations

THE CORPORATION OF THE CITY OF HAMILTON  
GENERAL GRANT APPLICATION

Exhibit 3  
(11/89)

DETAILS OF SALARIES AND BENEFITS  
(as listed on Exhibit 2)

<u>Name and Position</u> (1)	<u>Fiscal Year Ended</u>		<u>Increase+ Decrease- over Preceding Fiscal Year</u>	
	<u>Current Year</u> <u>APRIL 1990</u> (2)	<u>Preceding Year</u> <u>APRIL 1989</u> (3)	<u>Amount</u> (4)	<u>%</u> (5)
Susan Limin Station Manager	22,000	21,500	+500	+2.3
Julia Kollek Producer	12,000*	N/A	-	-
<u>Part-time for 32 weeks per year only:</u>				
Mike Castro Music Director	2,240	1,920	+320	+16
Doug Wanless News Director	2,240	1,920	+320	+16
Al Sabirsh Production Manager	2,240	1,920	+320	+16
Pete Granic Sports Editor	2,240	1,920	+320	+16
Martin Ferrugia Promotions Manager	2,240	1,920	+320	+16
Scott Thomson Advertising Manager	2,240	1,920	+320	+16
Assistant Manager (post vacant)	5,264	2,603	+2661	+102.2
<b>TOTAL SALARIES AND BENEFITS per Exhibit 2</b>	<b>52,704</b>	<b>35,623</b>	<b>+17,081</b>	<b>47.9</b>

\* PROPOSED

## APPENDIX A

CFMU is a non-profit community based radio station. According to the Definitions of Station Formats (as issued by the Canadian Radio-television and Telecommunications Commission) CFMU is defined as both: "...a station other than an educational station, which is owned or controlled by a non-profit organization...whose structure provides for membership, management, operation, and programming primarily by members of the community at large."

The station broadcasts backgrounding information examining different topics; i.e. on arts and culture, reports on local government, profiles of community organizations, University events and organizations, syndicated and in-house produced programmes on third world development and programmes exploring various religious faiths.

As well CFMU airs approximately fifteen hours of programming specifically dealing with the analysis of music as an art form (e.g.: Roots and Offshoots, Vocal Score, and jazz programming). The music hosts are encouraged to place a special emphasis on local musical talent, in order to promote them both in the Hamilton community and across Canada.

APPENDIX B

BUDGET PROPOSAL

PRODUCTION COSTS

For 6 programs compiled from 8 interviews:

Studio Hire:	8 hours per program @ \$30 per hour	\$1440
Equipment Hire:	\$25 per interview x 8 interviews	\$ 200
Studio Technician fee:	@ \$50 per interview	\$ 400
Interviewing tape:	1 reel per interview @ \$12 per reel	\$ 96
Producer's fee:	(budgeted for six months' total production schedule)	\$12,000
Tape duplication:	approx 45 stations x 3 cassettes @ \$2.00 each	\$ 270
Postage:	45 radio stations @ \$2 per station	\$ 90
Office expenses: (stationery )		\$ 50
Travel expenses & miscellaneous		\$ 250

CONSULTANTS FOR SERIES

Consultancy fee to Women's Centre, Hamilton	\$ 200
---	--------

-----  
**GRAND TOTAL** \$14,996  
=====

COST PER PROGRAM ..... \$2,499

UNIT COST - 6 programs aired by 45 stations  
= 270 broadcasts ..... \$9.25

Unit cost will decrease as more stations request to air the series.

PERIOD # 7 TO NOVEMBER 25, 1989

Issued on Dec 11 89

STATEMENT OF 93.3 CFFM-FM INCOME & DISBURSEMENTS

	CURRENT MONTH	YTD ACTUAL	ANNUAL BUDGET	% SPENT TO DATE
X REVENUE.				
Grant	7,500	7,500	7,500	100.00
Sponsorships	0	0	6,000	0.00
Print Advertising & Misc.	(269)	3,470	0	0.00
Special Events	0	0	0	0.00
Fee Revenue	19,660	84,460	79,560	106.15
TOTAL REVENUE	26,891	95,430	96,060	99.34
OPERATING EXPENSES				
Salaries & Wages	3,470	20,383	40,704	50.07
Office Supplies & Postage	3,302	641	950	67.47
Phone Equipment	687	1,646	3,500	47.02
Long Dist. Phone Exp'	504	964	1,250	77.12
Advertising & Promotion	118	3,338	3,000	111.26
Repairs & Mtc*	775	3,527	3,000	117.56
Subscriptions & Publications	300	1,027	250	40.80
Memberships & Licenses	9	1,973	1,541	128.03
Travel & Transportation	0	328	150	218.66
Conferences	0	1,222	0	0.00
Ad Sales Commissions	70	340	0	0.00
Purchased Services	2,100	14,680	24,185	60.69
Photocopying	26	744	1,000	74.46
Records & Tapes	40	131	1,000	13.10
Liability Insurance	0	0	1,201	0.00
Teletype Equipment & Supplies	740	3,770	6,000	62.83
Tape Expense	0	0	2,000	0.00
Programming Expense	0	0	500	0.00
TOTAL EXPENSES	9,141	53,789	90,231	59.61
NET INCOME/(LOSS)				
CAPITAL EXPENDITURES	17,750	41,641	5,829	714.37
SURPLUS/(DEFICIT) FOR THE YEAR	(146)	9,169	38,000	24.12
	17,896	32,472	(32,171)	100.93

APPENDIX D

Category	Actual to Oct. 29	SRA Approved	Reqd to date	Annual Request	Treas.	Admin Bd. Recommend	SRA Approval
Salaries							
Grants	55-515	25	7,500	7,500	7,525	7,525	7,525
Sponsorships	93-314	(112)	3,000	(4)	3,000	3,000	3,000
Special Events	93-330	697	3,500	26	3,500	3,500	3,500
<b>EXPENSES</b>	<b>TOTAL REVENUE</b>						
Purchased Staff	93-700/710	14,519	35,623	41	35,623	35,623	35,623
Office Supplies	93-519	7,034	24,600	29	24,600	24,600	24,600
Postage Expense	93-503	160	400	40	400	400	400
Phone Equipment	93-505	167	500	21	500	500	500
Long Distance	93-506	1,240	1,979	63	1,453	1,453	1,453
Advertising & Promotion	93-507	3,495	2,600	29	1,300	800	800
Repairs & Maintenance	93-508	1,857	1,300	175	3,500	2,800	2,800
Subscriptions & Publications	93-509	27	143	1,800	2,500	2,500	2,500
Memberships & Licenses	93-510	0	150	18	150	150	150
Travel & Transportation	93-511	21	1,541	1,541	1,541	1,541	1,541
Donations	93-629	750	14	150	150	150	150
Photocopying	93-521	712	750	160	750	750	750
Records & Tapes	93-522	638	460	178	600	900	900
Liability Insurance	93-602	6	1,201	70	1,200	1,200	1,200
Teletype Equipment/Supplies	93-635/637	2,736	6,652	41	6,652	6,652	6,652
Tape Expense	93-636	1,915	2,300	83	2,300	2,300	2,300
Programming	93-639	556	900	62	900	900	900
Capital Expenditures	93-160	0	5,600	5,600	5,600	5,600	5,600
<b>TOTAL EXPENSES</b>		55,346	41	90,146	89,420	89,420	89,420
Total Allocation		73,946	48	76,146	75,395	75,395	75,395
Fee Revenue (10200 + 37,60)	93-520	76,305	77,220	50,168	80,168	80,168	79,560
CFMU Contingency	40,559	3,274	1,239	4,022	4,773	4,773	6

NINE HAMILTON WOMEN

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- Page 3 Letter of endorsement from Dr Alvin Lee, President and Vice-Chancellor, McMaster University
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- Page 5 Dr Geraldine Kenney-Wallace, eminent scientist appointed McMaster University's new President & Vice-Chancellor, and first woman in Ontario to lead a University.
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- Page 7,8 Women concerned for the environment:  
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b) Frances Szponarski, a grandmother who has become an active campaigner to save Ontario's environment
- Page 9 Alfreda Epp who works as a Paramedic, a professional field traditionally staffed by men
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- Page 13-16 Listing of 45 community/university radio stations across Canada, outlets for "Nine Hamilton Women" programs
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## NINE HAMILTON WOMEN

### Introduction

A series of six half-hour radio programs focussing on exceptional women from the Hamilton region, and their achievements.

The women come from a range of backgrounds, and have been chosen for a variety of reasons: their positive contribution to the community; their leadership qualities, and professional accomplishments; the inspiration they provide to others; and their strength of will to overcome difficulties to achieve what they believe in.

### Aims of the Series

The series aims to boost the wealth of innovation and cultural activity present in the Hamilton region. It will provide a positive image of what women in the area are achieving. While the series is primarily intended for female listeners, the programs are also aimed to be of interest to general audiences too.

Hamilton's Community Radio Station, CFMU, can provide full technical support. The station has excellent studio facilities. The finished programs can be marketed through the station's established network with 45 community radio stations throughout Canada.

Through personal contacts of the producer, there is also the potential of airing the series via the BBC for listenership in England, and possibly worldwide through the BBC World Service.

### Promotion for Hamilton

"Nine Hamilton Women" provides a wonderful opportunity to promote the city of Hamilton itself. The subjects all live and work in the Hamilton region, and the series would be produced and edited by local people.

### Job Creation & Experience

The project provides an ideal opportunity for journalism students and members of the community to gain experience in radio program production. If successful, the project could be seen as a prototype for further radio documentaries.



## McMASTER UNIVERSITY

President and Vice-Chancellor

December 20, 1989

Mr. D.K. Beattie  
Grants Coordinator  
Treasury Department  
City Hall

Dear Mr. Beattie:

I am pleased to endorse the application of Ms. Susan Liman, Manager, CFMU Radio, for a grant to aid in the production of a series about nine eminent women in Hamilton.

The subject is timely and very important and the producer and originator of the series is an experienced radio journalist.

It is my hope that you will see fit to assist this worthy endeavour.

Yours sincerely,

Alvin A. Lee

AAL:mf

# WOMEN'S CENTRE OF HAMILTON-WENTWORTH

80 AUGUSTA STREET  
HAMILTON, ONTARIO  
L8N 1R2  
TEL: 522-0127

Page 4

Mr. D.K. Beattie  
Grants Co-ordinator  
Treasury Dept.  
City of Hamilton,  
City Hall  
71 Main st. West.

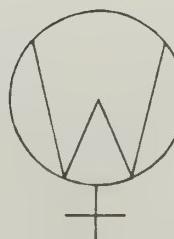
Dec. 22, 1989

Dear Mr. Beattie,

I am writing to you in order to voice my support for the radio program, "nine Hamilton women" which Julia Kollek is presenting to you for funding. On behalf of the Women's Centre, I would like to say that the stories of women often remain silent and unsung. It is vital that stories of the lives of successful, active, involved women come before the public, both, so that other women may be inspired by their success and be spurred on in their own efforts, and also because the contributions of women to our society must be made known. So much of a woman's work is unrecognized and undervalued leading to the low level of self-esteem that women often suffer from. We are very excited about Julia's project and sincerely hope that city funding will be forthcoming.

Sincerely,

Renate Manthei,  
Director.



DR GERALDINE KENNEY-WALLACE (46) has just been appointed new President and Vice-Chancellor of McMaster University, and is the first woman to lead an Ontario University.

Dr Kenney-Wallace is one of the most respected members of Canada's academic and scientific communities. Her resume spans 30 pages, and details a long list of accomplishments including degrees from Oxford University, University of British Columbia, as well as six honorary degrees from other Canadian universities.

She holds a variety of posts on both provincial and federal boards - the Premier's Council on Science and Technology; the Prime Minister's National Advisory Board, also on Science and Technology; and she is Chairman of the Science Council of Canada.

Dr Kenney-Wallace has concentrated her own research career on lasers and optoelectronics, and is one of the leading authorities worldwide in her field.

The program's agenda is two-fold; the issues concerning women in scientific fields, and women in academia. Dr Kenney-Wallace is an example of how much headway women are making in both.

Who inspired her to become a scientist? Why did she choose lasers and optoelectronics as her speciality? How does she juggle her multi-faceted career? How does she find working with the politicians whom she advises? How, in her opinion, is science viewed by Canadian society and should industry be teaming up more with research projects?

Why does Dr Kenney-Wallace think no woman has led McMaster University up till now? How does the status of Canadian women in both science and academia compare with overseas? Why does she think she was chosen to be President of McMaster University, and what changes - if any - would she like to implement?

On a more personal level, it would be interesting to know what such a high-powered person does to relax, and what advice she would give to young and ambitious women inspired by her example.

DR MAY COHEN (55), Professor of Dept. of Family Practice, MacMaster University: pioneer in Women's Health Care & teaching of Human Sexuality issues to Health Science Undergraduates and Physicians worldwide.

May Cohen's list of achievements are outstanding, beginning with her days at medical school. At a time when few women were even accepted for medical training, Prof Cohen was a Gold Medallist in her class.

In 1985, she became the first woman in Ontario - and possibly the first in Canada - to become Chair of the Medical Advisory Committee, and Chief of Staff at Chedoke-MacMaster Hospitals. She held the post for two terms.

May was made the 1986 Woman of the Year in the category of Health, Sports, & Fitness by the Hamilton Status of Women Committee. At Provincial level, May Cohen is on the advisory Ontario Health Association Committee on Women's Issues, and she is currently involved in government-funded research into how men and women family doctors differ in their career developments.

Her energies are constantly directed at increasing awareness in the importance of correct counselling for patients with sexual problems, and with improving health care services for women. She speaks to public audiences, as well as teaching practising physicians and undergraduates throughout Canada and as far away as Australia.

The program will try to find out what motivates this highly energetic professor. I will ask May how the health services offered to Canadian women have changed since she began practising medicine, and how far it still has to go.

Other topics of discussion will include the controversial issue of abortion in this country, whether she feels Canadian society should be less prudish and more open-minded about sex education: and how she teaches family practitioners to help those who need counselling. I will also talk to her about her research into sexuality and the elderly.

WOMEN CONCERNED ABOUT THE ENVIRONMENT

A) BRENTA TOZER (43) AND JAN DUMMER (32) are friends and mothers who became concerned when they heard of the environmental problems caused by disposable diapers. They decided to create and market their own brand of reusable diaper.

The two women decided they would no longer buy their babies disposable diapers, because the plastic lining was not biodegradable. (Experts have estimated the plastic could take up to 400 years to decompose in landfill sites.)

"I realised that each time we take off a diaper, we're leaving garbage for our children's children," said Jan.

Friends of theirs had tried brands of fitted flannel towels already on the market, but had found them unsatisfactory. So Brenda suggested they made their own fitted diapers using an old-fashioned fabric, terry cloth towelling. After several attempts, the two women came up with a design that worn with a plastic pant, could go up to 14 hours without leaking.

Brenda and Jan named their product 'Waddles', and have already marketed them to several local outlets. The two women are currently selling their idea to more stores.

The program will focus on how the two women became concerned about the environment, and what other changes in their lifestyle do they feel they want to make? How did they turn their idea into business reality? Did they have difficulty in getting financial backing for their idea? How does their growing business fit in with their lives, and how has it affected their friendship?

There will also be interviews with the decision-makers of the Hamilton stores that stock the new diapers, and also interviews with leading diaper manufacturers, asking whether they are considering following the trend set by Brenda and Jan.

B) FRANCES SZPONARSKI, grandmother, 61, who joined environmentalists protesting against logging of the Temagami forest in Northern Ontario.

In the past few months, Frances' life has changed beyond recognition. She has swapped roles as a homemaker to an active and untiring campaigner. With the backing of her family, Frances travelled up to the Temagami rain forest to see for herself damage caused by the building of a logging road in the region. On her way, she camped out in damp and freezing conditions, and was unafraid to lie down in the path of a bulldozer in protest. She was arrested and charged with obstructing the machine.

The incident has not deterred her. "I find it sad to think that saving the environment is deemed a crime by our society." She goes from door-to-door talking to people about the issue, and has collected over a thousand signatures for a petition. Local schools have invited her to speak to classes about her involvement in saving the ancient forest.

She finds some of her peers are taken aback by her active role, and voice disapproval, saying it is unfitting. But she sees age as no handicap, rather an advantage.

"I have nothing to lose now, except to make this a better world for our grandchildren."

Frances' new-found commitment to the environment, and the lengths she was prepared to go in voicing her concerns could have disrupted her family life and her place in the small community in which she lives. Instead - and aside from the odd stray remark - she has won the support of her husband and grown-up children, and has become known in her area as a woman of action.

How has she herself come to terms with her 'new image': is she finding other women of her age group are more prepared to speak out on public issues? How has this experience changed her life, and how has it affected her role in the family?

ALFREDA EPP is a Paramedic who works for Ambulance Services in the Hamilton-Wentworth region. Hers is a highly responsible job. Till recently, the profession was staffed predominantly by men. Alfreda is one of a new generation of female paramedics.

There are two kinds of Ambulance staff in the emergency services - the Basic Life Support teams, and the Paramedics. The Paramedic core was introduced into the health system about 20 years ago, and is called out to urgent life-threatening cases. The staff are in radio contact with hospital emergency physicians, but as the first medical personnel on a scene, the treatment they are licensed to administer is crucial; in the time it takes to hospital, patients' lives are in their hands.

The work is stressful as well as physically demanding; patients can be combative or drunk, and for this reason Paramedics have traditionally been men.

Permission will be sought to accompany Alfreda on a typical work shift to give the listener an idea of her work, and the decisions with which she is confronted. The on-location recording will be combined with a studio interview. What drew Alfreda to such a stressful job profession? Has she ever thought of becoming a physician? What has changed that enabled more women to become Paramedics? How do her male colleagues react to working with the women?

It would be interesting to talk to her about her experiences - the difficult, as well as lighter moments. What are the stresses of her demanding job and how does she cope with them?

DAWN HILL (27) is a Native woman from the Six Nations Reserve. She is also a mother of two, and a graduate student in sociology at McMaster University. Her isolation at university prompted her to start a support network, so that future Native students would not encounter the problems she had.

Four years ago, Dawn decided to leave the hair salon where she worked and go to university to study. Once on campus, Dawn found her background was very different from the other students, and she had little in common with them. If she tried to talk about Native issues with other students, it provoked arguments.

"I learned to go off and just try to be left alone," she said.

But she did meet some students who were interested in her culture and wanted to learn more; and an anthropology professor at McMaster lent her a sympathetic ear. Determined to foster positive interest, and to help boost Native enrolment, Dawn arranged meetings with senior administrators at the university. As a result, studies are currently under way to find out what the university can do to attract more Native students, and to give them support on campus. Changes have been made to next year's curriculum to include studies on Native issues; and Dawn has helped to found a First Nations society.

"I don't want future students to go through the alienation and the isolation that I did," said Dawn.

In the program, Dawn will be asked to talk about her background, life on the reserve, and the emotional difficulties of being caught between two cultures. How did she manage to complete her studies, cope with her isolation, and bring up her family? What is her culture's attitude to strong-willed women? Has her decision to study alienated her from her people, or do they admire her for what she has done? How will what she has achieved change life for Native students at McMaster, and how has it all changed her?

MAHBOUBEH KATIRAI was herself an immigrant to Canada. Eight years ago she left her home in Iran to join her husband. Her qualifications as a social worker were not recognised here.

Mahboubeh understood from personal experience the difficulties faced by new immigrants. She had to study her profession all over again here in Canada because her previous university qualifications were not recognised.

She is re-studying her sociology degree part-time, commuting to Toronto for lectures, and also works as co-ordinator for a grant-funded support group for immigrant women in Hamilton. When the group was first founded, Mahboubeh had to seek out the women she wanted to help. She talked to factory employers, and English teachers. The women who now come to the group meetings are from all parts of the world. Many work long, badly-paid hours, as well as looking after their families. Mahboubeh's group provides them with an outlet to share their experiences, and a chance to offer each other moral support.

"When I first approached some of these women, they couldn't believe someone wanted to help them. Now they have a centre of their own, and it empowers them to be doing something for themselves."

Many - including Mahboubeh herself - suffer discrimination in their everyday lives.

"It's incredible what some of these women go through, but they are really strong - they're survivors," said Mahboubeh.

The program will not only focus on Mahboubeh and her own experiences, but will open out to the group itself, and have the immigrant women talk about the problems they must cope with, the difficulty of becoming part of a new culture, and whether their role in the family is any different from how it would be if they were still in the homeland.

How does the support group help them? Do they feel they can ever become fully integrated into the community at large?

## BUDGET PROPOSAL

## PRODUCTION COSTS

For 6 programs compiled from 8 interviews:

Studio Hire:	8 hours per program @ \$30 per hour	\$1440
Equipment Hire:	\$25 per interview x 8 interviews	\$ 200
Studio Technician fee:	@ \$50 per interview	\$ 400
Interviewing tape:	1 reel per interview @ \$12 per reel	\$ 96
Producer's fee:	(budgeted for six months' total production schedule)	\$12,000
Tape duplication:	approx 45 stations x 3 cassettes @ \$2.00 each	\$ 270
Postage:	45 radio stations @ \$2 per station	\$ 90
Office expenses:	(stationery )	\$ 50
Travel expenses & miscellaneous		\$ 250

## CONSULTANTS FOR SERIES

Consultancy fee to Women's Centre, Hamilton	\$ 200
---	--------

GRAND TOTAL	\$14,996
=====	=====

COST PER PROGRAM ..... \$2,499

UNIT COST - 6 programs aired by 45 stations  
= 270 broadcasts ..... \$9.25

Unit cost will decrease as more stations request to air the series.

**N.C.R.A./R.N.B.E.C.**  
**Membership List/Liste des Membres**

Page 13

Rev: 20/01/80

**CKUM-FM**  
(Université de Moncton)  
159 Massey Ave.  
Moncton, NB  
E1A 3E9

(506)858-4485

**CKUT-FM**  
(McGill University)  
3480 McTavish St.  
Suite B-15  
Montréal, QC  
H3A 1X9

(514)398-6787

**CNCR Radio**  
(Northern College of Applied A & S)  
140 Government Rd. E.  
Kirkland Lake, ON  
P2N 3L8

**CRSG Radio**  
(Concordia University - Downtown)  
1455 de Maisonneuve Blvd. W.  
Room 647  
Montréal, QC  
H3G 1M8

(514)848-7401

**Music Gallery**  
1067 Queen St. W.  
Toronto, ON  
M6J 1H3

(416)534-6311

**Teen Radio**  
Lebel Mansion  
626 Kettle  
Pincher Creek, AB  
TOK 1W0

(403)627-3844

**CKUR Radio**  
(University of Regina)  
Student Union Building  
Regina, SK  
S4S 0A2

(306) 584-7600

**CKWR Radio**  
P.O. Box 2035  
Station B  
Kitchener, ON  
N2H 6K8

**CORS Radio**  
(Sheridan College)  
1430 Trafalgar Rd.  
Oakville, ON  
L6H 2L1            845-9430

(416)845-3311       X 170

**CSCR Radio**  
(University of Toronto - Scarborough)  
1265 Military Trail  
Westhill, ON  
M1C 1A4

(416)284-3356

**Pirate 90 Radio**  
25 5th St.  
Ward's Island  
Toronto, ON  
M5J 2A9

**Trent Radio**  
(Trent University)  
Lady Eaton College  
Peterborough, ON  
K9J 7B8

(705)748-1777

**N.C.R.B./A.N.R.E.C.**  
**Membership List/Liste des Membres**

Page 14

Rev: 20/01/88

**CAMO Radio**  
*(Comoxun College)*  
3100 Foul Bay Road  
Victoria, BC  
V8P 4X8

(604)592-1113

**CFBU Radio**  
*(Brock University)*  
500 Glenridge Ave.  
St. Catharines, ON  
L2S 3A1

**CFMU-FM**  
*(McMaster University)*  
Room 301  
Hamilton Hall  
Hamilton, ON  
L8S 4K1  
  
(416)528-9888

**CFRD-FM**  
*(Co-op Radio)*  
337 Carroll St.  
Vancouver, BC  
V6B 2J4  
  
(604)684-8494

**CFSM Radio**  
*(St. Mary's University)*  
5th Floor  
SUB Building  
Halifax, NS  
B3H 3C3  
  
(902)423-1739

**CFUV-FM**  
*(University of Victoria)*  
P.O. Box 1700  
S.U.B.  
Victoria, BC  
V8W 2Y2  
  
(604)721-8702

**CCSR Radio**  
*(Confederation College)*  
P.O. Box 398  
Thunder Bay, ON  
P7C 4W1

**CFLR Radio**  
*(Laurentian University)*  
G-7 Student St.  
Ramsey Lake Rd.  
Sudbury, ON  
P3E 2C6

(705)675-8492

**CFRC-FM**  
*(Queen's University)*  
Carruthers Hall  
Kingston, ON  
K7L 3N6

(613)545-2121

**CFRU-FM**  
*(University of Guelph)*  
Level 2  
University Centre  
Guelph, ON  
N1G 2W1  
Monique  
(519)824-4120 ext. 8341

**CFUO Radio**  
*(University of Ottawa)*  
Room 227  
85 Haste St.  
Ottawa, ON  
K1N 6N5

(613)564-2903

**CFXU Radio**  
*(St. Francis Xavier University)*  
P.O. Box 948  
Bloomfield Centre  
Antigonish, NS  
B2G 1C0

**N.C.R.B./R.N.B.E.C.**  
**Membership List/Liste des Membres**

*Rev: 20/01/88*

**CHMA-FM**  
*(Mount Allison University)*  
 303 University Centre  
 Sackville, NB  
 E0A 3C0  
 (506)364-2221

**CHMR-FM**  
*(Memorial University)*  
 P.O. Box A-119  
 Thomson Centre  
 St. John's, NF  
 A1C 5S7  
 (709)753-9702

**CHMR Radio**  
*(Mohawk College)*  
 135 Fennell Avenue W.  
 Hamilton, ON  
 L8N 3T2  
 (416)575-2175

**CHRW-FM**  
*(University of Western Ontario)*  
 Room 222  
 U.C.C.  
 London, ON  
 N6A 3K7  
 (519)661-3600

**CHRY-FM**  
*(York University)*  
 Room 258A  
 Vanier College  
 4700 Keele St.  
 Toronto, ON  
 M3J 1P3  
 (416)736-5293

**CHSR-FM**  
*(University of New Brunswick)*  
 S.U.B.  
 P.O. Box 4400  
 Fredericton, NB  
 E3B 5A3  
 (506)453-4985

**CIMN Radio**  
*(University of Prince Edward Is.)*  
 Student Union  
 550 University Ave.  
 Charlottetown, PEI  
 C1A 4P3  
 (902)566-0417

**CIRL Radio**  
*(Concordia University - Loyola)*  
 6931 Sherbrooke St. W.  
 Montréal, QC  
 H4B 1R6  
 (514)848-7470

**CITR-FM**  
*(University of British Columbia)*  
 6138 SUB Boulevard  
 Vancouver, BC  
 V6T 2A5  
 (604)228-3017

**CIUT-FM**  
*(University of Toronto - Downtown)*  
 91 St. George St.  
 Toronto, ON  
 M5S 2E8  
 (416)595-0909

**CJAM-FM**  
*(University of Windsor)*  
 401 Sunset Ave.  
 Windsor, ON  
 (519)258-6397

**CJIV Radio**  
*(Simon Fraser University)*  
 Room 216 T.C.  
 Vancouver, BC  
 (604)526-3831

**N.C.R.B./R.N.R.E.C.**  
**Membership List/Liste des Membres**

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Rev: 20/01/98

**CJMQ Radio**  
(*Bishop's University*)  
Box 2135  
Room 111  
Mountain House  
Lennoxville, QC  
J1M 1Z7  
  
(819)569-9551

**CJSR-FM**  
(*University of Alberta*)  
Room 224  
Student Union Building  
Edmonton, AB  
T6G 2J7  
  
(403)432-5244

**CJSW-FM**  
(*University of Calgary*)  
Room 118  
MacEwan Hall  
Calgary, AB  
T2N 1N4  
  
(403)220-3902

**CKCU-FM**  
(*Carleton University*)  
Room 517  
Unicentre  
Ottawa, ON  
K1S 5B6

**CKDU-FM**  
(*Dalhousie University*)  
Room 425  
S.U.B.  
6136 University Ave.  
Halifax, NS  
B3H 4J2  
  
(902)424-6479

**CKIC Radio**  
(*Acadia University*)  
P.O. Box 1269  
Wolfville, NS  
B0P 1X0  
  
(902)542-2287 ext. 37

**CKLN-FM**  
(*Ryerson Polytechnical Institute*)  
380 Victoria St.  
Toronto, ON  
M5B 1W7  
  
(416)595-1477

**CKMS-FM**  
(*University of Waterloo*)  
200 University Ave. W.  
Bauer Warehouse  
Waterloo, ON  
N2L 3G1  
  
(519)886-2567

**CKRC Radio**  
(*Kelsey Institute of Applied A & S*)  
Box 1520  
Saskatoon, SA  
S7K 3R5

**CKUL Radio**  
(*University of Lethbridge*)  
4401 University Dr.  
Lethbridge, AB  
T1K 3M4  
  
(403)329-2335

**RESUME**

Name	Julia Kollek (maiden name Seidenwerg)
Date of Birth	28.2.56
Address	7 Patrice Court, Dundas, Ontario L9H 5P4
Home Tel.	(416)-627-7177
Nationality	British/Landed Canadian
Place of Birth	Argentina
<b>EDUCATION &amp; QUALIFICATIONS</b>	<p>1967-1975: Streatham High School, London, England: O-Levels in English Lit., English Lang., French; History, Maths, Geography, Physics, Spanish, Art. A-Levels in English, History.</p> <p>1975-1976: London College of Printing, England: Diploma in Periodical Journalism</p> <p>1982-1985: University of Durham, England: BA Hons Anthropology</p>
<b>LANGUAGE SKILLS</b>	Fluent English: Spanish: conversational French, Portuguese.
<b>CAREER DETAILS</b>	<p>1975-1979: Trained on trade journals</p> <p>1979-1982: News sub-editor, feature writer on Hartlepool Mail, local evening paper.</p> <p>1985-1986 (after taking degree): researcher &amp; writer dealing with news film footage, text and pictures on BBC 'Domesday Project', acclaimed educational Videodisc</p> <p>Dec 1986-March 1987: Fundraiser for Survival International, human rights charity.</p> <p>March 1987-April 1989: Freelance feature writing/broadcasting, including interviews for BBC Radio, and program for Channel 4 Television</p> <p>May 1989-present: Volunteer Production Manager at CFMU. Hosted and produced weekly talk show, "Chilled Choices". Duties involved organising busy studio schedule; producing &amp; editing both talk, music &amp; news programmes. Also teaching others how to use engineering equipment.</p>
<b>REFERENCES</b>	Ms Sue Limin, Station Manager, CFMU Radio, Room 319, Hamilton Hall, McMaster University, Hamilton, Ontario, L8S 4K1. Tel: (416)-525-9140 ext. 2053
	Further references attached.



15th March 1989

BRITISH BROADCASTING CORPORATION  
TELEVISION CENTRE  
WOOD LANE, LONDON W12 7RJ  
TELEPHONE: 01-743 8000  
TELEX: 265781  
CABLES: TELECASTS, LONDON

TO WHOM IT MAY CONCERN

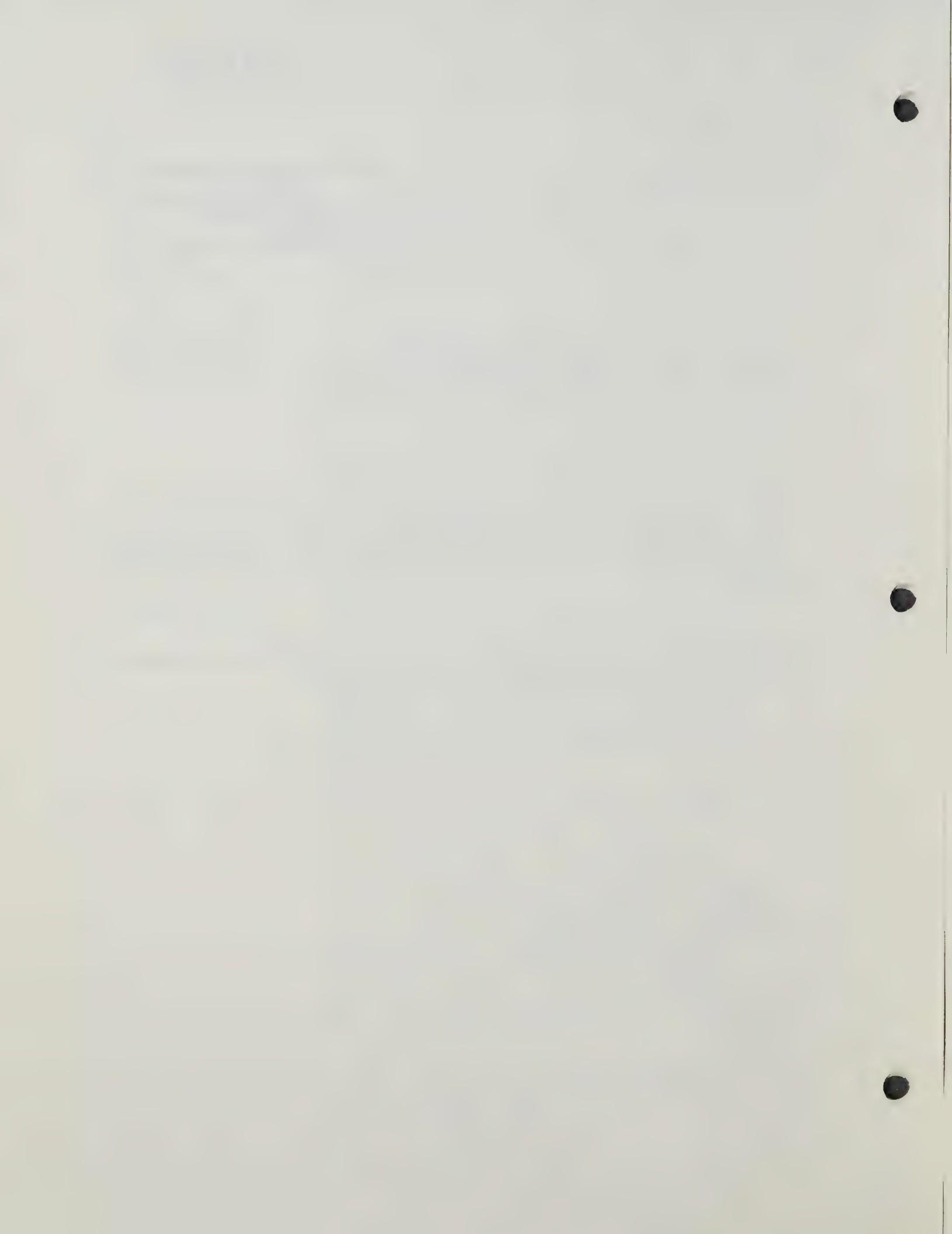
I have known Julia Seidenwerg for three years, and have always found her to be a resourceful and enterprising individual. Last year she displayed considerable creative visual flair in helping me edit one of our ten-minute features.

She has also impressed me with the scope and quality of her programme ideas, and the wide range of her knowledge of world events.

Yours faithfully,

*Alun Drake.*

ALUN DRAKE  
Producer  
BBC Television News.



## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

1:45  
Pm  
(11)

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Grants Co-ordinator, Treasurer, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 546-2111), with their supporting information indicated.

THE DEADLINE FOR SUBMISSION IS DECEMBER 31.

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

## A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

*Rosedale Community Council  
40 Rosedale Arena  
100 Greenhill Ave  
Hamilton  
Ontario L8K 6M4*

LIAISON PERSON JEFFREY D LOVEYS PHONE NO. 547-1593

B. AMOUNT OF GRANT REQUEST: \$ 5000.00

## C. PURPOSE OF GRANT: (Indicate)

- CONTINUING GENERAL ACTIVITIES (OPERATING)  
 CAPITAL  
 ONE TIME - SPECIFIC PURPOSE

## D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	<u>AMOUNT</u>	<u>%</u>
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST.....	\$ 22,000	81.5
- CITY'S CONTRIBUTION (GRANT REQUEST).....	\$ 5000	18.5
TOTAL OPERATING BUDGET	\$ 27,000	100%

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

FOR CITY USE ONLY

## RECOMMENDATION

## FINANCE AND ADMINISTRATIVE COMMITTEE

1) GRANTS REVIEW GROUP	\$ _____	2) ISTRATIVE COMMITTEE	\$ _____	3) APPEAL	\$ _____	4) CITY COUNCIL	\$ _____
CATEGORY _____		CATEGORY _____		CATEGORY _____		CATEGORY _____	
DATE _____		DATE _____		DATE _____		DATE _____	

## GRANT PAYMENT

- UPON CITY COUNCIL APPROVAL	\$ _____	/	(date/cheque #)
- OTHER DATE OR INSTALMENTS	\$ _____	/	
	\$ _____	/	
	\$ _____	/	
	\$ _____	/	

**THE CORPORATION OF THE CITY OF HAMILTON**

## **GENERAL GRANT APPLICATION**

Page 2

(Rev. 11/89)

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization. (NOTE: That to be eligible for a grant applicants must be in operation for at least one year.)
  2. What are the general objectives and/or services of your organization?
  3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

THE CORPORATION OF THE CITY OF HAMILTON

GENERAL GRANT APPLICATION

Page 3  
(Rev. 11/89)

4. Do volunteers participate in your program?

No        Yes ✓ If yes, please indicate number and type of involvement.

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

6. Does your organization provide a service to:

(a) All citizens ✓

(b) A specific group       

(c) A specific area       

Describe briefly:

7. In what geographical area does your organization operate?

## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

Page 4  
(Rev. 11/89)

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.
9. For what reason does your organization merit the use of public funds for the purpose indicated above?
10. a) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? YES        NO

If Yes, complete the following:

<u>Date of Application</u>	<u>From Whom Requested</u>	<u>Amount Requested</u>	<u>Approved or Denied Amount</u>
----------------------------	----------------------------	-------------------------	----------------------------------

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

- b) Are any funds outlined above conditional upon City assistance. If yes, what are the ramifications of the City denying a Grant?
11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

Page 5  
(Rev. 11/89)

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.
13. Have you received funding from the City in prior years? If so, when and how much?

<u>Year</u>	<u>Requested Amount</u>	<u>Approved Amount</u>
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

THE CORPORATION OF THE CITY OF HAMILTON

GENERAL GRANT APPLICATION

Page 6  
(Rev. 11/89)

16. Will your organization ever be self-supporting? If yes, when?

If no, how will your service be continued if financial assistance is terminated in the future by the City?

17. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

18. List the Executive Officers of your organization.

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>
		<u>Business</u> <u>Home</u>

THE CORPORATION OF THE CITY OF HAMILTON

GENERAL GRANT APPLICATION

Page 7  
(Rev. 11/89)

19. To complete this application please provide financial statements (balance sheets and statement of revenues and expenditures) for the latest fiscal year end. In addition please provide an operating budget for the fiscal year end that is applicable to this grant request. To assist you in presenting this information are the attached forms: Exhibit 1 - Balance Sheet; Exhibit 2 - Statement of Revenues and Expenditures; Exhibit 3 - Details of Salaries and Benefits.

---

Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report including financial statements within the grant calendar year outlining the success of the organization and the allocation of grant monies.

---

Name and Title of Officer Making Application

---

Signature of Officer Making Application

---

Telephone Number

**THE DEADLINE FOR SUBMISSION IS DECEMBER 31**

1988 ANNUAL FINANCIAL REPORT

Bank Balance Nov. 1/87	\$ 4735.00
Bank Interest	408.34
Deposits	<u>21620.51</u>
 TOTAL	 \$26763.85

Permits	\$ 30.00
Shirts	6290.04
Umpires	2320.00
Hats	392.04
Post Office Box/Stamps/Stationary	144.31
Refunds	125.00
N.S.F.	100.00
Bank Charges	13.20
Sponsor Refund	150.00
Cub Donation	25.00
Equipment	7483.64
Typewriter	194.39
Draw Prizes	158.00
Closing Weekend	1595.00
Trophies	3721.34
Teen Dance	325.00
Annual Dance	1717.95
Meeting Refreshments (coffee)	19.06
Petty Cash	17.44
Pictures	<u>1766.00</u>
 TOTAL	 \$26587.41

BALANCE AS OF OCT. 17/88      \$176.44

OCTOBER 31/89

1989 FINANCIAL STATEMENT

Balance Nov. 1/88	26.44
Interest	193.02
Deposits	<u>26,848.95</u>
Total	27,068.41

EXPENSES

Permits	30.00
Service Charges and Cheques	42.65
Post Office Box	26.20
Stationary and Stamps	63.70
Winterfest	203.69
All Star Regist.	70.00
Uniforms All Star	315.09
Insurance	725.00
Refunds and Returned Cheques	825.00
Shirts	6,863.44
Equipment	6,319.91
Umpires	2,455.00
Meeting Supplies	22.33
Closing Weekend,	1,285.52
Trophies	2,404.86
Pictures	2,252.00
Dance	3,088.42
Petty Cash	<u>16.71</u>

Total Expenses 27,009.52

Balance 58.89

Outstanding Debts

Larrys Sport	<u>819.93</u>
Actual Balance	- 761.04

THE CORPORATION OF THE CITY OF HAMILTON  
GENERAL GRANT APPLICATION

Exhibit 1  
(11/89)

Balance Sheet  
(all amounts to nearest dollar)

		Fiscal Year Ended	
		Current Year	Preceding Year
		19	19

Assets

Bank  
Accounts Receivable  
Investments  
Prepaid Expenses  
Equipment (net of depreciation)  
Building (net of depreciation)  
Other Assets - please specify

Total Assets

\_\_\_\_\_

Liabilities

Accounts Payable  
Bank Loan  
Deferred Revenue  
Other Liabilities - please specify

Total Liabilities

\_\_\_\_\_

Surplus

Total Liabilities and Surplus

\_\_\_\_\_

THE CORPORATION OF THE CITY OF HAMILTON  
GENERAL GRANT APPLICATION

Exhibit 2  
(11/89)

STATEMENT OF REVENUES AND EXPENDITURES  
(all amounts to nearest dollar)

<u>Description</u> (1)	Fiscal Year Ended		<u>Increase+</u> <u>Decrease-</u> over Preceding <u>Fiscal Year</u> <u>Amount</u> (4)	<u>%</u> (5)		
	Current Year	Preceding Year				
	19	19				
<b>REVENUES</b>						
Income (Specify)						
<b>GRANT RECEIPTS</b>						
Government of Canada						
Government of Ontario						
Other Municipalities						
(Specify)						
United Way Grants						
OTHER (Specify)						
<b>TOTAL REVENUES</b>	_____	_____	_____	_____		
	_____	_____	_____	_____		
<b>EXPENDITURES</b>						
Salaries and Benefits						
(detail on Exhibit 3)						
Other (Specify)						
<b>TOTAL EXPENDITURES</b>	_____	_____	_____	_____		
	_____	_____	_____	_____		
<b>SURPLUS OR (DEFICIT)</b>	=====	=====	=====	==		

THE CORPORATION OF THE CITY OF HAMILTON  
GENERAL GRANT APPLICATION

Exhibit 3  
(11/89)

DETAILS OF SALARIES AND BENEFITS  
(as listed on Exhibit 2)

Name and Position <u>(1)</u>	Fiscal Year Ended		Increase+ Decrease- over Preceding Fiscal Year	
	Current Year	19 <u>      </u>	Preceding Year	19 <u>      </u>
	<u>(2)</u>	<u>(3)</u>	<u>(4)</u>	<u>(5)</u>
TOTAL SALARIES AND BENEFITS per Exhibit 2	-----	-----	-----	-----
	=====	=====	=====	====

# WESLEY + URBAN MINISTRIES

Adm  
WES  
129  
L8R  
  
KIRK  
NEIG  
210  
L8R 1S7 (416) 528-8485  
  
2:00 pm  
(12)

December 29, 1989

The Corporation of the City of Hamilton  
Mr. D. Kevin Beattie  
Grants Co-ordinator  
71 Main Street West  
Hamilton, Ontario  
L8N 3T4

Dear Mr. Beattie:

TREASURY	
DEC 29 1989	
ROUTE	REG'D.
E.C.M.	
I.R.H.	
F.W.B.	
N.R.A.	
J.G.H.	
F.B.	
B.D.	

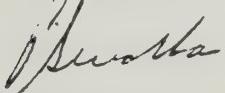
RE: The Corporation of the City of Hamilton  
General Grants Application

Enclosed please find Wesley Urban Ministries' application for funding through the City of Hamilton.

We trust all is complete and satisfactory for your needs. Should you require any further information, or if I can be of any assistance, please do not hesitate to contact me.

Thanking you for your consideration, I remain,

Sincerely,



for Birgitt Bolton  
Executive Director

enc.

/ps

THE CORPORATION OF THE CITY OF HAMILTONGENERAL GRANTS APPLICATION 1990

## A. NAME, ADDRESS &amp; TELEPHONE NUMBER OF ORGANIZATION:

Wesley Urban Ministries  
129 Rebecca Street  
Hamilton, Ontario  
L8R 1B9  
(416) 528-5629

LIAISON PERSON: Birgitt Bolton, Executive Director  
528-5629

## B. AMOUNT OF GRANT REQUEST: \$92,760.00 \*

C. PURPOSE OF GRANT: Continuing General Activities  
Funds are requested for Staffing only.

## D. CITY'S CONTRIBUTION AS A PERCENTAGE OF TOTAL OPERATING BUDGET:

Total Operating Budget:	\$ 997,458	91.5%
City's Requested Contribution	<u>92,760</u>	<u>8.5%</u>
TOTAL OPERATING BUDGET	\$1,090,218	100.00%

\* NOTE: This request includes provision  
to operate Victory Park Community Centre.  
There are no budgeted funds within the  
Recreation Department budget for Victory Park  
Community Centre

THE CORPORATION OF THE CITY OF HAMILTON - GENERAL GRANTS

2

1. PROVIDE A BRIEF HISTORY OF YOUR ORGANIZATION AND INDICATE IF IT IS INCORPORATED AS A NON-PROFIT OR CHARITABLE ORGANIZATION.

Please see Appendix I - Historical Overview

II - Constitution & By-Laws

III - Documentation re Charitable Status

Effective January 1st, 1990, Wesley Urban Ministries assumes responsibility for Victoria Park Community Centre which has fallen under the auspices of Victoria Park Community Homes. The Community Centre was established as a result of a strong movement from within the community surrounding the towers at 155 Queen for facilities and services to help them improve the quality of their lives. At that time (approx. 1978), the community was comprised primarily of the working poor, and there was a strong sense of community. The demographics have changed over the past 10 years, however, and today the area is populated still by the poor and very poor, but also has become a gathering place for recent immigrants (the major ethnic groups being Laotian, Vietnamese, Cambodian, spanish speaking peoples from Latin America).

2. WHAT ARE THE GENERAL OBJECTIVES AND/OR SERVICES OF YOUR ORGANIZATION?

Community Recreation, Integration and Education Services:

To provide social, educational, and recreational opportunities at an affordable level to people of all ages and of all backgrounds within their Neighbourhood House. To provide these programs at the lowest possible cost. To nurture and encourage the members of the communities to organize and run the programs that they wish to have. To ensure that the services and programs are community driven and in response to the needs and requests of the community members.

3. IS THERE A LOCAL ORGANIZATION THAT PROVIDES SIMILAR SERVICES TO THOSE STATED ABOVE?

No other recreational services in either the Kirkendall or Strathcona Neighbourhoods provide services that have the holistic approach as those provided through Kirkendall Strathcona Neighbourhood House. Our services are designed and carried out in a manner that involves users in other programs within our facility (recreational, social, health services), and to involve all family members. An example of this approach and its benefits can be seen in the involvement of the ethnic seniors with the Mom's Group and Kindertot programs. Recently, some of the ethnic senior ladies have begun to bring their grandchildren (whom they care for during the day) to the Kindertot program while they are involved in the seniors group, and a group of them have begun working with the

mothers in the Mom's group sharing some cooking and craft skills. This combined group of mothers from working poor families and senior ladies of ethnic backgrounds now have a greater sense of community, of belonging, they have a greater understanding of their similarities and differences, skills and difficulties - and respect thereof - and their children are developing these same feelings and understandings as they participate in creative and educational activities. This same approach to holistic service delivery will be developed at Victoria Park Community Centre.

Although there are other recreational services within the area we serve - ie Ryerson Rec. Centre - it is important to note that the services of Wesley Urban Ministries are designed to meet the very specific and unique needs of the working poor and very poor element of our society. Our staff are trained to work with the problems that this socio-economic group present - ie. the "bad" kid, the trouble maker - and it is the behaviors that result from these problems that often result in many of this group being banned from other centres. Dealing with the social problems of this group is integral to the provision of worthwhile, healthy recreational services.

The recreational services offered at Kirkendall Strathcona Neighbourhood House and Victoria Park Community Centre are as follows:

	K.S.N.H.	V.P.C.C.
Mom's Group	X	
Kindertots	X	X
Ladies Fitness	X	
Co-ed Fitness	X	
After School Programs	X	X
P.D. Day Programs	X	X
School Break Programs	X	X
Computer Programs	X	
Community Resource Lounge	X	
Teen Dancercize	X	
Summer Camp	X	X
Workshops	X	X
Special Events	X	X
Sports Clinics	X	X
House Leagues	X	X
Teen Drop-in	X	X
Weightlifting		X
Sewing Classes		X

THE CORPORATION OF THE CITY OF HAMILTON - GENERAL GRANTS

4

4. DO VOLUNTEERS PARTICIPATE IN YOUR PROGRAM?

Yes. As of December 31, 1988, there were 1,410 volunteers assisting with the services and programs of Wesley Urban Ministries of which 1,380 were directly involved in service delivery.

5. IS YOUR ORGANIZATION LOCAL IN NATURE?

Wesley Urban Ministries is a local organization.

6. DOES YOUR ORGANIZATION PROVIDE A SERVICE TO:

(a) All Citizens?

(b) A specific Group?

(c) A specific Area?  - As mandated by City of Hamilton

As previously noted, through Kirkendall Strathcona Neighbourhood House and Victoria Park Community Centre, Wesley Urban Ministries serves the working poor and very poor element of our society. The people we serve are isolated from the larger community by language and cultural barriers and by their poverty. The community served by Victoria Park Community Centre is further isolated because York Blvd presents a very defined geographical barrier that many, due to the language and cultural barriers, are hesitant to cross.

7. IN WHAT GEOGRAPHIC AREA DOES YOUR ORGANIZATION OPERATE?

Wesley Urban Ministries has been mandated by the City of Hamilton to provide services through Kirkendall Strathcona Neighbourhood House to the area bound by the west side of Queen Street to the 403, and the escarpment to the bay (the Kirkendall and Strathcona neighbourhoods). Victoria Park Community Centre has served primarily the towers at 155 Queen and 40 Oxford, but it is our goal to make this centre a focus for the larger community north of York Blvd.

8. FOR WHAT PURPOSE ARE THE REQUESTED GRANT FUNDS TO BE UTILIZED WITHIN YOUR ORGANIZATION?

The grant that Wesley Urban Ministries is requesting will be used to fund the cost of staff for Kirkendall Strathcona Neighbourhood House and Victoria Park Community Homes. The staff whose salaries and benefits will be paid from the grant include a Program Co-ordinator for each centre and a Program Assistant for each centre.

Since 1982, when Kirkendall Strathcona Neighbourhood House became part of Wesley Urban Ministries, these recreational services have been provided to the community with Wesley Urban

Ministries receiving no specific funding for the service (excepting Summer Camp for which a small amount of Federal Funding is received through the S.E.E.D. program). Since that time we have diverted funds given to Wesley for work with the homeless in the urban core to the recreation and outreach services at Kirkendall Strathcona Neighbourhood House. This has been difficult to maintain, and now that the needs of the homeless in the urban core requires all of our resources, we can no longer divert them to the recreational programs.

The cost of operating recreational services at Victoria Park Community Centre has, since it opened, been covered through the Ministry of Housing as the centre was originally developed to provide services to the residents of the towers. This funding will no longer be available beyond March 31, 1990 as the provision of such services does not fall within the Ministry of Housing's mandate. There is no other funding source in place for these services.

9. FOR WHAT REASON DOES YOUR ORGANIZATION MERIT THE USE OF PUBLIC FUNDS FOR THE PURPOSE INDICATED ABOVE?

Kirkendall Strathcona Neighbourhood House was developed through a N.I.P. Grant (1979) thus the City of Hamilton has already acknowledged the need for a Community Centre in this area and has already invested in us.

Both Kirkendall Strathcona Neighbourhood House and Victoria Park Community Centre are public facilities that, through a variety of programs and services, has as their main focus Community Development. In these specific areas of poverty, our services are more accessible to those needing them than are other Rec. Centres as our fees are kept very low and subsidies up to 100% are available. In providing these services to the Community, we are filling a gap/meeting a need that is overlooked by other services. In so doing, we are providing a public service and indeed are mandated to do so, and we feel that the use of public funds is most appropriate.

10 a). HAS THE ORGANIZATION REQUESTED FINANCIAL ASSISTANCE IN THE LAST TWELVE MONTHS FROM OTHER ORGANIZATIONS?

YES - Please see Appendix IV

10 b). ARE ANY FUNDS OUTLINED ABOVE CONDITIONAL UPON CITY ASSISTANCE?

NO. However, when the City supports a service, it is easier for the organization to advocate for other funds because of the local support.

THE CORPORATION OF THE CITY OF HAMILTON - GENERAL GRANTS

6

11. WHAT OTHER STEPS ARE BEING TAKEN TO INCREASE REVENUES?

1. Actively seeking funding at all levels of government.
2. Development of Kirkendall-Strathcona Neighbourhood House into a Multi-Service Centre.
3. The development of a sound Financial Development Strategy and Plan. Wesley Urban Ministries has engaged the services of a Financial Development Consulting Firm and are in the process of interviewing for a Director of Financial Development.

12. DOES THIS ORGANIZATION PROVIDE A SERVICE FOR WHICH A CHARGE IS MADE?

A fee schedule has been established for services at Kirkendall Strathcona Neighbourhood House and a comparable schedule will be put in place at Victoria Park Community Centre. As noted previously, subsidies up to 100% are available to anyone in need. A membership program has also been put in place at Kirkendall Strathcona Neighbourhood House however, the purchase of a membership is entirely voluntary and at no time is the provision of service contingent upon the ability to purchase a membership or pay a fee. Fees are as follows:

	MEMBER	NON-MEMBER
All Fitness Programs:	\$ 4.00 /WK	\$ 4.50 /WK
P.D. Day Programs	8.00 /DAY	10.00 /DAY
Kindertot	1.00 /DAY	.75 /DAY
Break Programs	50.00 /SESSION	60.00 /SESSION
Summer Camp	25.00 /WK	30.00 /WK

All other programs are free of charge

MEMBERSHIPS: \$5.00 for individual - \$20.00 per family

13. HAVE YOU RECEIVED FUNDING FROM THE CITY IN PRIOR YEARS?

1979        N.I.P. Grant of \$375,000.00

14. WHAT ARE YOU ESTIMATED GRANT REQUESTS FROM THE CITY OF HAMILTON FOR THE NEXT THREE YEARS?

1991	98,325
1992	104,225
1993	110,478

15. WHAT ARE THE CONSEQUENCES TO YOUR ORGANIZATION OF RECEIVING NO FUNDING FROM THE CITY OF HAMILTON?

Our resources are currently stretched beyond reasonable limit and it is becoming increasingly more difficult to continue to provide consistent, quality service with such limited resources. We currently operate Kirkendall Strathcona Neighbourhood House on funds diverted from Wesley Centre, our facility in the urban core that meets the needs of the marginalized and homeless (approx. 200 per day). We can no longer divert these funds and continue to meet the needs of the homeless. Through Kirkendall Strathcona Neighbourhood House and Victoria Park Community Centre, Wesley Urban Ministries services a segment of the population that other centres and facilities have difficulty in dealing with. In order to be contributing, constructive members of this community, this segment of our society very much needs the services offered and particularly the holistic approach to the delivery of these services.

The lack of such services would be felt strongly by the City of Hamilton and the community of Hamilton. By providing these services, we are providing an outlet for some of the frustrations and hostilities that often lead to vandalism, family violence, youth gangs, etc. The cost to the City for Police and other Emergency intervention, medical attention, etc. would be far greater per year than the amount of funding requested in this submission.

16. WILL YOUR ORGANIZATION EVER BE SELF-SUPPORTING?

NO. Wesley Urban Ministries will always have to fundraise thus we are in the process of developing a Financial Development Plan.

17. WOULD YOUR ORGANIZATION AGREE, SUBJECT TO YOUR AVAILABILITY, TO PERFORM OR OTHERWISE PROVIDE YOUR SERVICES AT PUBLIC FUNCTIONS OR EVENTS, FREE OF CHARGE?

Yes, as our human resources allow.

18. LIST THE EXECUTIVE OFFICERS OF YOUR ORGANIZATION.

Please see Appendix V

THE CORPORATION OF THE CITY OF HAMILTON

GENERAL GRANT APPLICATION

Page 8  
(Rev. 11/89)

19. To complete this application please provide financial statements (balance sheets and statement of revenues and expenditures) for the latest fiscal year end. In addition please provide an operating budget for the fiscal year end that is applicable to this grant request. To assist you in presenting this information are the attached forms: Exhibit 1 - Balance Sheet; Exhibit 2 - Statement of Revenues and Expenditures; Exhibit 3 - Details of Salaries and Benefits.

December 28, 1989

Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report including financial statements within the grant calendar year outlining the success of the organization and the allocation of grant monies.

Birgitt Bolton

Executive Director

Name and Title of Officer Making  
Application

Signature of Officer Making  
Application

(416) 528-5629

Telephone Number

THE DEADLINE FOR SUBMISSION IS DECEMBER 31

## WESLEY URBAN MINISTRIES RECREATION SERVICES.

THE CORPORATION OF THE CITY OF HAMILTON  
GENERAL GRANT APPLICATIONExhibit 2  
(11/89)STATEMENT OF REVENUES AND EXPENDITURES  
(all amounts to nearest dollar)

Description (1)	Fiscal Year Ended		Increase+ Decrease- over Preceding Fiscal Year Amount +/- (4)	550 % (5)
	Current Year 1990 (2)	Preceding Year 1989 (3)		
<b>REVENUES</b>				
Income (Specify)				
Donations	29,000	26,571	2,429	9
Foundations & Service	5,000	4,220	780	18
Clubs				
Special Events	1,000	320	680	212
Program Fees	5,000	4,138	682	20
Rent	5,600	5,412	188	3
Other	500	280	220	78
<b>GRANT RECEIPTS</b>				
Government of Canada				
Government of Ontario				
Other Municipalities (Specify)				
Provincial	9,500	8,951	549	6
United Church of Canada	20,000	23,744	(3,744)	(15)
United Way Grants				
OTHER (Specify)				
 <b>TOTAL REVENUES</b>	 79,344	 73,636	 5,708	 7
 <b>EXPENDITURES</b>				
Salaries and Benefits	146,533	80,122	66,411	82
Mileage & Parking	1,000	456	544	119
Agency Vehicles	2,000	979	1,021	104
Staff Development	500	60	440	733
Program/Service Expenses	21,200	10,387	10,813	104
Fundraising & Promotion	5,000	2,093	2,907	138
Occupancy Expenses	16,600	15,904	696	4
Administrative Costs	100,000	62,924	37,076	58
 <b>TOTAL EXPENDITURES</b>	 292,833	 172,925	 119,908	 69
 <b>SURPLUS OR (DEFICIT)</b>	 =(213,489)	 =(99,289)	 =(114,200)	 =115

THE CORPORATION OF THE CITY OF HAMILTON - GENERAL GRANTS

SCHEDULE OF SALARIES AND BENEFITS  
COMMUNITY RECREATION, INTEGRATION AND EDUCATION

	1989	1990	AMT +/-	%
Program Co-ordinators	\$ 25,896	\$ 53,390	\$ 27,494	106%
Program Assistants	22,659	45,818	23,159	102%
Casual/Temporary	30,237	47,325	17,088	56%
TOTALS	\$ 78,792	\$ 146,533	\$ 67,741	85%

NOTES TO THE BUDGET

- 1) Occupancy Costs represent all services & Utilities, caretaking supplies and maintenance costs.
- 2) Administrative costs represent management, supervision, clerical and support costs allocated to the service. Includes also such other administrative costs as Bank Charges, Audit fees, etc.
- 3) Increased expenses for 1990 over 1989 represent the increased costs incurred through Wesley Urban Ministries' acquisition of Victoria Park Community Centre. On the Summary of Salaries and Benefits, 1989 represents one Co-ordinator and one Assistant whereas 1990 figures represent two Co-ordinators and two Assistants.

HISTORICAL OVERVIEWWESLEY URBAN MINISTRIES

Wesley Urban Ministries is a body whose purpose it is "To provide welcome, hope, care and support for the disadvantaged and oppressed while bringing them into contact with the church and the community in the hope that together all three will strive for social justice and positive social change." (1)

In 1953, in a church in the downtown core of Hamilton, a group known as Midtown Seniors was established in response to the needs of the seniors of the area. This single program precipitated the later development of Wesley Urban Ministries. During this time also, the church gymnasium was used by the City of Hamilton as a Recreation Centre for the children and youth of the inner core.

In 1956, two inner city congregations joined in a commitment to minister to and provide care and support to those faced with poverty and hardships. Through their efforts, the services offered at Wesley United Church expanded to include a Youth Lounge, used clothing depot, and Sunday afternoon worship services for the elderly, handicapped, and unemployed with a dinner following for those in need. Then, as now, the Sunday dinner is available to all regardless of whether the worship service was attended.

July 1, 1964 marks the birth date of Wesley Community Centre and the appointment of our first Board of Directors. The Congregations of Centenary and Wesley United Churches amalgamated and the building on the corner of Rebecca and John Streets became Wesley Centre. The mid sixties and early seventies opened the way for new programs including a drop-in for "hard to reach youth" (later evolved into Hamilton Wesley House), programs for children aged 8 to 15, the Footrest Drop-in for marginalized and transient men, and the Teddy Bear Nursery.

During this period was also a movement in the northwest area of the city, namely the Strathcona neighbourhood to establish a centre within their community to provide recreational and social services. In 1970 the Strathcona Community Centre was established as a joint effort on the part of church and community. The Strathcona and Kirkendall neighbourhoods were designated by the City of Hamilton as its first Neighbourhood Improvement Area (1974), and in 1979 a recommendation was passed allocating monies towards the establishment of a Nieghbourhood House in the west wing of Zion United Church.

On August 22, 1979, Wesley Urban Ministries Inc. came into being, encompassing both Wesley Centre and the Community Development Ministry (previously operating advocacy and legal aid programs through Strathcona Community Centre). Kirkendall-Strathcona Neighbourhood Housee opened its doors in 1982, becoming part of Wesley Urban Ministries, offering such services as: after school programs for children, evening programs for youth, weekly meetings for young mothers, a seniors club and subsidized day care.

By 1979, the old Wesley Centre building was in need of extensive repairs and renovations and the search was on for a new location. After several years in temporary quarters in the basement of Pilgrim United, Wesley Centre opened its new doors at 129 Rebecca Street (1984).

The changing economic and social atmosphere of the last several years has prompted Wesley Urban Ministries to change its approach to service delivery somewhat and to expand programs to better meet the needs of the marginalized and working poor of our communities. Enabling the members of our constituencies to grow to their full potential - whatever that may be for each individual - and helping them learn to do for themselves and for each other is a big part of our daily work. Opportunity, resources, support, and encouragement are provided to facilitate this personal growth process. The introduction of new services - life and social skills, self help groups, educational upgrading and literacy training - in conjunction with those already existing, allow those we serve to progress towards fuller participation in society, the development of self esteem and self worth, and enable them to share together and to actively strive for social justice and positive social change.

(1) - excerpt from Wesley Urban Ministries Guiding Principles

July 22, 1988

THE CORPORATION OF THE CITY OF HAMILTON - GENERAL GRANTS

APPENDIX IV

<u>SUMMARY OF REQUESTS FOR FINANCIAL ASSISTANCE</u>				
<u>SERVICE NAME</u>	<u>LEVEL OF GOVERNMENT</u>	<u>DEPT/PGM/MIN.</u>	<u>TYPE</u>	<u>REQUEST</u>
Funds for Street Worker	Provincial	M.C.S.S.	Service	72,000 N/A
Services for The Psychiatrically Disabled	Federal	Min. of Health	Service	78,000 N/A
Emergency Shelter Assistance Program	Regional	Health & Social Services	Service	50,000 N/A
Secretary of State Immigration (Immigrant Settlement Assistance Program)	Provincial	M.C.S.S.	Bridging	60,000 N/A
Ministry of Citizenship Permissive Grant Program	Regional	Regional Municipality of Hamilton-Wentworth	Service	85,200 Under Review
Community & Neighbourhood Support Services Program	Provincial	M.C.S.S.	Service	49,000 4%
Citizenship Development	Provincial	Citizenship & Culture	Project	11,575 N/A
Home Support for the Elderly	Provincial	M.C.S.S.	Service	41,600 4%
Housing Support	Provincial	M.C.S.S.	Service	70,720 4%
Staff Training	Provincial	Skills Development	Project	3,000 N/A
Social Service Employment Program	Provincial	M.C.S.S.	Project	64,000 N/A

THE CORPORATION OF THE CITY OF HAMILTON GENERAL GRANTS APPENDIX V

WESLEY URBAN MINISTRIES  
BOARD OF DIRECTORS  
1989

Charles Scott CHAIRMAN	648-3082	663 Niawatha Blvd. Ancaster, Ont. L9G 3A6
Ian Gordon VICE CHAIRMAN	637-6959(II) 525-1200(B)	787 Forest Glen Burlington, Ont. L7T 2L1
Joyce Boyd SECRETARY	387-2359	371 East 13th St. Hamilton, Ont. L9A 4A2
Phil Burke TREASURER	628-6543	70 Grant Blvd. Dundas, Ont. L9H 4M1
Ernie King PAST CHAIRMAN	385-9065	1023 Brucedale Ave., E., Hamilton, Ont. L8T 1M6
*****		
Charles Beaton	388-6711(II) 383-5305(B)	c/o Olivet United Church 40 Empress St., Hamilton, Ont. L9A 1M3
Margaret Luke	664-4365	84 Blanmora Drive Stoney Creek, Ont. L8G 2A9
Ross Robinson	523-8292	1003-115 Main St. E., Hamilton, Ont. L8N 1V8
Paul Crittenden	544-3120(B) 549-6016(H)	170 Delaware St., Hamilton, Ont. L8M 1V8
Bob Harwood	648-0016	111 St. Margaret's Rd., Ancaster, Ont. L9G 2L1
Don Deas Ex-Officio	522-0534(II) 522-5324(B)	c/o Zion United Church 69 Pearl St., Hamilton, Ont. L8R 2Z1
Frank Whitehead	528-6479(II) 521-7500(B)	2208-20 Emerald St. N., Hamilton, Ont. L8L 8A4
Lance Pritchard	560-5175	8 Markham Cres. Stoney Creek, Ont. L8J 1P1
Joyce Boyd	387-2359	371 East 13th Street Hamilton, Ont. L9A 4A2
Dale Allison	647-3925 623-3776	P.O. Box 59 Lynden, Ont. L0R 1T0
Susan Romaniuk	549-4931	577 Quebec Street Hamilton, Ont. L8H 6Y3

WESLEY URBAN MINISTRIES BUDGET 1990 - APPROVED BY BOARD OF DIRECTORS DECEMBER 20, 1989.

1990  
PROPOSED

CONTROLLABLE INCOME		
M S & S GRANT	154,000	8%REDUCTION
REGIONAL - ESAP	40,000	
- PERMIS	28,950	PHASING GRANT OUT
MUNICIPAL		+4%
PROVINCIAL - CNSSP	49,140	
- SENIORS	41,600	
- HOUSING	151,080	+4% +1/2 SALARY
PURCHASE OF COUNSELLING	56,340	
FEDERAL TRAINING \$	15,000	
MISSION COUNCIL	1,200	
RENTAL	30,792	SENIORS PROGRAM
DIV. OF MISSION	5,200	+4%
INTEREST INCOME		
SPECIAL EVENTS	5,000	
PROGRAM FEES	3,000	MORE SUBSIDIES
TOTAL	581,302	

DISCRETIONARY INCOME	140,726
TOTAL FORECASTABLE INCOME	722,028
GENERAL FUNDRAISING	368,190
TOTAL REQUIRED INCOME	1,090,218

General Fundraising includes the following grants which have been applied for:

Municipal	92,760
Provincial - MCSS:	
Purchase of Counselling	154,000
Child Care Worker	32,000
Trusteeship Program	20,000
Bridging Funding	28,000
C.N.S.S.P.	45,000
Ministry of Health:	
Mental Health Funds	72,000
Ministry of Citizenship	128,000
TOTAL	571,760

NOTE: The cost of operation of Victoria Park Community Centre has not yet been incorporated into this budget.

## WESLEY URBAN MINISTRIES BUDGET 1990 - APPROVED BY BOARD OF DIRECTORS DECEMBER 20, 1989.

	1990 PROPOSED	COMMENTS
<b>STAFF</b>		
SALARIES	673,936	
UI, CP, WC	40,100	
UC OF C BENEFITS	3,200	
GROUP BENEFITS	14,500	
PENSIONS	6,000	
OHIP	13,145	EMPLOYER HEALTH TAX
REPLACEMENT STAFF	2,371	+4%
STAFF DEVELOPMENT	4,798	+4%
MANSE - 17 BARCLAY	7,592	+4%
<b>TOTAL</b>	<b>765,642</b>	
<b>OCCUPANCY</b>		
HYDRO	18,907	+4%
WATER	2,311	+4%
GAS	13,799	+4%
TELEPHONE	7,000	
TELEPHONE LEASES	6,200	
RENOVATIONS	13,800	
CARETAKING SUPPLIES	24,000	INCLUDING CLEANING CONTRACT
GENERAL MAINTENANCE	6,815	+4%
FURNISH & EQUIP	9,385	
MAINT FURNISH & EQUIP	4,888	+4%
PROPERTY INSURANCE	6,100	
PROPERTY TAX		
<b>TOTAL</b>	<b>113,205</b>	
<b>PROGRAM</b>		
REC. & CRAFT SUPPLIES	22,068	+4%
VOLUNTEER RECOGNITION	450	+4%
FOOD COSTS	42,215	+4%
OTHER PROGRAM SUP.		ADDED TO PGM SUPPLIES
CLOTH & PERS. NEEDS	7,051	+4%
FINANCIAL ASSISTANCE	4,160	+4%
REC. & EDUCAT EQUIP	6,250	
FOOD SERVICES EQUIP	1,350	
CASUAL LABOUR	10,270	+4%
MEDICAL SUPPLIES	575	
AGENCY VEHICLES	6,000	LEASE ON NEW VEHICLE
MILEAGE & PARKING	5,826	+4%
EXCURSIONS/SPEC. EVENTS	3,198	+4%
<b>TOTAL</b>	<b>109,413</b>	

WESLEY URBAN MINISTRIES BUDGET 1990 - APPROVED BY BOARD OF DIRECTORS DECEMBER 20, 1989.

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ADMINISTRATIVE

SUNDRY OFFICE SUP.	12,600	
PRINTING & STATIONARY	8,925	
POSTAGE	8,925	FINANCIAL DEVELOPMENT
BANK CHARGES	3,000	HISTORICALLY GONE OVER
MEMBERSHIPS	1,200	CENTRE FOR PHILANTHROPY
OFFICE EQUIPMENT	9,000	PERIPHERAL AUTOMATION COSTS
LONG DISTANCE	3,450	
BOOKS & PERIODICALS	800	
PROMOTIONAL COSTS	5,000	
FUNDRAISING & P.R.	40,000	
AUDIT FEES	2,250	AS QUOTED
LEGAL FEES	1,000	
ANNUAL MEETING	750	
MISC. BOARD EXPENSES	1,500	BASED ON HISTORICAL DATA
MISC. STAFF EXPENSES	1,478	
EQUIPMENT LEASING	2,080	
 TOTAL	101,958	

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TOTAL EXPENSES	1,090,218
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WESLEY URBAN MINISTRIES INC.  
FINANCIAL STATEMENTS  
DECEMBER 31, 1988

Pannell  
Kerr  
MacGillivray  
Chartered Accountants

M.P.O. Box 679,  
4 Hughson Street South,  
Hamilton, Ontario L8N 3M5  
Telephone: (416) 523-7732  
Fax: 572-9333

AUDITORS' REPORT

To the Members of  
Wesley Urban Ministries Inc.

We have examined the balance sheet of Wesley Urban Ministries Inc. as at December 31, 1988 and the statements of revenue and expenses and deficit for the year then ended. Our examination was made in accordance with generally accepted auditing standards, and accordingly included such tests and other procedures as we considered necessary in the circumstances, except as explained in the following paragraph.

In common with many charitable organizations, the organization derives revenue from donations and fundraising contributions the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the organization and we were not able to determine whether any adjustments might be necessary to donation revenues, excess of expenses over revenue, assets and deficit.

In our opinion, except for the effect of adjustments, if any, which we might have determined to be necessary had we been able to satisfy ourselves concerning the completeness of the revenues referred to in the preceding paragraph, these financial statements present fairly the financial position of the organization as at December 31, 1988 and the results of its operations for the year then ended in accordance with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

*Pannell Kerr Mac Gillivray*

CHARTERED ACCOUNTANTS

Hamilton, Canada  
April 3, 1989

## WESLEY URBAN MINISTRIES INC.

1

## BALANCE SHEET

DECEMBER 31, 1988

## A S S E T S

1988

1987

## CURRENT

Cash	\$	\$
Accounts receivable	56,368	27,128
Prepaid expenses	5,676	1,082
	-----	-----
	62,044	56,026
	-----	-----

## FIXED ASSETS

Cost	392,303	392,303
Less funds provided from grants and other sources	392,303	392,303
	-----	-----
	\$ 62,044	\$ 56,026
	=====	=====

## L I A B I L I T I E S   A N D   D E F I C I T

## CURRENT

Bank overdraft	\$ 47,135	\$
Accounts payable and accrued liabilities	16,325	31,560
Deferred revenue - grants	5,453	10,322
- other	3,000	
Endowment fund		1,000
Loan from Hamilton Presbytery Mission Council	25,000	25,000
(note 3)	-----	-----
	96,913	67,882
	=====	=====

## CONTINGENT LIABILITY (note 2)

DEFICIT	(34,869)	(11,856)
	=====	=====
	\$ 62,044	\$ 56,026
	=====	=====

APPROVED ON BEHALF OF THE BOARD

Director

Director

See accompanying Notes to the Financial Statements

## WESLEY URBAN MINISTRIES INC.

2

## STATEMENT OF DEFICIT

FOR THE YEAR ENDED DECEMBER 31, 1988

	1988	1987
DEFICIT - Beginning of the Year	\$ (11,856)	\$ (4,483)
Excess of expenses over revenue for the year	(23,013)	(7,373)
DEFICIT - End of the Year	<hr/> <hr/> <hr/> \$ (34,869)	<hr/> <hr/> <hr/> \$ (11,856)

See accompanying Notes to the Financial Statements

## WESLEY URBAN MINISTRIES INC.

3

## STATEMENT OF REVENUE AND EXPENSES

FOR THE YEAR ENDED DECEMBER 31, 1988

	1988	1987
<b>REVENUES</b>		
Church		
Block grant, Division of Mission	\$ 160,000	\$ 155,000
Hamilton Presbytery Mission Council	1,600	73,600
Local churches	47,055	29,492
Individuals	56,501	37,981
Offerings	253	248
Division of Mission	2,496	304
Grants		
Region of Hamilton-Wentworth	40,000	38,870
United Way	7,500	
Government of Canada	108,165	147,071
Government of Ontario	96,469	47,090
Rental income	16,893	16,328
Fees for services		
Projects	2,146	12,776
Program services	6,313	10,650
Community		
Corporate donations	12,019	11,130
Groups and individuals	30,622	16,728
Interest	280	99
	588,312	597,367
<b>EXPENSES</b>		
Salaries	422,175	381,232
Benefits	32,413	22,827
Staff and board development	2,534	1,444
Supplies for programs	23,409	34,261
Office supplies	13,170	21,883
Utilities	27,882	25,927
Telephone	13,676	11,481
Realty taxes	869	545
Maintenance, supplies and janitorial	19,302	18,873
Building and property	22,831	54,177
Insurance	5,528	1,843
Travel and van	7,842	7,263
Legal		3,462
Audit	1,500	1,200
Bank charges	4,607	1,029
Write-off of prior year's grants	2,379	
Fund raising	5,970	11,643
Miscellaneous	4,855	1,592
Grant repayment - re 1985/86	383	4,058
	611,325	604,740
<b>EXCESS OF EXPENSES OVER REVENUE FOR THE YEAR</b>	<b>\$ (23,013)</b>	<b>\$ (7,373)</b>

See accompanying Notes to the Financial Statements

WESLEY URBAN MINISTRIES INC.

4

NOTES TO THE FINANCIAL STATEMENTS

DECEMBER 31, 1988

1. SIGNIFICANT ACCOUNTING POLICIES

(a) Revenue

Revenues and expenses are recorded on an accrual basis. Grants received to offset specific project costs are recognized as revenue to the extent of the costs incurred. The excess of grants received over costs to date is treated as deferred revenue.

(b) Fixed Assets

(1) Land and building are recorded at no value.

(2) Administrative equipment and furniture are expensed when purchased.

2. CONTINGENT LIABILITY

During 1981, the corporation guaranteed a mortgage in favour of the City of Hamilton on behalf of the trustees of Zion United Church. The mortgage principal is being forgiven at a rate of \$ 41.05 a day beginning January 1, 1982 through the 25 year life of the mortgage by the provision of community services to be rendered by the corporation of Kirkendall - Strathcona Neighbourhood House of Zion United Church. The unforgiven balance at the end of the year approximates \$ 270,000. The mortgage has no provision for interest on the unforgiven balance.

3. LOAN FROM HAMILTON PRESBYTERY MISSION COUNCIL

This loan bears no interest and its term of repayment is described in the Mission Council minutes of May 13, 1987 as "when W.U.M. receives it from Conference" (capital funds).

4. MINISTRY OF HOUSING PROJECT

Wesley Urban Ministries Inc. has been approved as a sponsor for a non-profit housing project. Under this arrangement, Wesley Urban Ministries is the registered owner of the project as well as the registered mortgagor.

All revenues, expenses, assets and liabilities of this project are essentially the responsibility of the Ministry of Housing for the Province of Ontario, and accordingly are not included in these financial statements.

## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

(F)

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Grants Co-ordinator, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 546-2739), with their supporting information indicated.

THE DEADLINE FOR SUBMISSION IS DECEMBER 31.

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

## A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

*Cari-Can Festival*

LIAISON PERSON J. H. Nurre

PHONE NO. 529-9494 or 529-9144  
or 528-0763

B. AMOUNT OF GRANT REQUEST: \$ 90,000.00

## C. PURPOSE OF GRANT: (Indicate)

CONTINUING GENERAL ACTIVITIES (OPERATING) Canadian Caribbean Festival of  
 CAPITAL Hamilton (Cari-Can Festival)  
 ONE TIME - SPECIFIC PURPOSE

## D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	<u>AMOUNT</u>	<u>%</u>
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST.....	\$ 133,982.	59.82
- CITY'S CONTRIBUTION (GRANT REQUEST).....	\$ <u>90,000.</u>	40.18
TOTAL OPERATING BUDGET	\$ 223,982.	100%
	=====	====

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

## FOR CITY USE ONLY

## RECOMMENDATION

## FINANCE AND ADMIN-

1) GRANTS REVIEW GROUP	2) ISTRATIVE COMMITTEE	3) APPEAL	4) CITY COUNCIL
\$ _____	\$ _____	\$ _____	\$ _____
CATEGORY _____	CATEGORY _____	CATEGORY _____	CATEGORY _____
DATE _____	DATE _____	DATE _____	DATE _____

## GRANT PAYMENT

- UPON CITY COUNCIL APPROVAL	\$ _____ / _____	(date/cheque #)
- OTHER DATE OR INSTALMENTS	\$ _____ / _____	
	\$ _____ / _____	
	\$ _____ / _____	

2:15 pm  
(13)

THE CORPORATION OF THE CITY OF HAMILTON

GENERAL GRANT APPLICATION

Page 2  
(Rev. 11/89)

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization. (NOTE: That to be eligible for a grant applicants must be in operation for at least one year.)

already supplied in 1989

2. What are the general objectives and/or services of your organization?

To promote a better cultural, ethno-cultural, multi-cultural, inter-ethnic understanding of and amongst the various peoples of Hamilton and areas.

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

No.

THE CORPORATION OF THE CITY OF HAMILTON  
GENERAL GRANT APPLICATION

Page 3  
(Rev. 11/89)

4. Do volunteers participate in your program?

No        Yes xx If yes, please indicate number and type of involvement.

The organization is totally run by volunteers: supervision of activities, assistance in general and organizing of day-to-day operation, typing, clerical functions amongst other things.

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

The organization is local in nature.

6. Does your organization provide a service to:

- (a) All citizens      xxx  
(b) A specific group      \_\_\_\_\_  
(c) A specific area      \_\_\_\_\_

Describe briefly:

It provides multi-cultural activities and interaction.

7. In what geographical area does your organization operate?

Hamilton

## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

Page 4  
(Rev. 11/89)

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.

Production of a multi-cultural festival with a focus on caribbean.

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

The Cari-Can Festival is the only one of its kind in Hamilton: it will do for Hamilton what Caribana has done for Toronto and Cari-Festa for Montreal.

The tourist trade of Hamilton will be greatly increased; the festival will bring additional colour and pageantry to Hamilton.

10. a) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? YES xxx NO

If Yes, complete the following:

<u>Date of Application</u>	<u>From Whom Requested</u>	<u>Amount Requested</u>	<u>Approved or Denied Amount</u>
1989	City of Hamilton	\$40,000.	\$7,000. approved 6,000. received

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

- b) Are any funds outlined above conditional upon City assistance. If yes, what are the ramifications of the City denying a Grant?

No. Denial of city's support would do irreparable harm to the festival.

11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

Many fund raising activities including but not limited to bingo.

THE CORPORATION OF THE CITY OF HAMILTON  
GENERAL GRANT APPLICATION

Page 5  
(Rev. 11/89)

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

No.

13. Have you received funding from the City in prior years? If so, when and how much?

<u>Year</u>	<u>Requested Amount</u>	<u>Approved Amount</u>
1986	\$ <u>30,500.</u>	\$ <u>3,000.</u>
1987	\$ <u>10,500.</u>	\$ <u>10,000.</u> 3,000. City 7,000. Waterfront
1988	\$ <u>30,000.</u>	\$ <u>5,000.</u> received 3,991.05
1989	\$ <u>40,000.</u>	\$ <u>7,000.</u> received 6,000.00

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>
1990	\$ <u>90,000.</u>
1991	\$ <u>120,000.</u>
1992	\$ <u>180,000.</u>

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

Extreme hardship and irreparable damage to the festival and perhaps cancellation. Further, seeking a more favour climate in another city for its production.

## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

Page 6  
(Rev. 11/89)

16. Will your organization ever be self-supporting? If yes, when?

Yes, we expect it to be once the festival has become world known.

If no, how will your service be continued if financial assistance is terminated in the future by the City?

17. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

yes.

18. List the Executive Officers of your organization.

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
Papin, Rupert Pres.	1033 Wanda Dr. Burlington	637-2383	632-4246
Jaunzemis, Mirdza Secretary-V/Pres.	898 Partridge Dr. Burlington	632-1686 547-2574	632-1686
Marchand, Claudette Treasurer	3 Edith Ave. Hamilton	527-3007	574-9319
Nurre, J.H. Chairman	109 Smith Ave. Hamilton	529-9144	528-7873
John, Baptiste, Franklyn	2029 Coral Cres. Burlington		335-3501

THE CORPORATION OF THE CITY OF HAMILTON  
GENERAL GRANT APPLICATION

Page 7  
(Rev. 11/89)

19. To complete this application please provide financial statements (balance sheets and statement of revenues and expenditures) for the latest fiscal year end. In addition please provide an operating budget for the fiscal year end that is applicable to this grant request. To assist you in presenting this information are the attached forms: Exhibit 1 - Balance Sheet; Exhibit 2 - Statement of Revenues and Expenditures; Exhibit 3 - Details of Salaries and Benefits.

Dec. 20, 1989

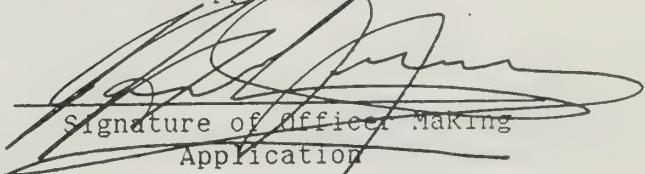
Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report including financial statements within the grant calendar year outlining the success of the organization and the allocation of grant monies.

J. Henderson Nurre

Chairman

Name and Title of Officer Making  
Application

  
Signature of Officer Making  
Application

529-9144 or 529-9494 or 528-0763

Telephone Number

THE DEADLINE FOR SUBMISSION IS DECEMBER 31

THE CORPORATION OF THE CITY OF HAMILTON  
GENERAL GRANT APPLICATION

Exhibit 1  
(11/89)

Balance Sheet  
(all amounts to nearest dollar)

		Fiscal Year Ended
		Current Year
		19
		Preceding Year
		19

Assets

Bank  
Accounts Receivable  
Investments  
Prepaid Expenses  
Equipment (net of depreciation)  
Building (net of depreciation)  
Other Assets - please specify

Total Assets

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Liabilities

Accounts Payable 6,123  
Bank Loan  
Deferred Revenue  
Other Liabilities - please specify  
Loan to produce Festival  
1986- to 1989 45,215.

Total Liabilities

51,338.

\_\_\_\_\_

\_\_\_\_\_

Surplus

Total Liabilities and Surplus

51,338.

\_\_\_\_\_

\_\_\_\_\_

THE CORPORATION OF THE CITY OF HAMILTON  
GENERAL GRANT APPLICATION

Exhibit 2  
(11/89)

STATEMENT OF REVENUES AND EXPENDITURES  
(all amounts to nearest dollar)

<u>Description</u> (1)	<u>Fiscal Year Ended</u>		Increase+ Decrease- over Preceding <u>Fiscal Year</u>	
	<u>Current Year</u> <u>Aug.</u> <u>19</u> <u>89</u> <u>(2)</u>	<u>Preceding Year</u> <u>Aug.</u> <u>19</u> <u>88</u> <u>(3)</u>	<u>Amount</u> <u>(4)</u>	<u>%</u> <u>(5)</u>
Dundurn & Sales REVENUES	13,047.	7,936.	+5,111.	+65.5
Income (Specify)				
Donations	3,805.	9,306.	-5,501.	-59.1
Advertising	1,150.	2,750.	-1,600.	-58.1
Bingo	910.	---	+ 910.	
GRANT RECEIPTS				
Government of Canada	1,079.	---	+1,079.	
Government of Ontario				
Other Municipalities (Specify)				
City of Hamilton	7,000.	3,000.	+4,000.	+133.3
Waterfront Celeb.	---	7,000.	-7,000.	-100.0
United Way Grants				
OTHER (Specify)				
TOTAL REVENUES	<u>26,991.</u>	<u>29,991.</u>	<u>-2,999.</u>	<u>-10.0</u>
EXPENDITURES				
Salaries and Benefits (detail on Exhibit 3)	5,035.	---	+5,035.	
Other (Specify)				
Parade expenses	7,767.	7,211.	+ 555.	+ 7.6
Administration	8,616.	10,378.	-1,763.	-16.9
Advertising	<u>4,944:</u>	<u>7,622:</u>	<u>-2,678:</u>	<u>-35.1</u>
Dances/Dundurn	<u>13,699:</u>	<u>19,166:</u>	<u>-5,468:</u>	<u>-28.5</u>
TOTAL EXPENDITURES	<u>40,060.</u>	<u>44,377.</u>	<u>-4,319.</u>	<u>-9.7</u>
SURPLUS OR (DEFICIT)	(13,069.)	(14,386.)	-1,320.	-10.1
	=====	=====	=====	====

THE CORPORATION OF THE CITY OF HAMILTON  
GENERAL GRANT APPLICATION

**Exhibit 3  
(11/89)**

**DETAILS OF SALARIES AND BENEFITS**  
(as listed on Exhibit 2)

<u>Name and Position</u> (1)	<u>Fiscal Year Ended</u>		Increase- Decrease- over Preceding <u>Fiscal Year</u>	
	<u>Current Year</u> 19 <u>  </u> (2)	<u>Preceding Year</u> 19 <u>  </u> (3)	<u>Amount</u> (4)	<u>%</u> (5)
Christine DeSouza Clerical	1,535.05			
Mirdza Jaunzemis	3,500.00	(donated, included in donations received)		
<b>TOTAL SALARIES AND BENEFITS per Exhibit 2</b>	<b>5,035.05</b>	<b>---</b>	<b>+5,035.</b>	<b>---</b>



August 1989

INCOME STATEMENT

Revenue

Grants - City of Hamilton	7,000.00
Seed Program	1,079.00
Donations - corporate	200.00
- private	3,605.12
Advertising	1,150.00
Bingo revenue - July-?Aug.	<u>909.60</u>
	13,943.72

Administration expenses

Staff - clerical	1,535.05
co-ordinator	<u>3,500.00</u>
Telephone	5,035.05
Office rental	792.07
Office expenses -	900.00
stamps	197.79
copying	488.94
stationery	501.99
supplies	<u>10.99</u>
Printing	1,199.71
Car	1,091.53
Insurance	2,023.38
Advertising	2,540.00
Bank charges	<u>4,944.28</u>
	<u>68.94</u>
	(18,594.96)

NET LOSS - 1989

(13,069.16)

CARI-CAN   
 FESTIVAL  
 HAMILTON

AUGUST 1989  
INCOME STATEMENT

Youth Dance - Aug. 18, 1989

Revenue

Admission	105.00	
Refreshments	<u>25.00</u>	130.00

Expenses

Printing - tickets	46.99	
Sound system rental	250.00	
Refreshments	32.00	
Hall rental	<u>100.00</u>	428.99
Net loss		( <u>298.99</u> )

Cari-Can Dance - Aug. 19, 1989

Revenue

Admission	472.00	
Refreshments	<u>301.00</u>	773.00

Expenses

Printing - tickets	46.99	
Refreshments	154.12	
Hall rental	150.00	
Rental liquor dispenser/tub	27.54	
Security	108.00	
Entertainment - Magic Circle	<u>1,000.00</u>	1,486.65
Net loss		( <u>713.65</u> )

CARI-CAN FESTIVAL  
  
 HAMILTON

AUGUST 1989

INCOME STATEMENT

Parade

Entertainment	2,540.00	
Venue rental	70.00	
Security	2,500.00	
Prizes - Mas	1,500.00	
- ethnic	500.00	
Transportation - out of town	800.00	
Float decoration	87.18	
Gifts to judges	<u>9.50</u>	<u>2,766.68</u>
Net loss		<u>(2,766.68)</u>

Dundurn Park

Revenue

Concessions	5,450.00	
Bar & pop	<u>6,640.00</u>	12,090.00

Expenses

Entertainment	3,250.00	
Bar & pop	2,157.70	
Security	999.00	
Volunteer - food	194.33	
Hydro panels	1,000.00	
Rentals - Port O Let	1,780.00	
Sound system	135.00	
Connectors/hose/ropes	297.75	
Clean up	<u>1,368.50</u>	<u>11,182.28</u>
Net profit		<u>907.72</u>

Pre Cari-Can Dance - Aug. 12, 1989

Revenue

Admissions	20.00	
Refreshements	<u>34.50</u>	<u>54.50</u>

Expenses

Printing - tickets	46.99	
Entertainment - DJ	150.00	
Bar & food	253.83	
Hall rental	<u>150.00</u>	<u>600.82</u>

Net loss

(546.32)

PROPOSED BUDGET 1990

REVENUE

Admission - Calypso night	12,000.
Concessions - Dundurn Park	7,000.
Beer Garden - Dundurn Park	10,800.
Sponsorship- private & corporate donations	31,712.
Grants - Federal	45,000.
- City	96,200.
- SEED program	<u>21,120.</u>
	<u>162,320.</u>
	<u>223,832.</u>

EXPENSES

Friday - Calypso Show

Entertainment-	
Calypsonian	5,000.
Band	2,000.
Support dancers	<u>1,000.</u>
Accomodation/travel	8,000.
Venue rental	150.
	<u>2,000.</u>
	10,150.

Saturday - Parade

Entertainment - music (4 bands)	5,500.
Security	8,632.
Venue rental - S. J. A.	80.
Prizes - Mas	3,600.
- Ethnic	<u>1,000.</u>
Transportation out of town - 15 groups	4,600.
Cari-Can floats - decorations	3,000.
Cari-Can costumes	800.
Judges - transportation/ honoraria	3,000.
Communications	250.
Marshall captains (6)	450.
Rental of car	210.
Rental of tractor/trailers (4 units)	200.
Sound system	1,440.
Barricades	1,500.
	<u>3,000.</u>
	32,662.

Dundurn Park - Saturday & Sunday

Entertainment	32,000.
Security - 4 policemen , 6 guards	4,320.
Beer garden supplies (beer, cups, Licence)	8,150.
Hotel accomodation - calypsonian - 2 nights	300.
Sound System	3,000.
Rentals - Port O Let	4,000.
- Beer Tent	1,100.
- Change Tent	<u>300.</u>
Clean up - staff & disposal bins	5,400.
Connectors - hoses - ropes	5,000.
	500.


  
 CARI-CAN FESTIVAL  
PROPOSED BUDGET 1990  
 HAMILTON

page 2 -

EXPENSES

Dundurn Park - cont'd.

Office trailer	200.
Pavillion - decorations	800.
Clowns - (2)	100.
Fireworks	10,000.
Hydro hook up wires	1,500.
Snow fences	1,000.
Volunteer incentives	800.
	<u>73,070.</u>

Administration/overhead

Salaries - CEO - (9months)	45,000.
-clerical "	<u>21,120.</u>
Mas bands consultant	66,120.
Costume building/designer	2,000.
Office rental - 9 months	12,000.
Telephone	2,250.
Office expenses - stationery , stamps, copying	2,300.
Printing - flyers, programs, etc.	1,380.
Insurance	1,600.
Advertising - T.V., Radio, Newsprint	3,000.
Audit	10,000.
Office equipment rental	600.
Car expenses	1,350.
Travel	3,000.
	<u>2,500.</u>
	<u>108,100.</u>
	<u>223,982.</u>

Corporation of the City of Hamilton

Memorandum



TO: Chairman and Members  
Finance & Administration Committee

FROM: Mr. John Thompson, Secretary  
Finance & Administration Committee

SUBJECT: CARI-CAN FESTIVAL - ACCRUED DEFICIT

YOUR FILE:

OUR FILE:

PHONE:

546-2747

DATE: 1990 April 3

Attached for your information and attention is a copy of a letter from Reverend J. Henderson Nurre, Cari-Can Festival Chairman, dated 1990 March 21, requesting financial assistance from the City to alleviate an accumulated deficit from prior festivals.

This matter will be discussed when the Finance and Administration Committee consider the report on the 1990 General Grants at its meeting Thursday 1990 April 5.

By way of explanation, I would advise that the Finance Committee at its meeting held 1989 September 19 agreed to take Reverend Nurre's request for assistance to alleviate the deficit under advisement to be considered when the 1990 grant application of Cari-Can is processed.

c.c. Alderman T. Murray, Chairman, Parks and Recreation Committee

Mr. E. C. Matthews, Treasurer

Mr. R. Sugden, Director of Culture and Recreation

✓ Mr. K. Beattie, Grants Co-ordinator/Budget Officer, Treasury Department



March 21, 1990

The Chairman,  
Finance and Administration Committee,  
The Corporation of the City of Hamilton,  
71 Main Street West,  
Hamilton, Ontario.  
L8N 3T4

Attention: Alderman Brian Hinkley

Re: Accrued Deficit for the Cari-Can Festival of Hamilton

Dear Sir:

Further to the attendance at the Parks and Recreation Committee meeting on September 19, 1989, the Finance Committee meeting of the same date by the executive of the subject Festival, the author's subsequent appearance before the Parks and Recreation Committee on the 6th of March, 1990, my letters to the chairmen of the said committees, my subsequent meetings with staff, my letters to the Director of Culture and Recreation, I wish to reiterate that we have not received any indication as to the position of the City with respect to any assistance to alleviate the subject deficit.

A review of our applications would indicate that the City did not support the subject Festival adequately over the years, or indeed as we (the Cari-Can committee) had hoped. One can safely say, had we received the funding requested, our situation would have been different. In the face of much hardship and adversity, we have made this Festival in Hamilton and region a major event. You may recall that our first year the rain, while washing away any crowds, did not dampen the spirit of those who attended. Consequently, we suffered great losses. And despite my appeal and appearance before the Finance Committee, we received no further assistance except for \$3,000.00 some six months after the event. The following year, despite our calamities of the previous year, we mounted another great effort, and while it did not rain, we suffered great losses, although not as great as before. Again, all we received from the City was \$3,000.00. In this same year another festival (albeit older) was rained on and the City came to the rescue of that festival with additional moneys of some twenty-five thousand dollars. Our third year saw a great and improved Festival; again the City was very parsimonious in its sup-

contd...

port while other festivals received thousands of dollars. In our fourth year, despite great and increased difficulty and against all odds, the City saw a marked increase in numbers of people from many parts of Canada and the States, thus making the Festival a major attraction for tourists and local people alike. All this again with meagre financial City support. Yet at the same time we read with great envy the City's support of other events with thousands of dollars, and more particularly, the elimination of deficits of other festivals and organizations who had already received major funding from the City.

I am sure that you are aware of the circumstances herein set out. Further, you are aware of the great hardship which we (Cari-Can) have experienced with the advent of a new festival (well funded by the City) occupying the same venue as Cari-Can two weeks prior to the date of our Festival. While we are making plans and have consummated certain agreements for our 1990 Festival, and are working very closely with HEFCI, we feel obligated to advise that there are other cities who have approached us, indicating that they read with interest last year's newspaper accounts of our situation. They have indicated their interest, and willingness to fund the Festival or one like it if we would establish it in their cities. The subject deficit, the unnecessary difficulties and the ridicule suffered by us, dictate that we must re-examine our position and give particular and close consideration to the offers which are being made to us. The Festival owes this money and it must be paid. In order to facilitate the festival in previous years, and because we (Cari-Can) believe that it could and would work, members of the committee have put their property and personal credit on the line, all without any personal monetary benefit to them. These in my view are dedicated citizens. To run another festival this year with a deficit without proper City financial support and with members' property on the line would be foolhardy.

These same sets of circumstances hold true for the Lincoln Alexander Community Centre from whence came the Cari-Can Festival. Although the Lincoln Alexander Community Centre's overall mandate is different, in review one sees the contribution made to the city by that organization: Dexter King, son of the late Rev. Dr. Martin Luther King Jr., Rosa Parks, the Jesse Jackson PUSH choir, to mention a few. It can be very disheartening when a group of committed devoted citizens tries to make a contribution for them to encounter this type of unnecessary difficulty which these organizations have encountered. Further, I respectfully submit that had we received the type of support we requested and required in the first instance, we would not be in our present situation.

While we recognize our obligation to become less dependent upon the City, and indeed to show how we can eliminate the deficit, it becomes increasingly difficult to raise money for the elimination of the subject deficit, while at the same time asking for money for this year's project. If one gives to this year's festival, one

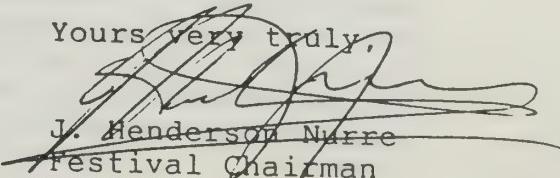
will not give to the deficit.

The following steps were taken to try to eliminate the deficit:

- (a) We established a bingo, and while our initial efforts were marginally successful, the attendance dropped. We began to lose money; consequently, we discontinued the effort.
- (b) We kept dances. We broke even with some of them, and with others we lost money.
- (c) We approached corporate sponsors explaining our plight, and in every instance we received a negative response. At the same time, they explained that they could not do both, i.e. support this year's event and reduce the deficit.
- (d) We approached private (individuals) sponsors and we received the same response as we did with the corporate sponsors.
- (e) Our efforts to the Provincial and Federal levels of government received the standard response: "That would not meet our criteria/terms of reference".

In light of these responses, we can not but conclude that those who supported us are willing to continue doing so, but are not prepared to assist in the elimination of the deficit. Further, with all the cut-backs, it is becoming increasingly difficult to raise this kind of money for the deficit and still produce the Festival. It is not easy.

Sir, it is not our desire to entertain any other offers, it is our hope that the City of Hamilton and in particular your committee, will afford us an opportunity to continue to serve this City and the larger community by underwriting the deficit for us. We look forward to your favourable and early response in order that we can proceed with the production of this year's festival.

Yours very truly,  
  
J. Henderson Nurce  
Festival Chairman

- c.c. 1. His Worship, the Mayor  
2. Alderman Tom Murray, Chairman, Parks and Recreation Committee  
3. Alderman Wm McCulloch, Chairman, Finance Committee  
4. ✓ Mr. John Thompson, Secretary, Finance and Administration Committee  
5. Mr. Ed Matthews, Treasurer  
6. Mr. Keith Avery, City Clerk  
7. Mr. Robert Sugden, Director, Culture and recreation  
8. Mr. Kevin Beattie, Budget Officer and Grants Co-ordinator

In discussion, Mr. Beattie commented that the Commissioners feel that the City Officials should visit their offices on James Street North to review and discuss, in detail, the financial statements of the Hamilton Harbour Commissioners.

Alderman Cooke suggested that the Co-ordinating Committee should be requested to accept the invitation of Mr. Beattie for Members of City Council to meet with the Hamilton Harbour Commissioners and staff at their headquarters on James Street North to not only discuss the financial implications of their audited statements but also the broader policy issues of mutual interest to the City and the Commissioners with respect to the future development of the harbour facilities.

Alderman Hinkley advised that the Co-ordinating Committee will be meeting with Mr. Beattie to obtain an update and discuss future steps with respect to the harbour at which time Mr. Beattie's offer will be discussed.

In closing, Mr. Beattie explained that excess surplus profits will not be available until such time as the commercial aspect of the future harbour development and improvements is completed.

Following consideration, the Committee agreed to recommend to City Council that the audited financial statements as at 1988 December 31 of the Hamilton Harbour Commissioners, be received.

2.

#### CARI-CAN FESTIVAL

Reverend J. Henderson Nurre, Festival Chairman, Cari-Can Festival, was in attendance and brought the Committee up-to-date on the past activities of the Cari-Can Festival and to explain to the Committee some of the problems and difficulties encountered with this year's festival at Dundurn Park.

He proceeded to explain that at the outset there was a misunderstanding with respect to the lateness of the application. He was advised by City Staff that the application form itself was in the process of being revised and updated and that he would have to wait until the revision was completed. Unfortunately, the Festival missed the April deadline for grant applications and consistent with the policy of not considering late applications, the Finance Committee gave written notice that the grant application could not be accepted because of the late filing date. He explained that the previous applicants were not warned of the cutoff date.

However, notwithstanding some of the problems encountered and the inadequacy of funding, the Festival was a success. He proceeded to explain that in 1988, his organization was told that the City could not afford to support another festival. However, the City provided \$30 000 in 1989 for a festival that took place 2 weeks prior to the Cari-Can Festival. The Cari-Can Festival Committee will be soliciting support from the City to alleviate and remove a deficit anticipated in 1989 in the amount of \$15 000.

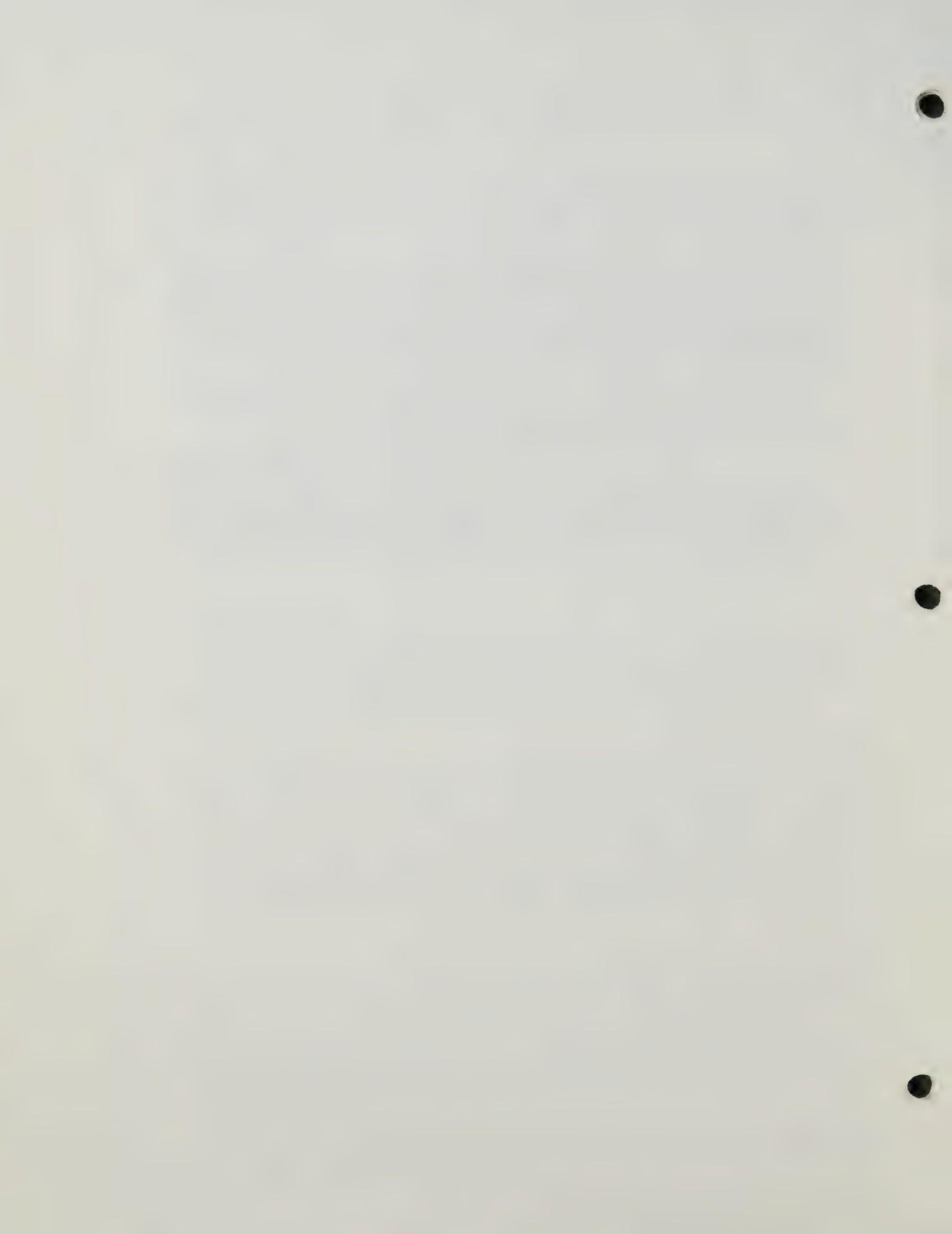
The Chairman assured Reverend Nurre that the Cari-Can Festival Committee will receive the same consideration and support that all the other groups will receive in 1990.

TUESDAY, 1989 SEPTEMBER 19

Mayor Morrow informed in the Committee that the Parks and Recreation Committee have instructed Mr. Sugden, Director, Culture and Recreation to develop a program and format for the City to maximize its day-to-day assistance to the Cari-Can Festival for a positive and viable Festival in 1990.

Alderman Lombardo commented that the request for the City to alleviate and remove the anticipated \$15 000 deficit of the Cari-Can Festival should be taken under advisement by the Finance Committee.

Following discussion, the Committee approved that Reverend Nurrie's presentation be received. In light of some of the financial, negative problems encountered with the 1989 Festival, the Committee agreed that the request to alleviate the deficit will be taken under advisement when the 1990 grant application of Cari-Can is considered.



## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Grants Co-ordinator, Treasury City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 546-2739), with their supporting information indicated.

THE DEADLINE FOR SUBMISSION IS DECEMBER 31.

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

## A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

*Lincoln Alexander Community Centre*

LIAISON PERSON J. Henderson Nurre PHONE NO. 529-9144 or 529-9494  
or 528-076

B. AMOUNT OF GRANT REQUEST: \$ 27,000.00

## C. PURPOSE OF GRANT: (Indicate)

xxx CONTINUING GENERAL ACTIVITIES (OPERATING) Lincoln Alexander Community  
       CAPITAL  
       ONE TIME - SPECIFIC PURPOSE

## D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	<u>AMOUNT</u>	<u>%</u>
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST.....	\$ 64,600.	70.53
- CITY'S CONTRIBUTION (GRANT REQUEST).....	<u>\$ 27,000.</u>	<u>29.47</u>
TOTAL OPERATING BUDGET	\$ 91,600.	100%
	*****	=====

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

FOR CITY USE ONLY

## RECOMMENDATION

1) GRANTS REVIEW GROUP	2) FINANCE AND ADMINISTRATIVE COMMITTEE	3) APPEAL	4) CITY COUNCIL
\$ _____	\$ _____	\$ _____	\$ _____
CATEGORY _____	CATEGORY _____	CATEGORY _____	CATEGORY _____
DATE _____	DATE _____	DATE _____	DATE _____

## GRANT PAYMENT

- UPON CITY COUNCIL APPROVAL	\$ _____	/	(date/cheque #)
- OTHER DATE OR INSTALMENTS	\$ _____	/	
	\$ _____	/	
	\$ _____	/	
	\$ _____	/	

J.G.H.	
T.B.	
D.D.	

2:30  
(14)

THE CORPORATION OF THE CITY OF HAMILTON

GENERAL GRANT APPLICATION

Page 2  
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1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization. (NOTE: That to be eligible for a grant applicants must be in operation for at least one year.)

already supplied in 1989

2. What are the general objectives and/or services of your organization?
  - To provide space & activities indigenous of the caribbean and its culture.
  - To provide a forum for theatre with a focus on the caribbean culture.
  - To provide recreational facilities.
  - To promote education
  - To provide a forum for orientation to newcomers.
3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

No.

THE CORPORATION OF THE CITY OF HAMILTON

GENERAL GRANT APPLICATION

Page 3

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4. Do volunteers participate in your program?

No        Yes xx If yes, please indicate number and type of involvement.

Entirely staffed by volunteers

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

yes.

6. Does your organization provide a service to:

(a) All citizens      xx (focus on caribbean)

(b) A specific group      \_\_\_\_\_

(c) A specific area      \_\_\_\_\_

Describe briefly:

7. In what geographical area does your organization operate?

Hamilton

THE CORPORATION OF THE CITY OF HAMILTON

GENERAL GRANT APPLICATION

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(Rev. 11/89)

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.

Staff, equipment, programmes.

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

It provides services which no other organization provides at no cost to the users.

10. a) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? YES        NO

If Yes, complete the following:

<u>Date of Application</u>	<u>From Whom Requested</u>	<u>Amount Requested</u>	<u>Approved or Denied Amount</u>
----------------------------	----------------------------	-------------------------	----------------------------------

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

- b) Are any funds outlined above conditional upon City assistance. If yes, what are the ramifications of the City denying a Grant?

11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

Bingo- bi-weekly

## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

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12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

No

13. Have you received funding from the City in prior years? If so, when and how much? No.

<u>Year</u>	<u>Requested Amount</u>	<u>Approved Amount</u>
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>
1990	\$ 27,000.
1991	\$ 35,000.
1992	\$ 45,000.

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

Extreme hardship

## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

Page 6  
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16. Will your organization ever be self-supporting? If yes, when?

Yes.

If no, how will your service be continued if financial assistance is terminated in the future by the City?

17. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

yes.

18. List the Executive Officers of your organization.

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
Papin, Rupert Pres.	1033 Wanda Dr. Burlington	637-2383	632-4246
Jaunzemis, Mirdza Sec. V. Pres.	898 Partridge Dr. Burlington	547-2574	632-1686
Marchand, Claudette Treasurer	3 Edith Ave. Hamilton	527-3007	574-9319
Nurre, J. Henderson Exec.-Director	109 Smith Ave. Hamilton	529-9144	578-7873
Degroote, Michael	3221 N. Service Rd. 366-1800		

THE CORPORATION OF THE CITY OF HAMILTON

GENERAL GRANT APPLICATION

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19. To complete this application please provide financial statements (balance sheets and statement of revenues and expenditures) for the latest fiscal year end. In addition please provide an operating budget for the fiscal year end that is applicable to this grant request. To assist you in presenting this information are the attached forms: Exhibit 1 - Balance Sheet; Exhibit 2 - Statement of Revenues and Expenditures; Exhibit 3 - Details of Salaries and Benefits.

December 20, 1989

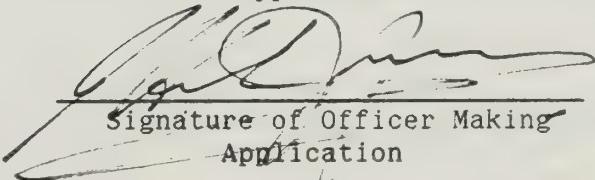
Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report including financial statements within the grant calendar year outlining the success of the organization and the allocation of grant monies.

J. Henderson Nurre

Executive Director

Name and Title of Officer Making Application



Signature of Officer Making Application

529-9144 or 529-9494 or 528-0763

Telephone Number

THE DEADLINE FOR SUBMISSION IS DECEMBER 31

THE CORPORATION OF THE CITY OF HAMILTON  
GENERAL GRANT APPLICATION

Exhibit 1  
(11/89)

**Balance Sheet**  
(all amounts to nearest dollar)

	<u>Fiscal Year Ended</u>	
	<u>Current Year</u>	<u>Preceding Year</u>
	<u>April 19 89</u>	<u>April 19 88</u>
<b>Assets</b>		
Bank	187	3,934
Accounts Receivable	1,297	5,000
Investments	258	5,258
Prepaid Expenses		
Equipment (net of depreciation)	33,910	31,541
Building (net of depreciation)	113,384	113,384
Other Assets - please specify		
Cash - float	400	
Deposits - Hydro/Bell	800	200
Advances to Cari-Can	37,822	23,623
Incorporation Cost	800	800
 Total Assets	<u>188,857</u>	<u>183,540</u>
<b>Liabilities</b>		
Accounts Payable	10,917	28,653
Bank Loan	62,809	67,900
Deferred Revenue		
Other Liabilities - please specify		
Mortgage	113,065	98,506
Salary payable	140,000	140,000
Loans payable	65,596	33,484
Bank overdraft	2,175	207
 Total Liabilities	<u>394,562</u>	<u>368,750</u>
<b>Surplus</b>		
	(205,705)	(185,210)
Total Liabilities and Surplus	<u>188,857</u>	<u>183,540</u>

THE CORPORATION OF THE CITY OF HAMILTON  
GENERAL GRANT APPLICATION

Exhibit 2  
(11/89)

STATEMENT OF REVENUES AND EXPENDITURES  
(all amounts to nearest dollar)

<u>Description</u> (1)	<u>Fiscal Year Ended</u>		Increase+ Decrease- over Preceding <u>Fiscal Year</u>	
	<u>Current Year</u> <u>April 19 89</u> (2)	<u>Preceding Year</u> <u>April 19 88</u> (3)	<u>Amount</u> (4)	<u>%</u> (5)
<b>REVENUES</b>				
Income (Specify)				
donations	15,686	47,077	-31,391	-66.68
bingo	21,990	17,291	+ 4,699	+27.17
rentals	3,525	3,525	- 10	-0.28
misc.	5,114	3,003	+ 2,111	+70.36
<b>GRANT RECEIPTS</b>				
Government of Canada				
Government of Ontario				
Other Municipalities (Specify)				
United Way Grants				
OTHER (Specify)				
<b>TOTAL REVENUES</b>	<u>46,305</u>	<u>70,896</u>	<u>-24,591</u>	<u>-34.69</u>
<b>EXPENDITURES</b>				
Salaries and Benefits (detail on Exhibit 3)	---	35,099	-35,099	-100.0
Other (Specify)				
see attached	66,800	72,031	- 5,231	- 7.26
<b>TOTAL EXPENDITURES</b>	<u>66,800</u>	<u>107,130</u>	<u>-40,330</u>	<u>-37.64</u>
<b>SURPLUS OR (DEFICIT)</b>	<u>( 20495 )</u>	<u>( 36,234 )</u>	<u>+15,739 .</u>	<u>---</u>

THE CORPORATION OF THE CITY OF HAMILTON  
GENERAL GRANT APPLICATION

Exhibit 3  
(11/89)

DETAILS OF SALARIES AND BENEFITS  
(as listed on Exhibit 2)

<u>Name and Position</u> (1)	Fiscal Year Ended		Increase+ Decrease- over Preceding Fiscal Year <u>Amount</u> (4)	<u>%</u> (5)
	Current Year 19___	Preceding Year 19___		
	(2)	(3)		
J.H. NURRE	---	35,099	-35,099	-100.0
<b>TOTAL SALARIES AND BENEFITS per Exhibit 2</b>	<hr/> --- =====	<hr/> 35,099 =====	<hr/> -35,099 =====	<hr/> ===== ====



# LINCOLN ALEXANDER COMMUNITY CENTRE

109 Smith Ave., Hamilton, Ont. L8L 5P2 Tel: 529-9144 529-9494

## PROPOSED BUDGET

1990

### Revenue

Donations - private	15,000.
- corporate	17,000.
Rentals	3,600.
Bingo	24,000.
Sundry income	5,000.
City of Hamilton	<u>27,000.</u>
	<u>91,600.</u>

### Expenses

Salaries - clerical	15,000.
- administration	50,000.
Honoraria	3,600.
Telephone	3,500.
Office	2,200.
Utilities	7,000.
Insurance expense	4,800.
Car expense	8,000.
Repairs - building/equipment	4,500.
Professional fees, legal, acct.	8,000.
Promotion	1,800.
Fees/dues	100.
Interests on mortgage/loans	21,000.
Bank service charges	900.
Sundry expense	<u>3,500.</u>
	<u>91,600.</u>



**Canadian Caribbean Christian  
Ecumenical Communion**  
Incorporated  
109 Smith Avenue, Hamilton, Ontario L8L 5P2  
529-9144 • 529-9494

**BALANCE SHEET**

As at April 30, 1989

**A S S E T S**

**CURRENT ASSETS**

Bank deposit - Bingo account	\$ 187	\$ 3,928
Bank deposit - Royal Bank	---	6
Term deposit - CIBC	258	5,258
Float - cash	400	---
Refundable deposit	800	200
Pledge /note receivable	142	5,000
Katz - In Trust	1,155.	
Advance to Cari-Can -1986	8,943.	
-1987	14,386.	
-1988	<u>14,493.</u>	<u>37,822</u>
TOTAL CURRENT ASSETS	<u>40,764</u>	<u>38,015</u>

**FIXED ASSETS**

Vehicles	12,100	12,100
Building & land -Note 4	113,384	113,384
Office & misc. equipment	21,340	18,971
Stock -t-shirts	470	470
TOTAL FIXED ASSETS	<u>147,294</u>	<u>144,725</u>

**OTHER ASSETS**

Incorporation Cost	800	800
TOTAL OTHER ASSETS	<u>800</u>	<u>800</u>
TOTAL ASSETS	<u>188,857</u>	<u>183,540</u>

Approved on behalf of the Board

-----  
Director

-----  
Director



# Canadian Caribbean Christian Ecumenical Communion

Incorporated

109 Smith Avenue, Hamilton, Ontario L8L 5P2  
529-9144 529-9494

## BALANCE SHEET

as at April 30, 1989

### LIABILITIES AND DEFICIT

#### CURRENT LIABILITIES

	1989	1988
Bank indebtedness - CIBC	\$ 213	\$ 198
- R. B. -Cari-Can	---	6
: - B. of Mtl.	3	3
- R. B.- LACC	1,959	---
Accounts Payable	<u>10,917</u>	<u>28,653</u>
TOTAL CURRENT LIABILITIES	<u>13,092</u>	<u>28,860</u>

#### LONG-TERM LIABILITIES

Salary Payable - Note 6	140,000	140,000
R. Bank - Capital loan	51,109	50,000
- Bingo security loan	3,500	3,500
CIBC - Capital loan	8,200	14,400
Presbyterian Church - Note 2	74,608	98,506
Gam Investments - Note 3	38,457	---
Loans from J. H. Nurre - Note 5A	14,243	13,976
- Note 5B	5,000	5,000
- Note 5C	2,894	4,880
- Note 5D	25,152	8,922
Loans from others	6,684	706
Loan from 740933 Ont. Inc.	<u>11,623</u>	---
TOTAL LONG TERM LIABILITIES	<u>381,470</u>	<u>339,890</u>

#### DEFICIT

Prior Year Deficit	(185,210)	(148,976)
This year's deficit	( 20,495)	( 36,234)
TOTAL LIABILITIES AND DEFICIT	<u>(188,857)</u>	<u>(183,540)</u>

Approved on behalf of the Board

----- Director

----- Director



# LINCOLN ALEXANDER COMMUNITY CENTRE

109 Smith Ave., Hamilton, Ont. L8L 5P2 Tel: 529-9144 529-9494

## THE CENTRE

Every Canadian community has its ethnic flavour. On the one hand it exposes the diversity and richness of our heritage with its multicultural, inter-ethnic groups, and on the other hand it reveals the plight of the indigenous groups and more particularly, the plight of the disadvantaged group which seems to transcend all economic and cultural boundaries.

The Lincoln Alexander Community Centre (a registered charity) was established in a community spirit out of need. It is the former St. Andrews Presbyterian complex consisting of a Sanctuary/Theater and a gymnasium/hall, meeting rooms and a kitchen. The basement and the third floor over the gymnasium are undeveloped. The Centre is situated at the corner of Barton Street and Smith Avenue.

The purpose of the Centre is to promote a better cultural, multicultural and inter-ethnic understanding of and amongst various peoples; further, to provide services for and encourage the disadvantaged of the immediate community and the community at large, to avoid the "Revolving-Door Syndrome".

The Centre houses and provides space for the Canadian Caribbean Christian Ecumenical Communion Incorporated (which administers the Centre), the Caribbean Cultural Association Steel Band, the disadvantaged of the community, the Portuguese Folk-Dancing Group, the Dominica Association of Hamilton and St. Paul's Ecumenical (inter-faith, non-denominational, multicultural) Church. Most importantly, it provides its resources free to the disadvantaged children and youth of the community who are unable to pay for such opportunities.

There are three phases to the project. Phase One is in place and in operation, albeit with great difficulty and no funds. Phase Two (a Day-Care Centre and health facility) planning is complete, but is in need of funding. Phase Three (a hostel for victims of family violence) planning is also complete, but again we need funds for implementation. It is anticipated that when the project is complete, it will provide for a permanent day-care centre, a health facility, a seniors' club and a hostel for women in distress in addition to the present activities.

### TIMES OF OPERATION

Monday to Saturday, days and evenings.

### AREA SERVED

Hamilton and area.

### FOCUS

Its facilities and resources are available to all ethnic, multi-cultural groups and the disadvantaged in Hamilton and the surrounding community.

### AIMS

Working and developing programmes in a community spirit and co-operation with existing community services for the well-being of the total person (physical, social, economic, mental and spiritual). To encourage persons to establish their own niche and make a worthwhile contribution to society, thereby avoiding the "Revolving Door Syndrome".

### PROGRAMMES

Helping individuals in crisis situations through group support, counselling and referrals.

Counselling services: (interdisciplinary): marriage, immigration, family, new-comer orientation, rehabilitation of persons involved with the justice system, etc.

Recreational: youth, children and adults. Use of the gymnasium for activities - after school, evenings and weekends.

Facilities are available to all groups: auditorium, halls, rooms for meetings, banquets, dances, etc.

### FUTURE PROGRAMMES

Day Care Centre.

Support groups: Caribbean Women's Group, Alcoholics Anonymous, Health, Awareness, Education and Self-Improvement, etc.

Youth activities: Drama, cultural awareness and appreciation, arts, crafts, etc.

Senior programmes: Tours, trips, recreation, square-dancing, euchre, music, etc.

Food warehouse: To assist and provide reasonable, cost-effective food for the disadvantaged.



# LINCOLN ALEXANDER COMMUNITY CENTRE

109 Smith Ave., Hamilton, Ont. L8L 5P2 Tel: 529-9144 529-9494

## HOW CAN YOU HELP?

In anticipation of this question, we respectfully make the following suggestions:

You can make a cash donation or other acceptable property to the General Fund of the Lincoln Alexander Community Centre. An official receipt for Income Tax purposes will be issued.

You can make an In Memoriam Gift in respect of a deceased relative or friend. Appropriate notices will be sent to the next-of-kin and an official receipt will be issued for Income Tax purposes.

You can make the Lincoln Alexander Community Centre the beneficiary of a life insurance policy, if the proceeds of it are no longer needed by the present beneficiary. Premiums paid, and the cash surrender value of the policy (at the time of transfer) are tax-deductible. You can and may want to establish a fund for the benefit of the Centre in your name. This is an option open to you.

When considering making your will, you can include the Lincoln Alexander Community Centre by leaving a legacy of a specific amount or of the remainder of your estate to the Lincoln Alexander Community Centre, or you may want to create a new Designated Fund in your name for the benefit of the Centre.

Spread the good word. You can help the Centre grow by word of mouth if you are satisfied that the Centre is a cause which improves life.

## PUBLIC ACCOUNTABILITY

Audited financial statements will be published annually. A report on our activities will be published and circulated.

## CONTACT PERSONS

J. Henderson Nurre            Claudette Marchand  
c/o the Lincoln Alexander Community Centre  
109 Smith Avenue, Hamilton, Ontario L8L 5P2  
529-9144    529-9494

## FUNDING

The Centre needs your support. It needs approximately Two million dollars (\$2,000,000.00). One and one-half million are needed for retrofitting and updating the building, and Five hundred thousand is needed for new initiatives.

### Capital Expenditures

Building repairs (exterior and interior)  
New heating system  
Painting and decorating  
Equipment (gymnasium and furniture)  
Renovation (women's hostel and day-care centre)

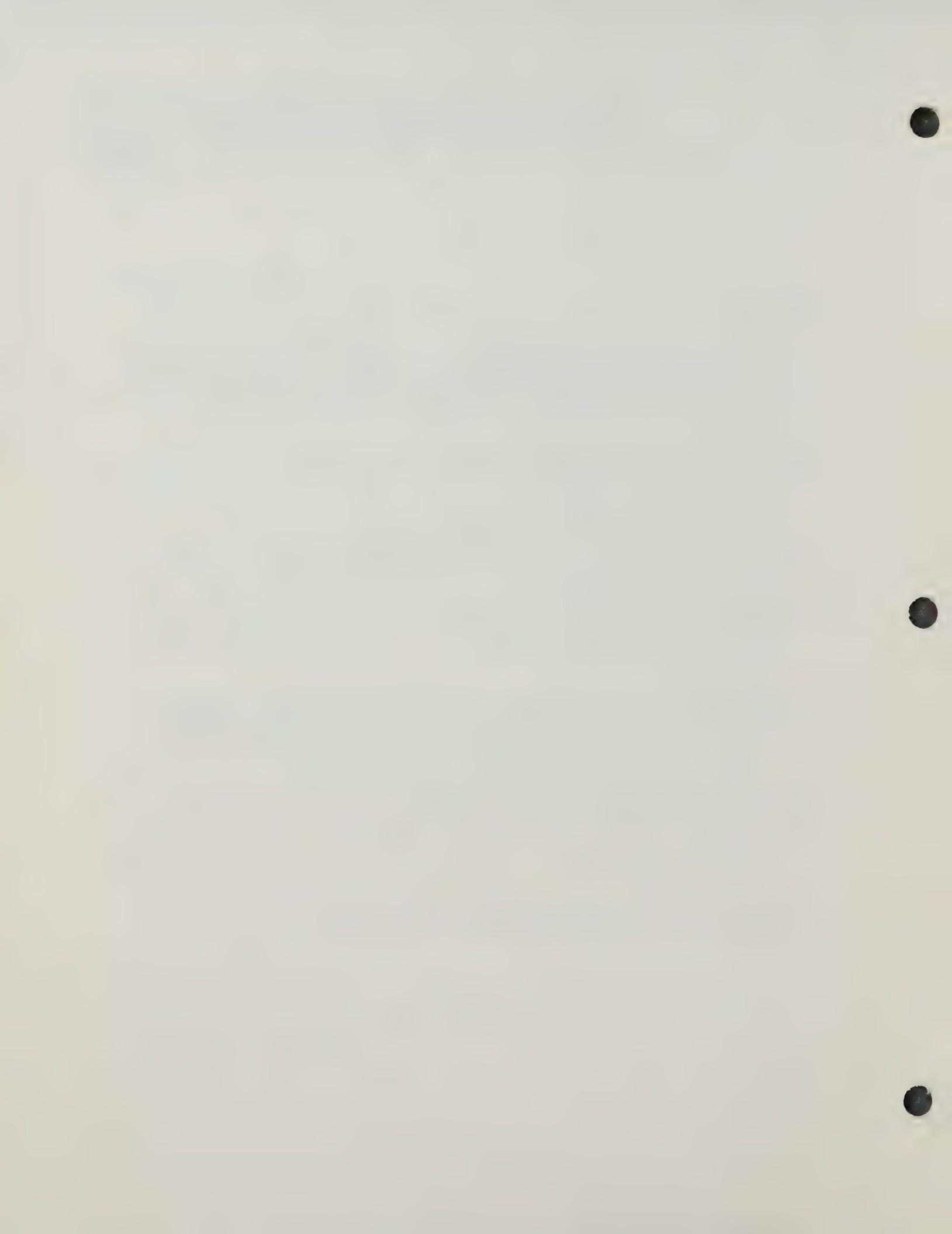
### Operational Expenditures

Mortgages (retrofitting)  
Staff (salaries and benefits)  
Stationery and supplies  
Maintenance

It is our hope to raise the necessary funds as follows:

- Sale of redeemable bonds (secured by project assets)  
(\$100, \$200, \$500 or \$1000 denominations)
- Government grants (all three levels of government)  
Total anticipation: \$1,000,000.00
- Pledges, donations (corporate and private), all of which  
are tax-deductible.  
Total expectations: \$1,000,000.00

Your support would be greatly appreciated.



CAYONHBL AOS  
CSIF31

K.E. AVERY  
CITY CLERK

J.J. SCHATZ  
DEPUTY CITY CLERK



CITY HALL  
HAMILTON, ONTARIO  
L8N 3T4

TEL 546-2700  
FAX: 546-2095

**THE CORPORATION OF THE CITY OF HAMILTON**  
OFFICE OF THE CITY CLERK

URBAN MUNIC. AL

APP

**NOTICE OF SPECIAL MEETING**

GOVERNMENT DOCUMENTS

**FINANCE & ADMINISTRATION COMMITTEE**

Tuesday, 1990 May 1

3:30 o'clock p.m.

Room 233, City Hall

*John Thompson*  
John Thompson, Secretary  
Finance and Administration

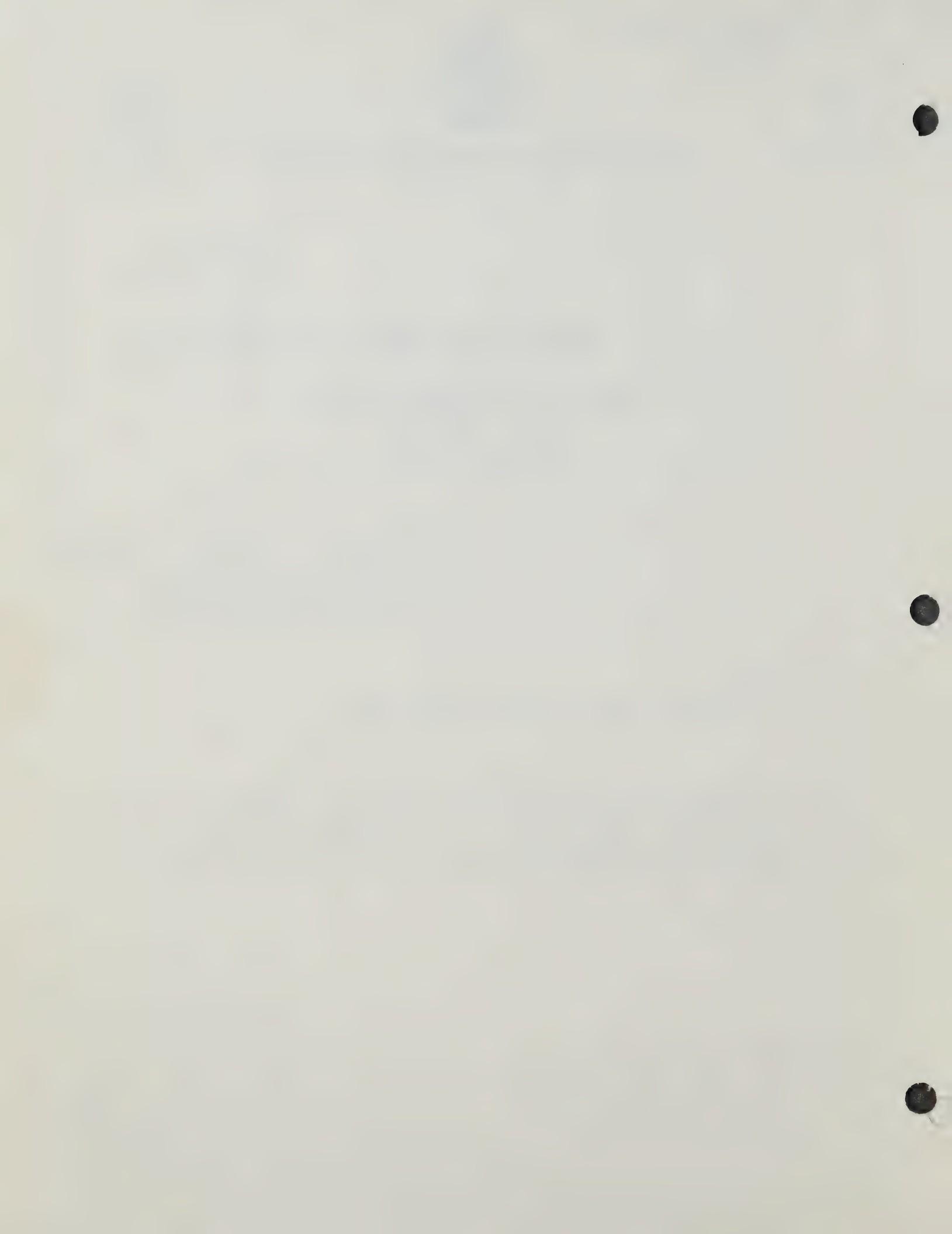
**AGENDA**

Approval of 1990 Mill Rates and the Tax Levy By-laws.

NOTE: Enclosed for the information of the Members of the Committee is a copy of a letter from Mr. Paul E. Shewfelt, Superintendent of Finance and Treasurer, The Board of Education for the City of Hamilton, dated 1990 April 26, outlining the levy requirements of the Board of Education for 1990 as approved by the Board on 1990 April 24.

c.c. Members of City Council  
Mr. L. Sage, Chief Administrative Officer  
Mr. E. C. Matthews, Treasurer  
Mr. K. E. Avery, City Clerk  
Aldermen's Secretaries

I



FOR ACTION

REPORT TO: Mr. J. Thompson, Secretary  
Finance & Administration Committee

FROM: Mr. E. C. Matthews  
Treasurer

DATE: 1990 April 26  
COMM FILE:  
DEPT FILE:

SUBJECT: APPROVAL OF THE 1990 MILL RATES AND THE TAX LEVY BY-LAWS

RECOMMENDATION:

- (a) That the 1990 mill rates for the City of Hamilton be approved, and the mill rates for the Region and Boards of Education be received to be included for billing purposes in accordance with the attached Exhibit "A", Column (10).
- (b) That the attached by-laws to fix the rates of taxation for Municipal, Regional and School purposes for the year 1990 be approved.
- (c) That the attached by-law to levy an annual tax on telephone companies doing business in Ontario be approved.

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)

See background and attached exhibits.

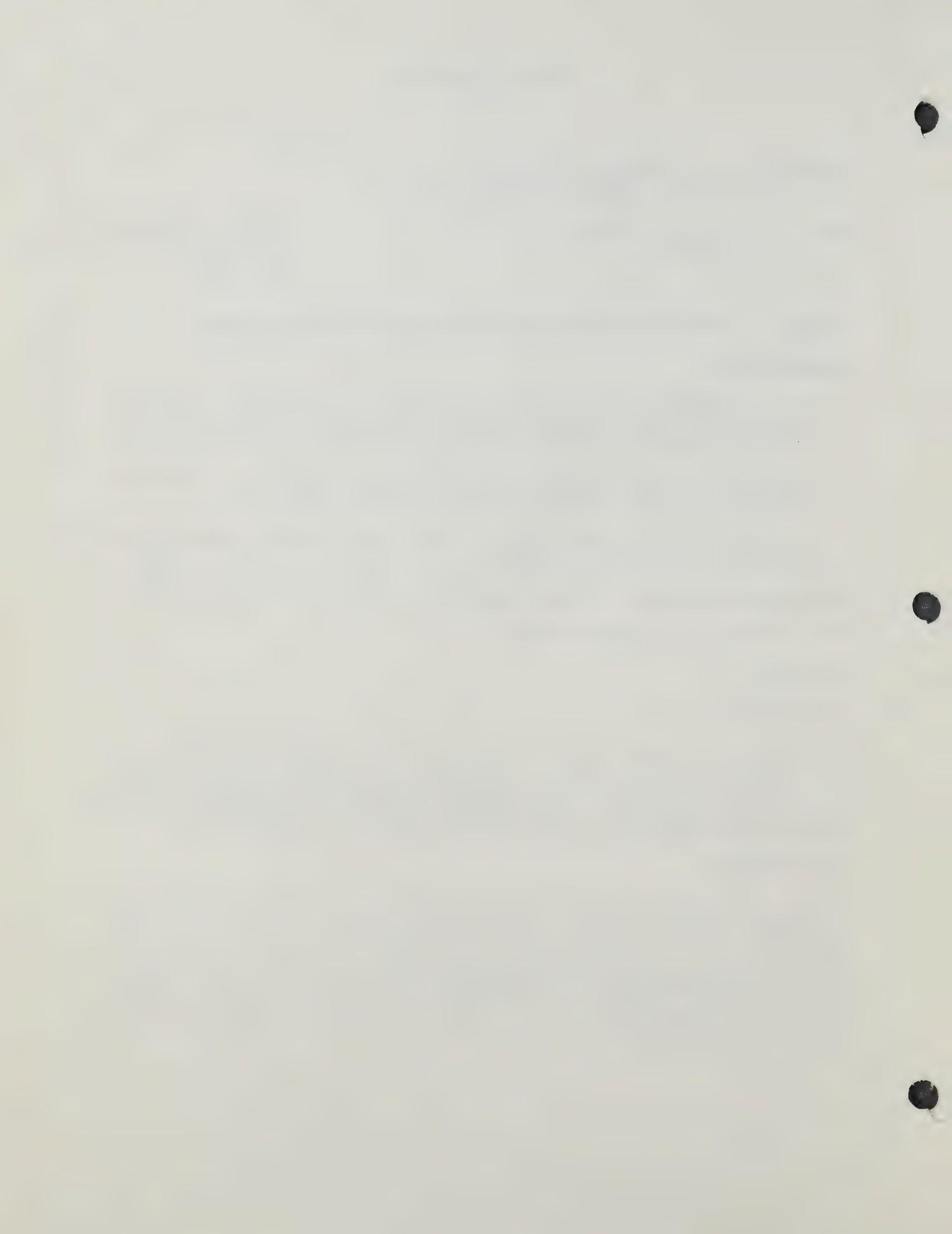
BACKGROUND:

City Purposes

The revenue and expenditure estimates for the City of Hamilton are indicated on the attached Exhibit "E" and were approved by City Council on March 16, 1990. This schedule outlines the various details comprising the levy and mill rates and the overall result is a 4.9% increase in the City of Hamilton mill rate for the year 1990 compared with last year's increase of 8.9% over 1988.

Region Purposes

We have also received the 1990 requisition from the Region, which was approved by Regional Council on April 17, 1990, which is shown on Exhibit "C". After accounting for the underlevy from the previous year and reducing their requirement by the shared revenues, the increase in the 1990 mill rate for Regional purposes amounts to 11.1% over 1989, compared with last year's increase of 8.5% over 1988. The City's share percentage of the Regional general levy for 1990 is 72.459% compared with the 1989 figure of 72.778%, a decrease of less than one half percentage point.



1990 April 26

Mr. J. Thompson  
Secretary, Finance and Administration Committee - Page 2

BACKGROUND - continued

Educational Purposes

Exhibit "D" shows the comparison of levies and mill rates for education purposes for 1989 to 1990, which results in an increase of 18.1% over 1989. This compares with an increase in 1989 of 7.8% over 1988. The Separate School Board has again decided to match mill rates with the Board of Education.

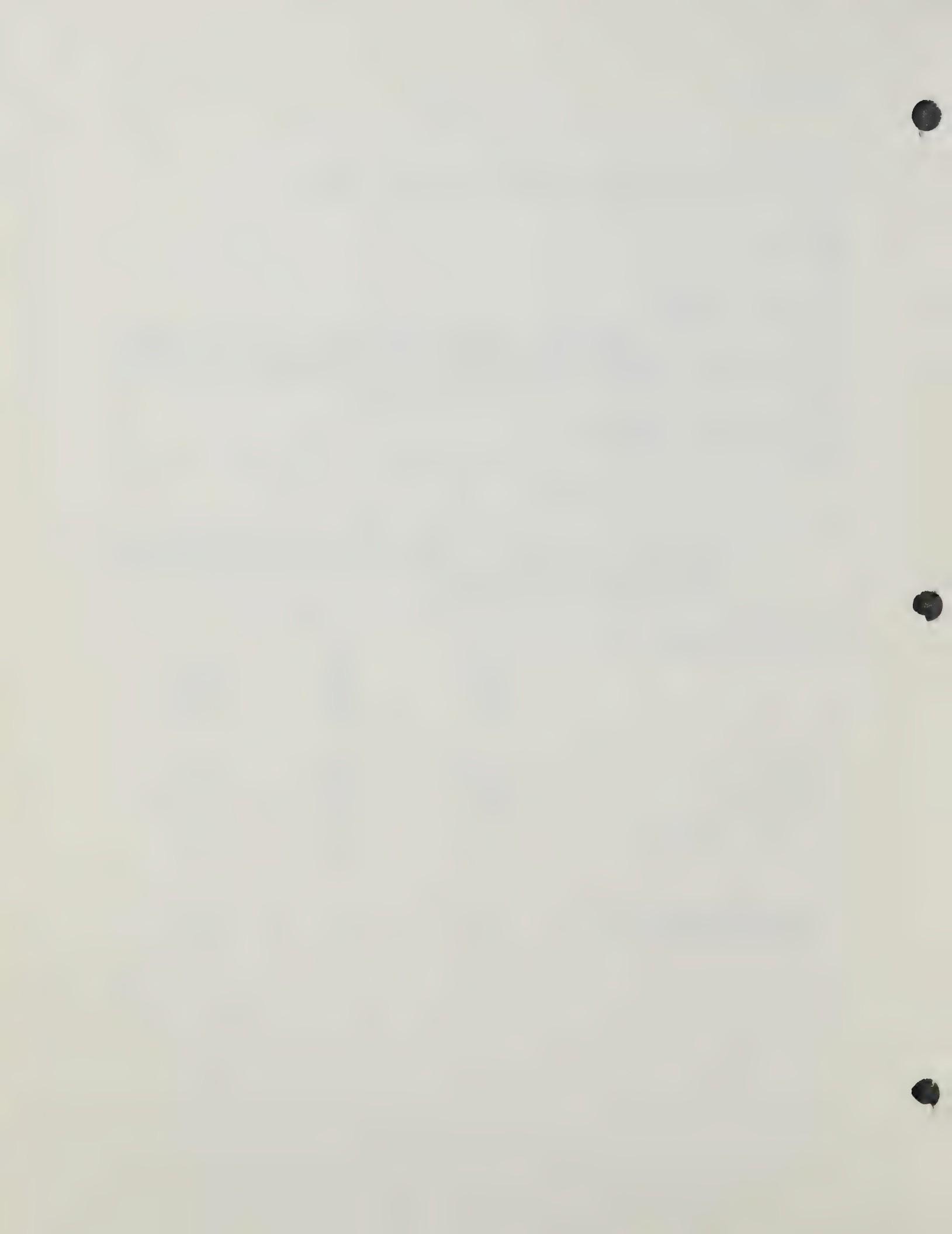
Other Exhibits and Information

Exhibit "A" - A comparison of mill rates from 1982 to 1990 for both residential and non-residential.

Exhibit "B" - A comparison of residential mill rates and resulting realty taxes including water and sewer surcharge for the years 1986 to 1990. The increase to a taxpayer with an assessment of \$5,000 is \$203.98, or 11.3% increase over 1989.

The increases in mill rates over the three-year period from 1988 to 1990 can be summarized as follows:

	1988 over <u>1987</u> (1)	1989 over <u>1988</u> (2)	1990 over <u>1989</u> (3)
City	4.5%	8.9%	4.9%
Region	5.7%	8.5%	11.1%
Education	<u>7.6%</u>	<u>7.8%</u>	<u>18.1%</u>
Overall Increases	6.2% =====	8.3% =====	12.6% =====
Including Non-Metered Water Overall Increases are	5.8%	8.1%	11.3%
	=====	=====	=====



CITY OF HAMILTON  
Treasury

## EXHIBIT "A"

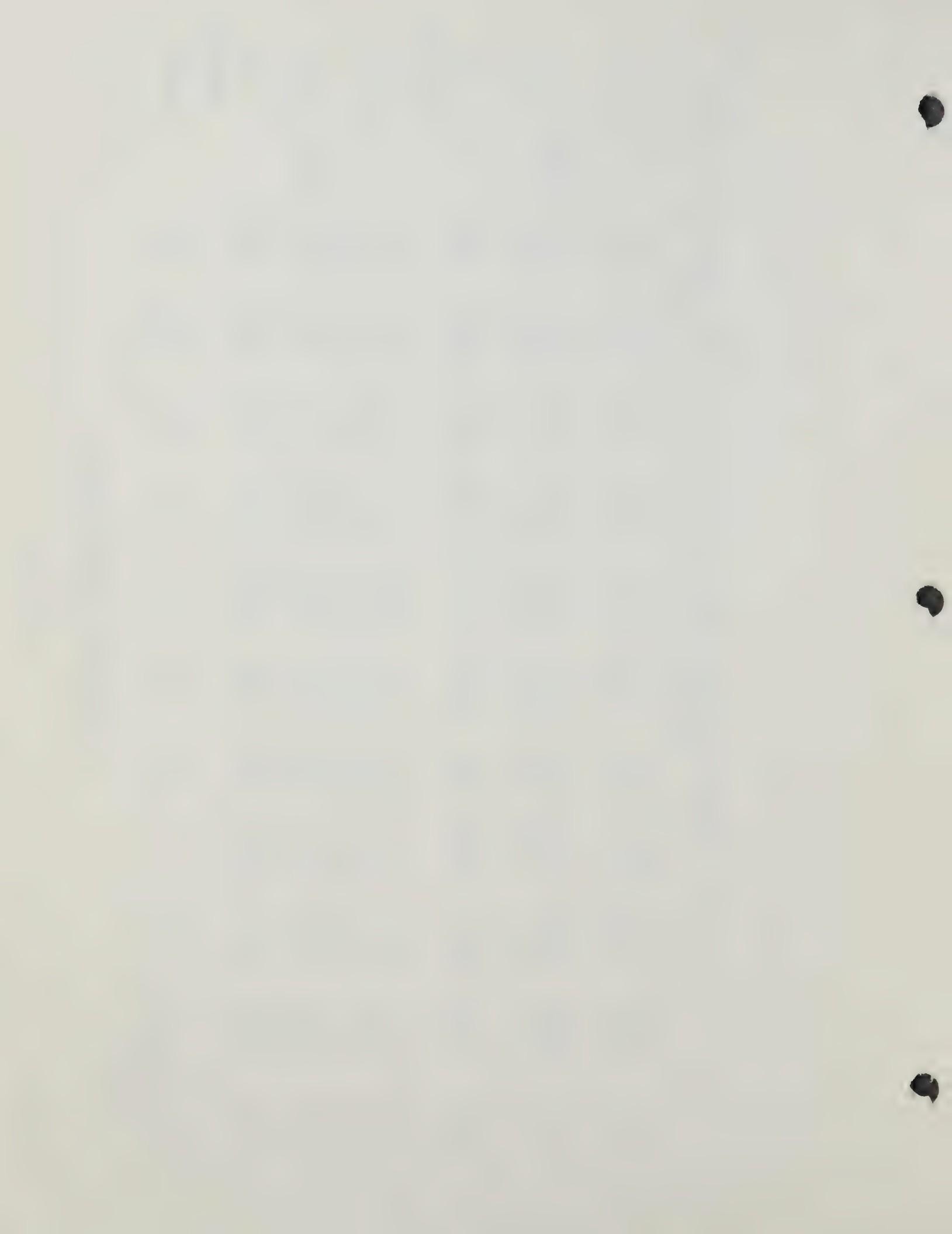
COMPARISON OF COMPONENTS AND TOTAL MILL RATES  
FOR THE YEARS 1982 TO 1990 INCLUSIVE

<u>Description</u>	<u>M I L L   R a t e s</u>								<u>Increase +</u> <u>Decrease -</u> <u>Mills</u> <u>(11)</u> <u>\$</u> <u>(12)</u>
	<u>1982</u> <u>(2)</u>	<u>1983</u> <u>(3)</u>	<u>1984</u> <u>(4)</u>	<u>1985</u> <u>(5)</u>	<u>1986</u> <u>(6)</u>	<u>1987</u> <u>(7)</u>	<u>1988</u> <u>(8)</u>	<u>1989</u> <u>(9)</u>	
<u><b>Residential</b></u>									
City Region	62.7923 <u>54.7552</u>	62.7923 <u>56.6640</u>	69.7323 <u>56.8038</u>	73.4019 <u>59.6126</u>	79.3485 <u>63.5186</u>	83.9779 <u>69.3371</u>	87.7568 <u>73.3187</u>	92.2114(1) <u>82.9278(1)</u>	96.7685 <u>92.1727</u>
Sub Total	<u>117.5475</u>	<u>119.4563</u>	<u>126.5361</u>	<u>133.0145</u>	<u>142.8671</u>	<u>153.3150</u>	<u>161.0755</u>	<u>175.1392</u>	<u>188.9412</u>
Education - Elementary - Secondary	50.0013 <u>37.9186</u>	57.0683 <u>41.0524</u>	58.2131 <u>44.2715</u>	65.4968 <u>45.1813</u>	68.4729 <u>43.2464</u>	73.9790 <u>54.3880</u>	80.9599 <u>57.1976</u>	86.5187 <u>62.4175</u>	104.4188 <u>71.4700</u>
Sub Total	<u>87.9199</u>	<u>98.1207</u>	<u>102.4846</u>	<u>110.6781</u>	<u>111.7193</u>	<u>128.3670</u>	<u>138.1575</u>	<u>148.9362</u>	<u>175.8888+</u>
Total Mill Rates	205.4674 =====	217.5770 =====	229.0207 =====	243.6926 =====	254.5864 =====	281.6820 =====	299.2330 =====	324.0754 =====	364.8300 =====
<u><b>Non-Residential</b></u>									
City Region	73.8733 <u>64.4179</u>	73.8733 <u>66.6636</u>	82.0379 <u>66.8280</u>	86.3552 <u>70.1325</u>	93.3512 <u>74.7278</u>	98.7975 <u>81.5731</u>	103.2433 <u>86.2574</u>	108.4840 <u>97.5621</u>	113.8453 <u>108.4385</u>
Sub Total	<u>138.2912</u>	<u>140.5369</u>	<u>148.8659</u>	<u>156.4877</u>	<u>168.0790</u>	<u>180.3706</u>	<u>189.5007</u>	<u>206.0461</u>	<u>222.2838</u>
Education - Elementary - Secondary	58.8251 <u>44.6101</u>	67.1392 <u>48.2969</u>	68.4860 <u>52.0841</u>	77.0551 <u>53.1545</u>	80.5564 <u>50.8781</u>	87.0341 <u>63.9859</u>	95.2469 <u>67.2913</u>	101.7867 <u>73.4324</u>	122.8456 <u>84.0823</u>
Sub Total	<u>103.4352</u>	<u>115.4361</u>	<u>120.5701</u>	<u>130.2096</u>	<u>131.4345</u>	<u>151.0200</u>	<u>162.5382</u>	<u>175.2191</u>	<u>206.9279</u>
Total Mill Rates	241.7264 =====	255.9730 =====	269.4360 =====	286.6973 =====	299.5135 =====	331.3906 =====	352.0389 =====	381.2652 =====	429.2117 =====
									<u>31.7088+</u>
									<u>18.1+</u>
									<u>47.9465+</u>
									<u>12.6+</u>

**Notes:** The 1990 mill rates were calculated based on the 1989 unrevised assessment for 1990 taxation.

(1) The mill rates in 1989 reflect the transfer of 3.3558 residential mills from the City of Hamilton to the Regional Municipality of Hamilton-Wentworth for the subsidized transit fare program within the City of Hamilton totalling \$3,483,570.00 for the year 1989.

1989 April 20



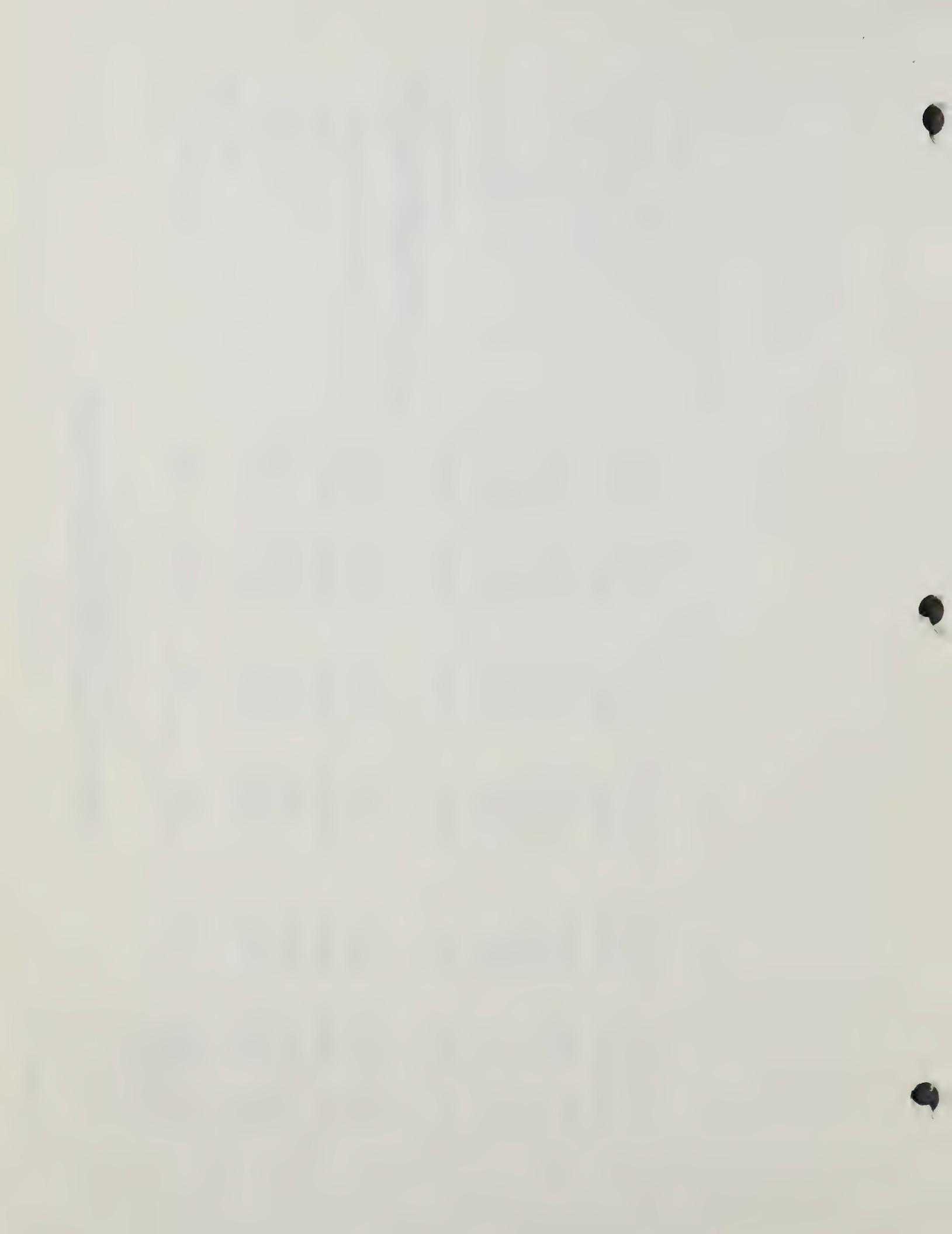
CITY OF HAMILTON  
Treasury

EXHIBIT "B"

COMPARISON OF COMPONENTS AND TOTAL RESIDENTIAL MILL RATES  
AND RESIDENTIAL REALTAXES, WATER RATES AND SEWER SURCHARGE  
ON AN ASSESSMENT OF \$1,000

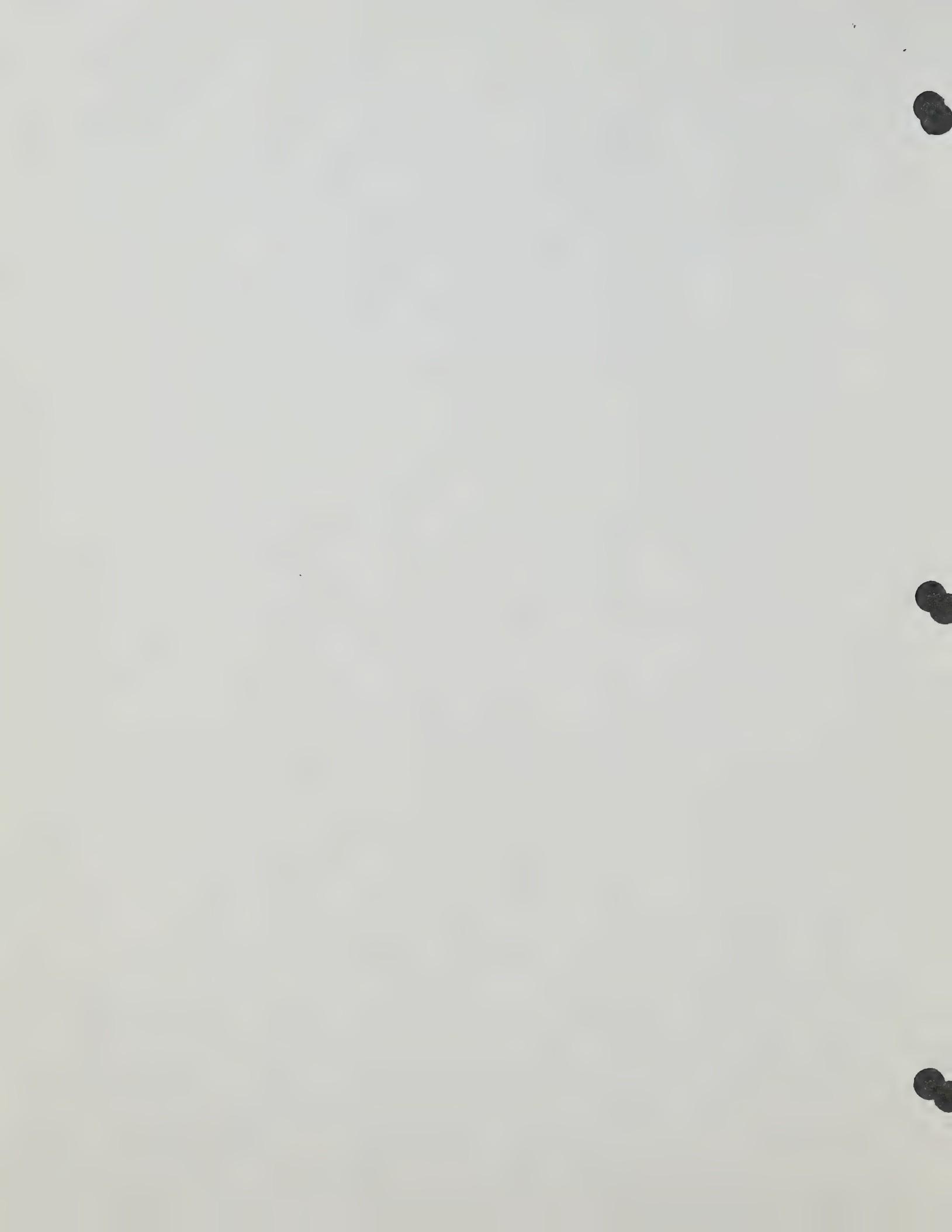
(for the years 1986 to 1990 inclusive)

<u>Description</u>	<u>1986</u> (1)	<u>1987</u> (2)	<u>1988</u> (3)	<u>1989</u> (4)	<u>1990</u> (5)	<u>1989 to 1990</u> <u>Mills/\$</u> (6)
<u><b>Residential</b></u>						
City Region						
Sub Total	79.3485 <u>63.5186</u>	83.9779 <u>69.3371</u>	87.7568 <u>73.3187</u>	92.2114 <u>82.9278</u>	98.7685 <u>92.1727</u>	4.5571+ <u>9.2449+</u> 4.9+ <u>11.1+</u>
Education	142.8671	153.3150	161.0755	175.1392	188.9412	13.8020+ 7.9+
Total Residential Mill Rates	<u>111.7193</u>	<u>128.3670</u>	<u>138.1575</u>	<u>148.9362</u>	<u>175.8888</u>	<u>26.9526+</u> 18.1+ <u>18.1+</u>
Realty Taxes, Water Rates and Sewer Surcharge Based on an Assessment of \$5,000	254.5864 =====	281.6820 =====	299.2330 =====	324.0754 =====	364.8300 =====	40.7546+ 12.6+ =====
City Realty Taxes						
Region - Realty Taxes	\$ 396.74	\$ 419.89	\$ 438.78	\$ 461.06	\$ 483.84	\$ 22.78+ 4.9+ =====
- Water	\$ 317.59	\$ 346.69	\$ 366.59	\$ 414.64	\$ 460.86	\$ 46.22+ 11.1+ =====
- Sewer Surcharge	75.94 =====	81.06 =====	82.68 =====	87.48 =====	89.66 =====	2.18+ 2.5+ <u>(1.96)</u> <u>(1.91)</u>
Total Region	<u>87.33</u>	<u>92.41</u>	<u>94.26</u>	<u>101.48</u>	<u>99.52</u>	
Total City and Region	<u>\$ 480.86</u>	<u>\$ 520.16</u>	<u>\$ 543.53</u>	<u>\$ 603.60</u>	<u>\$ 650.04</u>	
Education Realty Taxes	\$ 877.60	\$ 940.05	\$ 982.31	\$ 1,064.66	\$ 1,133.88	\$ 69.22+ 6.5+ =====
Total Amount Payable	<u>\$ 558.60</u>	<u>641.83</u>	<u>690.79</u>	<u>744.68</u>	<u>\$ 879.44</u>	<u>\$ 134.76+</u> 18.1+ =====
	<u>\$1,436.20</u>	<u>\$1,581.88</u>	<u>\$1,673.10</u>	<u>\$1,809.34</u>	<u>\$2,013.32</u>	<u>\$203.98+</u> 11.3+ =====



City of Hamilton  
TreasuryCOMPARISON OF THE 1989 TO 1990 LEVY, SHARED REVENUES  
AND MILL RATES FOR THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

<u>Description</u>	<u>1989</u>		<u>1990</u>		<u>Increase/(Decrease) 1989 to 1990</u>					
	<u>\$/Mills</u>	<u>(1)</u>	<u>\$/Mills</u>	<u>(2)</u>		<u>\$/Mills</u>	<u>(3)</u>	<u>%</u>	<u>(4)</u>	<u>(5)</u>
Net General Levy based on Equalized Assessment	\$ 68,172,557		\$ 78,026,444		\$ 9,853,887	14.5				
Solid Waste Levy	<u>5,356,238</u>		<u>5,281,704</u>		<u>(74,534)</u>	<u>(1.4)</u>				
Total General Levy										
Add: Area rated charges - Storm Sewer	\$ 73,528,795		\$ 83,308,148		\$ 9,779,353	13.3				
- Transit	<u>14,452,072</u>		<u>15,765,390</u>		<u>1,313,318</u>	<u>9.1</u>				
Total Levy										
Add: Underlevy from the previous year	\$ 92,1804,427		\$ 105,086,508		\$ 12,282,081	13.2				
Less: Shared Revenues:										
Payment in Lieu of Taxes	\$ 4,585,010		\$ 5,276,920		\$ 691,910	15.1				
Telephone and Telegraph	1,509,210		1,654,940		145,730	9.7				
McMaster University	393,210		426,650		33,440	8.5				
Mohawk College	144,880		152,950		8,070	5.6				
Hospitals	118,980		121,100		2,120	1.8				
Correctional Institutions	<u>14,070</u>		<u>17,290</u>		<u>3,220</u>	<u>22.9</u>				
	<u>\$ 6,765,360</u>		<u>\$ 7,649,850</u>		<u>\$ 884,490</u>	<u>13.1</u>				
Balance on which Mill Rates are calculated	\$ 86,085,349		\$ 97,472,264		\$ 11,386,915	13.2				
Mill Rates										
Residential	82.9278		92.1727		9.2449	11.1				
Non-Residential	97.5621		108.4385		10.8764	11.1				



City of Hamilton  
TreasuryEXHIBIT "D"  
(Education)COMPARISON OF THE 1989 TO 1990 LEVIES AND MILL RATES  
FOR THE BOARD OF EDUCATION

<u>Description</u>	<u>1989</u>	<u>1990</u>	<u>Increase+/Decrease-</u>
	<u>\$/MILL\$</u>	<u>\$/MILL\$</u>	<u>%</u>
	<u>(1)</u>	<u>(2)</u>	<u>(3)</u>
<u>Elementary Panel</u>			

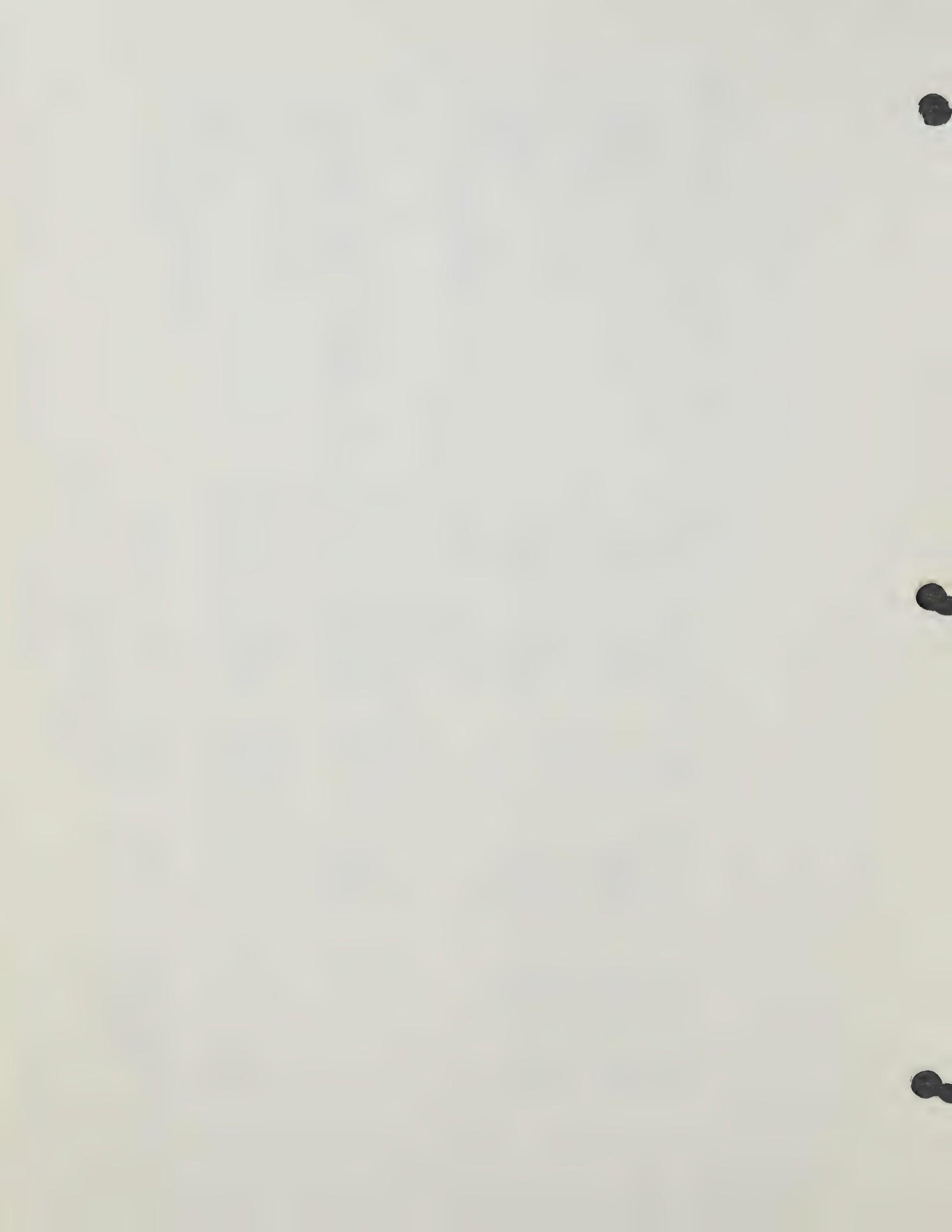
Levy requirement approved by the Board of Education

Add: Underlevy from the previous year	<u>47,363</u>	<u>206,319</u>	<u>158,956+</u>
Total Levy	<u>\$74,666,988</u>	<u>\$90,674,472</u>	<u>\$16,007,484+</u>
Mill Rates (elementary) - Residential	<u>86.5187</u>	<u>104.4188</u>	<u>21.4+</u>
- Non-Residential	<u>101.7867</u>	<u>122.8456</u>	<u>20.7+</u>
<u>Secondary Panel</u>			

Levy requirement as approved by the Board of Education

Add: Underlevy from the previous year	<u>33,461</u>	<u>148,845</u>	<u>115,384+</u>
Total Levy	<u>\$53,867,261</u>	<u>\$62,062,625</u>	<u>\$ 8,195,364</u>
Mill Rate (secondary) - Residential	<u>62.4175</u>	<u>71.4700</u>	<u>9.0525+</u>
- Non-Residential	<u>73.4324</u>	<u>84.0824</u>	<u>14.5+</u>
<u>Total Mill Rates</u>			
Residential	<u>148.9362</u>	<u>175.8888</u>	<u>26.9526+</u>
Non-Residential	<u>175.2191</u>	<u>206.9280</u>	<u>31.7089+</u>

Note: As in past years, the Separate School Board has again agreed to match the mill rates (both residential and non-residential) with the rates approved by the Public School board.



The Corporation of the City of Hamilton

BY-LAW NO. 90-

TO FIX THE TOTAL RATES OF TAXATION FOR  
MUNICIPAL, REGIONAL AND SCHOOL PURPOSES FOR THE YEAR 1990

WHEREAS the Council of The Corporation of the City of Hamilton has approved By-laws 90-, 90- and 90- being By-laws to impose rates of taxation for the year 1990 for:

- (a) Municipal purposes
- (b) Regional purposes
- (c) Education purposes

AND WHEREAS it is intended to consolidate herein the levies referred to in said by-laws.

NOW THEREFORE The Council of The Corporation of the City of Hamilton enacts as follows:

1. The total rate to be levied against "residential" assessments determined as required by The Municipal Act:
  - (a) by Public School supporters is 364.8300 on the dollar, and
  - (b) by Separate School supporters is 364.8300 on the dollar.
2. The total rate to be levied against "non-residential" assessments determined as required by The Municipal Act:
  - (a) by Public School supporters is 429.2117 on the dollar, and
  - (b) by Separate School supporters is 429.2117 on the dollar.
3. This By-law comes into force on the date on which it is enacted by The council of The Corporation of the City of Hamilton.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_

A.D., 1990.

CITY CLERK

MAYOR

8

9

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Bill No.

The Corporation of the City of Hamilton

BY-LAW NO. 90-

TO FIX THE RATES OF TAXATION  
FOR MUNICIPAL PURPOSES FOR THE YEAR 1990

WHEREAS the Estimates, as prepared by the Finance Committee for the year 1990 which set forth the revenues and expenditures of the Corporation of the City of Hamilton, were approved by the Council of the Corporation of the City of Hamilton on March 16, 1990, and

WHEREAS it is necessary to impose rates of taxation for the year 1990,

THEREFORE, the Council of The Corporation of the City of Hamilton enacts as follows:

1. That there shall be levied and raised on the whole of the rateable property of the Corporation of the City of Hamilton in the amount of \$982,998.172.00, of which \$560,843.752.00 is Residential assessment and \$422,154.420.00 is Non-residential assessment, the following rates of taxation:
  - (1) For general municipal purposes 113.8453 mills producing ..... \$111,909,730.00
  - (2) The amount to be levied and raised against "residential" assessments in the amount of \$560,843,752.00 determined as required by The Municipal Act shall be reduced by \$9,577,460.00 or 17.0768 mills in accordance with Section 7(3) of The Ontario Unconditional Grants Act 1975 ..... \$ 9,577,460.00

\$102,332,270.00  
=====
2. The rate to be levied against "residential" assessments determined as required by The Municipal Act for Municipal purposes is 96.7685 mills on the dollar.
3. The rate to be levied against "non-residential" assessments determined as required by The Municipal Act for Municipal purposes is 113.8453 mills on the dollar.
4. This by-law comes into force on the date on which it is enacted by the Council of The Corporation of the City of Hamilton.

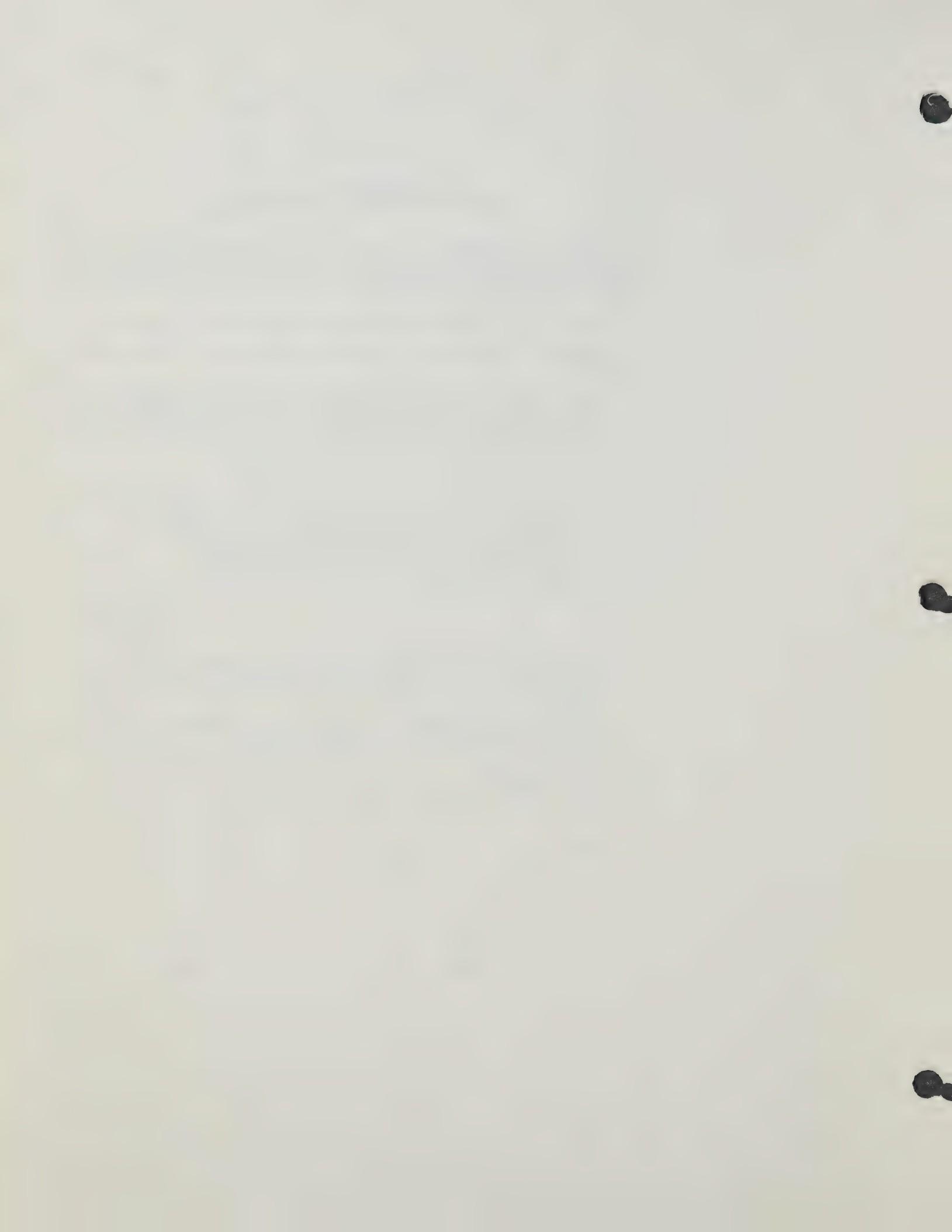
PASSED this

day of

A.D., 1990.

CITY CLERK

MAYOR



## The Corporation of the City of Hamilton

BY-LAW NO. 90-

## TO FIX THE RATES OF TAXATION FOR REGIONAL PURPOSES FOR THE YEAR 1990

WHEREAS the Regional Municipality of Hamilton-Wentworth has approved the requisition to The Corporation of the City of Hamilton for \$105,086,508.00 representing the City of Hamilton's share of the cost of operating the Regional Municipality of Hamilton-Wentworth for the year 1990.

WHEREAS after the deduction of \$7,649,850.00 of 1990 estimated shared revenues, the funds for which have been provided in the City of Hamilton 1990 Estimates, and the addition of the 1989 underlevy in the amount of \$35,606.00, it is intended to levy against the ratepayers of the City of Hamilton the resulting net amount of \$97,472,264.00 for the year 1990.

NOW THEREFORE The Council of The Corporation of the City of Hamilton enacts as follows:

1. The estimated Corporation of the City of Hamilton's share of the Regional Municipality of Hamilton-Wentworth's 1990 levy, in the amount of \$105,086,508.00 is hereby adopted as part of the 1990 Estimates of The Corporation of the City of Hamilton.

2. That there shall be levied and raised on the whole of the rateable property of The Corporation of the City of Hamilton in the amount of \$982,998,172.00 of which \$560,843.752.00 is Residential assessment and \$422,154,420.00 is Non-residential assessment, the following rates of taxation:

(1) for Regional purposes 108.4385 mills producing.. \$106,594,850.00

(2) the amount to be levied and raised against "residential" assessments in the amount of \$560,843.752.00 determined as required by The Municipal Act shall be reduced by \$9,122,586.00 or 16.2658 mills in accordance with Section 7(3) of The Ontario Unconditional Grants Act 1975 .....

\$ 9,122,586.00

\$97,472,264.00

=====

(3) the rate to be levied against "residential" assessments determined as required by The Municipal Act for Regional purposes is 92.1727 mills on the dollar

(4) the rate to be levied against "non-residential" assessments determined as required by The Municipal Act for Regional purposes is 108.4385 mills on the dollar

(5) this by-law comes into force on the date on which it is enacted by the Council of The Corporation of the City of Hamilton.

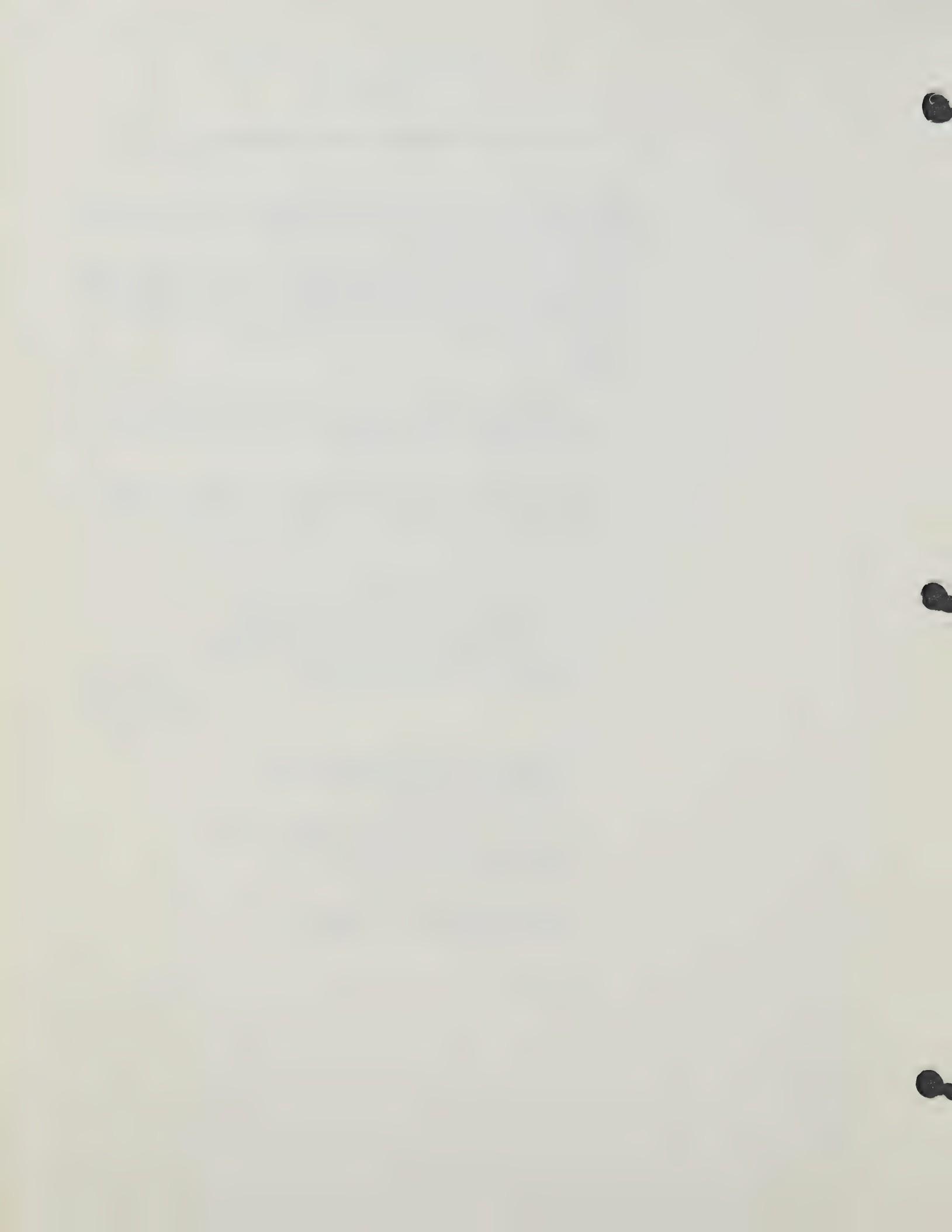
PASSED this

day of

A.D., 1990.

CITY CLERK

MAYOR



## TO FIX THE RATES OF TAXATION FOR SCHOOL PURPOSES FOR THE YEAR 1990

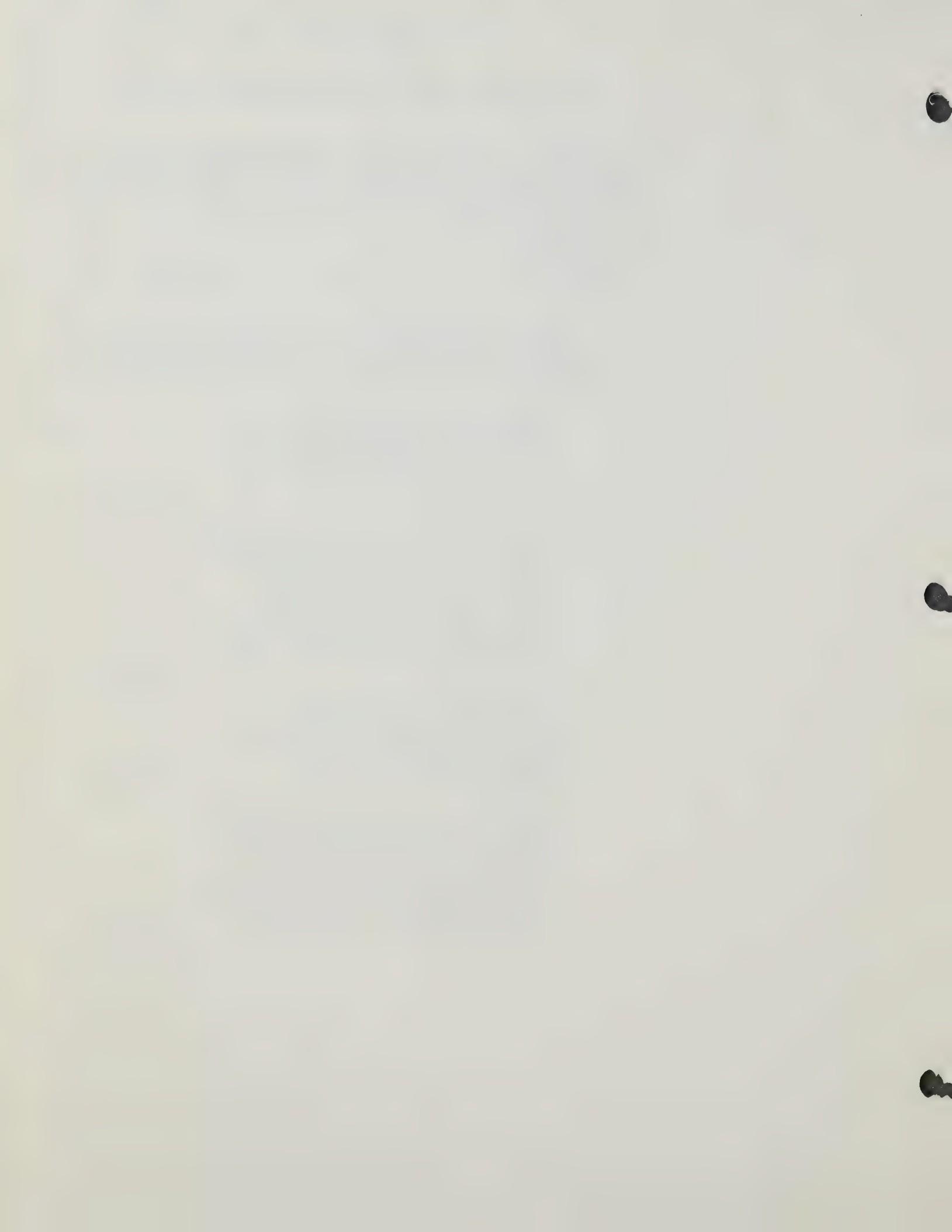
WHEREAS the estimates of revenues and expenditures of the Board of Education for the City of Hamilton and the Hamilton-Wentworth Roman Catholic Separate School Board, for school purposes, have been submitted to the Finance and Administration Committee of the City of Hamilton.

WHEREAS it is necessary to impose rates of taxation for the year 1990 for school purposes.

THEREFORE, the Council of The Corporation of the City of Hamilton enacts as follows.

1. That there shall be levied and raised on the whole of the rateable property of The Corporation of the City of Hamilton in the amount of \$982,998,172.00, of which \$560,843,752.00 is Residential assessment and \$422,154,420.00 is Non-residential assessment, the following rates of taxation.
  - (a) for Public School elementary purposes on all rateable property in the amount of \$799,776,647.00 of which \$411,061,890.00 is Residential assessment and \$388,714,757.00 is Non-residential assessment, liable for Public School rates 122.8456 mills producing ..... \$ 98,249,040.00
  - (b) for Separate School elementary purposes 122.8456 mills on all rateable property in the amount of \$183,221,525.00, of which \$149,781,862.00 is Residential assessment and \$33,419,663.00 is Non-residential assessment, liable for Separate School rates and which rate was imposed thereon by the Hamilton-Wentworth Roman Catholic Separate School Board and which rate the said Board has requested the Council to levy producing ..... 22,507,958.00
  - (c) for Public School secondary purposes on all rateable property in the amount of \$799,776,647.00 of which \$411,061,890.00 is Residential assessment and \$388,714,757.00 is Non-residential assessment, liable for Secondary School rates 84.0823 mills producing ..... 67,247,060.00
  - (d) for Separate School Secondary purposes 84.0823 mills on all rateable property in the amount of \$183,221,525.00 of which \$149,781,862.00 is Residential assessment and \$33,419,663.00 is Non-residential assessment liable for Separate School rates and which rate was imposed thereon by the Hamilton-Wentworth Roman Catholic Separate School Board and which rate the said Board has requested the Council to levy producing ..... 15,405,687.00

\$203,409,745.00



(e) The amount to be levied and raised against assessments in the amount of \$411,061.890.00 determined as required by The Municipal Act shall be reduced by \$7,574.568.00 or 18.4268 mills which is the amount of the estimated revenue from payments to be received by the Board of Education of The Corporation of the City of Hamilton in 1990 under The Education Act, 1974 .....	\$ 7,574,568.00
(f) The amount to be levied and raised against assessments in the amount of \$149,781.862.00 determined as required by The Municipal Act shall be reduced by \$2,760.006.00 or 18.4268 mills which is the amount of the estimated revenue from payments to be received by the Hamilton-Wentworth Roman Catholic Separate School Board in 1990 under the Education Act, 1974 .....	2,760,006.00
(g) the amount to be levied and raised against assessments in the amount of \$411,061.890.00 determined as required by The Municipal Act shall be reduced by \$5,184,435.00 or 12.6123 mills which is the amount of the estimated revenue from payments to be received by The Board of Education of The Corporation of the City of Hamilton in 1990 under The Education Act, 1974 .....	5,184,435.00
(h) The amount to be levied and raised against assessments in the amount of \$149,781.862.00 determined as required by The Municipal Act shall be reduced by \$1,889,100.00 or 12.6123 mills which is the amount of the estimated revenue from payments to be received by the Hamilton-Wentworth Roman Catholic Separate School Board in 1990 under The Education Act, 1974 .....	<u>1,889,100.00</u>
	\$186,001.636.00
	=====

2. The Education rate to be levied against "residential" assessments determined as required by The Municipal Act:

- (a) by Public School supporters is 175.8888 mills on the dollar, and
- (b) by Separate School supporters is 175.8888 mills on the dollar.

3. The Education rate to be levied against "non-residential" assessments determined as required by The Municipal Act:

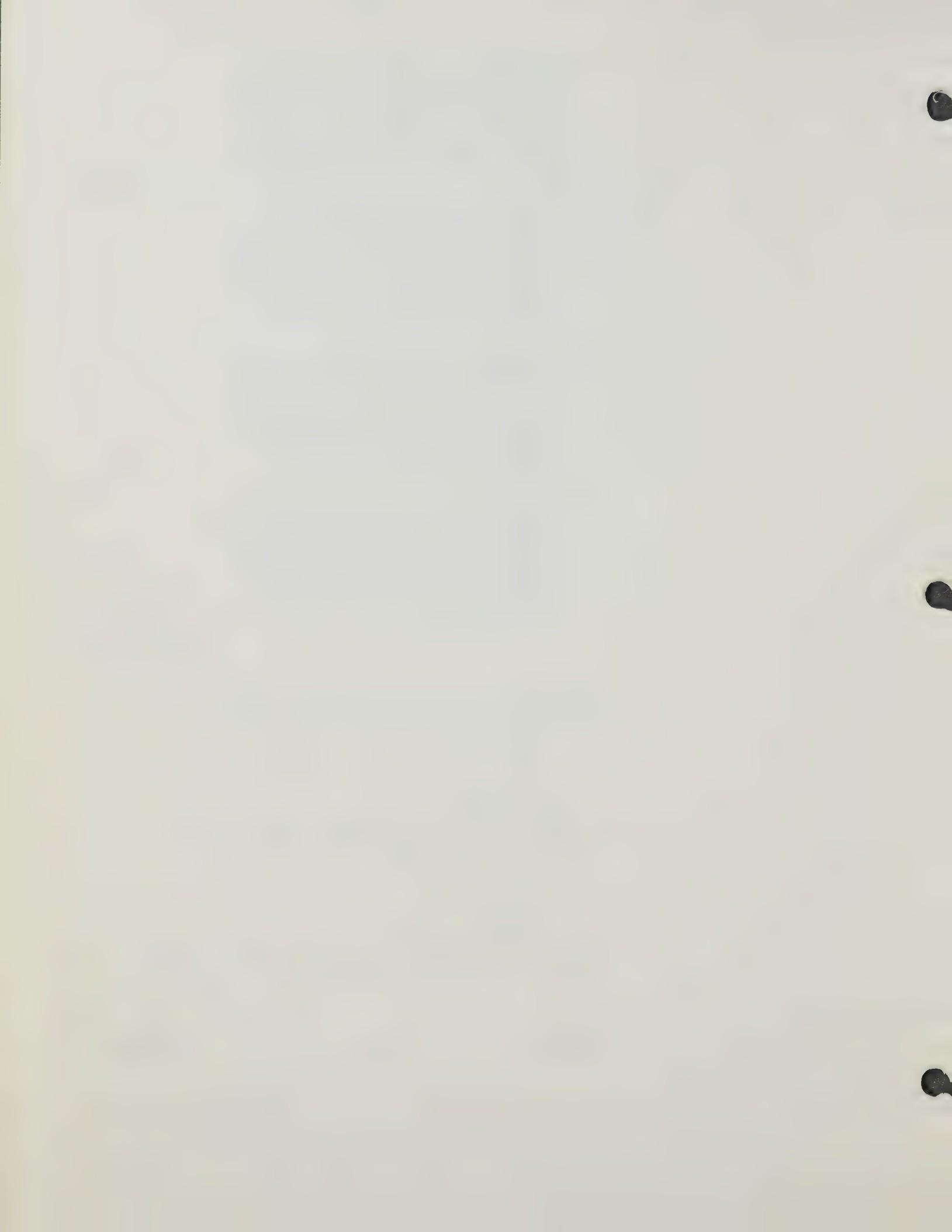
- (a) by Public School supporters is 206.9279 mills on the dollar, and
- (b) by Separate School supporters is 206.9279 mills on the dollar.

4. The By-law comes into force on the date on which it is enacted by the Council of The Corporation of the City of Hamilton.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_ A.D., 1990.

CITY CLERK

MAYOR



The Corporation of the City of Hamilton

**BY-LAW NO. 90-**

To Levy:

AN ANNUAL TAX ON TELEPHONE COMPANIES DOING BUSINESS IN ONTARIO

### Respecting:

THE BELL TELEPHONE COMPANY OF CANADA

WHEREAS Section 161 of The Municipal Act, R.S.O. 1980, Chap. 302, empowers the Council of The Corporation of the City of Hamilton to levy on every telephone company doing business in Ontario an annual tax equal to 5 per cent of the total gross receipts of such company for the preceding year:

AND WHEREAS The Bell Telephone Company of Canada is a telephone company doing business in the Municipality of the City of Hamilton;

AND WHEREAS the gross receipts of The Bell Telephone Company of Canada, doing business within the Municipality of the City of Hamilton is in the amount of \$126,405.059.00 the year ended the 31st day of December, 1980;

NOW THEREFORE the Council of The Corporation of the City of Hamilton enacts as follows:

1. It is hereby authorized and directed that a tax for the fiscal year ended December 31, 1989, be levied on the Bell Telephone Company of Canada Limited in the amount of \$6,320,252.95.
  2. That the tax levied hereunder shall be collected in the same manner as municipal taxes are collectible and is a special lien under Section 369 of The Municipal Act on all the lands of The Bell Telephone Company of Canada.

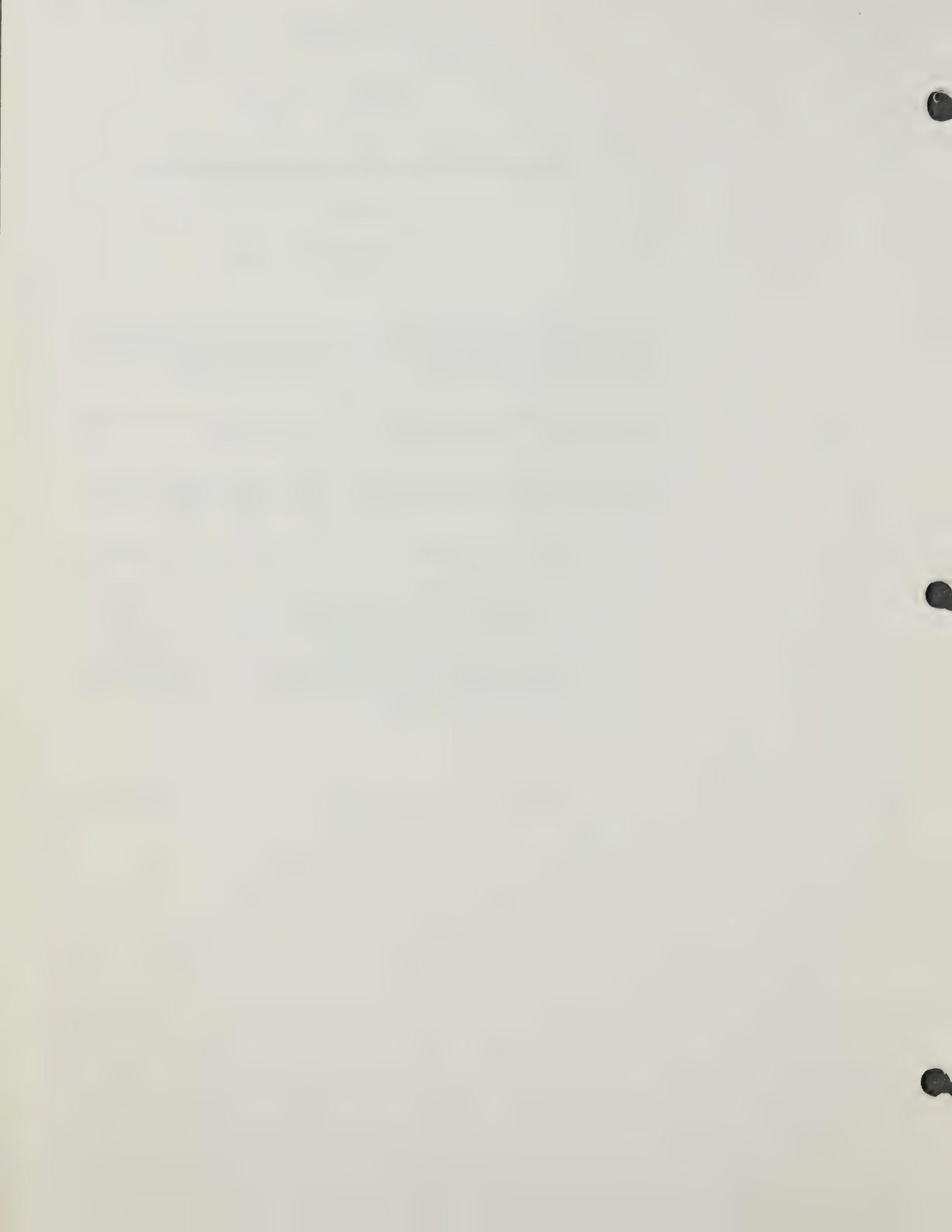
PASSED this \_\_\_\_\_ day of \_\_\_\_\_

day of

A.D. 1990

**CITY CLERK**

MAYOR



# The Board of Education for the City of Hamilton

OFFICE OF THE  
SUPERINTENDENT OF FINANCE AND TREASURER



MAILING ADDRESS  
P O BOX 2558  
HAMILTON ONT  
L8N 3L1

100 MAIN STREET WEST  
HAMILTON, ONT

TELEPHONE (416) 527-5092  
FAX (416) 521-2536

1990 04 26

Mr. J. D. Thompson, Secretary,  
Finance and Administration Committee,  
City Hall,  
Main Street West,  
HAMILTON, Ontario.  
L8N 3T4

Dear Mr. Thompson:

Our levy requirement for 1990 as approved by our Board on April 24, 1990 is:

Elementary Panel	\$ 90,468,153
Secondary Panel	<u>\$ 61,913,780</u>
	<u>\$152,381,933</u>

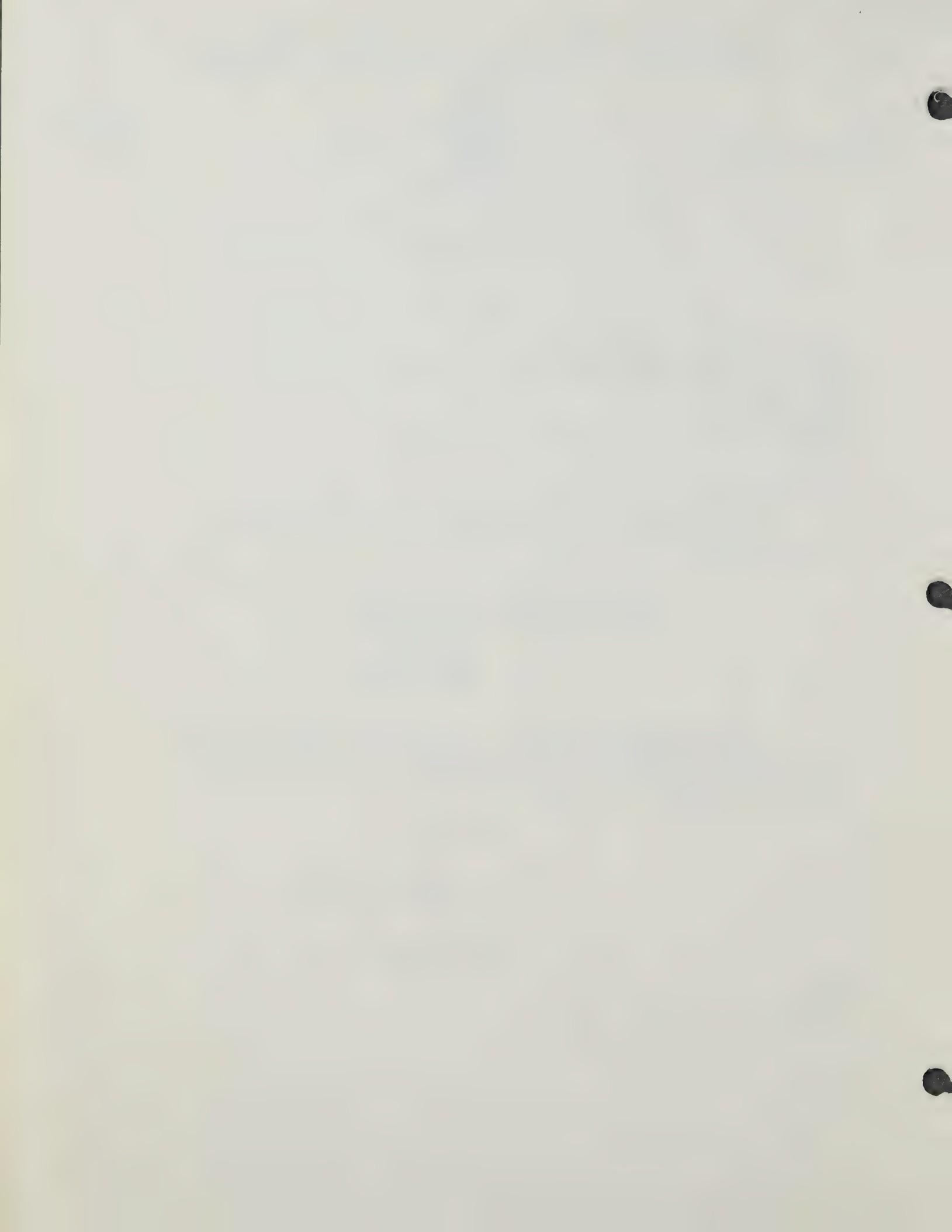
We understand that amounts of \$ 206,319 for Elementary Panel and \$ 148,845 for Secondary Panel will be added to our requisition, for mill rate purposes, to cover the short-fall in tax collections in 1989 due to assessment revisions.

Yours truly,

A handwritten signature in black ink, appearing to read "P. Shewfelt".

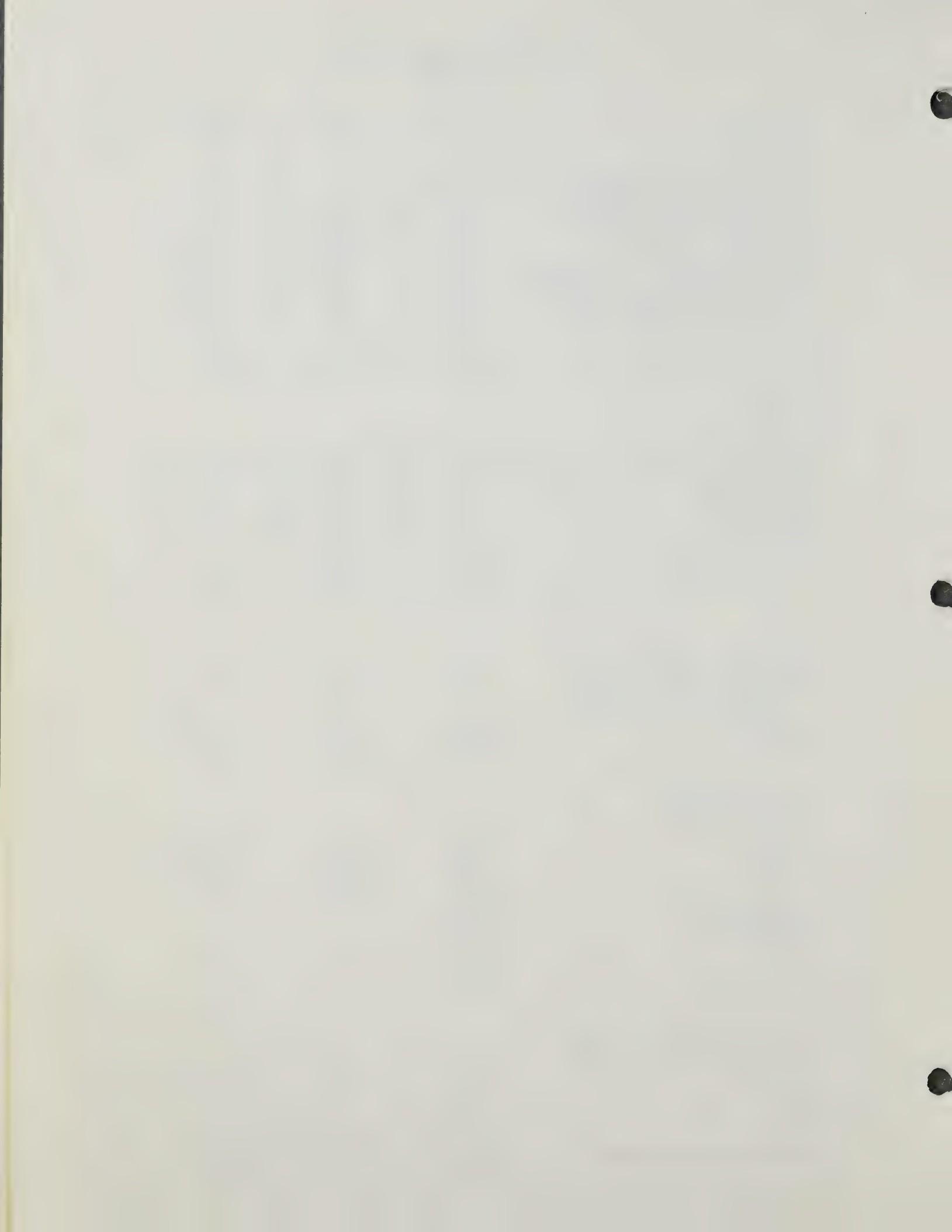
Paul E. Shewfelt,  
Superintendent of Finance and Treasurer.

GR/ga  
attached.  
c.c. Mr. E. C. Matthews, Treasurer.



BOARD OF EDUCATION FOR THE CITY OF HAMILTON  
BUDGET SUMMARY

EXPENDITURES	1989		1990		INCREASE	
	\$'000	%	\$'000	%	\$'000	%
Salaries & Wages, Employee Benefits	175,369	79.3	196,531	79.2	21,162	12.1
Travel, Personnel Training & Bursaries	1,178	0.5	1,201	0.5	23	2.0
Books, Energy, Repairs & Supplies	23,869	10.8	24,993	10.1	1,124	4.7
Replacement & New Equipment	3,783	1.7	1,809	0.7	(1,974)	(52.2)
Debt Charges	1,163	0.5	1,253	0.5	90	7.7
Capital from Current & Perm. Improvements	2,326	1.1	7,360	3.0	5,034	216.4
Rentals, Fees & Contractual Services	7,334	3.3	8,030	3.2	696	9.5
Transfers to Other Boards & Other	6,185	2.8	6,908	2.8	724	11.7
<b>Total Expenditure Budget</b>	<b>221,206</b>	<b>100.0</b>	<b>248,086</b>	<b>100.0</b>	<b>26,879</b>	<b>12.2</b>
<b>REVENUES</b>						
Levy for Mill Rate	128,453	58.0	152,382	61.4	23,929	18.6
Suppl. Taxes, T.& T., P.I.L., Sur/Def & Trfs	11,434	5.2	6,503	2.6	(4,931)	(43.1)
Provincial Grants	64,140	29.0	69,443	28.0	5,303	8.3
Other Revenue	17,179	7.8	19,758	8.0	2,578	15.0
Refund of Taxes	0	0.0	0	0.0	0	
<b>Total Revenue Budget</b>	<b>221,206</b>	<b>100.0</b>	<b>248,086</b>	<b>100.0</b>	<b>26,879</b>	<b>12.2</b>
<b>Levy</b>						
Board of Education Levy (as above)	128,453		152,382		23,929	18.6
Additional Levy by City re prior year short-fall of tax collection	81		355		274	338.3
<b>Total Levy</b>	<b>128,534</b>		<b>152,737</b>		<b>24,203</b>	<b>18.8</b>
<b>Residential Mill Rates</b>						
Elementary	86.5187		104.4188		17.9001	20.7
Secondary	62.4175		71.4700		9.0525	14.5
<b>Education Mill Rate</b>	<b>148.9362</b>		<b>175.8888</b>		<b>26.9526</b>	<b>18.1</b>
City Mill Rate	95.5672					
Region Mill Rate	79.5720					
<b>Total Mill Rate</b>	<b>324.0754</b>					
<b>Taxes on Average \$5,000 Assessment</b>						
Education	744.68		879.44		134.76	18.1
City	477.84					
Region	397.86					
<b>Total Taxes on \$5,000 Assessment</b>	<b>\$1,620.38</b>					



## SUMMARY OF LEVIES AND MILL RATES

1990 VS. 1989

LEVY	ELEMENTARY		SECONDARY		TOTAL							
<hr/>												
1990												
BUDGET LEVY	\$90,468,153		\$61,913,780		\$152,381,933							
CITY ADJUSTMENT*	206,319	90,674,472	148,845	62,062,625	355,164	152,737,097						
<hr/>												
1989												
BUDGET LEVY	74,619,625		53,833,800		128,453,425							
CITY ADJUSTMENT*	47,363	74,666,988	33,461	53,867,261	80,824	128,534,249						
INCREASE(DECREASE)		\$16,007,484		\$8,195,364		\$24,202,848						
%		21.4%		15.2%		18.8%						

RESIDENTIAL  
ASSESSMENT

BASE-1990	\$868,373,369	\$868,373,369
	=====	=====

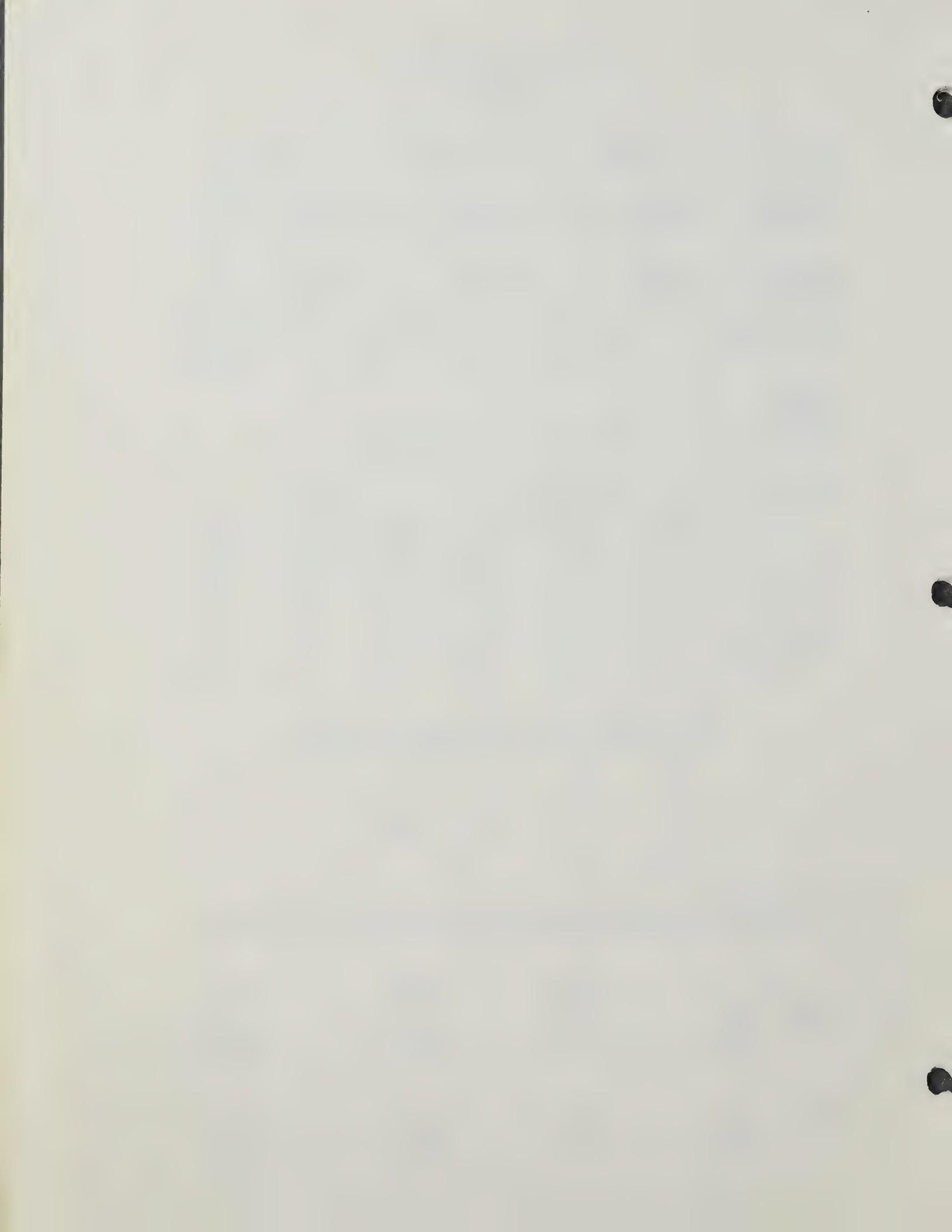
MILL RATES	NON-RESIDENTIAL			RESIDENTIAL		
	ELEMENTARY	SECONDARY	TOTAL	ELEMENTARY	SECONDARY	TOTAL
1990 BUDGET	122.8456	84.0824	206.9280	104.4188	71.4700	175.8888
1989 BUDGET	101.7867	73.4324	175.2191	86.5187	62.4175	148.9362
INCREASE(DECREASE)	21.0589	10.6500	31.7089	17.9001	9.0525	26.9526
%	20.7%	14.5%	18.1%	20.7%	14.5%	18.1%

## TAXES FOR AVERAGE RESIDENTIAL TAXPAYER WITH \$5,000 ASSESSMENT

1990	\$879.44	( 5,000 x 0.1758888 )
1989	\$744.68	( 5,000 x 0.1489362 )
INCREASE	\$134.76	18.1%

\*City adjustment is the amount added by the municipality to the board levy to recover the short fall of the tax collections from the prior year resulting from revisions to assessments.

PANEL	MILL RATE	ASSESSMENT	LEVY
<hr/>			
ELEMENTARY - RES	0.1044188	411,061,890	42,922,589
- NON-RES	0.1228456	388,714,757	47,751,898
- TOTAL		799,776,647	90,674,487
<hr/>			
SECONDARY - RES	0.0714700	411,061,890	29,378,593
- NON-RES	0.0840824	388,714,757	32,684,070
- TOTAL		799,776,647	62,062,663

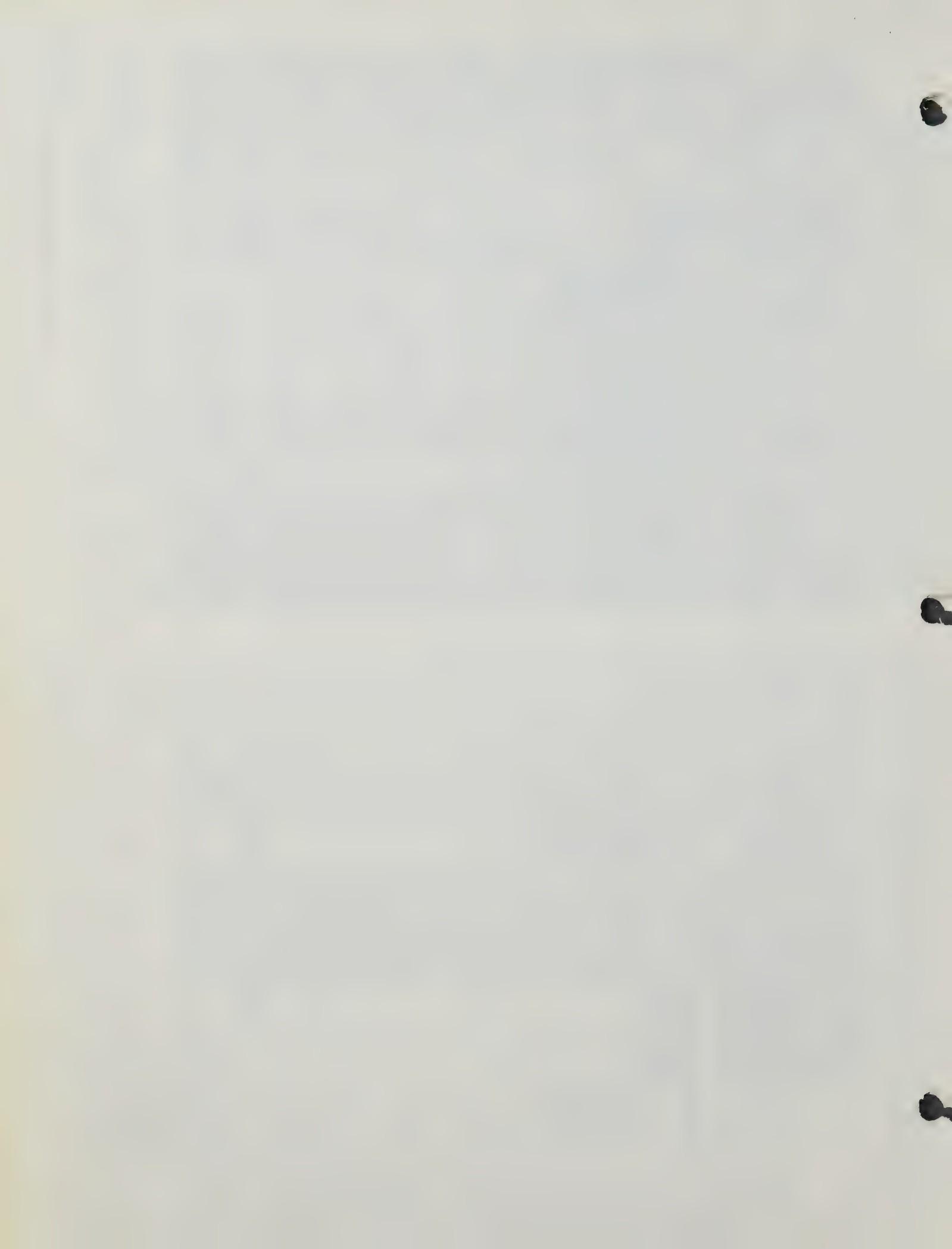


**ANALYSIS OF EXPENDITURES BY FUNCTION**  
1990 04 25

**ANALYSIS OF EXPENDITURES BY FUNCTION**

LINE NO.	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17-20	OTHERS			
	CONSOLIDATION OF ALL PANELS	SALARIES AND WAGES	EMPLOYEE BENEFITS	TRAVEL EXPENSES	PERIOD TRAINING	SUPERINTENDENCY AND STUDENT	BONUSES AND FILM	ENERGY COSTS	REPAIRS AND MAINTENANCE	REPAIRS AND BUILDINGS AND GROUNDS	SUPPLIES AND EQUIP.	DEBT CHARGES	NEW EQUIPMENT	CAPITAL FROM CLERKSHIP	PERMANENT IMPROV.	RENTALS	FEE AND CONTRACT SERVICES	TRANSFERS TO AND FROM AND OTHERS			
008	016	024	032	040	046	047	048	048	056	064	064	064	064	072	080	088 - 086					
010	BUSINESS ADMINISTRATION	3,232,954	425,395	16,875	169,646	375	35,493				512,360	8,760		11,600		1,950	44,600	16,560	4,494,193	010	
011	GENERAL ADMINISTRATION	897,350	73,202	27,925	101,395						141,903		2,500			1,000	313,250	223,383	1,856,068	011	
020	COMPUTER SERVICES	1,138,488	139,926	2,775	13,500						236,010		10,800			790,480	1,269	14,240	2,361,786	020	
030	INSTRUCTION GENERAL																			030	
032	INSTRUCTION ADMINISTRATION	8,426,794	701,930	144,902	500,319		507,602				840,215	5,500				3,320	113,000	164,395	11,305,977	032	
034	SCHOOL SERVICES	9,046,920	884,665	1,750	1,000		1,237,211				1,612,056	4,350		107,765			7,375	13,395,594		034	
036	REGULAR DAY SCHOOL	121,306,079	9,391,814	47,675	47,110	2,100,582					5,971,579	78,640				680,510	46,715	4,463,761	1,461,995,820	036	
037	ESPECIAL EDUCATION SERVICES	14,066,531	1,276,563	2,740			102,891				84,605					44,000		1,000	500	15,578,830	037
038	ESPECIAL EDUCATION F.R.	2,352,527	257,990	2,013							66,229	400					31,000	500	2,111,809	038	
039	EDUCATIONAL RESEARCH AND EVALUATION	209,196	25,767	647	2,700		2,550				38,750									039	
040	EDUCATION EDUCATION / HERITAGE LANGUAGE	180,000									9,000							279,608			
041	SUMMER SCHOOL	270,232									17,000							14,000	203,000	040	
042	CONTINUING EDUCATION CITIZENSHIP AND ENGLISH																	600	287,932	041	
044	CONTINUING EDUCATION EVENING SCHOOL, ADULT	1,936,312	30,324	3,287	4,816		51,910				252,401					7,734	16,200	2,302,984	044		
070	PLANT OPERATION	13,612,716	2,919,339	13,857	13,300		1,100	4,462,350	200,000		1,789,017	4,500				11,000	215,533	600	23,277,892	070	
075	PLANT MAINTENANCE	975,689	255,708	10,606	2,590		2,500	20,000	4,216,251		248,850	1,965				4,300	77,368	5,300	3,347,052	042	
076	TRANSPORTATION - ADMINISTRATION	99,503	15,791	100	600		1,100				1,300					6,200		300	126,894	076	
077	TRANSPORTATION - HOME TO SCHOOL	242,085	19,491													4,760,137		5,001,713	077		
078	TRANSPORTATION - HOME TO OTHERS															311,820		311,820	080		
082	TUTION FEES															70,508		70,508	081		
083	CAPITAL EXPENDITURES (NON-ALLOCABLE)															2,926,610	2,914,610		082		
087	DEBT CHARGES																	7,359,610	083		
088	OTHER OPERATING EXPENDITURE	212,460	29,568	1,953	5,012		15,110	70,250	105,000		312,460					1,253,016			1,251,026	087	
099	NON-OPERATING EXPENDITURE	1,726,266	135,605				88,400									1,200	20,000	402,374	1,116,387	088	
	MUNICIPAL CHARGE BACKS										104,267										
	PROMOTION FOR RECEIVING FUND																				
	REFUND OF TAXES																				
	PROMOTION FOR REVENUE FUND - INVESTMENT BOLTY																				
	PROMOTION FOR REVENUE FUND - BOARD EQUITY																				
	PROMOTION FOR REVENUE FUND - OTHERS																				
	TOTAL 1990	119,948,050	16,583,076	275,135	818,878	107,110	6,090,951	4,641,000	4,521,251		11,740,282	106,115	1,223,026	1,704,731	6,372,500	987,110	2,022,694	6,007,529	6,903,141	248,083,579	
	TOTAL 1989	162,410,125	12,930,612	275,135	796,947	45,825	6,510,155	4,340,000	4,204,365		10,814,763	116,228	1,162,940	3,446,543	1,281,700	1,038,760	1,896,384	5,457,879	6,184,560	221,206,171	
	CHANGEMECHANISM	17,309,925	3,632,464		21,931	1,285	419,204	301,000	316,887		925,519	232,113	90,086	1,761,812	5,084,800	51,150	126,310	569,900	581	26,879,468	
	CHANGEMECHANISM CHANGE	10.8	28.2		2.8	1.2	9.3-	6.9	7.5		8.6	69.0-	7.7	50.5-	194.9	4.9-	6.7	10.5	12.2		

LINE NO.	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17-20	OTHERS		
	SUPPLIES AND EQUIP.	DEBT CHARGES	NEW EQUIPMENT	CAPITAL FROM CLERKSHIP	PERMANENT IMPROV.	RENTALS	FEE AND CONTRACT SERVICES	TRANSFERS TO AND FROM AND OTHERS	TOTAL											
008	016	024	032	040	046	047	048	048	056	064	064	064	072	080	088 - 086					
010	BUSINESS ADMINISTRATION	3,232,954	425,395	16,875	169,646	375	35,493		512,360	8,760								010		
011	GENERAL ADMINISTRATION	897,350	73,202	27,925	101,395				141,903		2,500							011		
020	COMPUTER SERVICES	1,138,488	139,926	2,775	13,500				236,010		10,800							020		
030	INSTRUCTION GENERAL																	030		
032	INSTRUCTION ADMINISTRATION	8,426,794	701,930	144,902	500,319		507,602		840,215	5,500								032		
034	SCHOOL SERVICES	9,046,920	884,665	1,750	1,000		1,237,211		1,612,056	4,350		107,765						034		
036	REGULAR DAY SCHOOL	121,306,079	9,391,814	47,675	47,110		2,100,582		5,971,579	78,640								036		
037	ESPECIAL EDUCATION SERVICES	14,066,531	1,276,563	2,740			102,891		84,605			44,000						037		
038	ESPECIAL EDUCATION F.R.	2,352,527	257,990	2,013			6,950		66,229	400								038		
039	EDUCATIONAL RESEARCH AND EVALUATION	209,196	25,767	647	2,700		2,550		38,750									039		
040	EDUCATION EDUCATION / HERITAGE LANGUAGE	180,000							9,000											
041	SUMMER SCHOOL	270,232							17,000									040		
042	CONTINUING EDUCATION CITIZENSHIP AND ENGLISH																	042		
044	CONTINUING EDUCATION EVENING SCHOOL, ADULT	1,936,312	30,324	3,287	4,816		51,910		252,401							7,734	16,200	2,302,984	044	
070	PLANT OPERATION	13,612,716	2,919,339	13,857	13,300		1,100	4,462,350	200,000	1,789,017	4,500					11,000	215,533	600	23,277,892	070
075	TRANSPORTATION - BOARD															1,300	6,200	300	126,894	076
080	TRANSPORTATION - BOARD TO SCHOOL															4,760,137		5,001,713	077	
081	TRANSPORTATION - OTHER															311,820		311,820	080	
082	TUTION FEES															70,508		70,508	081	
083	CAPITAL EXPENDITURES (NON-ALLOCABLE)															2,926,610	2,914,610		082	
087	DEBT CHARGES																	7,359,610	083	
088	OTHER OPERATING EXPENDITURE	212,460	29,568	1,953	5,012		15,110	70,250	105,000	312,460						1,253,016			1,251,026	087
099	NON-OPERATING EXPENDITURE	1,726,266	135,605				88,400		104,267							1,200	20,000	402,374	1,116,387	088
	MUNICIPAL CHARGE BACKS																			
	PROMOTION FOR RECEIVING FUND																			
	REFUND OF TAXES																			
	PROMOTION FOR REVENUE FUND - INVESTMENT BOLTY																			
	PROMOTION FOR REVENUE FUND - BOARD EQUITY																			
	PROMOTION FOR REVENUE FUND - OTHERS																			
	TOTAL 1990	119,948,050	16,583,076	275,135	818,878	107,110	6,090,951	4,641,000	4,521,251	11,740,282	106,115</td									



CA 40N HBL A 05  
CS 1 F 31

K.E. AVERY  
CITY CLERK

J.J. SCHATZ  
DEPUTY CITY CLERK



CITY HALL  
HAMILTON, ONTARIO  
L8N 3T4

TEL: 546-2700  
FAX: 546-2095

THE CORPORATION OF THE CITY OF HAMILTON  
OFFICE OF THE CITY CLERK

URBAN/MUNICIPAL

NOTICE OF MEETING

FINANCE AND ADMINISTRATION COMMITTEE

Thursday, 1990 May 3

9:30 o'clock a.m.

Room 233, City Hall

MAY 1 -  
GOVERNMENT DOCUMENTS

  
John Thompson  
Secretary

A G E N D A

9:30  
a.m.

1. CONSENT AGENDA

2. RESOLUTION

Township of Cumberland - Safety Feature on Gas Regulators

3. CARI-CAN FESTIVAL

Request for Permission for Judges of Parade Competition to  
Use Pedestrian Bridge

4. KEEP HAMILTON CLEAN COMMITTEE

Use of Styrofoam Cups in City Buildings

10:00  
a.m.

5. TREASURER

a) "Mock" Invoice to the Province of Ontario  
(Copy to be distributed at meeting)

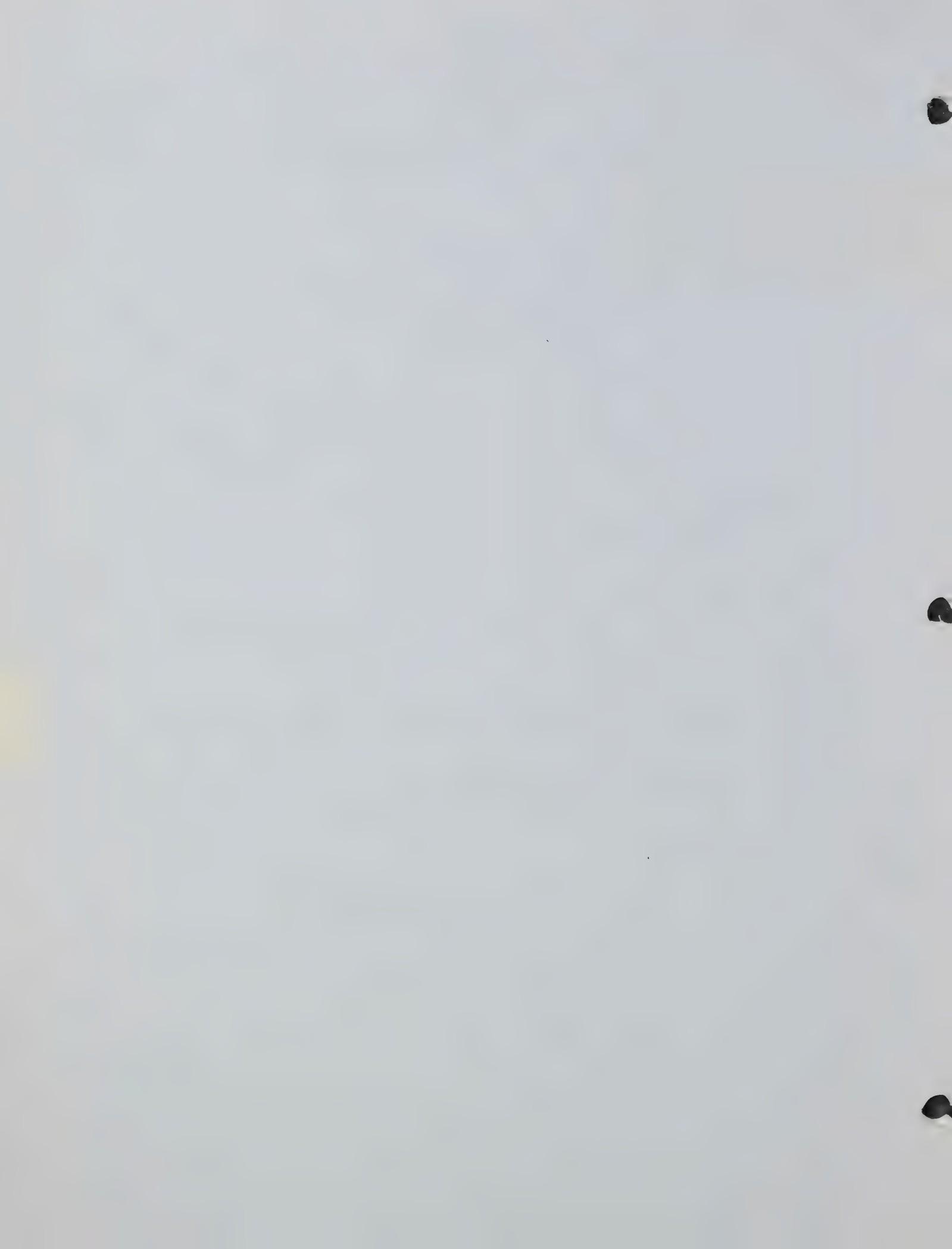
b) "New Dimensions" - AMO Discussion Paper on Conditional  
Grants Review

c) Hamilton Society for the Prevention of Cruelty to  
Animals (HSPCA) - Capital Financing Plan

d) Parking Lot Improvements - King's Forest - Financing

e) Globe Park - Chain Link Fencing - Financing

f) Replacement of Office Equipment



6. COMMISSIONER OF HUMAN RESOURCES

- a) Salary Classifications of Positions with Traffic Department
- b) Salary Classifications of Positions Within the Parks Division of the Public Works Department

10:30 7. CORRESPONDENCE REFERRED FROM CITY COUNCIL 1990 APRIL 24  
a.m.

Mr. Fred Loft, President, CUPE Local 5, dated 1990  
April 24

11:00 8. BREAK  
a.m.

9. DELEGATIONS

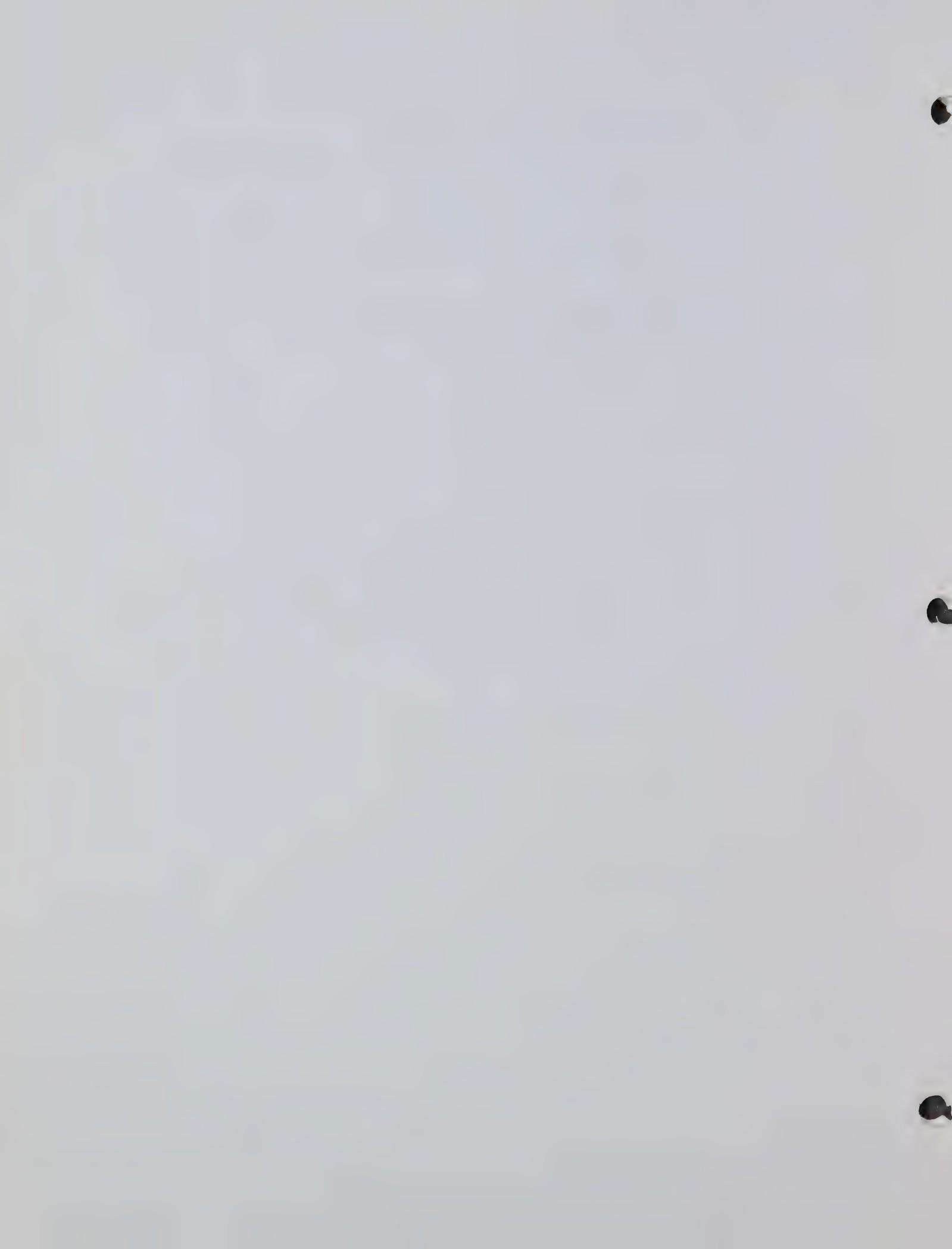
11:05 a.m. a) Theatre Terra Nova - Interest Free Loan

11:25 a.m. b) Canadian Caribbean Christian Ecumenical Communion -  
Lincoln Alexander Community Centre - Interest Free  
Loan - J. H. Nurre, Executive Director  
(copy to follow)

11.45 10. IN-CAMERA AGENDA  
a.m.

11. NEW BUSINESS

12. ADJOURNMENT



CA 40N HBLAOS  
CSIF31

CITY OF HAMILTON  
CITY COUNCIL  
CITY BUREAU  
CITY STAFF  
CITY HALL  
CITY HALL

FINANCE AND ADMINISTRATION COMMITTEE  
MAY 3, 1990

CONSENT AGENDA

A. ADOPTION OF THE MINUTES OF THE MEETINGS OF THE FINANCE AND ADMINISTRATION COMMITTEE

- i) Special Meeting.....1990 Tuesday, April 10
- ii) Regular Meeting.....1990 Thursday, April 19

B. MANAGER OF PURCHASING

- i) Supply and Install Glass Rink Boards and Frames, Mountain Arena
- ii) Supply and Delivery of Galvanized "U" Channel Posts, Purchasing Stores
- iii) Replacement of Three (3) Diesel Powered Turf Tractors, Units #9516, 9469/94, Fleet Services

C. HAMILTON VETERANS' COMMITTEE

Use of City Hall Forecourt

D. CULTURE AND RECREATION DEPARTMENT

Senior Citizens Carousel, 1990 June 18-20

E. CITY CLERK

- i) Civic Awards - Bishop Ryan Wrestling Team
- ii) Civic Awards - Hamilton Seekers Bantam Volleyball Team

F. DIRECTOR OF PROPERTY

- i) Hamilton Eaton Centre
- ii) Use of Four Parking Spaces at the King-Jarvis Parking Lot by "It's all Greek to me!" Restaurant



G. TREASURER

- i) Legislative Budget - Mayor's Office - Mayor's Grant
- ii) Financing of 1990 Servicing Expenditures Related to Subdivisions
  - Rymal Estates
  - The Gardens of Rymal - Phase I

H. HAMILTON FIRE DEPARTMENT

Annual Report

Recommendation: Be Received.

I. COMMISSIONER OF HUMAN RESOURCES

Appointments to and Terminations from Permanent Positions with the Corporation to 1990 April 25.

J. CITY SOLICITOR

Development Charges By-law No. 90-74

Recommendation: Be Received.

K. CORRESPONDENCE REFERRED FROM CITY COUNCIL 1990 APRIL 24

Mr. James C. Andrews, Clerk Co-ordinator, County of Wellington  
Re: St. Marys Cement Co. - Tire Derived Fuel Project.

Recommendation: Be Referred to the Region's Advisory Committee on Environmental Issues and the City's Transport and Environment Committee for Comment.



A. i)

SPECIAL MEETING OF THE FINANCE AND ADMINISTRATION COMMITTEE

Tuesday, 1990 April 10  
6:30 o'clock p.m.  
Room 233, City Hall

There were present:

Alderman B. Hinkley, Chairman  
Alderman D. Ross, Vice-Chairman  
Mayor R. M. Morrow  
Alderman T. Cooke  
Alderman V. J. Agro  
Alderman D. Agostino  
Alderman T. Jackson

Absent with regrets:

Alderman G. Copps  
Alderman J. Gallagher - Vacation

Also present:

Mr. L. Sage, Chief Administrative Officer  
Mr. G. Macaluso, Managing Director/CEO, HECFI  
Mr. D. Watkins, Copps Coliseum  
Mr. B. Snetsinger, Copps Coliseum  
Mr. R. Hammel, Manager of Accounting  
Mr. J. Pavelka, Director of Public Works  
Mr. R. Sugden, Director of Culture & Recreation  
Mr. J. J. Schatz, Deputy City Clerk  
Mr. J. Thompson, Secretary

The Committee had before it a copy of a report from the 1990 Memorial Cup Organizing Committee dated 1990 March 28 dealing with the shortfall in the 1990 Memorial Cup Budget in the amount of \$66 500 which was tabled by the Finance and Administration Committee on 1990 April 5 pending receipt of additional financial details on the overall budget such as the City and Regional contributions, HECFI subsidies, etc.

Alderman Cooke enquired as to the extent of the City, Regional and HECFI liability. Mr. Macaluso advised that the financial arrangements for the 1990 Memorial Cup Budget are comparable to the City's financial support for the World Junior Hockey Championships.

Following consideration, the Committee agreed to submit the following recommendations to City Council for approval:

- (a) That the shortfall in the 1990 Memorial Cup Budget in the amount of \$66 500 be financed jointly by the Ontario Hockey League and the Corporation of the City of Hamilton with the City's cost being \$33 250.
- (b) That the City's share in the amount of \$33 250 be financed from the Reserve for Special Events.

The meeting then adjourned.

Taken as read and approved,

John Thompson, Secretary  
Finance & Administration Committee

ALDERMAN B. HINKLEY, CHAIRMAN  
FINANCE & ADMINISTRATION COMMITTEE

1990 April 27  
Typed by: B. Carter



A. ii)

Thursday, 1990 April 19  
9:30 o'clock a.m.  
Room 233, City Hall

The Finance and Administration Committee met:

There were present:

Alderman B. Hinkley, Chairman  
Alderman D. Ross, Vice-Chairman  
Mayor R. M. Morrow  
Alderman T. Cooke  
Alderman V. J. Agro  
Alderman G. Copps  
Alderman D. Agostino  
Alderman T. Jackson  
Alderman J. Gallagher

Also present:

Alderman M. Kiss  
Alderman T. Murray  
Mr. L. Sage, Chief Administrative Officer  
Mr. E. C. Matthews, Treasurer  
Mr. K. E. Avery, City Clerk  
Mr. J. Johnston, Commissioner of Human Resources  
Ms. P. Noé Johnson, City Solicitor  
Mrs. D. Jones, Manager of Personnel Services  
Mrs. R. Cowell, Supervisor, Training/Development  
Mr. T. Bradley, Manager of Purchasing  
Mr. S. Dembe, Manager of Licence Division  
Mr. R. Sugden, Director, Culture & Recreation  
Chief G. Baker, Hamilton Fire Department  
Mr. J. Thompson, Secretary

#### CONSENT AGENDA

##### 1. MINUTES

The Minutes of the following meetings of the Finance and Administration Committee were received and adopted as circulated to the members.

- (a) Special Meeting - 1990 Tuesday, March 27
- (b) Regular Meeting - 1990 Thursday, April 5

##### 2. MANAGER OF PURCHASING

###### (a) PURCHASE OF FORTY-NINE (49) GAS WEEDEATERS, FLEET SERVICES

As outlined in a report of the Manager of Purchasing, dated 1990 April 10, the Committee agreed to submit the following recommendation to City Council for approval:

That a purchase order be issued to Battlefield Equipment, Stoney Creek, in the amount of \$21 490.81 for the purchase of forty-nine (49) Gas Weedeaters, Fleet Services, in accordance with specifications issued by the Manager of Purchasing and Vendor's tender.

NOTE: Lowest of eight (8) tenders received. Funds provided in Reserve for Replacement of Mobile Equipment, Account No. CH 5X503 00101.

(b) REPLACEMENT OF 2 AMT 622 UTILITY VEHICLES, FLEET SERVICES

As outlined in a report of the Manager of Purchasing, dated 1990 April 10, the Committee agreed to submit the following recommendation to City Council for approval:

That a purchase order be issued to Crossroads Equipment, Jerseyville, in the amount of \$12 830.01 for the replacement of two (2) AMT 622 Utility Vehicles, Fleet Services, in accordance with specifications issued by the Manager of Purchasing and Vendor's tender.

NOTE: As these vehicles are replacements for the units vandalized at King's Forest Golf Course and are required immediately for the start of the golf season, the above has been processed through the emergency procedures of the City of Hamilton Purchasing Policy, that states "An order can be placed upon the approval of two of the following: The Mayor, an appropriate Committee Chairman, the C.A.O. and that any action taken under this provision to be reported to the next regular meeting of City Council".

Lowest of three (3) tenders received. Funds provided in Reserve for Uninsured Losses, Account No. CH 5X306 00117.

(c) REPLACEMENT OF 2 GREENSMOWERS, UNITS #9941, 9943, FLEET SERVICES

As outlined in a report of the Manager of Purchasing, dated 1990 April 10, the Committee agreed to submit the following recommendation to City Council for approval:

That a purchase order be issued to R.M.C. Equipment Ltd., Newmarket, in the amount of \$41 018.40 for the replacement of two (2) GreensMowers, Units #9941, #9943, Fleet Services, in accordance with specifications issued by the Manager of Purchasing and Vendor's tender.

NOTE: Lowest acceptable of three (3) tenders received. Funds provided in Reserve for Replacement of Mobile Equipment, Account No. CH 5X503 00101.

(d) REPLACEMENT OF 3 FIVE GANG MOWERS, UNITS #9909, 9908 (2) FLEET SERVICES

As outlined in a report of the Manager of Purchasing, dated 1990 April 10, the Committee agreed to submit the following recommendation to City Council for approval:

That a purchase order be issued to R.M.C. Equipment Ltd., Newmarket, in the amount of \$38 102.40 for the replacement of three (3) 5 Gang Mowers, Units #9909 and #9908 (2), Fleet Services, in accordance with specifications issued by the Manager of Purchasing and Vendor's tender.

NOTE: Lowest acceptable of six (6) tenders received. Funds provided in Reserve for Replacement of Mobile Equipment, Account No. CH 5X503 00101.

(e) REPLACEMENT OF 1 SEVEN GANG MOWER, UNIT 9909, FLEET SERVICES

As outlined in a report of the Manager of Purchasing, dated 1990 April 10, the Committee agreed to submit the following recommendation to City Council for approval:

That a purchase order be issued to R.M.C. Equipment Ltd., Newmarket, in the amount of \$17 598.60 for the replacement of one (1) 7 Gang Mower, Unit #9909, Fleet Services, in accordance with specifications issued by the Manager of Purchasing and Vendor's tender.

NOTE: Lowest acceptable for six (6) tenders received. Funds provided in Reserve for Replacement of Mobile Equipment, Account No. CH 5X503 00101.

(f) PURCHASE OF FORTY-FIVE 20" COMMERCIAL WALK BEHIND MOWERS, FLEET SERVICES

As outlined in a report of the Manager of Purchasing, dated 1990 April 10, the Committee agreed to submit the following recommendation to City Council for approval:

That a purchase order be issued to Ontario Turf Equipment, London, in the amount of \$33 777 for the purchase of forty-five (45) 20" Commercial Walk Behind Mowers, Fleet Services, in accordance with specifications issued by the Manager of Purchasing and Vendor's tender.

NOTE: Lowest acceptable of six (6) tenders received. Funds provided in Reserve for Replacement of Mobile Equipment, Account No. CH 5X503 00101.

(g) REPLACEMENT OF 1 ALL-HYDRAULIC RIDE-ON GANG MOWER, FLEET SERVICES

As outlined in a report of the Manager of Purchasing, dated 1990 April 10, the Committee agreed to submit the following recommendation to City Council for approval:

That a purchase order be issued to G. C. Duke Equipment, Burlington, in the amount of \$49 674.60 for the replacement of one (1) All-Hydraulic Ride-On Gang Mower, Fleet Services, in accordance with specifications issued by the Manager of Purchasing and Vendor's tender.

NOTE: As this mower is a replacement for the unit vandalized at King's Forest Golf Course and is required immediately for the start of the golf season, the above has been processed through the emergency procedures of the City of Hamilton Purchasing Policy, that states "An order can be placed upon the approval of two of the following: The Mayor, an appropriate Committee Chairman, the C.A.O. and that any action taken under this provision to be reported to the next regular meeting of City Council".

Lowest acceptable of four (4) tenders received. Funds provided in Reserve for Uninsured Losses, Account No. CH 5X306 00117.

3. CITY CLERK(a) ANNUAL BOY SCOUTS OF CANADA PARADE

As outlined in a report of the City Clerk, dated 1990 April 11, the Committee agreed to submit the following recommendation to City Council for approval:

That the Manager, Property Maintenance Division, be authorized and directed to erect a reviewing stand and all other pertinencies at a location to be determined, on Saturday 1990 May 26 on the occasion of the annual Boy Scouts of Canada Parade.

NOTE: Funds provided in Account No. CH 55222 10034, Use of City Hall Facilities and Equipment by Outside Groups.

(b) HAMILTON SENIOR GAMES REGISTRATION

As outlined in a report of the City Clerk, dated 1990 April 11, the Committee agreed to submit the following recommendations to City Council for approval:

- (a) That permission be granted to the Culture and Recreation Department to use the first floor foyer and equipment at City Hall from 1990 May 16 to May 18 from 9:30 a.m. to 4:30 p.m. inclusive, to hold registration for the Hamilton Senior Games.
- (b) That permission be granted to display a Hamilton Senior Games banner in an appropriate location in City Hall during this time.

(c) FLYING OF SALVATION ARMY NATIONAL RED SHIELD APPEAL FLAG

As outlined in a report of the City Clerk, dated 1990 April 11, the Committee agreed to submit the following recommendation to City Council for approval:

That the request of the Salvation Army to fly the Salvation Army Red Shield flag at City Hall during the month of May in recognition of Red Shield Month, be approved.

(d) KEEP HAMILTON CLEAN COMMITTEE

As outlined in a report of the Secretary, Keep Hamilton Clean Committee, dated 1990 April 12, the Committee agreed to submit the following recommendation to City Council for approval:

That the Keep Hamilton Clean Committee be granted permission to use an area at the east end of the second floor of City Hall on Thursday and Friday, 1990 May 3 and 4 for the purposes of handing out garbage bags and other material to participating groups for PITCH-IN Week which is to be held, this year, during the week of May 7 through 13.

(e) "PITCH IN WEEK"

As outlined in a report of the City Clerk, dated 1990 April 17, the Committee agreed to submit the following recommendation to City Council for approval:

That approval be given to the request of CKOC 1150/K103 FM to set up a live remote to broadcast their talk show "90 Minutes Live from Hamilton" in the second floor foyer area of City Hall on May 3 and/or May 4 to promote PITCH-IN Week.

4. MAYOR ROBERT M. MORROW - CORRESPONDENCE(a) CANADIAN INDUSTRIAL TRANSPORTATION LEAGUE - Request for City of Hamilton to Support Bill 49

The Committee approved that this correspondence be referred to the Transport and Environment Committee for consideration and recommendation.

(b) REGIONAL MUNICIPALITY OF WATERLOO - Invitation to Attend "Focus For The Future Conference and Workshop"

Direction was given that this correspondence be received.

5. HAMILTON CORPORATE CHALLENGE - GRANT

As outlined in a report from the Secretary of the Finance and Administration Committee dated 1990 April 17, the Committee agreed to submit the following recommendation to City Council for approval:

That a grant in the amount of \$1 980 be made to the Hamilton Corporate Challenge to be used towards the cost of entering and sponsoring two teams of civic employees to take part in the Hamilton Corporate Challenge on Sunday, 1990 June 10 at McMaster University, and that this expenditure be financed from the Unclassified Account.

6. A J CREATIVE MARKETING

The Committee was in receipt of a request from Mr. Jim Albanese, A J Creative Marketing, Official Representative for the Hamilton Steelers Soccer Club, dated 1990 March 27, requesting a \$20 000 cash investment from the City of Hamilton to be used towards sponsoring the Hamilton Steelers by means of a marketing proposal.

Direction was given that this request be referred to the Treasurer and the Director of Culture and Recreation for comment and recommendation in light of the fact the proposal involves a new program for which no funds have been budgeted in 1990.

7. COMMISSIONER OF HUMAN RESOURCES

The Committee had before it a list indicating the status of Performance Appraisals received by City Departments from January to March 1990.

Direction was given that the Performance Appraisals Report be received for information.

8. SPECIAL MEETINGS OF THE FINANCE AND ADMINISTRATION COMMITTEE

The Committee received an Information Report from the Secretary dated 1990 April 17 advising that arrangements have been made to hold special meetings of the Finance and Administration Committee as follows:

Date	Time	Purpose
Tues. 1990 April 24	6:00 p.m. Rm 233 prior to City Council	- Approval of the 1990 Mill Rates for the City, Region and Board of Education
		- Consider recommendation for appointment of Manager, Municipal Non-Profit Housing

NOTE: Dinner will be provided in Room 233 at 5:15 o'clock p.m.

Thurs. 1990 April 26      10:00 a.m. to      Consider 1990 Grant Appeals  
4:00 p.m.  
(approx.)

NOTE: Lunch will be provided.

REGULAR AGENDA

9. CITIZEN APPOINTMENT TO HAMILTON HYDRO ELECTRIC COMMISSION

The Committee was in receipt of a report of the City Clerk dated 1990 March 30 dealing with the submission to Ontario Hydro of a list of possible candidates to assist them in making its citizen appointment to the Hamilton Hydro Electric Commission.

Following consideration, the Committee agreed to submit the following recommendation to City Council for approval:

That pursuant to the new policy of the Board of Directors of Ontario Hydro in regard to Ontario Hydro's appointment of commissioners to municipal commissions in accordance with the Power Corporation Act, the name of the following candidate be submitted to Ontario Hydro to assist them in making their appointment to the Hamilton Hydro Electric Commission:

Mrs. M. L. Dingle, 93 Dalewood Crescent, Hamilton

NOTE: The Council of the Corporation of the City of Hamilton, in response to Ontario Hydro's new policy respecting the appointment of commissioners to municipal commissions, is required to submit to Ontario Hydro, a list of possible candidates to assist Ontario Hydro in making its citizen appointment to the Hamilton Hydro Electric Commission.

This new policy will in no way affect the appointment made by City Council to the Hamilton Hydro Electric Commission; however, it will require City Council to supply possible candidates to assist Ontario Hydro in making its appointment.

In accordance with established policy, the City has advertised for possible candidates for the Hamilton Hydro Electric Commission. A letter was subsequently received from Mrs. M. L. Dingle who is presently completing a second two-year term as Ontario Hydro's representative on the Hamilton Hydro Commission and at the present time is Vice-Chairman.

10. COMMISSIONER OF HUMAN RESOURCES

(a) CONTRACT EMPLOYMENT - ED FARIS

As outlined in a report of the Commissioner of Human Resources dated 1990 April 10, the Committee agreed to submit the following recommendation to City Council for approval:

That Mr. Ed Faris's services as Supervisor of Central Microfilming be contracted for a further three month period commencing 1990 April 2 and ending 1990 June 30.

(b) LEAVE OF ABSENCE - LORETTA ZAJAC

As outlined in a report of the Commissioner of Human Resources dated 1990 April 10, the Committee agreed to submit the following recommendation to City Council for approval:

That a leave of absence without pay be granted to Loretta M. Zajac of the Culture and Recreation Department for the period of 1990 July 3 to 1990 September 7.

11. PURCHASING MANAGEMENT ASSOCIATION OF CANADA 65TH ANNUAL CONFERENCE, HAMILTON, 1990 JUNE 6-9 - GRANT

As outlined in a report of the Manager of Purchasing dated 1990 March 29, the Committee agreed to submit the following recommendation to City Council for approval:

That a grant in the amount of \$5 000 be made to the Purchasing Management Association of Canada, Hamilton District, to assist in staging and hosting a conference with municipal subject content.

NOTE: The 65th Conference will be held in Hamilton for the first time at the Hamilton Convention Centre. Funds are provided in the Municipal Subject Content, Account No. CH 55307 80040.

12. NOTICE TO VACATE DUE TO NON-PAYMENT OF RENT ON CITY-OWNED LANDS - 441 KENILWORTH NORTH AND 410 BIRCH AVENUE

As outlined in a report of the Director of Property dated 1990 April 2, the Committee agreed to submit the following recommendations to City Council for approval:

(a) That approval be given to deliver notices to the following tenants for vacant possession of properties leased from the City of Hamilton to take effect 60 days after the date the Notice of Termination is delivered.

1. Ann's Auto Sales and Services Limited - 441 Kenilworth Avenue North
2. Debonair Tavern - 410 Birch Avenue

NOTE: These leases are being terminated pursuant to the provisions of Section 3 of the Lease Agreement which reads:-

"This lease and any subsequent term for which this lease may be in force may be terminated by the Lessor or Lessee upon 60 days' prior notice in writing by either of them to the other."

- (b) That the City Solicitor be directed to prepare the necessary notices for delivery by the Treasurer.
- (c) That the City Solicitor be directed to commence a lawsuit for outstanding arrears of rent.

13. INSTITUTIONAL AND MUNICIPAL PARKING CONGRESS - 1990 INTERNATIONAL PARKING CONFERENCE AND EXPOSITION

As outlined in a report of the Secretary dated 1990 April 17, the Committee approved that the request of Mr. W. P. Turner, Director, Fire Safety, Security and Parking Services, addressed to Alderman V. J. Agro for the City of Hamilton to host a light lunch for 200 to 250 Hospital/University delegates touring selected parking facilities in Hamilton as part of their 1990 Conference at a cost of approximately \$2 000 be referred to the Region's Economic Development and Planning Committee for consideration and recommendation.

**14. CANADIAN UNION OF PUBLIC EMPLOYEES, LOCAL 5 - ALLEGATIONS**

Representatives of CUPE Local 5 were in attendance as follows: Mr. Fred Loft, President, Mr. Ed Thomas, Mr. Jim Keenan, and Mr. Harry Lawson.

The Committee had before it the following exhibits:

- A Local 5 correspondence and related material in chronological order regarding allegations and issues;
- B Report of the Commissioner of Human Resources dated 1990 April 12 in response to a number of allegations with respect to hiring and promotion practices within the City of Hamilton.

Mr. J. Johnston, Commissioner of Human Resources, addressed the Committee and advised that subsequent to the preparation of his report of April 12, Mr. Sage and himself have reviewed the issues with Mr. Pavelka, Mr. Sugden and representatives of the union, and have come to a resolution for alternative solutions to resolving the issues and concerns raised by Local 5.

In this regard, the following joint statement by the City of Hamilton and CUPE Local 5 was distributed to the Committee.

1. That the City of Hamilton and CUPE Local 5 shall jointly contact the Ministry of Labour and enter into a Relationship by Objectives (Preventative Mediation) program. CUPE Local 1041 will also be invited to participate.
2. CUPE Local 5 agrees to provide to the Commissioner of Human Resources a confidential list of names detailing there specific concerns with respect to hiring and promotion within those jobs under the jurisdiction of Local 5.
3. The City of Hamilton agrees to investigate the allegations brought forward by Local 5. The investigation will be conducted by the Commissioner of Human Resources. Local 5 will designate an official who will agree to maintain the confidentiality of the information provided and who will review the findings with the Commissioner of Human Resources. The investigation may include student and part time positions which are in Local 5 workplaces but not under the jurisdiction of other unions. The investigation may also include names which arise from investigations under section 2. Investigations carried out under these sections shall be restricted to the preceding 12 months.
4. Local 5 agrees to obtain the permission of CUPE Local 1041 to undertake similar investigations with respect to Local 1041 and Local 5 agrees to resolve any jurisdictional or grievance concerns between Local 5 and Local 1041.
5. The City of Hamilton agrees to co-ordinate within 60 days a seminar outlining the objectives of the Performance Excellence Project to designated union officials.
6. Local 5 and the City of Hamilton recognize the need to complete the Job Evaluation program and both parties agreed to continue to meet their obligations.
7. The Commissioner of Human Resources has discussed with Local 5 a proposal for the establishment of a hiring system for labourers and students similar to the present procedure for Firefighters. Resource pools for these positions would be created through a single annual advertising and selection procedure conducted by the Human Resource Centre. Discussions with respect to this proposal will continue.

8. The Chief Administrative Officer and Local 5 have agreed to an ongoing series of labour management meetings at the level of the C.A.O. and the President of the Local to be held approximately every second month. Both parties agree that contracting out will be an agenda item.
9. The City of Hamilton agrees to continue discussions between Local 5 and the Director's of Public Works and Culture and Recreation with respect to access to internal training for employees of those departments and specifically those employees under the jurisdiction of CUPE Local 5.
10. The Commissioner of Human Resources will prepare a report for the Finance and Administration Committee no later than its first meeting October outlining the progress and results of this undertaking.

Mr. Loft advised that the joint statement will now be taken back to the Local 5 membership for approval and that the Union Executive will be recommending endorsement.

Mr. Johnston proceeded to give a brief explanation and overview of the undertakings listed in the joint statement.

Mr. Sage advised that the City will maintain a continuing dialogue with Local 5 with respect to the undertakings agreed to in the joint statement.

With respect to Item 5 in the joint statement dealing with a seminar for designated union officials, Alderman Gallagher suggested that the seminar should be provided to anyone who is going to be affected or impacted by the Performance Excellence Project.

In response to Alderman Gallagher's suggestion, Mr. Johnston advised that the statement contained in Item 5 reaffirms and accelerates the process which is presently underway. He explained that the timetable has been accelerated to provide the seminar for union officials on May 16, 1990.

With respect to the investigation of the allegations brought forward by Local 5, Alderman Gallagher questioned whether the Committee would have access to information such as names which may arise from investigations. Mr. Johnston advised that Local 5 have agreed to provide specific details to conduct a proper investigation. If the conclusion of the investigation reveals there were irregularities, then the Committee will be provided with specific details with respect to accusations and names as well as copies of the minutes of meetings.

Following discussion, the Committee agreed to recommend to City Council that the City of Hamilton and C.U.P.E. Local 5 agree to contact the Ministry of Labour and enter into a Relationship by Objectives program (Preventive Mediation), and that C.U.P.E. Local 1041 be invited to participate.

It was noted that the cost of the Relationship by Objectives program is shared by the employer, the union and the Ministry of Labour. The cost estimates of the program will be provided to the Finance and Administration Committee and City Council at such time as the scope of the program is negotiated with the Ministry of Labour.

Direction was also given that a copy of the joint statement by the City of Hamilton and CUPE Local 5 respecting the various undertakings be forwarded to City Council for information.

As recommended by the Commissioner of Human Resources in his report dated 1990 April 19, the Committee agreed that the letters from Local 5 and the report of the Commissioner of Human Resources dated 1990 April 12 be received.

**15. MR. ED THOMAS - REQUEST FOR FINANCIAL SUPPORT**

Mr. Ed Thomas appeared before the Committee with a revised budget for financial support from the City of Hamilton to be used in the preparation of writing a book on the history of Local 5 in the City of Hamilton. The three month leave of absence, including benefits and one student, amounts to \$12 235.92.

It was noted in a report from the Commissioner of Human Resources, dated 1990 April 12, that the Director of Public Works will be recommending to the Transport and Environment Committee at its meeting on Monday 1990 April 30 that financial support up to \$4 100 be approved to assist Mr. Thomas in the preparation of his book on the history of Local 5 for hiring a student to assist in the work. This cost will be financed from that portion of the Public Works Department budget dealing with the summer activity when a number of students are hired to undertake work.

Mrs. Jones advised the Committee that the Commissioner of Human Resources is recommending that Mr. Thomas' request for time off be granted on the basis of a non-paid leave of absence. In explaining the rationale behind the recommendation she advised that to the best of her knowledge this type of financial support has not been provided in the past and may set the stage for future similar requests. She also advised that no funds have been budgeted for in the 1990 Budget Estimates of the Human Resources Department to grant a leave of absence with pay.

Following deliberations and as outlined in a report of the Commissioner of Human Resources dated 1990 April 12, the Committee agreed to recommend to City Council that Mr. Thomas' request for time off be granted on the basis of a Non Paid Leave of Absence.

The Committee directed the Chief Administrative Officer to come back with a report on the possibility of the City purchasing a quantity of books from Mr. Thomas and the financial implications of such purchase.

**16. TAXI ADVISORY COMMITTEE**

The Committee had before it a report from the Taxi Advisory Committee dated 1990 April 11 recommending that the Taxicab Owners of the City of Hamilton be encouraged to convert their existing Taxicab Owner Licences to Wheelchair Accessible Integrated Taxi Licences.

It was noted that the origin of this recommendation relates to a request by the Yellow Cab Company to provide an integrated taxi service to the community. The proposal was for the City to issue ten special Taxicab Owner Licences exclusively to the Yellow Cab Company which has been approved by the Ministry of Transportation and Communication under their program to introduce wheelchair accessible taxicabs throughout Ontario.

The Taxi Advisory Committee has discussed this matter on several occasions and on 1989 December 5 gave approval in principle to providing integrated taxicabs. Staff was instructed to prepare options for discussion which were tabled at a public meeting held 1990 March 19. Representatives of the taxi industry, potential users and other interested parties expressed their views on the subject. Following this public meeting staff was instructed to prepare a recommendation.

On 1990 April 6 the Taxi Advisory Committee dealt with the matter and made the foregoing recommendation; again there were many representatives from the taxi industry present.

Alderman Ross submitted that the Ministry of Transportation and Communication should pay the total cost to provide an integrated taxicab service in the City.

Alderman Cooke submitted that although he feels a certain sense of protectiveness of the integrity of the Taxi Priority List and does not want to open the list to attack or question, he would be willing to consider the possibility of issuing five special Wheelchair Accessible Integrated Taxicab Licences through the City's Taxicab Priority List. He feels there is the need for the City to augment what Jencs and DARTS are unable to provide.

Alderman Ross submitted that the City would be creating a new category of licence and that it would be necessary to go down the list to determine who would want to buy into the new program. He suggested that the matter be tabled and that Alderman Drury be requested to explain to the Committee the rationale behind the Taxi Advisory Committee recommendation.

Following discussion it was moved by Alderman Ross, seconded by Alderman Gallagher, and carried that the following recommendation of the Taxi Advisory Committee be submitted to City Council for approval:

"That the taxicab owners of the City of Hamilton be encouraged to convert their existing Taxicab Owner Licences to Wheelchair Accessible Integrated Taxi Licences."

Alderman Copps was recorded as opposed.

It was moved by Alderman Agostino, seconded by Alderman Agro, that the Finance and Administration Committee meet with the Taxi Advisory Committee to review and discuss the report of the Licensing Division on the Wheelchair Accessible Integrated Taxicabs. Motion lost on a 4-4 tie vote. In accordance with established policy, this recommendation will now be submitted to City Council in the negative for consideration and disposition.

17. TREASURER

(a) APPROVAL OF THE 1989 CURRENT BUDGET OVERDRAFTS BETWEEN \$1 000 AND \$5 000

The Committee was in receipt of a report from the Treasurer dated 1990 April 2 recommending that the total 1989 current fund overdrafts for amounts between \$1 000 and \$5 000 in the amount of \$146 112.87 which have originated during November and December 1989, be approved.

The Committee tabled this report pending receipt of an explanatory note on each item from the Treasurer.

(b) APPROVAL OF THE 1989 CURRENT BUDGET OVERDRAFTS IN EXCESS OF \$5 000

The Committee was in receipt of a report from the Treasurer dated 1990 April 2 recommending that the total 1989 current fund overdrafts for amounts in excess of \$5 000 in the amount of \$2 561 593.74 which have originated during November and December 1989, be approved.

The Committee directed that this report be tabled pending receipt of an explanatory note on each item in the report from the Treasurer.

(c) O.M.E.R.S. FUTURE DIRECTIONS

As outlined in a report of the Treasurer dated 1990 April 12, the Committee agreed to submit the following recommendation to City Council for approval:

That the City notify the Province through the Minister of Municipal Affairs of its concerns with the timing of the contribution increase recommended by the OMERS Board and its cost implications in 1991, and request that alternative methods be examined before the OMERS proposal is approved.

NOTE: A similar resolution has been passed by Regional Council 1989 November 21.

With respect to the O.M.E.R.S. Plan, Alderman Ross submitted that he was given to understand that as a result of a resolution passed sometime in 1986, the Members of City and Regional Councils were to receive the same benefits as the employee groups. Mr. Johnston advised that he is in the process of reviewing the extension of the benefit package of the O.M.E.R.S. Plan for Members of Council and will be reporting back. Alderman Copps was recorded as opposed to tying the benefits of the Members of City and Regional Council to the employee groups.

(d) REQUEST FOR ADDITIONAL FUNDS FROM STANDING COMMITTEES

As outlined in a report of the Treasurer dated 1990 April 12, the Committee agreed to submit the following recommendations to City Council for approval as amended:

- (a) That in the event a Standing Committee and/or City Council approves of a program or service for which no funds have been budgeted in 1990, the Standing Committee find the required funds within their own Committee budget responsibility.
- (b) That in order to accommodate any of these additional requirements, the department/board identify a saving or service reduction deletion in a specific area of their budget.

(e) FUNDING OF "BEACH COMMUNITY RECREATION PROGRAM"

As outlined in a report of the Treasurer dated 1990 April 12, the Committee adopted the following recommendation:

"That the \$32 000 required for funding the "Beach Community Recreation Program" as approved by City Council 1990 April 10, be financed from within the area of responsibility of the Parks and Recreation Standing Committees' 1990 budget allocation."

(f) FUNDING OF MAIN STREET WEST SIDEWALK TREATMENT

As outlined in a report of the Treasurer dated 1990 April 12, the Committee approved that the estimated \$23 000 required for the treatment of sidewalks on Main Street West from Highway 403 to Locke Street, as approved by City Council 1990 April 10, be financed from the savings within the 1990 Road and Sidewalk Reconstruction Program.

18. RED HILL CREEK RECREATION MASTER PLAN

As outlined in a report of the Director of Public Works, dated 1990 April 2, the Committee agreed to submit the following recommendation to City Council for approval:

That the funds for the sale of highway right-of-way from the Region of Hamilton-Wentworth (subsidized by the Province of Ontario at 70%) estimated to be approximately \$5.8 million be used to offset the development costs for the Red Hill Creek Recreation Master Plan, estimated to be \$6 045 000 in accordance with the following phased development scheduled, approved by the Parks and Recreation Committee on 1989 December 5.

1990	\$ 1 157 000
1991	923 000
1992	930 000
1993	637 000
1994	783 000
1995	<u>1 615 000</u>
<b>TOTAL</b>	<b><u>\$ 6 045 000</u></b>

It was moved by Alderman Jackson, seconded by Alderman Cooke, and carried, to move in-camera to discuss private and confidential matters.

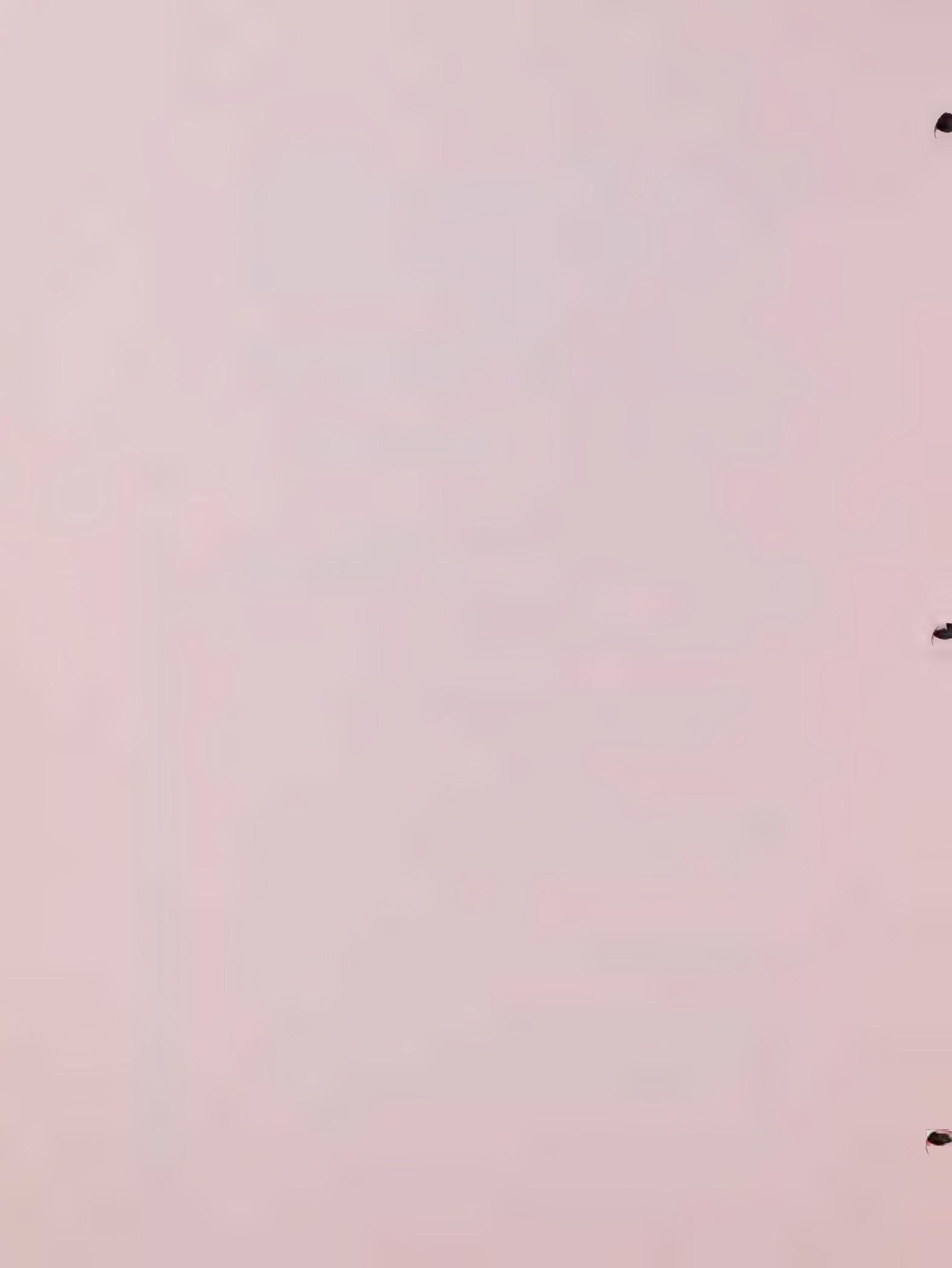
The meeting then adjourned.

Taken as read and approved.

John Thompson, Secretary  
Finance & Administration Committee

ALDERMAN B. HINKLEY, CHAIRMAN  
FINANCE & ADMINISTRATION COMMITTEE

1990 April 30  
Typed by: B. Carter



B. i)

FOR ACTION

REPORT TO: Mr. John Thompson, Secretary  
Finance and Administration Committee

FROM: Mr. T. Bradley  
Manager of Purchasing

DATE: 1990 April 17  
COMM FILE:  
DEPT FILE: C1-9-90

SUBJECT: SUPPLY AND INSTALL GLASS RINK BOARDS AND FRAMES, MOUNTAIN ARENA

RECOMMENDATION:

That a purchase order be issued to Crystaplex Plastics Ltd., Mississauga, in the amount of \$32,968.77, to supply and install glass rink boards and frames, Mountain Arena, in accordance with specifications issued by the Manager of Purchasing and Vendor's quotation.

NOTE: Lowest acceptable of three (3) quotations received. Funds provided in Mountain Arena Rink Slab Replacement Account #CF5255 318941014.

T. Bradley, Manager of Purchasing

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)

BACKGROUND: - Quotation Analysis

Centaur Products (Ontario) Inc., Orillia	\$29,800.00 *
Crystaplex Plastics Ltd., Mississauga	32,968.77
Plastic & Allied Products Co., Hamilton	51,413.23

\* Did not meet specifications in that the required bonding could not be provided



B. ii)

FOR ACTION

APR 25 1990

REPORT TO: Mr. John Thompson, Secretary  
Finance and Administration Committee

FROM: Mr. T. Bradley  
Manager of Purchasing

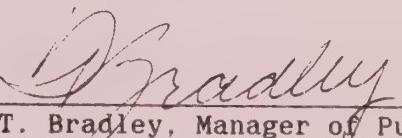
DATE: 1990 April 18  
COMM FILE:  
DEPT FILE: C1-20-90

SUBJECT: SUPPLY AND DELIVERY OF GALVANIZED "U" CHANNEL POSTS, PURCHASING STORES

RECOMMENDATION:

That a purchase order be issued to Provincial Traaffic Signs, Port Perry, in the amount of \$14,130.00 plus provincial sales tax at 8%, for the supply and delivery of Galvanized "U" Channel Posts to Purchasing Stores in accordance with specifications issued by the Manager of Purchasing and Vendor's tender.

NOTE: Lowest of eight (8) tenders received. Funds provided in Stock Inventory Account #CH56103 28999.

  
T. Bradley, Manager of Purchasing

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)

BACKGROUND: Tender Analysis

Provincial Traffic Signs, Port Perry	\$14,130.00
Cresswell Rollforming Inc., Granby	14,870.00
Acme Signs (Ont.) Inc., Etobicoke	15,680.00
Picard Industries Inc., St. Pierre	15,660.00
Aries Sign Post Co., Nestleton	18,060.00
Provincial Traffic Signs, Port Perry	20,322.00
Clemmer Industries Limited, Waterloo	23,768.00
Teemco Inc., Hamilton	25,700.00

Provincial sales tax extra at 8%.



## FOR ACTION

*B. iii)*

APR 26 1990

REPORT TO: Mr. John Thompson, Secretary  
Finance and Administration Committee

FROM: Mr. T. Bradley  
Manager of Purchasing

DATE: 1990 April 25  
COMM FILE:  
DEPT FILE: C4-12-90

SUBJECT: REPLACEMENT OF THREE (3) DIESEL POWERED TURF TRACTORS, UNITS #9516,  
9469/94. FLEET SERVICES

RECOMMENDATION:

That purchase orders be issued for the replacement of three (3) Diesel Powered Turf Tractors, Units #9516, 9469/94, Fleet Services, in accordance with specifications issued by the Manager of Purchasing and Vendors' tenders, as follows:

O'Neils Farm Equipment, Binbrook

In the amount of \$16,433.28 to replace One Tractor without cab, Unit #9516

Crossroads Equipment, Jerseyville

In the amount of \$36,030.66 to replace Two Tractors with cabs, Units #9469/94

NOTE: Lowest of six (6) tenders received. Funds provided in Reserve for Replacement of Mobile Equipment CH5X503 00101.



T. Bradley, Manager of Purchasing

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)BACKGROUND: Tender Analysis

	Tractors	
	Without Cab Unit #9516	With Cabs Units #9469/94
O'Neil's Farm Equipment, Binbrook	\$16,433.28	\$36,069.84
Crossroads Equipment, Jerseyville	16,814.16	36,030.66
Bryan's Farm Equipment, Puslinch	17,517.60	40,003.20
Marsh Bros. Tractor, Copetown	17,609.40	39,389.76
Milton Equipment, Milton	17,975.52	38,867.04
VQuip, Burlington	18,457.89	39,075.78

Units being replaced will be sold at a future auction.



C.

FOR ACTION

APR 18 1990

REPORT TO: Mr. John Thompson, Secretary  
Finance and Administration Committee

FROM: C. J. Coutts, Secretary  
Hamilton Veterans' Committee

DATE: 1990 April 18

COMM FILE:  
DEPT FILE:

SUBJECT: USE OF CITY HALL FORECOURT - HAMILTON  
VETERANS DECORATION DAY PARADE

RECOMMENDATION:

- a) That permission be given to the Hamilton Veterans' Committee to form up their Annual Decoration Day Parade in the City Hall forecourt on Sunday, 1990 June 10 from 11:30 a.m. to 12:10 p.m.; and,
- b) That in the event of inclement weather that permission be given to the Hamilton Veterans' Committee to hold the Decoration Day Memorial Service in the City Hall forecourt; and,
- c) That the first level men's and women's washrooms be made available to the Veterans' Associations between 11:30 o'clock a.m. and 12:10 o'clock p.m.

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)

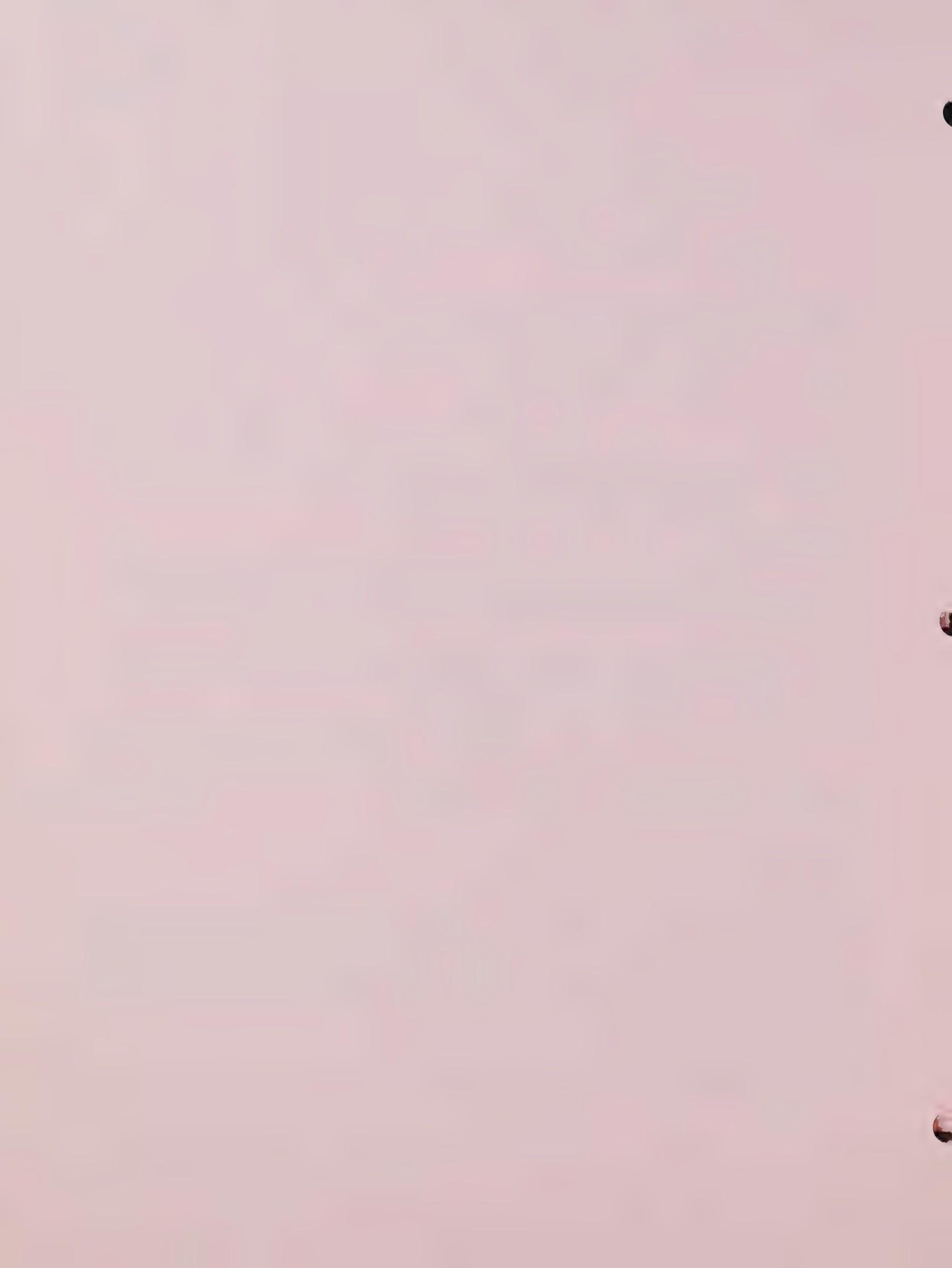
N/A

*Coutts*

BACKGROUND:

The Hamilton Veterans' Committee will be holding its seventy-second Annual Decoration Day Parade and Service on Sunday, 1990 June 10. This year's parade will take a different route, leaving the City Hall forecourt at 12:10 p.m., proceeding east on Main Street to John Street, north on John Street to King Street and then west on King Street (south leg) to the Cenotaph in Gore Park for a memorial service.

cc Mrs. S. Glover, City Clerk's Department



D.

FOR ACTION

APR 25 1990

REPORT TO: John Thompson, Secretary  
Finance and Administration Committee

FROM: Mr. R. Sugden, Director  
Culture and Recreation Department

DATE: 1990 April 25

COMM FILE:

DEPT FILE: F&A-Rec

SUBJECT: SENIOR CITIZENS CAROUSEL  
JUNE 18, 19, 20, 1990

RECOMMENDATION:

That approval be granted to the Director of Culture and Recreation in allowing the display of seniors' paintings, for three (3) days, on the second floor area of City Hall.

Gary Hesson  
Gary Hesson for R. Sugden, Director  
Culture and Recreation Department

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)

N/A

BACKGROUND:

For the information of the Committee, the City of Hamilton, through the Department of Culture and Recreation, will be sponsoring a Senior Citizen's Carousel of activities between June 11 and June 22, 1990.



E.i)

FOR ACTION

APR 23 1990

REPORT TO: Mr. John Thompson, Secretary  
Finance and Administration Committee

FROM: K. E. Avery  
City Clerk

DATE: 1990 April 23

COMM FILE:  
DEPT FILE:

SUBJECT: CIVIC AWARDS - BISHOP RYAN WRESTLING TEAM

RECOMMENDATION:

That civic silver pins be awarded to the following members of the Bishop Ryan Wrestling Team for winning the 1990 OFSAA Wrestling Championships on 1990 March 5 - 6 at the University of Windsor:

Anthony Campese  
Mike Boccalon  
John Reda  
Tom Curran  
Mike Chorley  
Anthony Santaguida  
Cory Curran  
Angelo Centurami  
John VanGoethem

Carmen Centurami  
Jason Mancini  
Vince Billeci  
Brian Curran  
Chris Travale  
Peter Raniere  
Tyler Startek  
John DiBenedetto - Coach  
Derm Tilley - Assistant Coach

K. E. Avery  
City Clerk

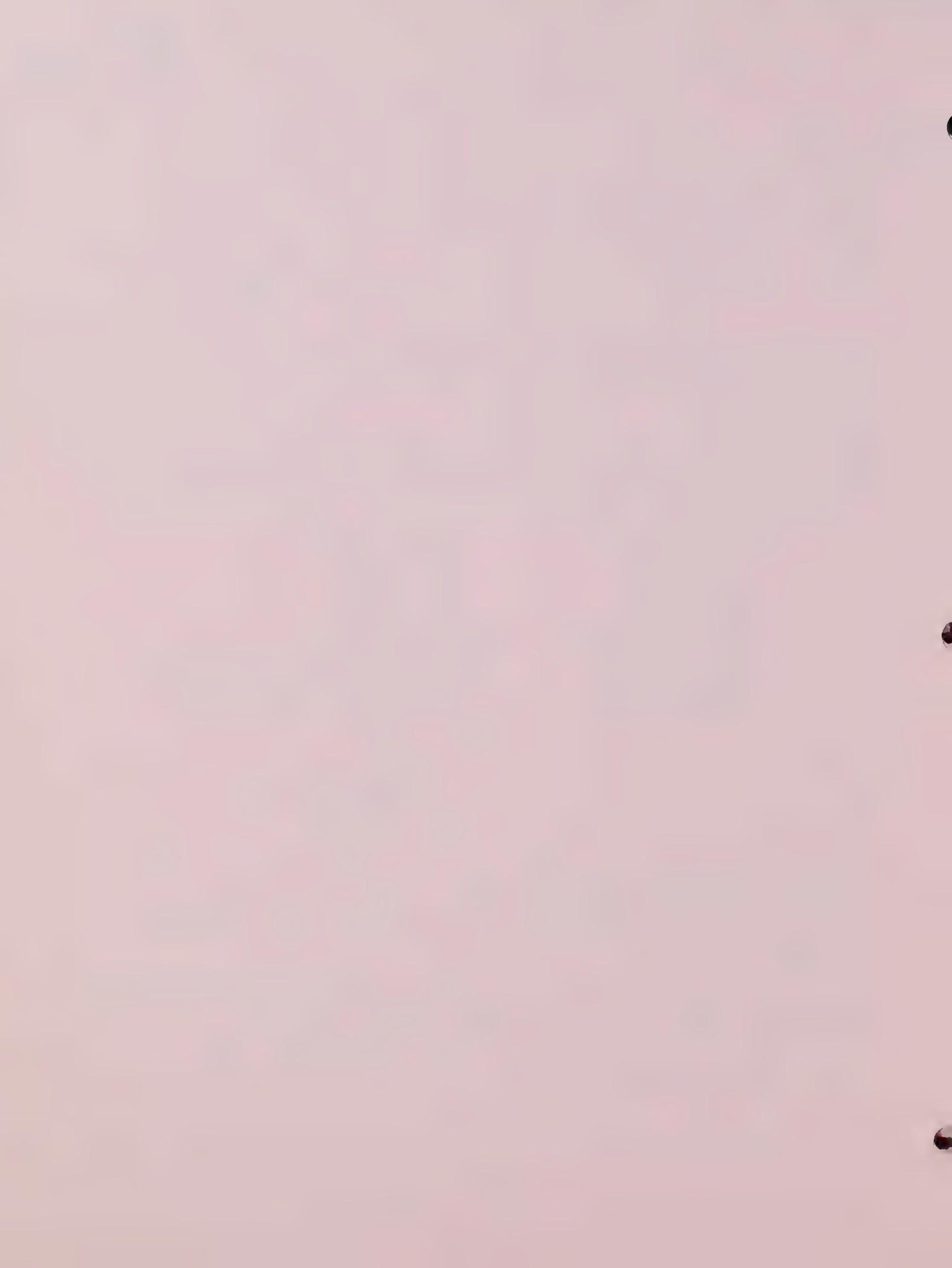
FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)

Approximately \$180.00. Sufficient funds are available in the 1990 Budget.

BACKGROUND:

The Bishop Ryan wrestling team won the OFSAA team title for the fifth time in the past nine years with three individual champions this season.

NOTE: O.F.S.A.A. Stands for Ontario Federation Secondary School Athletic Association.



E. ii)

FOR ACTION

APR 20 1990

REPORT TO: Mr. John Thompson, Secretary  
Finance and Administration Committee

FROM: K. E. Avery  
City Clerk

DATE: 1990 April 20

COMM FILE:  
DEPT FILE:

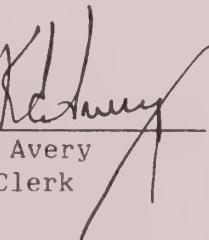
SUBJECT: CIVIC AWARDS - HAMILTON SEEKERS BANTAM VOLLEYBALL TEAM

RECOMMENDATION:

That civic silver pins be awarded to the following members of the Hamilton Seekers Bantam Volleyball Team for winning the Ontario Bantam Championships held in Hamilton on 1990 February 17:

Barbara Sheahan  
Kelly Smith  
Charlene Kush  
Bina DiLivio  
Amanda Schweinbenz  
Paula Prentice  
Tara Messner  
Stu McCarthy - Coach  
Rob Luciani - Coach  
Maria Petruccelli - Coach

K. E. Avery  
City Clerk

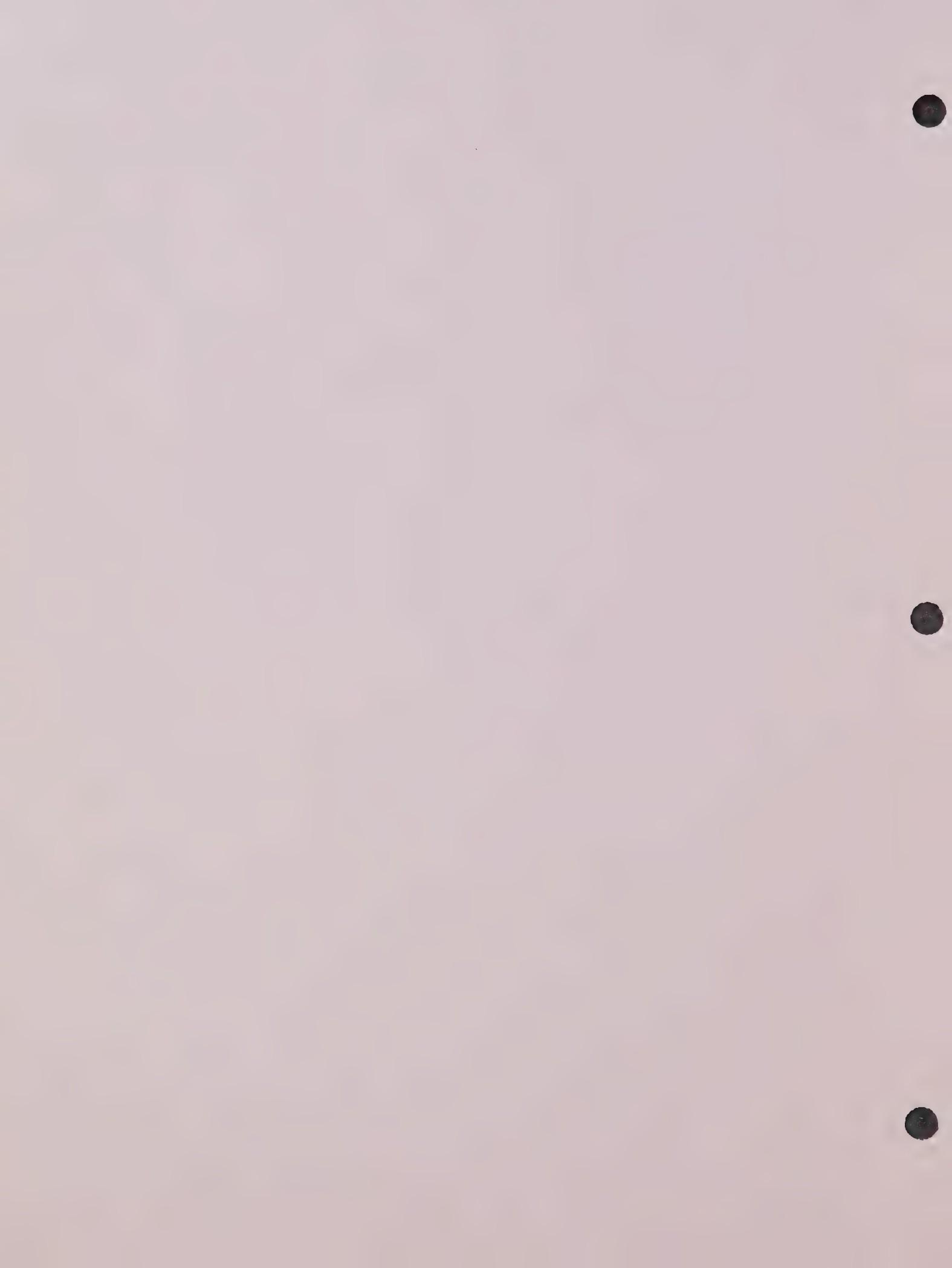


FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)

Approximately \$100.00. Sufficient funds are available in the 1990 Budget.

BACKGROUND:

The above Championship was confirmed in writing by the Ontario Volleyball Association.



FOR ACTION

F.i)

REPORT TO: Mr. J. D. Thompson ✓  
Secretary, Finance & Administration Committee

FROM: Mr. D. W. Vyce  
Director of Property

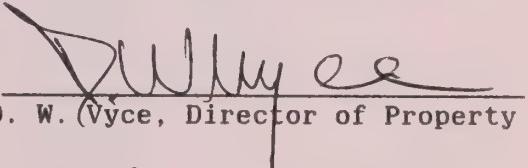
DATE: 1990 April 17  
COMM FILE:  
DEPT FILE:

SUBJECT: HAMILTON EATON CENTRE

RECOMMENDATION:

- 1) that the City confirm that the Development Agreement between the City, the Cadillac Fairview Corporation Limited and Eaton Properties Limited, registered as Instrument No. 453533 C.D. and 222066. L.T. on April 22, 1988 is in good standing as of April 9, 1990.
- 2) that the City confirm that The Bridge Agreement among the City and the Region, The Cadillac Fairview Corporation Limited, and Eaton Properties Limited registered as Instrument No. 242450 L.T. on December 19, 1988 is in good standing as of April 9, 1990.

FINANCIAL IMPLICATIONS: N/A

  
D. W. Vyce, Director of Property

BACKGROUND:

The Solicitors for Eaton Properties Limited, the Cadillac Fairview Corporation Limited and Cadillac Fairview/JMB Properties, co-owners and developers of the Hamilton Eaton Centre have been reviewing the title of the above noted property and have requested the City to provide them with a number of documents granting release of previously registered agreements affecting the property and providing them with notices of compliance to obligations in another agreement. The release of the old agreements include Site Plan Agreements, Development agreements, an Area Opening Agreement and a Sidewalk Maintenance Agreement of various dates, the earliest of which is from the year 1928.

The Solicitors retained by the City, Martin and Martin of Hamilton have been the City's Counsel in all matters related to the Hamilton Eaton Centre. They have considered the request and will be providing the releases as requested in final form for execution by the Mayor and City Clerk. The majority of the requests for release agreements in our opinion have already been approved by Council through their approval of subsequent agreements related to the Hamilton Eaton Centre Development.

There are two actions however which require Council approval:

- 1) A current development agreement dated March 31, 1987 between The Corporation of the City of Hamilton, The Cadillac Fairview Corporation Limited and Eaton Properties Limited was registered April 22, 1988 as Instrument No. 453533 C.D. (in Registry) and Instrument No. 222066 L.T. (in Land Titles).

The developers have asked the City to confirm that all obligations under the above noted agreement have been complied with to date.

The developers construction obligations are proceeding on schedule as per the Agreement. Conditions in Clause 8 of the Development Agreement have been fulfilled (i.e. rezoning, York Blvd., road closings, sale of Toronto Dominion Bank property, site plan approval). The Developer has delivered all required promissory notes and letter of credit.

Accordingly, it is the recommendation of Martin and Martin, our solicitors and myself that the City issue a letter to Cadillac Fairview (Eatons) confirming that the Development Agreement is in good standing as of April 9, 1990.

- 2) A Bridge Agreement dated November 9, 1988 among the City, the Region, The Cadillac Fairview Corporation Limited, and Eaton Properties Limited was registered as Instrument No. 242450 L.T. on December 19, 1988. The Agreement documents the presence of the bridge across York Blvd. connecting the Hamilton Eaton Centre to the City's York Blvd. Parkade.

The Developer has asked the City to confirm that all of its obligations under the Bridge Agreement have been complied with to date. Construction of the bridge has been completed.

Accordingly, it is recommended by Martin and Martin and myself that The City issue a letter to Cadillac Fairview/Eatons confirming that the Bridge Agreement is in good standing as of April 9, 1990.

c.c. Messrs. Martin & Martin,  
Barristers & Solicitors,  
Box 970, Station 'A',  
Hamilton, Ontario, L8N 3P9  
Att: Ms. L. Niedermeier

Ms. Patrice Noe` Johnson,  
City Solicitor,  
Att: Mr. D. Powers

Mr. E. C. Matthews,  
City Treasurer

Mr. T. Gill,  
Acting Regional Engineering Commissioner,  
Att: Mr. G. Aston

F. ii)

FOR ACTION

APR 24 1990

REPORT TO: Mr. J. Thompson, Secretary  
Finance & Administration Committee

FROM: Mr. D. W. Vyce  
Director of Property

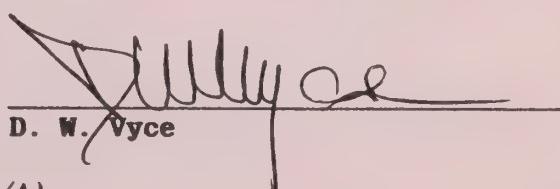
DATE: 1990 April 23  
COMM FILE:  
DEPT FILE: 31.4.22

(4504)

SUBJECT: Use of Four Parking Spaces at the King-Jarvis  
Parking Lot by "It's All Greek To Me"

RECOMMENDATION:

- (a) That the rental fee for the use of four parking spaces at the King-Jarvis Parking Lot by the "It's All Greek To Me" Restaurant (Ms. Margaret Tsangarakis) for the purpose of establishing an outdoor patio restaurant be \$5,856.00 inclusive of realty taxes for a four month period commencing June 1, 1990 and terminating on September 30, 1990.
- (b) (i) That the Lease Agreement contain the proviso that the Lessee will provide the City with liability insurance to the extent of \$2,000,000.00.  
(ii) That the patio structure to be placed on the subject parking spaces be constructed to the satisfaction of the General Manager of the Parking Authority.  
(iii) That the Lessee be responsible for any business taxes as the use of the patio restaurant.
- (c) That the Mayor and City Clerk be authorized to execute a lease agreement in a form satisfactory to the City Solicitor.

  
D. W. Vyce

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)

The rental fee will be credited to the Revenue Account #PA 44050 91132 for this particular parking lot.

BACKGROUND:

Pursuant to Item 12 of the 11th Report of the Finance and Administration Committee, City Council on April 10, 1990 authorized the leasing of four parking spaces for a four month period, subject to the Director of Property establishing a rental fee for this lease.

This department after consultation with the Parking Authority, negotiated the above mentioned terms with Margaret Tsangarakis of "It's All Greek To Me".

The recommendations are satisfactory to Mrs. Tsangarakis.

c.c. - Mr. L. Sage, Chief Administrative Officer

- Mr. E.C. Matthews, City Treasurer
- Mrs. P. Noé Johnson, City Solicitor  
Attention: Sandra Gabruss
- Mr. Peter Baker, General Manager, Parking Authority

G. i)

FOR INFORMATION

APR 25 1990

REPORT TO: Mr. J. D. Thompson, Secretary  
Finance and Administration Committee

FROM: Mr. E. C. Matthews  
Treasurer

DATE: 1990 April 11

COMM FILE:

DEPT FILE: S-903

SUBJECT: LEGISLATIVE BUDGET - MAYOR'S OFFICE  
- MAYOR'S GRANT

BACKGROUND:

The Finance and Administration Committee at its special Budget Review Meeting on February 23, 1990 discussed the current practice and process with respect to discretionary expenditures charged to the Mayor's Grant Account. The Committee requested that I review this procedure with the City's auditors to ensure that the administration of this account is in conformity with the Income Tax Act and in accordance with generally accepted accounting standards and principles.

The grant is designed to cover out of pocket expenses incurred by the Mayor for tickets to various local events, and distribution to individuals who may be having difficulties.

A review of the City's accounting records as far back as 1969 has established that a \$2000.00 discretionary payment for expenses has been paid to the Chief Magistrate of the Corporation for each year through to 1980. This payment has been and continues to be made on a monthly basis to the Mayor.

Council at its July 29, 1980 meeting authorized an increase in the allowance from \$2000.00 to \$4000.00 for 1980. The nonaccountable grant was not changed until 1986 when it was increased to \$5,000.00 through the budget process. Subsequently, increases were made in 1987 - \$6,000.00, 1989 - \$7,000.00 and 1990 - \$8,000.00. Each of the later increases were included in the approved budgets of the Legislative Department.

The question of having the Mayor provide an accounting of the grant arose at a Legislation Committee meeting held on January 24, 1984, referenced as follows:

"In a letter dated January 4, 1984, Mr. J. R. Jones, Executive Assistant to the Mayor, submitted the following recommendations regarding accounts to be transferred from various miscellaneous accounts to the Mayor's office:-

(i) Local Grant	\$4,000.00
-----------------	------------

It was moved by Alderman Davison and seconded by Alderman Collins that an annual accounting be provided by the Mayor on the \$4,000.00 grant.

Motion defeated

1990 April 11

Mr. J. D. Thompson, Secretary  
Finance and Administration Committee - Page 2

BACKGROUND: - continued

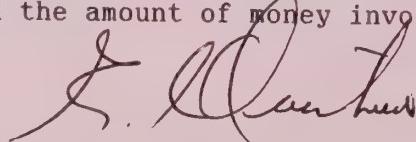
Accountability for payments made would present somewhat of a dilemma. Publication of names could be embarrassing in a situation where monies are given to pay a small outstanding bill of an individual, for instance, someone who is temporarily unemployed or down on his or her luck.

Recognition is also given that the Mayor as Chief Magistrate of the City is in a position of authority and must present his or herself in a responsible and dignified manner.

I have discussed the payment of this grant at length with the City's External Auditors and it is their opinion that it conforms with generally accepted accounting principles, the income tax regulations and corporate policy of the City. In addition, the City Solicitor has been consulted and is satisfied with the legal status of this procedure.

In my opinion the payment of the grant as authorized by City Council complies with:

1. The Income Tax Act;
2. City Council's direction;
3. The Municipal Act, and
4. Generally accepted accounting principles, bearing in mind City Council's acceptance of the "discretionary" status of the account and the amount of money involved in total.



c.c. Pannell, Kerr, MacGillivray Chartered Accountants  
Ms. Patrice Noé Johnson, City Solicitor

G. ii)

FOR ACTION

REPORT TO: Mr. J. D. Thompson, Secretary  
Finance and Administration Committee

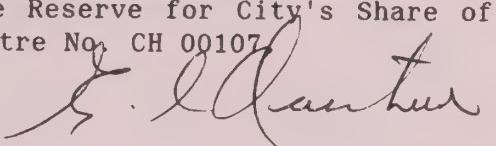
FROM: Mr. E. C. Matthews  
Treasurer

DATE: 1990 April 27  
COMM FILE:  
DEPT FILE:

SUBJECT: FINANCING CITY'S SHARE OF SERVICES TO BE INSTALLED IN "RYMAL ESTATES AND GARDENS OF RYMAL - PHASE 1"

RECOMMENDATION:

That the City's Share of Services to be installed in "Rymal Estates in the amount of \$202,406.00 and the Gardens of Rymal - Phase 1 in the amount of \$118,090.30" to a total of \$320,496.38 be financed from the Reserve for City's Share of Services through Unsubdivided Lands, Account Centre No. CH 00107

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A) 

- 1) See above recommendation.
- 2) This project is included in the preliminary 1990-1994 Capital Budget as part of project no. 022.1 to commence in 1990 with an allotment of \$1,500,000.
- 3) With approval of this project, the balance of funds available for 1990 is \$891,462.04.
- 4) The amount of \$127,332.72 from the total estimate of \$320,496.38, for this project, is recoverable when the lands adjacent to the one foot reserve are developed.

BACKGROUND:

The Transport and Environment Committee will be considering this project for approval at the April 30, 1990 meeting.

c.c. Mr. J. Schatz, Acting Secretary  
Transport and Environment Committee

REPORT TO: MR. J. SCHATZ, SECRETARY  
TRANSPORT AND ENVIRONMENT COMMITTEE

FROM: E. M. GILL, P. ENG.  
ACTING COMMISSIONER OF ENGINEERING

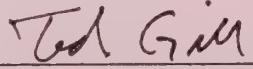
DATE: April 19, 1990  
COMM FILE: 3-11.4  
DEPT FILE: S718-42  
S718-62

SUBJECT

1990 SERVICING EXPENDITURES RELATED TO SUBDIVISIONS

RECOMMENDATIONS

- i) That the submitted schedules for the estimated cost of services in:
  - RYMAL ESTATES, Hamilton  
City Share - \$202,406.00, Subdivider's Share - \$961,547.00
  - THE GARDENS OF RYMAL - PHASE 1, Hamilton  
City Share - \$118,090.38, Subdivider's Share - \$147,256.00be adopted for inclusion in the respective Subdivision Agreements with the owners.
- ii) That the Mayor and City Clerk be authorized and directed to execute the proposed Subdivision Agreements between the City and the respective owners.
- iii) That the approval of the above clauses be subject to the condition that no work be commenced until the Final Survey Plan and Subdivision Agreement have been registered.
- iv) That in the event the Subdivider wishes to proceed prior to the registration of the Final Survey Plan, he should be permitted to do so at his own risk, providing that he enters into a Standard Agreement for Pre-servicing.
- v) That the City's share of the cost of services for these developments (\$320,496.38) be approved, and that the Co-ordinating Committee recommend the source of funding for these projects.

  
E. M. Gill, P. Eng.  
Acting Commissioner of Engineering

## 1990 SERVICING EXPENDITURES RELATED TO SUBDIVISIONS

### FINANCIAL CONSIDERATIONS

Under present policies, the City of Hamilton shares the cost of installing services within subdivisions. Expenditures are incurred due to costs associated with 0.3 metre reserves and/or oversized services. In the case where 0.3 metre reserve expenditures and oversizing expenditures do not exist, the Subdivider is solely responsible for all costs within the development.

Any cost sharing for the developments being approved (as shown on Schedule "A" attached) is in accordance with standard City of Hamilton policies. The total estimated cost of the City's share of services to be approved at this time is \$ 320,496.38.

A portion of the City share (\$111,193.66) is associated with oversized roadways in both subdivisions. Another portion of the City share (\$81,970.00) is associated with City owned parkland along the east side of Benvenuto Crescent in Rymal Estates. None of the costs related to the parkland or oversized roadways is recoverable in the future. The remaining portion of the City share (\$ 127,332.72) is associated with 0.3 metre reserves in both subdivisions and would be recoverable in the future when the abutting lands develop in the future.

The total estimated Subdivider's share of the cost of all services being installed for the subdivisions noted on Schedule "A" is \$1,108,803.00.

### BACKGROUND

The proposed subdivisions which are to have servicing approved under this report are:

- RYMAL ESTATES (Falkirk East neighbourhood)
- THE GARDENS OF RYMAL - PHASE 1<sup>st</sup>  
(Chapple East and West neighbourhoods)

City Council has recommended that Subdivision Agreements be entered into between the City and the respective owners of the lands to be subdivided for those developments noted on Schedule "A" (attached).

Copies of the Engineer's estimates for the cost of services and copies of the Final Survey Plans, as prepared by the respective Consultants and Surveyors have been submitted to Regional Engineering for approval.

Page -3-  
April 19, 1990

## 1990 SERVICING EXPENDITURES RELATED TO SUBDIVISIONS

For the Committee's information, we provide the follow information:

RYMAL ESTATES: The development of these lands will result in the creation of 139 lots for single family residential units. Servicing is also being provided for an additional 19 residential lots in the future. These lands are located north of Rymal Road West and west of Garth Street. The City owns parklands north and west of Benvenuto Crescent and a portion of the costs for services is associated with these lands. The City is also cost sharing for oversized roadways and for services along 0.3 metre reserves.

THE GARDENS OF RYMAL - PHASE 1: The development of theses lands are for multiple residential dwellings units. The lands are located south of Rymal Road East at the extension of Upper Wentworth Street. The City is paying a portion of the costs for the oversized roadway on Upper Wentworth Street and for services along 0.3 metre reserves. Lands required for the southerly end of Upper Wentworth Street and the southerly portion of Arrowhead Drive are being acquired from the Board of Education.

DVC:

cc: J. Schatz, Secretary, Co-ordinating Committee APR 24 1990  
cc: E. C. Matthews, City Treasury Department  
cc: L. Farr, City Solicitor's Office

**1990 SUBDIVISION EXPENDITURE SUMMARY**

## CITY'S SHARE OF EXPENDITURES

Name of: SUBDIVISION DEVELOPER CONSULTANT SURVEYOR	# OF LOTS and LOCATION	SUBDIVISION AGREEMENT LOCATION	DESCRIPTION OF WORKS	OF EXPENDITURES		TOTAL CITY'S SHARE	TOTAL SUBDIVIDER'S SHARE	TOTAL SERVICING COSTS
				0.3 METRE RESERVE COSTS	NON-RECOVERABLE & OVERSIZED COSTS			

RYMAL ESTATES A. FRISINA CONSTRUCTION COMPANY LIMITED Kenneth Youngs Engineering Inc. J. David Peters, D.L.S.	139 Lots Hamilton	85-11-19 Catch Basins & P&D 13-85 Connections Item 10 Curbs & Sidewalks Finished Roads Dead End Barricade Street Lighting Fencing Sanitary Sewers Storm Sewers Watermains Rock Check Dams	\$9,365.00 \$25,032.00 \$53,099.00 \$1,979.00 \$4,361.00 \$0.00 \$0.00 \$0.00 \$7,294.00 \$0.00	\$6,040.00 \$9,830.00 \$44,895.00 40.00 \$1,028.00 \$7,542.00 \$10,272.55 \$21,502.45 \$7,294.00 \$166.00	\$961,547.00	\$1,163,953.00
Note: No sidewalks are to be constructed on the northerly portion of Alf In Court						
THE GARDENS OF RYMAL PHASE 1 BENEMAR CONSTRUCTION INC. Sidney W. Woods J. D. Barnes, Surveyors	3 Blocks Hamilton	89-11-14 Catch Basins & P&D 26-89 Connections Item 17 Curbs & Sidewalks Finished Roads Dead End Barricade Street Lighting	\$2,156.00 \$11,158.55 \$16,582.17 \$2,100.00 \$1,500.00	\$0.00 \$0.00 \$80,093.66 \$0.00 \$4,500.00	\$147,256.00	\$265,346.38

**Note:** No sidewalks are to be constructed on the northerly portion of Alfin Court

THE GARDENS OF RYMAL	3 Blocks	89-11-114 Catch Basins &	
PHASE 1	Hamilton	P&D 26-89 Connections	\$0.00
BENEMAR CONSTRUCTION INC.		Item 17 Curbs & Sidewalks	\$0.00
Sidney W. Woods		Finished Roads	\$80,093.66
J. D. Barnes, Surveyors		Dead End Barricade	\$0.00
		Street Lighting	\$4,500.00
			\$147,256.00
			\$265,346.38

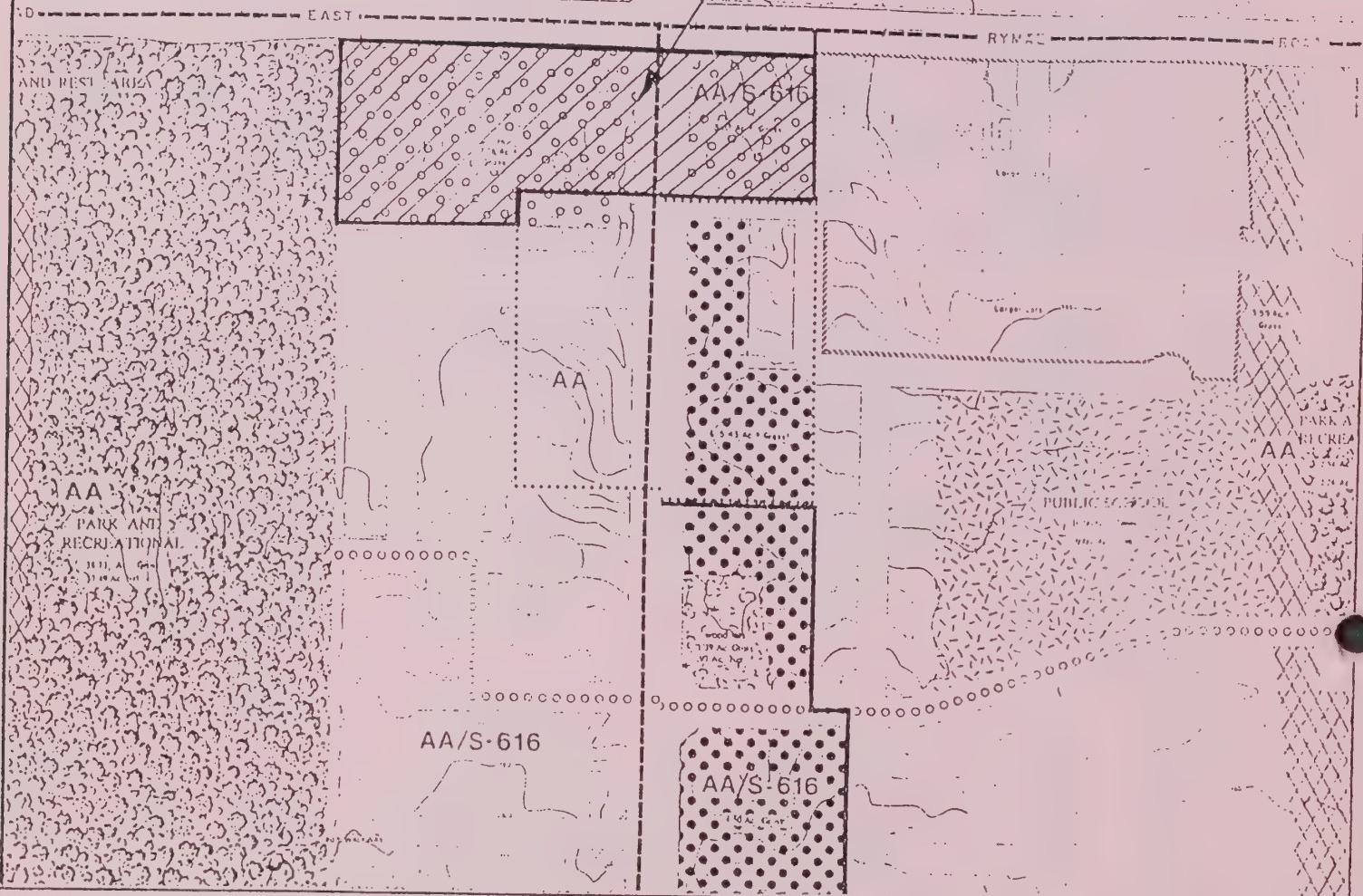
Note: The 3 Blocks will be developed will multiple residential units.

\$127,332.72 \$193,129.68 \$320,496.38 \$1,108,00.00 \$1,429,296.38

**TOTALS:**

- \* OVERSIZING EXPENDITURES are Non-Recoverable
- \* 0.3 METRE RESERVE EXPENDITURES are Fully Recoverable

PROPOSED GARDENS OF RYMAL  
(PHASE 1) SUBDIVISION.



NOTE: This is a GUIDE PLAN only and is subject to change. For details contact the local planning division of the Regional Municipality of Hamilton-Wentworth.

LEGEND:

Board of Education for the City of Hamilton Existing School Sites

oooooooooooo Possible Bike Route

LAND USE

RESIDENTIAL

- [Symbol: White Box] single & double attached housing
- [Symbol: Box with dots] low density apartments
- [Symbol: Box with circles] medium density apartments
- [Symbol: Box with squares] high density apartments
- [Symbol: Box with stars] commercial & apartments

COMMERCIAL

INDUSTRIAL

CIVIC & INSTITUTIONAL

PARK & RECREATIONAL

OPEN SPACE

UTILITIES

CITY OF HAMILTON

PLANNING DEPARTMENT

CHAPPEL EAST

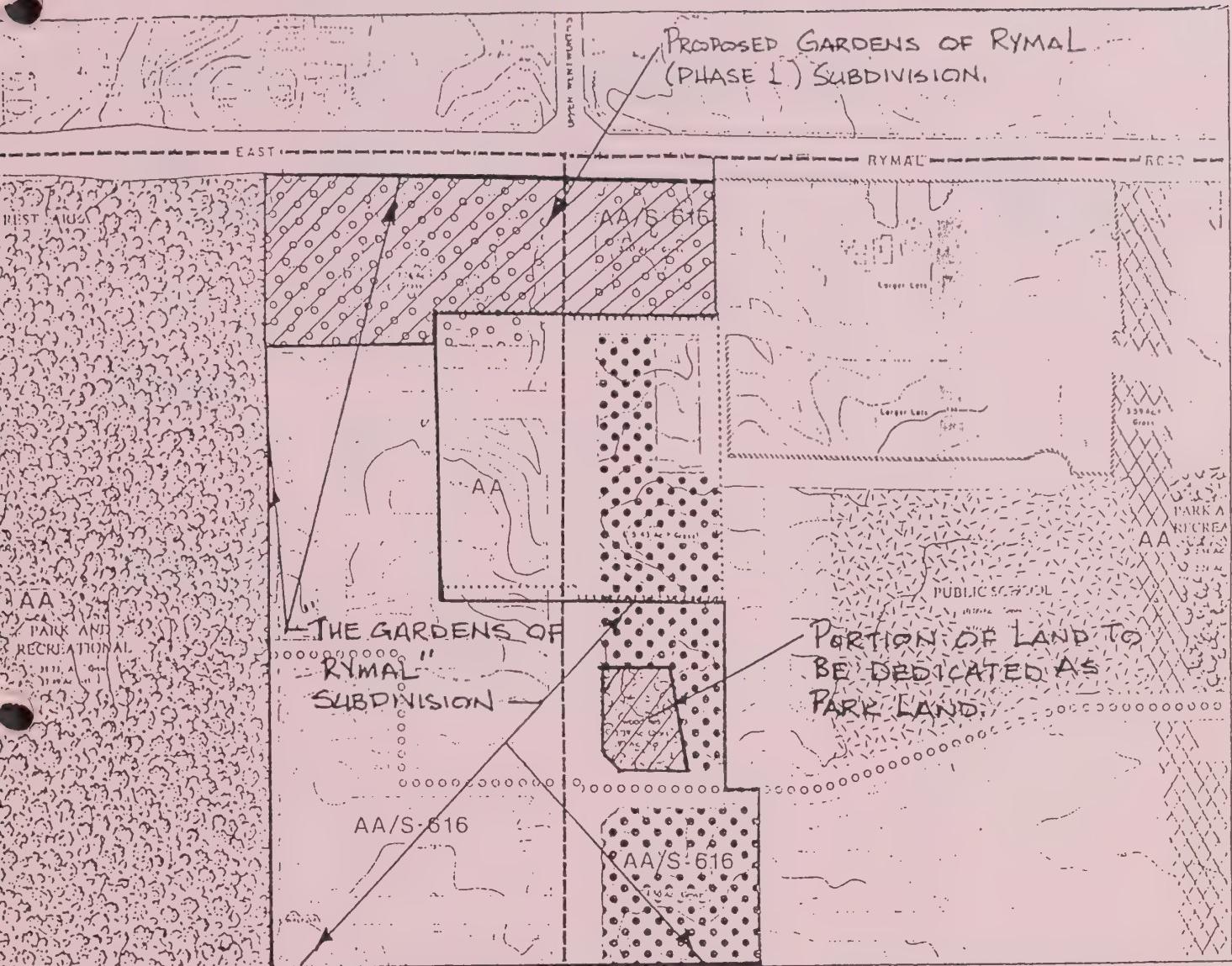
CHAPPEL WEST

APPROVED PLAN



NORTH

SCALE 50m



This is a GUIDE PLAN only and is subject to change. For details contact the local planning division of the Regional Municipality of Hamilton-Wentworth.

#### LEGEND:

Board of Education for the City of Hamilton Existing School Sites

oooo Possible Bike Route

#### LAND USE

##### RESIDENTIAL

- single & double attached housing
- low density apartments
- medium density apartments
- high density apartments
- commercial & apartments

COMMERCIAL

INDUSTRIAL

CIVIC & INSTITUTIONAL

PARK & RECREATIONAL

OPEN SPACE

UTILITIES

— Neighbourhood Boundary  
— Zoning Boundary

/ Approvals  
Planning Committee NOV. 1, 1980 Council NOV. 14, 1980

Latest Revision Date NOV 29, 1989

CITY OF HAMILTON

PLANNING DEPARTMENT

CHAPPEL EAST

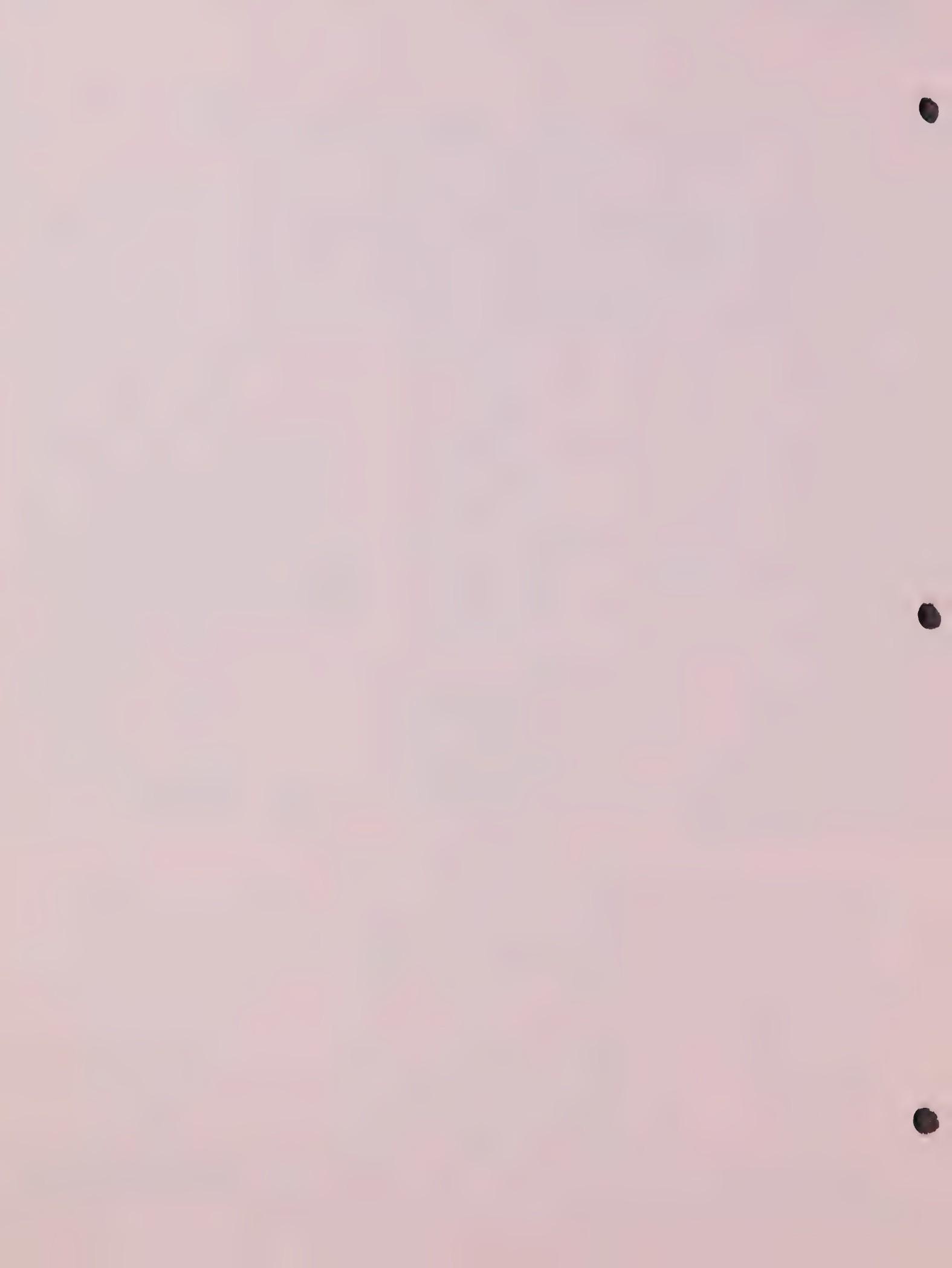
CHAPPEL WEST

APPROVED PLAN



NORTH

100m  
SCALE 50m



**FOR INFORMATION**

H.

**REPORT TO:** Mr. John Thompson, Secretary  
Finance and Administration

**FROM:** Chief G. Baker  
Hamilton Fire Department

**DATE:** 1990 April 20  
**COMM FILE:**  
**DEPT FILE:** 1.3.14

**SUBJECT:**  
Hamilton Fire Department Annual Report

**BACKGROUND**

This report is submitted as required by Bylaw 68-34  
(as amended), Section 4 (5).

**THE CORPORATION OF THE CITY OF HAMILTON**  
**APPOINTMENTS TO PERMANENT POSITIONS**

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>DEPARTMENT</u>	<u>REASON HIRED</u>	<u>SALARY SCHEDULE</u>	<u>RATE</u>	<u>EFFECTIVE DATE</u>
Mr. David G. Bendia	Probationary Firefighter (N-1/A)	Fire	Replacing Mr. R. P. Reid - retired	\$30,788.67	\$30,788.67 per annum	17/04/90
Mr. Antonio J. Borges	Mechanic (C-6/B)	Fire	Replacing Mr. R. Kay - promoted	\$40,858.99	\$40,858.99 per annum	02/04/90
Mr. Michael L. Bromley	Probationary Firefighter (N-1/A)	Fire	Replacing Mr. G. Smith - promoted	\$30,788.67	\$30,788.67 per annum	17/04/90
Mr. Gerry Cuddy	Manager of Business Application Systems (F)	Systems	Re-organization approved by Council 30/01/90	\$59,967.44 to \$70,564.00 (5 of 5)	\$70,564.00 per annum	01/01/89
Mr. Stanley J. Double	Probationary Firefighter (N-1/A)	Fire	Replacing Mr. F. G. Morse - retired	\$30,788.67	\$30,788.67 per annum	17/04/90
Ms. Betty Drury	Head Usher/Usherette Supervisor (8)	H.E.C.F.I.	Approved by H.E.C.F.I. Board 16/01/90	\$22,277.32	\$22,277.32 per annum	05/03/90
Mr. Robert Duckworth	Foreman/woman III (Chedoke) (13-C)	Public Works	Replacing Mr. M. Sheridan - resigned	\$31,010.72 to \$35,613.24 (3 of 3)	\$35,613.24 per annum	09/04/90

**THE CORPORATION OF THE CITY OF HAMILTON**  
**APPOINTMENTS TO PERMANENT POSITIONS**

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>DEPARTMENT</u>	<u>REASON HIRED</u>	<u>SALARY SCHEDULE</u>	<u>RATE</u>	<u>EFFECTIVE DATE</u>
Ms. Janine E. Gaunt	Program Organizer (A-7)	Culture & Recreation	Replacing Mr. G. Maychak - promoted	\$26,907.92 to \$32,934.20	\$26,907.92 per annum (1 of 5)	09/04/90
Mr. Joseph D. Gnatuszyn	Maintenance Assistant - HCC (8)	Convention Centre	Replacing Mr. D. Jenkins - resigned	\$22,277.32	\$22,277.32 per annum	17/04/90
Ms. Barbara C. Harrison	Taxation Clerk IV (E-4)	Treasury	Replacing Ms. A. Apkarian - promoted	\$22,891.44 to \$24,534.64	\$22,891.44 per annum (1 of 3)	19/03/90
Mr. Kenneth Harrop	Facilities Co-ordinator (I)	Culture & Recreation	New Position approved by Council 12/12/89	\$49,972.52 to \$58,883.24	\$54,307.24 per annum (3 of 5)	09/04/90
Mr. K. Ronald Henderson	Truck Driver-Labourer (Litter Containers) (D-8)	Public Works	Replacing Mr. B. Merritt - promoted	\$28,473.12 to \$28,889.12	\$28,473.12 per annum (1 of 2)	26/03/90
Ms. Marylou Hudon-Stroud	Typist Clerk Dispatcher (E-2)	Public Works	New Position approved in 1990 Budget	\$19,560.84 to \$21,073.00	\$19,560.84 per annum (1 of 3)	09/04/90
Mr. Kozo Kumita	Manager of Operations (H)	Systems	Re-organization approved by Council 30/01/90	\$51,899.64 to \$61,171.24	\$61,171.24 per annum (5 of 5)	01/01/89
Mr. John Laurie	Garage Attendant (D-7)	Public Works	Replacing Mr. L. Perry - retired	\$28,306.72 to \$28,722.72	\$28,722.72 per annum (2 of 2)	26/03/90

**THE CORPORATION OF THE CITY OF HAMILTON**  
**APPOINTMENTS TO PERMANENT POSITIONS**

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>DEPARTMENT</u>	<u>REASON HIRED</u>	<u>SALARY SCHEDULE</u>	<u>RATE</u>	<u>EFFECTIVE DATE</u>
Mr. Gregory J. Maychak	Program Co-ordinator (K)	Culture & Recreation	New Position approved by Council 12/12/89	\$42,145.48 to \$49,611.12	\$42,145.48 per annum (1 of 5)	19/03/90
Mr. Gary McAndrew	Lieutenant (C-7/A)	Fire	Replacing Mr. D. Farkas - transferred	\$47,584.01	\$47,584.01 per annum	15/04/90
Ms. Laura E. McDavid	Typist Clerk II (E-2)	Traffic	Replacing Ms. D. Slaman - promoted	\$19,560.84 to \$21,073.00	\$19,560.84 per annum (1 of 3)	26/03/90
Mr. Gerard Melia	Probationary Firefighter (N-1/A)	Fire	Replacing Mr. N. MacPherson - retired	\$30,788.67	\$30,788.67 per annum	17/04/90
Ms. Shelley Merlo Orzel	Events Co-ordinator (K)	Culture & Recreation	New Position approved by Council 12/12/89	\$42,145.88 to \$49,611.12	\$42,145.88 per annum (1 of 5)	26/03/90
Mr. Bradley T. Merritt	Street Sweeper Operator (D-9)	Public Works	Replacing Mr. L. Crooker - promoted	\$28,649.92 to \$29,065.92	\$28,649.92 per annum (2 of 2)	02/04/90
Ms. Cathy C. Pasquini	Program Organizer (A-7)	Culture & Recreation	Replacing Ms. S. Merlo Orzel - promoted	\$26,907.92 to \$32,934.20	\$26,907.92 per annum (1 of 5)	10/04/90

THE CORPORATION OF THE CITY OF HAMILTON  
APPOINTMENTS TO PERMANENT POSITIONS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>DEPARTMENT</u>	<u>REASON HIRED</u>	<u>SALARY SCHEDULE</u>	<u>RATE</u>	<u>EFFECTIVE DATE</u>
Mr. Karl Roberts	Probationary Firefighter	Fire (N-1/A)	Replacing Mr. A. Maxwell - retired	\$30,788.67 per annum	\$30,788.67 per annum	17/04/90
Mr. Paul D. Sokoloski	Probationary Firefighter	Fire (N-1/A)	Replacing Mr. M. Feyerer - deceased	\$30,788.67 per annum	\$30,788.67 per annum	17/04/90
Mr. John T. Studer	Probationary Firefighter	Fire (N-1/A)	Replacing Mr. S. J. Farkas - retired	\$30,788.67 per annum	\$30,788.67 per annum	17/04/90
Mr. Sidney Tinson	Traffic Serviceman II	Traffic (A-3)	Replacing Mr. J. Sadauskas - promoted	\$22,717.76 to \$25,807.60 (1 of 4)	\$22,717.76 per annum	09/04/90
Mr. Gregory B. Warkentin	Probationary Firefighter	Fire (N-1/A)	Replacing Mr. E. M. Zelinski - retired	\$30,788.67 per annum	\$30,788.67 per annum	17/04/90

THE CORPORATION OF THE CITY OF HAMILTON  
TERMINATIONS FROM PERMANENT POSITIONS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>LENGTH OF SERVICE</u>	<u>EFFECTIVE DATE</u>
Ms. Catherine Eckenhath	Counter Clerk-Typist	City Solicitor's	Retired	22 years, 5 months	30/04/90
Mr. Robert Gladish	General Foreman (Beautification)	Public Works	Resigned	9 months	30/03/90
Ms. Nancy Hermiston	Lifeguard I	Culture & Recreation	Resigned	3 years	30/04/90
Mr. Alexander Maxwell	Captain	Fire	Retired	27 years, 11 months	31/03/90
Mr. Boleslaw Ortyl	Caretaker	Property	Retired	18 years, 1 month	01/05/90
Mr. David L. Taylor	Refrigeration/AC Technician	Copps Coliseum	Resigned	1 year, 11 months	23/03/90
Mr. John Torosantucci	Large Power Grader Operator	Public Works	Retired	33 years, 9 months	30/03/90

J.

**FOR INFORMATION**

APR 26 1990

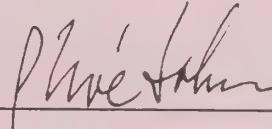
**REPORT TO:** Chairman and Members,  
Finance and Administration Committee  
**Attention:** Mr. J. D. Thompson, Secretary

**FROM:** Patrice Noé Johnson  
City Solicitor

**DATE:** 1990 April 26  
**COMM FILE:**  
**DEPT FILE:** 40-114/89.1

**SUBJECT:**

Development Charges By-Law No.90-74



**BACKGROUND:**

The Development Charges By-Law No. 90-74 was enacted by Council on the 27th day of March 1990. Notice of Passing of the By-law was published in The Hamilton Spectator on 03 April 1990, in accordance with the provisions of S. 9 of the Ontario Regulations 725/89 under the Development Charges Act, 1989. The final date for filing an appeal to the by-law was 23 April 1990.

The Notices of Appeal, received by the Clerk on 23 April 1990 were forwarded to this office. Mr. Dennis Wood, of McCarthy and Tetrault, who has been engaged by the City on Development Charges By-Law issues has been sent copies of the said Notices. This office will be contacting him regarding specific conditions for this retainer.

Notwithstanding the fact that the by-law is currently subject to appeal, pursuant to S. 5 of the Development Charges Act the City will continue to collect applicable development charges, and maintain the funds in an interest-bearing account, pending final disposition of the matter by the Ontario Municipal Board.

c.c. Mr. L. Sage,  
Chief Administrative Officer  
c.c. Mr. E. C. Matthews,  
City Treasurer  
c.c. Mr. L. C. King,  
Building Commissioner



FOR ACTION

K.

REPORT TO: Chairman and Members  
Finance and Administration Committee

FROM: Mr. John Thompson, Secretary  
Finance & Administration Committee

DATE: 1990 April 30  
COMM FILE:  
DEPT FILE:

SUBJECT: RESOLUTION - COUNTY OF WELLINGTON

RECOMMENDATION:

That the resolution from the County of Wellington regarding the use of tire derived fuel by St. Marys Cement Co. which has been forwarded to the City of Hamilton for endorsement and support be referred to the Region's Advisory Committee on Environmental Issues and the City's Transport and Environment Committee for comment and recommendation.

FINANCIAL IMPLICATIONS:

N/A



BACKGROUND:

This resolution was referred to the Finance and Administration Committee by City Council at its meeting held 1990 April 24 for consideration.

At the Agenda Review Meeting of the Finance and Administration Committee on 1990 April 27, it was agreed that the comments and recommendations of the above should be obtained to assist the Committee in responding to the request from the County of Wellington for endorsement.



COUNTY

OFFICE OF THE COUNTY CLERK  
JAMES C. ANDREWS, CLERK CO-ORDINATOR  
TEL: (519) 837-2800  
FAX: (519) 837-1909

RECEIVED

APR 9 1990

April 3, 1990

CITY CLERKS

File #  
113.290

TO: Counties and Regions and Local Municipalities  
with population over 50,000

Attention Municipal Clerk

Dear Sir/Madam:

At its Session of Wellington County Council held on March 29, 1990, the Township of Puslinch requested County Council's support regarding the use of tire derived fuel by St. Marys Cement Co.

In response to this request County Council passed the following resolution:

"That the Council of The Corporation of the County of Wellington, at the request of The Corporation of the Township of Puslinch, supports St. Marys Cement Co. in their efforts to test burn tire derived fuel (TDF) made from scrap tires as a supplemental fuel in the firing of their cement kilns, and that this Resolution and supporting documents be forwarded to the Ministry of the Environment, local M.P.P.s, A.M.O. and all Counties and Regions and Local Municipalities with a population over 50,000. Carried"

I am enclosing herewith the background information and respectfully request that this be considered and hopefully supported by your Council and that the Ministry of Environment your local Members of Parliament and A.M.O. be advised of your support.

Thank you for your attention to this matter.

Yours sincerely,

James C. Andrews,  
Clerk Co-ordinator.  
JCA:d



# Township of Puslinch

OFFICE OF CLERK AND TREASURER

(MRS.) BRENDA BEATSON

*Council Action*

ITEM I.O.	11-4
COUNCIL DATE	MAR. 29/90

R.R. 3 Guelph, Ontario N1H 6H9  
(County Rd. 34, Aberfoyle)  
Telephone: (519) 763-1226

March 8, 1990

County of Wellington Administration Centre  
74 Woolwich Street  
Guelph, Ontario  
N1H 3T9

Attention: Mr. James C. Andrews, CMC  
Clerk Co-ordinator

Dear Mr. Andrews:

Re: St. Marys Cement Co. - Tire Derived Fuel Project

Waste management and recycling are under the jurisdiction of the County of Wellington, and consequently Puslinch Township Council request that the enclosed material from St. Marys Cement Co. be brought to the attention of County Council members.

Township Council support St. Marys Cement Co. in their efforts to use tire derived fuel (TDF) made from scrap tires as a supplemental fuel in the firing of their cement kilns. It should be noted that at this point in time, the Cement Co. only wishes to test burn rubber tires for fuel.

Puslinch Council requests that the County consider passing a resolution in support of the foregoing for circulation to Ontario municipalities.

Thank you for your attention to this issue and we look forward to hearing from you.

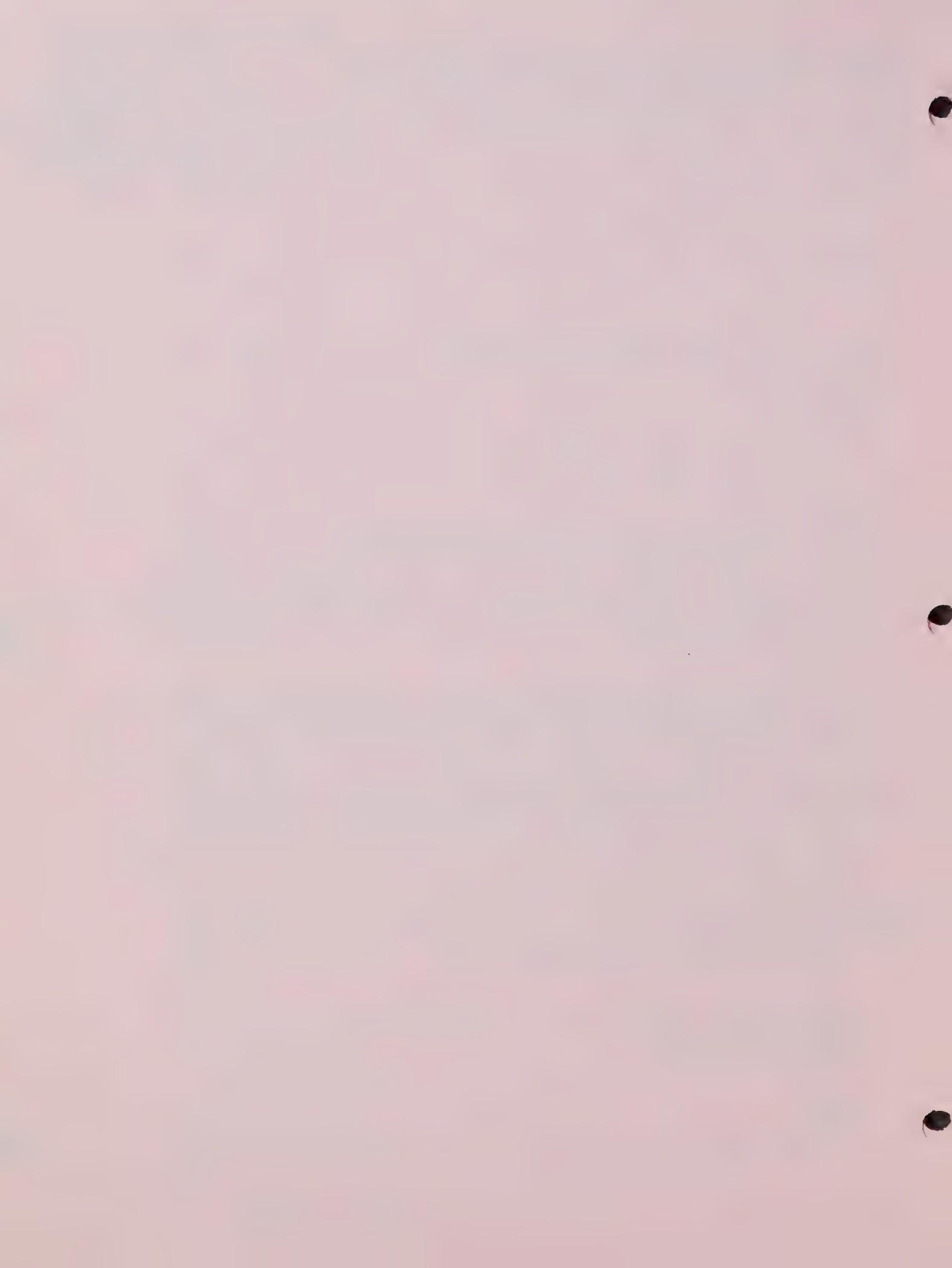
Yours very truly,

*Brenda Beatson*

Brenda Beatson, A.M.C.T.  
Clerk-Treasurer  
Township of Puslinch

BB:rk  
encl.

cc: R.E. Wechselberger, P. Eng.



TOWNSHIP OF PUSLINCH

**RECEIVED**

FEB 20 1990

Office of the Clerk Treasurer

January 8, 1990

The Honourable Jim Bradley  
Minister, Ministry of the Environment  
Government of Ontario  
135 St. Clair Avenue West  
Toronto, Ontario, M4V 1P5

Dear Mr. Bradley:

I noticed in the Globe and Mail (Jan. 4, 1990, I believe) that MOE has rejected the application of St. Mary's Cement Company for a permit to test burn rubber tires for fuel. There is a great deal of evidence that this decision is a mistake.

As you know, waste tires are accumulating rapidly and represent a serious waste disposal problem. Cement plants can reduce fuel costs by 20% by burning tires and industrial wastes instead of coal for up to 25% of their fuel needs. Because of the 1450 C. temperatures required to make cement and the 7 second residence time for fuel in the burning zone, combustion is virtually total. Ash is incorporated into the clinker and ground into cement.

A cement plant is filled with powdered limestone which neutralizes acid gases. Electrostatic precipitators (and baghouses in some plants) further clean emissions. Tests in Europe and the U.S. indicate that cement plants are a safe method of tire disposal. At 13,000 BTUs per pound of tire, the mountains of tires which are accumulating represent an important source of fuel. Canadian cement plants may not be competitive with U.S. operations unless they are permitted to use this type of fuel since U.S. plants are now burning tires.

Piles of waste tires are breeding grounds for vermin and mosquitoes. Perhaps the most serious concern is that piles of tires may ignite spontaneously and are almost impossible to extinguish.

I hope you will reconsider the decision to deny St. Mary's Cement the opportunity to test the use of waste tires as fuel.

Sincerely,

Rodger Schwiess, Professor  
Faculty of Environmental  
Studies, York University.

# St Marys Cement Co.

MARYS

St. Marys Cement  
Company

Engineering & Research Dept.  
410 Waverly Road, R.R. #2  
Bowmanville, Ontario L1C 3K3  
(416) 623-1722  
FAX # (416) 623-5705

TOWNSHIP OF PUSLINCH

RECEIVED

FEB 20 1990

Office of the Clerk Treasurer

Councillor Whitcombe  
Puslinch Township  
R.R. #3  
Guelph, Ontario  
N1H 6H9

February 15, 1990

Dear Councillor Whitcombe:

We have heard of and would like to thank you for your support in our efforts to use tire derived fuel (TDF) made from scrap tires as a supplemental fuel in firing our cement kilns.

To help you to better support our project I enclose a copy of the comprehensive brief sent to the Minister of the Environment and others outlining the existing tire disposal problem, the danger of scrap tire stockpiles and in how a cement kiln could use TDF as an environmentally and economically viable way to dispose of the more than 70% of the scrap tires that cannot be recycled.

Enclosed is also a copy of a letter written by Prof. Schwass, Environmental Studies - York University, to Mr. Bradley endorsing our effort.

If you need any more information please call.

Yours truly,



R. E. Wechselberger, P. Eng.  
Vice President  
Cement Manufacturing

REW/lt

cc: Mayor Archie MacRobbie





# PAL-TECH ENGINEERING INC.

47 Elmhurst Drive, Hamilton, Ontario L8T 1C5 • (416) 333-6525 • (416) 383-1728

ST. MARYS CEMENT COMPANY

TIRE DERIVED FUEL PROJECT

PRESENTATION BRIEF

RECEIVED
NOV 26 1989
ST. MARYS CEMENT ENGINEERING & RESEARCH DEPARTMENT

November 17, 1989

Prepared By: Romeo F. Palombella  
P. Eng.

## TABLE OF CONTENTS

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2. Introduction	3
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5. Tire Recycling Industry	9
6. Tire Surplus	12
7. Government Initiatives	14
8. Summary	16



# PAL-TECH ENGINEERING INC.

47 Elmhurst Drive, Hamilton, Ontario L8T 1C5 • (416) 333-6525 • (416) 383-1728

## ST. MARYS CEMENT COMPANY

### TIRE DERIVED FUEL PROJECT PRESENTATION BRIEF

#### 1. Executive Summary

St. Marys Cement Company is an Ontario based resource company that produces cement and numerous other products for the building trade. The production of these materials is very energy intensive and the company has a continuing program to modernize its plants, explore other means of improving the operations of its cement kilns, and reduce fossil fuel usage with appropriate alternate fuels.

St. Marys Cement is actively investigating the use of processed waste tire fuel as a potentially viable and on-going option for application in its cement kilns. The company has previously conducted a short test to evaluate the handling and feeding characteristics of shredded tire chips. The current project would document and analyze factors related to production, quality control, fuel feed, and emissions, over a 7 to 10 day period using tire derived fuel. This processed material would act as an economical fuel supplement to replace some of the plant's imports of coal. Other cement companies around the world are experiencing success and operating economies with tire derived fuel usage.

The St. Marys Cement Company is well aware of the growing waste disposal crisis faced by Ontario and the rest of Canada. Adding impetus to the proposed tire derived fuel project are the recent approaches by several waste management firms, waste processors, and municipalities which have contacted St. Marys Cement for assistance in this regard.

There is currently a huge oversupply of surplus unmarketable tires in illegal dump storage. The growing annual Canadian surplus has been estimated by The Rubber Association of Canada Scrap Tire Task Force to be equal to two thirds of the 26 million passenger tire equivalents generated each year.

As a responsible strategy, most solid waste should be recycled, reused, reduced or recovered. Since tire-derived fuel consists of about 65% volatile materials, its use as fuel is an appropriate and necessary interim step to recover energy from what is currently a major solid waste problem. Although significant efforts are underway by the private sector to process the tires to crumb rubber, these efforts are hampered by the lack of product markets, funding constraints and technical difficulties.

If tire shredder operators and crumb rubber producers could deliver a portion of their otherwise unmarketable production and residue to large energy consumers, this option would improve their operations, assist with economies of scale, quality control, and reduce their waste disposal costs. This complementary benefit of energy usage for tire material will enhance the efforts directed towards Ontario's goals of the 4 R's program.

The results from St. Marys' proposed trial burn for tire derived fuel will provide experience pertaining to environmental control, cement quality, and the local plant changes required for an on-going tire fuel supplement program, so that a corporate decision can be made to ascertain if it is viable to proceed on a full-scale basis.

## 2. Introduction

St. Marys Cement Company is an Ontario based resource company established in 1912. Over the years the company expanded and built a second cement facility at Bowmanville, Ontario and acquired several operations in the United States for added production and marketing of its many products. St. Marys now has hundreds of employees and is conducting a significant expansion and modernization of the Bowmanville cement plant.

The cement industry is aware of environmental issues and can participate in optimizing the use of resources and minimizing society's wastes. By utilizing suitable wastes as fuel substitutes, the cement industry can consume them in high temperature kilns and absorb the by-products into its cement materials as useful components.

This is a form of energy conservation that preserves higher quality fossil fuels for residential and commercial consumers who do not have the cement industry's flexibility.

St. Marys has been aware of the mounting problem of solid waste disposal in southern Ontario. This has reached near crisis proportions and certain wastes such as tires have been designated as materials that are restricted from landfill disposal in certain areas. It is only a matter of time before additional waste materials are dealt with in this fashion, and there is speculation in the Toronto area that industrial solid wastes will not be accepted at all if new dump sites are not approved soon.

St. Marys Cement proposes to conduct a short test demonstration in handling tire derived fuel at the St. Marys, Ontario plant, using some of the tire surplus as fuel for its kilns. During

the test, emissions and operating conditions will be monitored and recorded. Based on the success of these results, St. Marys Cement may want to proceed to utilize tire derived fuel as a regular fuel additive to supplement imported coal for its kiln burning needs.

3. Background

Tires are a potential resource generated world-wide, and which Ontario citizens discard as waste at the rate of one per year for each resident. Tires are also manufactured in Ontario's four tire plants, and are used on the many new vehicles that our automobile industry produces for Canadian use and export around the world.

Tire Business, a rubber industry journal, recently estimated that there may be as many as 6 billion tires in tire dumps around North America. This has been continually increasing because of the inability to find alternate uses for scrap tires. These quantities are generated in highly populated areas like southern Ontario; since other jurisdictions also have surpluses, the tires tend to be dumped at locations that offer the cheapest overall disposal cost.

Landfill sites throughout North America have been considering disallowing the dumping of whole tires, and many will not allow shredded tires.

The processing of tires by shredding reduces the space required at landfills, but this oil rich commodity has other uses, such as energy, and it should not be buried. The landfills, after all, are quickly filling and the tipping fees for regular solid waste have risen about 500% in only a few years, to about \$85 per tonne in the Toronto area. Many landfills still accepting tires have added higher disincentive fees for their disposal.

Independent tire dumps have been established over the years, and although there have been considerable efforts by "tire jockeys" to export the reusable tires to developing countries,

make tires available for retreading in Ontario, and sell them to American casing dealers, a backlog of tens of millions of tires has developed in rural Ontario storage areas, and stockpiles are growing.

These tire dumps in certain cases become breeding areas for mosquitoes and rodents which can transmit diseases affecting humans. The tire piles are also a concern to fire departments as they can be ignited by vandals and are very difficult to extinguish. The oils in the tires are released in these unplanned tire yard fires, causing serious damage to the soils, ground water, and the air through uncontrolled combustion.

Proper shredding of the tires to a clean edged tire chip can result in a material that is much safer and easier to store or transport, as well as useful for further processing or controlled combustion such as in a cement kiln. There is a pressing need for dependable outlets for the tire material present in tire dumps, which accumulates in growing quantities every year.

Tire recyclers have tried to utilize as much material as economically possible, and perhaps more. Technitread, a passenger tire retreader in Brantford, declared bankruptcy this year, and Retico Rubber Inc., of Ayr, a pioneer in Ontario cryogenic tire crumb processing is also in receivership. These companies and others have been unsuccessful so far in achieving commercial success for tire recycling in Ontario.

The cement industry, however, has been quite successful in many countries around the world in utilizing tires as fuel. As many as 30 cement companies in West Germany are equipped to burn tires. Operations in the United States include California

where they have very strict environmental air standards. Demonstrations in Canada have included a series of successful test burns by Canada Cement Lafarge at the St. Constant, Quebec cement plant.

Other locations, such as in Greece, have been importing tire chips from the United States and other sources. However, there are now concerns about the spread of mosquito borne diseases to other countries. The export of Ontario's old scrap tire stocks is thus an unlikely solution for the waste tire problem.

St. Marys, like several other cement companies, has been using imported coal as part of its fuel supply. Other fossil-based fuels used by the industry include petroleum coke, oil and natural gas. Rubber tires have proven to be an excellent fuel supplement for cement kilns. Their energy content is at least equal to coal or petroleum coke on a basis of energy per unit weight. In addition, rubber tires have a lower sulphur content than either of these two conventional fuels now used in Ontario. In a cement kiln, the proven reliable process, high temperatures, and long retention times, provide the most cost-effective, safe, and environmentally sound method of energy recovery available.

Because the cement industry is a very large user of energy in its processes, fuel expenses comprise up to 30% of the cost of the finished product. As other American and European manufacturers utilize wastes for fuel, they achieve cost reductions and gain advantages over Ontario based producers as free trade materializes.

On the other hand, reduced fuel costs achieved in Ontario plants using tire rubber supplements will protect Canadian domestic markets and encourage the growth of Canadian cement exports.

#### 4. St. Marys Program

St. Marys Cement conducted a short test almost one year ago in order to evaluate the handling of various sizes of tire material, examine temperature stability in the kiln, and ascertain if a more extended test would require modifications to present plant systems.

In order to conduct a more informative trial during the proposed 7 to 10 day test interval, St. Marys has obtained a proposal from Independent Measurement and Technology Inc. (I.M.E.T.), a firm based in Markham, Ontario, to independently monitor and compare air emissions during the noted period. The resulting report on these tests will be available for review by government environmental officials for their own analyses. In effect, the comprehensive trial will evaluate all operational matters ranging from the delivery and handling of the processed tires, to stack emissions and cement product quality.

### Tire Recycling Industry

Ontario is involved in the world effort to resolve the scrap tire recycling problem. Solutions here must be within the context of other activities that will invariably affect Ontario industries. It is a common goal, including St. Marys', that more of the world's processed resources must be recycled or reused.

The scrap tire industry has, over the years, made extensive efforts to reprocess their waste into other products through rubber reclaiming plants. The market for reclaimed rubber was lost as tire manufacturers changed to production of steel belted tires with more stringent quality controls. Subsequently, the reclaiming plants closed and the scrap tire industry lost its low grade outlet for this waste. In turn, this caused tire stock piles to grow in size and to proliferate in numbers.

Many of these hundreds of piles are unregulated, and the international movement of tires has increased as the free trade of the surplus entailed finding the least expensive tire dump. Tipping fee increases in one community simply transfer the problem to a less restrictive jurisdiction.

Most scrap tires have usually been sorted already to retrieve the reuseable and retreadable tires, as well as diversions for stamping and crumbing operations. This step which, ideally, can remove up to 70% or 80% of the tire stream, still generates a residue which may be appropriate as a long-term fuel supplement option. This would complement Ontario's 4 R's program by removing the unusable fraction for energy.

In other jurisdictions, such as Wisconsin, the governments are using tire tax revenue to fund clean up of unregulated tire dumps. These tires are shredded and utilized as fuel at several large energy consumers including pulp and paper installations where they are mixed with wood residues; at some small utilities the rubber fuel is burned with coal. The magnitude of the tire waste stream has dictated that fuel usage must be the foundation for resolving the tire surplus until other recycling and crumb rubber markets develop.

All the recycling operations eventually leave the tire as waste at some point. Second-hand tires finally wear out, as do retreaded tires. Firms stamping products out of tires must still recycle their unusable portions or dispose of them. The tire jockey or tire yard still has left-over tires that must be either stored or shredded and disposed of.

New companies and systems are attempting to separate end-stream scrap tires more economically into their components of rubber, metal and fabric. The crumb can be reused for certain rubber products, or used to extend some plastics. However, in 1987, according to Scrap Tire News of Suffield, Connecticut, there were only about 65 million pounds of crumb rubber sold in the U.S.A. compared to the available production capacity of about 100 to 144 million pounds.

There have been technical obstacles to more extensive usage. These include the fact that rubber in the tires has been vulcanized in the curing process so that when it is taken apart it is very difficult to successfully bond the crumb rubber back together or to most other materials.

This concern about bonding is one of the reasons why today's new tires do not contain any recycled tire material. Other

cerns relate to the stringent specifications for radial tires, and product liability. The increased quality of tires has allowed tread life for passenger tires to triple during the last 20 to 30 years, thereby minimizing the number of tires requiring disposal.

## 6. Tire Surplus

There is currently one tire equivalent generated each year for each individual in Ontario. This has been occurring for many years, and the result is widespread rural collections ranging from the farmer's "back 40" to the larger piles throughout the province. For the most part, these tire piles are left over after the reusable tires have been sorted and marketed.

This glut of waste tires is still increasing according to the May 1989 report of the Rubber Association of Canada Task Force. They found that less than one third of the annual scrap tire stream was expected to be reused or recycled. This leaves an annual surplus that they recommend may be processed as tire derived fuel.

More readily available fuel applications would encourage the involvement of rubber users to try to utilize tire material. There is concern that, without an established outlet for wastes from recycled tires, the costs or inability to dispose of residues will be prohibitive to the rubber recycling industry. However, the existence of a number of outlets to burn scrap tire material would help enhance the province's 4 R's program, especially when the rubber processors are trying to expand their recycling efforts.

As an example, there are currently no economies of scale available as incentives for tire shredders or tire crumb producers in Ontario. The ability to divert certain sizes or types of tire chips, or crumb rubber, would help allow the processor to optimize the particular tire processing system and accommodate seasonal demand patterns.

Eventually, the rubber industry will be successful in its product development and marketing efforts and may be able to price the scrap tire material at levels that will make burning uneconomical for the cement industry. However, that event is not in the foreseeable future, and use of the current surplus scrap tire material as fuel is a prudent measure that can help bolster tire recycling efforts in Ontario.

## 7. Government Initiatives

Ontario has in place, and is developing, programs to encourage recycling. This is similar to efforts being conducted in at least 15 U.S. states. The 4 R's program in Ontario is a progressive plan to better utilize some of the province's waste streams. The need for such a program is highlighted by the 3 months delay encountered for the Ministry of the Environment to review increasing numbers of applications for assistance.

With so many competing jurisdictions promoting recycling, the surplus of identifiable wastes such as newsprint, glass, plastics and tires will continue until the major processors become more involved in developing product applications and marketing strategies.

Ontario's \$5 tire tax will generate about \$35 million over the next year that can be directed towards recycling tires. However, with the tax proceeds flowing to general funds and no specific program or plan in place, improved recycling efforts are unlikely to be stimulated by the tire tax.

There is an economic value for tire derived fuel, but a large pulp and paper company or cement company needs to obtain it for free. This allows for the substantial capital cost of any storage, handling and environmental equipment necessary. As well, the extensive time, expense, and effort required for the private sector to satisfy the government's various regulations must be considered.

Provincial efforts to divert the surplus must include an element of energy usage, or the viability of tire recycling operations will suffer, and the implementation of financially sound 4 R's programs will be impeded. The cement industry and

he Task Force for Scrap Tire Disposal of the Rubber Association of Canada both agree that the use of the 65% oil based energy content in the tires as fuel is a valid Recovery component in Ontario's Reduce, Reuse, Recycle and Recovery waste strategy.

8. Summary

The responsible management of waste must focus first on the materials recovery and recycling of products which are present in the waste stream, and activities which may act as a disincentive to this philosophy should be reviewed thoroughly before implementation. The incineration of waste, conducted simply for purposes of expedient disposal, is a regressive strategy which is detrimental to the environment and alternative programs.

However, the proposed St. Marys project constitutes a very responsible and progressive approach with respect to two important issues; the effective and useful management of a significant waste stream component, and the conservation of non-renewable fossil fuels.

The controlled use of processed waste tires as a substitute for fossil fuels in cement kilns can provide an effective and practical means of addressing the important issues of waste management and energy conservation.

St. Marys Cement Company

Tire Derived Fuel Project

Submission Distribution List

1. The Honourable James Bradley  
Minister of the Environment  
135 St. Clair Ave. W.  
15th Floor  
Toronto, Ontario  
M4V 1P5

2. The Honourable Lyn McLeod  
Minister of Energy  
6th Floor, Room 6323  
Whitney Block  
99 Wellesley St. W.  
Toronto, Ontario  
M7A 1W3

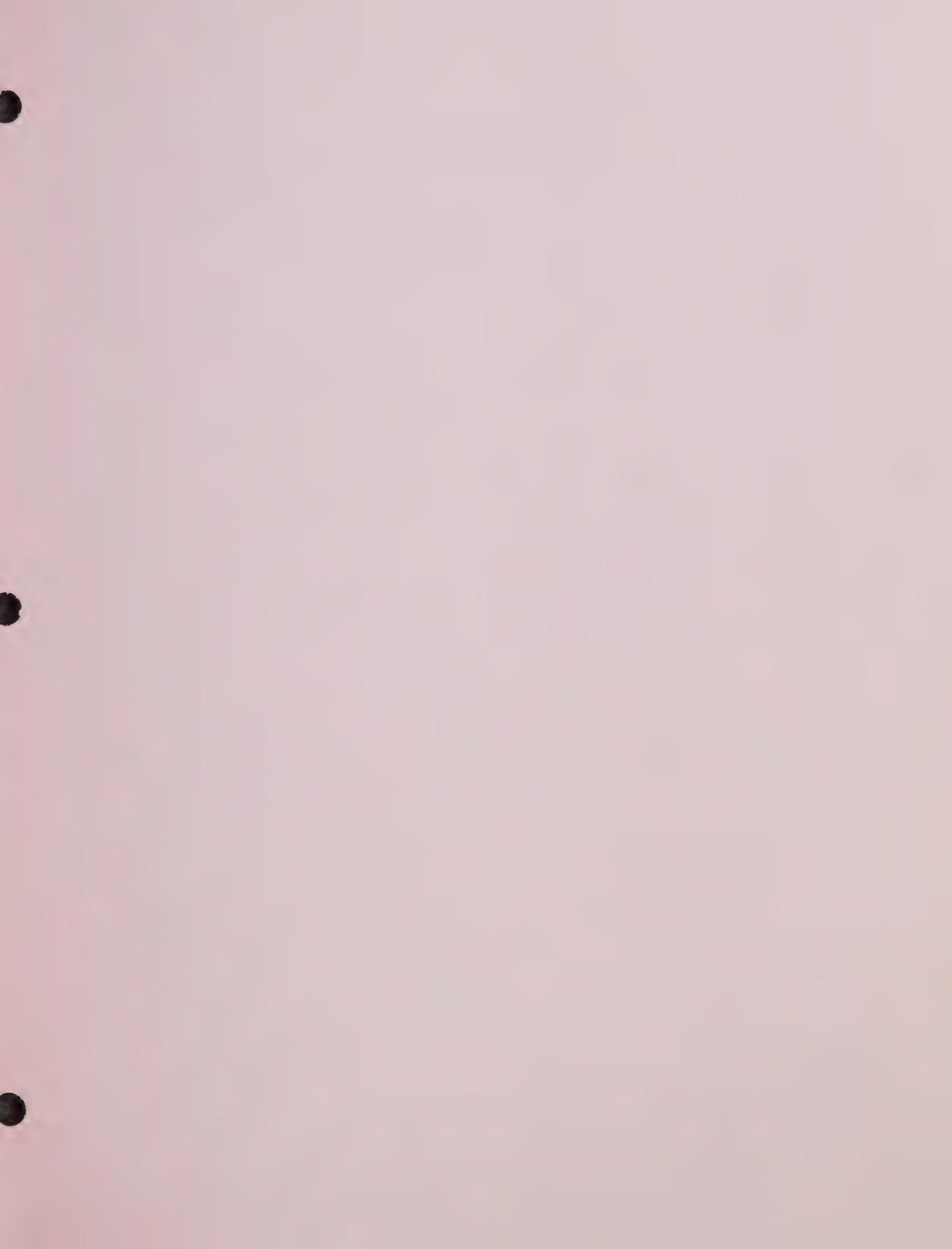
3. Premier David Peterson  
Room 281  
Legislative Building  
Queen's Park  
Toronto, Ontario  
M7A 1A2

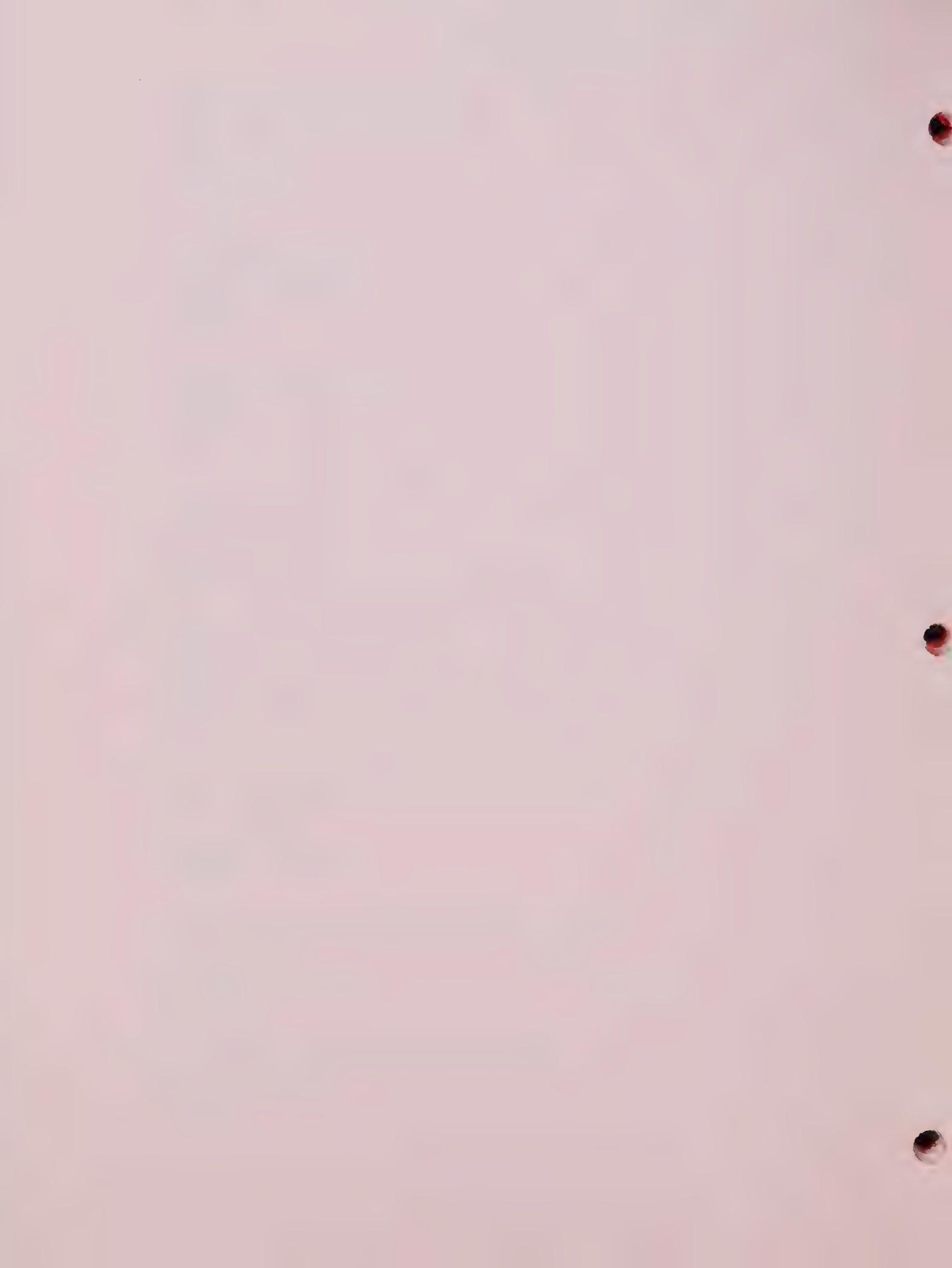
4. Mr. Walter Elliot, M.P.P.  
Room 320  
Legislative Building  
Queen's Park  
Toronto, Ontario  
M7A 1A2

5. Mr. Charlie Tatham, M.P.P.  
Room 321  
Legislative Building  
Queen's Park  
Toronto, Ontario  
M7A 1A2

6. The Honourable Lucien Bouchard  
Minister of the Environment  
Terrasses de la Chaudiere  
10 Wellington St.  
29th Floor  
Hull, Quebec  
K1A 0H3

7. The Honourable Jake Epp  
Minister of Energy, Mines & Resources  
580 Booth St.  
21st Floor  
Ottawa, Ontario  
K1A 0E4
8. Ms. Sheila Copps, M.P.  
Room 369, West Block  
House of Commons  
Ottawa, Ontario  
K1A 0A6
9. The Rubber Association of Canada  
10 Four Seasons Place  
Etobicoke, Ontario  
M9B 6G2  
Att: Mr. David H. Morgan
10. Canadian Portland Cement Association  
365 Bloor St. E.  
Suite 1900  
Toronto, Ontario  
M4L 3L4  
Att: Mr. Eric G. Fines, President
11. Hugh Edighoffer, M.P.P.  
Room 180  
Legislative Building  
Queen's Park  
Toronto, Ontario  
M7A 1A2
12. The Honourable Robert Nixon, M.P.P.  
Frost Building South  
7th Floor  
Queen's Park  
Toronto, Ontario  
N7A 1Y7
13. The Honourable Shirley Collins, M.P.P.  
700 Bay St.  
3rd Floor  
Toronto, Ontario  
M5G 1M6
14. The Honourable Chris Ward, M.P.P.  
23 Main St.  
Dundas, Ontario  
L9H 2P7





## OUTSTANDING ITEMS

### FINANCE & ADMINISTRATION COMMITTEE

1. Resolution for submission to FCM for legislation to improve municipality's ability to collect outstanding business taxes. Under review by Treasurer (1990 Jan. 25)
2. Hamilton Public Library Board - establishment of user fee for residents outside the City - Report from Library Board pending (1990 Feb. 8)
3. Staff Committee to review Procedural By-law:
  - (a) for processing correspondence (City Council 1990 Mar. 13)
  - (b) to provide authority to Standing Committees to recommend to City Council that a matter or resolution be reconsidered (Capital Budget Meeting 1990 Feb. 15)
  - (c) to require that when a request for a Capital grant is denied, a two-thirds vote of members present when vote is taken would be required to forward Capital grant request to City Council for consideration and final disposition (Capital Budget Meeting 1990 Feb. 15)
4. Amendment to Grants Policy re: to delete subsection (d) of Section 16 B which provides for a provision of \$100 000 being made each year beginning in 1991 in the 1990-1994 Capital Budget for Capital Grants in view of the Committees decision to remove from Capital Budget (Capital Budget Meeting 1990 Feb. 15)
5. Review rationale for building new fire station at Upper Sherman & Fennell Ave. Area and cost effectiveness (Capital Budget Meeting 1990 Feb. 15)
6.
  - (a) Review Defibrillator Program in May with Fire Chief (Budget Meeting 1990 Feb. 23)
  - (b) Passing Costs for Mutual Aid to Area Municipalities (Budget Meeting 1990 Feb. 23)
7. Consider establishing limit to the number of conferences the same person can attend in any given year (Budget Meeting 1990 Feb. 23)
8.
  - (a) Policy to exempt Parking Authority from realty and business tax (Budget Meeting 1990 Feb. 23 and Regular Meeting 1990 Mar. 22) - Under review by Treasurer
  - (b) Examine feasibility of directing the net revenue from parking fines into the Reserve Account (1990 Mar. 22) - Under review by Treasurer

9. Review Mayor's Grant Account to ensure compliance with Income Tax Act and generally accepted accounting standards and principles. Report from Treasurer pending.
10. Policy for apportioning costs of C.U.P. to users (Budget Meeting 1990 Feb. 23)
11. Use of paper ballots at next election. Report from City Clerk Pending. (Budget Meeting 1990 Feb. 23)
12. Report on Hamilton Tiger Cat Football Club Agreement. (Budget Meeting 1990 Feb. 23)
13. Review Special Events Subsidy Fund (Budget Meeting 1990 Feb. 23)
14. Recommendations of Mundialization Committee (Budget Meeting 1990 Feb. 23)
15. Review need for Architectural Division (Budget Meeting 1990 Feb. 23)  
Currently under review by Mr. Sage, Mr. Vyce, Mr. Johnston for report to Finance and Administration Committee
16. Work Place Smoking By-law and Smoking in Public Places By-law (Regular meeting 1990 April 5) All submissions for amendments and revisions under review by staff for report to the Finance and Administration Committee in September 1990.
17. United Senior Citizens of Ontario, Zone 14 - Temporary Office Space  
(Regular meeting for 1990 April 5)

APR 18 1990

FOR ACTION

2.

REPORT TO: Mr. J. D. Thompson  
Finance and Administration Committee

FROM: Mr. L. C. King, P. Eng.  
Building Commissioner

DATE: 1990 April 11  
COMM FILE:  
DEPT FILE: 90.2.2.1

SUBJECT: SAFETY FEATURE ON GAS REGULATORS

RECOMMENDATION:

That the resolution of the Township of Cumberland that regulations and/or legislation, as required, be enacted immediately to have vent shields installed on all gas regulators in the Province of Ontario, not be endorsed.

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)

N/A

BACKGROUND:

The Township of Cumberland passed a resolution on December 22nd, 1987 and January 9th, 1990, recommending to the Minister of Consumer and Commercial Relations that regulations and/or legislation, as required, be enacted immediately to have vent shields installed on all gas regulators in the Province of Ontario and further that "over-pressure cut-off valves" (OPCO) be mandatorily included in the manufacture of all gas meters to be used in new construction.

We have been in contact with Union Gas who indicated that existing regulators on natural gas meters have a proven safety record in Canada, the U.S. and Europe over 25 years. Their records indicate there is only one chance in a million that a regulator could malfunction because of icing over of the relief vent.

They also indicate they are not prepared to install regulator vent protectors because they feel it imprudent to tamper with a proven technology by adding a piece of untested equipment, especially when this piece of equipment purports to help avoid a highly improbable occurrence.

For the same reason, they recommend against the installation of the "over-pressure cut off" (OPCO) regulator.

The Building Department concurs with the opinions expressed by Union Gas.

For the Committee's further information, the same resolution which was passed by the Township of Cumberland on December 22nd, 1987 was in fact the subject of a report submitted by the then Building Commissioner Paul Kuppe dated February 16th, 1988, at which time the Planning and Development Committee approved the recommendation of the Commissioner, in that the resolution of the Town of Cumberland not be endorsed.



Township of □ Canton de  
**Cumberland**

255 boul. Centrum Blvd.  
Suite 100  
Orléans, Ontario K1E 3V8  
Tel: (613) 830-6200  
Fax: (613) 830-8741

January 12, 1990

Clerk's Department / TREASURY  
Service du greffe  
(613) 830-6200 1990 JAN 17

ROUTE	REC'D
E.C.M.	
I.R.H.	
T.W.D.	
N.R.A.	
J.G.H.	
T.B.	
D.D.	

TO THE COUNCILS OF MUNICIPALITIES  
IN THE PROVINCE OF ONTARIO

On December 31, 1987, a resolution on safety feature on gas regulators was forwarded to municipalities requesting their support.

Further to an investigation on a recent fire determining that an overpressure of the natural gas service was the result of a frozen regulator vent, the Council of the Corporation of the Township of Cumberland has passed at its regular meeting of January 9, 1990, resolution #4911 (copy attached), recommending to the Minister of Consumer and Commercial Relations to implement the recommendations of the "Engineering Report of Fatal Fire" (copy attached).

Our Council therefore urges the municipalities to support its position and to express their views to the Minister of Consumer and Commercial Relations, the Minister of Housing, the Solicitor General of Ontario, as well as the Association of Municipalities of Ontario.

Yours truly,

Carmelle Bédard  
Clerk

Att.

Resolution No. 4911

Date January 9 1990

Moved by LINDA DUNN

Seconded by GERRY LALONDE

That WHEREAS an investigation of a fire on November 29, 1989 has determined that an overpressure of the natural gas service was the result of a frozen regulator vent; and

WHEREAS the Council of the Township of Cumberland has previously recommended improvements be made to reduce this hazard;

BE IT THEREFORE RESOLVED THAT the Council of the Township of Cumberland recommends to the Minister of Consumer and Commercial Relations that the recommendations contained in the "Engineering Report of Fatal Fire, 1568 Hoskins Crescent", Office of the Fire Marshall and dated September 30, 1987 be implemented;

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to the Minister of Housing, the Solicitor General of the Province of Ontario and the Association of Municipalities of Ontario, as well as all urban municipalities.

CARRIED

BRIAN COBURN

## TOWNSHIP OF CUMBERLAND

## RESOLUTION NO. 4911

JAN. 9, 1989

Recommendations from Engineering Report, Office of the Fire Marshal, Dated Sept. 30, 1987, Re: Fatal fire, 1568 Hoskins Cr. Page 19.

1. Service regulators on residences should be highly protected from the effects of weather. This can be accomplished by a combination of the following:
  - a) Careful selection of siting, so as to prevent locating the regulator below eave lines of roofs.
  - b) Using outboard meter sets only on new installations, and retrofitting existing inboard sets as part of a retrofit package.
  - c) Providing a series 110 vent shield or equivalent to increase resistance to freezing.
  - d) Provide a regulator shield or cover, consisting of a hood or roof structure, in order to minimize precipitation reaching the regulator.
2. A standard should be developed for service regulators. The standard should include resistance to freezing criteria. An approved agency should then test and approve regulators, as meeting this standard prior to installation. This approval should be a legislative requirement, and could be incorporated into the CAN/CSA-Z184 standard, or O.Reg. 450/84 under the Energy Act. This action should be undertaken by the Fuels Safety Branch.
3. A fail safe element such a Mini OPCO, or comparable design, should be incorporated into the fuel supply system, for each residential gas service in Ontario. This should be legislative requirement for new installations, under the same authority as item 2 above. Existing installations should be retrofitted with such a device over a 5 to 10 year program.
4. A public education program should be developed and implemented by the gas utilities in Ontario, in concert with consumer representatives and government legislators (Fuels Safety Branch). This program should alert consumers of the hazards associated with frozen regulators, identify contributing factors, and possible interim remedial actions that the consumer can take to protect his property until the problem is corrected.
5. The Fuels Safety Branch should develop a system whereby emerging or existing problems in the industry, can be identified and solved prior to a catastrophic event. Reporting requirements for utilities are in place in the legislation. A follow up program to analyze the reports, and institute remedial programs, should be set up to prevent future tragedies.

CARI-CAN



FESTIVAL

HAMILTON

3.

MAR 22 1990

March 22, 1990

Mr. Thompson,  
City Clerk's Department,  
Hamilton City Hall,  
71 Main Street West,  
Hamilton, Ontario.

Attention: Mr. Thompson

Re: Use of Pedestrian Bridge, August 18, 1990

Dear Sir:

The Cari-Can Festival committee is now in the process of planning its parade which will take place on Saturday, August 18, 1990. The parade route (outlined in the enclosed brochure) will be using King Street between James and Bay Streets.

One aspect of the parade is a competition to choose the best costumes. In our search for a suitable venue for the judges of this competition, we found that the pedestrian bridge between the Sheraton Hotel and the Convention centre would provide the best unrestricted view of the parade.

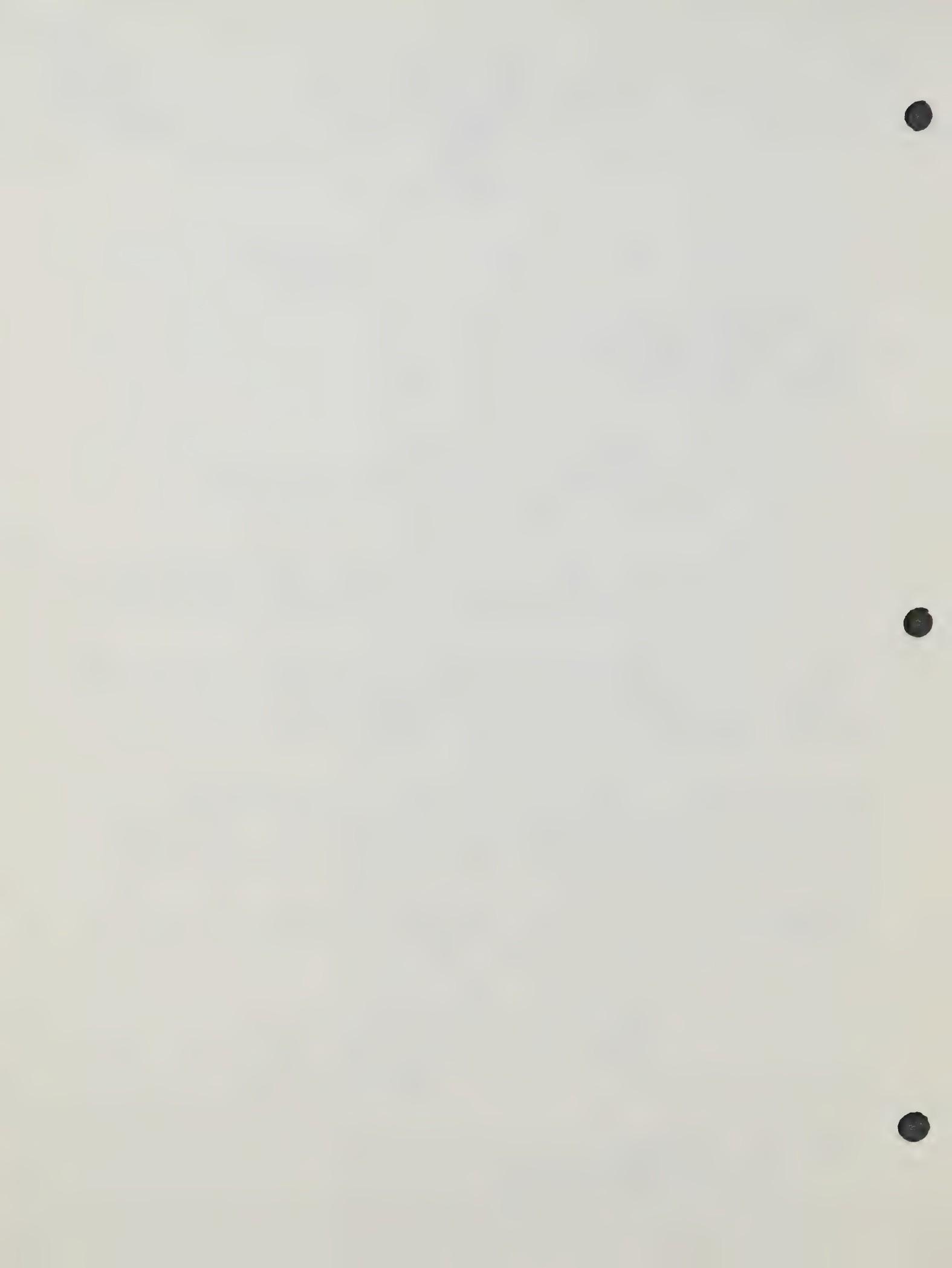
We are therefore seeking your permission to use this pedestrian bridge to place a maximum of six judges, to be seated facing the east window, from approximately 12 p.m. to 3 p.m. In addition, we would sincerely appreciate your providing some small tables and chairs for their convenience, if this is at all possible.

We trust that you will be able to accommodate us. If you have any questions, please do not hesitate to call us at 529-9144 or 529-9494. Thank you for your assistance and consideration.

Yours very truly,

*Mirdza Jaunzemis*  
Mirdza Jaunzemis  
Festival Co-ordinator

c.c.: Mr. Jim Awad  
General Manager  
Sheraton Hamilton Hotel



4

FOR ACTION

REPORT TO: Mr. J. Thompson  
Secretary, Finance & Administration Committee

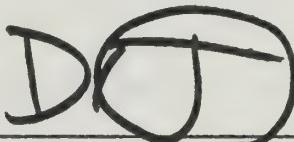
FROM: Mr. D. Heintz  
Secretary, Keep Hamilton Clean Committee

DATE: 1990 April 26  
COMM FILE:  
DEPT FILE: -- KHCC

SUBJECT: Use of Styrofoam Cups in City Buildings

RECOMMENDATION:

That the City Council be requested to ban the use of styrofoam cups in City Hall and to investigate the banning of these cups in all City facilities.



---

Mr. D. Heintz, Secretary  
Keep Hamilton Clean Committee

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)

N/A

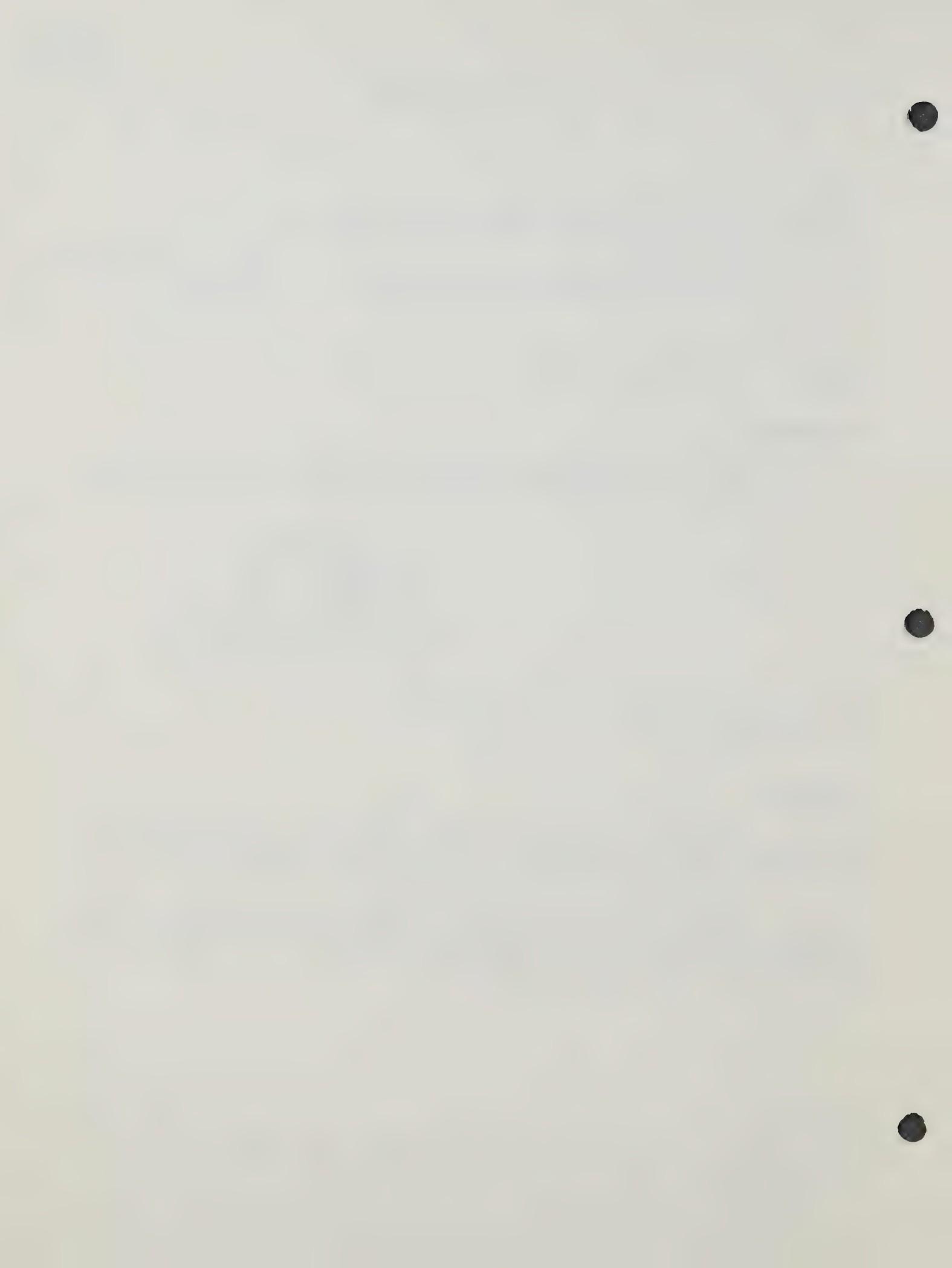
BACKGROUND:

A letter was received from Alderman T. Murray in which he suggests that the City ban the use of styrofoam cups in City Hall and other City buildings since styrofoam is not recyclable and isn't biodegradable.

After some discussion, the Keep Hamilton Clean Committee, at its meeting held on 1990 April 11, approved the motion that "the City Council be requested to ban the use of styrofoam cups in City Hall and to investigate the banning of these cups in all City facilities".

dh/

c.c. Alderman B. Hinkley, Chairman, Keep Hamilton Clean Committee



5(a)

FOR ACTION

APR 26 1990

REPORT TO: Mr. J. Thompson, Secretary  
Finance & Administration Committee

FROM: Mr. E. C. Matthews  
Treasurer

DATE: 1990 April 26  
COMM FILE: —  
DEPT FILE: —

SUBJECT: "MOCK" INVOICE TO THE PROVINCE OF ONTARIO

RECOMMENDATION:

That the "Mock" invoice to the Province of Ontario representing its share of the 1990 Mill Rate increase for the City of Hamilton be approved and presented to the local MPP's.

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A) *E. C. Matthews*

The City of Hamilton's tax was increased by \$1,510,000 for provincially mandated items noted below:

Employees Health Tax (formerly OHIP)	\$ 270,000
Pay Equity	375,000
Shortfall on Unconditional grants	865,000
	<u>\$1,510,000</u>

These costs represent 1.5% out of 4.9% increase on 1990 Residential Mill Rates in comparison to 1989 Mill Rates i.e. 30.6% of City's tax increase for this year could have been avoided if the City is not faced with the above expenditures or reduction of revenues.

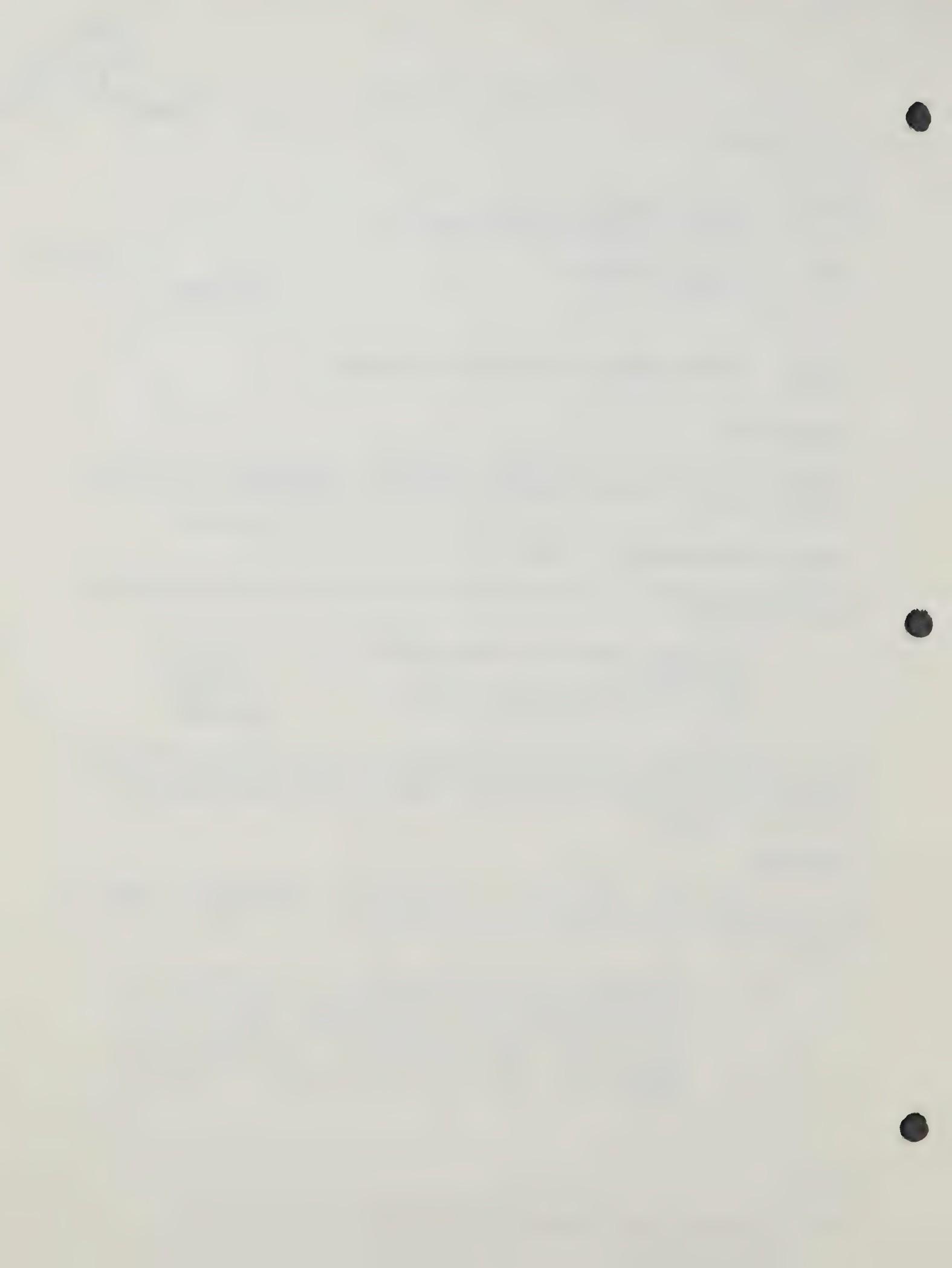
BACKGROUND:

The item 10(b) of the 11th Report of the Finance and Administration Committee adopted by City Council April 10, 1990 directed Mr. E. C. Matthews, Treasurer as follows:

- "10. (b) That Mr. E. C. Matthews, Treasurer, be authorized and directed to assess the various provincial costs that have been transferred to the City of Hamilton to determine the total costs of mandated programs and to prepare a "mock" invoice for review and approval of the Finance and Administration Committee to be presented to the local MPP's."

Encls.

c.c. Mr. Lou Sage, Chief Administrative Officer



5(b)

FOR ACTION

REPORT TO: Mr. J. Thompson, Secretary  
Finance & Administration Committee

FROM: Mr. E. C. Matthews  
Treasurer

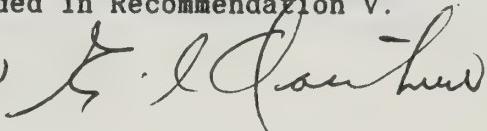
DATE: 1990 April 20  
COMM FILE:  
DEPT FILE:

SUBJECT: "NEW DIMENSIONS" - A.M.O. DISCUSSION PAPER OF CONDITIONAL GRANTS  
REVIEW

RECOMMENDATION:

1. That the City of Hamilton support the principles of the A.M.O. Discussion Paper "New Dimensions" in Recommendation I, II, III, IV and VII.
2. That Recommendation VI be supported with the understanding that there will be full cost reimbursement, promptly and without excessive administrative requirements.
3. That the A.M.O. be requested to reconsider the need for municipal participation in the grant programs included in Recommendation V.

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)



N/A

BACKGROUND:

The A.M.O. Discussion Paper of Conditional Grant Review - "New Dimensions" reviews in depth the system of Conditional Grants to municipalities and assess whether these programs are applicable to current and future circumstances.

From the recommendations of this discussion paper together with comments from municipalities in Ontario, the A.M.O. can arrive at a consensus on the proposals for financial reform, which can then become the foundation of on-going discussions with the Province of Ontario.

Enclosed for your perusal is report FIN 90-066 dated April 6, 1990 prepared by Mr. G.W. Lawson, Commissioner and Treasurer of Finance together with recommendations approved by Regional Council, Tuesday, April 17, 1990.

Mr. J. Thompson, Secretary  
Finance and Administration Committee  
1990 April 20 - Page 2

I concur with Mr. Lawson's analysis and the recommendations adopted by Regional Council. In addition, the following comments are relevant:

1. Recommendation II and III are concerned with replacement of the current Unconditional Grant Program and elimination of some conditional grant programs by creation of a new Municipal Support Grant. This in principle is worthy of our support. However, a major pitfall in this recommendation is if at some time the Province "caps" the new Municipal Support Grant, the municipality has no recourse to recover the funds formally covered by the conditional grant program i.e.: Municipal Road Grants. As we are all aware, the current Unconditional Grant Program has been "capped" for the past 2 years (0% increase).
2. Although we are in support of unconditional grants, it is recognized that there will always be a need for conditional grants to implement special provincial goals or implement special Provincial Legislation.
3. The reduction of transfer payments as observed in the discussion paper is not questioned. However, a further recognizable fact is the transfer of responsibilities not only from the Federal to Provincial level, but from the Provincial to Municipal level without additional funding thereby exerting more pressure on the municipal or local tax base.

Encl.

c.c. Mr. G. W. Lawson, Treasurer and Commissioner  
of Finance, Region  
Mr. John Robinson  
Co-ordinator of Housing Loans  
Community Development Department

*Regional Council  
April 17/90*

Finance and Personnel  
Committee

Report 7-90

April 11, 1990

9. Additional Expense for Police Vehicles

That the gas tax which was exempted from the original recommendation in the amount of \$648 for each of the eleven (11) vehicles purchased for the Hamilton-Wentworth Regional Police, for a total expenditure of \$7,128.00 be added to the purchase order to Holland Chevrolet Oldsmobile.

Item 2.9

NOTE: Sufficient funds have been allocated in Account No. 58008-213610.

10. Response to AMO Paper "New Directions: Discussion Paper of the AMO Conditional Grants Review" (FIN 90-066)

- a) That the Regional Municipality of Hamilton-Wentworth support the directions implicit in the AMO Discussion Paper, "New Dimensions", specifically Recommendations I, II, III, IV and VII receiving full support, and Recommendation VI receiving full support, with the understanding that there will be full cost reimbursement, promptly and without excessive administrative requirements;
- b) That AMO be asked to reconsider the need to retain all the grant programs included in Recommendation V, recognizing the scope of the partnership reform that is being embarked upon and the need to eliminate the confusion of overlapping programs wherever practical.

Item 2.10

NOTE:

Recommendation I: A stable and consistent municipal revenue base comprised of property tax, user fees and revenue transfers (grants) must be clearly defined in a new revenue-sharing partnership agreement.

Recommendation II: A new general municipal support grant to replace the current inadequate Unconditional Grant Program.

Recommendation III: Elimination of some conditional grant programs with the funding allocation distributed to municipalities through the new Unconditional Grant Program - a general municipal support program.

Examples: Municipal Roads Grant  
Community Planning Grants  
Community Area Improvement Program  
PRIDE  
Community Programs in Recreation  
Wintario Development Program Grants  
Wintario Capital Grants

Recommendation IV: Elimination of specific Conditional Grant Programs with program responsibility assumed by the Provincial Government. Municipalities could act as a delivery agent for some services, on a full cost recovery basis.

Examples:      Income Maintenance and Employment Support Programs  
                  Child Care  
                  Children's Aid Societies  
                  Municipal Homes for the Aged  
                  Municipal Housing Statement Program  
                  Ontario Basic Mapping Program

Recommendation V: For those services assessed as a joint responsibility, retention of the existing cost-shared grant program.

Examples:      Transit Specialized Operation and Capital Grant Program  
                  Elderly Person Centres  
                  Homemakers and Nurses Services Program  
                  Home Support Program  
                  Lifelines  
                  Sewer and Water Direct Grant Program  
                  Conservation Authorities  
                  A (New) Social Planning Grant Program

Recommendation VI: Continuation of those programs in which municipalities act as administrative agents for the Provincial Government.

Examples:      Ontario Renewal Program  
                  Livestock Compensation Program  
                  Shoreline Property Assistance Program  
                  Drainage Works/Erosion Control Programs

Recommendation VII: Elimination of payments in lieu of taxes with the Federal and Provincial Governments paying their full share of property taxes.

11. Sale of the H.S.R. Property at 18 Wentworth Street North (FIN 90-060)

That 25% of the proceeds from the sale of 18 Wentworth Street North be used as a source of Capital financing for the H.S.R. Capital Budget.       Item 2.12

210



## THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

Department of Finance  
119 King Street West, 14th floor  
Hamilton, Ontario  
Fax # (416) 526-8486

Mailing Address:  
P.O. Box 910, Hamilton, Ontario  
L8N 3V9

Refer to File No.

Attention of

Your File No.

Councillor A. Sloat, Chairman and  
Members of the Finance and Personnel Committee

April 6, 1990  
**#FIN 90-066**

SUBJECT: Response to AMO Paper "New Directions: Discussion  
Paper of the AMO Conditional Grants Review"

### Background

An AMO Study Committee has reviewed in considerable depth the system of Conditional Grants to municipalities. The purpose of the Study was to analyze the multitude of provincial conditional grant programs to assess whether they are adequately meeting the needs of Ontario's municipalities.

A Discussion Paper has been circulated to all Ontario municipalities for comments by April 15, 1990.

### Analysis

An Executive Summary of the Committee recommendations is attached to this report. The full document runs to over 200 pages, but is available if required.

Much of the work in the document has been done from an historical point of view, and represents a thorough coverage of "how we got here". Although the focus is on Conditional grants, it is there that many of the weaknesses of the transfer system lie. So the focus does not detract from the usefulness of the report.

Rick Male, the Region's Director of Accounting, was a member of the Study Committee, representing the Region's interest as well as that of the Municipal Finance Officers of Ontario whose nominee he was. Rick will be in attendance at the Finance & Personnel Committee to answer any questions.

This report will comment on each of the Committee's recommendations, and then summarize with a recommended course of action.

- I. A stable and consistent municipal revenue base comprised of property tax, user fees, and revenue transfers (grants) must be clearly defined in a new revenue-sharing partnership agreement.

Councillor A. Sloat, Chairman and  
Members of the Finance and Personnel Committee

SUBJECT: Response to AMO Paper "New Directions: Discussion  
Paper of the AMO Conditional Grants Review"

-Page 2-

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Analysis Cont'd

This is satisfactory as far as it goes. There is an increasingly obvious need for a wider range of revenue sources for municipalities, particularly if services are going to be increasingly delivered - and paid for - at the local level.

**II. A new general municipal support grant to  
replace the current inadequate Unconditional  
Grant Program.**

Agreed, although the current system could be made to work if there was a commitment by both parties to plan together for joint benefit. A longer time frame of certainty is essential if any system is to be workable.

**III. Elimination of some conditional grant  
programs with the funding allocation  
distributed to municipalities through  
the new Unconditional Grant Program -  
a general municipal support program.**

**EXAMPLES:** Municipal Road Grants  
Community Planning Grants  
Community Area Improvement Program  
PRIDE  
Community Programs in Recreation  
Wintario Development Program Grants  
Wintario Capital Grants

This is perhaps where it is very difficult for a group representing as many interests as AMO does to be forthright. As a result, recommendation III could have gone further from the perspective of an Urban Region such as Hamilton Wentworth. The issue of "disentanglement of program responsibility and related funding" is a major challenge, and is only partly addressed.

The main effect on the Region would be deconditionalising the Municipal Road Grant program, which has, in any case, been declining in importance for all the Regions for years.

Councillor A. Sloat, Chairman and ~~Members of the Finance and Personnel Committee~~

SUBJECT: Response to AMO Paper "New Directions: Discussion Paper of the AMO Conditional Grants Review"

-Page 3-

Analysis Cont'd

IV. Elimination of specific Conditional Grant Programs with program responsibility assumed by the Provincial Government. Municipalities could act as a delivery agent for some services, on a full cost recovery basis.

EXAMPLES: Income Maintenance & Employment Support Programs  
Child Care  
Children's Aid Societies  
Municipal Homes for the Aged  
Municipal Housing Statement Program  
Ontario Basic Mapping Program

This is the most forward-oriented recommendation. It does address the difficult issue of tidying up "who does what" in delivering some of the main services to people as opposed to services to property, and the appropriateness of the various tax avenues for funding these services. Unfortunately, current events have overtaken this recommendation. On April 4, 1990 the Minister of Community & Social Services, The Hon. Charles Beer, released the Report of the Provincial-Municipal Social Services Review (PMSSR) which recommended many of the same suggestions included in this report. However, that may be a positive sign, and gives the Region a second opportunity to express its support for this recommendation. (a copy of a short Globe & Mail article on The Hon. Charles Beer's comments is attached).

V. For those services assessed as a joint responsibility, retention of the existing cost-shared grant program.

EXAMPLES: Transit Specialized Operation and Capital Grant Program  
Elderly Person Centres  
Homemakers and Nurses Services Program  
Home Support Program  
Lifelines  
Sewer and Water Direct Grant Program  
Conservation Authorities  
A (New) Social Planning Grant Program

Councillor A. Sloat, Chairman and  
Members of the Finance and Personnel Committee

SUBJECT: Response to AMO Paper "New Directions: Discussion  
Paper of the AMO Conditional Grants Review"

-Page 4-

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Analysis Cont'd

One would have to question the retention of some of these grant programs in the context of meaningful reform of local government financial and program accountability. This Region should not support much of this recommendation, but rather reiterate its commitment to eliminating as many of the existing overlaps of accountability as possible. The various special interest groups around the Province will make their own cases quite eloquently to ensure the necessary counterbalancing arguments are heard.

**VI. Continuation of those programs in which municipalities act as administrative agents for the Provincial Government.**

EXAMPLES: Ontario Renewal Program

Livestock Compensation Program

Shoreline Property Assistance Program

Drainage Works/Erosion Control Programs

It is hard to assess this as a single topic. Normally, good accountability is best served by clear program delivery matched with funding responsibility. However, it is sometimes more efficient or more convenient for the customer to have a local access point for many Provincial programs. So, in a practical sense, as long as there is full cost reimbursement, promptly and without excessive administrative requirements, it would be possible to support this recommendation.

**VII. Elimination of payments in lieu of taxes with the Federal and Provincial governments paying their full share of property taxes.**

Full agreement, recognizing that this may not generate any new money for municipalities, and may in fact result in some one-time shifts in those areas where some of the existing payments in lieu of taxes are not being fully shared with counties, regions and school boards. Overall however, it will simplify the calculation and explanation of the Regional levy, which will no longer be distorted by payment in lieu allocations, but will see Provincial and Federal buildings paying full local and regional mill rates.

Councillor A. Sloat, Chairman and  
Members of the Finance and Personnel Committee

SUBJECT: Response to AMO Paper "New Directions: Discussion  
Paper of the AMO Conditional Grants Review"

-Page 5-

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Summary

The Study Report is thorough, and AMO are to be complimented on putting in the resources and time on behalf of all municipalities. If we are to achieve progress, sound factual research is essential to counter Provincial misunderstandings when they arise. The material is a bit dated, and the Provincial-Municipal environment has probably deteriorated since the Study commenced.

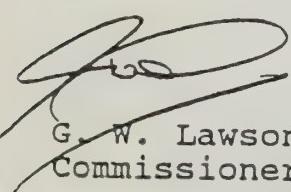
That said, the direction is sound and provides a good base for further dialogue and negotiation. The recommendations are therefore positive ones and the caveats are designed to improve the final document. If members of the Finance and Personnel Committee and Regional Council are in agreement, these recommendations will be sent to AMO immediately following Council on April 17, 1990 in order that they can be considered at the May meeting of the AMO Board of Directors.

Recommendations

That the Regional Municipality of Hamilton Wentworth support the directions implicit in the AMO Discussion Paper "New Dimensions", specifically Recommendations I, II, III, IV and VII receiving full support, and Recommendation VI receiving full support, with the understanding that there will be full cost reimbursement, promptly and without excessive administrative requirements and

That AMO be asked to reconsider the need to retain all the grant programs included in Recommendation V, recognizing the scope of the partnership reform that is being embarked upon and the need to eliminate the confusion of overlapping programs wherever practical.

Respectfully submitted

  
G. W. Lawson  
Commissioner and Treasurer of Finance

GWL/kl

attach.  
B:\AMO

# "NEW DIMENSIONS"

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# **NEW DIMENSIONS**

## **DISCUSSION PAPER OF THE AMO**

### **CONDITIONAL GRANTS REVIEW**

#### **EXECUTIVE SUMMARY**

The Association of Municipalities of Ontario has undertaken a comprehensive review of all the conditional grant programs of the provincial-municipal transfer payment system.

AMO's conclusions are based on a discussion of the roles and responsibilities of the respective-levels of government, the province and municipalities. The review raises these fundamental questions:

**Who is now responsible for this service?**

**Who, in the future, should be responsible?**

**Who is now paying for this service?**

**Who should pay?**

AMO's study addresses the most fundamental issue facing municipal governments today, the relationship with the Province of Ontario. The problems may appear financial, but it has become evident that the intergovernmental partnership itself requires reform.

The Association's conclusions are reform-oriented. The recommendations of this report should be viewed as a comprehensive package. A piece-meal approach, at this stage, would not satisfy the need to provide effective delivery of services to Ontario's citizens.

The Association recommends the following comprehensive package of financial reform:

- I. A stable and consistent municipal revenue base comprised of property tax, user fees, and revenue transfers from the Provincial and Federal governments. Revenue transfers (grants) must be clearly defined in a new revenue-sharing partnership agreement.

II. A new general municipal support grant to replace the current inadequate Unconditional Grant Program.

III. Elimination of some conditional grant programs with the funding allocation distributed to municipalities through the new Unconditional Grant Program - a general municipal support program.

**EXAMPLES:** Municipal Road Grants

Community Planning Grants  
Community Area Improvement program  
PRIDE  
Community Programs in Recreation  
Wintario Development Program Grants  
Wintario Capital Grants

IV. Elimination of specific Conditional Grant Programs with program responsibility assumed by the Provincial Government. Municipalities could act as a delivery agent for some services, on a full cost recovery basis.

**EXAMPLES:** Income Maintenance & Employment Support Programs

Child Care  
Children's Aid Societies  
Municipal Homes for the Aged  
Municipal Housing Statement Program  
Ontario Basic Mapping Program

V. For those services assessed as a joint responsibility, retention of the existing cost-shared grant programs.

**EXAMPLES:** Transit Specialized Operation and Capital Grant Programs

Elderly Person Centres  
Homemakers and Nurses Services Program  
Home Support Program  
Lifelines  
Sewer and Water Direct Grant Program  
Conservation Authorities  
A (New) Social Planning Grant Program

VI. Continuation of those programs in which municipalities act as administrative agents for the Provincial Government.

EXAMPLES: Ontario Home Renewal Program

Livestock Compensation Program

Shoreline Property Assistance Program

Drainage Works/Erosion Control Programs

VII. Elimination of payments on lieu of taxes with the Federal and Provincial governments paying their full share of property taxes.

This report is presented to the component groups of AMO as a discussion document. It is the intention that in the upcoming months, the discussion paper will be presented, discussed and analyzed by the Section Executive Committees of AMO, the other committees of the organization, and the Association's affiliates.

A process of discussion and consensus building is essential, to enable the development of a strong municipal position. In the new year, the Association's Board of Directors will review the comments resulting from the circulation process and make its decisions.

AMO will present the finalized "New Dimensions" to the Government of Ontario in 1990. The final report and reform package will become the basis of negotiations with the Government of Ontario.

A new method of financing services to our citizens is necessary. A new method of financing municipal government is essential. The final report will set the stage for reform of the provincial-municipal partnership.



FOR INFORMATION

5(c)

APR 27 1990

REPORT TO: Mr. J. D. Thompson, Secretary  
Finance and Administration Committee

FROM: Mr. E. C. Matthews  
Treasurer

DATE: 1990 April 27  
COMM FILE: \_\_\_\_\_  
DEPT FILE: \_\_\_\_\_

SUBJECT: HAMILTON SOCIETY FOR THE PREVENTION  
OF CRUELTY TO ANIMALS (HSPCA)  
- CAPITAL FINANCING PLAN

RECOMMENDATION:

- (a) That the City of Hamilton maintain its contribution to HSPCA for 1990 only based on the "user pay" formula as approved by Council (74.4%), and
- (b) That for 1991 and future years the equalized assessment formula be applied (that is, the basis used to distribute the Regional budget among the six area municipalities) and include the entire budget for HSPCA for both capital and current within the Regional budget framework, subject to appropriate changes being made to the Regional Act.

*E. C. Matthews*

BACKGROUND:

Section 5 of the 2nd Report of the Finance and Administration Committee approved by Council January 30, 1990 reads as follows:

- a) That the Capital Financing Plan for the Hamilton SPCA, under a "User Pay method formula, as prepared by the Finance Department of the Regional Municipality of Hamilton-Wentworth and received at the Regional Council meeting of December 9, 1989, be approved by the City of Hamilton, and
- b) That the City of Hamilton pay an amount each year for the services of the Hamilton SPCA, based upon a "User Pay Method" of allocating costs to each respective Municipality, and that,
- c) the Service Fees, based upon the employment of the User Pay Method and applied to the SPCA 1990 Operating Budget, be adopted,
- d) that "User Pay Fees" and "Capital Contributions" be incorporated into the terms of contractual arrangements between the SPCA and the City of Hamilton,
- e) that a Contract for the purchase of SPCA Services be executed which will be uniform amongst all Municipalities.

1990 April 27

Mr. J. D. Thompson, Secretary  
Finance and Administration Committee - Page 2

BACKGROUND: - continued

Since City Council approved this resolution, the 1990 City current and capital budget estimates for the HSPCA were structured on this basis, that is, on a user pay formula in which the City would pay 74.4% on the assumption the other five area municipalities in the region would provide the balance in their budgets amounting to 25.6%. This has not been the case.

In total, the five area municipalities have provided something less in their 1990 budgets to the point there is an overall shortfall to the Society in its current budget funding of about \$96,000. A new "user pay" formula was developed by the Region staff which in effect increased the City's share from 74.4% to 82.3%. This is unacceptable. Because of the instability of this arrangement, it is my recommendation the City maintain its contribution to HSPCA for 1990 only based on the "user pay" formula as approved by Council (74.4%) and that for 1991 and future years the equalized assessment formula be applied (that is, the basis used to distribute the Regional budget among the six area municipalities) and include the entire budget for HSPCA for both capital and current within the Regional budget framework, subject to appropriate changes being made to the Regional Act. In effect, this would remove the funding for the HSPCA as a budgeting matter from all six area municipalities and provide a measure of stability to the overall financing arrangement of the Society.

c.c. Alderman T. Cooke

Mr. Lou Sage, Chief Administrative Officer

Ms. P. Noé Johnson, City Solicitor

Mr. G. Lawson, Commissioner of Finance and Treasurer  
Regional Municipality of Hamilton-Wentworth

Attention: Mr. G. Davis

Mr. C. Stableford, Manager, Hamilton SPCA

FOR ACTION

5(d)

REPORT TO: Mr. J. Thompson, Secretary  
Finance & Administration Committee

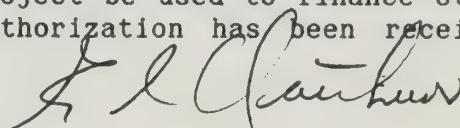
FROM: Mr. E. C. Matthews  
Treasurer

DATE: 1990 April 26  
COMM FILE:  
DEPT FILE:

SUBJECT: GOLF COURSE - PARKING LOT - KING'S FOREST

RECOMMENDATION:

- (a) That the estimated cost in the amount of \$96,200 to undertake the parking lot improvement (to add 6 to 8 inches granular material and a double surface treatment) be financed from the Reserve for Capital Projects Account Centre No. CH 00203.
- (b) That the gross cost of the Capital Fund Account Centre No. CF 628945001 Renovate Chedoke Golf Course Parking Lot be reduced by \$96,200 and the excess financing on completion of this project be used to finance other capital projects for which debenture authorization has been received previously.

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A) 

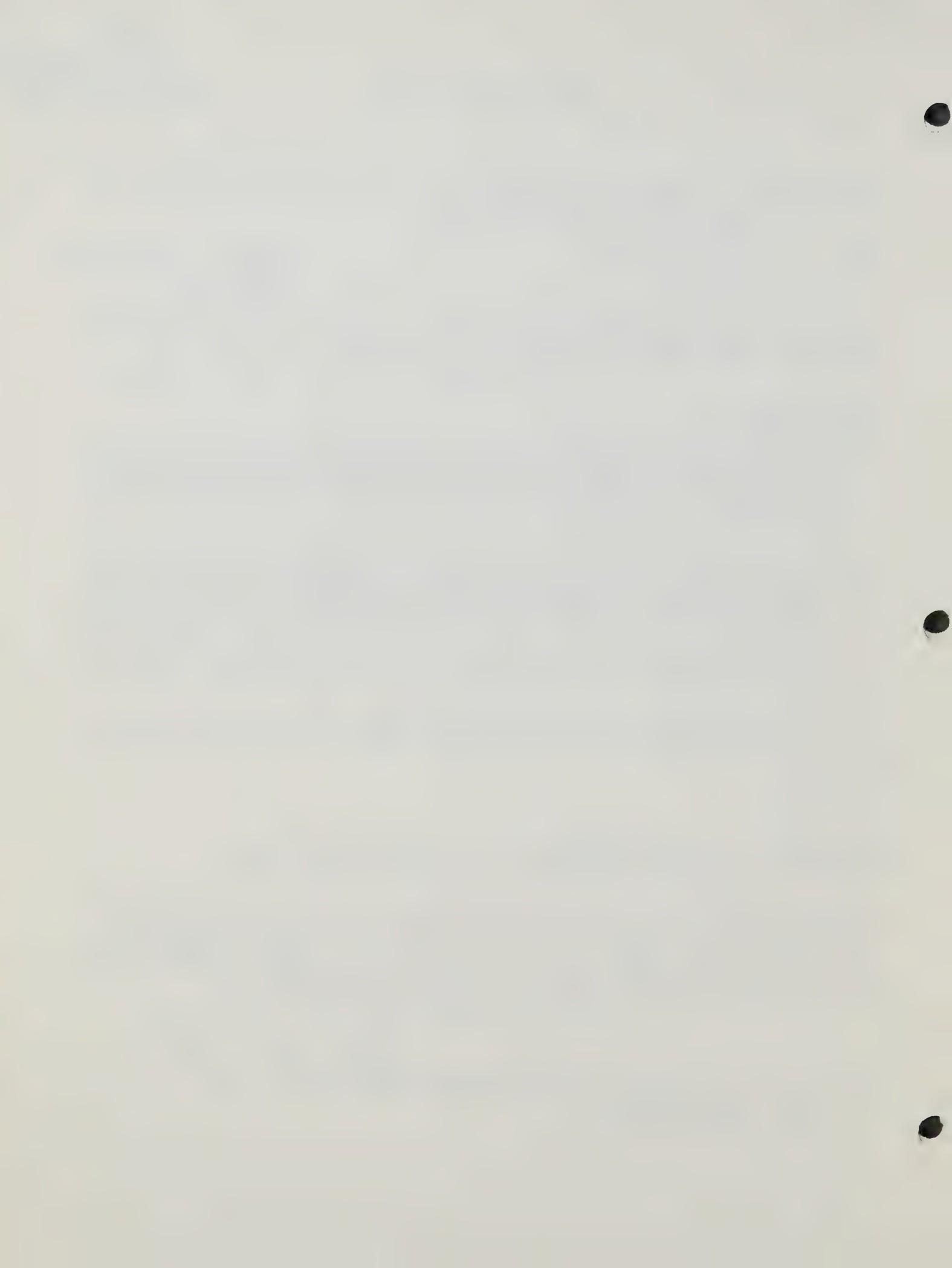
A capital contingency of \$1,450,000 is included in the 1990-1994 Capital Budget. With approval for this project the balance of capital contingency for 1990 is \$1,282,800.

BACKGROUND:

This project was approved under Item No. 12 (a) of the 8th Report of the Parks and Recreation Committee adopted by City Council April 24, 1990.

It should, however, be noted that this project along with the installation of underground piping, catch basins, stone and asphalt was previously included in the 1990-1994 Capital Budget Item No. 77.0 with a total cost of \$582,000 (start year 1990 and finish year 1994) was deleted from the 1990-1994 Capital Budget by the Finance and Administration Committee and City Council.

c.c. Mr. J. G. Pavelka, P.Eng., Director of Public Works  
Ms. L. Dale, Secretary  
Parks and Recreation Committee



5(e)

FOR ACTION

APR 27 1990

REPORT TO: Mr. J. Thompson, Secretary  
Finance & Administration Committee

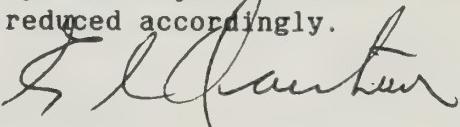
FROM: Mr. E. C. Matthews  
Treasurer

DATE: 1990 April 26  
COMM FILE:  
DEPT FILE:

SUBJECT: GLOBE PARK - CHAIN LINK FENCING

RECOMMENDATION:

- (a) That "the cost of providing chain link fencing around three ball diamonds (Globe Park) of \$39,589.00" be financed from the Reserve for Capital Projects Account Centre No. CH 00203.
- (b) That excess fund in the amount of \$39,589.00 in the Capital Fund Account Centre No. CF 628754003 Upgrading of Stadium Facilities, Bernie Arbour Stadium be transferred to the Reserve for Capital Projects Account Centre No. 00203 and the gross authorized cost be reduced accordingly.

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A) 

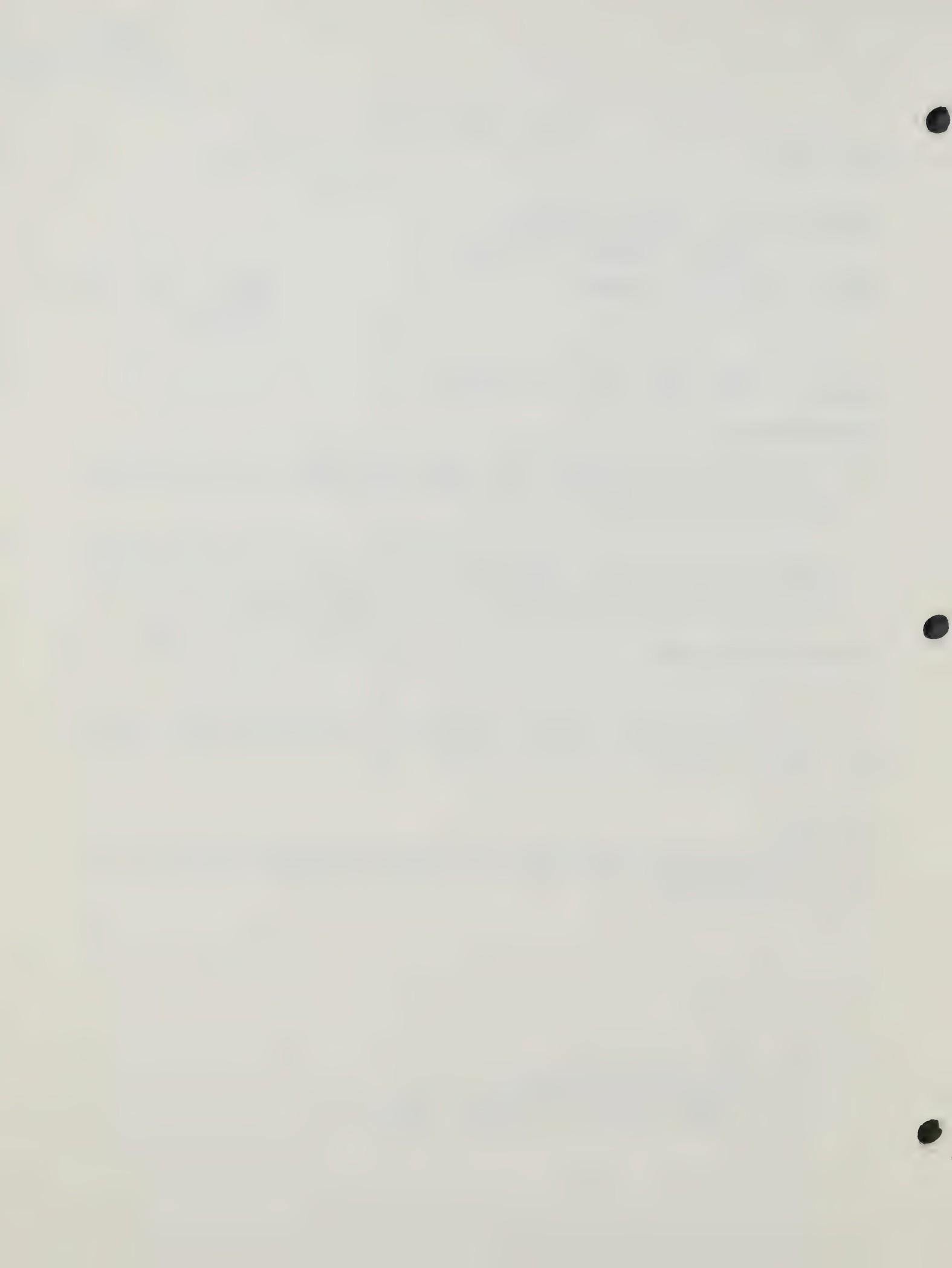
This is a new item and is not included in the 1990-1994 Capital Budget.

A capital contingency of \$1,450,000 is included in the 1990-1994 Capital Budget. With approval of this project the balance of capital contingency for 1990 is \$1,243,211.

BACKGROUND:

The Globe Park - chain link fencing project was approved under Item No. 13 (a) of the eighth Report of the Parks and Recreation Committee adopted by City Council April 24, 1990.

c.c. Ms. L. Dale, Secretary  
Parks and Recreation Committee  
Mr. J. G. Pavelka, Director of Public Works  
Mr. B. Sugden, Director of Culture and Recreation



5(f)

FOR ACTION

APR 27 1990

REPORT TO: Mr. J. D. Thompson, Secretary  
Finance and Administration Committee

FROM: Mr. E. C. Matthews  
Treasurer

DATE: 1990 April 27  
COMM FILE:  
DEPT FILE: —

SUBJECT: REPLACEMENT OF OFFICE EQUIPMENT

RECOMMENDATION:

- (a) That the "Reserve for Replacement of Motorized Equipment" be renamed the "Reserve for Office Equipment" and the definition be expanded to include microfilm equipment and weigh scales.
- (b) That the following pieces of equipment be replaced and funded from the Reserve for Office Equipment:

<u>Account Number</u> (1)	<u>Department</u> (2)	<u>Description</u> (3)	<u>Estimated Cost</u> (4)
CH5X621-00114	Treasury	Letter Opener - Mail Room	\$ 1,500
CH5X621-00114	Treasury	Electronic Weigh Scale - Coin Room	1,500
CH5X621-00114	Treasury	Electronic Typewriter - Tax (2)	2,200
CH5X627-00114	Building	Microfilm Jacket Readers (7)	3,750
CH5X627-00114	Community		
	Development	Dictating Equipment	950
CH5X623-00114	Fleet Service	Calculators (2)	<u>760</u>
			\$10,660
			=====

*E. C. Matthews*

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)

- the present reserve balance is \$319,527.18.

1990 April 27

Mr. J. D. Thompson, Secretary  
Finance and Administration Committee - Page 2

BACKGROUND:

The definition of the "Reserve for Replacement of Motorized Equipment", originally intended to fund only motorized office equipment is restricted to calculators, cash registers, mimeograph equipment, dictating equipment, adding machines, electric pencil sharpeners, photocopiers, letter openers, and typewriters. It is proposed to expand this definition to cover microfilm related equipment and weigh scales, and to delete the restriction that equipment be "motorized" in order to adhere to the definition.

FOR ACTION

6(a)

APR 27 1990

REPORT TO: Mr. J. Thompson  
Secretary, Finance & Administration Committee

FROM: Mr. J. Johnston  
Commissioner of Human Resources

DATE: 1990 April 27  
COMM FILE:  
DEPT FILE: C-025-90

SUBJECT:

Salary Classification of Positions in the Traffic Department.

RECOMMENDATION:

That the salary classifications for the following positions in the Traffic Department be approved as outlined below.

<u>POSITION TITLE</u>	<u>FUNCTION</u>	<u>GRADE</u>	<u>SALARY</u>
Manager of Legislation and School Traffic	To manage the Legislative and School Traffic sections of the Traffic Department.	"J"	\$47,805. - \$56,355

The above salary grade is temporarily assigned, until such time as the Director of Traffic and the Chief Administrative Officer have assessed the integration of the school crossing program into the Traffic Department.

School Crossing Co-ordinator	To manage the day-to-day operations of the school crossing program.	"M"	\$36,125 - \$42,507
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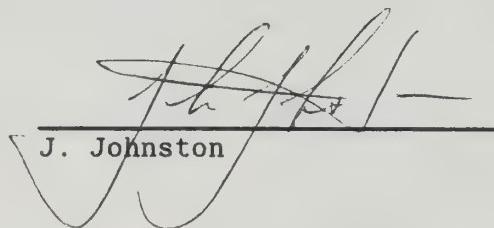
FINANCIAL IMPLICATIONS:

Financial consideration for these two positions was included in the 1990 administrative budget.

BACKGROUND:

In October 1989, the Hamilton-Wentworth Regional Board of Police Commissioners recommended that the School Crossing Program be transferred to the Region. Subsequent to this, the City of Hamilton advised both the Regional Municipality of Hamilton-Wentworth and the Hamilton-Wentworth Regional Board of Police Commissioners that it wished to administer the School Crossing Program and that Area Municipalities, other than the City of Hamilton, be offered the opportunity to continue participation in accordance with the financial arrangements previously established.

This matter will be referred to Regional Council for ratification in the near future.



J. Johnston

A handwritten signature in black ink, appearing to read "Johnston". It is written in a cursive style with a long horizontal stroke extending to the right. Below the signature, the name "J. Johnston" is printed in a smaller, more formal font.

6(b)

FOR ACTION

APR 27 1990

REPORT TO: Mr. J. Thompson  
Secretary, Finance & Administration Committee

FROM: Mr. J. Johnston  
Commissioner of Human Resources

DATE: 1990 April 27

COMM FILE:

DEPT FILE: C-027-90

SUBJECT: Salary classification of positions within the Parks Division of the Department of Public Works.

RECOMMENDATION:

That the salary classifications for the following non-union positions within the Parks Division of the Department of Public Works be approved:

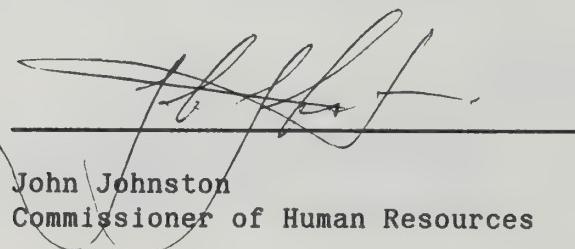
<u>POSITION TITLE</u>	<u>FUNCTION</u>	<u>GRADE</u>	<u>SALARY</u>
Parks Development Co-ordinator	Co-ordinates the Parks Development section. Prepares and presents technical reports, studies, plans, policies and by-laws.	I	\$49,972.52 - \$58,883.24
Supervisor of Landscape Development	Supervises the construction of parks development and re-development.	M	\$36,125.44 - \$42,507.40

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)

The salaries for the two positions can be accommodated from within the existing budget for the Department of Public Works.

BACKGROUND:

On October 31, 1989, City Council approved that job information questionnaires for the Parks Development Co-ordinator and the Supervisor of Landscape Development be submitted by the Director of Public Works to the Commissioner of Human Resources for the consideration of the City Core Group and for classification by the Finance & Administration Committee.



John Johnston  
Commissioner of Human Resources



Canadian Union of Public Employees - Syndicat Canadien de la Fonction Publique

LOCAL FIVE

231 Bay Street North, Hamilton, Ont. L8R 2R1

Telephone: 416-527-3391

7.

President  
Fred Loft

Secretary  
Sid Gratton

**FINANCE AND ADMINISTRATION**

RECOMMENDATION: REFER TO ~~COMMISSIONER OF HUMAN RESOURCES~~

April 24, 1990

Mr. Avery,  
City Clerk,  
City Hall,  
Hamilton, Ontario.

Dear Sir: RE: Discipline Given Directly By a Member  
of City Council

I am requesting that you place this letter, along with the  
attached fax copy, on City Council's Agenda for the April 24th  
Meeting as late correspondence.

Yours truly,

A handwritten signature in black ink, appearing to read "F. Loft".

Fred Loft,  
President,  
C.U.P.E. Local 5.  
FL:sc  
Encl.

cc: City Council Members



Canadian Union of Public Employees - Syndicat Canadien de la Fonction Publique

LOCAL FIVE

231 Bay Street North, Hamilton, Ont. L8R 2R1

Telephone: 416-527-3391

President  
Fred Loft

Secretary  
Sid Gratton

April 24, 1990

TO: All City Aldermen

Attached, you will find a fax note sent by Alderman Gallagher to Mr. G. Hesson of the Culture and Recreation Department with disciplinary direction.

It is actions like these that create bad feelings between employees (Local 5 members) and the Employer.

This fax note was sent after a Local 5 demonstration at City Council and we believe is a form of harassment on behalf of a member of Council.

We believe Mr. Gallagher's involvement was unnecessary and if there had been an infraction by an employee or employees, then the Collective Agreement, Article 18 sets out a procedure for discipline.

This Alderman could have created another grievance by the Union which is a cost to the Employer. As it is, he has created more friction between Local 5 and himself and further substantiates our claims of internal problems with management.

I am requesting an immediate apology by Alderman Gallagher to the Culture and Recreation employees it was directed at and to Local Five. We also request to be informed of any future involvement of this nature by any council member who might feel the urge to act singularly and arbitrarily towards City employees who are Local 5 members.

Cordially yours,

Fred Loft,  
President,  
C.U.P.E. Local 5.  
FL:sc  
Encl.

VIEW THE NOTE DATE AND TIME 03/05/90 10:09 12 E01

FROM: BEGUDEN --CITHALM  
TO: GHESSON --COHAM

\*\*\* RESENDING NOTE OF 03/01/90 10:11

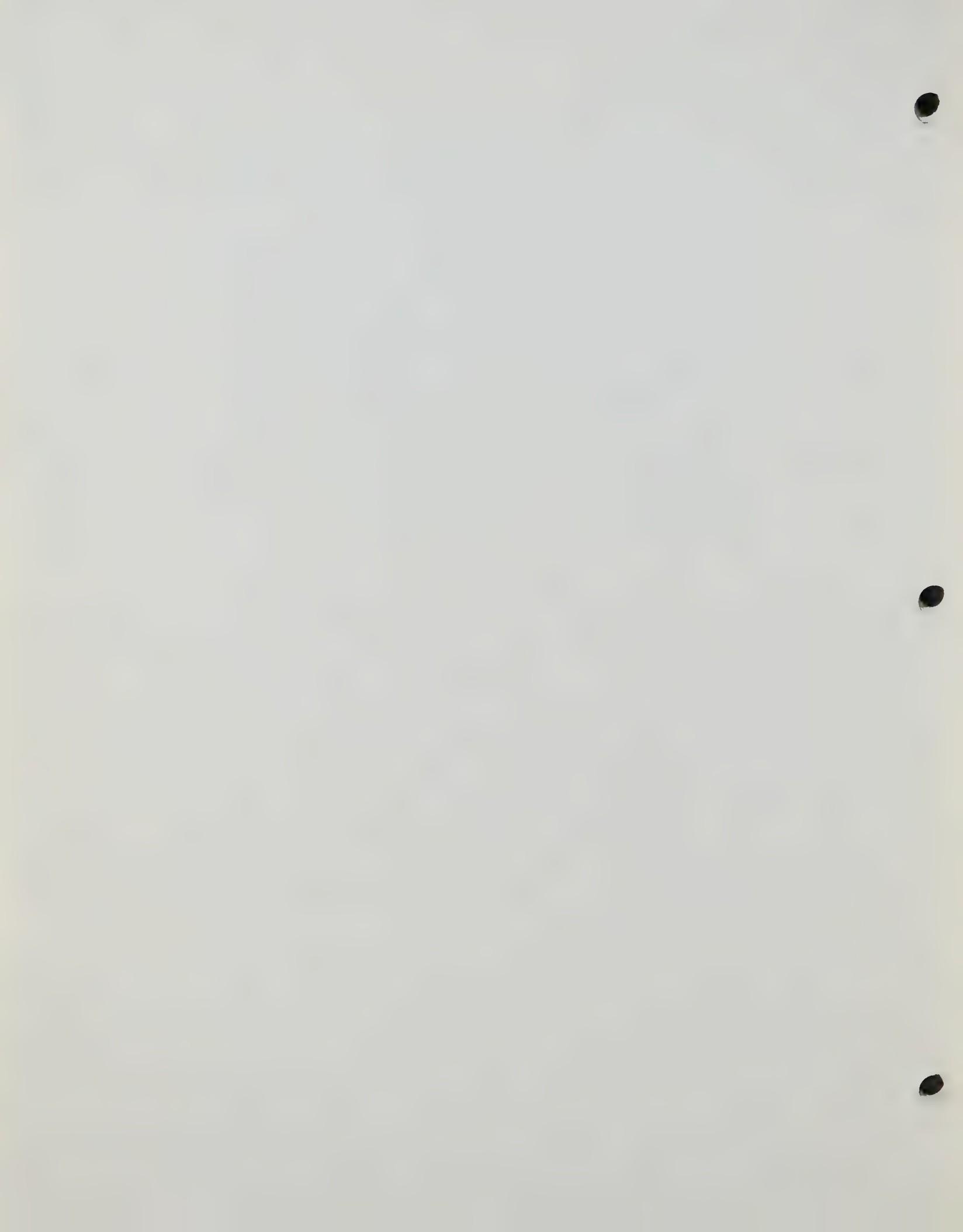
\*\*\* REPLY TO NOTE OF 03/01/90 10:30  
SUBJECT: MOUNTAIN ARENA STAFF...PLAYING HOCKEY  
IF ITS THE OFF DUTY GUYS DON'T MAKE A BIG DEAL OF IT....THE GUY WHO COMPLAINED  
WAS JUST TRYING TO GET EVEN....BUT IF IT IS STAFF DURING WORKING HOURS...KICK  
ASS.

YOURS TRULY  
JOHN J GALLAGHER (2730), USERID JGALLAGH

END OF NOTE

Bob  
No one on playing Hockey  
in his opinion

PF1 ALTERNATE PF2 FILE NOTE PF3 KEEP PF4 ERASE PF5 FORWARD NOTE  
PF6 REPLY PF7 RESEND PF8 PRINT PF9 HELP PF10 NEXT PF11 PREVIOUS PF12 RETURN



9(a)

FOR ACTION

REPORT TO: Mr. J. D. Thompson, Secretary  
Finance & Administration Committee

FROM: Mr. E. C. Matthews  
Treasurer

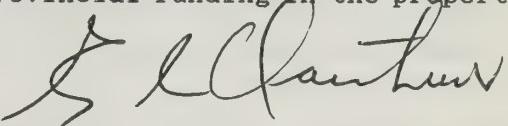
DATE: 1990 April 27  
COMM FILE:  
DEPT FILE:

SUBJECT: THEATRE TERRA NOVA - INTEREST FREE LOAN

RECOMMENDATION:

That prior to the City of Hamilton considering the interest free loan of \$225,000 to Theatre Terra Nova for the purpose of acquiring its own building (in which it will have no initial equity) to be repaid in equal instalments over 15 years, the organization be requested to provide City Council with:

- (a) a full report of on rental options that may be available principally within Hamilton Place (Studio Theatre and/or Great Hall) and possible utilization of the Theatre Aquarius building presently under construction, along with other locations which may be considered suitable; and,
- (b) a strategic plan describing:
  - (i) how it will function from leased premises over the next two or three years;
  - (ii) a mechanism for fund raising in order to provide some equity for a property purchase in the future; and,
  - (iii) a mechanism to involve Federal and Provincial funding in the property acquisition.



FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)

In view of the cost of financing \$225,000 over 15 years, for instance, with full repayment at the end of the period at 12.0%, \$1,008,006, and with equal annual instalments of \$15,000 over 15 years at 12.0%, \$673,411, which is a substantial amount of money even spread over 15 years; and with no reasonable equity available, (say, at least 15% of \$550,000 or \$82,500); and an organization with only three years of operation behind it (incorporated in March 23, 1989), it is my opinion that lease arrangements, Hamilton Place, Theatre Aquarius, etc., in the City should be continued until some equity has been accumulated either through fund raising or some other means.

In addition, to expect the City to contribute this amount of money without major contributions from the other two levels of government places an unfair burden on local taxpayers.

Mr. J. D. Thompson, Secretary,  
Finance & Administration Committee - continued.....

BACKGROUND:

**Introduction**

Theatre Terra Nova is presently located on a rented accommodation as a tenant at 77 Dundurn Street South, former church building on the corner of Dundurn and Main Streets which has an assessment of \$10,640. On January 22, 1990 they received an eviction notice to vacate the property no later than six months (i.e. July 22, 1990) for the purpose of remodelling and/or demolition. They have requested a \$225,000 interest free loan from the City, payable over fifteen years.

**Brief History**

Theatre Terra Nova, a non-profit theatre company, evolved out of an early organization called Theatre Focus, which began in August 1987. It is noted in their unaudited financial report that "by agreement between Theatre Terra Nova and Theatre Focus the two merged in 1989. Although they now operate under the name Theatre Terra Nova, the only Charter was given March 23, 1989 with the Incorporation by Letters Patent in the Province of Ontario of Theatre Focus (Hamilton) Inc."

**Brief analysis of their Unaudited Financial Statements  
dated April 3, 1990 for the period as at August 31, 1989**

The current liabilities of \$13,513 exceeds current assets of \$10,435 by \$3,078 i.e they have to liquidate some assets to pay for their total liabilities. However, their balance sheet indicates that they have made some profit by the end of their fiscal year in 1989 and established an equity of \$4,722 after eliminating their prior year's operating deficit which is a positive sign. A summary of their Income and Expenditure is outlined below for the year ended August 31, 1989:

<u>REVENUE</u>	<u>Amount</u>
Performances	\$ 56,236
Grants	10,387
Fund raising	55,009
Net Miscellaneous Income	<u>1,463</u>
	<u>\$123,095</u>
<u>EXPENDITURE</u>	
Direct Production Costs	\$ 46,761
General Administration	27,679
Production Overhead	7.159
Promotion & Fund Raising	<u>34,531</u>
	<u>\$116,130</u>
<b>NET INCOME FOR THE YEAR</b>	<b>\$ 6,965</b>

Mr. J. D. Thompson, Secretary,  
Finance & Administration Committee - continued.....

**Operating Grants Provided by the City To Theatre Terra Nova since 1988**

<u>Year</u>	<u>Amount</u>
1988	\$3,500
1989	\$3,660
1990	\$4,000

**Contingency Plan**

During our discussion with Mr. Land he was optimistic about receiving the loan from the City. However, other options such as continue to lease have not been considered carefully which means there is no contingency plan if the loan is not approved.

**Studio Theatre (Hamilton Place) - Possible use by Theatre Terra Nova**

As we understand that there were 288 event days in 1989 and approximately 77 dark nights/days (some are not consecutive days/nights) in 1989. It may not fulfil their total requirements this year, but possibility may exist when the Theatre Aquarius vacate the Studio Theatre. It is also our understanding that the original use and design of this Studio Theatre was for Hamilton Philharmonic Orchestra rehearsals. It may provide the needs for Theatre Terra Nova until such time they build up their equity base for a building acquisition.

<u>Commercial Rates</u>	<u>Amount</u>
1 Performance	\$420.00
2 Performances Same day	630.00
Rehearsal	210.00

Commercial rates are used by Hamilton Place whenever a non-profit organization receives city or regional grants. There are other charges involved, the details of which would be similar to the charges applied to Theatre Aquarius.

**Current Status and Assumptions**

Ms. Cheryl York in her memorandum of April 18 (copy enclosed) to me indicated that "critical artistic reviews of Theatre Terra Nova's productions are indicative of the good quality of the company's programmes. In addition, the company's Board of Directors has reported that over the past year the theatre's subscribers base has doubled. In 1989-1990, attendance was at 13,000 (1/3 of audience base for the company's productions)".

The company is currently considering buying an existing property around \$450,000 with \$100,000 to be spent for renovation. During our conversation with Mr. Kevin Land, Treasurer, Theatre Terra Nova, we understand that they will be presenting in 1990-91 six plays, a late night series, a regular poetry reading series, suitable plays would be presented to the school children and they are expecting to make a massive campaign for fund raising and on completion of the facility they expect to rent out to a maximum of three arts groups to maximize utilization of space.

Mr. J. D. Thompson, Secretary,  
Finance & Administration Committee - continued.....

**Current Status and Assumptions - continued**

With the above consideration in mind we have been able to collect the following data from Mr. Land for their expected future revenue and expenditure, noted below:

**ESTIMATED REVENUE**

Box Office	8,500 tickets @ \$12.00	\$102,000
Subscriptions	1,000 @ \$69.00	69,000
Memberships	1,000 @ \$15.00	15,000
Corporate Donations		20,000
Private Donations - Commitments	\$ 5,000	
- Additional	<u>10,000</u>	15,000
Grants - Ontario Arts Council	\$30,000	
- Additional	<u>30,000</u>	60,000
Bingo - 52 @ \$1,200 net =	\$62,400 rounded at	60,000
Rental Income (Arts Groups)		<u>30,000</u>
		<b><u>\$371,000</u></b>

**ESTIMATED EXPENDITURE**

Production Overhead	6 shows @ \$17,500	\$105,000
Salaries and Benefits		35,000
Mortgage Payments -		
350,000 @13.75% 25 Years Amortization		48,000
Maintenance		
Heating	\$10,000	
Hydro	10,600	
Equipment & Cleaning	7,500	
Property Tax (Assessment \$37,000)	14,000	
Insurance	2,600	
Ground Maintenance & Pest Control	1,500	
Repairs & Other	5,000	
Contingency	<u>3,800</u>	55,000
Office Administration		
Sub-total		<u>22,000</u>
Contingency (10.57% of 265,000)		<u>28,000</u>
Total		<b><u>\$293,000</u></b>
Surplus Available		
Towards City Loan and Company Equity		<b><u>\$ 78,000</u></b>

This forecast is optimistic from our point of view, for instance, to get additional grants in the range of \$30,000 as referenced for which no commitment has been received, may not be realized, and, I am not convinced that 52 Bingos with \$1,200 net income is practical during the year. In such forecasts there is a tendency to be overly optimistic about revenues and to provide minimal expenditure requirements.

Mr. J. D. Thompson, Secretary,  
Finance & Administration Committee - continued.....

**Other Interest Free Loans Approved in last Twelve Years**

In reviewing our files for the last twelve years we note that the city has approved interest free loans to the following organizations:

Council Approval			
Name of the Organization	Date	Loan Amount	Repayment period
Theatre Aquarius	Apr 25, 1978	\$ 50,000	5 Years (paid)
Opera Hamilton	Sep 28, 1982	\$ 40,000	5 Years (paid)
Navy league of Canada	Apr 29, 1986	\$ 10,500	5 Years
Hamilton Brier 1991 Inc.	Sep 27, 1988	\$100,000	3 Years
Rosedale Tennis Club	Jun 26, 1984	\$100,000	5 Years
	Mar 08, 1988		5 Years (Deferred)

**Analysis of the organization and the Repayment Schedule**

This organization is only three years old and has not yet been established financially. Their equity is just out of the red and has started to show an improvement. This is a big commitment and a proper financial plan of action should be developed.

I am providing you with some repayment schedules based on a loan of \$225,000, amortized over a different period of years starting from 15 years and then repayable over 5 years to 9 years calculated at the rate of 12.0% and its effect to the city in terms of net financing cost. This 12.0% rate was chosen from the current debenture quotation maturing between 1995 and 2005 which are 12.25% to 12.10 respectively.

<u>Amortization period</u>	<u>Interest rate</u>	<u>Net Cost to the City</u>
15 Years	12.0%	\$673,411
5 Years	12.0%	\$110,744
6 Years	12.0%	\$139,954
7 Years	12.0%	\$173,311
8 Years	12.0%	\$211,398
9 Years	12.0%	\$254,828
<b>5 Years (Monthly Instalments of \$5,000)</b>	<b>12.0%</b>	<b>\$ 94,590</b>

Please note that if payment is deferred or delayed in the first year of the 15 year period calculated at 12.0% per annum the net cost to the city would be increased to \$821,423 from \$673,411.

Mr. J. D. Thompson, Secretary,  
Finance & Administration Committee - continued.....

**Analysis of the organisation and the Repayment Schedule - continued**

It should also be noted that if the city has to borrow money from a bank, they would normally charge the prime borrowing rate, presently @ 14.75%, to pay for this loan. The repayment schedule for the similar period would be as follows:

<u>Amortization period</u>	<u>Interest rate</u>	<u>Net Cost to the City</u>
15 Years	14.75%	\$1,074,705
5 Years	14.75%	\$ 145,880
6 Years	14.75%	\$ 187,722
7 Years	14.75%	\$ 236,762
8 Years	14.75%	\$ 294,209
9 Years	14.75%	\$ 361,393

**Conclusion**

It is recommended that Theatre Terra Nova be requested to take a closer look at their rental options and try to implement them effectively and build their equity base for next couple of years before the city can consider this request.

c.c. Mr. Kevin Land, Treasurer  
Theatre Terra Nova, 77 Dundurn Street South,  
Hamilton, Ontario, L8P 4J9

Ms. C. York, Arts Co-ordinator  
Department of Culture & Recreation

Encls.

26-Apr-90

INTREST FREE LOAN TO THEATRE TERRA NOVA  
COST TO THE CITY ASSUMING PAYMENTS MADE AT THE END OF THE TERM

Date	Annual Repayment	Principal Payment	12.00% Interest	Loan Balance
01-Sep-90	P A Y A B L E	I N 1 5	Y E A R S	225,000
01-Sep-91	0	(27,000)	27,000	252,000
01-Sep-92	0	(30,323)	30,323	282,323
01-Sep-93	0	(33,879)	33,879	316,202
01-Sep-94	0	(37,944)	37,944	354,146
01-Sep-95	0	(42,498)	42,498	396,644
01-Sep-96	0	(47,728)	47,728	444,372
01-Sep-97	0	(53,325)	53,325	497,697
01-Sep-98	0	(59,724)	59,724	557,421
01-Sep-99	0	(66,891)	66,891	624,312
01-Sep-2000	0	(75,123)	75,123	699,435
01-Sep-2001	0	(83,932)	83,932	783,367
01-Sep-2002	0	(94,004)	94,004	877,371
01-Sep-2003	0	(105,285)	105,285	982,656
01-Sep-2004	0	(118,242)	118,242	1,100,898
01-Sep-2005	0	(132,108)	132,108	1,233,006
	0	(1,008,006)	1,008,006	
<hr/>				

NOTE: NET COST OF FINANCING TO THE CITY OF HAMILTON 1,008,006

01-Sep-90	P A Y A B L E	I N 5	Y E A R S	225,000
01-Sep-91	0	(27,000)	27,000	252,000
01-Sep-92	0	(30,323)	30,323	282,323
01-Sep-93	0	(33,879)	33,879	316,202
01-Sep-94	0	(37,944)	37,944	354,146
01-Sep-95	0	(42,498)	42,498	396,644
	0	(171,644)	171,644	
<hr/>				

NOTE: NET COST OF FINANCING TO THE CITY OF HAMILTON 171,644

01-Sep-90	P A Y A B L E	I N 6	Y E A R S	225,000
01-Sep-91	0	(27,000)	27,000	252,000
01-Sep-92	0	(30,323)	30,323	282,323
01-Sep-93	0	(33,879)	33,879	316,202
01-Sep-94	0	(37,944)	37,944	354,146
01-Sep-95	0	(42,498)	42,498	396,644
01-Sep-96	0	(47,728)	47,728	444,372
	0	(219,372)	219,372	
<hr/>				

NOTE: NET COST OF FINANCING TO THE CITY OF HAMILTON 219,372

INTREST FREE LOAN TO THEATRE TERRA NOVA  
COST TO THE CITY ASSUMING PAYMENTS MADE AT THE END OF THE TERM

Date	Annual Repayment	Principal Payment	12.00% Interest	Loan Balance
01-Sep-90	P A Y A B L E	I N 7 Y E A R S		225,000
01-Sep-91	0	(27,000)	27,000	252,000
01-Sep-92	0	(30,323)	30,323	282,323
01-Sep-93	0	(33,879)	33,879	316,202
01-Sep-94	0	(37,944)	37,944	354,146
01-Sep-95	0	(42,498)	42,498	396,644
01-Sep-96	0	(47,728)	47,728	444,372
01-Sep-97	0	(53,325)	53,325	497,697
		0 (272,697)	272,697	

NOTE: NET COST OF FINANCING TO THE CITY OF HAMILTON 272,697

01-Sep-90	P A Y A B L E	I N 8 Y E A R S		225,000
01-Sep-91	0	(27,000)	27,000	252,000
01-Sep-92	0	(30,323)	30,323	282,323
01-Sep-93	0	(33,879)	33,879	316,202
01-Sep-94	0	(37,944)	37,944	354,146
01-Sep-95	0	(42,498)	42,498	396,644
01-Sep-96	0	(47,728)	47,728	444,372
01-Sep-97	0	(53,325)	53,325	497,697
01-Sep-98	0	(59,724)	59,724	557,421
		0 (332,421)	332,421	

NOTE: NET COST OF FINANCING TO THE CITY OF HAMILTON 332,421

01-Sep-90	P A Y A B L E	I N 9 Y E A R S		225,000
01-Sep-91	0	(27,000)	27,000	252,000
01-Sep-92	0	(30,323)	30,323	282,323
01-Sep-93	0	(33,879)	33,879	316,202
01-Sep-94	0	(37,944)	37,944	354,146
01-Sep-95	0	(42,498)	42,498	396,644
01-Sep-96	0	(47,728)	47,728	444,372
01-Sep-97	0	(53,325)	53,325	497,697
01-Sep-98	0	(59,724)	59,724	557,421
01-Sep-99	0	(66,891)	66,891	624,312
		0 (399,312)	399,312	

NOTE: NET COST OF FINANCING TO THE CITY OF HAMILTON 399,312

26-Apr-90

INTREST FREE LOAN TO THEATRE TERRA NOVA  
COST TO THE CITY OF HAMILTON

Date	Annual Repayment	Principal Payment	12.00% Interest	Loan Balance
01-Sep-90	P A Y A B L E	I N 1 5	Y E A R S	225,000
01-Sep-91	15,000	(12,000)	27,000	237,000
01-Sep-92	15,000	(13,518)	28,518	250,518
01-Sep-93	15,000	(15,062)	30,062	265,580
01-Sep-94	15,000	(16,870)	31,870	282,450
01-Sep-95	15,000	(18,894)	33,894	301,344
01-Sep-96	15,000	(21,260)	36,260	322,604
01-Sep-97	15,000	(23,712)	38,712	346,316
01-Sep-98	15,000	(26,558)	41,558	372,874
01-Sep-99	15,000	(29,745)	44,745	402,619
01-Sep-2000	15,000	(33,447)	48,447	436,066
01-Sep-2001	15,000	(37,328)	52,328	473,394
01-Sep-2002	15,000	(41,807)	56,807	515,201
01-Sep-2003	15,000	(46,824)	61,824	562,025
01-Sep-2004	15,000	(52,628)	67,628	614,653
01-Sep-2005	15,000	(58,758)	73,758	673,411
	225,000	(448,411)	673,411	

NOTE: NET COST OF FINANCING TO THE CITY OF HAMILTON 673,411

01-Sep-90	P A Y A B L E	I N 5	Y E A R S	225,000
01-Sep-91	45,000	18,000	27,000	207,000
01-Sep-92	45,000	20,092	24,908	186,908
01-Sep-93	45,000	22,571	22,429	164,337
01-Sep-94	45,000	25,280	19,720	139,057
01-Sep-95	45,000	28,313	16,687	110,744
	225,000	114,256	110,744	

NOTE: NET COST OF FINANCING TO THE CITY OF HAMILTON 110,744

01-Sep-90	P A Y A B L E	I N 6	Y E A R S	225,000
01-Sep-91	37,500	10,500	27,000	214,500
01-Sep-92	37,500	11,689	25,811	202,811
01-Sep-93	37,500	13,163	24,337	189,648
01-Sep-94	37,500	14,742	22,758	174,906
01-Sep-95	37,500	16,511	20,989	158,395
01-Sep-96	37,500	18,441	19,059	139,954
	225,000	85,046	139,954	

NOTE: NET COST OF FINANCING TO THE CITY OF HAMILTON 139,954

INTREST FREE LOAN TO THEATRE TERRA NOVA  
COST TO THE CITY OF HAMILTON

Date	Annual Repayment	Principal Payment	12.00% Interest	Loan Balance
01-Sep-90	P A Y A B L E    I N    7    Y E A R S			
01-Sep-91	32,143	5,143	27,000	225,000
01-Sep-92	32,143	5,688	26,455	219,857
01-Sep-93	32,143	6,443	25,700	214,169
01-Sep-94	32,143	7,216	24,927	207,726
01-Sep-95	32,143	8,082	24,061	200,510
01-Sep-96	32,143	8,988	23,155	192,428
01-Sep-97	32,142	10,129	22,013	183,440
	225,000	51,689	173,311	

NOTE: NET COST OF FINANCING TO THE CITY OF HAMILTON 173,311

01-Sep-90	P A Y A B L E    I N    8    Y E A R S			
01-Sep-91	28,125	1,125	27,000	225,000
01-Sep-92	28,125	1,186	26,939	223,875
01-Sep-93	28,125	1,402	26,723	222,689
01-Sep-94	28,125	1,571	26,554	221,287
01-Sep-95	28,125	1,759	26,366	219,716
01-Sep-96	28,125	1,899	26,226	217,957
01-Sep-97	28,125	2,198	25,927	216,058
01-Sep-98	28,125	2,462	25,663	213,860
	225,000	13,602	211,398	

NOTE: NET COST OF FINANCING TO THE CITY OF HAMILTON 211,398

01-Sep-90	P A Y A B L E    I N    9    Y E A R S			
01-Sep-91	25,000	(2,000)	27,000	225,000
01-Sep-92	25,000	(2,315)	27,315	227,000
01-Sep-93	25,000	(2,518)	27,518	229,315
01-Sep-94	25,000	(2,820)	27,820	231,833
01-Sep-95	25,000	(3,158)	28,158	234,653
01-Sep-96	25,000	(3,616)	28,616	237,811
01-Sep-97	25,000	(3,971)	28,971	241,427
01-Sep-98	25,000	(4,448)	29,448	245,398
01-Sep-99	25,000	(4,982)	29,982	249,846
	225,000	(29,828)	254,828	

NOTE: NET COST OF FINANCING TO THE CITY OF HAMILTON 254,828

INTREST FREE LOAN TO THEATRE TERRA NOVA  
 PAYABLE IN FIVE YEARS ON NINE MONTHLY INSTALMENTS  
 PER ANNUM BETWEEN OCTOBER 1 AND JUNE 1  
 COST TO THE CITY OF HAMILTON

Date	Annual Repayment	Principal Payment	12.00% Interest	Loan Balance
01-Sep-90				225,000
01-Oct-90	5,000	2,781	2,219	222,219
01-Nov-90	5,000	2,735	2,265	219,484
01-Dec-90	5,000	2,835	2,165	216,649
01-Jan-91	5,000	2,792	2,208	213,857
01-Feb-91	5,000	2,820	2,180	211,037
01-Mar-91	5,000	3,057	1,943	207,980
01-Apr-91	5,000	2,880	2,120	205,100
01-May-91	5,000	2,977	2,023	202,123
01-Jun-91	5,000	2,940	2,060	199,183
01-Oct-91	5,000	(2,989)	7,989	202,172
01-Nov-91	5,000	2,940	2,060	199,232
01-Dec-91	5,000	3,035	1,965	196,197
01-Jan-92	5,000	3,000	2,000	193,197
01-Feb-92	5,000	3,031	1,969	190,166
01-Mar-92	5,000	3,187	1,813	186,979
01-Apr-92	5,000	3,094	1,906	183,885
01-May-92	5,000	3,186	1,814	180,699
01-Jun-92	5,000	3,158	1,842	177,541
01-Oct-92	5,000	(2,121)	7,121	179,662
01-Nov-92	5,000	3,169	1,831	176,493
01-Dec-92	5,000	3,259	1,741	173,234
01-Jan-93	5,000	3,234	1,766	170,000
01-Feb-93	5,000	3,267	1,733	166,733
01-Mar-93	5,000	3,465	1,535	163,268
01-Apr-93	5,000	3,336	1,664	159,932
01-May-93	5,000	3,423	1,577	156,509
01-Jun-93	5,000	3,405	1,595	153,104
01-Oct-93	5,000	(1,141)	6,141	154,245
01-Nov-93	5,000	3,428	1,572	150,817
01-Dec-93	5,000	3,512	1,488	147,305
01-Jan-94	5,000	3,499	1,501	143,806
01-Feb-94	5,000	3,534	1,466	140,272
01-Mar-94	5,000	3,709	1,291	136,563
01-Apr-94	5,000	3,608	1,392	132,955
01-May-94	5,000	3,689	1,311	129,266
01-Jun-94	5,000	3,683	1,317	125,583
01-Oct-94	5,000	(37)	5,037	125,620
01-Nov-94	5,000	3,720	1,280	121,900
01-Dec-94	5,000	3,798	1,202	118,102
01-Jan-95	5,000	3,796	1,204	114,306
01-Feb-95	5,000	3,835	1,165	110,471
01-Mar-95	5,000	3,983	1,017	106,488
01-Apr-95	5,000	3,915	1,085	102,573
01-May-95	5,000	3,988	1,012	98,585
01-Jun-95	5,000	3,995	1,005	94,590
	225,000	130,410	94,590	

NOTE: NET COST OF FINANCING TO THE CITY OF HAMILTON

94,590

26-Apr-90

INTREST FREE LOAN TO THEATRE TERRA NOVA  
COST TO THE CITY OF HAMILTON IF FIRST PAYMENT IS DELAYED ONE YEAR

Date	Annual Repayment	Principal Payment	12.00% Interest	Loan Balance
01-Sep-90	P A Y A B L E	I N 1 5	Y E A R S	225,000
01-Sep-91	0	(27,000)	27,000	252,000
01-Sep-92	15,000	(15,323)	30,323	267,323
01-Sep-93	15,000	(17,079)	32,079	284,402
01-Sep-94	15,000	(19,128)	34,128	303,530
01-Sep-95	15,000	(21,424)	36,424	324,954
01-Sep-96	15,000	(24,101)	39,101	349,055
01-Sep-97	15,000	(26,887)	41,887	375,942
01-Sep-98	15,000	(30,113)	45,113	406,055
01-Sep-99	15,000	(33,727)	48,727	439,782
01-Sep-2000	15,000	(37,918)	52,918	477,700
01-Sep-2001	15,000	(42,324)	57,324	520,024
01-Sep-2002	15,000	(47,403)	62,403	567,427
01-Sep-2003	15,000	(53,091)	68,091	620,518
01-Sep-2004	15,000	(59,666)	74,666	680,184
01-Sep-2005	15,000	(66,622)	81,622	746,806
01-Sep-2006	15,000	(74,617)	89,617	821,423
	225,000	(596,423)	821,423	

NOTE: NET COST OF FINANCING TO THE CITY OF HAMILTON

821,423

26-Apr-90

INTREST FREE LOAN TO THEATRE TERRA NOVA  
COST TO THE CITY OF HAMILTON

Date	Annual Repayment	Principal Payment	14.75% Interest	Loan Balance
01-Sep-90	P A Y A B L E	I N 1 5	Y E A R S	225,000
01-Sep-91	15,000	(18,188)	33,188	243,188
01-Sep-92	15,000	(20,969)	35,969	264,157
01-Sep-93	15,000	(23,963)	38,963	288,120
01-Sep-94	15,000	(27,498)	42,498	315,618
01-Sep-95	15,000	(31,554)	46,554	347,172
01-Sep-96	15,000	(36,348)	51,348	383,520
01-Sep-97	15,000	(41,569)	56,569	425,089
01-Sep-98	15,000	(47,701)	62,701	472,790
01-Sep-99	15,000	(54,737)	69,737	527,527
01-Sep-2000	15,000	(63,023)	78,023	590,550
01-Sep-2001	15,000	(72,106)	87,106	662,656
01-Sep-2002	15,000	(82,742)	97,742	745,398
01-Sep-2003	15,000	(94,946)	109,946	840,344
01-Sep-2004	15,000	(109,290)	124,290	949,634
01-Sep-2005	15,000	(125,071)	140,071	1,074,705
	225,000	(849,705)	1,074,705	
	=====	=====	=====	=====

NOTE: NET COST OF FINANCING TO THE CITY OF HAMILTON 1,074,705

01-Sep-90	P A Y A B L E	I N 5	Y E A R S	225,000
01-Sep-91	45,000	11,812	33,188	213,188
01-Sep-92	45,000	13,469	31,531	199,719
01-Sep-93	45,000	15,541	29,459	184,178
01-Sep-94	45,000	17,834	27,166	166,344
01-Sep-95	45,000	20,464	24,536	145,880
	225,000	79,120	145,880	
	=====	=====	=====	=====

NOTE: NET COST OF FINANCING TO THE CITY OF HAMILTON 145,880

01-Sep-90	P A Y A B L E	I N 6	Y E A R S	225,000
01-Sep-91	37,500	4,312	33,188	220,688
01-Sep-92	37,500	4,859	32,641	215,829
01-Sep-93	37,500	5,665	31,835	210,164
01-Sep-94	37,500	6,501	30,999	203,663
01-Sep-95	37,500	7,460	30,040	196,203
01-Sep-96	37,500	8,481	29,019	187,722
	225,000	37,278	187,722	
	=====	=====	=====	=====

NOTE: NET COST OF FINANCING TO THE CITY OF HAMILTON 187,722

26-Apr-90

INTREST FREE LOAN TO THEATRE TERRA NOVA  
COST TO THE CITY OF HAMILTON

Date	Annual Repayment	Principal Payment	14.75% Interest	Loan Balance
01-Sep-90	P A Y A B L E	I N 7 Y E A R S		225,000
01-Sep-91	32,143	(1,045)	33,188	226,045
01-Sep-92	32,143	(1,290)	33,433	227,335
01-Sep-93	32,143	(1,389)	33,532	228,724
01-Sep-94	32,143	(1,594)	33,737	230,318
01-Sep-95	32,143	(1,829)	33,972	232,147
01-Sep-96	32,143	(2,192)	34,335	234,339
01-Sep-97	32,142	(2,423)	34,565	236,762
	225,000	(11,762)	236,762	
	=====	=====	=====	=====

NOTE: NET COST OF FINANCING TO THE CITY OF HAMILTON 236,762

01-Sep-90	P A Y A B L E	I N 8 Y E A R S		225,000
01-Sep-91	28,125	(5,063)	33,188	230,063
01-Sep-92	28,125	(5,902)	34,027	235,965
01-Sep-93	28,125	(6,680)	34,805	242,645
01-Sep-94	28,125	(7,665)	35,790	250,310
01-Sep-95	28,125	(8,796)	36,921	259,106
01-Sep-96	28,125	(10,198)	38,323	269,304
01-Sep-97	28,125	(11,597)	39,722	280,901
01-Sep-98	28,125	(13,308)	41,433	294,209
	225,000	(69,209)	294,209	
	=====	=====	=====	=====

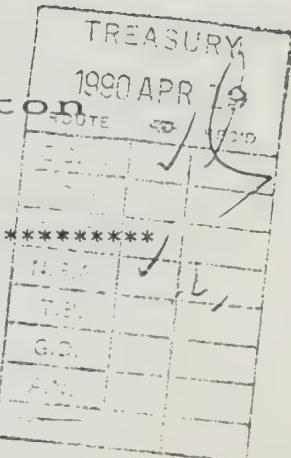
NOTE: NET COST OF FINANCING TO THE CITY OF HAMILTON 294,209

01-Sep-90	P A Y A B L E	I N 9 Y E A R S		225,000
01-Sep-91	25,000	(8,188)	33,188	233,188
01-Sep-92	25,000	(9,489)	34,489	242,677
01-Sep-93	25,000	(10,795)	35,795	253,472
01-Sep-94	25,000	(12,387)	37,387	265,859
01-Sep-95	25,000	(14,214)	39,214	280,073
01-Sep-96	25,000	(16,424)	41,424	296,497
01-Sep-97	25,000	(18,733)	43,733	315,230
01-Sep-98	25,000	(21,496)	46,496	336,726
01-Sep-99	25,000	(24,667)	49,667	361,393
	225,000	(136,393)	361,393	
	=====	=====	=====	=====

NOTE: NET COST OF FINANCING TO THE CITY OF HAMILTON 361,393

Corporation of the City of Hamilton

Memorandum



TO: Mr. E. C. Matthews  
Treasurer

FROM: C. York, Arts Co-ordinator  
Department of Culture & Recreation

SUBJECT: INTEREST FREE LOAN,  
THEATRE TERRA NOVA

YOUR FILE:

OUR FILE:  
PHONE: 546-2036

DATE: 1990 April 18

The Arts Advisory Sub-committee met on Thursday, April 12, 1990 to draft a recommendation on the above-noted matter. Mrs. Lynn Dale will forward a formal report to the Finance and Administration Committee.

Mr. N. Adhya contacted Mr. R. Sugden (on behalf of Mr. Matthews) for staff comment. The following remarks are in response to that request.

Critical artistic reviews of Theatre Terra Nova's productions are indicative of the good quality of the company's programmes. In addition, the company's Board of Directors has reported that over the past year, the theatre's subscribers base has doubled. In 1989/90, attendance was at 13,000 (1/3 of Theatre Aquarius' audience). This would indicate that there does exist a good audience base for the company's productions.

The artistic director, Mr. C. McHarge, reports that six plays will be presented in '90/'91 with the inclusion of the work of local playwrights, a late-night series, and a regular poetry reading series. A "Fundraising Festival" will take place May 2-19, 1990 featuring twenty-four performances and the participation of regional touring companies.

Mr. Kevin Land, the Board's Treasurer, stated (April 12/90) that the \$225,000 amount would represent a down payment and renovations. The company is currently considering properties costing approximately \$450,000.

Theatre Terra Nova is interested in renting rehearsal space and any other unused space in an acquired property to other arts groups. Those groups which have expressed facilities needs include the Hamilton Philharmonic Orchestra, the Bach-Elgar Choir, Hamilton Artists Incorporated.

Continuing revenues are anticipated from regular Bingos, the Federal and Provincial governments, subscription and membership sales, performance ticket sales, and special fundraising events.

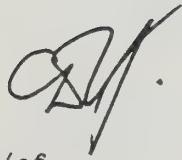
The company should not be perceived as offering conflictive programming; its productions are complimentary to the programmes offered by other theatre organizations in Hamilton.

Mr. E. C. Matthews  
April 18, 1990

Page 2

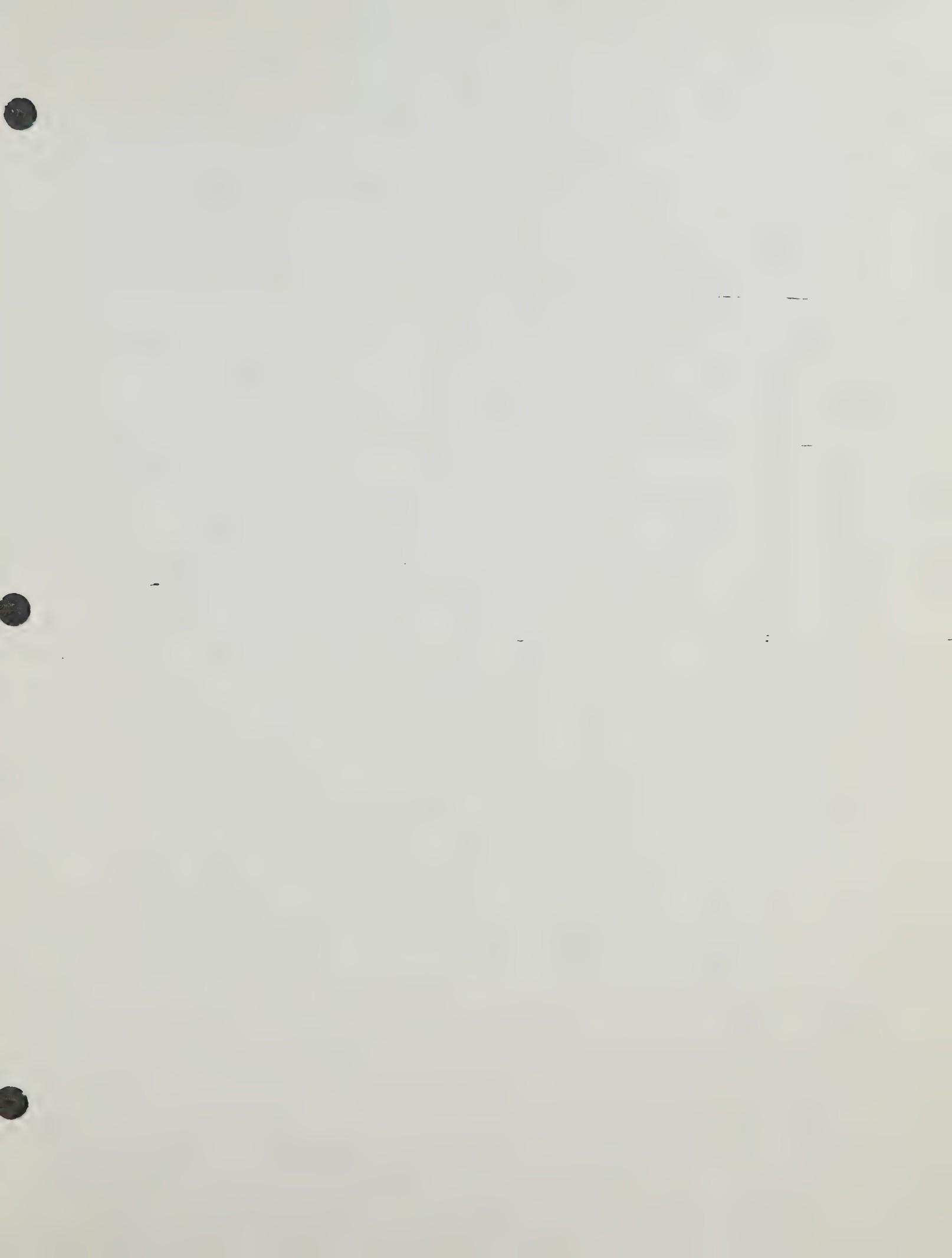
In my view, the company and its Board of Directors would benefit from sound business guidance in the implementation of this project.

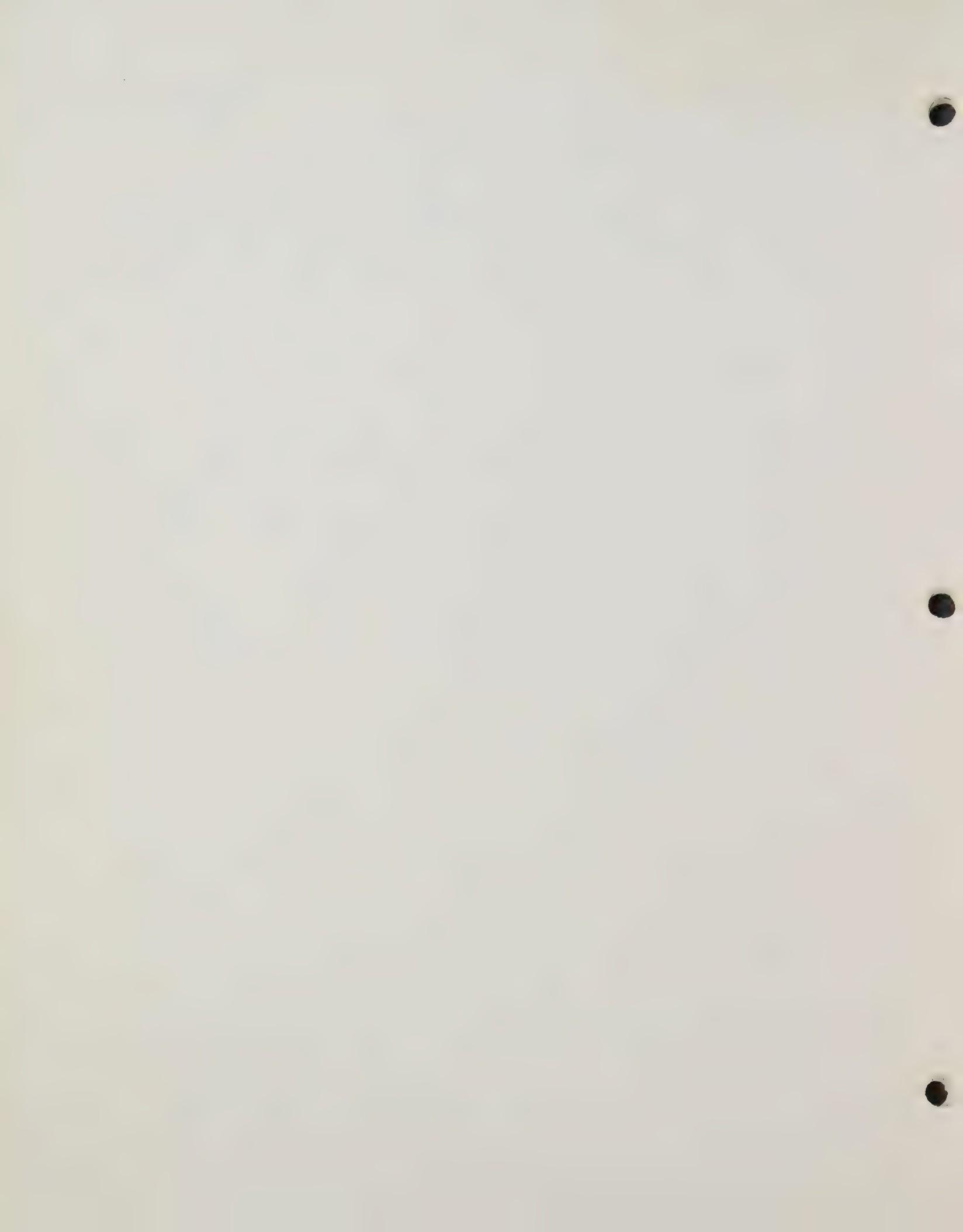
If you have further questions, please contact me at 546-2036.



CDY/cf

c.c. N. Adhya  
R. Sugden  
J. Thompson





CAYONHBL A05

C51F31

URBAN/MUNICIPAL

FINANCE AND ADMINISTRATION COMMITTEE  
MAY 24, 1990

ONTARIO MUNICIPAL

CONSENT AGENDA

GOVERNMENT DOCUMENTS

A. ADOPTION OF THE MINUTES OF THE MEETINGS OF THE FINANCE AND ADMINISTRATION COMMITTEE

- i) Special Meeting.....1990 Thursday, April 26
- ii) Special Meeting.....1990 Tuesday, May 1
- iii) Regular Meeting.....1990 Thursday, May 3

B. MANAGER OF PURCHASING

- i) Replacement of Five (5) 1/2 Ton Pickup Trucks, Fleet Services
- ii) Supply and Installation of Two (2) Fire Package Bodies on Triple Combination Pumpers, Hamilton Fire Department

C. MR. L. SAGE, CHIEF ADMINISTRATIVE OFFICER

United Senior Citizens of Ontario - Zone 14  
Re: Office Space Required Due to Move From St. Peter's Hospital

D. COMMISSIONER OF HUMAN RESOURCES

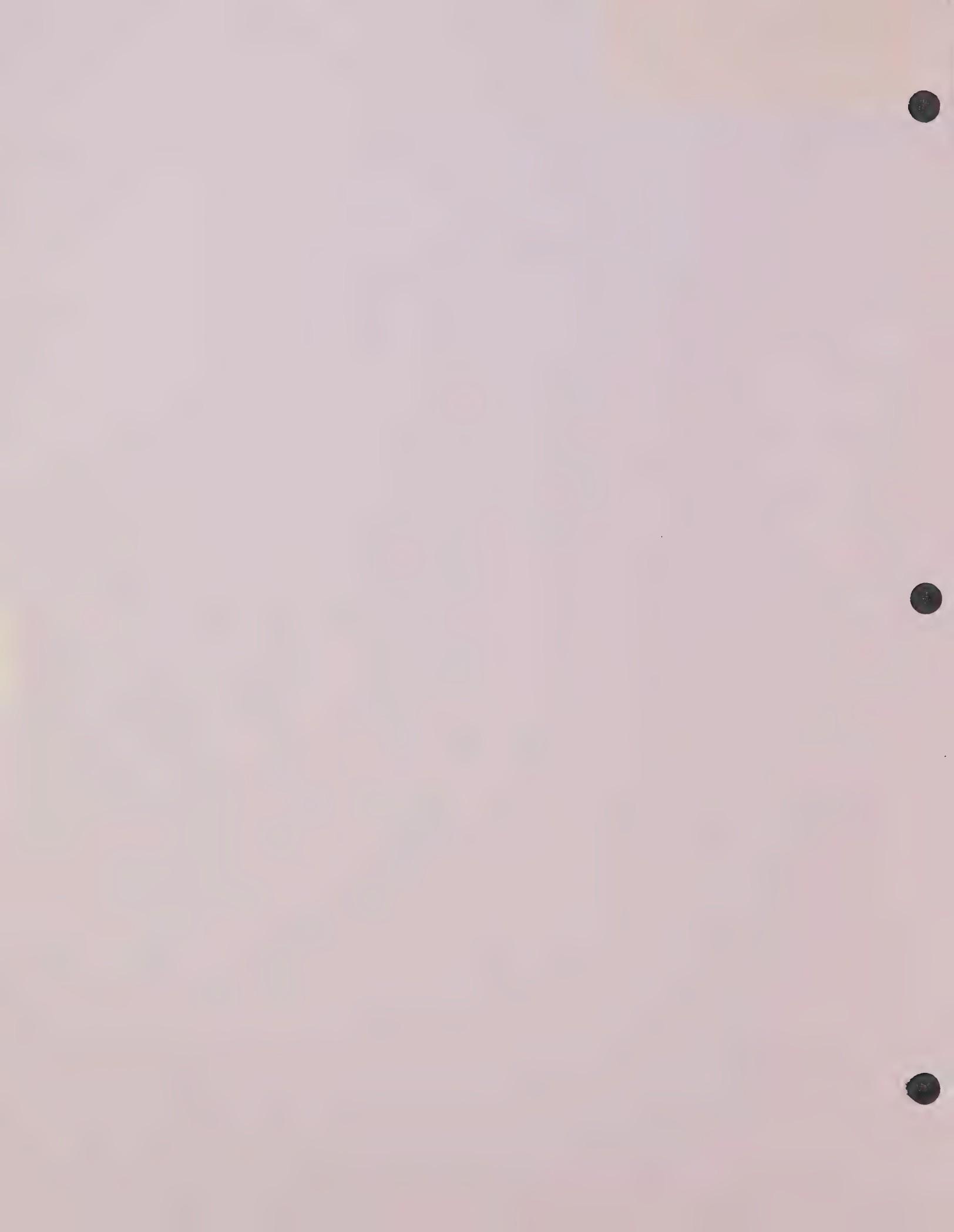
Leave of Absence

E. CITY CLERK - USE OF CITY HALL FACILITIES

- i) Y.W.C.A. Strawberry Festival
- ii) United Way Campaign Thermometer
- iii) Hamilton Christian Fellowship
- iv) Flying of Republic of Korea National Flag
- v) Flying of C.L.C. Flag

F. CITY CLERK - CIVIC AWARDS

- i) Mountain Lanes Junior Boys Five Pin Bowling Team
- ii) Hamilton and District Five Pin Bowlers' Association
- iii) Ontario Elite Gymnastics Championships



G. CANUSA GAMES DIRECTORS

Request to sell T-Shirts, etc. at City Hall on Fit Day May 30, 1990 to Raise Funds for the 1990 Canusa Games

H. DIRECTOR OF CULTURE AND RECREATION

Additional Request for Fit Day Headquarters

I. CITY SOLICITOR

- i) Bill 152, An Act to Amend the Municipal Act - Open Meetings, Sale of Surplus Lands, Access to Records
- ii) By-law to Authorize Standing Committees to Hold Hearings
- iii) By-laws Authorized by Council for Presentation:
  - (1) By-law designating the "Head" pursuant to the Freedom of Information and Protection of Privacy Act, 1989
  - (2) By-law respecting legal costs in City of Hamilkton v. Baldasaro et.al.

J. HAMILTON FARMERS' MARKET SUB-COMMITTEE

Extension of Unloading Hours on Non-Market Days

K. CITY SOLICITOR

Market By-law: Definition of "Stand" and Extended Hours for Unloading Produce on Non-Market Days

L. LETTER OF RESIGNATION FROM LIBRARY BOARD

Mr. A. V. DiIanni

M. ACTING COMMISSIONER OF ENGINEERING

Subdivision Policies for the Cost Sharing of Municipal Services



A i)

SPECIAL MEETING OF THE FINANCE AND ADMINISTRATION COMMITTEE

Thursday, 1990 April 26  
10:00 o'clock a.m.  
Room 233, City Hall

There were present: Alderman B. Hinkley, Chairman  
Alderman D. Ross, Vice-Chairman  
Mayor R. M. Morrow  
Alderman T. Cooke  
Alderman V. J. Agro  
Alderman D. Agostino  
Alderman T. Jackson  
Alderman J. Gallagher

Absent with regrets: Alderman G. Copps - Vacation

Also present: Mr. E. C. Matthews, Treasurer  
Mr. K. Beattie, Grants Co-ordinator  
Mr. J. Thompson, Secretary

The purpose of this special meeting was to consider the 1990 Grant Appeals.

The Committee had before it a report of the Grants Co-ordinator dated 1990 April 24 to which were attached the grant applications and support material for each applicant.

The Chairman proceeded to explain the appeal procedure, following which it was MOVED by Alderman Gallagher, SECONDED by Alderman Jackson, and CARRIED, that consistent with the appeal procedure which has been used in the past, the applicants will be given the opportunity to make a fifteen minute presentation after which the Committee may ask questions, make comments and take the appeal under advisement. A decision on the appeal will be made prior to the conclusion of the meeting.

Mr. Beattie advised that the present balance of the unallocated grant funds is \$12 580 which would be used to fund any increased grant amounts as a result of the appeals.

Following the conclusion of the appeal presentations, including questions by members of the Committee, it was agreed to submit the following recommendations to City Council for approval:

APPLICANT	REQUESTED AMOUNT	ORIGINAL RECOMMENDED AMOUNT	RECOMMENDED AMOUNT ON APPEAL
Dictionary of Hamilton Biography	25 000	5 000	5 000
Greenhill Co-op Rec. & Social Committee	1 500	0	0
Hamilton Cardinal Baseball	8 000	2 000	2 500
Hamilton Gymnastic Academy	22 940	0	0
Hamilton Portuguese Info. Centre	20 000	0	0
Hamilton-Stoney Creek Skating Club	5 000	0	500
Hamilton Theatre Inc.	20 000	0	*See Note
Hamilton-Wentworth Creative Arts Inc.	120 000	80 000	80 000

APPLICANT	REQUESTED AMOUNT	ORIGINAL RECOMMENDED AMOUNT	RECOMMENDED AMOUNT ON APPEAL
McQueston Community Assoc.	2 000	0	0
MSU-CFMU-FM Radio-9 Hamilton Women	15 000	0	0
Rosedale Community Council	5 000	0	0
Wesley Urban Ministries	92 760	5 000	**See Note
Cari-Can Festival	140 000	7 390	17 390
Lincoln Alexander Community Centre	27 000	0	0

\*Note: The Committee approved that a capital grant in the amount of \$2 000 be made to the Hamilton Theatre Inc. to be used to assist in defraying expenses to be incurred in providing a new heating system and that this amount be financed from the Reserve for Capital Projects.

\*\*Note: The Committee endorsed the recreational programs offered at the Wesley Urban Ministries and approved that the Parks and Recreation Committee be requested to consider funding the Victoria Park Community Centre recreational program from within their own Committee budget.

The meeting adjourned at 3:15 o'clock p.m.

Taken as read and approved,

John Thompson, Secretary  
Finance & Administration Committee

ALDERMAN B. HINKLEY, CHAIRMAN  
FINANCE & ADMINISTRATION COMMITTEE

1990 May 16  
Typed by: B. Carter

A ii)

SPECIAL MEETING OF THE FINANCE AND ADMINISTRATION COMMITTEE

Tuesday, 1990 May 1  
3:30 o'clock p.m.  
Room 233, City Hall

There were present:

Alderman B. Hinkley, Chairman  
Mayor R. M. Morrow  
Alderman T. Cooke  
Alderman V. J. Agro  
Alderman G. Copps  
Alderman D. Agostino  
Alderman T. Jackson

Absent with regrets:

Alderman D. Ross - Regional Business  
Alderman J. Gallagher - City Business

Also present:

Alderman D. Drury  
Alderman T. Murray  
Mr. L. Sage, Chief Administrative Officer  
Mr. E. C. Matthews, Treasurer  
Mr. K. E. Avery, City Clerk  
Mr. J. Hindson, Director, Information Systems  
Mr. K. Beattie, Grants Co-ordinator  
Mr. D. Carson, Executive Asst. to the Mayor  
Mr. J. Thompson, Secretary

The Committee had before it a report of the Treasurer dated 1990 April 26 containing the following recommendations:

- (a) That the 1990 mill rates for the City of Hamilton be approved, and the mill rates for the Region and Boards of Education be received to be included for billing purposes in accordance with his summary report attached as Exhibit "A".
- (b) That the by-laws attached to his report to fix the rates of taxation for Municipal, Regional and School purposes for the year 1990 be approved.
- (c) That the by-law attached to his report to levy an annual tax on telephone companies doing business in Ontario be approved.

The Treasurer's report contained the following background information:

City Purposes

The revenue and expenditure estimates for the City of Hamilton are indicated on Exhibit "E" attached to his report and were approved by City Council on 1990 March 16. This schedule outlines the various details comprising the levy and mill rates and the overall result is a 4.9% increase in the City of Hamilton mill rate for the year 1990 compared with last year's increase of 8.9% over 1988.

Regional Purposes

The Treasurer has received the 1990 requisition from the Region, which was approved by Regional Council 1990 April 17, which is shown on Exhibit "C" attached to his report. After accounting for the underlevy from the previous year and reducing their requirement by the shared revenues, the increase in the 1990 mill rate for Regional purposes amounts to 11.1% over 1989, compared with last year's increase of 8.5% over 1988. The City's share percentage of the Regional general levy for 1990 is 72.459% compared with the 1989 figure of 72.778%, a decrease of less than one half percentage point.

Educational Purposes

Exhibit "D" shows the comparison of levies and mill rates for education purposes for 1989 to 1990, which results in an increase of 18.1% over 1989. This compares with an increase in 1989 of 7.8% over 1988. The Separate School Board has again decided to match mill rates with the Board of Education.

The following officials were in attendance to discuss the levy requirements of the Board of Education for 1990:

Mrs. Mary Caye Clarke, Chairman  
Mrs. Anne Stewart, Trustee  
Dr. Johnston, Trustee  
Mr. Paul Shewfelt, Superintendent of Finance and Treasurer  
Mr. Keith Rielly, Director of Education

In his preliminary comments the Chairman explained that the City has serious concerns over the provincial costs that have been transferred to the City of Hamilton. He explained that the Association of Municipalities of Ontario has undertaken a comprehensive review of the most fundamental issues facing municipal governments today, namely the relationship with the Province of Ontario.

Mrs. Clarke addressed the Committee and expressed her appreciation for being invited to attend this meeting. She explained that the Board of Education has prepared a facts sheet for distribution to the general public containing a brief overview of the 1990 public school's budget and financial situation. Taxpayers are being encouraged to contact their school trustees in the event they want to obtain more information on the 1990 budget estimates of the Board of Education.

Mrs. Clarke proceeded to explain that many new costs relating to staff and provincial initiatives have adversely impacted the Board's budget this year, such as the New Employer health levy, the Pay Equity Program, and the Asbestos Abatement Program.

Mayor Morrow addressed the Committee and stated that the property tax base can no longer support these kind of mill rate increases. He stated that the provincial transfer payment to the Board of Education in the amount of 28% is unacceptable and that a strategy must be devised to increase the amount of the transfer payment.

With respect to the parking lot of the Board of Education at the southeast corner of Bay Street and King Street West, Mayor Morrow stressed the benefits both the Board and the community could realize if the Board of Education sold the property for an appropriate development project. He stated that the Board of Education site has been identified as a strategic site to be marketed for development as an integral aspect of the City's centre development plan. The parking requirements of the Board of Education can be accommodated within a new development and disposing of the parking lot would provide a valuable source of immediate and continued revenues to the Board of Education. Although the Board of Education is reluctant to sell the parcel in question, the Mayor stated that the City should encourage the Board to sell a portion of the property for development purposes in order to broaden the tax base.

Alderman Jackson commented that the New Employer Health Levy, the Pay Equity Program, and the Asbestos Abatement Program represents \$43 of the Board's \$135 tax increase.

Alderman Hinkley commented that the 18.1% tax increase of the Board of Education is unacceptable. He explained that the City has prepared a "mock" invoice to the Province of Ontario representing its share of the 1990 mill rate for the City of Hamilton to be presented to the local MPP's. He suggested that the Board of Education may wish to join with the City of Hamilton in the preparation and presentation of a similar "mock" invoice to the local members of the Provincial Legislature.

In discussion it was MOVED by Alderman Jackson, SECONDED by Alderman Copps, and CARRIED, that a letter be forwarded to the Hamilton-Wentworth Roman Catholic Separate School Board expressing the extreme disappointment of the Finance and Administration Committee that representatives of the Board did not attend this special meeting.

With respect to the rights and obligations of the Boards of Education and the City on the collection of school taxes, it was noted in discussion that the City does have the statutory authority to question the budget of the Board of Education and that the Board of Education has the exclusive jurisdiction from the Province to determine its own budget for education purposes. The Public Board of Education is required to submit to the City the Board's estimates of the sums of money the Board requires to be raised by the City Council.

Following discussion it was MOVED by Alderman Agostino, SECONDED by Alderman Jackson, and CARRIED on a recorded vote, that the Committee recommend to City Council that the 1990 mill rates for the Board of Education for the City of Hamilton and the Hamilton-Wentworth Roman Catholic Separate School Board not be included for billing purposes in the collection of taxes for 1990.

Yea - Aldermen Agro, Copps, Agostino, Jackson.  
Nays - Aldermen Cooke, Hinkley.

It was also MOVED by Alderman Agostino, SECONDED by Alderman Jackson, and CARRIED, that a special Sub-committee be established to review and examine the impact and mechanism of sending out separate tax bills in 1991 for the Boards of Education.

The meeting then adjourned.

Taken as read and approved,

John Thompson, Secretary  
Finance & Administration Committee

ALDERMAN B. HINKLEY, CHAIRMAN  
FINANCE & ADMINISTRATION COMMITTEE

1990 May 16  
Typed by: B. Carter



A iii)

Thursday, 1990 May 3  
9:30 o'clock a.m.  
Room 233, City Hall

The Finance and Administration Committee met:

There were present: Alderman B. Hinkley, Chairman  
Alderman T. Cooke  
Alderman V. J. Agro  
Alderman G. Copps  
Alderman D. Agostino  
Alderman T. Jackson  
Alderman J. Gallagher

Absent with regrets: Mayor R. M. Morrow - City Business  
Alderman D. Ross - Vacation

Also present: Mr. L. Sage, Chief Administrative Officer  
Mr. E. C. Matthews, Treasurer  
Mr. R. Hammel, Manager of Accounting  
Mr. N. Adhya, Manager of Budgets  
Ms. P. Noé Johnson, City Solicitor  
Mr. T. Bradley, Manager of Purchasing  
Mr. D. Vyce, Director of Property  
Mr. J. Pavelka, Director of Public Works  
Mr. J. Thompson, Secretary

#### CONSENT AGENDA

##### 1. ADOPTION OF MINUTES

The Minutes of the following meetings of the Finance and Administration Committee were received and adopted as circulated to the members.

- (a) Special Meeting - 1990 Tuesday, April 10
- (b) Regular Meeting - 1990 Thursday, April 19

##### 2. MANAGER OF PURCHASING

###### (a) SUPPLY AND INSTALL GLASS RINK BOARDS AND FRAMES, MOUNTAIN ARENA

As outlined in a report of the Manager of Purchasing, dated 1990 April 17, the Committee agreed to submit the following recommendation to City Council for approval:

That a purchase order be issued to Crystaplex Plastics Ltd., Mississauga, in the amount of \$32 968.77, to supply and install glass rink boards and frames, Mountain Arena, in accordance with specifications issued by the Manager of Purchasing and Vendor's quotation.

NOTE: Lowest acceptable of three (3) quotations received. Funds provided in Mountain Arena Rink Slab Replacement Account No. CF5255 318941014.

###### (b) SUPPLY AND DELIVERY OF GALVANIZED "U" CHANNEL POSTS, PURCHASING STORES

As outlined in a report of the Manager of Purchasing, dated 1990 April 18, the Committee agreed to submit the following recommendation to City Council for approval:

That a purchase order be issued to Provincial Traffic Signs, Port Perry, in the amount of \$14 130 plus provincial sales tax at 8%, for the supply and delivery of Galvanized "U" Channel Posts to Purchasing Stores in accordance with specifications issued by the Manager of Purchasing and Vendor's tender.

NOTE: Lowest of eight (8) tenders received. Funds provided in Stock Inventory Account No. CH56103 28999.

(c) REPLACEMENT OF THREE (3) DIESEL POWERED TURF TRACTORS, UNITS #9516, 9469/94, FLEET SERVICES

As outlined in a report of the Manager of Purchasing, dated 1990 April 25, the Committee agreed to submit the following recommendation to City Council for approval:

That purchase orders be issued for the replacement of three (3) Diesel Powered Turf Tractors, Units #9516, 9469/94, Fleet Services, in accordance with specifications issued by the Manager of Purchasing and Vendor's tender, as follows:

O'Neils Farm Equipment, Binbrook

In the amount of \$16 433.28 to replace One Tractor without cab, Unit #9516

Crossroads Equipment, Jerseyville

In the amount of \$36 030.66 to replace Two Tractors with cabs, Units #9469/94

NOTE: Lowest of six (6) tenders received. Funds provided in Reserve for Replacement of Mobile Equipment Account No. CH5X503 00101.

3. HAMILTON VETERANS' COMMITTEE

As outlined in a report of the Secretary of the Hamilton Veterans' Committee, dated 1990 April 18, the Committee agreed to submit the following recommendations to City Council for approval:

- (a) That permission be given to the Hamilton Veterans' Committee to form up their Annual Decoration Day Parade in the City Hall forecourt on Sunday, 1990 June 10 from 11:30 o'clock a.m. to 12:10 o'clock p.m.
- (b) That in the event of inclement weather permission be given to the Hamilton Veterans' Committee to hold the Decoration Day Memorial Service in the City Hall forecourt.
- (c) That the first floor washroom facilities in City Hall be made available to the Veterans' Associations between 11:30 o'clock a.m. and 12:10 o'clock p.m.

4. CULTURE AND RECREATION DEPARTMENT - SENIOR CITIZENS CAROUSEL

As outlined in a report of the Director of Culture and Recreation, dated 1990 April 25, the Committee granted approval to allow the display of seniors' paintings for three days on the second floor area of City Hall from June 18 to 20, 1990.

5. CITY CLERK - CIVIC AWARDS(a) BISHOP RYAN WRESTLING TEAM

As outlined in a report of the City Clerk, dated 1990 April 23, the Committee agreed to submit the following recommendation to City Council for approval:

That civic silver pins be awarded to the following members of the Bishop Ryan Wrestling Team for winning the 1990 Ontario Federation Secondary School Athletic Association Wrestling Championships on 1990 March 5-6 at the University of Windsor:

Anthony Campese	Carmen Centurami
Mike Boccalon	Jason Mancini
John Reda	Vince Billeci
Tom Curran	Brian Curran
Mike Chorley	Chris Travale
Anthony Santaguida	Peter Raniere
Cory Curran	Tyler Startek
Angelo Centurami	John DiBenedetto - Coach
John VanGoethem	Derm Tilley - Assistant Coach

(b) HAMILTON SEEKERS BANTAM VOLLEYBALL TEAM

As outlined in a report of the City Clerk, dated 1990 April 20, the Committee agreed to submit the following recommendation to City Council for approval:

That civic silver pins be awarded to the following members of the Hamilton Seekers Bantam Volleyball Team for winning the Ontario Bantam Championships held in Hamilton on 1990 February 17:

Barbara Sheahan
Kelly Smith
Charlene Kush
Bina DiLivio
Amanda Schweinbenz
Paula Prentice
Tara Messner
Stu McCarthy - Coach
Rob Luciani - Coach
Maria Petruccelli - Coach

6. DIRECTOR OF PROPERTY(a) HAMILTON EATON CENTRE

As outlined in a report of the Director of Property, dated 1990 April 17, the Committee agreed to submit the following recommendations to City Council for approval:

(a) That the City confirm that the Development Agreement between the City, the Cadillac Fairview Corporation Limited and Eaton Properties Limited, registered as Instrument No. 453533 C.D. and 222066, L.T. on April 22, 1988 is in good standing as of April 9, 1990.

(b) That the City confirm that The Bridge Agreement among the City and the Region, The Cadillac Fairview Corporation Limited, and Eaton Properties Limited registered as Instrument No. 242450 L.T. on December 19, 1988 is in good standing as of April 9, 1990.

NOTE: The solicitors for Eaton Properties Limited, the Cadillac Fairview Corporation Limited and Cadillac Fairview/JMB Properties, co-owners and developers of the Hamilton Eaton Centre have been reviewing the title of the above noted property and have requested the City to provide them with a number of documents granting release of previously registered agreements affecting the property and providing them with notices of compliance to obligations in another agreement. The release of the old agreements include Site Plan Agreements, Development agreements, an Area Opening Agreement and a Sidewalk Maintenance Agreement of various dates, the earliest of which is from the year 1928.

(b) USE OF FOUR PARKING SPACES AT THE KING-JARVIS PARKING LO BY "IT'S ALL GREEK TO ME!" RESTAURANT

As outlined in a report of the Director of Property, dated 1990 April 23, the Committee agreed to submit the following recommendations to City Council for approval:

- (a) That the rental fee for the use of four parking spaces at the King-Jarvis Parking Lot by the "It's All Greek To Me!" Restaurant (Ms. Margaret Tsangarakis) for the purpose of establishing an outdoor patio restaurant be \$5 856 inclusive of realty taxes for a four month period commencing June 1, 1990 and terminating on September 30, 1990.
- (b) (i) That the Lease Agreement contain the proviso that the Lessee will provide the City with liability insurance to the extent of \$2 000 000.
  - (ii) That the patio structure to be placed on the subject parking spaces be constructed to the satisfaction of the General Manager of the Parking Authority.
  - (iii) That the Lessee be responsible for any business taxes as the use of the patio restaurant.
- (c) That the Mayor and City Clerk be authorized to execute a lease agreement in a form satisfactory to the City Solicitor.

NOTE: Pursuant to Item 12 of the ELEVENTH Report of the Finance and Administration Committee, City Council on April 10, 1990 authorized the leasing of four parking spaces for a four month period, subject to the Director of Property establishing a rental fee for this lease.

Recorded vote: In favour - Aldermen Hinkley, Cooke, Agro, Cops, Agostino. Opposed - Aldermen Jackson, Gallagher.

In adopting the above recommendations, Mr. Vyce explained that the recommended rental fee represents roughly what the Parking Authority would receive in revenue assuming the four parking spaces had full occupancy every day during the specified period.

7. TREASURER

(a) LEGISLATIVE BUDGET - MAYOR'S OFFICE - MAYOR'S GRANT

As its meeting held 1990 February 23, the Finance and Administration Committee discussed the current practice and process with respect to discretionary expenditures charged to the Mayor's Grant Account. The Committee requested that the Treasurer review this procedure with the City's auditors to ensure that the administration of this account is in conformity with the Tax Act and in accordance with generally accepted accounting standards and principles.

The Committee had before it the report of the Treasurer dated 1990 April 11 advising that the grant is designed to cover out of pocket expenses incurred by the Mayor for tickets to various local events and distribution to individuals who may be having difficulties.

He noted in his report that, in his opinion, the payment of the grant as authorized by City Council complies with:

1. The Income Tax Act;
2. City Council's direction;
3. The Municipal Act, and
4. Generally accepted accounting principles, bearing in mind City Council's acceptance of the "discretionary" status of the account and the amount of money involved in total.

Mr. Matthews noted in his report that a review of the City's accounting records as far back as 1969 has established that a grant for the discretionary payment expenses has paid to the Chief Magistrate of the Corporation. This payment has been and continues to be made on a monthly basis to the Mayor.

It was MOVED by Alderman Cooke, SECONDED by Alderman Copps:

- (1) That the City solicit an outside opinion from an accountant to ensure that the administration of this account is in accordance with generally accepted accounting standards and principles, and
- (2) That an opinion be obtained from Revenue Canada to ensure that the utilization of this account by the Mayor is in conformity with the Income Tax Act and does not constitute income.

Motion lost on a recorded vote. In favour: Aldermen Cooke, Copps, Hinkley. Opposed: Aldermen Agro, Agostino, Jackson, Gallagher.

Mr. Matthews' report was subsequently received for information.

(b) FINANCING CITY'S SHARE OF SERVICES TO BE INSTALLED IN "RYMAL ESTATES AND GARDENS OF RYMAL - PHASE I"

As outlined in a report of the Treasurer, dated 1990 April 27, the Committee approved that the City's share of services to be installed in "Rymal Estates" in the amount of \$202 406, and "The Gardens of Rymal - Phase I" in the amount of \$118 090.30, for a total of \$320 496.30, be financed from the Reserve for City's Share of Services Through Unsubdivided Lands, Account Centre No. CH 00107.

It was noted that this project was approved by the Transport and Environment Committee at its meeting held 1990 April 30.

8. HAMILTON FIRE DEPARTMENT - ANNUAL REPORT

The Committee received the Annual Report of the Hamilton Fire Department submitted by Chief G. Baker as required by By-law 68-34 (as amended), Section 4 (5).

9. COMMISSIONER OF HUMAN RESOURCES - APPOINTMENTS TO AND TERMINATIONS FROM PERMANENT POSITIONS

As outlined in a report of the Commissioner of Human Resources, dated 1990 April 25, the Committee agreed to submit the following recommendation to City Council for approval:

That the Appointments To and Terminations from Permanent positions with the Corporation to April 25, 1990, attached hereto and marked Appendix "A", be approved.

**10. CITY SOLICITOR - DEVELOPMENT CHARGES BY-LAW NO. 90-74**

The Committee received a report of the City Solicitor dated 1990 April 26 advising that Notices of Appeal, received by the City Clerk on 1990 April 23, were forwarded to her office. Mr. Dennis Wood, of McCarthy and Tetrault, who has been engaged by the City on Development Charges By-law issues, has been sent copies of the Notices. The City Solicitor's Office will be contacting him regarding specific conditions for this retainer.

The Secretary was requested to forward copies of the Notices of Appeal to the members of the Committee for their information.

**11. RESOLUTION - COUNTY OF WELLINGTON**

As outlined in a report from the secretary of the Finance and Administration Committee dated 1990 April 30, the Committee approved that the resolution from the County of Wellington regarding the use of tire derived fuel by St. Marys Cement Co., which has been forwarded to the City of Hamilton for endorsement and support, be referred to the Chairman's Advisory Committee on Environmental Issues at the Region and the City's Transport and Environment Committee for comment and recommendation.

This resolution was referred to the Finance and Administration Committee by City Council at its meeting held 1990 April 24 for consideration.

At the agenda review meeting of the Finance and Administration Committee on 1990 April 27, it was agreed that the comments and recommendation of the above Committees should be obtained to assist the Finance and Administration Committee in responding to the request from the County of Wellington for endorsement.

**12. RESOLUTION FROM THE TOWNSHIP OF CUMBERLAND - SAFETY FEATURE ON GAS REGULATORS**

As outlined in a report from the Building Commissioner dated 1990 April 11, the Committee agreed to recommend to City Council that the following resolution from the Township of Cumberland recommending that regulations and/or legislation, as required, be enacted immediately to have vent shields installed on all gas regulators in the Province of Ontario, not be endorsed.

THAT WHEREAS an investigation of a fire on November 29, 1989 has determined that an overpressure of the natural gas service was the result of a frozen regulator vent; and

WHEREAS the Council of the Township of Cumberland has previously recommended improvements be made to reduce this hazard;

BE IT THEREFORE RESOLVED THAT The Council of the Township of Cumberland recommends to the Minister of Consumer and Commercial Relations that the recommendations contained in the "Engineering Report of Fatal Fire, 1568 Hoskins Crescent", Office of the Fire Marshall dated September 30, 1987 be implemented;

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to the Minister of Housing, the Solicitor General of the Province of Ontario and the Association of Municipalities of Ontario, as well as all urban municipalities.

**13. CARI-CAN FESTIVAL - REQUEST TO USE PEDESTRIAN BRIDGE**

As requested in a letter from the Co-ordinator of the Cari-Can Festival, dated 1990 March 22, the Committee agreed to submit the following recommendation to City Council for approval:

That the request of the Cari-Can Festival Committee for permission to use the King Street West pedestrian bridge for the purpose of placing a maximum of six judges only to be seated facing the east window on Saturday 1990 August 18 from approximately 12:00 o'clock noon to 3:00 o'clock p.m. for their parade competition, be approved.

**14. KEEP HAMILTON CLEAN COMMITTEE - USE OF STYROFOAM CUPS IN CITY BUILDINGS**

The Committee was in receipt of a report from the Secretary of the Keep Hamilton Clean Committee, dated 1990 April 26, recommending that City Council be requested to ban the use of styrofoam cups in City Hall and to investigate the banning of these cups in all City facilities.

The Chairman informed the Committee that Mr. D. Heintz, Secretary of the Keep Hamilton Clean Committee, has spoken with the CaterPlan organization regarding the use of styrofoam cups. He was advised that around a month ago the City Hall Cafeteria discontinued using styrofoam cups and now uses a substance called "fibracan" which is said to be biodegradable and contains no chlorofluorocarbons.

Following discussion the Committee agreed to recommend to City Council that ceramic cups be used in City Hall for all City and Regional Council and Committee meetings and that the Region's Advisory Committee on Environmental Issues be requested to investigate the banning of styrofoam cups in City facilities.

**15. TREASURER****(a) "MOCK" INVOICE TO THE PROVINCE OF ONTARIO**

The Committee adopted the following recommendation of the Treasurer as outlined in his report dated 1990 April 26:

That the "mock" invoice to the Province of Ontario representing its share of the 1990 Mill Rate increase for the City of Hamilton be approved and presented to the local MPP's.

With respect to the financial implications, it was noted that the City of Hamilton's tax was increased by \$1 510 000 for provincially mandated items. These costs represent 1.5% out of the 4.9% increase on 1990 Residential Mill Rates in comparison to 1989 Mill Rates i.e. 30.6% of City's tax increase for this year could have been avoided if the City was not faced with the above expenditures or reduction of revenues.

It was MOVED by Alderman Cooke, SECONDED by Alderman Gallagher, that the Boards of Education and the Region be encouraged to prepare a similar invoice and join with the City of Hamilton in the presentation of its "mock" invoice to the local MPP's for greater impact. Motion lost.

**(b) "NEW DIMENSIONS" - A.M.O. DISCUSSION PAPER OF CONDITIONAL GRANTS REVIEW**

As outlined in a report of the Treasurer dated 1990 April 20, the Committee agreed to submit the following recommendations to City Council for approval:

- (a) That the City of Hamilton support the principles of the A.M.O. Discussion Paper "New Dimensions" in Recommendation I, II, III, IV and VII.
- (b) That Recommendation VI be supported with the understanding that there will be full cost reimbursement, promptly and without excessive administrative requirements.
- (c) That the A.M.O. be requested to reconsider the need for municipal participation in the grant programs included in Recommendation V.

NOTE: The Recommendations contained in the A.M.O. Discussion Paper "New Dimensions" read as follows:

Recommendation I: A stable and consistent municipal revenue base comprised of property tax, user fees and revenue transfers (grants) must be clearly defined in a new revenue-sharing partnership agreement.

Recommendation II: A new general municipal support grant to replace the current inadequate Unconditional Grant Program.

Recommendation III: Elimination of some conditional grant programs with the funding allocation distributed to municipalities through the new Unconditional Grant Program - a general municipal support program.

Examples: Municipal Roads Grant  
Community Planning Grants  
Community Area Improvement Program  
PRIDE  
Community Programs in Recreation  
Wintario Development Program Grants  
Wintario Capital Grants

Recommendation IV: Elimination of specific Conditional Grant Programs with program responsibility assumed by the Provincial Government. Municipalities could act as a delivery agent for some services, on a full cost recovery basis.

Examples: Income Maintenance and Employment Support Programs  
Child Care  
Children's Aid Societies  
Municipal Homes for the Aged  
Municipal Housing Statement Program  
Ontario Basic Mapping Program

Recommendation V: For those services assessed as a joint responsibility, retention of the existing cost-shared grant program.

Examples: Transit Specialized Operation & Capital Grant Program  
Elderly Person Centres  
Homemakers and Nurses Services Program  
Home Support Program  
Lifelines  
Sewer and Water Direct Grant Program  
Conservation Authorities  
A (New) Social Planning Grant Program

Recommendation VI: Continuation of those programs in which municipalities act as administrative agents for the Provincial Government.

Examples: Ontario Renewal Program  
Livestock Compensation Program  
Shoreline Property Assistance Program  
Drainage Works/Erosion Control Programs

Recommendation VII: Elimination of payments in lieu of taxes with the Federal and Provincial Governments paying their full share of property taxes.

On the recommendation of Alderman Copps, the Committee agreed to hold a special information meeting at a future date to review in depth with the Treasurer the system of conditional grants to municipalities.

(c) HAMILTON SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS - CAPITAL FINANCING PLAN

As outlined in a report of the Treasurer dated 1990 April 27, the Committee agreed to submit the following recommendations to City Council for approval:

- (a) That the City of Hamilton maintain its contribution to the Hamilton Society for the Prevention of Cruelty to Animals (HSPCA) for 1990 only based on the "user pay" formula as approved by City Council 1990 January 30 (74.4%).
- (b) That for 1991 and future years the equalized assessment formula be applied (that is, the basis used to distribute the Regional budget among the six area municipalities) and include the entire budget for HSPCA for both capital and current within the Regional budget framework, subject to appropriate changes being made to the Regional Municipality of Hamilton-Wentworth Act.

(d) KING'S FOREST GOLF COURSE PARKING LOT

As outlined in a report of the Treasurer dated 1990 April 26, the Committee agreed to submit the following recommendations to City Council for approval:

- (a) That the estimated cost in the amount of \$96 200 to undertake the parking lot improvement at the King's Forest Golf Course be financed from the Reserve for Capital Projects Account Centre No. CH 00203.
- (b) That the gross cost of the Capital Fund Account Centre No. CF 628945001 Renovate Chedoke Golf Course Parking Lot be reduced by \$96 200 and the excess financing on completion of this project be used to finance other capital projects for which debenture authorization has been received previously.

(e) GLOBE PARK - CHAIN LINK FENCING

As outlined in a report of the Treasurer dated 1990 April 26, the Committee agreed to submit the following recommendations to City Council for approval:

- (a) That the cost to provide chain link fencing around three ball diamonds (Globe Park) in the amount of \$39 589 be financed from the Reserve for Capital Projects Account Centre No. CH 00203.
- (b) That excess funds in the amount of \$39 589 in the Capital Fund Account Centre No. CF 628754003 Upgrading of Stadium Facilities, Bernie Arbour Stadium be transferred to the Reserve for Capital Projects Account Centre No. 00203 and the gross authorized cost be reduced accordingly.

(f) REPLACEMENT OF OFFICE EQUIPMENT

As outlined in a report of the Treasurer dated 1990 April 27, the Committee agreed to submit the following recommendations to City Council for approval, as amended:

- (a) That the "Reserve for Replacement of Motorized Equipment" be renamed the "Reserve for Office Equipment" and the definition be expanded to include microfilm equipment and weigh scales.
- (b) That the following pieces of equipment be replaced and funded from the Reserve for Office Equipment:

<u>Account Number</u>	<u>Department</u>	<u>Description</u>	<u>Estimated Cost</u>
(1)	(2)	(3)	(4)
CH5X621-00114	Treasury	Letter Opener - Mail Room	\$1 500
CH5X621-00114	Treasury	Electronic Weigh Scale - Coin Room	1 500
CH5X621-00114	Treasury	Electronic Typewriter - Tax (2)	2 200
CH5X627-00114	Building	Microfilm Jacket Readers (7)	3 750
CH5X627-00114	Community Development	Dictating Equipment	950
CH5X623-00114	Fleet Service	Calculators (2)	760
CH5X621-00114	Mayor's Office	Electronic Typewriter	<u>1 100</u>
			\$11 760
			=====

16. COMMISSIONER OF HUMAN RESOURCES - SALARY CLASSIFICATION OF POSITIONS IN THE TRAFFIC DEPARTMENT AND WITHIN THE PARKS DIVISION OF THE PUBLIC WORKS DEPARTMENT

The reports of the Commissioner of Human Resources, dated 1990 April 27, recommending that the salary classifications for various positions in the Traffic Department and within the Parks Division in the Department of Public Works be approved, were tabled pending further information from the Commissioner of Human Resources outlining the circumstances surrounding the recommendations and what impact, if any, the salary classifications will have on the Current Budget Estimates.

17. CORRESPONDENCE - MR. FRED LOFT, PRESIDENT, CUPE LOCAL FIVE

The Committee was in receipt of a copy of a letter from Mr. Fred Loft, President, CUPE Local Five, dated 1990 April 24, which was distributed to the Members of City Council at its meeting held 1990 April 24 and referred to the Finance and Administration Committee for consideration.

The letter dealt with a FAX note sent by Alderman Gallagher to Mr. G. Hesson of the Culture and Recreation Department respecting disciplinary direction.

The Committee directed that Mr. Loft's letter be received with no further action.

18. THEATRE TERRA NOVA - INTEREST FREE LOAN

The Committee had before it a copy of a report from the Treasurer dated 1990 April 27 containing the following recommendations:

- (a) a full report of on rental options that may be available principally within Hamilton Place (Studio Theatre and/or Great Hall) and possible utilization of the Theatre Aquarius building presently under construction, along with other locations which may be considered suitable; and,
- (b) a strategic plan describing:
  - (i) how it will function from leased premises over the next two or three years;
  - (ii) a mechanism for fund raising in order to provide some equity for a property purchase in the future; and,
  - (iii) a mechanism to involve Federal and Provincial funding in the property acquisition.

Following considerable discussion, it was duly moved, seconded and carried, that the City of Hamilton provide an interest free loan in the total amount of \$225 000 to Theatre Terra Nova for the sole purpose of purchasing a theatre facility, and that the Treasurer be authorized and directed to negotiate a repayment schedule for Council approval, including the term of the loan and the amount and frequency of payments.

Alderman Gallagher was recorded as opposed.

19. LINCOLN ALEXANDER COMMUNITY CENTRE - INTEREST FREE LOAN

Mr. J. Henderson Nurre, Executive Director, Canadian Caribbean Christian Ecumenical Communion, appeared before the Committee requesting that the City grant an interest free loan in the amount of \$250 000 to pay out the present mortgage from Toronto on the Lincoln Alexander Community Centre together with the interest thereon.

Following discussion, the Committee agreed to take Mr. Nurre's request under advisement and requested the Treasurer to undertake the preparation of a report outlining the financial implications to the City, as well as a full examination of collateral security.

The Committee also requested that staff investigate the possibility of the Centre providing services and/or programs that would possibly fall under other jurisdictions of the City of Hamilton, such as the Department of Culture and Recreation.

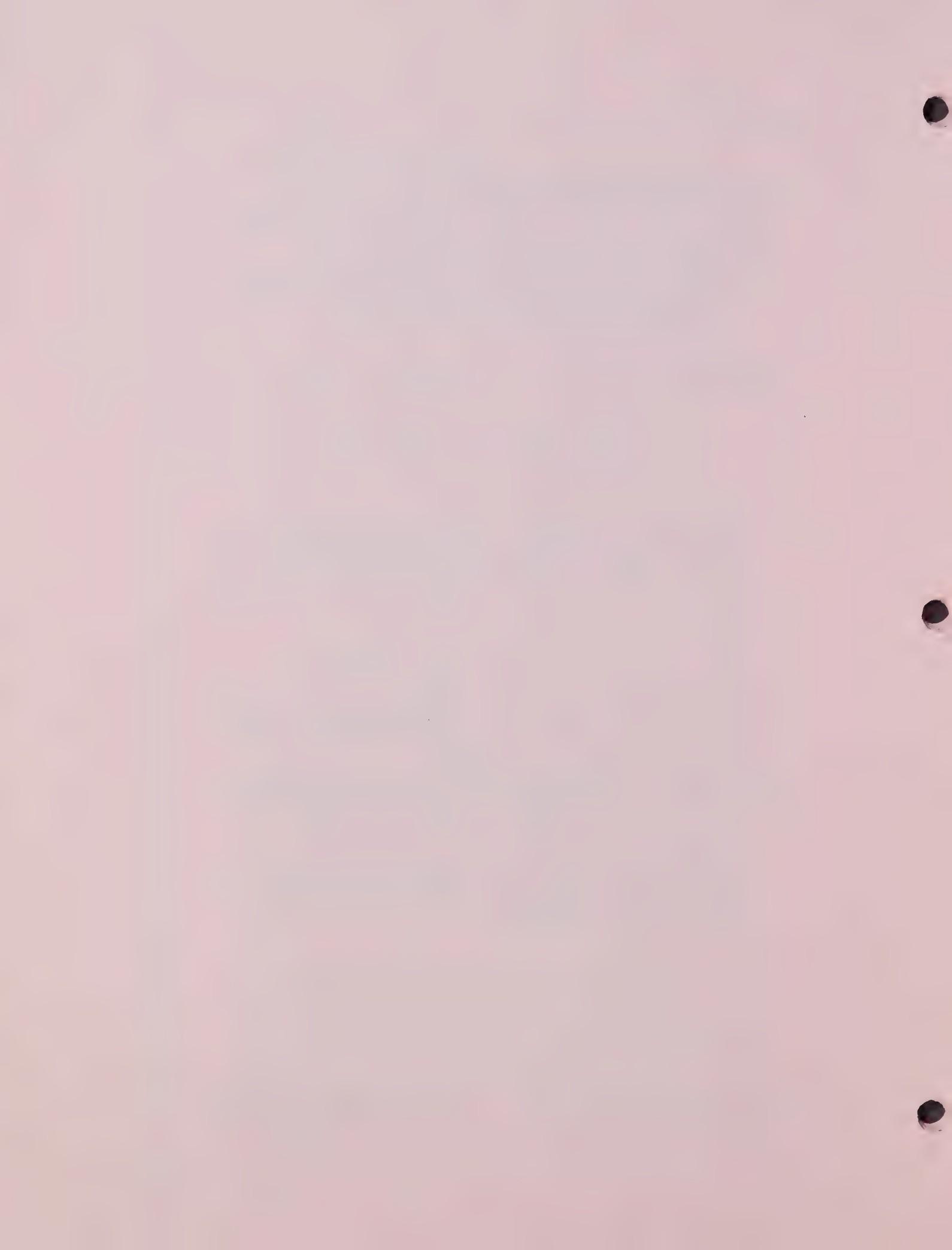
The meeting then adjourned.

Taken as read and approved.

John Thompson, Secretary  
Finance & Administration Committee

ALDERMAN B. HINKLEY, CHAIRMAN  
FINANCE & ADMINISTRATION COMMITTEE

1990 May 17  
Typed by: B. Carter



B i)

FOR ACTION

MAY 17 1990

REPORT TO: Mr. John Thompson, Secretary  
Finance and Administration Committee

FROM: Mr. T. Bradley  
Manager of Purchasing

DATE: 1990 May 15  
COMM FILE:  
DEPT FILE: C4-16-90

SUBJECT: REPLACEMENT OF FIVE (5) 1/2 TON PICKUP TRUCKS, FLEET SERVICES

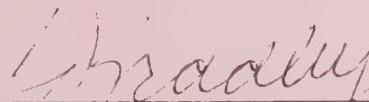
RECOMMENDATION:

That purchase orders be issued for the replacement of five (5) 1/2 ton pickup trucks for Fleet Services, in accordance with specifications issued by the Manager of Purchasing and Vendors' tenders, as follows:

Carter G.M. Trucks, Hamilton  
In the amount of \$31 815.72 to replace Units #9312/3

Holland Chevrolet Oldsmobile Inc., Burlington  
In the amount of \$52 060.32 to replace Units #9027/8 and to purchase one new vehicle

NOTE: Lowest of three (3) tenders received. Funds provided in Reserve for Replacement of Mobile Equipment Account #CH5X503 00101 (\$66 522.60) and Traffic Operating Account #CH58002 75120 (\$17 353.44).

  
T. Bradley, Manager of Purchasing

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)

BACKGROUND: Tender Analysis

Package A

Package B

Carter G.M. Trucks, Hamilton	\$31 815.72	\$52 338.96
Holland Chevrolet Oldsmobile, Burlington	32 459.40	52 060.32
Robert Slessor Pontiac Buick, Grimsby	35 705.34	55 373.78

Package A has standard tailgate, Package B has hydraulic tailgate. Vehicles being replaced will be disposed of at a future auction. Twenty-two supplies were requested to bid. Four declined and fifteen did not respond.

c.c. M. Main, Director, Traffic Department  
J. Schatz, Acting Secretary, Transport and Environment Committee



B ii)

MAY 08 1990

FOR ACTION

REPORT TO: Mr. John Thompson, Secretary  
Finance and Administration Committee

FROM: Mr. T. Bradley  
Manager of Purchasing

DATE: 1990 May 8  
COMM FILE:  
DEPT FILE: C10-4-90

SUBJECT: SUPPLY AND INSTALLATION OF TWO (2) FIRE PACKAGE BODIES ON TRIPLE COMBINATION PUMPERS, HAMILTON FIRE DEPARTMENT

RECOMMENDATION:

That a purchase order be issued to Contran Manufacturing (1982), London, in the amount of \$107 998 for the supply and installation of two (2) Fire Package bodies on two triple combination pumbers for the Hamilton Fire Department, in accordance with specifications issued by the Manager of Purchasing and Vendor's proposal.

NOTE: Lowest of two (2) proposals received. Funds provided in Major Vehicle Repair Account CH25200 00103.

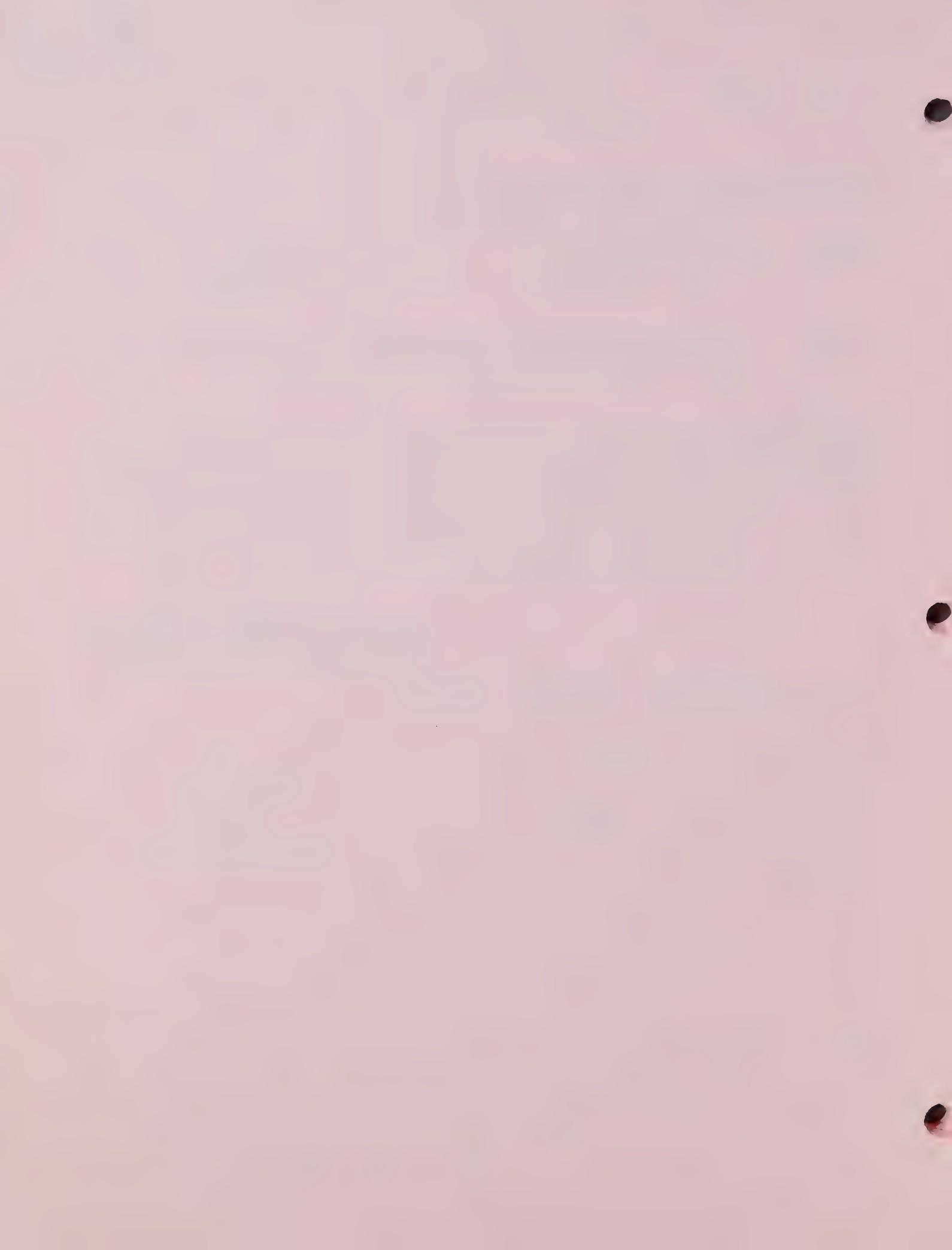
  
\_\_\_\_\_  
T. Bradley, Manager of Purchasing

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)

BACKGROUND: Proposal Analysis

Contran Manufacturing (1982), London	\$107,998.00
C.E. Hickey & Sons Co., Hamilton	118,552.00

Twenty-three suppliers were requested to bid. Four declined and seventeen did not reply.



C.

FOR INFORMATION

REPORT TO: John Thompson, Secretary  
Finance and Administration Committee

FROM: Mr. L. Sage  
Chief Administrative Officer

DATE: 1990 May 15  
COMM FILE:  
DEPT FILE: F&A-Inf

SUBJECT: UNITED SENIOR CITIZENS OF ONTARIO - ZONE 14  
OFFICE SPACE REQUIRED DUE TO MOVE FROM  
ST. PETER'S HOSPITAL

BACKGROUND:

Acceptable office space has been located at the Ottawa Street Y.W.C.A. for the United Senior Citizens of Ontario. A draft rental Agreement is presently being prepared by Mary Sakaluk of the Ottawa Street Y.W.C.A. and will include:

- monthly rental rate of \$300.00
- rental Agreement for up to a two-year period
- an understanding that installation of a telephone is the responsibility of the "Seniors"
- a date for occupancy that meets the needs of the "Seniors".

  
L. Sage, Chief Administrative Officer



D.

FOR ACTION

MAY 17 1990

REPORT TO: Mr. J. Thompson  
Secretary, Finance & Administration Committee

FROM: Mr. J. Johnston  
Commissioner of Human Resources

DATE: 1990 May 16  
COMM FILE:  
DEPT FILE: C-031-90

SUBJECT: Leave of Absence - Mary Hudon-Stroud

RECOMMENDATION:

That a leave of absence without pay be granted to Mary Hudon-Stroud of the Public Works Department for the period of July 3, 1990 to October 26, 1990.

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)

n/a

BACKGROUND:

Ms. Hudon-Stroud, having joined the City on April 9, 1990, does not qualify under the Employment Standards Act for paid Maternity Leave and has therefore requested a 17 week non-paid leave of absence. Her Department Head and the Chief Administrative Officer are supportive of the request and recommend that it be approved by the Committee.

J. Johnston



E i)

FOR ACTION

MAY 14 1990

REPORT TO: Mr. J. D. Thompson, Secretary  
Finance and Administration Committee

FROM: Mr. K. E. Avery  
City Clerk

DATE: 1990 May 14  
COMM FILE:  
DEPT FILE:

SUBJECT:

Y.W.C.A. Strawberry Festival

RECOMMENDATION:

That permission be granted to the Y.W.C.A. to use the City Hall forecourt for their annual Strawberry Festival on 1990 Thursday, June 21 from 11:00 o'clock a.m. to 4:00 o'clock p.m. including the use of the following equipment:

- (a) City Van to transport tables to and from Y.W.C.A.
- (b) City Hall chairs
- (c) Sound system
- (d) Piano and extension cord
- (e) Approval to distribute information flyers through the City Hall building.

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)

N/A

c.c. Mr. R. Swan, Manager, Property Maintenance Division

Mrs. R. Morrison, City Clerk's Department

Information Desk



E ii)

FOR ACTION

MAY 15 1990

REPORT TO: Mr. J. D. Thompson, Secretary  
Finance and Administration Committee

FROM: Mr. K. E. Avery  
City Clerk

DATE: 1990 May 15  
COMM FILE:  
DEPT FILE:

SUBJECT:

United Way Campaign Thermometer

RECOMMENDATION:

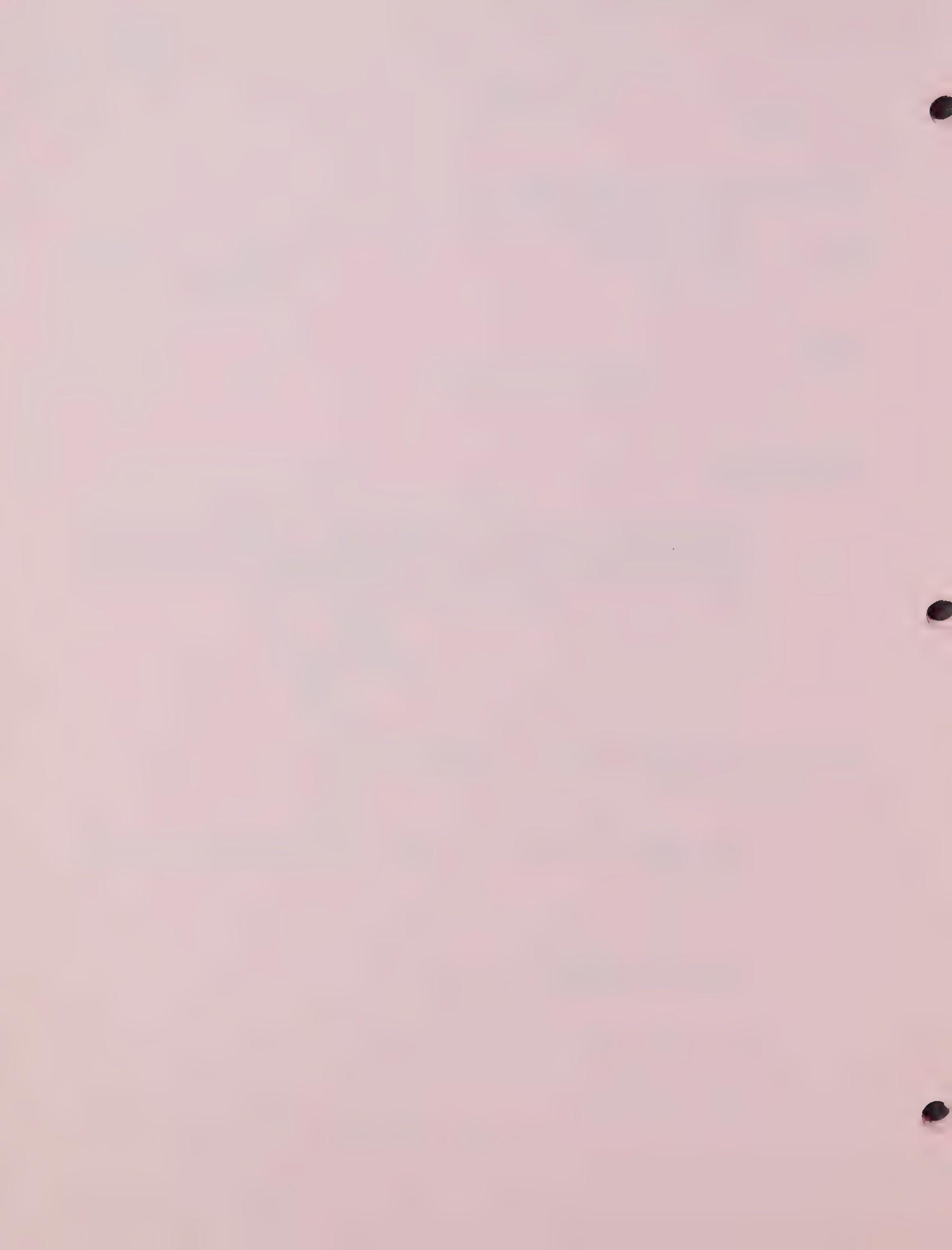
That permission be granted to the Mass Media Committee of the United Way of Burlington, Hamilton-Wentworth to have a campaign thermometer erected in front of City Hall from 1990 September 12 to December 6 during the annual United Way Fund Raising Campaign.

.....  
K. Avery  
.....

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)

The United Way carries \$2 million liability insurance on the thermometer.

c.c. Mr. R. Swan, Manager  
Property Maintenance Division



E iii)

FOR ACTION

MAY 11 1990

REPORT TO: Mr. J. D. Thompson, Secretary  
Finance and Administration Committee

FROM: Mr. K. E. Avery  
City Clerk

DATE: 1990 May 9  
COMM FILE:  
DEPT FILE:

SUBJECT:

Hamilton Christian Fellowship - Use of City Hall Facilities

RECOMMENDATION:

That the request of the Hamilton Christian Fellowship for permission to use the City Hall forecourt and first floor washroom facilities for outdoor celebration and dance services on 1990, Friday June 22 and 1990, Friday June 27 from approximately 7:00 p.m. to 10:00 p.m., be approved.

K. Avery

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)

N/A

c.c. Mr. R. Swan, Manager  
Property Maintenance Division

Mrs. R. Morrison  
City Clerk's Department

Information Desk

Mr. S. G. Hollowell, Manager  
Records Division



E iv)

FOR ACTION

MAY 14 1990

REPORT TO: Mr. J. D. Thompson, Secretary  
Finance and Administration Committee

FROM: Mr. K. E. Avery  
City Clerk

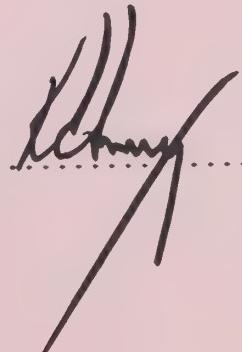
DATE: 1990 May 14  
COMM FILE:  
DEPT FILE:

SUBJECT:

Flying of Republic of Korea National Flag

RECOMMENDATION:

That the request of the Korea Veterans Association of Canada to fly national flag of the Republic of Korea at City Hall during the week of 1990 June 24 to June 30 in recognition of National Korea Week, be approved.



FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)

N/A

c.c. Mr. R. Swan, Manager  
Property Maintenance Division



E v)

FOR ACTION

MAY 11 1990

REPORT TO: Mr. J. D. Thompson, Secretary  
Finance and Administration Committee

FROM: Mr. K. E. Avery  
City Clerk

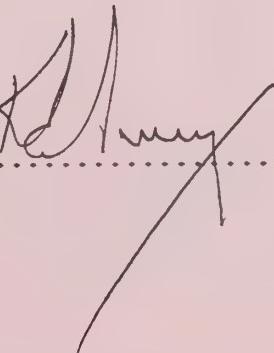
DATE: 1990 May 9  
COMM FILE:  
DEPT FILE:

SUBJECT:

Flying of C.L.C. Flag

RECOMMENDATION:

That the request of the Hamilton and District Labour Council C.L.C. to fly the C.L.C. flag at City Hall during the week of 1990 September 3 to September 7 in recognition of Union Label Buying Week, be approved.

  
.....

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)

N/A

c.c. Mr. R. Swan, Manager  
Property Maintenance Division



F i)

FOR ACTION

MAY 17 1990

REPORT TO: Mr. John Thompson, Secretary  
Finance and Administration Committee

FROM: Mr. J. Schatz  
Deputy City Clerk

DATE: 1990 May 16

COMM FILE:  
DEPT FILE:

SUBJECT: CIVIC AWARDS - MOUNTAIN LANES JUNIOR BOYS FIVE PIN BOWLING TEAM

RECOMMENDATION:

That civic gold pins and civic gold rings be awarded to the following members of the Mountain Lanes Junior Boys Five-Pin Bowling Team for winning the Provincial Championship on 1990 March 18 and the National Championship in Thunder Bay, Ontario, on 1990 May 1:

Drew Arnold  
Mark Masters  
Martin Taylor  
Brock Hill  
Michael Zajac  
Larry Bixby - Coach



J. J. Schatz  
Deputy City Clerk

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)

Approximately \$1,360.00. Sufficient funds are available in the 1990 budget.

BACKGROUND:

Confirmation of these Championships has been received in writing by the National Youth Bowling Council.



Fii)

FOR ACTION

MAY 02 1990

REPORT TO: Mr. John Thompson, Secretary  
Finance and Administration Committee

FROM: K. E. Avery  
City Clerk

DATE: 1990 May 1

COMM FILE:  
DEPT FILE:

SUBJECT: CIVIC AWARDS - HAMILTON AND DISTRICT  
FIVE PIN BOWLERS' ASSOCIATION

RECOMMENDATION:

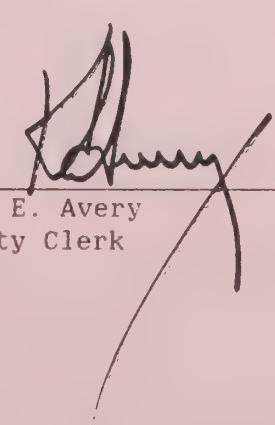
- a) That civic gold rings and civic gold pins be awarded to the following members of the Hamilton Zone "E" Mixed Five-Pin Bowling Team for winning the 1990 Canadian Youth Challenge Tournament and the 1990 Ontario Youth Challenge Mixed Team Championships:

Tim Biggs  
Scott Hill  
Darryl Holditch  
Chrystine Pilon  
Stephanie Tuck  
Connie Dreher - Coach

- b) That Civic gold pins be awarded to the following members of the Hamilton Zone "E" Men's Five-Pin Bowling Team for winning the 1990 Ontario Youth Challenge held in Orillia, Ontario on 1990 April 7:

Doug Denbury  
Brian Labelle  
Paul Harse  
Bob Jones  
Brent Flynn  
Rob Ward - Coach

K. E. Avery  
City Clerk



FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)

Approximately \$1,491.36. Sufficient funds are available in the 1990 Budget.

BACKGROUND:

Confirmation of these championships has been received in writing from the President of the Ontario Five Pin Bowlers' Association.

F iii)

APR 30 1990

FOR ACTION

REPORT TO: Mr. John Thompson, Secretary  
Finance and Administration Committee

FROM: K. E. Avery  
City Clerk

DATE: 1990 April 27

COMM FILE:  
DEPT FILE:

SUBJECT: CIVIC AWARD - ONTARIO ELITE GYMNASTICS CHAMPIONSHIPS

RECOMMENDATION:

That a civic silver pin be awarded to Theresa Wolf for winning the Ontario Elite Gymnastics Championship held in Whitby, Ontario on 1990 April 20 - 22.

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)

Approximately \$10.00. Sufficient funds are available in the 1990 Budget.

BACKGROUND:

Confirmation of the Ontario Elite Gymnastics Championship has been received from the Ontario Gymnastic Federation.



G.

FOR ACTION

MAY 11 1990

REPORT TO: Mr. John Thompson, Secretary  
Finance and Administration Committee

FROM: C. J. Coutts, Secretary  
Canusa Games Directors

DATE: 1990 May 10

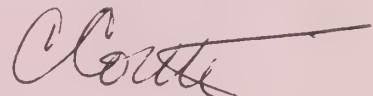
COMM FILE:  
DEPT FILE:

SUBJECT: USE OF SECOND FLOOR, CITY HALL BY  
CANUSA GAMES - WEDNESDAY, 1990 MAY 30

RECOMMENDATION:

That permission be granted to the Canusa Games Directors to set up and sell from a display of fundraising items (T-Shirts, Sweatshirts and Jammers) on the second floor concourse level, Hamilton City Hall on Wednesday, 1990 May 30 from 9:00 o'clock a.m. to 5:00 o'clock p.m. to raise money for the 1990 Canusa Games.

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)



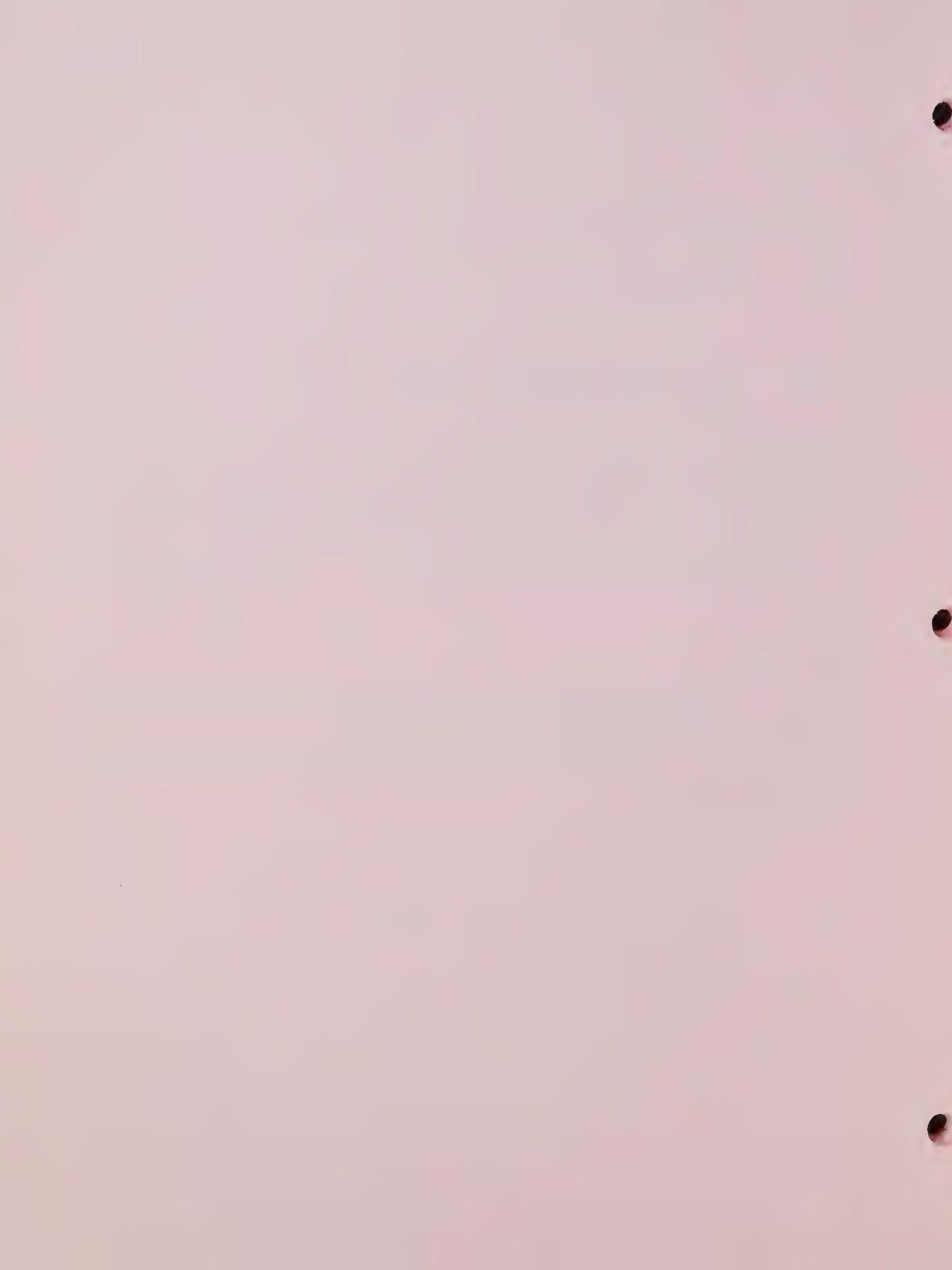
N/A

BACKGROUND:

In order to raise the necessary monies required to send our athletes to Flint, Michigan this year, the Canusa Games Directors find it necessary to fundraise to offset the increasing costs of the annual Games.

This event would be held the same day as Fit Day, and give additional exposure to the Canusa Games.

c.c. Mrs. S. Glover, City Clerk's Department



FOR ACTION

H.

REPORT TO: Mr. J.D. Thompson  
Finance and Administration Committee

DATE: May 14, 1990

FROM: Mr. R. Sugden, Director  
Culture and Recreation Department

COMM FILE:  
DEPT FILE:

SUBJECT: Additional request for Fit Day Headquarters

RECOMMENDATION:

That approval be given to establish a Fit Day Headquarter outside Aldermen's office (east side) for a display from May 25 to May 31, 1990. Room 264

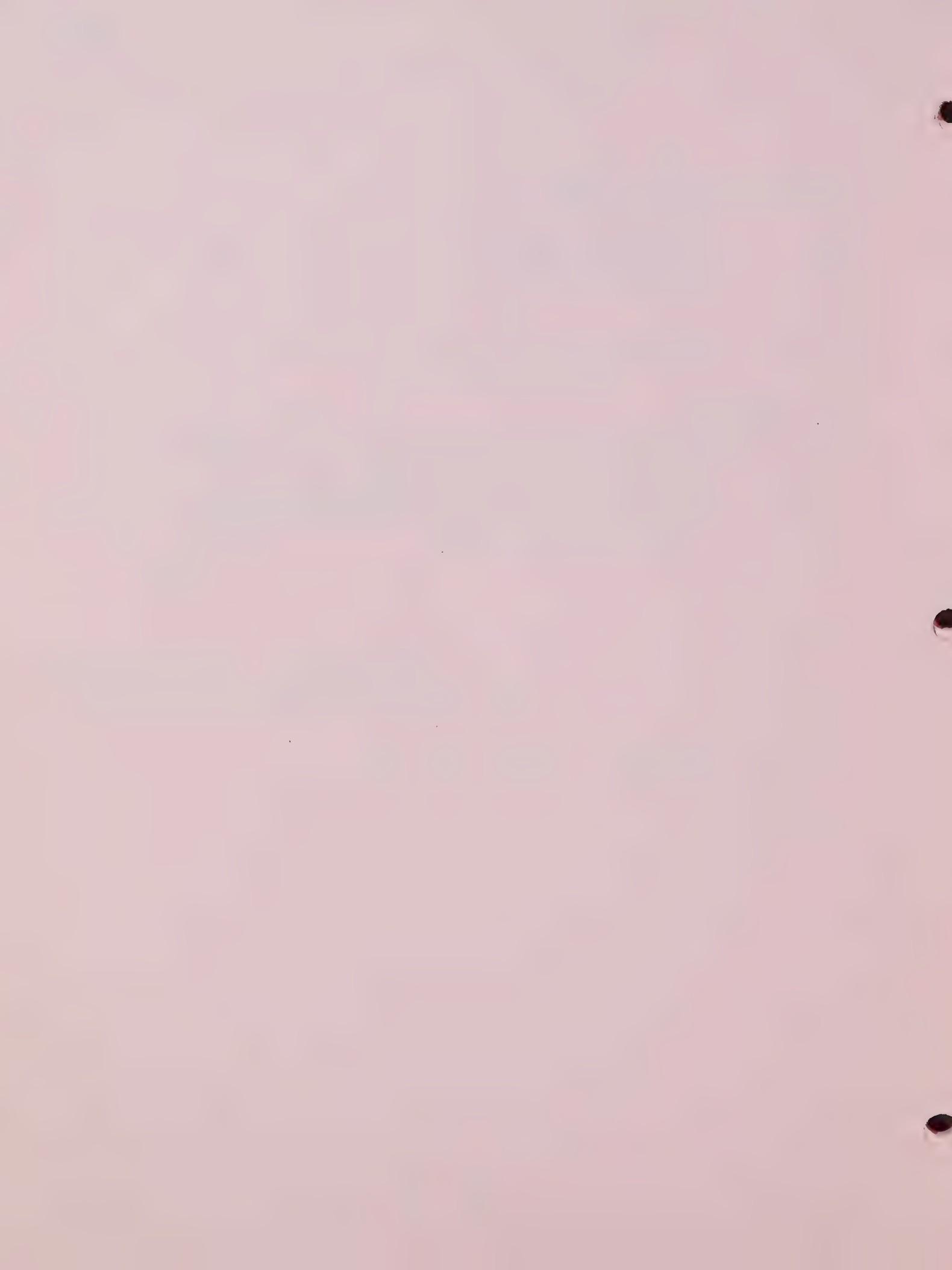
That approval be given to use ~~the Aldermen's Lounge~~ for the day of May 30, 1990 Fit Day from 8:00 am to 10:00 pm.

G. Hesson, Manager, Recreation Services

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)

N/A

BACKGROUND:



I i)

**FOR ACTION**

REPORT TO: Chairman and Members  
Finance & Administration Committee

FROM: Mr. J. D. Thompson, Secretary  
Finance & Administration Committee

DATE: 1990 May 22  
COMM FILE:  
DEPT FILE:

SUBJECT: BILL 152, AN ACT TO AMEND THE MUNICIPAL ACT -  
OPEN MEETINGS, SALE OF SURPLUS LANDS, ACCESS TO RECORDS

RECOMMENDATION:

That the attached Information Report of P. Noé Johnson, City Solicitor, dated 1990 May 1, dealing with the subject matter be referred to appropriate staff to outline any concerns and/or recommendations they may have to the Finance and Administration Committee.

*John Thompson/BK*

FINANCIAL IMPLICATIONS:

N/A

BACKGROUND:

## FOR INFORMATION

REPORT TO: Mr. J. D. Thompson  
Secretary, Finance and Administration Committee

FROM: P. Noé Johnson  
City Solicitor

DATE: 1990 May 1  
COMM FILE:  
DEPT FILE: PNJ/90

SUBJECT: Bill 152, An Act to Amend the Municipal Act  
Open Meetings, Sale of Surplus Lands, Access to Records

BACKGROUND: The above mentioned Legislation received first reading on April 19th, 1990. It is anticipated that final reading to this proposed Bill may come as soon as June 1990. In order to ensure that all Members of Council are aware of the specifics in a timely fashion, a copy of the Bill is attached.

FINANCIAL/LEGAL/PERSONNEL IMPLICATIONS: Undetermined at this point.

### DISCUSSION:

#### **OPEN MEETINGS**

The first section in the amending Act s.55 states that **committee** meetings shall also be open to the Public, if any decision is being made or recommendation considered. There may be situations when the application of this rule is unclear or not anticipated. Committees have as a matter of practice and according to the Procedure By-law [s. 45(2)] not made decisions in camera. The issue remains, how much, if any, of the confidential discussion, preliminary to a decision, is affected. A very specific change is the proposed onus on the Clerk or Secretary to a Committee to record the matter discussed (and probably the basis for excluding the public) in the Minutes. This presupposes that the Secretary to the Committee is present throughout.

#### **GROUND FOR IN-CAMERA DISCUSSION** (permissive)

In the proposed legislation: In City's Bylaw

- ♦ security of municipal property
- ♦ proposed acquisition of property
- ♦ personal matters re:identifiable person
- ♦ labour relations /employee negotiations
- ♦ litigation (or potential)
- ♦ matters re:specific property,to be acquired or disposed (and negotiations)
- ♦ personnel matters in general (enumerated)
- ♦ collective bargaining
- ♦ litigation or solicitor/client communications including legal advice

- ◆ tax applications on compassionate basis (may come under identifiable person exemption proposed)

## ACCESS TO RECORDS

The topic of access to records is addressed in s.55(6) and specifically includes the right for public access to interdepartmental correspondence and reports of officials and solicitors on acquired real property. The relationship of this subsection to the Solicitor/Client Privilege must be investigated and s.78(1) of the Municipal Act as it now reads, which exempts those reports and interdepartmental correspondence. The topics listed as potentially confidential for discussion [s.55(4)] may also relate to documents on those matters. The administrative procedure for public access to records is similar to that under the Municipal Freedom of Information and Protection of Individual Privacy legislation, contemplating a fee for copies.

## LOCATION OF SPECIAL MEETINGS

S. 58 - Place of meeting for special meetings if not fixed in advance by the Committee reverts to the last meeting location. This may cause logistical problems, if by location, the same room rather than simply same building is meant, and the location is booked by another.

The peace and Good Government section (s. 104) is revised by deleting the reference to conduct of meetings and members, which are now addressed in separate sections referred to above.

## PROCEDURES FOR SALE OF PROPERTY

Section 195 requires a **procedural** by-law for sale of property. Quaere whether this is actually restricted to "Land" as mentioned in the margin note. This section does not apply to small business programs (s. 112a); grant or lease of land at nominal price (s.113); sale of closed road to abutting landowners (s.316(2)); Sale of expropriated lands s.44; sale to another public entity as per s. 195 (3)(c); or Province.

The procedure adopted by a municipality must be setup in advance by by-law; must provide for public notice; requires declaration of "surplus" and requires at least one appraisal. One question here is whether an opinion letter from a professional will suffice in some circumstances where value of property is minimal. Once again, the records must be accessible.

S. 195a requires certain municipalities to give advance notice to the Province in the interests of **Housing**. The regulations will determine the "prescribed" municipalities and the "prescribed" time during which the Province can respond before the municipality can proceed to sell. The notice sections do not apply if it is a s.113 grant or lease at nominal value; sale of closed road to abutting landowner or sale pursuant to Expropriation Act.

**COMMENT:** This report is preliminary. Staff from those departments affected should prepare a report on the implications of the legislation as it is now proposed and any changes to present procedure that passage of this Bill will require. Any concerns of the Aldermen should be addressed in this report.

## Bill 152

### An Act to amend the Municipal Act and certain other Acts related to Municipalities

The Hon. J. Sweeney

*Minister of Municipal Affairs*

*1st Reading April 19th, 1990*

*2nd Reading*

*3rd Reading*

*Royal Assent*

**SECTION 1.** Section 55 of the *Municipal Act* is re-enacted to require that meetings of municipal councils, local boards, and their committees be open to the public unless a subject matter described in subsection 55(4) is being discussed. The section also requires that records relating to real property that has been acquired by a municipality or local board be available for public inspection.

The new section 55a would require every municipality and local board to enact a procedure by-law governing the proceedings of meetings, the conduct of members and the calling of meetings including meetings of a committee of council or of a local board.

**SECTIONS 2 and 3.** Consequential amendments are made to the *Municipal Act* as a result of the new section 55a.

**SECTION 4.** Section 195 of the *Municipal Act* is re-enacted to require every council and local board to establish by-laws procedures governing the sale of property. Public notice of a proposed sale is required. The property must be declared surplus and at least one appraisal of the fair market value of the property must be obtained. The records relating to real property that has been declared surplus are to be made available for public inspection.

The new section 195a would give Her Majesty in right of Ontario, or a designate of Her Majesty, the right to purchase lands declared surplus by prescribed municipalities or local boards for housing purposes.

**SECTIONS 5 to 17.** Section 55a of the *Municipal Act* (requiring a procedure by-law)<sup>15</sup> is made applicable to the council of every regional, district and metropolitan municipality and the County of Oxford and their local boards.

## Bill 152

1990

### An Act to amend the Municipal Act and certain other Acts related to Municipalities

HER MAJESTY, by and with the advice and consent of the Legislative Assembly of the Province of Ontario, enacts as follows:

#### **1. Section 55 of the Municipal Act, being chapter 302 of the Revised Statutes of Ontario, 1980, is repealed and the following substituted therefor:**

**55.—(1)** In this section and section 55a, "local board" means a local board as defined in the *Municipal Affairs Act*, R.S.O. 1980, except boards of commissioners of police, library boards and school boards.

(2) Subject to subsection (4), the meetings of a council, a local board and a committee of a council or local board shall be open to the public if any decision is being made or recommendation being considered and no person shall be excluded from a meeting except for improper conduct.

(3) The head or other presiding officer may expel from a meeting any person who has been guilty of improper conduct at the meeting.

(4) A special meeting of a committee of a council or local board may be closed to the public if the subject-matter being considered relates to,

- (a) the security of the property of the municipality or local board;
- (b) personal matters about an identifiable individual, including municipal or local board employees;
- (c) a proposed or pending acquisition of real property for municipal or local board purposes;

Exclusion of certain persons

Closed meetings

- (d) labour relations or employee negotiations;
- (e) litigation or potential litigation affecting the municipality or local board; or

1981, c. 70  
(f) matters under the *Municipal Boundary Negotiations Act, 1987* or annexation of unorganized territory.

Item

(5) If a special or committee meeting is closed to the public, the clerk of the municipality or the recording official of the local board, as the case may be, shall record in the minutes of the next regular meeting the holding of the closed meeting and the matter in subsection (4) being considered which resulted in the closed meeting.

Inspection of documents relating to land purchase

(6) Any person may inspect records, accounts and documents relating to real property that has been acquired by a municipality or local board including inter-departmental correspondence and reports of officials and solicitors of the municipality or local board.

Copies

(7) The municipality or local board shall, upon request, furnish copies of a record, account or document mentioned in subsection (6) upon payment of the fee normally charged by the municipality or local board for making copies.

Procedure by-law

**55a.**—(1) Every council and local board shall enact a procedure by-law for governing the proceedings of meetings, the conduct of members and the calling of meetings of the council and its committees and of the local board and its committees, respectively.

Copy of procedure by-law to members

(2) The clerk of a municipality or the administrative head of the local board shall provide to each member of the council or local board and to each member of a committee of the council or local board a copy of the procedure by-law when the member of council makes the declaration of office or the member of a local board or committee is sworn into office or appointed to a committee.

## 2. Section 58 of the said Act is repealed and the following substituted therefor:

**58.** If there is no by-law or resolution fixing the place of meeting, a special meeting shall be held at the place where the last meeting was held.

**3. Section 104 of the said Act is repealed and the following substituted therefor:**

Place of special meeting

(4) Every council and local board shall by by-law establish procedures governing the sale of property by public tender, public auction or otherwise as the council or local board considers is in the best interests of the public.

By-laws respecting sale of property

(5) A by-law under subsection (4) shall provide for public notice of a proposed sale and an opportunity for any person to make representations to the council or local board respecting the proposed sale.

**104.** Every council may pass such by-laws and make such regulations for the health, safety, morality and welfare of the inhabitants of the municipality in matters not specifically provided for by this Act as may be deemed expedient and are not contrary to law.

**4. Section 195 of the said Act is repealed and the following substituted therefor:**

**195.**—(1) In this section, "local board" means a local board as defined in the *Municipal Affairs Act*, except school boards.

(2) Subject to subsections (3) to (8), the determination of a council as to the time when, the manner in which, the price for which or the person to whom any property of the corporation that the council may lawfully sell, shall be sold, is not open to question or review by any court, if the purchaser is a person who may lawfully buy and the council acted in good faith.

(3) Subsections (4) to (8) and any procedures set out in a by-law passed under subsection (4) do not apply to,

- (a) the sale of property under sections 112a and 113 and subsection 316 (2);
- (b) the sale of property under section 44 of the *Expropriations Act* to an owner from whom the land was taken;
- (c) the sale of property to a local, county, metropolitan, regional or district municipality, the County of Oxford, a local board, school board, or a provincial or federal government or its agencies; or
- (d) the sale of real property to a purchaser designated under subsection 195a (2).

Non-application to certain property

General power to make regulations

Definition R.S.O. 1980, c. M.13

Copies of by-law to be given to members of the local board shall provide to each member of the council or local board a copy of the by-law when the member of council makes the declaration of office or the member of the local board is sworn into office.

**(7) Before selling any real property, every council and local board shall,**

- (a) by by-law, or in the case of a local board, by by-law or resolution, declare the property to be surplus and no longer required for its purposes; and
- (b) obtain at least one appraisal of the fair market value of the property from an accredited appraiser.

Inspection of documents relating to surplus land

**(8) Any person may inspect the records containing the description of real property declared surplus under clause (7) (a).**

Copies  
Surplus real property

**(9) The municipality or local board shall, upon request, furnish copies of a record mentioned in subsection (8) upon payment of the fee normally charged by the municipality or local board for making copies.**

Purchase by province or delegate  
**195a.—(1) Notwithstanding this or any other Act, a prescribed municipality or local board that intends to sell surplus real property shall notify Her Majesty in right of Ontario of its intention.**

**(2) Upon receipt of the notice under subsection (1), Her Majesty in right of Ontario may, within the prescribed period, inform the clerk of the municipality or administrative head of the local board that it wishes to buy or designate a purchaser to buy the property for housing purposes.**

Time restriction  
**(3) If Her Majesty in right of Ontario does not inform the clerk or administrative head within the prescribed period, the municipality or local board may offer to sell the land to any person.**

Right to purchase  
**(4) If Her Majesty in Right of Ontario informs the clerk that it wishes to buy the land or designates a purchaser to buy the land for housing purposes, Her Majesty or the designated purchaser may, within a prescribed period, enter an agreement to purchase the property at fair market value or at any other price agreed upon between the municipality or local**

**(5) The time period prescribed under subsection (4) may be extended by agreement of the parties to the purchase agreement.**

**(6) If Her Majesty in right of Ontario or the designated purchaser does not enter an agreement within the period prescribed under subsection (4) or extended by agreement under subsection (5), the municipality or local board may offer to sell the land to any person.**

**(7) This section does not apply to the sale of real property, except as follows:**

- (a) under section 113;
- (b) under subsection 316 (2) where an abutting owner exercises a right of purchase; or
- (c) under section 44 of the *Expropriations Act* to an owner from whom the land was taken.

**(8) The Lieutenant Governor in Council may make regulations,**

- (a) prescribing local boards and municipalities, including metropolitan, regional and district municipalities and the County of Oxford to which this section applies;
- (b) prescribing the manner in which a purchaser shall be designated under subsection (2); and
- (c) prescribing the time periods for the purposes of this section.

**5.—(1) Section 12 of the *District Municipality of Muskoka Act*, being chapter 121 of the Revised Statutes of Ontario, 1980, is repealed.**

**(2) Subsection 15 (2) of the said Act, as amended by the Statutes of Ontario, 1983, chapter 65, section 1, is further amended by inserting after "55" in the first line "55a".**

**6.—(1) Section 14 of the *Municipality of Metropolitan Toronto Act*, being chapter 314 of the Revised Statutes of Ontario, 1980, is repealed.**

**(2) Subsection 17 (2) of the said Act, as amended by the Statutes of Ontario, 1984, chapter 18, section 4, is further amended by inserting after "55" in the first line "55a".**

Extension of time  
Where no agreement reached

**7.**—(1) Section 15 of the *County of Oxford Act*, being chapter 365 of the Revised Statutes of Ontario, 1980, is repealed.

(2) Subsection 18 (2) of the said Act, as amended by the Statutes of Ontario, 1983, chapter 66, section 2, is further amended by inserting after "55" in the first line "55a".

**8.**—(1) Section 14 of the *Regional Municipality of Durham Act*, being chapter 434 of the Revised Statutes of Ontario, 1980, is repealed.

(2) Subsection 17 (2) of the said Act, as amended by the Statutes of Ontario, 1983, chapter 72, section 1, is further amended by inserting after "55" in the first line "55a".

**9.**—(1) Section 14 of the *Regional Municipality of Haldimand-Norfolk Act*, being chapter 435 of the Revised Statutes of Ontario, 1980, is repealed.

(2) Subsection 17 (2) of the said Act, as amended by the Statutes of Ontario, 1983, chapter 72, section 8, is further amended by inserting after "55" in the first line "55a".

**10.**—(1) Section 14 of the *Regional Municipality of Halton Act*, being chapter 436 of the Revised Statutes of Ontario, 1980, is repealed.

(2) Subsection 17 (2) of the said Act, as amended by the Statutes of Ontario, 1983, chapter 72, section 14, is further amended by inserting after "55" in the first line "55a".

**11.**—(1) Section 13 of the *Regional Municipality of Hamilton-Wentworth Act*, being chapter 437 of the Revised Statutes of Ontario, 1980, is repealed.

(2) Subsection 16 (2) of the said Act, as amended by the Statutes of Ontario, 1983, chapter 72, section 20, is further amended by inserting after "55" in the first line "55a".

**12.**—(1) Section 13 of the *Regional Municipality of Niagara Act*, being chapter 438 of the Revised Statutes of Ontario, 1980, is repealed.

(2) Subsection 16 (2) of the said Act, as amended by the Statutes of Ontario, 1983, chapter 72, section 27, is further amended by inserting after "55" in the first line "55a".

**13.**—(1) Section 17 of the *Regional Municipality of Ottawa-Carleton Act*, being chapter 439 of the Revised Statutes of Ontario, 1980, is repealed.

(2) Subsection 20 (2) of the said Act, as amended by the Statutes of Ontario, 1983, chapter 72, section 33, is further amended by inserting after "55" in the first line "55a".

**14.**—(1) Section 14 of the *Regional Municipality of Peel Act*, being chapter 440 of the Revised Statutes of Ontario, 1980, is repealed.

(2) Subsection 17 (2) of the said Act, as amended by the Statutes of Ontario, 1983, chapter 72, section 37, is further amended by inserting after "55" in the first line "55a".

**15.**—(1) Section 13 of the *Regional Municipality of Sudbury Act*, being chapter 441 of the Revised Statutes of Ontario, 1980, is repealed.

(2) Subsection 16 (2) of the said Act, as amended by the Statutes of Ontario, 1983, chapter 72, section 43, is further amended by inserting after "55" in the first line "55a".

**16.**—(1) Section 13 of the *Regional Municipality of Waterloo Act*, being chapter 442 of the Revised Statutes of Ontario, 1980, is repealed.

(2) Subsection 16 (2) of the said Act, as amended by the Statutes of Ontario, 1983, chapter 72, section 51, is further amended by inserting after "55" in the first line "55a".

**17.**—(1) Section 13 of the *Regional Municipality of York Act*, being chapter 443 of the Revised Statutes of Ontario, 1980, is repealed.

(2) Subsection 16 (2) of the said Act, as amended by the Statutes of Ontario, 1983, chapter 72, section 56, is further amended by inserting after "55" in the first line "55a".

**18.** This Act comes into force on the day it receives Royal Assent.

**19.** The short title of this Act is the *Municipal Statute Law Short title Amendment Act, 1990*.

I ii)

FOR ACTION

REPORT TO: Chairman and Members  
Finance and Administration Committee  
Attention: Mr. J. D. Thompson, Secretary

FROM: P. Noé Johnson  
City Solicitor

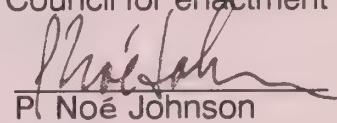
DATE: 1990 May 17  
COMM FILE:  
DEPT FILE: 40-33.2.01

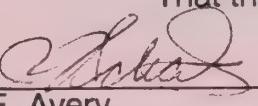
K. E. Avery,  
City Clerk

SUBJECT: Authority of Standing Committees to hold Hearings

RECOMMENDATION:

That the attached amending By-law be forwarded to Council for enactment

  
P. Noé Johnson

for   
K.E. Avery

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A) Not applicable

BACKGROUND: Council delegated authority to its Standing Committees to hold hearings in the place of Council, pursuant to the predecessor to s. 106(1) of the Municipal Act R.S.O. 1980 c. 302, in a By-law separate from the Procedural By-law, ie. By-law No.79-86 as amended. October 31, 1989 at a regular meeting of City Council a motion which revised the Standing Committee structure was passed. The appropriate amendment to the Procedural By-law was enacted; however, the separate By-law on authority to hold hearings has not been changed.

DISCUSSION: In order to delegate authority to hold hearings in place of Council to the current Standing Committees and consolidate it in one amended By-law, the attached has been drafted. The amendment is proposed at this time, although the Procedural By-law is currently under general review by the City Clerk, due to necessity to accurately reflect the authority of the current Standing Committees of Council to hold hearings.

Bill No.

The Corporation of the City of Hamilton

BY-LAW NO. 90-

To Amend Procedural By-law No. 82-203, as amended

and

To Repeal By-law No. 79-86, as amended

Respecting:

**HEARINGS BY COMMITTEES OF COUNCIL**

**WHEREAS** Section 104 of the Municipal Act, R.S.O. 1980, Chapter 302, as amended, provides in part as follows:

"Every council may pass...by-laws...for governing the proceedings of the council, the conduct of its members and the calling of meetings";

**AND WHEREAS** the Council of The Corporation of the City of Hamilton passed Procedural By-law No. 82-203 on the 28th day of September 1982;

**AND WHEREAS** Section 106(1) of the Municipal Act, R.S.O. 1980, Chapter 302 provides as follows:

"Where the council of a municipality is required by law to hear interested parties or to afford them an opportunity to be heard before doing any act, passing a by-law, or making a decision, the council may provide by by-law for a committee of the council to hear such parties or afford them an opportunity to be heard in the place and stead of the council, and, where a hearing is conducted or an opportunity to be heard is afforded by a committee under such a by-law in respect of any matter, the council may do the act, pass the by-law, or make the decision in respect of which the hearing was held or the opportunity for hearing afforded without being required to hold a hearing or afford an opportunity for a hearing in respect of such matter";

**AND WHEREAS** the Council of The Corporation of the City of Hamilton passed By-law No. 79-86 on the 13th day of March 1979 to authorize hearings by Committees of Council which by-law was amended by By-law No. 81-42, passed on the 27th day of January 1981;

**AND WHEREAS** the Council of The Corporation of the City of Hamilton, adopted a motion at its meeting held on the 31st day of October 1989 to revise the structure of the Standing Committees of Council;

**AND WHEREAS** the Council of The Corporation of the City of Hamilton, in adopting Section --- of the ----- Report of the Finance and Administration Committee at its meeting held on the --- day of May 1990, recommended that Procedural By-law No. 82-203 be further amended to incorporate provisions to delegate authority to the Standing Committees of Council to hold hearings in place and in stead of Council.

NOW THEREFORE the Council of The Corporation of the City  
of Hamilton enacts as follows:

1. By-law No. 82-203 as amended is further amended by adding the following section:

37a. Every committee of council named in Section 30(1) shall hear interested parties or afford them an opportunity to be heard in place and stead of council.

2. By-law No. 79-86 and By-law No. 81-42 are hereby repealed.

3. This by-law comes into force and effect on the date of its passing and enactment.

PASSED this day of A.D. 1990.

**City Clerk** **Mayor**

(1990) R.F.A.C. , May 29



I iii)

FOR ACTION

REPORT TO: Chairman and Members  
Finance and Administration Committee  
Attention: Mr. J.D. Thompson, Secretary

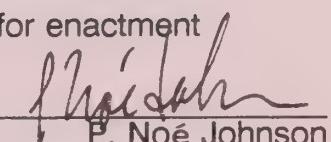
FROM: P. Noé Johnson  
City Solicitor

DATE: 1990 May 17  
COMM FILE:  
DEPT FILE: 40-115/89.1  
Pending

SUBJECT: By-laws authorized by Council for presentation  
(1) By-law designating the "Head" pursuant to the Freedom of Information and Protection of Privacy Act, 1989.  
(2) By-law respecting legal costs in City of Hamilton v. Baldasaro et. al.

RECOMMENDATION:

That the attached By-laws be forwarded to Council for enactment

  
P. Noé Johnson

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)  
Not applicable

BACKGROUND:

(1) Council at its regular meeting February 27, 1990 adopted the recommendation of the Finance and Administration Committee, Report No. 6, s.10 which designated the Finance and Administration Committee to be the "Head" for the purposes of the Freedom of Information and Protection of Privacy Act, 1989.

(2) Council at its regular meeting March 13, 1990 adopted the recommendation of the Finance and Administration Committee, Report No. 7, s.13 which assumed responsibility for payment of legal costs in the amount of \$695.40 incurred by Mayor R. Morrow in defense of the action.

cc: His Worship, Mayor Robert M. Morrow  
Mr. L. Sage, C.A.O.  
Mr. E. C. Matthews, Treasurer  
Mr. S.G. Hollowell, Office of the City Clerk

**Bill No.**

## The Corporation of the City of Hamilton

**BY-LAW NO. 90-**

### **Respecting:**

**DESIGNATION OF "HEAD" FOR THE PURPOSES OF  
THE MUNICIPAL FREEDOM OF INFORMATION AND  
PROTECTION OF PRIVACY ACT, 1989**

WHEREAS the Municipal Freedom of Information and Protection of Privacy Act, S.O. 1989, Chapter 63, received Royal Assent on the 14th day of December 1989, which Act comes into force on the 1st day of January 1991;

AND WHEREAS Sections 2 and 3 of the said Act provide, in part, as follows:

2. (1) In this Act,

"head", in respect of an institution, means the individual or body determined to be head under section 3;

"institution" means.

(a) a municipal corporation,...

3. (1) The members of the council of a municipal corporation may by by-law designate from among themselves an individual or a committee of the council to act as head of the municipal corporation for the purposes of this Act.

(3) If no person is designated as head under this section, the head shall be,

(a) the council, in the case of a municipal corporation;

**AND WHEREAS** the Council of The Corporation of the City of Hamilton in adopting Section 10 of the 6th Report of the Finance and Administration Committee at its meeting held on the 27th day of February 1990, recommended that the Finance and Administration Committee be designated as "Head" for the purposes of the Municipal Freedom of Information and Protection of Privacy Act, 1989.

NOW THEREFORE the Council of The Corporation of the City  
of Hamilton enacts as follows:

1. The Finance and Administration Committee is hereby designated as "Head" for the purposes of the Municipal Freedom of Information and Protection of Privacy Act, 1989.

2. This by-law comes into force and effect on the date of its passing and enactment.

A.D. 1990.

## **City Clerk**

**Mayor**

Bill No.

The Corporation of the City of Hamilton

**BY-LAW NO. 90-**

### **Respecting:**

**ASSUMPTION OF LEGAL COSTS  
CITY OF HAMILTON VS. BALDASARO ET AL.**

WHEREAS Section 248 of the Municipal Act, R.S.O. 1980, Chapter 302, as amended, provides in part as follows:

248. (1) The Council of every municipality may at any time pass by-laws...for paying any damages or costs awarded against any...members [of the council] or expenses incurred by them as a result of any action or other proceeding, except a proceeding brought under the Municipal Conflict of Interest Act, 1983, arising out of acts or omissions done or made by them in their capacity as members or officers of the municipality...and for assuming the cost of defending the member in such an action or other proceeding;

AND WHEREAS the Council of The Corporation of the City of Hamilton, in adopting Item 13 of the 7th Report of the Finance and Administration Committee at its meeting held on the 13th day of March 1990, recommended that a by-law be passed to empower the City of Hamilton to assume legal costs as hereinafter provided.

**NOW THEREFORE** the Council of The Corporation of the City  
of Hamilton enacts as follows:

1. The Corporation of the City of Hamilton may assume the costs in the amount of \$695.40, being the costs incurred by Mayor Robert M. Morrow in defending a Supreme Court of Ontario action brought against The Corporation of the City of Hamilton by Reverend Brother Michael A. J. Baldasaro et al. (Court File No. 6489/89) with respect to an agreement between The Corporation of the City of Hamilton and the Hamilton Tiger Cat Football Club.

2. This by-law comes into force and effect on the date of its passing and enactment.

PASSED this day of

A.D. 1990.

**City Clerk**

**Mayor**



J.

**FOR ACTION**

MAY 04 1990

REPORT TO: Mr. J. Thompson, Secretary  
Finance & Administration Committee

FROM: Mrs. S. Glover, Secretary  
Hamilton Farmers' Market Sub-Committee

DATE: 1990 May 4  
COMM FILE:  
DEPT FILE:

SUBJECT: Extension of Unloading Hours on Non-Market Days

RECOMMENDATION:

1. That Section 16 (a)i of Market By-law 81-180 be amended to allow the extension of hours for unloading produce on non-market days from 2:00 p.m. until 5:00 p.m. instead of 3:00 p.m. to 5:00 p.m.
2. That the City Solicitor be directed to prepare an amendment to Section 16 (a)i of Market By-law 81-180 to reflect this extension of hours.

Stella Glover

Stella Glover, Secretary

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)

N/A

cc: Alderman F. Lombardo, Chairman  
Hamilton Farmers' Market Sub-Committee

Mrs. S. Miller, Market Manager



K.

FOR ACTION

REPORT TO: Chairman and Members  
Finance and Administration Committee  
Attention: Mr. J.D. Thompson, Secretary

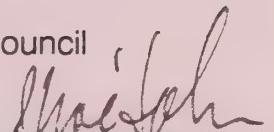
FROM: P. Noé Johnson  
City Solicitor

DATE: 1990 May 17  
COMM FILE:  
DEPT FILE: 40-29.3

SUBJECT: Market By-law: Definition of "Stand"

RECOMMENDATION:

That the attached amending By-law be forwarded to Council  
for enactment.

  
P. Noé Johnson

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)  
Not applicable

BACKGROUND: Council adopted the recommendation of the Legislation Committee, Report No. 16, section 3, at its regular meeting on November 14, 1989 authorizing the City Solicitor to amend section 1(m) of Market By-law No. 81-180 to clearly define the meaning of "Stand" to reflect either the rental of a Refrigeration Unit (8' or 12') eight foot or twelve foot on the mezzanine or floor space (various sizes) on both levels of the Market and further that such amendment be accompanied by a revised mezzanine floor plan.

Further, Council at its regular meeting May 29, 1990 will be considering a recommendation from the Finance and Administration Committee on the Market Sub-Committee's report on extended hours for unloading produce on non-market days.

The attached draft amendment to the Market By-law was proposed in accordance with the earlier direction and in contemplation of the latest. Should the draft not reflect the Committee's and Council's directions, it must be revised before being forwarded to Council.

cc: Mrs. S. Miller, Manager  
Hamilton Farmers' Market

Bill No.

The Corporation of the City of Hamilton

BY-LAW NO. 90-

To Amend:

Market By-law No. 81-180

**WHEREAS** Section 210, paragraph 65 of the Municipal Act, R.S.O. 1980, Chapter 302 provides as follows:

210. By-laws may be passed by the councils of local municipalities:

65. for establishing, maintaining and operating markets and for regulating such markets and any other markets located within the municipality;

**AND WHEREAS** the Council of The Corporation of the City of Hamilton passed By-law No. 81-180 on the 23rd day of June 1981 to regulate the Hamilton Farmers' Market;

**AND WHEREAS** the Council of The Corporation of the City of Hamilton in adopting Section 3 of the 16th Report of the Legislation Committee at its meeting held on the 14th day of November 1989 recommended that By-law No. 81-180, as amended, be further amended to redefine the meaning of "Stand";

**AND WHEREAS** the Council of The Corporation of the City of Hamilton in adopting Section -- of the -- Report of the Finance and Administration Committee at its meeting held on the 29th day of May 1990 recommended that By-law No. 81-180 as amended by further amended to extend the hours for unloading produce on non-market days.

**NOW THEREFORE** the Council of The Corporation of the City of Hamilton enacts as follows:

1. (1) Section 1(m) of By-law No. 81-180 is revoked and the following substituted therefor:

(m) "Stand" means,

- (i) the area of the market assigned by the Market Manager to a stallholder for the sale of his or her produce and food;
- (ii) a refrigeration unit and any other area that may be assigned by the Market Manager, or
- (iii) the area of the market assigned by the Market Manager for a coffee shop.

(2) Page 1 of Schedule "A" annexed to and forming part of By-law No. 81-180 is revoked and substituted therefor is Schedule "A" annexed to and forming part of this by-law.

2. (1) Section 16a of By-law No. 81-180 is amended by revoking and substituting therefor the following clause:

1. Not unload produce before 2:00 p.m. and after 5:00 p.m.

3. In all other respects, By-law No. 81-180 as amended is hereby confirmed, unchanged.

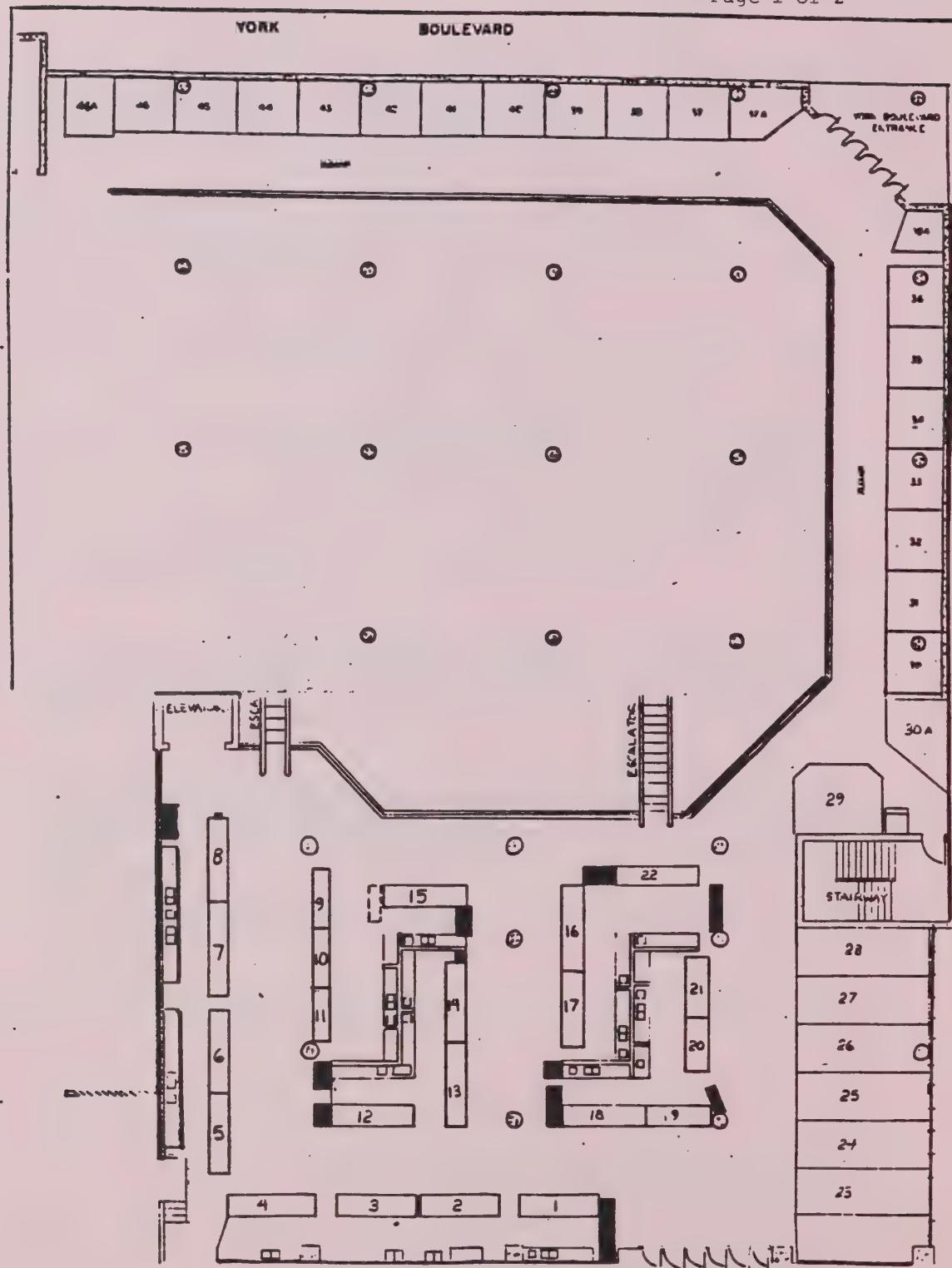
4. This by-law comes into force and effect on the date of its passing and enactment.

**City Clerk** **Mayor**

(1989) 16 R.L.C. 3, November 14  
(1990) R.F.A.C. , May 29

SCHEDULE "A"

Page 1 of 2



- ADDITIONAL INSTALLATIONS

- - PROPOSED INSTALLATIONS

MARKET MEZZANINE  
AND RAMP



# HALTON ROMAN CATHOLIC SCHOOL BOARD

## LE CONSEIL DES ÉCOLES CATHOLIQUES DE HALTON

802 DRURY LANE, P.O. BOX 308, BURLINGTON, ONTARIO L7R 3Y2    TELEPHONE (416) 632-6300 FAX (416) 333-4661

April 25th, 1990

L  
RECEIVED

APR 30 1990

.....  
CITY CLERKS

Mr. Keith Avery  
City Clerk  
City of Hamilton  
71 Main Street West  
Hamilton, Ontario  
L8N 3T4

Dear Sir:

I was recently appointed to the H.E.C.F.I. Board of Directors.  
Therefore, I am submitting my letter of resignation from the Library  
Board.

It has been a pleasure and a great learning experience to serve  
the city in this important area.

Sincerely

Angelo V. Di Ianni

AD:aa



MAY 17 1990

FOR INFORMATION

M.

REPORT TO: MR. J. D. THOMPSON, SECRETARY  
FINANCE & ADMINISTRATION COMMITTEE

FROM: E. M. GILL, P. ENG.  
ACTING COMMISSIONER OF ENGINEERING

DATE: May 3, 1990  
COMM FILE:  
DEPT FILE: E205-05

SUBJECT

SUBDIVISION POLICIES FOR THE COST SHARING OF MUNICIPAL SERVICES

BACKGROUND

At the Finance and Administration Committee meeting of March 22, 1990, Alderman Copps requested a report discussing the present City cost sharing policies for the payment of municipal services and any payments for additional costs for such services in new plans of subdivision.

The present cost sharing policies for City services are a compilation of numerous policy approvals which have occurred over many years. The basic cost sharing arrangements can be summarized as follows:

- 1) The City pays for the cost of all municipal services which are constructed in conjunction with new subdivisions abutting lands which are not owned by the Developer and where 0.3 metre reserves exist or are established under the plan of subdivision. The costs which the City pays are then recovered from abutting land owners when their lands are developed. The Developer generally pays for the cost of services abutting the lands that he owns.
- 2) The City pays for all municipal services which are constructed adjacent to lands owned by the City.
- 3) The City pays for municipal services which are constructed adjacent to School Board lands and then recovers the costs from the School Boards in conjunction with present agreements.
- 4) Land Developers are expected to pay for all costs associated with the construction of a "standard roadway". Where the roadway must be constructed with a pavement width and/or depth which is in excess of that which is considered a standard roadway, then the City will pay for the excess costs associated with the "oversized" pavement. These costs are not recoverable in the future.

cont'd ....

## SUBDIVISION POLICIES FOR THE COST SHARING OF MUNICIPAL SERVICES

The above noted items are generally used to determine when the City will pay for a portion of the costs of municipal services.

To determine the actual amounts that the City will pay, the following procedure is used:

- 1) The Developer engages a Consulting Engineer to prepare engineering drawings and cost estimates for the construction of all of the municipal services. This information is submitted to the Engineering Department for review. Firstly, staff review the information to ensure that any cost sharing has been properly itemized in the "engineering schedules". Secondly, staff determine if the estimates for the cost of services in the engineering schedules are reasonably correct based on the costs for similar works in other completed subdivisions and related construction projects.
- 2) Engineering Schedules which are considered acceptable by the Engineering Department are forwarded to the Transport and Environment Committee and Council for approval. The schedules will indicate if the City is to pay for any services and if so, what the estimated amount is and what the percentage of the total costs will be.
- 3) The Developer tenders the works, obtains at least three (3) prices for the construction of the services and hires the Contractor who has supplied the lowest bid to complete the works. In cases where a Developer wishes to hire a Contractor that is not the lowest bidder and a City share is involved, then the City advises the developer that the City would only pay its share based on the lowest tender prices.
- 4) Once the services have been completed, the Developer's Consulting Engineer will recommend payment of the City's share of the works. The amounts are calculated based on those prices received in the tender document for the project and the actual quantities constructed in the field. Staff verify that the amount which the City is to pay for has been correctly calculated based on the approved percentages within in the schedules, tender documents and constructed quantities. If the costs are correct, then staff recommend that the City Treasurer make the appropriate payments for the works.
- 5) In most subdivisions, the actual costs for the works are lower than the estimated amounts. However, in a few cases, the actual

cont'd ...

Page -3-  
May 3, 1990

## SUBDIVISION POLICIES FOR THE COST SHARING OF MUNICIPAL SERVICES

costs will exceed those amounts which have been approved in the engineering schedules. There are a number of reasons why the actual costs may exceed the estimated amounts. When this occurs, a report is forwarded to Committee and Council for the approval of the additional expenditures needed to cover the City's share of the cost of municipal services. In all cases, the services that the City pays for is in accordance with the approved policies of Council. In unusual circumstances, special resolutions of Council would authorize any expenditures.

The City's non-recoverable costs, for extra width and/or depth roadways etc. have been included within the calculations for the recently approved development charges. Through this mechanism, the City recovers its costs for new development, while equitably sharing those "extra" costs among all benefitting development.

In summary, any monies that the City pays for services is in accordance with the present cost sharing policies of Council. These policies are meant to provide for the fair and equitable payment of services by all land Developers and encourages the orderly development of all serviceable lands within the City. At the present time it is Staff's opinion that no change is required to the present cost sharing policies for subdivision development.

*Ted Gill*

---

E. M. Gill, P. Eng.  
Acting Commissioner of Engineering

 DVC:



CA4ON HBL A05  
C51F31  
URBAN/MUNICIPAL



J.J. SCHATZ  
DEPUTY CITY CLERK

THE CORPORATION OF THE CITY OF HAMILTON  
OFFICE OF THE CITY CLERK

CITY HALL  
HAMILTON, ONTARIO  
L8N 3T4

TEL: 546-2700  
FAX: 546-2095

NOTICE OF MEETING  
FINANCE AND ADMINISTRATION COMMITTEE  
Thursday, 1990 May 24  
9:30 o'clock a.m.  
Room 233, City Hall

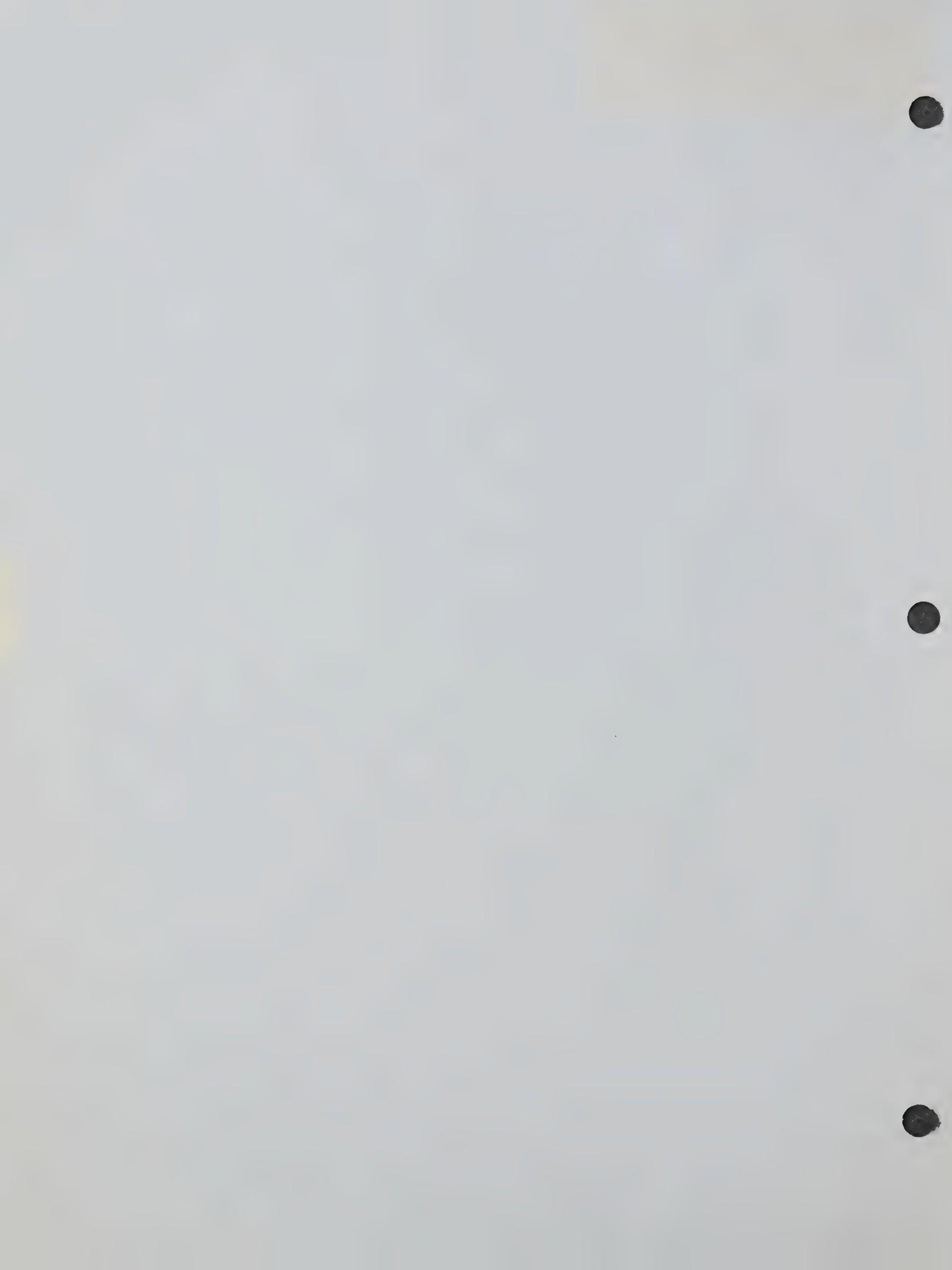
URBAN MUNIC. AL

GOVERNMENT DOCUMENTS

Susan K. Reeder  
Acting Secretary

A G E N D A

- 9:30 a.m. 1. CONSENT AGENDA
2. TAXI ADVISORY COMMITTEE  
Class "B" - Livery Vehicles
- 10:00 a.m. 3. TREASURER
- (a) 1989 Financial Report - City's Auditor, Pannell Kerr MacGillivray, Chartered Accountants
- (b) Approval of and Explanatory Notes on the 1989 Current Budget Overdrafts Between \$1 000 and \$5 000
- (c) Approval of and Explanatory Notes on the 1989 Current Budget Overdrafts in Excess of \$5 000
- (d) Twinning Mountain Arena
- (e) Crown Point West/Stipeley Programme for Renewal Improvement Development and Economic Revitalization (P.R.I.D.E.), Phase II - Ministerial Allocation for 1989-1990 Programme Year
- (f) Joint Report of Treasurer and Director of Systems  
Re: Property/Taxation Project - Phase I
- (g) Write-off of Outstanding Accounts Receivables and Civic Properties Rental Arrears



10:30  
a.m.

4. CITY CLERK

Letters of Application for Citizen Appointment -  
Municipal Non-Profit (Hamilton) Housing Corporation

5. HOSTING OF CONFERENCES WITH MUNICIPAL SUBJECT CONTENT

(a) TRANSPORT AND ENVIRONMENT COMMITTEE

1991 National Safety Conference - \$500 Grant Request

(b) HAMILTON PUBLIC LIBRARY BOARD

North American Dobis Users Group 7th Annual Meeting -  
\$700 Grant Request

(c) BUILDING COMMISSIONER

Ontario Building Officials Association Annual Meeting  
and Technical Conference - \$5 000 Grant Request

(d) PARKING AUTHORITY

Institutional and Municipal Parking Congress  
Convention - \$3 450 Grant Request

NOTE: Sufficient funds available in Account No.  
CH 5307 80040, Hosting of Conferences with Municipal Subject  
Content.

6. MANAGER, LICENCE DIVISION

Street Vendors Program

7. DIRECTOR OF PROPERTY

Purchase by the City - 263 King Street West

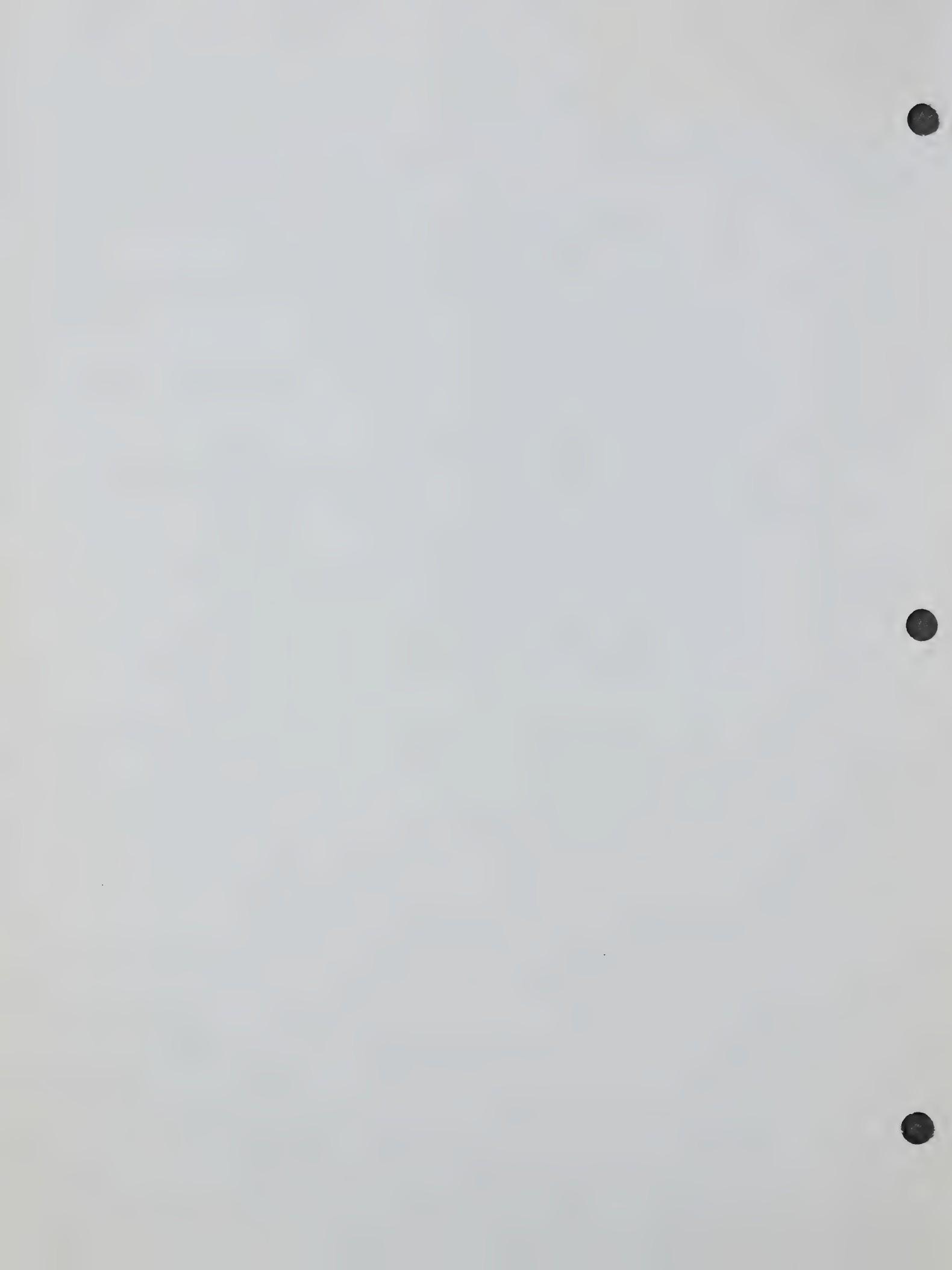
8. COMMISSIONER OF HUMAN RESOURCES

(a) Rates of Pay for Summer Student Positions - Culture  
and Recreation Department

(b) Salary Classifications of Positions Within the Parks  
Division of the Department of Public Works

(c) Salary Classifications of Positions in the Traffic  
Department

(d) Benefit Coverage - City Council Members



11:00            9.        BREAK  
a.m.

11:05            10.      ALDERMAN D. ROSS  
a.m.

Letter from Mr. D. Luzzi, President, Hamilton Chamber of Commerce, Respecting GO Train Service to Hamilton

11.      RESOLUTIONS REFERRED FROM CITY COUNCIL

- (a)     City of Brampton -  
          Re: Door to Door Mail Delivery
- (b)     City of Oxford -  
          Re: Employer Health Tax

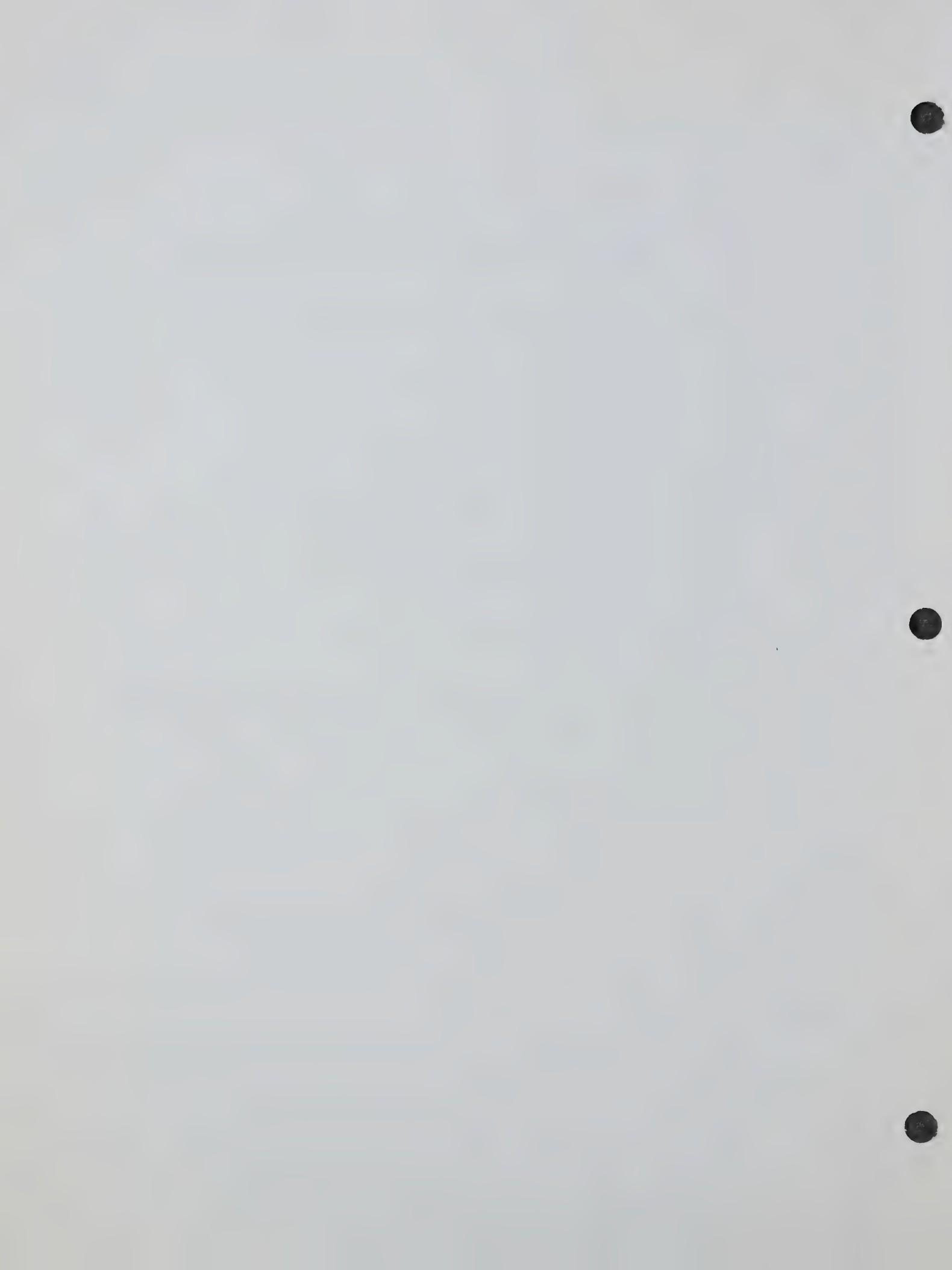
12.      CORRESPONDENCE REFERRED FROM MAYOR'S OFFICE

- (a)     Hamilton & District Home Builders' Association -  
          Re: Bell Canada's Policy of Requesting that Private Developers Pay For Bell's Share of Underground Trenches
- (b)     Optimist Clubs Against Drugs (O.C.A.D.) - Late Grant Request
- (c)     Joint Reception with the City of Hamilton and the Board of the Hamilton Philharmonic Orchestra for Boris Brott

13.      GRANTS CO-ORDINATOR

- (a)     Previously Tabled 1990 General Grants
- (b)     Consideration of Two Late 1990 Grant Requests
  - i)     Mount Hamilton Horticultural Society
  - ii)    Hamilton Minor Football Association

12:00            14.      LUNCH  
noon



12:30  
p.m.

15. HAMILTON FIRE DEPARTMENT

- (a) Defibrillation Program
- (b) By-law Respecting Fireworks
- (c) Presentation on the Amalgamation of Two Fire Stations  
in the Upper Sherman Avenue and Fennell Avenue Area  
(No Copy)

1:00  
p.m.

16. IN-CAMERA AGENDA

2:00  
p.m.

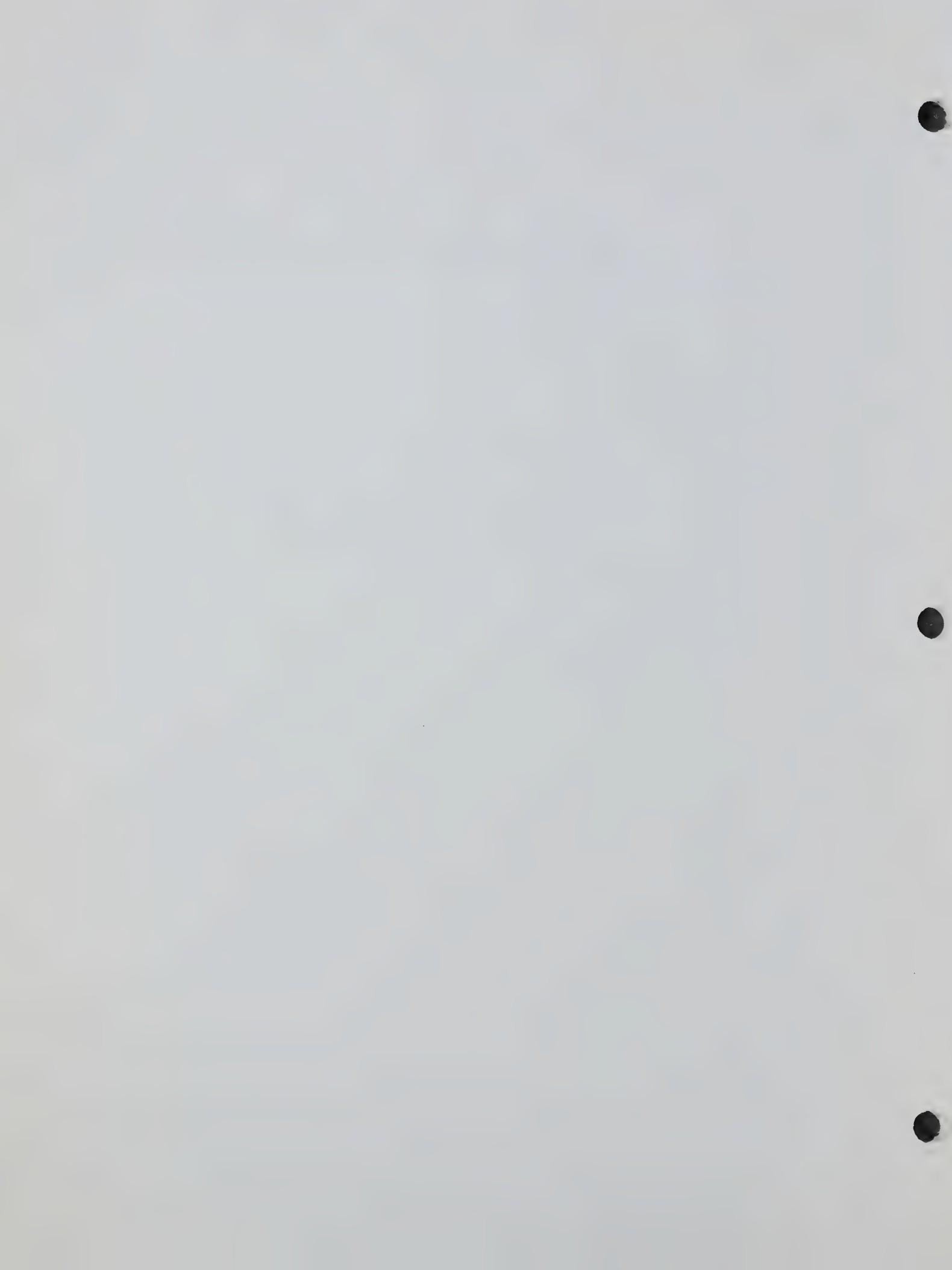
17. DELEGATIONS

Mr. J. Henderson Nurre

- (a) Cari-Can Deficit
- (b) Interest Free Loan for Lincoln Alexander  
Community Centre (Staff Report to Follow)

18. NEW BUSINESS

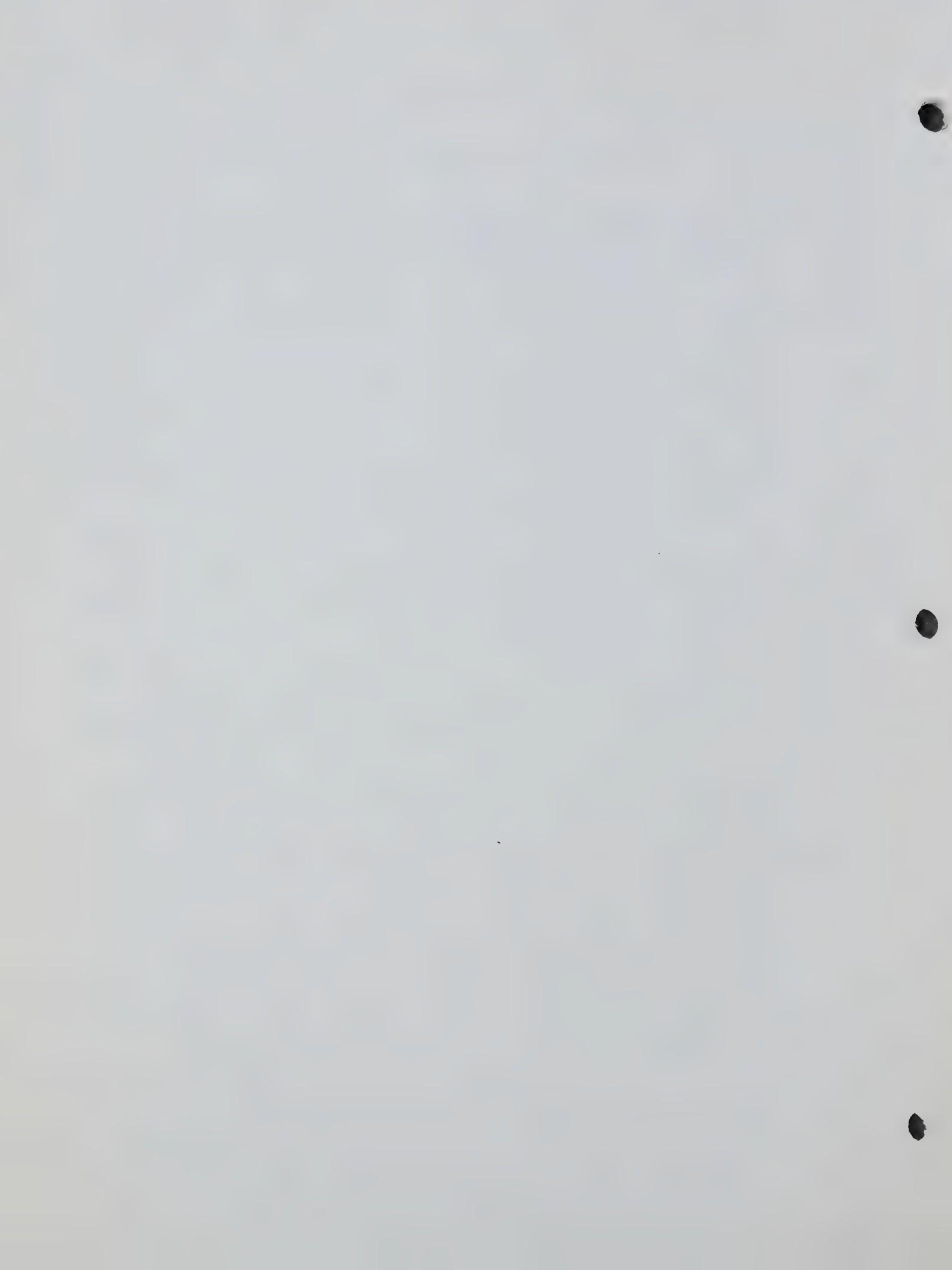
19. ADJOURNMENT



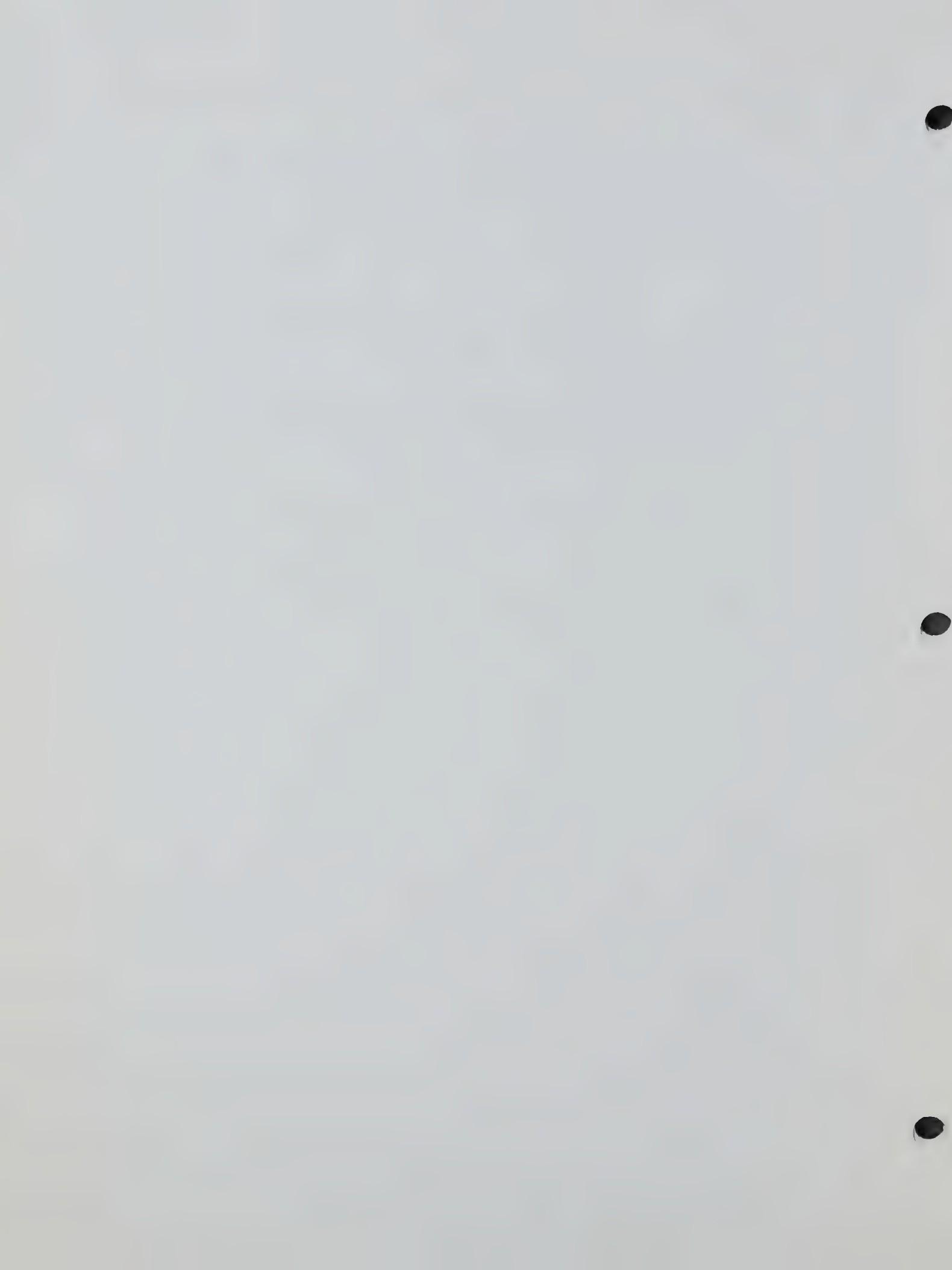
OUTSTANDING ITEMS

FINANCE & ADMINISTRATION COMMITTEE

1. Resolution for submission to FCM for legislation to improve municipality's ability to collect outstanding business taxes. Under review by Treasurer - 1990 Jan. 25 (Report from Treasurer pending)
2. Hamilton Public Library Board - establishment of user fee for residents outside the City - 1990 Feb. 8 (Report from Library Board will be available July 1990)
3. Staff Committee to review Procedural By-law:
  - (a) for processing correspondence - City Council 1990 Mar. 13 . (presently under review)
  - (b) to provide authority to Standing Committees to recommend to City Council that a matter or resolution be reconsidered - Capital Budget Meeting 1990 Feb. 15 (presently under review)
  - (c) to require that when a request for a Capital grant is denied, a two-thirds vote of members present when vote is taken would be required to forward Capital grant request to City Council for consideration and final disposition - Capital Budget Meeting 1990 Feb. 15 (presently under review)
4. Amendment to Grants Policy re: to delete subsection (d) of Section 16 B which provides for a provision of \$100 000 being made each year beginning in 1991 in the 1990-1994 Capital Budget for Capital Grants in view of the Committees decision to remove from Capital Budget - Capital Budget Meeting 1990 Feb. 15 (Report from Treasurer pending)
5. Investigate possibility of passing costs for mutual aid to area municipalities - Budget Meeting 1990 Feb. 23 (pending)
6. Consider establishing a limit on the number of conferences the same person can attend in any given year - Budget Meeting 1990 Feb. 23 (pending)
7.
  - (a) Policy to exempt Parking Authority from realty and business tax - Budget Meeting 1990 Feb. 23 and Regular Meeting 1990 Mar. 22 (Presently under review by Treasurer)
  - (b) Examine feasibility of directing the net revenue from parking fines into the Reserve Account - 1990 Mar. 22 (Presently under review by Treasurer)
8. Policy for apportioning costs of C.U.P. to users - Budget Meeting 1990 Feb. 23 (review pending)



9. Use of paper ballots at next election - Budget Meeting 1990 Feb. 23  
(Report from City Clerk Pending)
10. Report on Hamilton Tiger Cat Football Club Agreement - Budget Meeting 1990 Feb. 23 (staff report pending)
11. Review Special Events Subsidy Fund - Budget Meeting 1990 Feb. 23
12. Recommendations of Mundialization Committee - Budget Meeting 1990 Feb. 23
13. Review need for Architectural Division - Budget Meeting 1990 Feb. 23  
(Presently under review by Mr. Sage, Mr. Vyce, Mr. Johnston for report to Finance and Administration Committee)
14. Work Place Smoking By-law and Smoking in Public Places By-law - Regular meeting 1990 April 5. All submissions for amendments and revisions under review by staff for report to the Finance and Administration Committee in September 1990.
15. Special Sub-Committee to review and examine the impact and mechanism of sending out separate tax bills in 1991 for the Boards of Education - Special Meeting 1990 May 1 (appointment of members pending)
16. Special meeting of Finance and Administration Committee to review Provincial system and formula for conditional grants to municipalities (selection of date and time pending)



2.

## FOR ACTION

**REPORT TO:** Mr. John Thompson, Secretary  
Finance and Administration Committee

**FROM:** Stella Glover, Secretary  
Taxi Advisory Committee

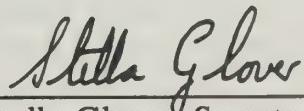
**DATE:** 1990 May 15  
**COMM FILE:**  
**DEPT FILE:**

**SUBJECT:** Class "B" - Livery Vehicles - Schedule 4a, By-law 89-249

### **RECOMMENDATION:**

- (1) that Schedule 4a, Section 5(2), not be amended to permit additional livery vehicle owner licences where the livery vehicle operation is for the conveyance of persons confined to wheelchairs only;
- (2) that the City Solicitor not be directed to prepare the necessary amendment to By-law 89-249.

**NOTE:** The above recommendations were lost on a 4-4 tie vote at the Taxi Advisory Committee meeting held 1990 May 15 and, in accordance with Council policy, are now being presented to the Finance and Administration Committee for final disposition.

  
\_\_\_\_\_  
Stella Glover, Secretary

### **FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)**

N/A

## BACKGROUND

On April 9, 1990, Transportation Unlimited Inc., Albert DiCasa, President, made application for two Class "B" Livery Vehicle licences in order to operate the two Wheelchair Accessible Vans that he had purchased. This application was made by Mr. DiCasa as it appears unlikely that he will be approved for the issuance of special Taxicab Owner licences for Wheelchair Accessible Vehicles.

By-law 89-249, Schedule 4a, respecting Livery Vehicles, authorizes the following classes of licences:

- 3.(a) Class A: Transportation by Limousine
- (b) Class B: Transportation of the Disabled
- (c) Class C: Transportation of Students to and from School

Section 5.(2) requires that a Class B livery vehicle licence shall be issued to an applicant for a livery vehicle owner or a livery vehicle driver licence where the livery vehicle operation is for the conveyance of persons pursuant to a written contract with the Disabled and Aged Regional Transit System.

Transportation Unlimited Inc. has purchased two specially equipped 1990 Dodge Vans whereby both ambulatory and non-ambulatory persons may be transported. Its initial request was to be provided with special Taxicab Owner licences for up to ten Wheelchair Accessible Taxicabs. This request was pursuant to the Province of Ontario's program to provide an integrated taxicab service for the community and would provide for a \$5,000 grant per vehicle. Transportation Unlimited Inc. was approved under this Provincial program. This program provides for an integrated system for all persons requiring transportation by taxicab. In other words, if this special taxicab was not transporting the disabled, then it could be used as a regular taxicab for the general public.

On a number of previous occasions, the Taxicab Advisory Committee has dealt with the issue of providing Wheelchair Accessible Taxicabs. The Committee will be reconsidering this issue on May 15, 1990 and, at this meeting, staff will be recommending the issuance of 3 special Taxicab Owner licences to persons on the Taxicab Priority List.

The subject of livery vehicles which operate in the Taxicab Industry has been discussed at earlier meetings. The former Legislation Committee as well as the Taxicab Advisory Committee are aware of the concerns about livery vehicles. The general consensus from the industry is that livery vehicles have an adverse impact on traditional taxi business. This has become a very sensitive issue: since 1987, the industry has seen a 31% increase in the number of taxicabs, saturating the market while economic conditions appear to be on the downturn.

As previously stated in other reports respecting the issue of Wheelchair Accessible Taxicabs, it is our view that there is a sufficient number of taxicabs to provide adequate service to everyone in the community with the exception of individuals confined to wheelchairs. The use of this special type of vehicle, as described in this proposal, would be most desirable for these disabled persons.

It should be noted that the requirement for Class B Livery Vehicles is pursuant to a written contract with D.A.R.T.S. Only persons who are disabled or have a Senior's Privilege Card are eligible to use this subsidized transportation service.

There has been considerable concern expressed by members of the Taxicab Industry that a large percentage of this subsidized service was formerly provided by their industry. The owner of Transportation Unlimited Inc. has indicated that he will service any individual who may be disabled. These persons could be mentally or visually impaired, or have various other disabilities. These individuals usually are able to use taxicabs when transportation by D.A.R.T.S. is unavailable. The introduction of this specialized service as proposed would, no doubt, adversely affect the Taxicab Industry.

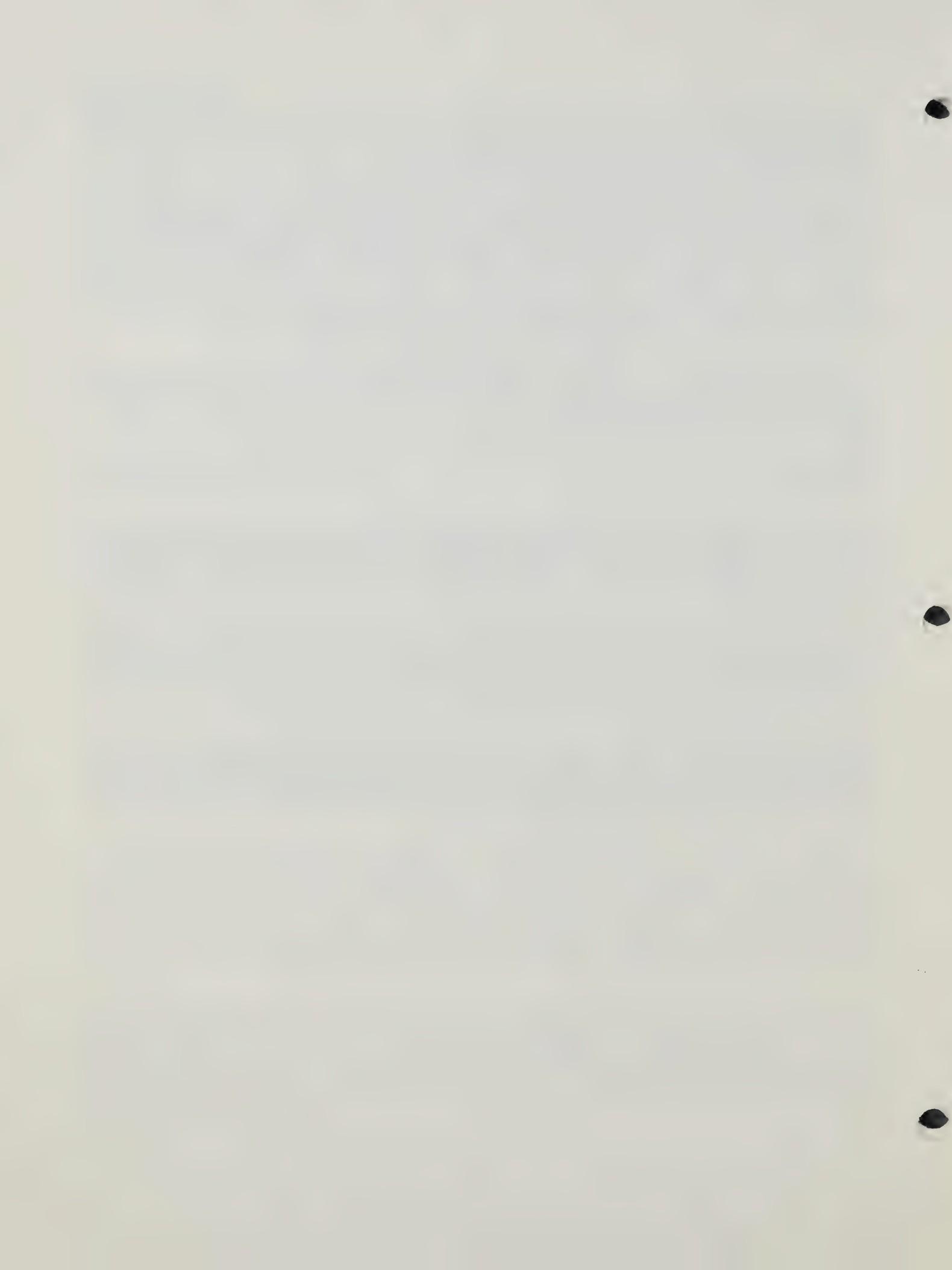
To permit additional Class B Livery Vehicles licences to transport persons other than those confined to wheelchairs would, in our opinion, seriously undermine the Taxicab Industry which is now providing this service.

The issue of restricting Class B Livery licences to one organization should also be considered.

Presently, all Class B livery vehicles are unrestricted as to the nature of the disability of the person who is being transported. Jenc, through its D.A.R.T.S. contract, is the only company now able to obtain these licences. Jenc, it should be noted, does not operate within the Taxicab Industry.

We support the issuance of additional Class B Livery Vehicle licences based on the following condition: that these additional licences be restricted to providing service to wheelchair users only. This is a result of our concern that the disabled, but ambulatory, would be directed to these special livery vehicles rather than to taxicabs.

In our opinion, livery vehicles should not be operated by any taxicab company. With the exception of wheelchair users, all other disabled persons can be adequately serviced by utilizing taxicabs. To permit all disabled persons access to these two Class B liveries would be a disservice to the owners and drivers of taxicabs.



3(a)

FOR ACTION

MAY 17 1990

REPORT TO: Mr. J. Thompson, Secretary  
Finance & Administration Committee

FROM: Mr. E. C. Matthews  
Treasurer

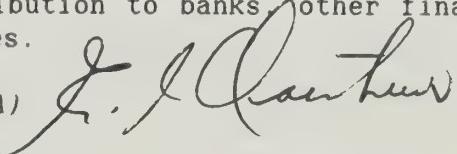
DATE: 1990 May 15  
COMM FILE:  
DEPT FILE:

SUBJECT: 1989 FINANCIAL REPORT

RECOMMENDATION:

- (1) That the Finance Committee accept the 1989 Financial Report and forward it to City Council for information purposes.
- (2) That the City Treasurer arrange to publish on one occasion the required 1989 financial statements, based on the audited report, in The Hamilton Spectator as soon as possible and in accordance with regulation provided by the Ministry of Municipal Affairs, but in any event, within sixty days of receiving the audited statements according to a regulation of the Ministry of Municipal Affairs.
- (3) That selected statements of the 1989 audited Financial Report be printed in brochure type report form for distribution to banks, other financial institutions and other interested parties.

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)



N/A

BACKGROUND:

Mr. M.B. Chandrashekhar, Supervisor of Accounting and his staff have prepared the 1989 Financial Report, attached, in accordance with regulations of the Ministry of Municipal Affairs and The Municipal Act. Similarly, the 1989 Financial Report of the H.E.C.F.I. and Hamilton Public Library were prepared by Mr. J. Leuser, C.A., Director of Finance and Administration, and Mr. B. Guise, C.A., Administrator of Finance and Property respectively. The City Treasurer and the Manager of Accounting, Mr. I.R. Hammel, express their appreciation for this fine demonstration of co-operation and effort. These statements have been forwarded to the Ministry of Municipal Affairs in Toronto.

You will notice that the certificate of our Auditor, Pannell Kerr MacGillivray, Chartered Accountants, contains a clear opinion, free of any qualifications. This report also indicates that the City of Hamilton is in very sound financial condition.

BACKGROUND: - continued

The 1989 Financial Report for the Parking Authority of the City of Hamilton (Pages 46 to 69), the Hamilton and Scourge Foundation Inc. (Pages 90 to 94), Hamilton Housing Company Limited (Pages 95 to 99), The Hamilton Municipal Retirement Fund (Pages 100 to 104) and the Municipal Non-Profit (Hamilton) Housing Corporation (Pages 114 to 124), have also been prepared by the Treasury Department in accordance with the respective statutes and regulations of the Ministry of Municipal Affairs, Ministry of Housing and The Municipal Act.

Other Financial Reports, such as Barton Street General Business Improvement Area (Pages 70 to 73), Concession Improvement Area (Pages 74 to 77), Downtown Hamilton Business Improvement Area (Pages 78 to 81), International Village Business Improvement Area (Pages 82 to 85), Ottawa Street Business Improvement Area (Pages 86 to 89), and the Hamilton Hydro Electric System (Pages 105 to 113) are also included in this report. The certificates for all these financial reports from our Auditors, Pannel Kerr MacGillivray, Chartered Accountants contain a clear opinion, free of any qualifications.

The Municipal Act, Section 85(1), provides that the City Treasurer must either publish, mail or deliver, a copy of the required financial statement to the ratepayers. Section 85(1) also provides that the statements may be published in such a form as the Ministry may prescribe. As outlined in the regulations, the Ministry of Municipal Affairs under "Financial Disclosure to the Public", these statements may be published in The Hamilton Spectator on one occasion within the time requirement specified by regulation which states that publication must take place within sixty days of receiving the audited Financial Statements and Auditors' Report.

In addition, it has been the practice of the City of Hamilton for many years to produce the Financial Report in brochure form for distribution to various financial institutions and other interested parties. I am also recommending that this be contained again for the 1989 Financial Report.

Att'd

c.c. Pannel Kerr MacGillivray  
Attention: Mr. M. G. Collyer, F.C.A.

Mr. J. A. Leuser, Director of Finance  
& Administration - H.E.C.F.I.

Mr. B. Guise, Administrator of Finance  
and Property - Library

3(b)

FOR ACTION

MAY 17 1990

REPORT TO: Mr. J. Thompson, Secretary  
Finance & Administration Committee

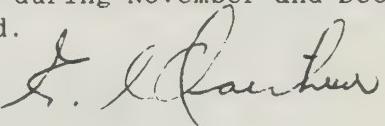
FROM: Mr. E. C. Matthews  
Treasurer

DATE: 1990 May 17  
COMM FILE:  
DEPT FILE:

SUBJECT: APPROVAL OF AND EXPLANATORY NOTES ON THE 1989 CURRENT BUDGET  
OVERDRAFTS BETWEEN \$1,000 AND \$5,000

RECOMMENDATION:

That the total 1989 current fund overdrafts for amounts between \$1,000 and \$5,000 in the amount of \$141,205.56 which have originated during November and December 1989, be approved. Explanatory notes now provided.

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A) 

- Overdrafts were fully funded in 1989.

BACKGROUND:

The Chief Administrative Officer and the City Treasurer were authorized to approve overdrafts which developed late in the year, by City Council on December 12, 1989, providing that a list of such transactions was compiled for approval by the appropriate Standing Committee and City Council in the new year. You will note on the attached schedule, (Column 7), that the overdraft total for approval amounts to \$141,205.56 after excluding overdrafts which have been financed from interdepartmental estimate transfers.

These overdrafts were all financed by means of expenditure savings within the Departments indicated or within the responsibility of the Standing Committee involved.

You referred back these approvals with your memo of April 23, 1990, for explanatory notes. These notes are now provided.

Att'd.

City of Hamilton  
Treasury

Overdrafts from \$1000 to \$5000  
to be authorized by the Finance Committee  
for the year ended 1989

DEPARTMENT	ACCOUNT NUMBER	CENTRE NUMBER	DESCRIPTION	APPROPRIATION	EXPENDITURES	OVERTDRAFT	REQUEST FOR OVERTDRAFT APPROVAL	EXPLANATION
	(1)	(2A)	(2B)	(3)	(4)	(5)	(6)	(7)
Mayor's Office	56002	10001	Photographic Supplies	5,700.00	7,364.32	(1,664.32)	(1,664.32)	Increase spcl presentations to come leaders from various civic dept, Mayor's office, VIP's & photographic requirements
City Clerks-Administration	56001	12001	Office Supplies	36,180.00	39,169.08	(2,999.08)		
	58001	12001	Office Equipment	6,520.00	9,455.77	(2,905.77)		
	55201	12001	Traveling	3,560.00	5,003.40	(2,283.40)	(8,238.25)	Additional furn & equip for new committee
City Clerks-Service	53201	12020	Sales Tax	40,000.00	42,790.91	(2,790.91)	(2,790.91)	Incr'd printing activity so incr'd sales tax
Treasury-Payroll	57101	12030	Equipment Repair	2,300.00	3,224.69	(1,024.69)	(1,024.69)	Repairs to Market scrubbing machine
Treasury-Sundry Revenue	55001	25201	Office Supplies	15,500.00	18,385.15	(2,885.15)	(2,885.15)	Underestimated requirements for cheque forms
Treasury-Taxation	57101	25320	Equipment Repair	870.00	2,309.93	(1,439.93)	(1,439.93)	Maintenance contract for new cash registers
	58004	25335	Postage	105,440.00	109,067.11	(3,627.11)		
	57101	25335	Equipment Repair	530.00	3,456.00	(2,926.00)	(6,553.11)	Underestimated requirements Replace old filec reader & printer
Info Sys-Admin & Support	55204	26001	Training Courses	7,490.00	9,095.21	(1,605.21)		Add 1 job related & disaster recovery training
	56610	26001	Rent-Car Pool	460.00	1,579.99	(1,119.99)		Additional cost travel to/from Toronto
	55206	26001	Meetings	1,170.00	2,728.92	(1,558.92)		Coordination & user group meetings
	55406	26001	Fees-Consultants'	5,000.00	8,548.48	(3,548.48)	(7,832.60)	Automation strategy studies (1/2 to region)
Info Sys-Processing	56328	26020	Insurance	12,640.00	15,731.00	(3,097.00)		Additional Insurance premium re computer equip
	56614	26020	Rent-Off Site Date Security	4,180.00	6,641.67	(2,461.67)	(5,558.67)	Storage offsite incr'd-cost shared with region
Info Sys-Process Control	56638	26027	Rental-Communication Cables	12,120.00	14,000.00	(1,880.00)		Rental chrgs for communications-10% to region

City of Hamilton

Treasury

Overdrafts from \$1000 to \$5000  
to be authorized by the Finance Committee  
for the year ended 1989

DEPARTMENT	ACCOUNT NUMBER	CENTRE NUMBER	DESCRIPTION	APPROPRIATION	EXPENDITURES	OVERDRAFT	REQUEST FOR OVERDRAFT APPROVAL	EXPLANATION
(1)	(2A)	(2B)	(3)	(4)	(5)	(6)	(7)	(8)
Info Sys-Workstations	56001	26030	Office Supplies	1,570.00	2,607.37	(1,037.37)	(5,467.37)	Printing of wrkstn user manuals-part to region
	56099	26030	Software-City	62,560.00	66,990.00	(4,430.00)		Software for City Department workstations
Info Sys-Image Processing	56308	26035	Com Services	7,600.00	8,835.93	(1,235.93)	(1,235.93)	Add'l volume of COM (computer output microfilm)
Real Estate-Administration	56001	30001	Office Supplies	3,650.00	5,231.25	(1,581.25)	(1,581.25)	Increased costs in work done for others
Property-Maintenance City	56333	31102	Security	54,940.00	57,596.40	(2,656.40)	(2,656.40)	Included daytime security at City Hall
Property-Fire Dept	57113	31114	Honeywell Repair	18,230.00	21,936.00	(3,706.00)	(3,706.00)	Appropriations not distributed properly
Property-Truck Tunnel	57110	31126	Electrical Repair	10,000.00	11,191.00	(1,191.00)	(1,191.00)	Appropriation amount transferred incorrectly
Property-Kings Forest	57301	31140	Building Repair	13,560.00	17,169.36	(3,609.36)	(3,609.36)	New concessionaire-repairs to kitchen area
Property-Benotto Centre	56336	31201	Pest Control	70.00	3,394.77	(3,324.77)	(3,324.77)	Don't know who/what was charged to this acct
Property-Hill Park Centre	56332	31220	Caretaking	33,750.00	38,333.90	(4,583.90)	(4,583.90)	Board of Ed charges are not fixed
Property-R&M Market	56333	31310	Security	10,100.00	11,725.00	(1,625.00)	(1,625.00)	Library normally pays unbudgeted balance
Property-R&M Library	57314	31315	Lighting Repair	5,610.00	7,185.38	(1,515.38)	(1,515.38)	Book hoist charged in error to this account
Building-Administration	56103	40001	Operating Supplies	2,000.00	3,262.89	(1,262.89)	(1,262.89)	High # enforcement proceedings from high construction activity
C.U.P.-Operations	57110	46001	Electrical Repair	20,500.00	21,662.17	(1,162.17)	Overages in several small repairs-no one item	
	58001	46001	Office Equipment	1,710.00	3,111.48	(1,401.48)	(2,563.65)	Photocopier purchased for \$1,890

City of Hamilton

Treasury

Overdrafts from \$1000 to \$5000  
to be authorized by the Finance Committee  
for the year ended 1989

DEPARTMENT	ACCOUNT NUMBER	CENTRE NUMBER	DESCRIPTION	APPROPRIATION	EXPENDITURES	OVERTRAFT	REQUEST FOR OVERTRAFT APPROVAL	EXPLANATION
(1)	(2A)	(2B)	(3)	(4)	(5)	(6)	(7)	(8)
C.U.P.-City Hall	57110	46015	Electrical Repair	13,520.00	15,815.08	(2,295.08)	(2,295.08)	Overages in several small repairs-no one item
Fire-Protection Mater	56316	48010	Hydrant Surcharge	139,860.00	141,354.00	(1,494.00)	(1,494.00)	Revised estimate of hydrants installed
Building-Administration	56001	50001	Office Supplies	27,010.00	28,655.98	(1,645.98)	(1,645.98)	High % zoning verifications & property reports
	56004	50001	Postage	29,690.00	32,380.96	(2,690.96)	(2,690.96)	High % zoning verifications & property reports
Streets&Sanitation-Administrtn	56603	60001	Rent-Office Equipment	2,280.00	6,452.58	(4,172.58)	(4,172.58)	Photocopier costs increased and maintenance of copier charged incorrectly
	58003	60001	Radio Equipment	2,200.00	3,292.43	(1,092.43)	(1,092.43)	Substantial price increase between estimate and actual + unanticipated set up costs
	55206	60001	Meetings	320.00	1,770.32	(1,450.32)	(1,450.32)	Increased % of meetings + unbudgeted reception
	56610	60001	Rent-Car Pool	41,030.00	43,113.26	(2,383.26)	(2,383.26)	Rental for Foreman & increased % day uses
	56001	60001	Office Supplies	13,500.00	14,552.32	(1,052.32)	(1,052.32)	Increased volume + pre-printed forms re office systems change over
	56004	60001	Postage	1,910.00	3,859.51	(1,949.51)	(1,949.51)	Increased mail volume + incr'd % public notices
	57112	60001	Radio Repair	5,820.00	10,178.09	(4,358.09)	(4,358.09)	Major increase in maintenance contracts
Cemeteries-Administration	56103	63001	Operating Supplies	9,600.00	10,884.60	(1,284.60)	(1,284.60)	Higher than anticipated supply requirements
Recreation-Administration	56302	70001	Advertising & Promotion	47,500.00	49,044.44	(1,544.44)	(1,544.44)	Changes should have been to Culture
	55202	70001	Car Allowances	6,460.00	10,239.21	(3,779.21)	(3,779.21)	Insufficient funds & charges re: playgrounds
	55201	70001	Travelling	10,090.00	14,815.36	(4,725.36)	(4,725.36)	Training charges contained in travel account
Recreation-Programmed Events	55323	70005	Winterfest Agency	33,800.00	37,849.99	(4,049.99)	(4,049.99)	Promotion charges contained in programme acct
Recreation-Pools & Rinks	57101	70245	Equipment Repair	1,000.00	4,214.11	(3,214.11)	(3,214.11)	Unanticipated vandalism and damage

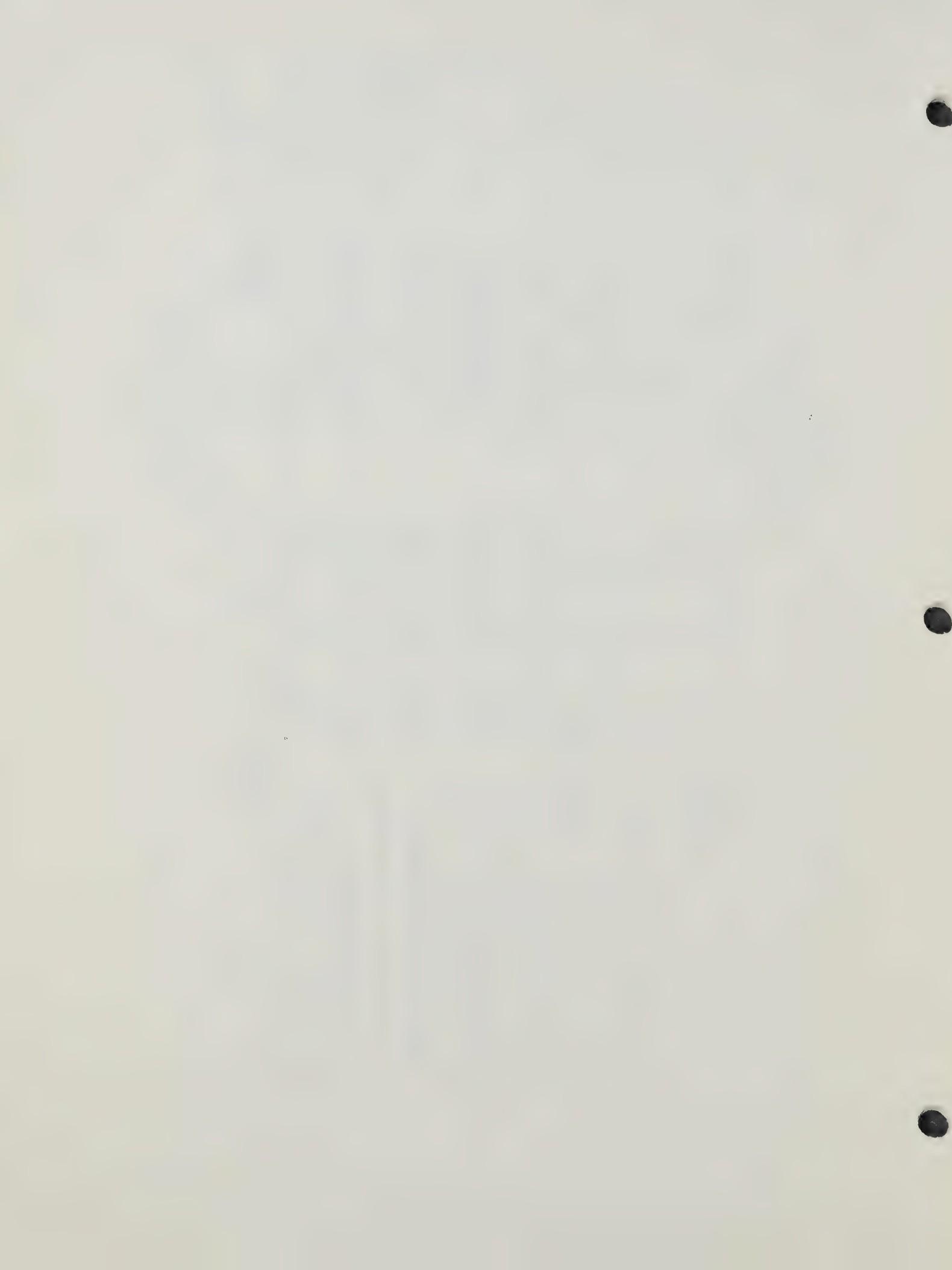
City of Hamilton

Treasury

Overdrafts from \$1000 to \$5000  
to be authorized by the Finance Committee

for the year ended 1989

DEPARTMENT	ACCOUNT NUMBER	CENTRE NUMBER	DESCRIPTION	APPROPRIATION	EXPENDITURES	OVERTRAFT	REQUEST FOR OVERTRAFT APPROVAL	EXPLANATION
(1)	(2A)	(2B)	(3)	(4)	(5)	(6)	(7)	(8)
Recreation-Huntington Park	58004	70355	Office Furnishings	1,400.00	4,970.80	(3,570.80)	(3,570.80)	Some charges should have been to other centres
Recreation-Chedoke Winter Sport	56398	70410	Contractual Various	4,620.00	7,922.30	(3,302.30)	(3,302.30)	Policy cost increase & longer/earlier season
Culture-Steam Museum	58004	71405	Office Furnishings	1,000.00	2,771.18	(1,771.18)	(1,771.18)	New acquisition - reception area
Culture-Historic Sites Committee	56333	71505	Security	2,010.00	4,068.00	(2,058.00)	(2,058.00)	Charge back not made to other accounts
Traffic-Administration	56610	75001	Rent-Car Pool	10,300.00	11,847.28	(1,547.28)	(2,763.97)	Revised mto contract with different supplier
	57112	75001	Radio Repair	2,010.00	4,026.69	(1,216.69)	(2,400.13)	Additional field investigations than predicted
Traffic	all	75230	Signal Installation	80,590.00	82,390.13	(2,400.13)	(2,400.13)	Contracted services were higher than expected
Traffic	all	75510	Traffic Counts & Studies	233,640.00	237,937.92	(3,957.92)	(3,957.92)	More counts & studies than projected
Traffic	all	75610	Damage to City Equipment	24,400.00	25,761.21	(1,361.21)	(1,361.21)	Reduced recoveries
Other Committees	all	84010	Legislation Committee	36,250.00	40,897.28	(2,647.28)	(2,647.28)	Additional civic receptions by City Council
						(141,205.56)		



3(c)

FOR ACTION

MAY 17 1990

REPORT TO: Mr. J. Thompson, Secretary  
Finance & Administration Committee

FROM: Mr. E. C. Matthews  
Treasurer

DATE: 1990 May 17  
COMM FILE:  
DEPT FILE:

SUBJECT: APPROVAL OF AND EXPLANATORY NOTES ON THE 1989 CURRENT BUDGET  
OVERDRAFTS IN EXCESS OF \$5,000

RECOMMENDATION:

That the total 1989 current fund overdrafts for amounts in excess of \$5,000 in the amount of \$2,561,593.74 which have originated during November and December 1989, be approved. Explanatory notes now provided.

FINANCIAL IMPLICATIONS: (IF NONE. STATE N/A) *E.C. Matthews*

- Overdrafts were fully funded in 1989.

BACKGROUND:

The Chief Administrative Officer and the City Treasurer were authorized to approve overdrafts which developed late in the year, by City Council on December 12, 1989, providing that a list of such transactions was compiled for approval by the appropriate Standing Committee and City Council in the new year. You will note on the attached schedule, (Column 7), that the overdraft total for approval amounts to \$2,561,593.74 after excluding overdrafts which have been financed from interdepartmental estimate transfers.

These overdrafts were all financed by means of expenditure savings within the Departments indicated or within the responsibility of the Standing Committee involved.

You referred back these approvals with your memo of April 23, 1990, for explanatory notes. These notes are now provided.

Att'd.

City of Hamilton

Treasury

Overdrafts over \$5,000

to be authorized by City Council  
for the year ended 1989

DEPARTMENT	ACCOUNT NUMBER (2A)	CENTRE NUMBER (2B)	DESCRIPTION (3)	APPROPRIATION EXPENDITURES (4)	OVERTDRAFT (5)	REQUEST FOR OVERTDRAFT APPROVAL (6)	EXPLANATION (8)
Mayor's Office	56128	10001	Mementoes	30,000.00	43,654.34	(13,654.34)	(13,654.34) Increase gifts & mementoes for VIP's, convention promotion requests, association events & "Goodwill Ambassadors" travelling abroad
City Clerks-Administration	56004 56302	12001 12001	Postage Advertising & Promotion	34,400.00 68,610.00	53,252.95 92,221.60	(18,852.95) (23,617.60)	(42,470.63) Advertising of zoning by-laws over estimate
Transfer to Reserves	54115 54118	23001 23001	Accumulated Sick Leave Workers' Compensation	700,000.00 665,740.00	1,049,292.80 1,001,888.98	(349,292.80) (336,148.98)	More early retirements than anticipated (685,441.78) WC costs are rising; accounts realigned
Tax Remissions	24104	Total Activity		1,274,140.00	1,742,058.59	(467,918.59)	(467,918.59) More activity than anticipated
Reduced Fare Bus Pass	24150	Total Activity		3,483,570.00	3,566,364.74	(82,794.74)	(82,794.74) Seniors \$8K+; Group A \$34K+; Conven Pass \$40K+
Unclassified Expenditure	24200	Total Activity		75,000.00	80,638.63	(5,638.63)	(5,638.63) Various understated requirements
Treasury-Taxation	56001	25335	Office Supplies	36,760.00	47,670.55	(10,910.55)	(10,910.55) Underestimated requirements-purch of tax bills
Info Sys-Processing	56103 56605	26020 26020	Operating Supplies Rent-Computer Equipment	93,900.00 900,330.00	103,325.13 557,322.56	(9,425.13) (56,992.56)	Incr'd print line volume-recovery from users (66,417.69) Computer upgrade installed in 1989
Info Sys-Communication	56111	26022	Terminals and Cables	10,450.00	24,226.00	(13,776.00)	(13,776.00) Additional terminals installed at Region
Info Sys-Data Processing	56103	26025	Operating Supplies	400.00	7,834.82	(7,434.82)	(7,434.82) 20% increase in print line volume
Info Sys-Workstations	56099 56605	26030 26030	Software-City Rent-Computer Equipment	15,140.00 511,150.00	74,536.73 555,490.06	(59,396.73) (54,340.06)	Total Region & City overdraft only \$4,000 (113,736.79) Workstation leasing costs-tells from other depts

City of Hamilton  
Treasury

Overdrafts over \$5,000  
to be authorized by City Council  
for the year ended 1989

DEPARTMENT	ACCOUNT NUMBER (2A)	CENTRE NUMBER (2B)	DESCRIPTION (3)	APPROPRIATION (4)	EXPENDITURES (5)	OVERRDRAFT (6)	REQUEST FOR OVERRDRAFT APPROVAL (7)	EXPLANATION (8)
Info Sys-Image Process	56103	26035	Operating Supplies	27,000.00	37,440.56	(10,440.56)	(10,440.56)	Microfile volume up-additional supply costs
City Garage		27000	Total Division	0.00	44,318.15	(44,318.15)	(44,318.15)	Depreciation provision on replaced vehicles
Purchasing		28000	Total Division	349,700.00	372,010.25	(22,310.25)	(22,310.25)	Regional recoveries lower than anticipated
Property-Maintenance City	57314	31102	Lighting Repair	8,260.00	13,361.97	(5,101.97)	(5,101.97)	Mkt/Library charged to this acct inadvertently
	57103	31102	Boiler Equipment Repair	46,700.00	63,634.41	(16,934.41)	(16,934.41)	Other contractual services charged to this acct
Community Development		40000	Total Activity	558,950.00	573,798.30	(14,848.30)	(14,848.30)	Benefits over \$9K; Computer/software costs \$8K
City Solicitor		44000	Total Activity	1,494,190.00	1,515,561.65	(21,371.65)	(21,371.65)	Increased fees for outside legal counsel
Streets&Sanitation- Admin	56104	60001	Uniforms, Clothing & Acc.	142,070.00	162,795.02	(20,725.02)	(20,725.02)	Uniforms replaced as needed on 1-for-1 basis
S&S-District Yard Maintenance		60010	Total Activity	881,400.00	1,009,770.61	(128,370.61)	(128,370.61)	O.T. & shift premium due to early snow in Oct
S&S-Third Sector		60502	Total Activity	234,000.00	300,312.80	(66,312.80)	(66,312.80)	Substantial drop in mkt price of paper recycling
Parks		62000	Total Division	8,361,880.00	8,521,374.28	(159,494.28)	(159,494.28)	Unbudgeted expenses re: Titcat agreement; Chedoke Winter Park-garbage opening/staffing; Unbudgeted expense for 5 new sports fields
Cemeteries-Administration	57301	63001	Building Repairs	7,210.00	16,356.26	(9,146.26)	(9,146.26)	Pipe broke-extension damage to chapel floor
Cemeteries-Sod, Seed & Repair	56398	63125	Contractual Various	18,300.00	24,842.10	(6,542.10)	(6,542.10)	Fertilizer purchased put in wrong account

CITY OF HAMILTON  
TREASURY

OVERDRAFTS OVER \$5,000

TO BE AUTHORIZED BY CITY COUNCIL  
FOR THE YEAR ENDED 1989

DEPARTMENT (1)	ACCOUNT NUMBER (2A)	CENTRE NUMBER (2B)	DESCRIPTION (3)	APPROPRIATION (4)	EXPENDITURES (5)	OVERDRAFT (6)	REQUEST FOR OVERDRAFT APPROVAL (7)	EXPLANATION (8)
CEMETERIES - IMPROVEMENTS	57200	63135	GROUNDS REPAIR	45,530.00	51,299.90	(5,769.90)	(5,769.90)	PURCHASE LARGE QUANTITY OF SOIL AT GOOD PRICE TO REPAIR SUNKEN GRAVES
CENTRAL GARAGE	64000		TOTAL DIVISION	0.00	370,365.79	(370,365.79)	(370,365.79)	INSUFFICIENT FUNDS TO COVER EARLY WINTER & HEAVY SNOWFALLS + HIGHER REPAIR COSTS + INCREASED OVERTIME COSTS (TWO 12 HOUR SHIFTS)
RECREATION - PROGRAMMED EVENTS	55333	70005	NEW YEARS CELEBRATIONS	14,500.00	21,219.22	(6,719.22)	(6,719.22)	PROMOTION CHANGES BILLED TO INCORRECT ACCOUNT
RECREATION - CHEDOKE GOLF CLUB	56201	70405	Gasoline	330.00	6,171.33	(5,841.33)	(5,841.33)	INSUFFICIENT FUNDS TO COVER VEHICLE OPERATION
CULTURE - CHILDREN'S MUSEUM	55406	71305	Fees - Consultants'	7,000.00	23,749.75	(16,749.75)	(16,749.75)	LATE ARRIVAL OF MINISTRY GRANT
TRAFFIC	75110		ADMIN - OUTSIDE ACTIVITIES	201,820.00	294,369.43	(92,549.43)	(92,549.43)	INVENTORY WRITE-OFFS TOTALLED \$83,686.21
TRAFFIC	75310		Roadway Pavement Markings	69,680.00	75,695.71	(6,015.71)	(6,015.71)	MORE WORK UNITS ACHIEVED THAN PLANNED
TRAFFIC	75420		Sign Installation & Mtc	351,840.00	373,311.69	(21,471.69)	(21,471.69)	HIGHER THAN PLANNED NUMBER OF SIGN ASSEMBLIES
						(2,561,593.74)		

3(d)

FOR ACTION

MAY 17 1990

REPORT TO: Mr. J. Thompson, Secretary  
Finance & Administration Committee

FROM: Mr. E. C. Matthews  
Treasurer

DATE: 1990 May 15  
COMM FILE:  
DEPT FILE:

SUBJECT: MOUNTAIN ARENA TWINNING

RECOMMENDATION:

- (a) That the construction of an air structure, twinning the Mountain Arena this year at an estimated cost of \$1,500,000 be financed from the Reserve for Capital Projects Account Centre No. CH 00203.
- (b) That the gross cost and financing of the West Mountain Twin Pad Arena (Project No. 053.0 of the 1990-1994 Capital Budget Program) be reduced from \$7,600,000 by \$1,500,000 to \$6,100,000 and net City cost from \$6,605,000 to \$5,105,000.

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)

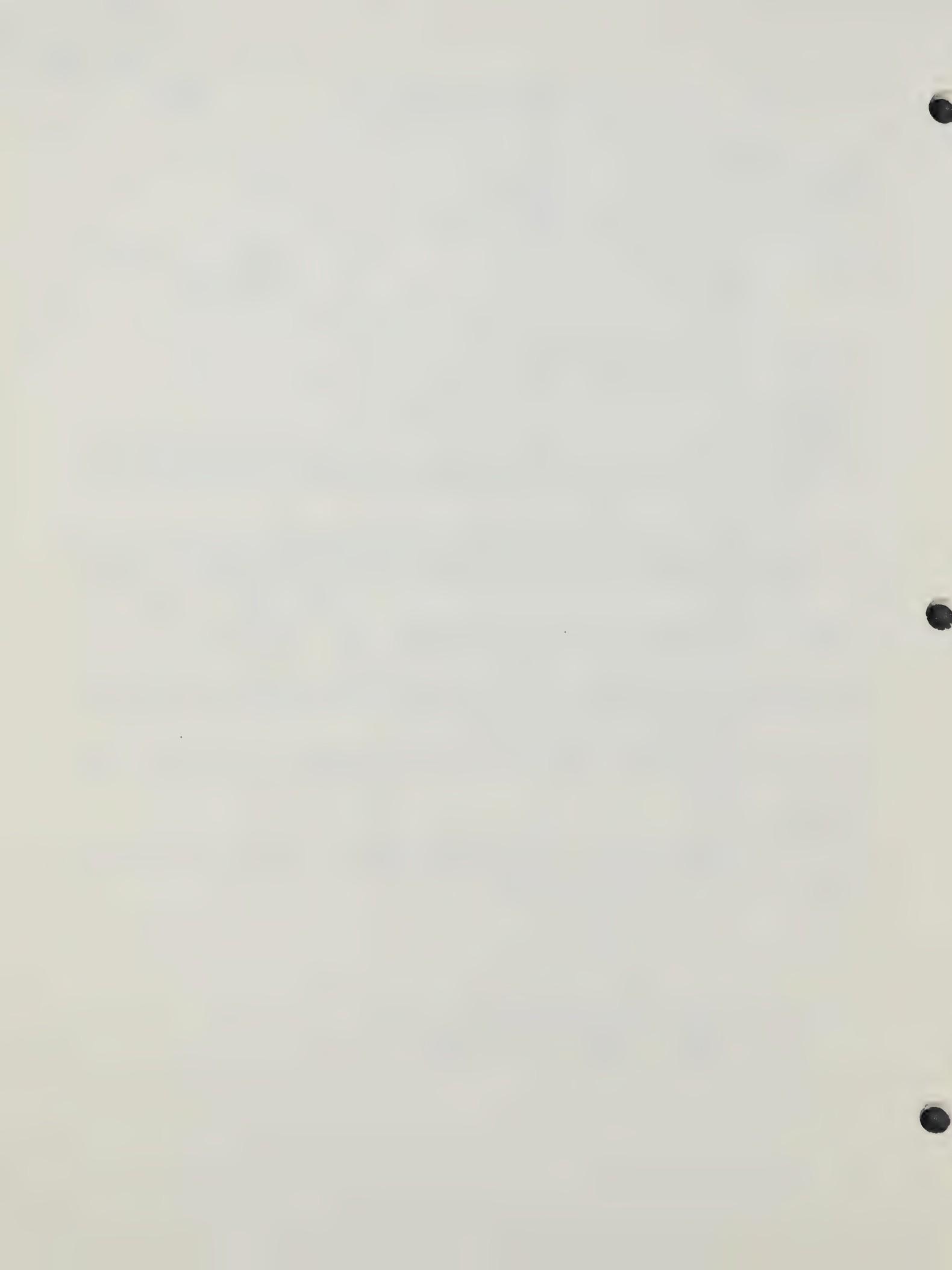
The cost of this new project the construction of air structure twinning the Mountain Arena is allocated out of the West Mountain Twin Pad Arena, Project No. 053 of 1990-1994 Capital Budget Program.

The next year's Capital Budget Program be readjusted to accommodate the reallocation of reserve financing of the air structure.

BACKGROUND:

This item was approved under Item 1 of the 9th Report of the Parks and Recreation Committee adopted by City Council April 24, 1990.

c.c. Mr. Lou Sage, Chief Administrative Officer  
Mr. B. Sugden, Director of Culture and Recreation  
Mr. D. W. Vyce, Director of Property



3(e)

FOR ACTION

MAY 17 1990

REPORT TO: Mr. J. Thompson, Secretary  
Finance & Administration Committee

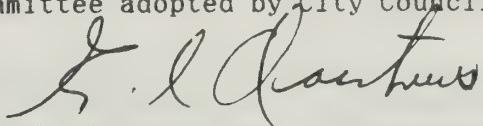
FROM: Mr. E. C. Matthews  
Treasurer

DATE: 1990 May 17  
COMM FILE:  
DEPT FILE:

SUBJECT: CROWN POINT WEST/STIPELEY PROGRAMME FOR RENEWAL IMPROVEMENT  
DEVELOPMENT AND ECONOMIC REVITALIZATION (P.R.I.D.E.), PHASE II;  
MINISTERIAL ALLOCATION FOR 1989-1990 PROGRAMME YEAR.

RECOMMENDATION:

- (a) That the City Solicitor be authorized to make an application to the Ontario Municipal Board for approval of the Crown Point West/Stipeley Phase II P.R.I.D.E. Program at a gross cost of \$700,000 with 50% funding in the amount of \$350,000 to be provided from the Province of Ontario and the balance in the amount of \$350,000 by the issuance of debentures not to exceed 20 years, recoverable from the mill rate levied on all rateable property, and further, that application be made to the Regional Municipality of Hamilton-Wentworth to issue debentures in the amount of \$350,000 for a term not to exceed 20 years.
- (b) That the interim funding of \$50,000 from the Reserve for Capital Projects previously approved for the above project be rescinded (item 4(b) of the 11th Report of the Co-Ordinating Committee adopted by City Council May 30, 1989).



FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)

See above.

BACKGROUND:

This item was approved by the Co-Ordinating Committee under item No. 4 of the 11th Report of the Co-Ordinating Committee adopted by City Council May 30, 1989.

c.c. Mr. E. W. Kowalski, Director of Community Development  
Mrs. S. K. Reeder, Secretary, Planning and Development Committee

# F O R   A C T I O N

**REPORT TO:**

**Mrs. S. Reeder**  
**Secretary, Planning and Development Committee**

**FROM:**

**Mr. E. W. Kowalski**                           **DATE:**   1990 May 17  
**Director of Community Development**       **DEPT FILE:** 800-0608

**SUBJECT:**

Crown Point West/Stipeley Programme for Renewal Improvement Development and Economic Revitalization (P.R.I.D.E.) Phase II; Ministerial Allocation for 1989-1990 Programme Year.

**RECOMMENDATION:**

- a) That the Planning and Development Committee request the Finance and Administration Committee to recommend the method of financing the Crown Point West/Stipeley Phase II P.R.I.D.E. Programme at an estimated gross cost of \$700,000. 50% of which to be funded by the Province of Ontario and the balance of \$350,000. to be financed by the City.

**FINANCIAL IMPLICATIONS (N/A):**

See Above.

**BACKGROUND:**

At its meeting held 1989 MAY 30, City Council approved Item Four of the Eleventh Report of the Co-ordinating Committee authorizing that Crown Point West/Stipeley P.R.I.D.E. Phase II be proceeded with. Consequently, financing is required.

c.c. Mr. E. C. Matthews, Treasurer

Mr. J. Thompson, Secretary, Finance and Administration Committee

✓ MAY 17 1990

36

CITY OF HAMILTON  
- RECOMMENDATION -

DATE: 1990 May 17

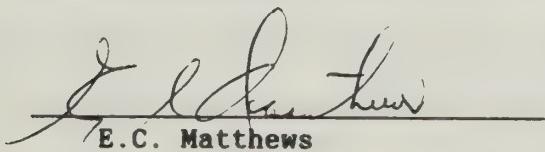
REPORT TO: Mr. John Thompson, Secretary  
Finance and Administration Committee

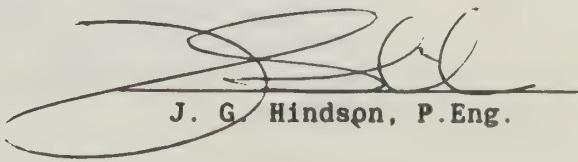
FROM: Mr. E. C. Matthews  
Treasurer

SUBJECT: Property/Taxation Project - Phase I

**RECOMMENDATION:**

- a) That the City of Hamilton Treasury Department and Information Systems proceed on a joint Project to develop and implement a replacement Property/Taxation system.
- b) That the design review of the replacement property and taxation system include (but not be limited to) the following new features:
  - i) optional monthly, quarterly or annual tax payments.
  - ii) optional direct payment from bank accounts.
  - iii) improved access to statistical information.
  - iv) improvements to the information that might be made available to taxpayers.
  - v) additional automation opportunities to reduce processing costs.
- c) That the Chief Administrative Officer be authorized to take the actions necessary to assemble the Project Team for the replacement Taxation System.
- d) That the Treasurer be authorized to transfer funds from the approved Reserve for Project Management Account CH 00134 to a Current Work-in-progress Account.

  
E.C. Matthews

  
J. G. Hindson, P.Eng.

#### **FINANCIAL/LEGAL/STAFFING IMPLICATIONS:**

The Property/Taxation Project is expected to take 3 years of development effort by Treasury and Information Systems staff and others. An annual amount of \$350,000 per year was approved by Council in 1989 and placed in a reserve account for the purpose of providing the required Project financing. The size of the Project team will vary during the course of the Project, and is expected to vary from between three and five persons supplemented by existing Information Systems resources.

#### **BACKGROUND:**

The current computerized Property/Taxation system in use by the City of Hamilton is 18 years old. The Property/Taxation system produces tax billing information for the City of Hamilton and is also used to collect the local School Board and Regional taxes. At the time it was implemented in 1972, it represented the state of the art in terms of processing and inquiry systems. The system also provides public assessment information for other Civic Departments, agencies and the general public.

It would be impossible to comply with legislative notice requirements without the use of this automated system.

The System is deficient in terms of current standards in a number of areas. The current system is incapable of:

- a) providing for more convenient taxpayer options of monthly or quarterly billings.
- b) direct payments from taxpayer accounts at the option of the taxpayer.
- c) providing payment options for banks and large agents.
- d) providing more communications opportunities with the taxpayer by having additional information areas available on the tax bill.
- e) automatically recording tax payment receipts by the use of payment scanning equipment.
- f) providing additional information or options with respect to Education taxes.
- g) handling tax arrears of one million dollars or greater (these must now be tracked separately).
- h) providing additional on-line assessment file information to other Civic Departments.
- i) providing access to assessment statistical information for a number of planning and other research purposes.
- j) providing links between public assessment information and other databases.

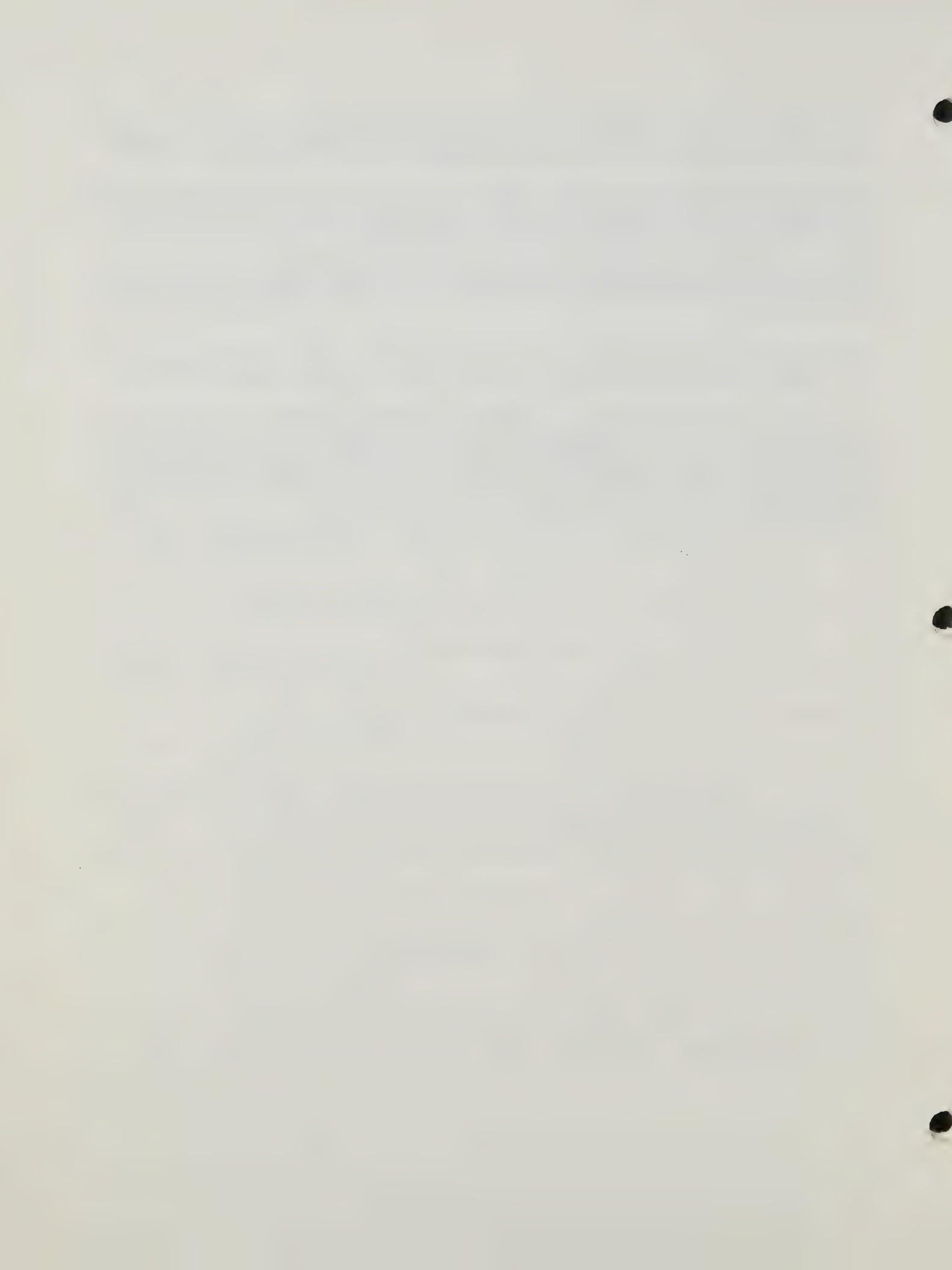
The Property/Taxation system is one of the most important applications that use the computer system. Each year approximately \$400 million dollars in revenue is calculated and collected using this system.

Although the current system has served the City well over the years, changed conditions and technology have made it obsolete in terms of meeting current requirements.

It is therefore recommended that the Property/Taxation system be replaced by a system capable of meeting the current, and future, requirements of the City and other users.

The Property/Taxation project is a major and complex project, involving multiple Departments and Agencies as well as approximately 100,000 taxpayer accounts.

To ensure that the system is properly designed and built to meet these requirements, it is a recommended practice to assemble a team of skilled in-house staff to develop and implement such a project and assign them full-time to this task. Funds have been allocated in a Reserve Account for this purpose (approved by Council 1989 October).



3(g)

FOR ACTION

MAY 11 1990

REPORT TO: Mr. J. D. Thompson  
Secretary, Finance Committee

FROM: Mr. E. C. Matthews  
Treasurer

DATE: 1990 May 10  
COMM FILE:  
DEPT FILE:

SUBJECT:

WRITE-OFF OF OUTSTANDING ACCOUNTS RECEIVABLES AND CIVIC PROPERTIES RENTAL ARREARS.

RECOMMENDATION:

That outstanding Accounts Receivables and Civic Properties Rental Arrears totalling \$18,931.86 be written off and charged to Account CH 15401-00001, Allowance for Doubtful Accounts.

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A) *E. C. Matthews*

See above recommendations.

BACKGROUND:

Attached are schedules "A" and "B" outlining Accounts Receivable Charges and Civic Properties Rental Arrears which are, in my opinion, uncollectible.

## SCHEDULE "A"

CITY OF HAMILTON  
TreasuryAccounts Receivable - Recommended Write-Offs for 1980

<u>Name</u> <u>(1)</u>	<u>Purpose of Charge</u> <u>(2)</u>	<u>Date of Charge</u> <u>(3)</u>	<u>Amount</u> <u>(4)</u>	<u>Remarks</u> <u>(5)</u>
<b>Automobile Accidents (AC)</b>				
J. Bacon	Auto Accident - Jan. 31, 1988	July 27, 1988	\$ 202.88	Referred to Legal Dept. - balance to small for litigation
M. Barr	Auto Accident - Dec. 21, 1984	May 1, 1985	665.82	Claim - Counter Claim - Judgment against City - claim uncollectible
P. Biegun	Auto Accident - Dec. 13, 1984	Aug. 15, 1985	123.51	Referred to Legal Dept. - City claim dismissed in court
G. Brainard	Auto Accident - June 6, 1982	Sept. 13, 1982	84.40	Referred to Legal Dept. - Driver uninsured - unable to locate
K. Castaldi	Auto Accident - Mar. 1, 1988	July 27, 1988	421.73	Referred to Collection Agency - unable to locate
C. Cooper	Auto Accident - Nov. 26, 1985	Jan. 8, 1986	332.18	Referred to Legal Dept. - claim and counter claim - judgement against City - damages uncollectible
P. Echlin	Auto Accident - Nov. 20, 1988	Jan. 18, 1989	1,424.15	Referred to Collection Agency - Reported that Debtor has no seizable assets and further legal action not warranted
D. Goodbrand	Auto Accident - July 27, 1986	Oct. 9, 1986	286.77	Referred to Legal Dept. - claim and counter claim - judgement against City - damages uncollectible
T. White	Auto Accident - Nov. 3, 1986	Jan. 20, 1987	622.11	Referred to Collection Agency - unable to locate
R. Flack	Auto Accident - Nov. 7, 1987	June 23, 1988	1,111.32	Referred to Collection Agency - unable to locate
E. Mak	Auto Accident - Mar. 4, 1988	Dec. 14, 1988	36.41	Referred to Legal Dept. - Unable to prove liability

## Accounts Receivable - Recommended Write-Offs for 1990

Page 2

<u>Name</u> (1)	<u>Purpose of Charge</u> (2)	<u>Date of Charge</u> (3)	<u>Amount</u> (4)	<u>Remarks</u> (5)
<u>Automobile Accidents (AC), Cont'd...</u>				
S. O'Callaghan	Auto Accident - Sept. 11, 1987	June 28, 1988	317.14	Referred to Collection Agency - unable to locate
M. Page	Auto Accident - Nov. 27, 1987	Dec. 14, 1988	243.80	Referred to Collection Agency - legal action not recommended
H. Pearson	Auto Accident - Sept. 22, 1985	Jan. 9, 1986	2,804.74	Referred to Legal Dept. - Debtor incarcerated - no assets - judgement proof
J. Ritchie	Auto Accident - Nov. 19, 1986	Jan. 15, 1987	679.45	Referred to Collection Agency - unable to locate
J. Sharkey	Auto Accident - April 6, 1988	Dec. 14, 1989	658.62	Referred to Collection Agency - unable to locate
Transport Route Inc.	Auto Accident - June 26, 1989	Dec. 23, 1988	\$ 311.89	Referred to Legal Dept. - unable to establish negligence - legal action not recommended
L. Willis	Auto Accident - March 6, 1987	Dec. 8, 1987	<u>2,515.07</u>	Referred to Legal Dept. - unable to locate
<b>Total Automobile Accidents (AC)</b>			<b>\$12,841.99</b>	
<u>General Receivables (GN)</u>				
J. Bickwell	Clean up Debris	Aug. 11, 1987	\$ 214.66	Referred to Collection Agency - unable to locate
D. Billous	Painting Workshop - Dundurn Castle	Feb. 1, 1988	39.00	Referred to Collection Agency - balance to small for litigation
T. Block	Rental of Dundurn Castle - Sept. 28, 1987	Feb. 1, 1988	40.00	In dispute - unable to prove liability per Culture and Recreation Department
K. Connors	Rental of Dundurn Castle - Nov. 14/87	Feb. 1, 1988	40.00	Referred to Collection Agency - unable to locate

## Accounts Receivable - Recommended Write-Offs for 1980

Page 3

Name (1)	Purpose of Charge (2)	Date of Charge (3)	Amount (4)	Remarks (5)
<u>General Receivables (GN)</u> , Cont'd...				
Currie Products	Clean up diesel spill	July 29, 1988	127.50	Referred to Collection Agency - no assets - debtor judgment proof
Douglas Fish & Chips	Taxes on City rental property	April 13, 1983	154.01	Referred to Collection Agency - out of business - no assets
Empire Asphalt Paving	Clean up debris	Nov. 20, 1987	32.15	Referred to Collection Agency - out of business - unable to locate
Hamilton Brick Ltd.	Clean up debris	Jan. 8, 1988	208.88	Referred to Collection Agency - in dispute - Legal action not recommended
E. Laidman	Overpayment	May 13, 1985	92.50	Referred to Collection Agency - unable to locate
Marcel Real Estate	Remove sign erected on City Blvd.	Jan. 15, 1987	74.83	Referred to Collection Agency - unable to locate
A. Meinke	Ice rental - Scott Park Arena	Mar. 7, 1988	75.00	Referred to Collection Agency - unable to locate
S. Oresca	Remove Debris from 23 Dalkeith Avenue	Aug. 11, 1973	1,178.24	Referred to Collection Agency - unable to locate
T. Pimental	Remove Debris from Sandford Avenue North	Sept. 7, 1983	292.48	Referred to Collection Agency - unable to locate
Vernon Sims Excavating	Repair damaged roadway	Dec. 22, 1987	250.20	Referred to Collection Agency - balance to small for litigation
Westglen Int'l	Clean Up Diesel Spill	Jan. 25/88	326.80	Referred to Collection Agency - unable to locate

## Accounts Receivable - Recommended Write-Offs for 1980

Page 4

Name (1)	Purpose of Charge (2)	Date of Charge (3)	Amount (4)	Remarks (5)
<u>General Receivables (GN)</u> . Cont'd...				
Winking Judge Pub Inc.	Encroachment Agreements	Aug. 1, 1986	\$ 674.68	
Total General Receivables (GM)			\$ 3,820.91	Referred to Collection Agency - Limited Company with no
Total Automobile Accidents (AC)			12,841.99	assets - out of business
Total Receivables to be Written-Off			\$16,662.90	-----
				-----

April 25, 1990  
RJH:ng

## SCHEDULE "B"

City of Hamilton  
Treasury

**Civic Properties Rented  
Accounts Recommended for Write-off**

<u>Name</u>	<u>Address</u>	<u>Amount</u>	<u>Date Vacated</u>	<u>Comments</u>
Michael & Maria MacPherson	172 Belview Avenue	\$ 970.65	Sept. 30, 1984	Collection agency advised that both debtors have declared bankruptcy. Unable to locate.
Joanne Millar	122 Province St. N.	405.00	April, 1985	Collection agency advise unable to locate.
Cindy Noble	122 Province St. N.	360.00	March 8, 1986	Collection agency advises debtor deceased. No proceeds available from estate.
Gary & Valerie Halligan	213 Belmont Avenue	511.69	Sept. 26, 1987	Collection agency advises debtors have no assets and on social assistance.
Edith Merlin	112 Province St. N.	<u>21.62</u>	Feb. 29, 1988	Balance too small for litigation.
<b>Total rental write-offs</b>		<b>\$2,268.96</b>		

April 25, 1990  
RC:ng

4.

Corporation of the City of Hamilton  
Memorandum

\*\*\*\*\*

TO: Mr. John Thompson, Secretary YOUR FILE:  
Finance and Administration Committee

FROM: K. E. Avery OUR FILE:  
City Clerk

PHONE: 546-3994

SUBJECT: LETTERS OF APPLICATION FOR CITIZEN DATE: 1990 May 8  
APPOINTMENT - MUNICIPAL NON-PROFIT  
(HAMILTON) HOUSING CORPORATION

Attached are letters of application for citizen appointment to the Municipal Non-Profit (Hamilton) Housing Corporation.

Kindly forward the attached to the Finance and Administration Committee for their review and appointment.

Attached

MUNICIPAL NON-PROFIT (HAMILTON) HOUSING CORPORATION

1 TO BE APPOINTED  
(for a term to expire 1991 November 30)

COMPOSITION	MEMBER WHOSE TERM OF OFFICE EXPIRES	TERM OF OFFICE
Mayor		
8 Members of City Council	Mrs. A. Kuszczak (resigned)	1991 November 30
6 Citizen Members		

APPLICANTS:

- a) Ms. Susan Andrews, 112-200 Forest Avenue, Hamilton, L8N 4E6
- b) Mr. Robert Coxon, 271 Fairfield Avenue, Hamilton, L8H 5H5
- c) Mr. David Gerrie, 371 Upper Wentworth Street, Hamilton, L9A 4T4
- d) Mr. Stan Jugovic, 47 Ottawa Street North, Hamilton, L8H 3Y8
- e) Mr. Andrew Keith, 53-895 Upper Gage Avenue, Hamilton, L8V 4K7
- f) Mr. Manfred Rudolph, 15 Bold Street, Hamilton, L8P 1T3

# RECEIVED

28 Feb 2 1990

A

## CITY CLERKS

200 Forest Ave. #11C  
Hamilton, Ontario  
L8N 4E6  
April 27, 1990.

Mr. K.E. Avery  
City Clerk  
City Hall  
71 Main St. West  
Hamilton  
L8N 3T4

Dear Mr. Avery

I am writing you in regards to the notice I saw in the Hamilton Spectator April 21 1990, regarding the committee for non-profit housing.

As a registered Nurse I have virtually no experience in the field of housing. In the Emergency Department my only dealings was limited to looking for emergeny shelter for the homeless or a family who has been burnt out.

Because of a disibality I am now unable to work. In the summer of 1988 I began searching for a disabled unit. Fortunatly I was able to find something and moved in to Corktown Co-operative Homes. At that time I became very aware of the need for not only non-profit housing, but the problems experienced by any one with special needs.

I was on the incoporating board and I am also the secretary of the board of directors. I am also on the membership committee. In this capacity I deal with people who desperately need housing on a daily basis.

Because of this experience I believe I am quite qualified to handle a position of this nature. I am unable to work and thus I have the time to give to the committee.

I would be more than happy to supply you with both professional referances and references from Corktown Co-Operative Homes.

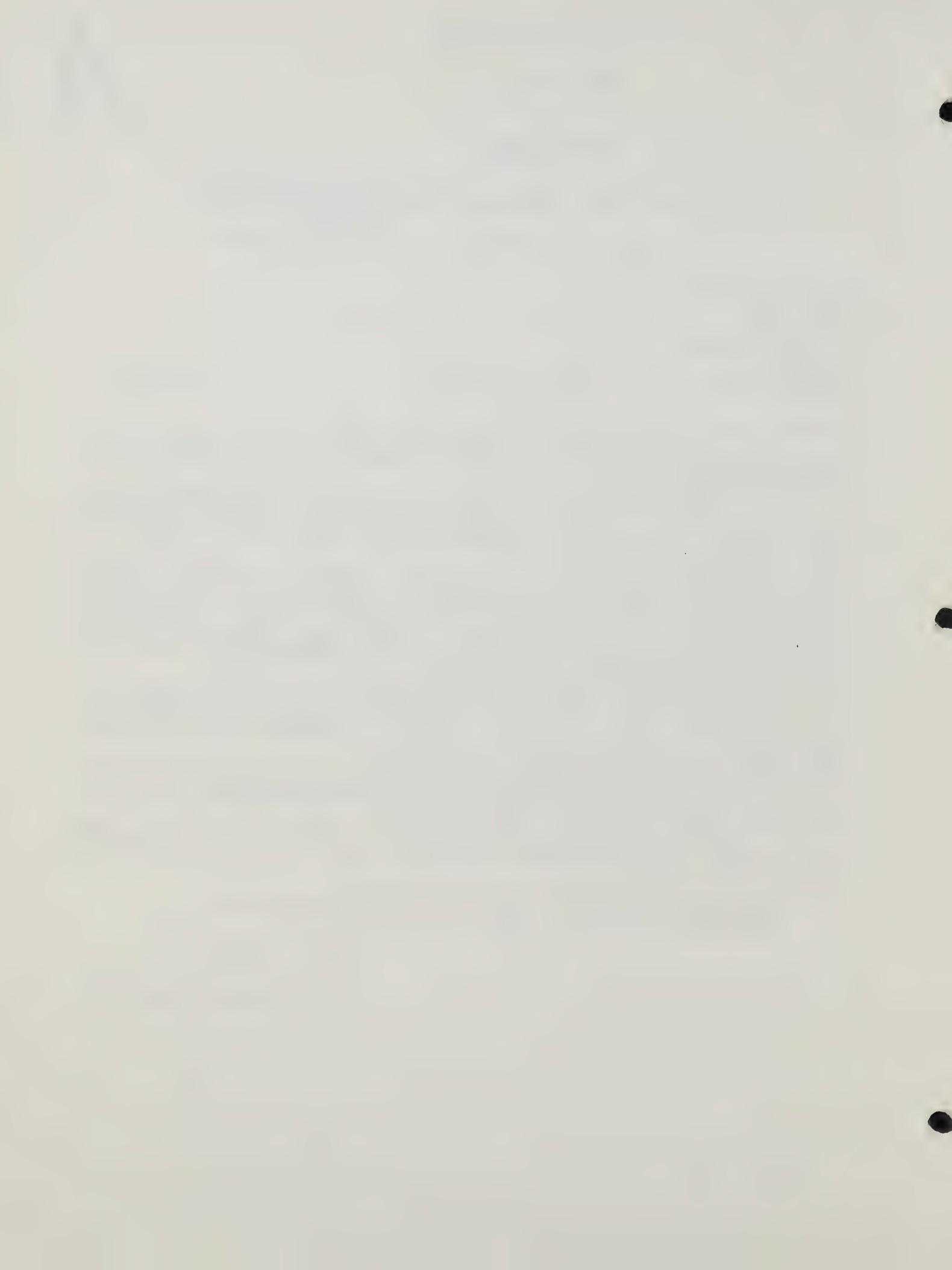
I can be reached at home at 523-7487.

Thank-you kindly for your time and consideration.

Your's Truly

Susan Andrews R.N.

SUSAN ANDREWS R.N.



Re- RESUME FOR HAMILTON Housing  
COMMITTEE MEMBER.

ROGER  
271 F.  
HAN

B

Dear Ms Overy -

My name is Roger

I am 38 years young, happily married with 2 children 12 & 16 years. I am a steelworker at Dofasco with 19 years service. I enjoy fishing, photography, and walking my dog.

I have lived in Hamilton all of my life in approx. 10 locations in all parts of the city.

I have lived in Hamilton housing projects almost my entire child and teen years with my 4 brothers & sisters and single parent.

I know the people of Hamilton too because I used to drive taxi part time during the last 15 years

During the years of 1983, 84, 85 I  
lived at Greenhill Housing Co-op Co-op  
and served ~~as~~ as recreation chairman.  
I was later elected to the Board  
of Directors during 85. I was also  
a founding member of Hamilton Inter  
Co-operative Council. I have some  
knowledge of the Housing and tenant  
acts and I understand the problems  
and needs of Housing in Hamilton.

I feel I can help your council  
as a committee member. I work 12  
hour shifts with a flexible timetable  
so please feel free to call me  
if any other questions arise. Or  
I could come and meet you at  
your convenience.

Yours Truly Bob Orr

5/2

C

MR. KIE AVERY  
CITY CLERK, CITY HALL  
71 MAIN ST. W.  
HAMILTON, ONT.  
L8N 3T4.

RECEIVED

MAY 3 1990

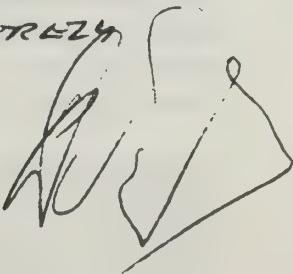
CITY CLERKS

DEAR SIR:

I SHOULD LIKE TO BE CONSIDERED AS A COMMITTEE MEMBER FOR YOUR 'MUNICIPAL NON-PROFIT HOUSING CORPORATION'.

HAVING HAD EXTENSIVE EXPERIENCE IN THE HOUSING SECTOR - BOTH THROUGH ADMINISTRATION AND MANAGEMENT, AND THROUGH CONSTRUCTION. I FEEL I COULD CONTRIBUTE MY OWN EXPERTISE TO THE COMMITTEE SO AS TO BENEFIT THE GOALS OF THE NON-PROFIT HOUSING SECTOR.

LOOKING FORWARD TO HEARING FROM YOUR OFFICE I REMAIN.

Sincerely,  


# **DAVID M. GERRIE**

371 Upper Wentworth Street  
Hamilton, Ontario L9A 4T4  
Telephone: (416) 388-6371

## **RESUME**

### **MARITAL STATUS**

Married, one boy.

### **EDUCATION**

**1973/5 McMaster University, Bachelor of Arts,**  
w/major, Political Science. Hamilton, Ontario.

**1979 Institute of Real Estate Management,**  
certification towards (CPM) Certified Property Manager, Chicago,  
Ill., (correspondence).

**1980 Dale Carnegie, People Motivation, London, Ontario.**

**1981 Seneca College, Condominium Management, Level II,**  
Toronto, Ontario.

### **EMPLOYMENT**

**Owner/Operator, Homespec Group Inc.**  
Hamilton, Ontario.

Responsibilities included the inspection of industrial, commercial  
and residential properties for the resale market. Objective is to  
inform the purchaser to the soundness of the structural and  
mechanical quality of the building. To report both verbally and  
documentation of findings and submit.

From 2/82 to Present (part time).

**Construction Site Superintendent, Ironwood Construction**  
Grimsby, Ontario.

Working site superintendent for various projects in Southern  
Ontario. Industrial/commercial builders. Both new & renovative  
projects, directing & coordinating staff and subs. Liaison with subs.,  
architects, public offices and owners. Payment approvals etc. Bldgs.  
from 5-150 k sq. ft.

From 1/89 to 9/89

**Construction Site Superintendent, Beatty-Hall Construction**  
Hamilton, Ontario.

Industrial/commercial working superintendent on various local  
projects throughout the region both renovative and new. Directing &  
coordinating staff & subs. Dealing directly with owners, architects,  
developers, etc. Payment approvals, payroll, etc.

From 6/86 to 1/89

**EMPLOYMENT  
(cont'd)**

**Site Foreman, T.A.G. Construction,  
Hamilton Modular Buildings Inc.  
Hamilton, Ontario.**

Duties included the management and supervision of various construction projects, including both new and renovative, purchasing, staff selection, payroll, blue print approval/preparation, liaison with architects, government agencies, owners, sub trade negotiations, payment approvals etc.

From 4/83 to 1/88

**President, International Systems Inc.  
Hamilton, Ontario.**

Responsibilities included the operation and management of various property management project in Southern Ontario, including corporate management/administration of 1.5 million square feet for industrial, commercial and residential accounts, H.V.A.C.E., payroll, accounts payable, receivable, corporate marketing, maintenance planning and scheduling, trade negotiations, leasing and construction management, drafting, etc.

From 5/69 to 6/80

**FUNCTIONAL  
PARTICIPATION**

1982 - I.A.P.A. Industrial Safety Course, Mohawk College, Hamilton, Ontario.

1981 - 1983 - Hamilton & Area Property Managers Association.

1980 - C.P.R. Course, Red Cross, London, Ontario.

**GOALS  
PROFESSIONAL**

To establish myself within a dynamic environment where personal growth may be recognized and exercised.

To be responsible for the administration and management of a committed organization.

**REFERENCES**

Available upon request.



R E C

APR :

D

Mr. Stan Jugovic  
c/o 47 Ottawa Street, North  
Hamilton, Ontario  
L8H 3Y8

CITY CLERKS

April 23, 1990

Mr. K.E. Avery  
City Clerk  
City Hall  
71 Main Street, West  
Hamilton, Ontario  
L8N 3T4

Dear Mr. Avery:

RE: MUNICIPAL NON-PROFIT (HAMILTON)  
HOUSING CORPORATION

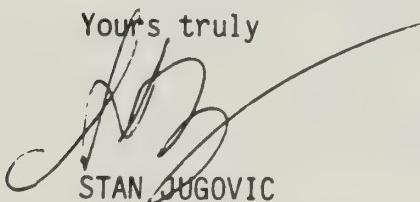
I would like to be considered to sit on the above captioned Corporation.

I have been employed for the past 10 years as a Real Estate Sales Representative and I have been involved in the development of land.

I was a member of the Land Division Committee for Hamilton as well.

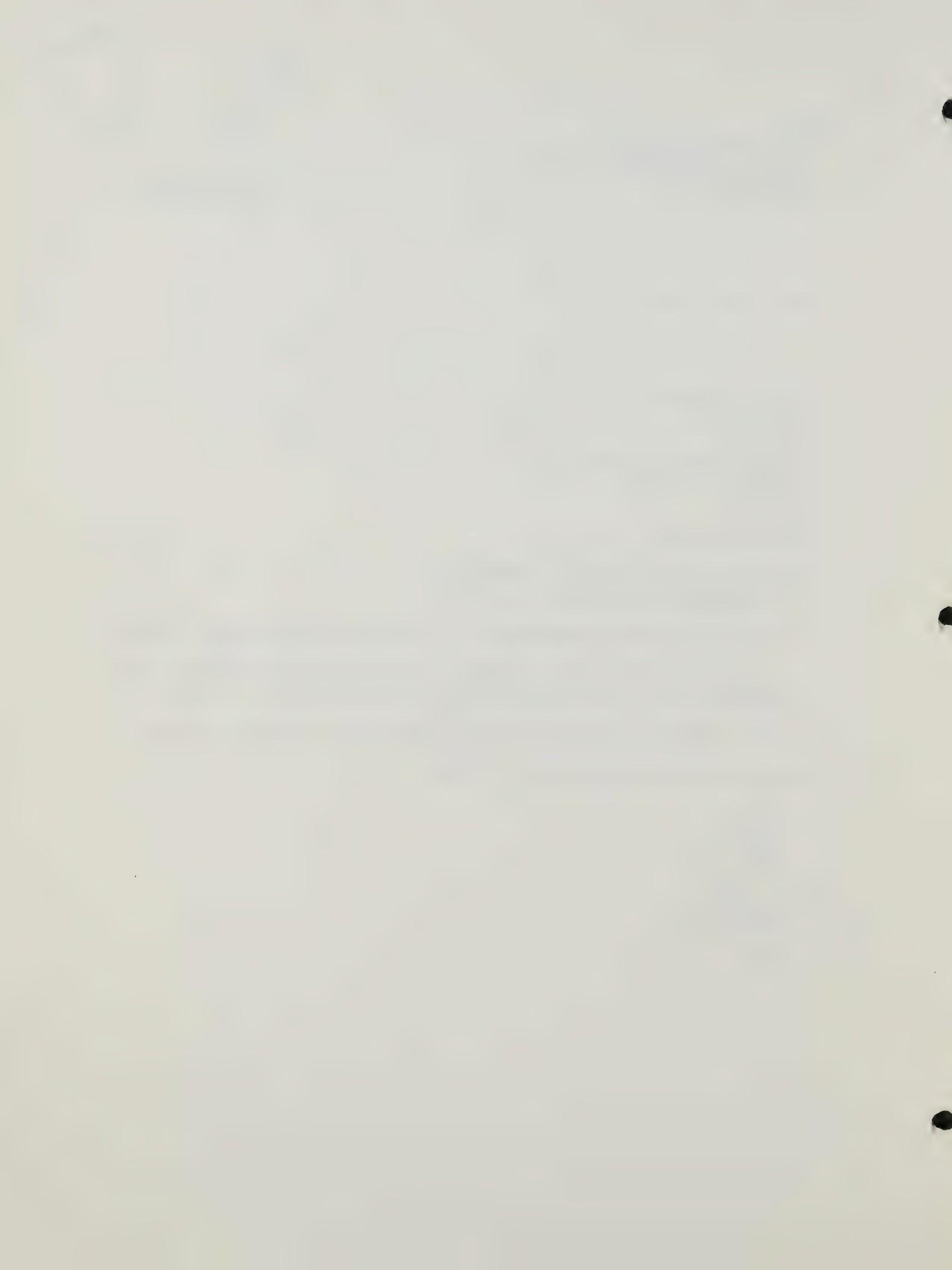
Awaiting your earliest reply, I remain.

Yours truly



STAN JUGOVIC

SJ/la



/

8951  
Ham

E

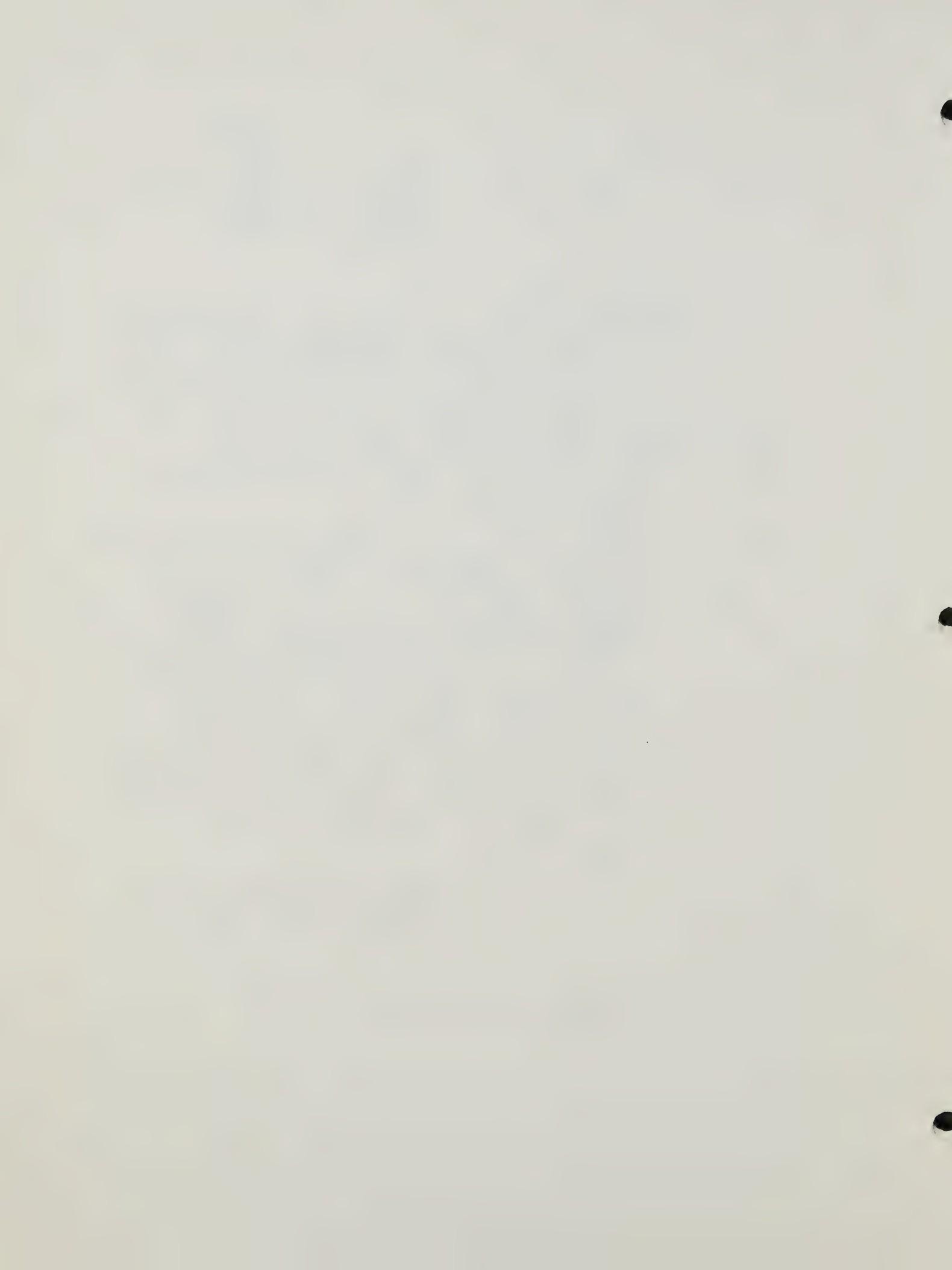
Dear Sir:

In reply to your advertisement in the Hamilton Spectator for a member to serve on the Municipal Non-Profit (Hamilton) Housing Corporation I wish to apply for same.

I am a Senior citizen and have free time to be on the committee. I've had several people lately asking me about affordable housing and where to go to see about it. I've had a lot of experience dealing with people and feel I would be an assistance to this committee.

Yours truly  
Andrew Keith

Telephone No. 389-9982



# Turkstra, Mazza Associates RECEIVED

F

## Lawyers

Herman Turkstra	Paul Douglas Mazza	Murray Mazza
Michael Nash	Stephen Garrod	Manfred Rudolph
Joy Grahek	John Cleworth	Lawrence Seng Tat Wong
Marcia Vahante	Peter Pickfield	James Richards

Counsel: David Melnik

MAY 7 1990

## CITY CLERKS

18 Bold Street  
Hamilton, Ontario Canada  
L8P 1T3

(416) 529-3476 (LAW-FIRM)  
Fax (416) 527-2294

April 30, 1990

The Corporation of the  
City of Hamilton  
71 Main Street West  
Hamilton, Ontario  
L8N 3T4

Attention: Mr. Keith Avery  
City Clerk

Dear Sir:

Re: Municipal Non-Profit (Hamilton) Housing  
Corporation Committee

I would like to submit my name as a candidate for the citizen's position on the above noted committee.

I have practised law in the City of Hamilton for the last seven years, devoting much of my practice to municipal and land use issues.

My practice has exposed me to political, economic, legal and to some degree, the social issues involved in housing and land use.

In addition to the exposure to these issues in my practice, I also sit on the development council of the local Homebuilders Association.

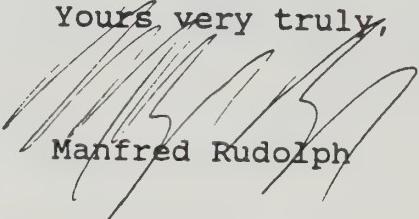
I submit my application in response to my desire to put something back into the community in which I reside and practise.

I am prepared to work with any mandate that the committee has, including a reactive approach to the issues, proactive efforts to lobby and change legislation affecting housing issues, or any combination thereof.

-2-

Thank you very much for your consideration. If you  
quire any further information, please do not hesitate to  
ontact me.

Yours very truly,

  
Manfred Rudolph

MR:su

FOR ACTION

5(a)

MAY 07 1990

REPORT TO: Mr. J. D. Thompson  
Secretary, Finance and Administration Committee

FROM: Mr. J. J. Schatz, Acting Secretary  
Transport and Environment

DATE: 1990 May 5  
COMM FILE:  
DEPT FILE:

SUBJECT: 1991 NATIONAL SAFETY CONFERENCE

RECOMMENDATION:

That an amount of \$500. be made available from Account No. CH5307 80040, Hosting of Conferences with Municipal Subject Content for the purpose of extending hospitality to delegates attending the 1990 National Safety Conference with a view to promoting attendance at the 1991 Conference which will be held in Hamilton.

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)

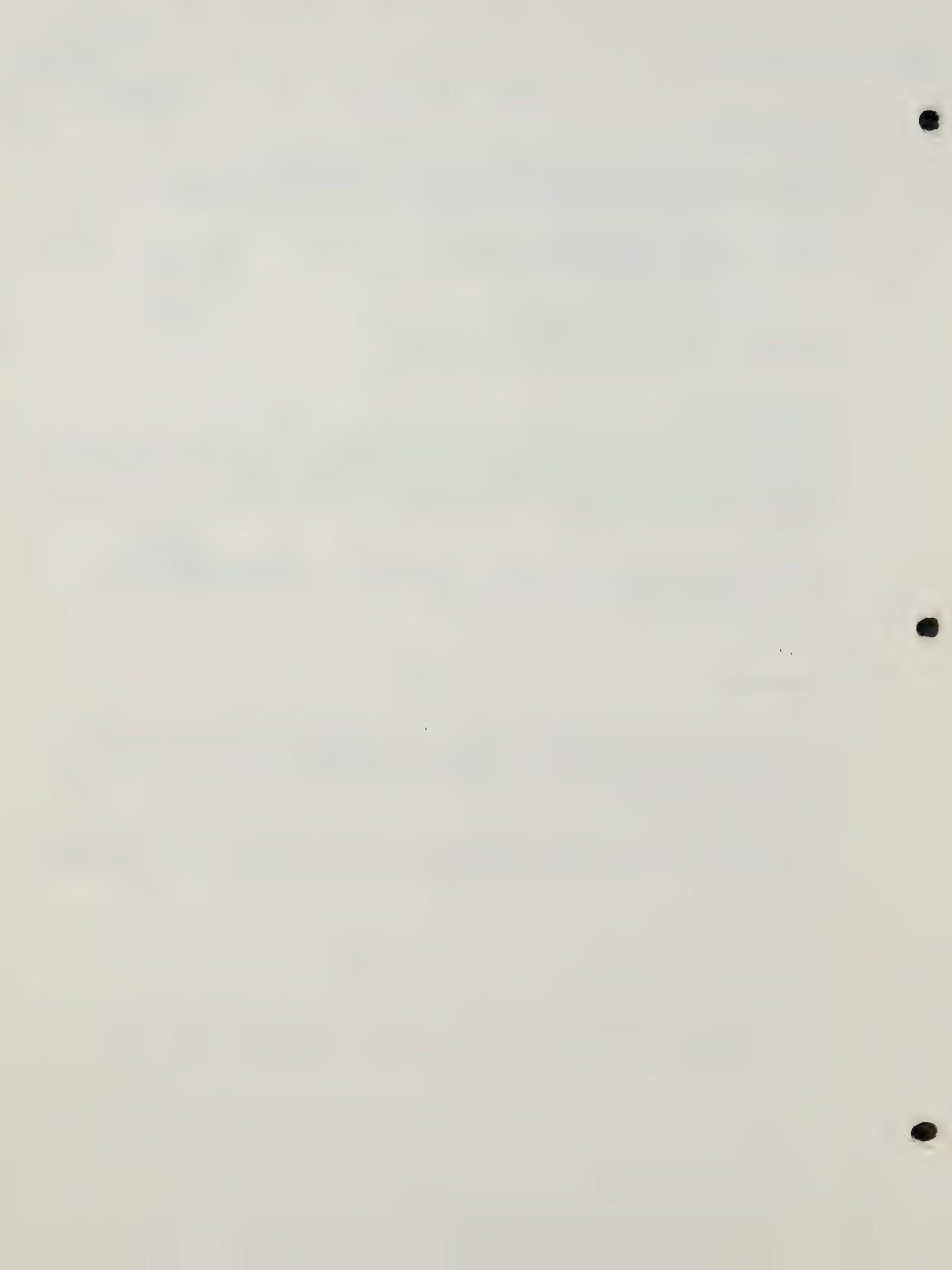
As above

BACKGROUND:

City Council at its meeting on February 27, 1990 authorized the attendance of the Chairman or his designate at this year's Conference which is being held in Halifax, Nova Scotia June 3 - 5, 1990. (Alderman Drury will be attending as the Chairman's designate)

The Transport and Environment Committee at its meeting on April 30, 1990 agreed to request an amount of \$500. for the purpose of promoting next year's conference in Hamilton.

c.c.: Mr. E. C. Matthews, Treasurer  
Alderman H. Merling, Chairman, Transport & Environment Committee  
Alderman D. Drury



5(b)

HAMILTON PUBLIC LIBRARY BOARD

FOR ACTION

APR 26 1990

Report to: Mr. Thompson, Secretary  
Finance & Administration Date: April 26, 1990

From: Judith McAnanama, CEO  
Hamilton Public Library

Subject: North American Dobis Users Group  
7th Annual Meeting - Hamilton, Ontario.  
May 30 - June 1, 1990 - GRANT

Recommendation:

*Judith McAnanama*  
That a grant in the amount of \$700.00 be made to the Hamilton Public Library which will be used to assist in the hosting of a conference with municipal subject content. In particular, to assist in the hosting of a Civic Luncheon to be held on Friday, June 1, 1990.

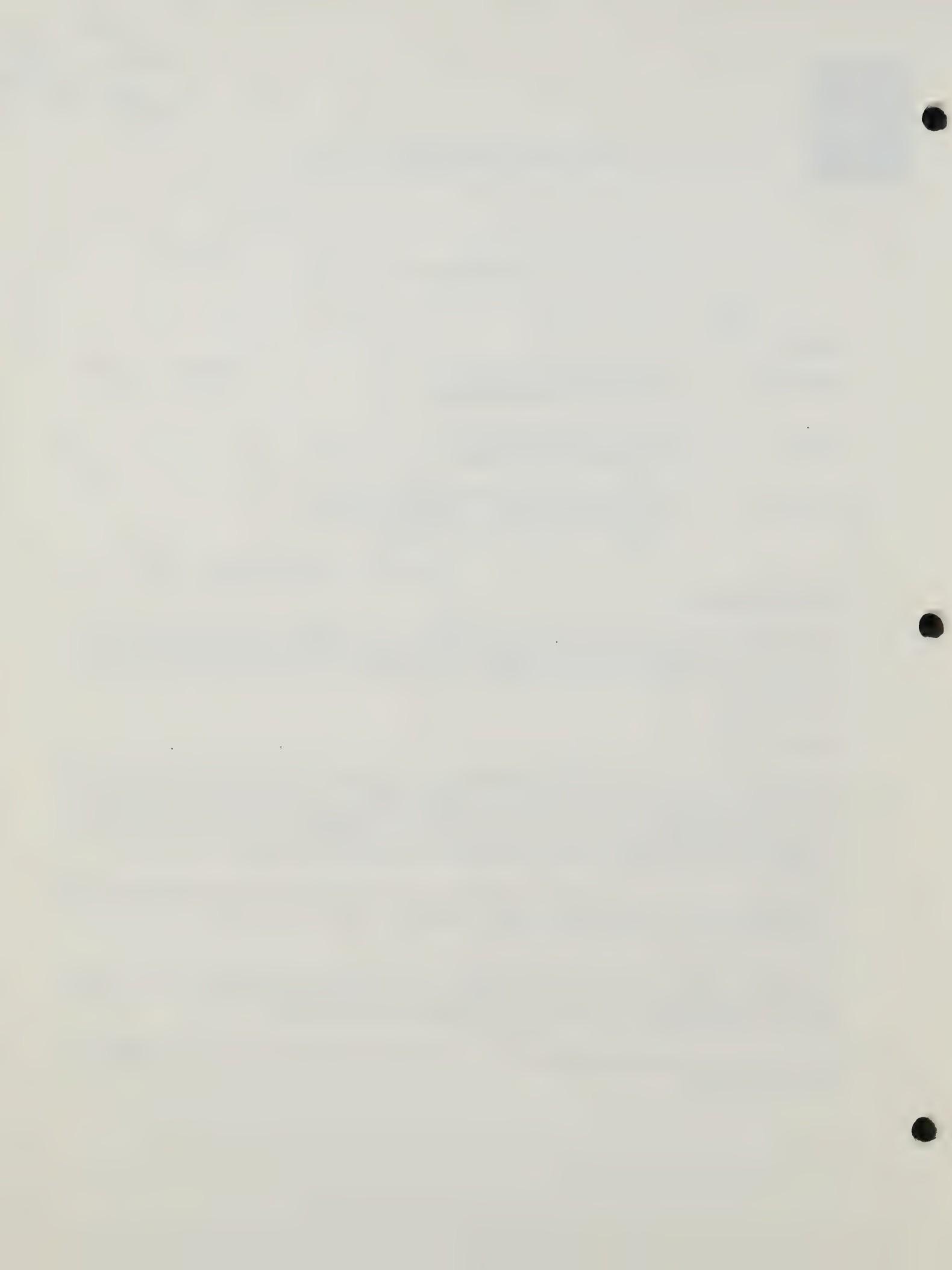
Background:

From May 30 to June 1, 1990, Hamilton Public Library will be hosting this North American Conference at the Hamilton Public Library. Approximately 40 delegates from across Canada and the United States will be taking part in an informative three days of DOBIS (Dortmund Bibliotek Systems) discussions. DOBIS is an integrated automated library system which runs off City Hall IBM mainframe.

On Friday, June 1, it is planned to host a Civic Luncheon for the delegates, with invited guests to include the Mayor, Alderman Gallagher (Chairman, Information Systems) and other City Systems staff.

During the conference, delegates will be staying at the Visitors Inn and, during their leisure time, will be taken on a tour of the city highlighting places such as Dundurn Castle, Royal Botanical Gardens the Art Gallery and City Hall.

Appropriate recognition will be given to the City of Hamilton for its contribution to this conference.



5(c)

MAY 1 1990

## FOR ACTION

REPORT TO: Mr. John Thompson, Secretary  
Finance and Administration Committee

FROM: L.C. KING, P.Eng.  
Building Commissioner

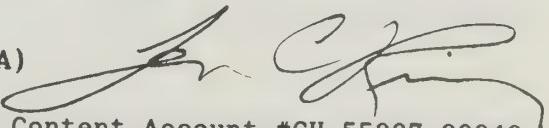
DATE: May 14, 1990  
COMM. FILE:  
DEPT. FILE:

SUBJECT:

The Ontario Building Officials Association annual meeting and technical conference to be held in Hamilton, Ontario June 24 to 29, 1990.

RECOMMENDATION:

That a grant in the amount of \$5,000 be made to the Ontario Building Officials Association which will be used to assist in staging and hosting a conference with municipal subject content. The conference is jointly sponsored by the Ontario Building Officials Association (O.B.O.A.), and the Building Officials and Code Administrators (B.O.C.A.) and will include meetings of the World Organization of Building Officials (W.O.B.O.) and the Canadian Council of Building Officials (C.C.B.O.).

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A) 

Funds are provided in the Municipal Subject Content Account #CH 55307 80040.

BACKGROUND:

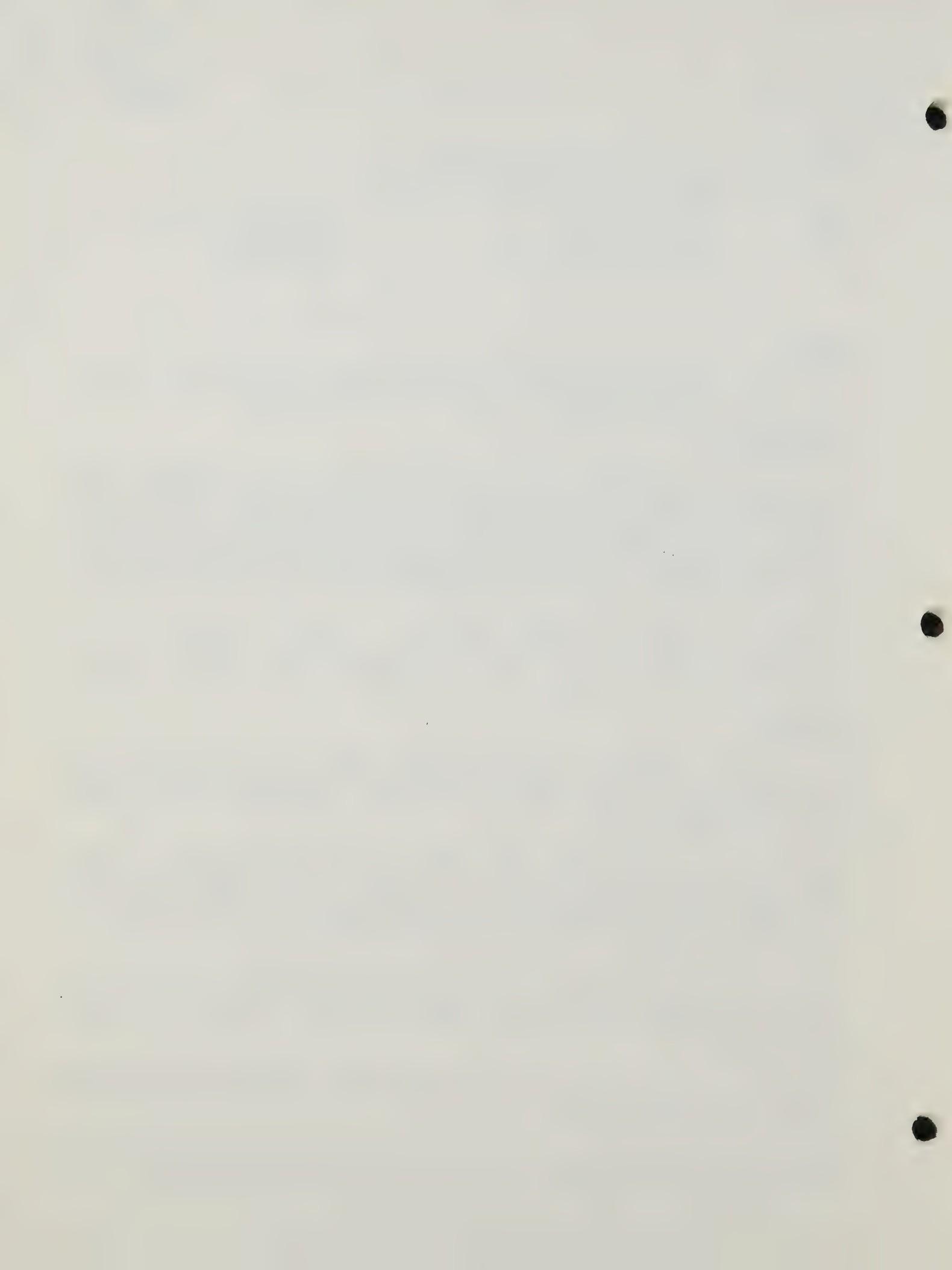
From June 24 to 29, 1990, a joint conference of the O.B.O.A. and B.O.C.A. will be taking place in Hamilton. W.O.B.O. and C.C.B.O. will also be participating. We are anticipating approximately 1,000 delegates and spouses from the above-noted four organizations.

The O.B.O.A. has approximately 1,900 members, most of whom are building officials from Ontario municipalities. B.O.C.A. International again represents building officials, most of whom are from the U.S.A., however, it also has representatives from Canada, Bermuda, Australia, and the Cayman Islands. The W.O.B.O. is a truly multi-national organization with a membership spread throughout the world.

On the evening of June 24, it is expected that 900 delegates including their guests will be entertained by the Canadian Warplane Heritage people at the Hamilton Airport with a mini air show and a dinner/dance to be held in the hanger of the museum.

The rest of the week consists of extensive technical sessions for the delegates as well as an opportunity for the delegates' guests to see the highlights of Hamilton and surrounding area.

Appropriate recognition will be given to the City of Hamilton for its contribution to the joint O.B.O.A./B.O.C.A. International Conference.



CHAIRMAN  
THOMAS D ADAMSON

MEMBERS  
ALDERMAN VINCE AGRO  
ALDERMAN JOHN GALLAGHER



# THE PARKING AUTHORITY OF THE CITY OF HAMILTON

80 MAIN STREET WEST, HAMILTON, ONTARIO L8P 1H6

## RECOMMENDATION

TELEPHONE (416) 523-PARK  
FAX: (416) 523-0878

5(d)

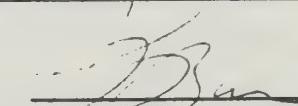
DATE: 15 May, 1990

REPORT TO: John Thompson, Secretary  
Finance and Administration Committee

FROM: Peter G. Baker, General Manager  
The Parking Authority of the City of Hamilton

SUBJECT: Hosting of Conferences with Municipal Content

RECOMMENDATION: That the Finance and Administration Committee approve the expenses associated with promoting the Institutional and Municipal Parking Congress Convention for Hamilton within the next four to six years; and to also assist with the promotion of the Canadian Parking Association Convention which is already occurring in Hamilton in the Fall of 1991. These funds would be drawn from Account No. CH 55307-80040, Hosting of Conferences with Municipal Content. Total, \$3,450.00.

  
Peter G. Baker, General Manager

### FINANCIAL IMPLICATION:

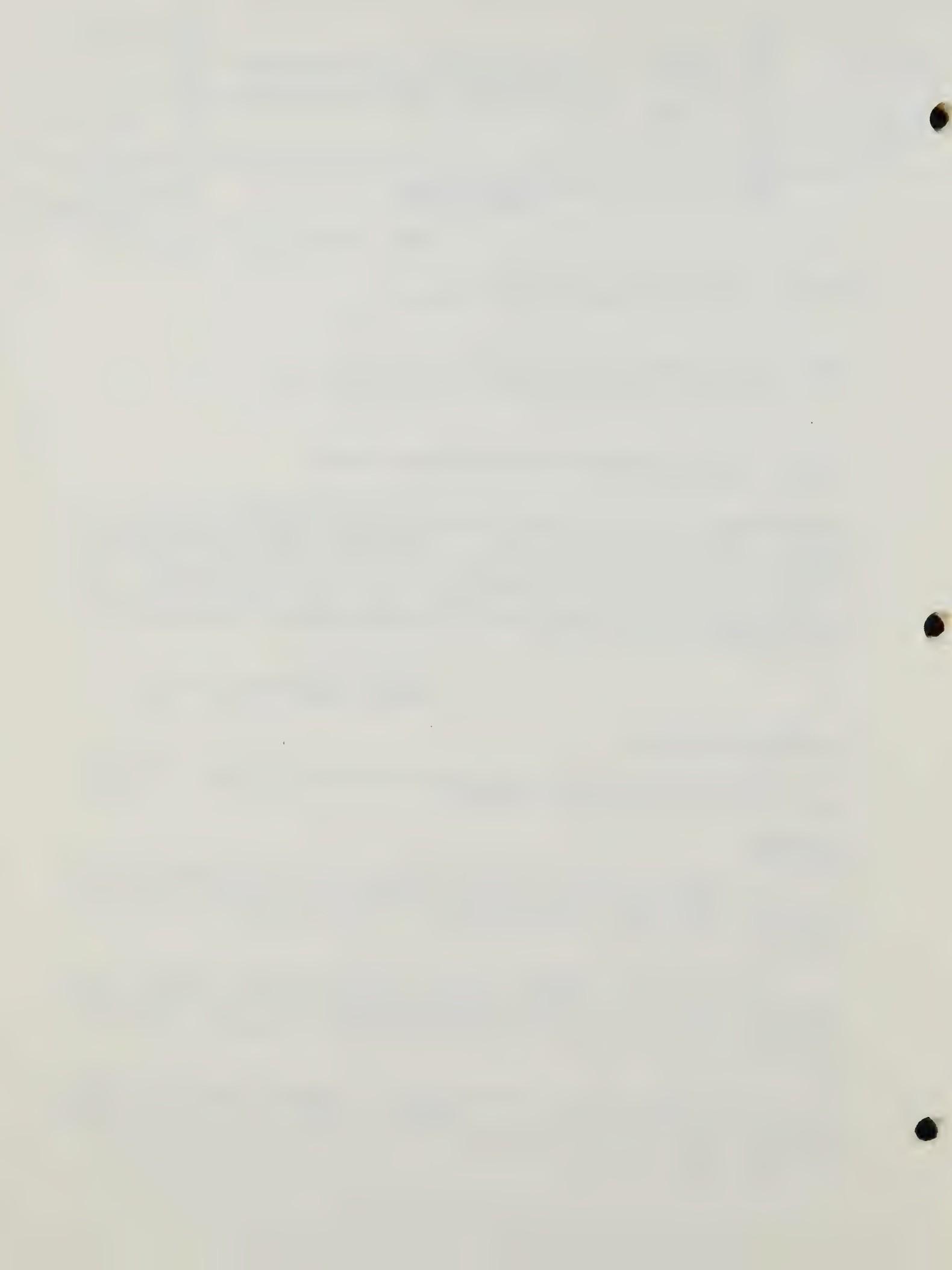
Funds for these purposes are designated each year by council from outside individual department and Board budgets.

### BACKGROUND:

As per discussions with the City Treasurer during the preparation of the operating budget, the Parking Authority requests that approval be given to covering the cost of hosting two receptions relating to conferences being brought to Hamilton. These are:

(1) the cost of renting a suite and supplying it accordingly in the Sheraton Hotel in Toronto during the Institutional and Municipal Parking Congress convention (June 3 to 6) in order to host delegates to this convention and to encourage the location of this particular convention in Hamilton. Total cost, \$1850.

(2) the cost of renting a suite during the Canadian Parking Association convention (September 23 to 26) in Halifax in order to encourage maximum attendance at the convention already scheduled for Hamilton in the fall of 1991. Total cost, \$1600.



6.

FOR ACTION

REPORT TO: John Thompson, Secretary  
Finance and Administration Committee

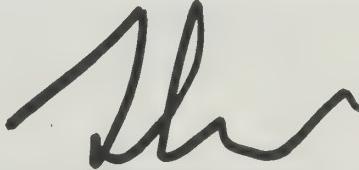
FROM: S. J. Dembe, Manager  
Licence Division

DATE: 1990 May 17  
COMM FILE:  
DEPT FILE:

SUBJECT: Street Vendors Program

RECOMMENDATION:

That a Street Vendors Subcommittee consisting of members of City Council and representatives from the Downtown B.I.A. be formed to examine all aspects of the Street Vendors Program.



---

S. J. Dembe, Manager  
Licence Division

FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

N/A

BACKGROUND

This matter arose out of a request by the former Legislation Committee on April 13, 1989 to review the City's Street Vendors Program.

By way of a general overview, City Council in adopting By-law 85-66 on April 9, 1985 gave approval to the setting up of a permit system whereby food vendors, flower vendors, jewellery vendors and street musicians would be permitted at approximately 20 locations in the downtown area.

The original concept envisioned by the Committee and supported by the Downtown B.I.A. was to provide for bright colour, ambience and would promote increased pedestrian traffic.

The By-law requires that all carts be mobile and no larger than 5' x 5' with the design and location approved by the City.

The program gave first right to these designated downtown locations to local businessmen, followed by any Hamilton business, residents and finally non-residents. Non-residents were subsequently excluded from the program and due to a number of problems respecting street musicians, they were dropped from the program as well.

It soon became evident that the only interest shown was for approximately six (6) locations, three of which were in the immediate vicinity of Copps Coliseum. It also became clear that there was no interest by jewellery vendors and flower vendors.

We have recently received a number of inquiries, primarily from out-of-town vendors, requesting permission to sell T-shirts, sunglasses etc. and food products in Hamilton.

As previously alluded to, the original concept was to assist and promote local downtown businesses. The Executive Director of the Downtown B.I.A., Mr. G. Etele, was recently contacted with respect to the future viability of the program and on behalf of his organization has expressed renewed interest in the program and in increasing downtown activity and beautification. He has indicated that he would become involved should a subcommittee be formed.

We can advise that the existing street vendors appear to be viable operations and could be adversely affected if the program were to be changed or discontinued. It should be further noted that the way in which the Street Vendors By-law was designed gives the City complete control over all aspects of the program.

At this time we are suggesting that a subcommittee be formed to determine the future of the Street Vendors Program.

MAY 16 1990

FOR ACTION

7.

REPORT TO: Mr. J. Thompson, Secretary  
Finance & Administration Committee

FROM: Mr. D. W. Vyce  
Director of Property

DATE: 1990 May 15  
COMM FILE:  
DEPT FILE: (4507)

SUBJECT: Purchase by the City - 263 King Street West

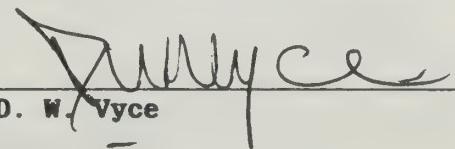
RECOMMENDATION:

- (a) That an Option to Purchase the property known as 263 King Street West, duly executed by Hess Village Variety Limited, Mr. Ercument Akyildiz, President, on April 19, 1990 and scheduled for closing on or before July 20, 1990, be approved and completed.

Note: The property is composed of part of Lot 6, fronting on King Street West in the block bounded by Caroline Street South, King Street West, Hess and George Streets, according to G.S. Tiffany Survey, municipally known as 263 King Street West, being a rectangular shaped parcel of land, having a frontage on the south side of King Street West of 21.235 metres (69.67 feet) and comprising an area of 508.79 square metres (5,476.5 square feet) more or less, more particularly described as Part 1, Registered Plan 62R-5660 and Part 1, Registered Plan 62R-5833, outlined on the attached plan, save and except Parts 1 and 2 on Reference Plan 62R-9352, conveyed to the Regional Municipality of Hamilton-Wentworth by Instrument No. 449302 CD.

The purchase price of \$300,000.00 is to be charged to account # CH5X303 00202, Reserve for Off Street Parking.

- (b) That the appropriate City officials execute all required documents.

  
D. W. Vyce

FINANCIAL IMPLICATIONS: N/A

BACKGROUND:

The acquisition of the property was initiated by the Parking Authority of the City of Hamilton in order to meet the parking requirements in the downtown area. The Option to Purchase received the Parking Authority Board approval on April 19, 1990.

Attach.

- c.c. - Mrs. P. Noé Johnson, City Solicitor  
- Mr. E.C. Matthews, City Treasurer  
- Mr. P. Baker, General Manager, Parking Authority  
- Mr. R. Douglas, Manager of Field Surveys



subject property

OPTION TO PURCHASE

BETWEEN: HESS VILLAGE VARIETY LIMITED

Hereinafter called "the Owner"  
OF THE FIRST PART:

In care of **Dudzic**  
**Barristers & Solicitors**  
**1414 - 105 Main Street East**  
**Hamilton, Ontario, L8N 1G6**

Attention: Mr. Mark A. Dudzic

THE CORPORATION OF THE CITY OF HAMILTON

Hereinafter called "the City"  
OF THE SECOND PART:

In consideration of the sum of One DOLLARS (\$1.00) paid by the City to the Owner (the receipt whereof is hereby acknowledged) the Owner hereby grants to the City the sole and exclusive option, irrevocable within the time for acceptance herein limited, to purchase the following property owned by the Owner, namely the lands and premises situate in the City of Hamilton in the Regional Municipality of Hamilton-Wentworth and being composed of part of Lot 6, fronting on King Street West in the Block bounded by Caroline, King, Hess and George Streets, according to G.S. Tiffany Survey, Municipally known as 263 King Street West, being a rectangular shaped parcel of land, having a frontage on the south side of King Street West of 21.235 metres (69.87 feet) and comprising an area of 508.79 square metres (5,476.5 square feet), more or less, more particularly described as Part 1, Registered Plan 62R-5660 and Part 1, Registered Plan 62R-5833, outlined in red on the attached plan, save and except Parts 1 and 2 on Reference Plan 62R-9352, conveyed to The Regional Municipality of Hamilton-Wentworth by Instrument No. 449302CD. Forming part of this Option to Purchase are Schedule(s) A attached hereto.

The purchase price of the said property shall be the sum of THREE HUNDRED THOUSAND-  
DOLLARS (\$300,000.00) of lawful money of Canada.

The sum of \$1.00 already paid to (the agent for) the Owner as consideration for the granting of this Option shall be credited to the City and allowed as part of the purchase price.

The Option hereby granted shall be open for acceptance by the City up to, but not after, the ~~first~~ day of ~~May~~ 19<sup>th</sup> 19<sup>80</sup>, and may be accepted by a letter mailed or delivered to the Solicitor at the above address. In the event that this Option is not accepted this Option and everything herein contained shall be null and void and no longer binding upon any of the parties hereto and the Owner shall be entitled to retain the said sum given as consideration for the granting of this Option.

In the event of and upon the acceptance of this Option by the City this Option and the letter accepting this Option shall then become a binding contract of purchase and sale between the parties hereto and payment of the said purchase price to the Owner shall constitute complete satisfaction to the Owner for all actions, claims and demands of the Owner for compensation for lands expropriated, for compensation for lands injuriously affected, if any, and for costs, if any, to which the Owner may be entitled by reason of the City having passed a by-law or by-laws expropriating the said lands or any part or parts thereof and for damages and costs, if any, by reason of the act, neglect or default by the City or by anyone on its behalf in respect of the said lands.

Provided that the title is good and free from all encumbrances, except as aforesaid and except as to any registered restrictions and covenants that run with the land, provided that such are complied with. The City is not to call for the production of any title deeds, abstract or evidence of title except such as are in the possession of the Owner.

The City is to be allowed 45 days from the date of the acceptance of this Option to examine the title at its own expense. If within that time any valid objection to title is made in writing to the Owner which the Owner shall be unable or unwilling to remove and which the City will not waive the contract arising out of the acceptance of this Option shall, notwithstanding any intermediate acts or negotiations in respect of such objections, be null and void and the deposit (including the sum paid for the granting of this Option) shall be returned by the Owner without interest and he and the agent shall not be liable for any costs or damages. Save as to any valid objection so made within such time the City shall be conclusively deemed to have accepted the title of the Owner to the real property.

L.A. The contract arising from the acceptance of this Option shall be completed on or before July 3, 1990 on which date the Owner will convey the said lands to the City or to its nominee by a good and sufficient deed thereof in fee simple, free and clear of all encumbrances, save as aforesaid, and shall deliver vacant possession of the said lands to the City free of all tenancies, leasehold interests or any other rights or interests therein.

Taxes, including Owner's business tax, local improvements, water and sewer rates, etc., to be apportioned and allowed to the date of completion, and no adjustment shall be made for fuel oil.

The Vendor agrees to cancel and terminate all insurance pertaining to the said premises, no later than the actual date and time of closing and prior to the grant, conveyance or transfer of ownership and title to the purchaser, said cancellation and transfer shall be at the full cost and expense of the Vendor.

Pending completion of the sale arising out of the acceptance of this Option the Owner will hold all fire insurance policies and the proceeds thereof in trust for the parties hereto as their interests may appear and in the event of damage to the said premises the City may either take the proceeds of the insurance, if any, and complete the purchase or may cancel this Option whether accepted or not and have all monies theretofore paid (including the sum paid for the granting of this Option) returned without interest.

The Owner covenants and agrees with the City to do nothing to encumber the said property after the execution of this Option by the Owner prior to the completion or other termination thereof, and agrees that the City may, in the presence of the Owner or his representative inspect the property on the said date of completion, prior to closing the transaction.

It is understood and agreed that if the said land is within a redevelopment area, the closing of this transaction is conditional upon the approval of the Minister of Municipal Affairs ad Housing under The Planning Act. It is also understood and agreed that if the said land is within an urban renewal area, the closing of this transaction is conditional upon the approval of Canada Mortgage and Housing Corporation.

Any tender or documents or money may be made upon the parties hereto or their solicitors or agents and shall be either by cash or certified cheque or in the case of payment by the City, by means of the City's uncertified cheque.

This Option is to be read with all changes of gender or number required by its context.

Time shall be of the essence of this Option and of the contract arising from the acceptance thereof which shall enure to the benefit of and be binding upon the parties hereto, their respective heirs, executors, administrators, successors and assigns.

DATED at Hamilton this 9th day of April A.D., 19<sup>90</sup>.

SIGNED, SEALED AND DELIVERED  
in the presence of

**HESS VILLAGE VARIETY LIMITED**

ER: ~~Hess Village Variety Limited~~ (Seal)

Ercument Akyildiz  
President (Seal)

(Seal)

SCHEDULE "A"

<u>Property</u>	<u>Owner's Interest</u>
263 King Street West Hamilton, Ontario Part 1, 62R-5660 and Part 1, 62R-5833	HESS VILLAGE VARIETY LIMITED

Elements of Compensation

Market Value of Realty	<u>\$300,000.00</u>
TOTAL COMPENSATION	<u>\$300,000.00</u>

It is understood and agreed that:

1. The amount of THREE HUNDRED THOUSAND DOLLARS (\$300,000.00) is full and final payment whatsoever which HESS VILLAGE VARIETY LIMITED is entitled to as a result of the purchase of the subject lands by the City of Hamilton.

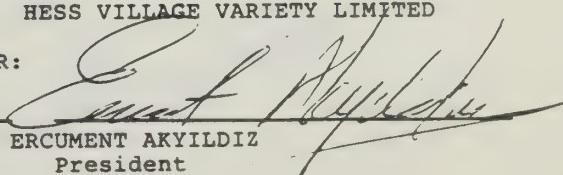
Dated at Hamilton this 9th day of April 19\_90

WITNESS:

HESS VILLAGE VARIETY LIMITED

PER:

ERCUMENT AKYILDIZ  
President









8(a)

FOR ACTION

REPORT TO: Mr. J. Thompson  
Secretary, Finance & Administration Committee

FROM: Mr. J. Johnston  
Commissioner of Human Resources

DATE: 1990 May 2  
COMM FILE:  
DEPT FILE: C-028-90

SUBJECT:  
Rates of Pay for Summer Student Positions  
- Culture & Recreation Department

RECOMMENDATION:

That the 1990 rates of pay for the positions of Playlot Leader, Camp Counsellor, Tennis Instructor and Youth Leader be set at:

Step 1 - \$6.00 per hour  
Step 2 - \$6.15 per hour  
Step 3 - \$6.30 per hour

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)

Costs associated with this change are to be presented to the Parks & Recreation Committee.

BACKGROUND:

During the Fall and Winter of 1989, staff from the Human Resources Centre and Culture & Recreation Department discussed issues and strategies surrounding the hiring and retention of summer staff. In the last three years the number of candidates who completed training for the summer positions has been smaller than the number of position vacancies. Staff also noted that in addition to higher turnover rates, the average age of the applicants was falling from the senior high school level to junior high school level. This raises concerns about the maturity of the employee, as well as the narrow age differential between the employee and the client.

Some of the factors affecting recruiting and retention include the short length of the work term (approximately eight weeks) and the type of workload carried by the student. Preparation of programmes and activities is often done outside work hours. The workload of these summer programmes is often more substantial than other summer jobs which have higher rates of pay and longer periods of employment.

A survey of students who completed employment in these job categories in 1989, revealed that 57% held a second job in order to earn sufficient money for schooling. Most applicants were either recruited by Culture & Recreation (38%) based on their previous experience in the programmes, or heard about the jobs through friends (37%). Although the high schools have been the target of marketing for these jobs, fewer than 10% of the survey respondents learned of these job opportunities through the school.

Rather than relying strictly on wages to attract students, staff have taken a two-pronged approach to improve recruitment into the summer programmes. Culture & Recreation has developed a stronger market plan including the distribution of booklets outlining job opportunities and posters. More active recruiting has taken place in the high schools.

Human Resources has reviewed the rates of pay. Applying the economic increases granted to all other employees, the rates slated for 1990 were to be:

Step 1 - \$5.419 per hour  
Step 2 - \$5.569 per hour  
Step 3 - \$5.720 per hour

The current minimum wage in Ontario is \$5.00 per hour (\$4.15 for students under age 18). Based on a review of the data collected from the students and a sense of what the market might bear, we are recommending that these rates be increased to \$6.00, \$6.15 and \$6.30 for 1990. While still below the rates the students felt would be appropriate (\$7.00 - \$8.00 per hour), it is important to evaluate the marketing plan to determine whether or not it has been successful.

*J. Johnston*  
for J. Johnston

8(b)

**FOR ACTION**

MAY 17 1990

REPORT TO: Mr. J. Thompson  
Secretary, Finance & Administration Committee

FROM: Mr. J. Johnston  
Commissioner of Human Resources

DATE: 1990 May 16  
COMM FILE:  
DEPT FILE: C-027-90

SUBJECT: Salary classification of positions within the Parks Division of the Department of Public Works.

RECOMMENDATION:

That the salary classifications for the following non-union positions within the Parks Division of the Department of Public Works be approved:

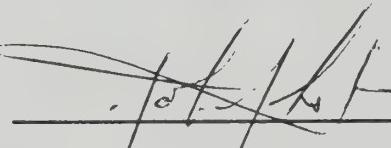
<u>POSITION TITLE</u>	<u>FUNCTION</u>	<u>GRADE</u>	<u>SALARY</u>
Parks Development Co-ordinator	Co-ordinates the Parks Development section. Prepares and presents technical reports, studies, plans, policies and by-laws.	I	\$49,972.52 - \$58,883.24
Supervisor of Landscape Development	Supervises the construction of parks development and re-development.	M	\$36,125.44 - \$42,507.40

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)

The salaries for the two positions can be accommodated from within the existing budget for the Department of Public Works. (see attached report)

BACKGROUND:

On October 31, 1989, City Council approved that job information questionnaires for the Parks Development Co-ordinator and the Supervisor of Landscape Development be submitted by the Director of Public Works to the Commissioner of Human Resources for the consideration of the City Core Group and for classification by the Finance & Administration Committee.

  
John Johnston  
Commissioner of Human Resources

FOR ACTION

REPORT TO: Mr. R. C. Prowse  
Secretary, Parks and Recreation Committee

FROM: Mr. J. G. Pavelka, P.Eng.  
Director of Public Works

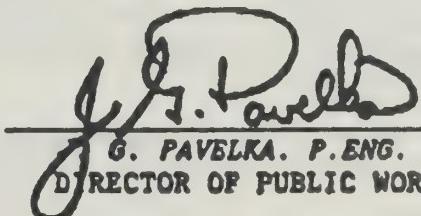
DATE: 1989 September 15  
CONN FILE: 1-2.3  
DEPT FILE: 89-3080

SUBJECT: Restructuring of the Parks Development Section  
of the Parks Division

RECOMMENDATION:

1. That the existing position of Parks Development Coordinator be reevaluated as the coordinator and supervisor of the Parks Development Section.
2. That one of the existing labourer's positions in the Parks Development Section be reclassified to Supervisor of Landscape Development.
3. That the existing Draftsman II position in the Parks Development Section be reclassified to a Draftsman I position.
- \*4. That an additional two labourer's positions within the Parks Development Section be reclassified to Landscape Technicians.
5. That an existing labourer's position be reclassified to create a new position for a Landscape Architect and that this position be rated and filled.

\*The reclassification of these positions is in accordance with the present job evaluation process.

  
\_\_\_\_\_  
J.G. PAVELKA, P.ENG.  
DIRECTOR OF PUBLIC WORKS

BACKGROUND:

The planning and development of Hamilton's parklands is an increasingly complex function requiring professional experience and knowledge to ensure a quality product is being produced. This experience and knowledge is required when interfacing with the public (including church organizations, school boards, etc.) and other civic departments.

Continued.....

BACKGROUND: (Cont'd....)

Restructuring and upgrading the classifications of many "labouring" positions will:

1. improve the professional experience and knowledge of staff thereby permitting Council to provide a better product to the citizens.
2. recognize the "in-house" capability of staff by creating these permanent positions and permit staff to concentrate on evolving the expertise of developing parks.
3. reinvigorate staff that have traditionally held "labouring" positions by recognizing their expertise.

STAFFING:

This proposed restructuring will require one additional staff position for the Landscape Architect's position. All of the other positions have traditionally been undertaken by 3 men classified as labourers who have exceeded their responsibilities as labourers and a draftsman in order to accomplish the City's park development program.

FINANCIAL IMPLICATIONS:

The net additional cost in salaries to the Public Works Department will be approximately \$50,000 to \$60,000 conditional upon the evaluation of the various positions by the Salary Evaluation Group.

- A. Parks Development Coordinator's position is to be re-evaluated as the coordinator and supervisor of the Parks Development Section (present salary range \$40,330 to \$47,474).
- B. Labourer reclassified to Supervisor of Landscape Development. Presently this labourer's position is reimbursed in accordance with the Union Contract Agreement, at a rate of \$13.09 per hour. In 1987 the labourer in this position, including overtime, earned \$35,858.25 and in 1988 he earned \$35,828.45.

The salary ranges for the Supervisors in similar positions are:

1989
SALARY LEVEL "L"    \$36,989 TO \$43,857
SALARY LEVEL "M"    \$34,569 TO \$40,677
SALARY LEVEL "N"    \$32,149 TO \$37,911

A comparison of the annual salary levels for supervisors listed above and the annual salary actually paid in 1987 and 1988 confirms that the existing salary is within the range that the position is likely to be evaluated at.

Continued.....

FINANCIAL IMPLICATIONS: (Cont'd....)

C. Draftsman II reclassification to Draftsman I. Presently a Draftsman II is reimbursed \$30,047.00 annually and a Draftsman I is paid \$31,329.00 annually.

D. Although the Landscape Architect's salary will have to be evaluated, similar positions have an annual salary range between \$35,000 and \$46,000.

Although the first paragraph of the Financial Implications indicates that the net additional cost will be approximately \$50,000 to \$60,000, that will not be the increase to the City of Hamilton.

Over the past 3 years, the City of Hamilton has spent approximately \$315,000, or \$105,000 per year, for outside architectural consulting services.

COMMUNITY DEVELOPMENT	\$204,500
PUBLIC WORKS DEPARTMENT	<u>110,000</u>
TOTAL	\$314,500

While the proposed position of Landscape Architect is not intended to replace these outside architectural services entirely, if the Landscape Architect did all of the work there would be a savings of approximately \$52,500 in outside architectural fees. This savings of \$52,500 in outside fees balances with the proposed annual salary for the Landscape Architect of between \$35,000 and \$46,000.

In addition, the City's Capital Budget has presently committed approximately \$13,000,000 for parkland development.

PROPOSED  
BUDGET

SAM LAWRENCE PARK DEVELOPMENT	\$ 2.3 MILLION
T. B. MCQUESTEN PARK DEVELOPMENT	\$ 1.25 MILLION
RED HILL CREEK RECREATION MASTER PLAN	\$ 8.3 MILLION
PARK DEVELOPMENT ACROSS THE CITY	<u>\$ 1.3 MILLION</u>
TOTAL	\$13.15 MILLION

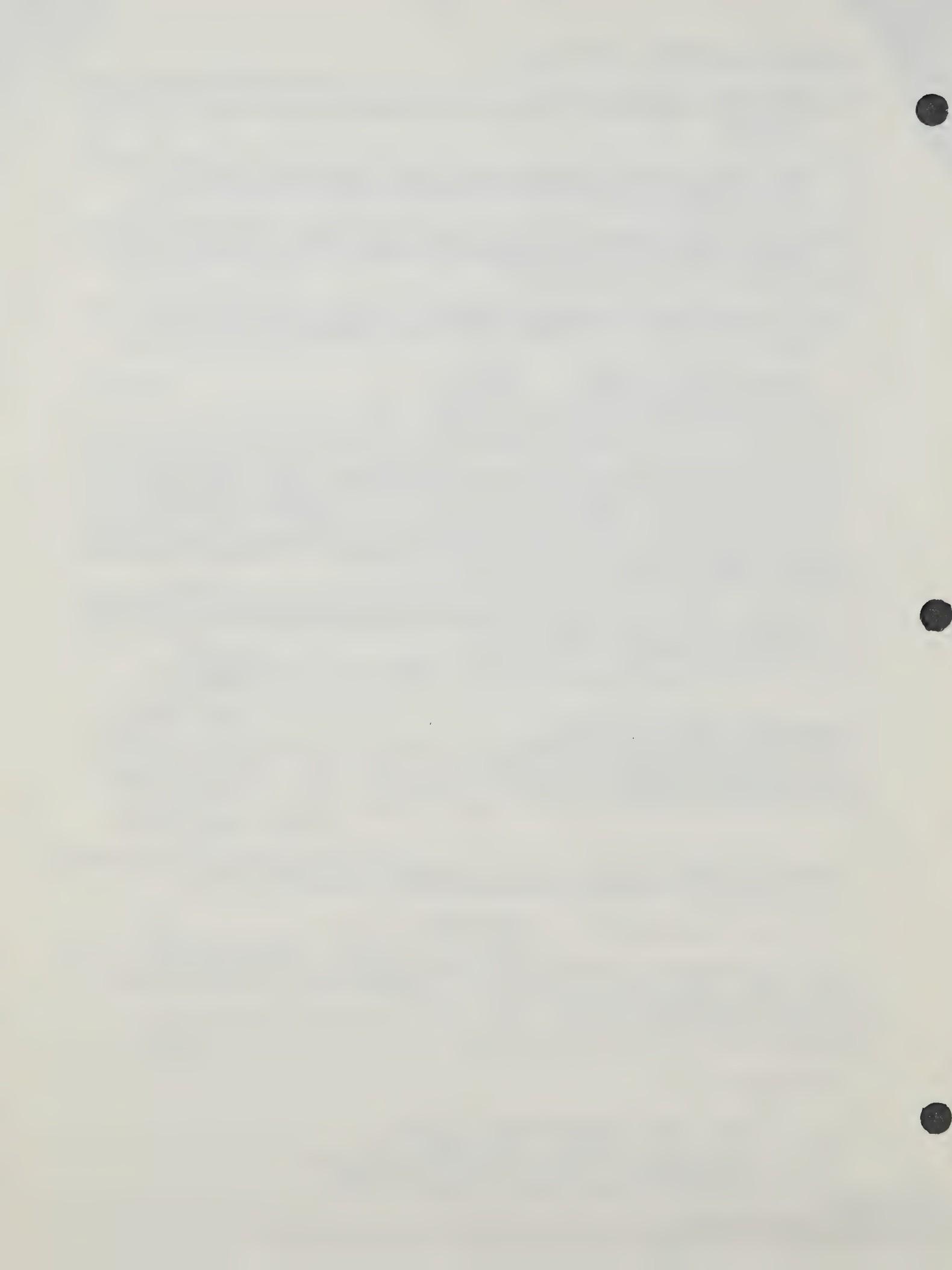
Currently industry standards for Landscape Architectural Services for the design and drafting of parkland is approximately 8% of construction costs.

$$8\% \times \$13,000,000 = \$1,040,000$$

This \$1,040,000 for landscape architectural services for the design and drafting absolutely confirms that the City has both sufficient workload and funding to justify this restructuring.

JGP:JH

c.o. L. Sage, Chief Administrative Officer  
c.o. R. Chrystian, Manager of Parks Division  
c.o. C. Firth-Eagland, Parks Development Coordinator  
c.o. J. Johnston, Commissioner of Human Resources



8(c)

FOR ACTION

MAY 17 1990

REPORT TO: Mr. J. Thompson  
Secretary, Finance and Administration Committee

FROM: Mr. J. Johnston  
Commissioner of Human Resources

DATE: 1990 May 16  
COMM FILE:  
DEPT FILE: C-025-90

SUBJECT: Salary Classifications of Positions in the Traffic Department

RECOMMENDATION:

That the salary classifications for the following positions in the Traffic Department be approved as outlined below.

<u>POSITION TITLE</u>	<u>FUNCTION</u>	<u>GRADE</u>	<u>SALARY</u>
Manager of Legislation and School Traffic	To manage the Legislative and and School Traffic sections of the Traffic Department.	J	\$47,805 -\$56,355

The above salary grade is temporarily assigned, until such time as the Director of Traffic and the Chief Administrative Officer have assessed the integration of the school crossing program into the Traffic Department.

School Crossing Co-ordinator	To manage the day-to-day operations of the school crossing program.	M	\$36,125 -\$42,507
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FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)

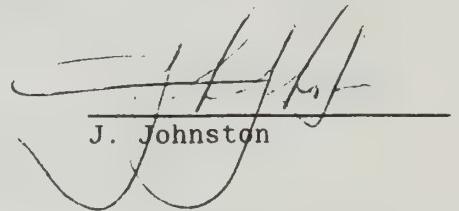
Financial consideration for these two positions was included in the 1990 administrative budget. (see attached report)

BACKGROUND:

In October 1989, the Hamilton-Wentworth Regional Board of Police Commissioners recommended that the School Crossing Program be transferred to the Region.

Subsequent to this, the City of Hamilton advised both the Regional Municipality of Hamilton-Wentworth and the Hamilton-Wentworth Regional Board of Police Commissioners that it wished to administer the School Crossing Program and that Area Municipalities, other than the City of Hamilton, be offered the opportunity to continue participation in accordance with the financial arrangements previously established.

This matter will be referred to Regional Council for ratification in the near future.



J. Johnston

A handwritten signature consisting of stylized initials "J.J." followed by a surname, all written in black ink on a white background. A horizontal line is drawn through the signature.

FOR ACTION

REPORT TO: J. J. Schatz, Acting Secretary  
Transport and Environment Committee

FROM: Murray F. Main, P. Eng.  
Director of Traffic Services

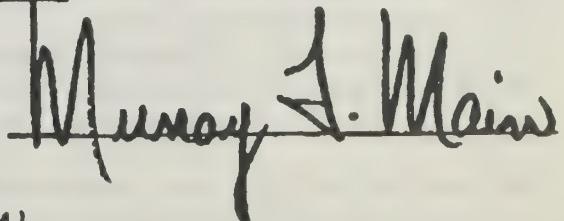
DATE: 1990 February 13  
COMM FILE:  
DEPT FILE: TEC-32-90

SUBJECT:

Administration of the School Crossing Program.

RECOMMENDATIONS:

- (a) That the Regional Municipality of Hamilton-Wentworth and the Hamilton-Wentworth Regional Board of Police Commissioners be advised that the City of Hamilton wishes to administer the School Crossing Program effective 1990 April 01; and
- (b) That Area Municipalities within the Region other than the City of Hamilton be offered the opportunity to continue participating in the School Crossing Program under the administration of the City of Hamilton in accordance with the financial arrangements previously in place under the direction of the Regional Police Commission; and
- (c) That the responsibility for administering the School Crossing Program be under the jurisdiction of the Director of Traffic Services; and
- (d) That the existing Legislative Manager position be retitled Manager of Legislation and School Traffic and that the position of School Crossing Coordinator be approved within budget; and
- (e) That the Director of Property and the Director of Traffic Services be directed to investigate the temporary leasing of the necessary office and storage space (approximately 500 square feet) to accommodate the school crossing administrative staff within budget.



FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)

The School Crossing Program can be administered by the City of Hamilton Traffic Department in accordance with the 1990 administrative budget approved by the Hamilton-Wentworth Regional Board of Police Commissioners.

BACKGROUND:

By letter dated 1989 October 11, the Regional Municipality of Hamilton-Wentworth was advised that the Hamilton-Wentworth Regional Board of Police Commissioners had approved a recommendation that the School Crossing Program be transferred to the Region effective 1990 January 01. The Regional Finance and Personnel Committee has forwarded this matter to the Area Municipalities for their information and comments, as well as to the Regional Engineering Services Committee for a report. By letter dated 1989 November 24, the City of Hamilton was requested to comment on this matter.

The School Crossing Program is currently administered by the Regional Police Department including the conducting of studies and administration of the program for the entire Region, including 195 school crossing guards (176 full-time guards and 19 spares) and three supervisors. The assignment of school crossing guards to specific locations is approved and entirely funded by the six Area Municipalities. The cost to administer the program is also paid by the Area Municipalities on a proportional basis to the number of school crossing guards within each Municipality.

The City of Hamilton currently has 140 school crossing guards, and therefore, is financially responsible for the entire cost of operating these school guard locations, as well as 80% of the administrative costs for the entire crossing guard program. In discussions with the Chief Administrative Officer for the City, the Acting Regional Commissioner of Engineering, the Chairman of the Transport and Environment Committee, the Regional Police and the Director of Traffic Services, there is a consensus that it would be appropriate for the City of Hamilton to assume the responsibility for school crossing guards and that the Traffic Department would be the appropriate department to administer the program.

For many years, the Traffic Department has coordinated requests for school crossing guards throughout the City by forwarding requests to the Regional Police for investigation and by subsequently reporting to the Transport and Environment Committee. The advantages to having the Traffic Department administer the entire program would be as follows:

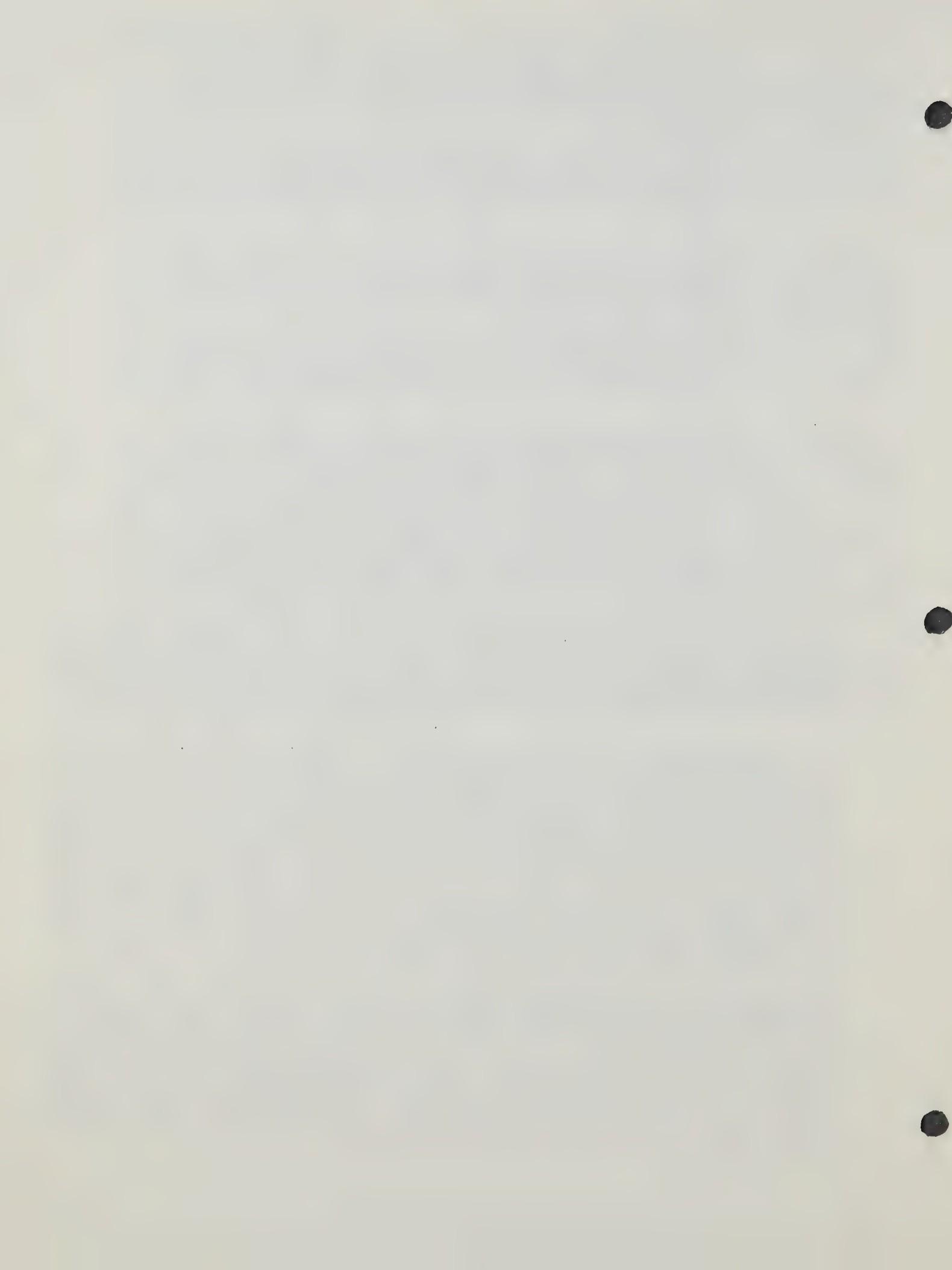
- direct accountability to the City Council for the administration of the School Crossing Program. While the City pays 80% of the administrative costs of the program, the administration portion of the budget is approved by the Board of Commissionaires of Police at the present time; and
- the provision of technical expertise in conducting studies to determine the feasibility and desirability of assigning school crossing guards to specific locations. The present lack of technical expertise has been a concern of the Regional Police for some time and in fact, the Traffic Department has been conducting technical studies at signalized intersections in recent years; and

- the coordination of technical studies and administration of the program resulting in a better level of service and reporting relationship with the Transport and Environment Committee and a much more rapid response to requests; and
- improved liaison with various public and separate school officials to determine if alternatives exist to the assignment of crossing guards to unwarranted locations; and
- anticipated economies by coordinated purchasing of uniforms, etc., for school crossing guards and by-law enforcement officers; and
- the coordination of hiring and assigning crossing guards with the installation of signing and pavement markings at approved school crossing guard locations; and
- the area Municipalities of Dundas, Stoney Creek, Flamborough, Glanbrook and Ancaster can continue to purchase the services for school crossing guards within these municipalities from the City, rather than the Police Commission, at no additional cost. These Municipalities could however, have the option of dealing directly with the Traffic Department or having a Regional Official act as a coordinator for school crossing guard requests within their own Municipalities.

The Legislative Section of the Traffic Department is responsible for researching and preparing reports to the Transport and Environment Committee respecting requests and petitions for changes to traffic by-law regulations and various traffic control devices including school crossing guards. Therefore, this would be the appropriate section of the Traffic Department to administer the program.

It is proposed that the current "Legislative Manager" position be retitled "Manager of Legislation and School Traffic". This position would continue to coordinate all reports to the Transport and Environment Committee, as well as administer the school traffic program. In order to provide technical expertise in the assessment of requests for school crossing guards and direct administration, an additional position is required, entitled "School Traffic Coordinator" to conduct technical studies of specific locations and make appropriate recommendations, and to administer the School Crossing Program. The "School Traffic Coordinator" would also be able to provide assistance in the preparation of reports and correspondence in the legislative area as required, in order to provide members of Council with an improved level of service.

After reviewing the 1990 school crossing budget of \$1,217,450, which has been approved by the Hamilton-Wentworth Regional Board of Police Commissioners, it has been concluded that the proposed "School Traffic Coordinator" position, as well as office and storage space in close proximity to the City Hall, and all other aspects of the program can be provided within budget. This is, in part, because the payroll and computer services can be provided "in house" by the Treasury and Information Systems Departments. The Regional Police have included budget allotments for these services in the past.



8(d)

FOR ACTION

MAY 17 1990

REPORT TO: Mr. J. Thompson  
Secretary, Finance and Administration Committee

FROM: Mr. J. Johnston  
Commissioner of Human Resources

DATE: 1990 May 16  
COMM FILE:  
DEPT FILE: C-032-90

SUBJECT: Benefit Coverage - City Council Members

RECOMMENDATION:

- a) That effective upon approval of City Council, the benefit package for Hamilton City Council members be updated to include the increased benefits approved for employees covered by the Collective Agreement entered into by The Corporation of the City of Hamilton and Local 167, C.U.P.E.
- b) That in the future, when an enhanced benefit package is approved by City Council for Local 167, C.U.P.E., those enhanced benefits shall be automatically passed on to Hamilton City Council members, provided that such benefits are allowed to Hamilton City Council members under the terms of the plans.

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)

There are no financial implications in 1990, due to the fact that we are on an Administrative Services Only program. This Administrative Services Only program is experience rated and the costs are distributed evenly over all employees.

BACKGROUND:

The difference in coverage is outlined below:

Local 167

Vision coverage - \$200/24 months

Chiropractic - \$200/24 months

Orthodontic - 50% co-insurance with lifetime maximum of \$1,500

Council Members

Vision coverage \$65/24 months

No Chiropractic coverage

No Orthodontic coverage

Dental Coverage

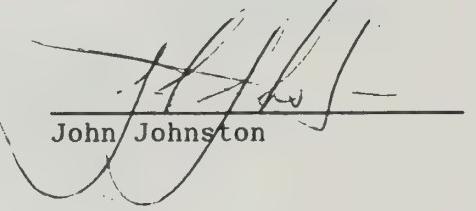
- Major Restorative
- Removable Prosthodontics
- Fixed Prosthodontics
- 50% co-insurance with a twelve consecutive month maximum payable of \$1,000

Current O.D.A. Fee Guide

Dental Coverage

- No Major Restorative
- No Removable Prosthodontics
- No Fixed Prosthodontics

1987 O.D.A. Fee Guide

  
John Johnston



CITY COUNCIL  
HAMILTON, CANADA

10.

**Alderman Don Ross**

Chairman - Economic Development & Planning  
Chairman - Freeway Steering  
Vice-Chairman, Finance & Administration

71 MAIN STREET WEST L8N 3T4 • (416) 546-2730 • RES. (416) 387-1842 - WARD 8

April 24, 1990

MAY 03 1990

TO: J. Thompson, Secretary  
Finance & Administration Committee

FROM: Alderman Ross, Vice-Chairman  
Finance & Adminstration Committee

D. Ross

RE: Letter from Mr. D. Luzzi - Hamilton Chamber of Commerce

Please find attached a letter from Mr. D. Luzzi, President of the Hamilton & District Chamber of Commerce.

I am requesting that this item be placed on the Finance & Administration Committee agenda in order that the Committee have the opportunity to submit a resolution regarding GO Train service to Hamilton. This would help to reinforce both the Chamber's and City's position regarding GO Train service to the downtown core of Hamilton.

This item has been discussed many times, but it would appear that the Provincial government, with their five-billion dollar transit system outlined for the Toronto area, will not include the City of Hamilton. I want to ensure that the City of Hamilton is considered and not overlooked regarding this particular project. For this reason, I believe Council should make a recommendation supporting this particular project requesting that all necessary authorities become involved.

:cad  
Attach.

cc: Mr. D. Luzzi, President  
Hamilton & District Chamber of Commerce  
100 King St. W., Suite 830  
Hamilton L8P 1A2



# The Hamilton & District Chamber of Commerce

# COPY

100 KING ST. W., SUITE 830, HAMILTON, CANADA L8P 1A2      PHONE (416) 522-1151

April 11, 1990

APR 17 1990

The Honourable Jim Bradley,  
Minister of the Environment  
135 St. Clair Avenue North,  
Toronto, Ontario.  
M4V 1P5

Dear Mr. Minister:

## RE: GO TRAIN SERVICE TO HAMILTON

The Hamilton & District Chamber of Commerce is pleased to see the very strong commitment to public transit systems as outlined in the Premier's announcement of \$5 Billion for Toronto area system improvements on April 5, 1990.

We note that in the announcement mention was made of a proposed move of the Hamilton service to the downtown TH & B station.

Our information indicates that the major step which is needed to facilitate this project is the release of the Environmental reports on the GO Transit proposals. We urge you to direct your officials to fast track the environmental study and more aggressively pursue its release and approval.

The need for the Downtown Hamilton link has been well established (as attested by the increasing traffic difficulties experienced this side of Burlington each day).

GO Transit needs to start construction by next year if we are to see trains in downtown Hamilton by 1995.

Our community is very concerned with the length of time for making the change over a reality. We would appreciate your confirmation of a timetable for the release of the Environmental Review.

Your concern and consideration is appreciated.

Yours truly,

Don Luzzi,  
President.

11(a)

Corporation of the City of Hamilton

MAY 11 1990

Memorandum

\*\*\*\*\*

TO:	Mr. J. D. Thompson, Secretary Finance and Administration Committee	YOUR FILE:
FROM:	Mr. K. E. Avery City Clerk	OUR FILE: PHONE: 546-4587
SUBJECT:	<u>RESOLUTION - CITY OF BRAMPTON</u> <u>RE DOOR-TO-DOOR MAIL DELIVERY</u>	DATE: 1990 May 10

Attached please find a copy of a letter dated April 30, 1990 from the Assistant Clerk, City of Brampton respecting a resolution on the subject of door-to-door mail delivery, which was present to City Council at its meeting on May 8, 1990 and referred to the Finance and Administration Committee.

*Attached for  
K.E. Avery.*

Attachment



1990 04 30

**CITY CLERKS**  
**The Corporation Of The City Of Brampton**  
**Office of the City Clerk**

1990 04 30

Dear Municipal Colleague:

RE: Postal Kiosks  
Clerk's File: G24G

The Council of the City of Brampton at its meeting held on 1990 04 23, passed the following resolution:

"THAT the City of Brampton only accept door-to-door mail delivery and we reject all other forms of mail pickup and this resolution be circulated to all communities over 25,000 population and to our local M.P.'s John McDermid and Harry Chadwick."

I would request that the resolution be placed before your Council for their consideration and endorsement.

Yours truly,

*Marta Murphy*  
for R. D. Tufts  
Assistant Clerk

RDT:cs

cc: J. A. Marshall  
J. G. Metras

MAY 11 1990

11(b)

**Corporation of the City of Hamilton**

## **Memorandum**

Attached please find a copy of a letter from the County Clerk, County of Oxford respecting a resolution on the Employer Health Tax, which was presented to City Council at its meeting on May 8, 1990 and referred to the Finance and Administration Committee.

selected for  
H.E. Army.

## **Attachment**

J. H. WALLS, A.M.C.T., C.M.C.  
Clerk  
Phone: (519) 539-5688



H.G. DAY, A.M.C.T.  
Treasurer  
Phone: (519) 537-6601

COUNTY OF OXFORD  
P.O. Box 397, Court House  
Woodstock, Ontario N4S 7Y3  
FAX: (519) 537-3024

May 2, 1990

TO: Counties and Regions of Ontario

All Municipalities in Ontario  
with a Population of 50,000 and Over

RECEIVED  
MAY 4 1990  
CITY CLERKS

The Council of the County of Oxford, at its meeting held on April 25, 1990, endorsed the attached Resolution and directed that it be circulated to M.P.P.s, the Association of Municipalities of Ontario, Counties and Regions and all municipalities in Ontario with a population of 50,000 and over for endorsement.

Please have your Council consider the concerns expressed in the Resolution. A response to these concerns and endorsement would be appreciated.

Yours truly,

A handwritten signature in black ink, appearing to read "J. Harold Walls".

J. Harold Walls  
County Clerk

JHW:bjt  
Encl.

Copy - Mr. Charlie M. Tatham,  
M.P.P., Oxford

Mr. Gordon Miller,  
M.P.P., Norfolk

Mr. Grant Hopcroft,  
President,  
Association of Municipalities  
of Ontario

Mr. Brian D. McReynolds,  
Administrator,  
Woodingford Lodge



COUNTY OF OXFORD

WOODINGFORD LODGE (HOME FOR THE AGED)

Resolution of Committee of Management Meeting dated April 18, 1990

Received and Adopted by Oxford County Council on April 25, 1990

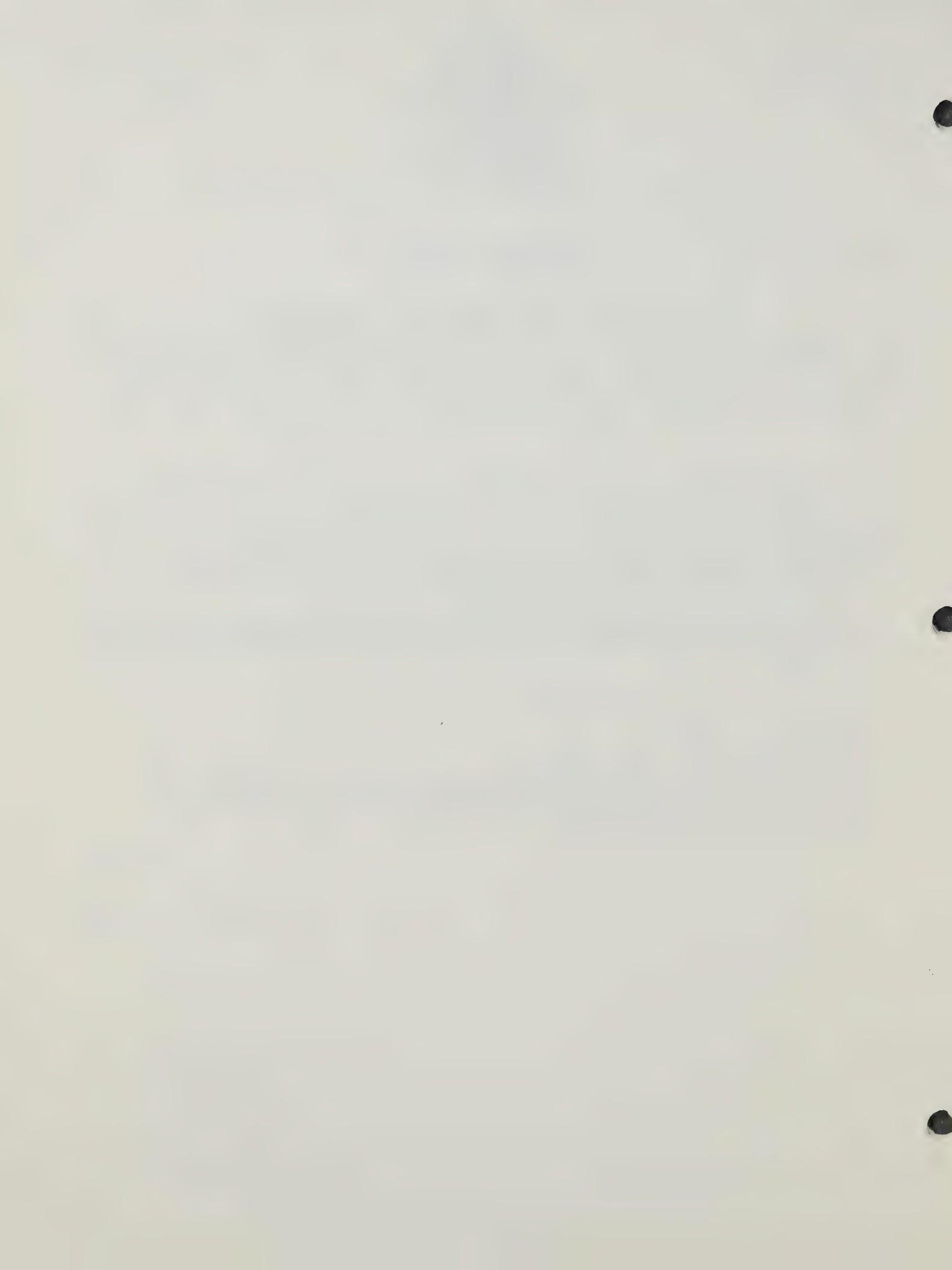
**Resolution:**

"Whereas labour negotiations in essential services are often settled through arbitration.

Whereas such Arbitration Awards are not always made during the current fiscal year resulting in retroactivity on wages.

Whereas the Employer Health Tax became effective January 1, 1990.

Therefore, be it resolved that the Ministry of Revenue be petitioned to waive the Employer Health Tax Assessment on retroactive wages for the years prior to January 1, 1990."



12(a)

FOR ACTION

REPORT TO: Chairman and Members  
Finance & Administration Committee

FROM: Mr. J. D. Thompson, Secretary  
Finance & Administration Committee

DATE: 1990 May 22  
COMM FILE:  
DEPT FILE:

SUBJECT: HAMILTON AND DISTRICT HOME BUILDERS' ASSOCIATION -  
BELL CANADA'S POLICY RE: UNDERGROUND TRENCHING

RECOMMENDATION:

That the attached letter from the Hamilton & District Home Builders' Association to Mayor Robert M. Morrow, dated 1990 May 7, respecting an application before the CRTC challenging Bell Canada's policy of requesting that private developers pay for Bell's share of the underground trench in which public and private utilities place their services, be referred to Mr. P. Mallard, Director of Local Planning, and Mr. K. Brenner for comment and/or recommendation to the Finance and Administration Committee.

*John Thompson/68*

FINANCIAL IMPLICATIONS:

N/A

BACKGROUND:



A member of the Canadian  
Home Builders' Association

cc. City Clerk for Council Members from Mayor Bob Morrow, May 14th, 1990

✓ Mr. John Thompson, Secretary - Finance and Administration Committee

MAY 9 1990

1112 Rymal Rd. E., (Corner of Upper Ottawa) Hannon P.O. Box 188  
Hamilton, Ontario LOR 1PO Tel. 575-3344 Fax. 574-3411

MAY 14 1990

May 7, 1990

To Clerk  
c.c. members

+ T+A comm.

Mayor Bob Morrow &  
Members of Council  
CITY OF HAMILTON  
71 Main Street West  
HAMILTON, Ontario  
L8N 3T4

Dear Mayor Morrow & Members of Council:

The Ontario Home Builders' Association is presently involved in bringing an application before the CRTC challenging Bell Canada's policy of requesting that private developers pay for Bell's share of the underground trench in which public and private utilities place their services.

This issue has arisen because Bell Canada states that while they are fully prepared to cover the cost of installing their services, the manner in which they are required to do so (underground installation) is more costly than installing aerial facilities. As such, Bell reasons that the developer should be required to cover the extra costs.

We wish to point out that Bell Canada made the decision to supply underground services for economic reasons during the 1960's. It was Bell Canada's assessment that underground services were preferable due to lower repair and maintenance costs over the long run, despite any increased cost with the initial installation of underground services.

In correspondence to various developers and municipalities Bell has relied on a General Tariff Item 150.4 (allegedly approved by the CRTC) which stated that they are permitted to make additional charges for their services if they incur additional expenses or unduly high construction costs.

However, Bell, in responding to our application, stated that justification for their "new" policy is not dependent upon the tariff.

It appears that Bell may have been misleading both developers and Municipal Councils in setting forth their justification to require developers to pay for Bell's share of underground trenching costs.

We believe that since the developer is not the subscriber to Bell's services it is incumbent upon Bell to apportion the extra perceived costs over its entire subscriber base. Additionally, it is the municipality which requires underground installation, not the developer.

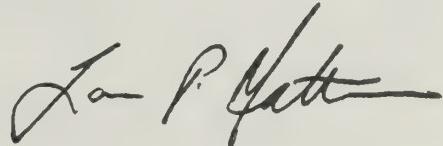
This situation has arisen in many instances because Bell Canada has been allowed to become a commenting agency during the planning approval process. As such, they have been permitted to attach conditions on subdivision approval which necessitate developers agreeing to pay, albeit under protest, in order to proceed with development.

We believe that the planning function of Bell's interest in new subdivisions should be separate from an ability to approve and set conditions.

The Hamilton & District Home Builders' Association would like to urge Council to formally consider taking Bell Canada off the list of commenting agencies if Bell has that power and if not, passing a motion which would prohibit Bell from attaching these discriminatory conditions on development applications.

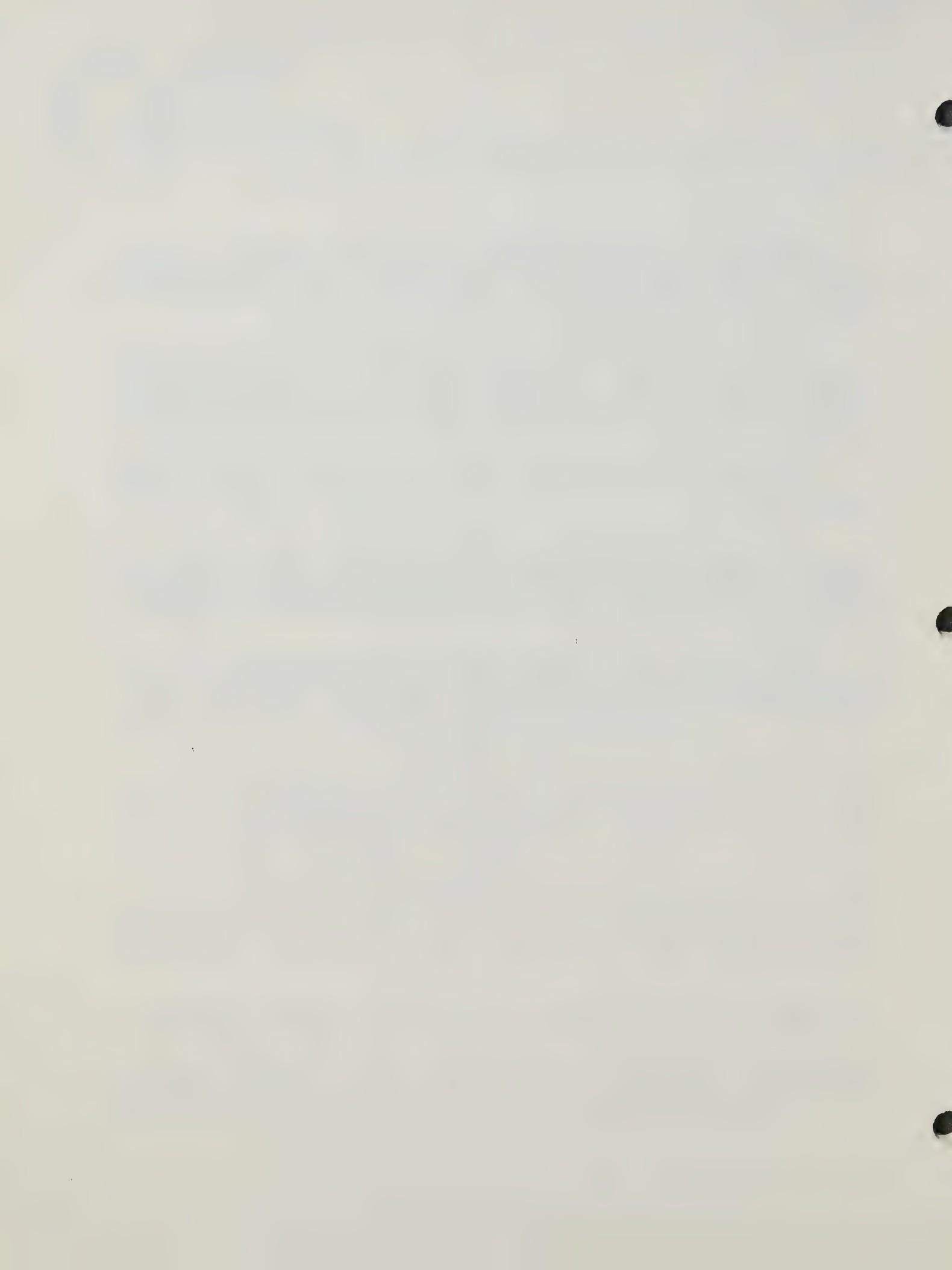
Thank you for your consideration of this request. If you are interested in receiving any further information respecting OHBA's application to the CRTC please feel free to call me.

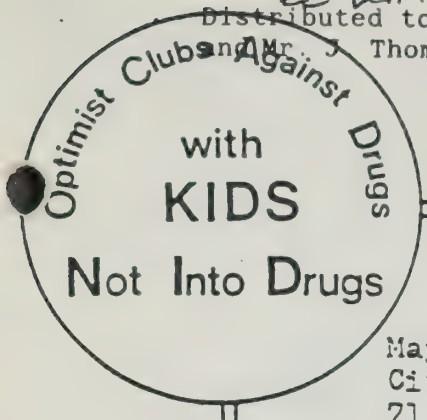
Yours truly,



LOUIS P. MATTIACCI  
President

LPM/ama





Distributed to Members of City Council as information  
Mr. J. Thompson, Secretary, Finance and Administration Comm. /dg May 16, 1990  
MAY 17 1990

O. C. A. D.

MAY

3 1990

337 Fennell Ave., E., Hamilton, Ont., L9A 1T5 (416)388-0962

April 25, 1990

Mayor Morrow & Members of Council  
City of Hamilton,  
71 Main St., W.,  
Hamilton, Ont.,

12(b)

Dear Mayor Morrow & Members of Council;

The Optimist Clubs of the Hamilton Area are running a "Just Say No" Poster Contest. Last year, the Optimist Club of Hamilton South reached 113 youth ages 5 - 15. This year the Optimist clubs of Ancaster, East Hamilton, Hamilton and Hamilton South have formed the O.C.A.D. organization hoping to reach 2,000 youth ages 5 - 15 with this successful chemical abuse program.

McDonald's Hamilton area restaurants will be handing out applications for the month of May and also will provide refreshments or gift certificates at the awards ceremony.

The Hamilton Redbirds will be providing some prizes, coloring books and will be sponsoring their "Just Say No" night the same date as our Awards Ceremony, Saturday, June 23.

The date for this event is set for June 18 - 23, 1990 and posters will be displayed for the week at the following Malls: Centre Mall, Eastgate, Linridge and Westcliffe. On Saturday, June 23 each mall will hold an Awards Ceremony for their area. This week will be proclaimed "O.C.A.D.'s Just Say No" Chemical Abuse Week by the Town of Ancaster and the City of Hamilton.

We would like to ask the City of Hamilton for financial assistance for this very important event. Please find the proposed budget and last year's report attached.

Your assistance in this matter will be greatly appreciated and will not be overlooked.

Thank you for your consideration in helping this worthwhile program.

Yours in Optimism,  
*Cathie Speakman*  
Cathie Speakman  
Secretary O.C.A.D.

FRIEND OF YOUTH

Proposed Budget

"Just Say No" Poster Contest 1990

T-Shirts.....approx. 2,000 kids @ \$4.50.....	\$9,000.00
Buttons/Pins...Approx. 2,000 kids @ \$1.00.....	2,000.00
Rentals.....Stages, sound system, easles etc....	200.00
Postage.....Letters, minutes, etc. ....	200.00
Printing.....40,000 applications (quote..1,302.00) certificates, programs etc.....	1,500.00
Prizes.....1st, 2nd, 3rd in each age group.....	500.00
Miscellaneous/contingencies.....	850.00
Advertising.....	500.00
Refreshments....(taken care of by McDonald's).....	
	<hr/>
	\$14,750.00

Donation Letter

Please return to: Mrs. Cathie Speakman  
337 Fennell Ave., E.,  
Hamilton, Ont.  
L9A 1T5

If you require further information or assistance please contact Optimist Cathie at 382-0962 or Optimist Gary Hill at 575-0334.

(Please Print)

Company, business, Association, Local or other name:

---

Address:

---

---

Phone Number: \_\_\_\_\_ Contact person: \_\_\_\_\_

Amount of donation: \$ \_\_\_\_\_

---

(If you would like your donation to go towards specific items we will do our best at fulfilling your wishes)

Please put our donation towards the following:

T-Shirts.....

Prizes.....

Buttons.....

Advertising.....

Rentals.....

Printing .....

Other.....  
(Please Specify)

Please use our donation in any way you deem necessary.....

Comments.....

.....

.....

HAMILTON SOUTH OPTIMIST CLUB

"Just Say No" Project  
Poster Contest  
March 6th - 11th, 1980.

Our Club held a poster contest for young people between the ages of five and fifteen. McDonald's restaurant, at Harvard Square on Mohawk Road West, gave out the applications during the month of February and received the finished posters with a deadline of the 28th of February. Attached is a copy of the application.

These posters were displayed at Westcliff Mall, Upper Paradise and Mohawk Rd. W., from March 6th - 11th, 1980, with a small program and presentation held on the Saturday morning. The Mayor, the Chairperson of the Board of Education, an Officer from the Safety Branch of the police department, the Manager of Harvard Square McDonald's, our Optimist Governor and Lt. Governor were all present at this presentation and we had a great time. For entertainment, we had 15 minutes of moral songs and values along the theme of "Just Say No". This performer was very good and had all the children participating in a very few minutes.

1000 applications were made, 113 posters were submitted and 42 participants were present at the Saturday event. With parents, observers and Optimists there was a good group for the presentation.

The posters were so well done it was difficult to pick prizes by grouping the ages so we gave a prize in each age group. Along with these special prizes each participant received a T-shirt, a button and those present received refreshments.

Two of Hamilton South Members donated prizes along with some of our Hamilton Companies, therefore our Club did not have to buy prizes. The pizza was donated by Gino's Pizza, of Westcliff Mall, and the Pepsi was donated by Pathfinders Beverages, on Nebo Road. This left us with the T-shirts, buttons and supplies to buy out of the Club monies. Of course, since our project started with no money behind us we now have to have a few fund raisers to help pay for this project.

Family Members of both Clubs, East Hamilton and Hamilton South helped with this event and this was very much appreciated.

Optimist Barb worked hard and the difficult job of manning the booth which was set up during this week was accomplished. President Cathie did much more than her share.

Thanks to everyone who helped, our "Just Say No" Program went very well.

Recommendations:

Although the March Break was taken into consideration, the week-end we chose was the beginning of that week, therefore, not all children were able to participate in the presentation on the Saturday. This might be remembered if we choose to do this project again. For our first try everything came together just right.

The Mall chosen was not a very busy Mall but they tried to help us in every way possible. This project was good for this Mall, and it might be a good idea to try to work with this Mall for future events. If we were going to do it again another year the merchant will know what to expect and probably will help us in other areas. We were even able to have a storage area given to us by Gino's Pizza. This was very helpful.

All items sold should be kept separate and categorized so not all monies go into one pot. This is one area we have learned about by experience.

Beth... Brown, Chairperson  
Community Services  
March 21, 1989.

# Just Say No: Participation Award



This Award is presented to

(name)

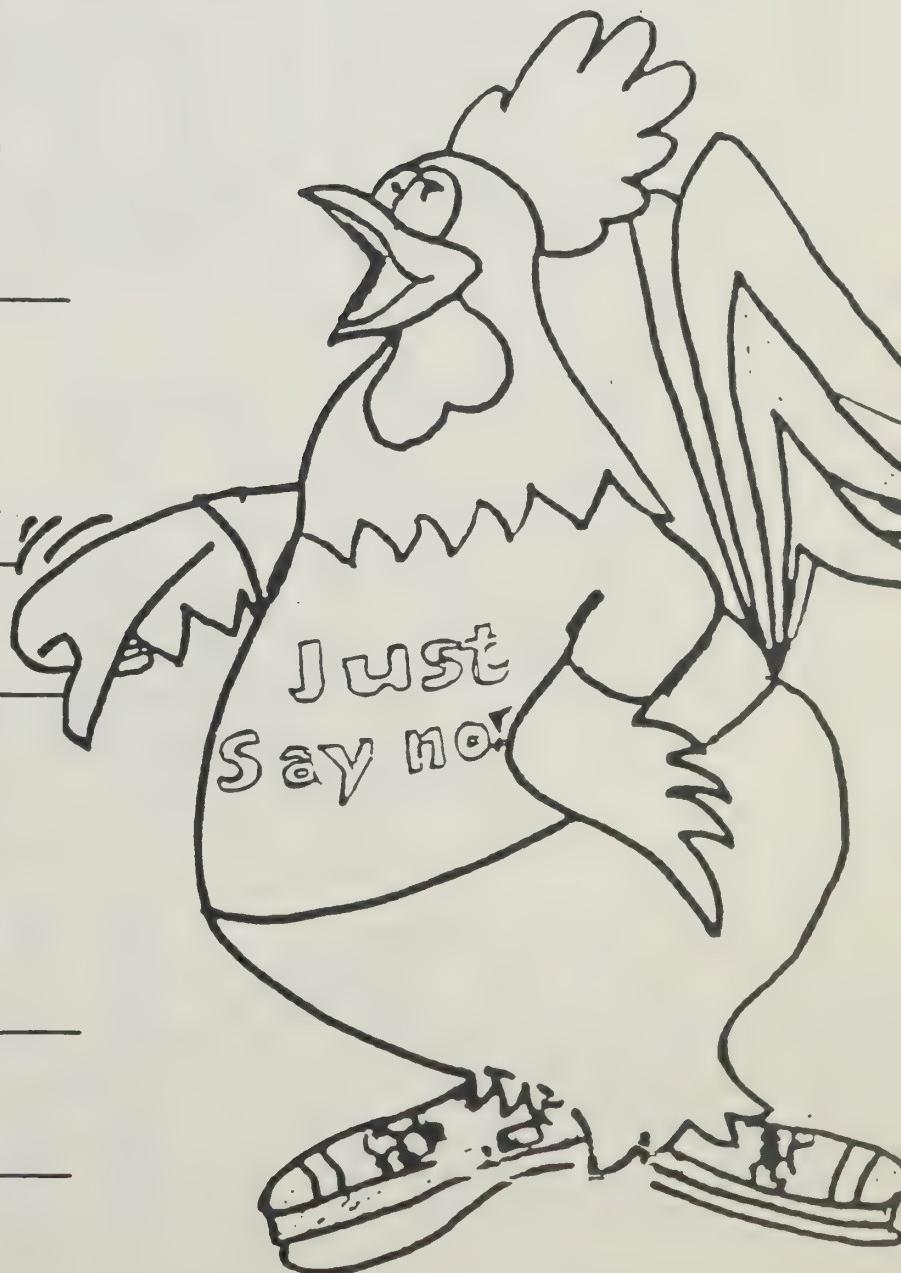
For participation in

# "Just Say No" poster contest

on March 5-11, 1989  
(date)

Signed John Doe  
(Just Say No Chairperson)

signed Patricia Speakman  
(Club President)



**"JUST SAY NO"** POSTER CONTEST

March 11th, 1989  
10:00 a.m.

**PROGRAM**

President Cathie Speakman: Welcome

Lt. Governor Ray Barr: Introduction of Guests

Ms. Carrie Moore: "Children's Entertainer"

Ms. Moore has recently moved from California where she worked as a school teacher. She has written many songs for children, and has performed in some of our Hamilton schools. Ms. Moore is hoping to become a permanent resident of Hamilton, and use her talents to help our young people learn about the good things in life

Govenor Don McCallum: Presentation of Prizes,  
t-shirts and certificates

Mayor R. Morrow

Alderman Tom Murray

Mrs. Mary Kaye Clarke

Officer Ron Wheeler

Mrs. Mona Beitschat

President Cathie Speakman: Closing remarks

The Optimist Club of Hamilton South would like to thank all those who have been involved in this community project, our "Just Say No" Poster Contest.

Those on the Committee have worked hard to make this a successful event. Thank you, **ALL**!



THANK YOU

Mayor Robert Morrow

Alderman Tom Murray

Mrs. Mary Kay Clarke

Chairman, Hamilton/Wentworth Board of Education  
Safety Branch, Hamilton/Wentworth Police Department  
Officer Ron Wheeler

Ms. Carrie Moore  
Children's Entertainer

Mrs. Mona Beitschat  
McDonald's, Harvard Square

Governor Don McCallum  
Optimist Club

Lt. Governor Ray Barr  
Optimist Club



*The Optimist  
Creed*

\*Promise Yourself

McDonald's Restaurant  
Harvard Square

Pathfinders Beverages  
255 Nebo Rd. (Pepsi)

Proctor & Gamble  
Burlington St. E.

Southmount Baptist Church  
Stonechurch Rd.

Toys R Us Head Office  
Rexdale, Ontario

Union Drawn Steel Co.  
Burlington St. E.

Westcliff Mall  
and all who helped set up

Woolworth's  
Fennell & Saqe

To be so strong that nothing can disturb your peace  
of mind.

To tell health, happiness and prosperity to every person  
you meet.

To make all your friends feel that there is something  
in them.

To look at the sunny side of everything and make your  
optimism come true.

To think only of the best, to work only for the best, and  
expect only the best.

To be just as enthusiastic about the success of others as  
you are about your own.

To forget the mistakes of the past and press on to the  
greater achievements of the future.

To wear a cheerful countenance at all times and give  
every living creature you meet a smile.

To give so much time to the improvement of yourself that  
you have no time to criticize others.

To be too large for worry, too noble for anger, too strong  
for fear and too happy to permit the presence  
of trouble.

Addiction Research  
20 Hughson St., #508

A & P  
Westcliff Mall

Barton High School  
75 Palmer Rd.

Canadian Tire  
Gano & Fennell

Complete Rental  
Richhill Rd

Espe Jally For You  
Gag: & Fennell

Gino's Pizza  
Westcliff Mall

John Bear Pontiac Buick Ltd.  
1200 Upper James Street

## FINANCIAL STATEMENT

1989  
 Just Say No  
 Poster Contest  
 March 6th - 11th, 1989.

Income:

Union Drawn Steel Co.	\$ 50.00
John Bear Motors	\$ 25.00

## Bank:

Shirts	
Buttons	
Donations	
Fashion Show Tickets	\$ 350.50
B & P Tax	
	\$ 425.50

Expenses:

Photocopies	\$ 23.28
Photocopies (No receipt)	15.34
Stationery & Supplies	37.72
Complete Rentals	34.56
Total paid	\$ 110.90

Shirts	\$ 1,105.00
Shipping	10.00
Buttons & Tax and shipping	54.00
Pictures and reprints	40.00
Total-Bills not received	\$ 1,239.00

Total Expenses: \$1,379.90

Shirts not received (6 adults) 42.00  
 \$1,327.90

Amount for O.I. \$1,127.00 (T-Shirts, buttons etc.)  
 Pictures 70.00  
 Total owed \$1,197.00  
 Bank total 314.60  
 Amount needed \$ 882.40

Fashion Show on April 5, 1989 should give us a few more dollars.

ROBERT M. MORROW  
MAYOR



12(c)

May 18, 1990

MAY 22 1990

MEMORANDUM TO: John Thompson, Secretary  
Finance and Administration Committee

FROM: Dennis Carson  
Executive Assistant to the Mayor

SUBJECT: JOINT RECEPTION WITH THE CITY OF HAMILTON AND  
THE BOARD OF THE HAMILTON PHILHARMONIC ORCHESTRA  
FOR BORIS BROTT

Wednesday June 6th, 1990 will be the last H.P.O concert under the direction of Maestro Boris Brott. Following the regularly scheduled concert at Hamilton Place a reception will be held in the Piano Nobile Lounge at approximately 10:00 p.m. Mayor Morrow will present a gift on behalf of the City to recognize Mr. Brott's contribution to the community.

Recommendation: that the City of Hamilton provide \$1,200.00 towards the cost of the joint reception with the Board of the Hamilton Philharmonic Orchestra. Please recommend the appropriate method of financing.

DC/pb.

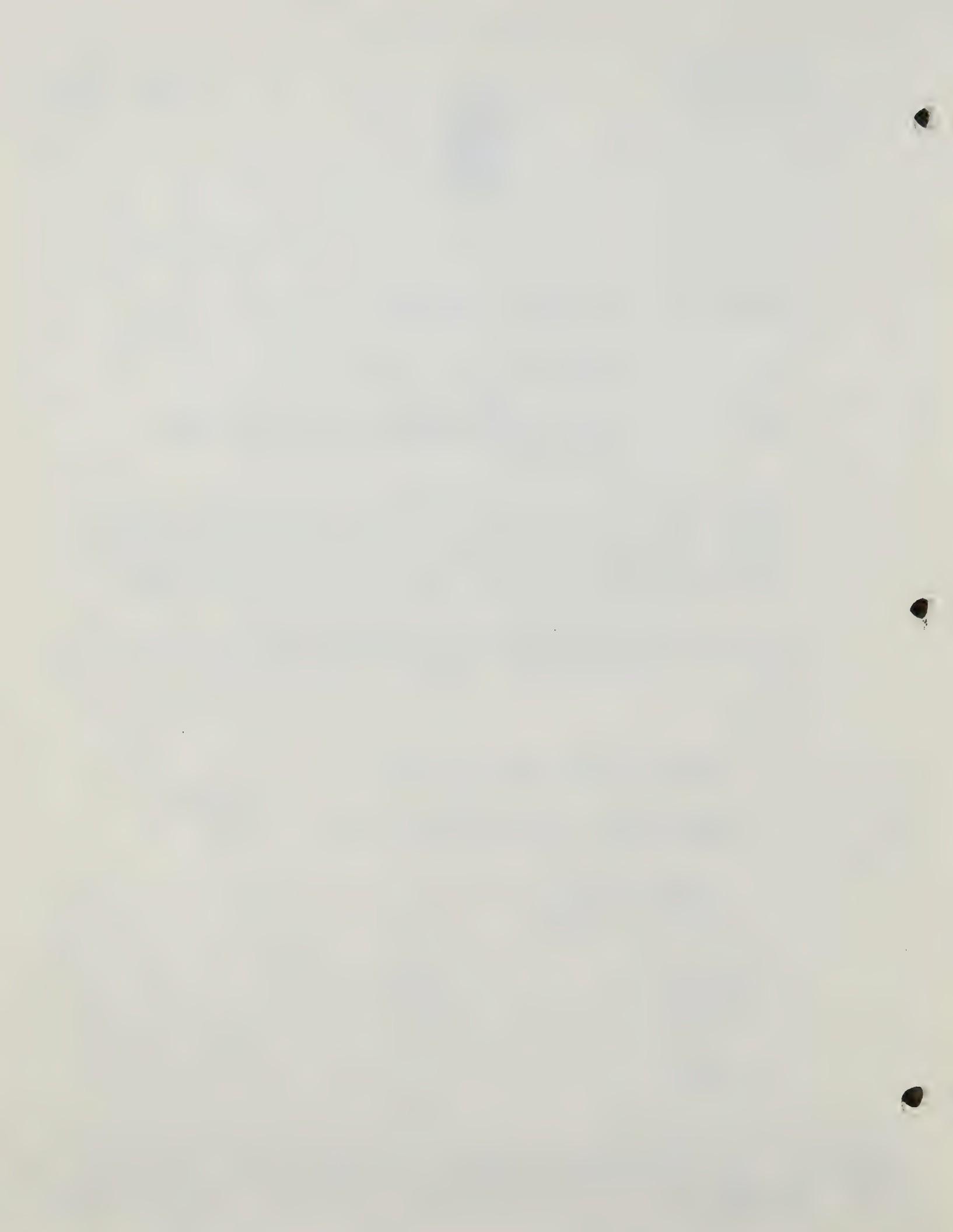
cc: Ald. Brian Hinkley  
Chairman - Finance and Administration

Ald. Don Ross  
Vice-Chairman - Finance and Administration

L. Sage, C.A.O.  
E. Matthews, Treasury  
K. Beattie, Treasury



City Hall,  
71 Main Street West, Hamilton, Ontario, Canada L8N 3T4  
Telephone: (416) 546-2790



13(a)

FOR ACTION

REPORT TO: Mr. J. Thompson, Secretary  
Finance & Administration Committee

FROM: Mr. D.K. Beattie  
Grants Co-ordinator

DATE: 1990 May 15  
COMM FILE:  
DEPT FILE:

SUBJECT: PREVIOUSLY TABLED 1990 GENERAL GRANTS

RECOMMENDATION:

- a) That the previously tabled grants as outlined on Appendix A with a total recommended grant amount of \$57,020 be approved.
- b) That these grants be funded from within the appropriate Grant Account No. CH5AXXX200XX.

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A) *D Kevin Beattie*

See above recommendation.

BACKGROUND:

At the Finance and Administration Committee meeting of April 5, 1990, the 1990 General Grant recommendations were presented and approved by the Committee. Within that report there were 15 applicants that were tabled pending receipt of satisfactory financial information. Two of the applicants have been resolved by way of an appeal. The remaining 13 applicants have submitted satisfactory financial information. The original grant recommendations as outlined on Appendix A in the total amount of \$57,020 are now presented for Committee approval. If the recommendations are approved by the Committee as presented then these recommendations will be forwarded to City Council for final approval. It is my understanding that none of these applicants are requesting an appeal based on the attached recommendations.

At the Committee meeting of April 5, 1990, additional information was requested relative to the Hamilton Safety Council. Specifically requested was information on the terms of reference and meeting times. Attached is a copy of a memo from Mr. Gary Hesson, President of the Hamilton Safety Council which addresses the terms of reference. Also attached is the Safety Council's Constitution and By-laws. Apparently their annual meeting is held in March of each year.

One final note, an information report was distributed to the Committee members May 11, 1990 concerning the Kiwanis Westdale Music Festival. This organization was issued a cheque in the amount of \$2,500 on May 16, 1990.

**CITY OF HAMILTON  
1990 TABLED GENERAL GRANTS**

NO. (1)	APPLICANT (2)	REQUESTED RECOMMENDED		PURPOSE OF REQUEST/COMMENTS (5)
		AMOUNT (3)	AMOUNT (4)	
1	DRUM CORPS INTERNATIONAL	5,000	5,000	OFFSET RENTAL COSTS OF NOR WYNNE AND PROMOTION OF EVENT
2	HAMILTON BOATING CLUB	7,500	2,500	OFFSET BANQUET COSTS OF CDN LIGHTNING ASSOC. OPEN CHAMPIONSHIP-JUNE 90
3	HAMILTON COMMUNITY CONCERT ASSOCIATION	10,000	3,320	OFFSET RENTAL COSTS OF HAMILTON PLACE FOR 3 CONCERTS
4	HAMILTON & DISTRICT BASEBALL ASSOC.	12,000	5,000	OPERATING COSTS AND DIAMOND UPGRADING(FENCING/BATTER CAGE)
5	HAMILTON & DIST. LABOUR COUNCIL	1,000	1,000	OFFSET COSTS OF LABOUR DAY PARADE
6	HAMILTON KIWANIS MUSIC FESTIVAL	2,500	2,600	OFFSET PRINTING COSTS AND ADJUDICATOR EXPENSES
7	HAMILTON LADIES SLO-PITCH ASSOC.-TOUR	5,000	2,500	OFFSET COSTS-ARENA/PARKS; TABLES & CHAIRS; EQUIP.; ADV. FOR TOURNAMENT
8	HAMILTON MARATHON	4,500	2,000	FOR VOLUNTEER (CLOTHING & FOOD) & OTHER COSTS-REC'D STAFF SUPPORT CLERK
9	HAMILTON SAFETY COUNCIL	27,000	23,000	OFFSET OPERATING COSTS OF SAFETY PROGRAMS
10	NAVY LEAGUE	1,500	1,500	OFFSET SUMMER SAILING PROGRAM
11	ONTARIO BLIND GOLFERS ASSOC	2,000	1,700	OFFSET CITY COSTS FOR GOLF FOR BLIND GOLFERS
12	PLAYERS GUILD OF HAMILTON	10,000	5,000	OFFSET OPERATING COSTS
13	ST. ANTHONY'S FEAST INC.	10,000	2,000	OFFSET OPERATING COSTS
<b>TOTAL</b>		<b>88,000</b>	<b>57,020</b>	

## Culture and Recreation

## Memorandum

\* \* \* \* \*

TO: Mr. Kevin Beattie ✓ YOUR FILE:  
Grants/Treasury Department

FROM: Mr. Gary Hesson OUR FILE: SAFEHIS.490  
President, Hamilton Safety Council PHONE:

SUBJECT: Terms of Reference/Hamilton Safety Council DATE: April 12, 1990

Please find attached a copy of the Hamilton Safety Council Constitution and By-laws, and the 1990 Annual Report:

### **Background Information:**

The Hamilton Safety Council was formed in 1957, The first President was Lieutenant Don Crooks of the Fire Department.

In 1962 the Hamilton Safety Council and the Pedestrian Safety Committee under the leadership of Mayor Victor K. Copps were directed to amalgamate under the Hamilton Safety Council and to provide the safety of education services to the citizens of Hamilton under the auspices of City Council.

A member of Council would be assigned to sit on the Safety Council in order to liaison with City Council.

Alderman Henry Merling has been our liaison for the last three years.

The total funding has always been through a grant provided by the City to carry out the function of the Hamilton Safety Council.

GH/1z



## THE HAMILTON SAFETY COUNCIL

### CONSTITUTION & BYLAWS



MARCH 1988

**Safety Is Everybody's  
Business**

**Make It Yours**

THE HAMILTON SAFETY COUNCIL

CONSTITUTION AND BY-LAWS

ARTICLE I

NAME

The name of this organization shall be the HAMILTON SAFETY COUNCIL (hereinafter called the COUNCIL) and shall conduct its affairs under the auspices of the City of Hamilton.

ARTICLE II

OBJECT

The purpose of the organization shall be to educate and promote safety to the general public and especially children with regard to hazards which may result in injury, death, or destruction of property and to promote safety as it applies to traffic, fire, home, water;

To co-operate with Governments and other organizations and persons engaged in the promotion of safety;

To accomplish this purpose by the production and distribution of printed safety materials and by publicity in the press, by radio, and television and by the showing of safety films and by such other means that may be recommended by the Executive.

ARTICLE III

MEMBERSHIP

Section I

The Council shall consist of four categories:

- a) executive
- b) chairman of standing committees
- c) members at large
- d) citizens members

Section II

- a) executive members shall be elected at the annual meeting in March and shall consist of no more than seven members and not less than five
- b) the "Council" should include the executive, chairman of standing committees, members at large, citizen members
- c) all members of "Council" may be appointed to a committee
- d) the Board of Management shall consist of the executive, and chairman of standing committees

## ARTICLE IV

### ORGANIZATIONAL STRUCTURE, RIGHTS, AND PRIVILEGES

#### Section I

- 1) Executive: May consist of Past President, President, 1st Vice President, Director of Operations, 2nd Vice President, Director of Public Relations, Director of Finances, Director of Educational Services, Director of Safety, Recording Secretary
- 2) Board of Management: Shall consist of the executive and all chairman of standing committees

The Standing Committees of Council are:

Awards  
Baby Sitters  
Bicycle Safety Village  
Bicycle Safety "Bicycle Paths"  
Fire Safety  
Home Safety  
Senior Citizens  
Playgrounds/Adventure Camp Safety  
Water Safety/Small Craft  
Winter Safety  
Hug A Tree  
Wilderness/Survival

- 3) Members At Large: Shall consist of representatives of companies, organizations, interested in safety.
- 4) Citizens Member: Shall consist of representatives from the community at large who are interested in safety.
- 5) Special Committees may be formed from time to time as required by Council.
- 6) The Council members present at any council meeting shall have voting privileges or the right to move a proposal at business meetings of council.
- 7) The president shall act as chairman for all meeting of Council, and in his/her absence the 1st or 2nd Vice President will chair the meeting.
- 8) The management and control of all council affairs, funds, and property rests solely with the Board of Management.
- 9) At special or annual meetings of Council, all members present shall have voting privileges.

- 10) In the event of the absence of the Chairman of a standing committee of Council, his or her vice chairman may act as alternate with voting privileges.
- 11) In the event of the absence of a member of the executive, no voting privileges can be vested in an alternate.
- 12) In the event that a member of the executive is also a committee chairman, he shall have only one vote.
- 13) The chairman of the council meetings shall vote only to cast the deciding vote in the event of a tie.
- 14) Members of any category may be appointed to a Committee of Council.

## Section II

### FISCAL YEAR

The fiscal year of the Safety Council shall be from April 1st to March 31st.

### ARTICLE V

#### FUNDS

The Council shall use its funds only to accomplish the aims and objectives specified in Article II and as directed by the Board of Management.

The Council shall not purchase goods or services from any council member.

The members of the Council shall serve without re-enumeration, but reasonable expenses will be reimbursed.

### ARTICLE VI

#### Section I

##### ANNUAL AND SPECIAL MEETINGS

1. The annual meeting of the council will be held in the month of March in the City of Hamilton.
2. Special meetings of the Council will be held in response to a resolution of the Executive.
3. At least ten days notice will be given of all annual or special meetings.

4. The members present at annual or special meetings shall constitute a quorum.
5. Questions other than by-laws arising at annual or special meetings shall be directed by a majority of votes.
6. By-law questions shall be passed only on receiving two-thirds of the votes cast.
7. The Executive shall meet the first Tuesday of each month and council meetings shall be the third Tuesday of each month.

## Section II

### REGULAR MEETINGS

1. At least seven days notice shall be given of all regular council meetings.
2. At council meetings, all members present of the Council shall constitute a quorum.
3. Council meetings shall consist of the Executive, Board of Management, Members at Large and Citizen Members.
4. The members present shall vote on questions arising at regular council meetings.
5. All votes shall be taken by a show of hands unless any member of the Board of Management requests that the vote be taken by secret ballot.
6. Any member may participate in discussion unless ruled out of order for the particular item under consideration.
7. By-laws and by-law changes may be passed at regular council meetings, but shall not be deemed to be in force unless ratified by the membership at an annual or special meeting for which notice of a by-law change was previously given to the membership.

## ARTICLE VII

### ELECTIONS

1. All positions on the Executive and Council shall be submitted to the membership by the nominating committee one month prior to the annual meeting.
2. The candidate for the position of president is selected from the Board of Management, and is for a two year term.

3. The positions of the directors is determined by the nominating committee with final decision being that of the president.
4. Nominations are also accepted from the floor.
5. The Executive positions will be appointed for a two year term, with a renewal option of two years upon approval of the nominating committee.
6. Chairman of standing committees can hold office for a number of years, but must be re-elected on an annual basis.
7. The past president will chair the nominating committee for the purpose of placing in nomination the slate of officers for the ensuing term of office.

## ARTICLE VIII

### AMENDMENTS

This constitution may be amended only by a two-thirds vote of all members present at a regular, annual, or special meeting called for this purpose. No amendment shall be made unless it shall have been submitted to the members in connection with the call of the meeting, which call shall be made as provided in the by-laws for the calling of a bi-annual or special meeting.

## ARTICLE IX

### VACANCIES

1. In the event of a vacancy in the position of any executive member, (with the exception of President), the remainder of the term shall be filled by appointment of a Board of Management member to fill the vacancy by the president.
2. In the event of a vacancy in the position of Chairman of a Committee, that position shall be filled by Executive appointment.
3. In the event of a vacancy in the position of President, the remainder of the president's term shall be filled by the director designated to be acting president in the absence of the president.

## ARTICLE X

### CONVENTION

1. The president or his/her designate will attend the Canadian Safety Council Annual Meeting.

**THE HAMILTON SAFETY COUNCIL**

**STANDING COMMITTEES**

Director  
of  
Education Services

Babysitter Course  
Fire Prevention  
Wilderness Survival  
Hug a Tree

Director  
of  
Safety Services

Summer Playground  
Adv. Camp Safety  
Water Safety  
Winter Safety

Director  
of  
Operation

Bicycle Safety Village  
Bicycle Path Safety  
Community Communications

Director  
of  
Finance

Liability  
Advisor

Director  
of  
Public Relations

Home Safety/Give Away  
Awards  
Senior Citizens

**THE HAMILTON SAFETY COUNCIL  
EXECUTIVE**

Past President  
President  
1st Vice President - Director of Operations  
2nd Vice President - Director of Public Relations  
Director of Finances  
Director of Educational Services  
Director of Safety  
Recording Secretary

**STANDING COMMITTEES**

Babysitter Course  
Home Safety + Give Away  
Summer Playground/Adv. Camp Safety  
Bicycle Safety Village  
Senior Citizens  
Awards  
Bicycle Path Safety  
Winter Safety  
Water Safety  
Fire Prevention  
Wilderness Survival Hug a Tree

**MEMBERS AT LARGE**

City Council  
Traffic Department  
Board of Education Trustees  
Home and School  
Rep. Hamilton Principals Assoc.  
Crime Prevention Initiative Committee  
Hamilton Automobile Club  
Community Communications

**CITYLINE MEMBERS**

Leslie Pastis

**THE HAMILTON SAFETY COUNCIL**

**STANDING COMMITTEES**

Director of Safety Services  
Summer Playground  
Adv. Camp Safety  
Water Safety  
Winter Safety  
Babysitter Course  
Fire Prevention  
Wilderness Survival Hug a Tree

Director of Operation

Bicycle Safety Village  
Bicycle Path Safety  
Community Communications

Director of Public Relations

Home Safety/Give Away Awards  
Senior Citizens

Director of Finance

Liability Advisor

**THE HAMILTON SAFETY COUNCIL**  
**EXECUTIVE**

Past President  
President  
1st Vice President - Director of Operations  
2nd Vice President - Director of Public Relations  
Director of Finances  
Director of Educational Services  
Director of Safety  
Recording Secretary



**STANDING COMMITTEES**

Babysitter Course  
Home Safety - Give Away  
Summer Playground/Adv. Camp Safety  
Bicycle Safety Village  
Senior Citizens  
Awards  
Bicycle Path Safety  
Winter Safety  
Water Safety  
Fire Prevention  
Wilderness Survival Hug a Tree

**CITIZEN MEMBERS**

Leslie Pasis  
City Council  
Traffic Department  
Board of Education Trustees  
Home and School  
Rep. Hamilton Principals Assc.  
Crime Prevention Initiative Committee  
Hamilton Automobile Club  
Community Communications

FOR INFORMATION

13(b)

REPORT TO: Mr. J. D. Thompson, Secretary  
Finance and Administration Committee

FROM: Mr. D. K. Beattie  
Grants Co-ordinator

DATE: 1990 May 18  
COMM FILE:  
DEPT FILE:

SUBJECT: CONSIDERATION OF 1990 LATE GRANT REQUESTS:  
MOUNT HAMILTON HORTICULTURAL SOCIETY;  
HAMILTON MINOR FOOTBALL ASSOCIATION

BACKGROUND:

At the meeting of November 14, 1989 City Council approved the recommendation of the Finance Committee which established a deadline for the 1990 General Grants as December 31, 1989. At the Finance Committee meeting November 7, 1989, the Committee agreed that applications received after that deadline would not be considered unless a Committee member requests consideration. The Committee further explained that consideration could only be given to these requests all the General Grants for 1990 have been finalized.

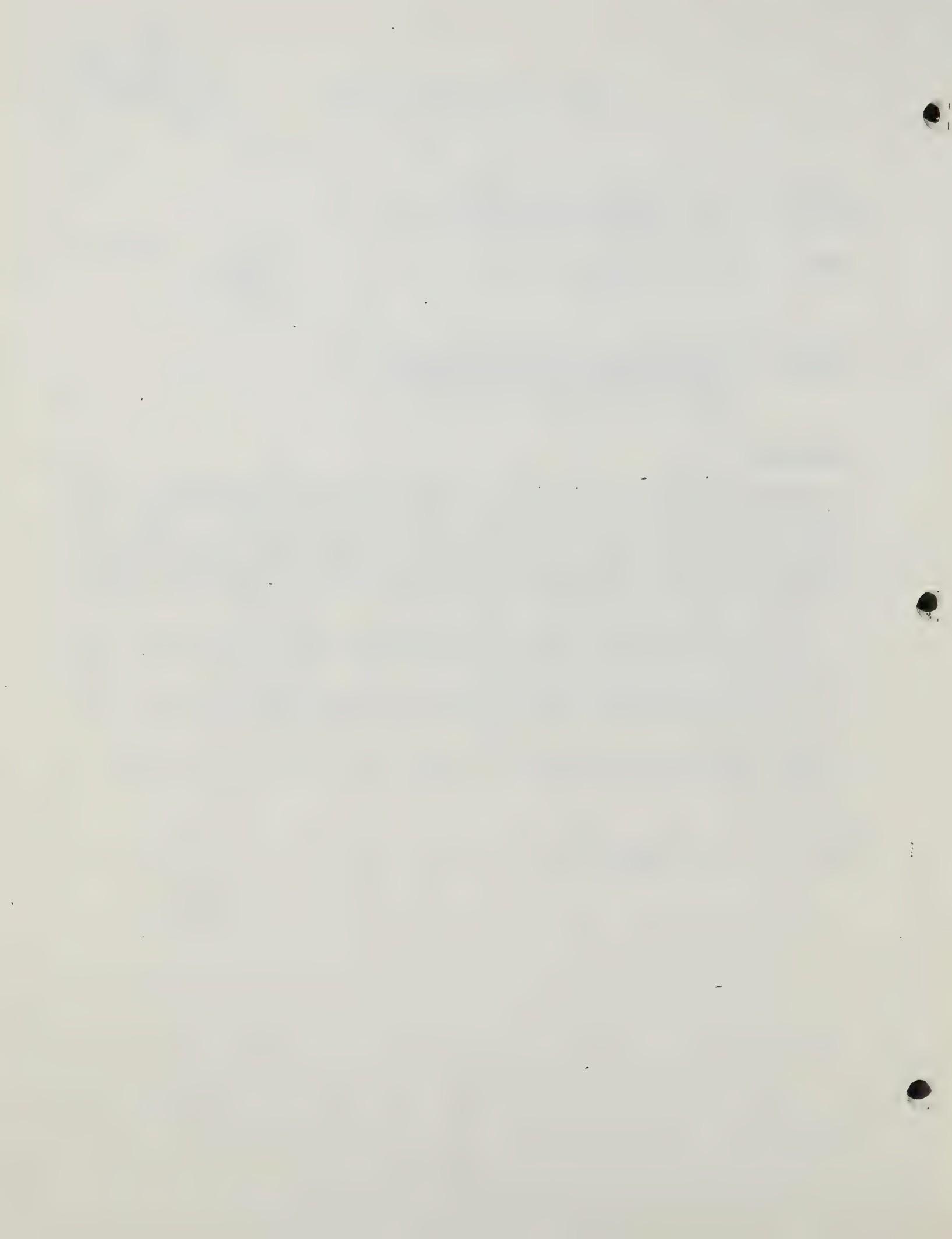
At the request of Alderman Ross, the Mount Hamilton Horticultural Society is requesting \$800 to be considered by the Committee.

At the request of Alderman Cooke, the Hamilton Minor Football Association is requesting \$42,135 to be considered by the Committee.

Attached, should the Committee agree to consider these requests are the relevant correspondence and applications.

D Kevin Beattie

Att'd





THE CORPORATION OF THE CITY OF HAMILTON  
City Hall, 71 Main Street West, Hamilton, Ontario L8N 3

11 April 1990

13(b)i

Mount Hamilton Horticultural Society  
Box 4566, Station "D"  
Hamilton, Ontario  
L8V 4S7

Attention: Tad Suzuki

Re: 1990 General Grant Request

Further to your request for a 1990 General Grant, unfortunately your application was received after the December 31, 1989 deadline. Therefore by the direction of the Finance Committee your application will not be considered.

For your information, at this time I am anticipating that the deadline for the 1991 General Grants will be December 31, 1990. Should you be interested in applying for a 1991 General Grant please contact me this fall (perhaps by October 31, 1990).

Should you require further clarification please contact me at 546-2739.

Yours very truly,

*D. Kevin Beattie*

D.K. Beattie  
Grants Co-ordinator

DKB:jc

## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

Page 1  
(Rev. 11/89)

Each organization applying for a grant is required to complete this form annually and forward same to Mr. D. K. Beattie, Grants Co-ordinator, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 546-2739), together with their supporting information indicated.

THE DEADLINE FOR SUBMISSION IS DECEMBER 31.

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

## A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

MOUNT HAMILTON HORT. SOCIETY.  
Box 4566, STATION D.  
HAMILTON ONTARIO  
L8V-457

LIAISON PERSON JAD SUZUKI PHONE NO. 389-9735

B. AMOUNT OF GRANT REQUEST: \$ 800

## C. PURPOSE OF GRANT: (Indicate)

- CONTINUING GENERAL ACTIVITIES (OPERATING)  
 CAPITAL  
 ONE TIME - SPECIFIC PURPOSE

## D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	<u>AMOUNT</u>	<u>%</u>
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST.....	\$ 4500	80
- CITY'S CONTRIBUTION (GRANT REQUEST).....	\$ 800	20
TOTAL OPERATING BUDGET	\$ 5300	100%

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

FOR CITY USE ONLY

## RECOMMENDATION

1) GRANTS REVIEW GROUP	2) FINANCE AND ADMINISTRATIVE COMMITTEE	3) APPEAL	4) CITY COUNCIL
\$ _____ CATEGORY _____ DATE _____			

## GRANT PAYMENT

- UPON CITY COUNCIL APPROVAL \$ \_\_\_\_\_ / \_\_\_\_\_ (date/cheque #)
- OTHER DATE OR INSTALMENTS \$ \_\_\_\_\_ / \_\_\_\_\_  
\$ \_\_\_\_\_ / \_\_\_\_\_  
\$ \_\_\_\_\_ / \_\_\_\_\_  
\$ \_\_\_\_\_ / \_\_\_\_\_

## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

Page 2

(Rev. 11/89)

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization. (NOTE: That to be eligible for a grant applicants must be in operation for at least one year.)

SOCIETY WAS FOUNDED IN 1927 AS A NON-PROFIT ORGANIZATION.  
OUR CONSTITUTION FOLLOWS THAT OUTLINED BY THE ONT. HORT  
SOCIETY.

OUR MEMBERSHIP RATES ARE \$5 SINGLE AND \$7 COUPLE FOR 1990  
AND OUR MONTHLY MEETINGS ARE OPEN TO NON-MEMBERS.

2. What are the general objectives and/or services of your organization?

General objectives ARE TO PROMOTE AND TO ENCOURAGE APPRECIATION  
OF HORTICULTURE.

These interests include GARDENING, CIVIC BEAUTIFICATION,  
FLOWER ARRANGING AND SHOWS AND ANY AREAS OF INTEREST  
PERTAINING TO GROWTH & CARE OF PLANTS & VEGETABLES.

Other areas in which the society participates and contributes  
to our society are — 1/ HOSPITAL PATIENTS, 2/ HANDICAPPED  
3/ 'SPECIFIC CARE' NIGHT AND 4/ MEALS ON WHEELS.

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

No. Not locally.

THE CORPORATION OF THE CITY OF HAMILTON  
GENERAL GRANT APPLICATION

Page 3  
(Rev. 11/89)

4. Do volunteers participate in your program?

No        Yes X If yes, please indicate number and type of involvement.

OUR SOCIETY IS NON-PROFIT AND VOLUNTARILY RUN. THERE ARE 18 ~~ELECTED~~ OFFICERS WHO DEVOTES AND OVERSEES THE ORGANIZATION'S SMOOTH RUNNING. THERE ARE APPROX 180 MEMBERS

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

WE ARE BRANCH OF THE ONT. HORT. ASSOC. (WITH SOME 145-150 GARDEN CLUBS AND HORT. SOCIETIES) THIS ORGANIZATION (ONT. HORT. SOCIETY) IS OF INTEREST TO THE MINISTRY OF AGRIC. & FOOD, AGRICULTURAL AND HORT. SOCIETIES BRANCH.

6. Does your organization provide a service to:

(a) All citizens

YES

(b) A specific group

All those interested in Gardening at  
Hamilton Mountain & other areas  
wishing to join

(c) A specific area

Describe briefly:

OUR MONTHLY MEETINGS ARE OPEN TO EVERYONE INTERESTED IN HORTICULTURE. MANY MEMBERS ARE SENIOR CITIZENS FROM ANCASTER, JUNDAS, PACEDONIA, MT. HOPE AND DOWNTOWN (HAMILTON).

7. In what geographical area does your organization operate?

HAMILTON-WENTWORTH DIST

## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

Page 4  
(Rev. 11/89)

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.

Grant funds will be utilized to finance our monthly bulletin and educational paper. First, the average cost for stationery, printing and postage exceeds \$100/month.

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

The society is a non-profit organization and the meetings are ~~open~~<sup>open</sup> to the general public. Nine monthly meetings are held featuring qualified speakers on horticultural topics. It should be emphasized that 80% of our members are retired senior citizens.

10. a) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? YES  NO

If Yes, complete the following:

Date of Application	From Whom Requested	Amount Requested	Approved or Denied Amount
JAN., 1990	ONT. HORT. ASSOC.	\$1,000	- OUTSTANDING

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

- b) Are any funds outlined above conditional upon City assistance. If yes, what are the ramifications of the City denying a Grant?

No

11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

We are not increasing the cost of membership fees but we are anticipating an increase in membership. We are now having an annual spring plant sale to increase our revenue.

## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

Page 5  
(Rev. 11/89)

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

OUR ONLY CHARGE IS A MEMBERSHIP FEE.  
For 1988, 1989 & 1990 a single membership is  
\$5.00 AND A FAMILY MEMBERSHIP IS 7.00.

13. Have you received funding from the City in prior years? If so, when and how much?

<u>Year</u>	<u>Requested Amount</u>	<u>Approved Amount</u>
<u>1984 &amp; 1985</u>	\$ <u>N/A</u>	\$ <u>300</u>
<u>1986</u>	\$ <u>350</u>	\$ <u>350</u>
<u>1987</u>	\$ <u>300</u>	\$ <u>300</u>
<u>1988</u>	\$ <u>300</u>	\$ <u>300</u>

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>
<u>1990</u>	\$ <u>800</u>
<u>1991</u>	\$ <u>900</u>
<u>1992</u>	\$ <u>1000</u>

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

DECREASE IN OPERATING COSTS. THIS WILL AFFECT THE MONTHLY MEETINGS, EDUCATIONAL LETTERS 'DIT' AND THE ANNUAL FEES WILL HAVE TO BE ADJUSTED.

## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

Page 6  
(Rev. 11/89)

16. Will your organization ever be self-supporting? If yes, when?

NO. THIS IS A NON-PROFIT ORGANIZATION AND RELIANCE IS PUT ON THE OBTAINING INC. OF CITY & PROVIDEAC GRANTS

If no, how will your service be continued if financial assistance is terminated in the future by the City?

OUR SERVICE WILL BE CONTINUED ON A REDUCED SCALE.

17. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

MANY OF OUR MEMBERS VOLUNTEER THEIR SERVICES FOR THE FOLLOWING —

- 1/ ANNUAL MUM SHOW
- 2/ SERVE ON BEAUTIFICATION COMMITTEE
- 3/ TRILLIUM JUDGES
- 4/ OTHER CIVIC PROJECTS

18. List the Executive Officers of your organization.

FOR 1980

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>
		<u>Business</u> <u>Home</u>
Pres. - Isabelle Poer	- 96 QUEENSLAND E.	- 387-5606
Vice Pres. EO Schuler	- 1145 FRENCH PO. MT. HOPE.	- 679-1802
Asst. Vice WILF Poer	- (ABOVE)	- (ABOVE.)
No. Vice Franck SHAW	- 18 JAKE AVE., S.C.	- 664-5290
Sec. SEC. - KAT GIBBONS	- 79 RENDELL LANE	- 389-4386
Treas. - Tim Suzuki	- 34 EMERSON DR	- 389-9735

In addition to above, we also have 6 Directors serving a one year term & 6 Directors serving a two year term. Elections are held in January.

## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

Page 7

(Rev. 11/89)

19. To complete this application please provide financial statements (balance sheets and statement of revenues and expenditures) for the latest fiscal year end. In addition please provide an operating budget for the fiscal year end that is applicable to this grant request. To assist you in presenting this information are the attached forms: Exhibit 1 - Balance Sheet; Exhibit 2 - Statement of Revenues and Expenditures; Exhibit 3 - Details of Salaries and Benefits.

*- Financial Statements will be submitted later.*

Feb 12/90  
Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report including financial statements within the grant calendar year outlining the success of the organization and the allocation of grant monies.

Tao Suzuki  
Treasurer

Name and Title of Officer Making  
Application

D. Dugay  
Signature of Officer Making  
Application

389-9735  
Telephone Number

THE DEADLINE FOR SUBMISSION IS DECEMBER 31

THE CORPORATION OF THE CITY OF HAMILTON  
GENERAL GRANT APPLICATION

Exhibit 1  
(11/89)

Balance Sheet  
(all amounts to nearest dollar)

	Fiscal Year Ended	
	Current Year	Preceding Year
<u>Assets</u>	<u>Dec 31 1989</u>	<u>Dec 31 1988</u>
Bank	1149	2329
Accounts Receivable		
Investments		(252)
Prepaid Expenses - <i>membership - library</i>	-	
Equipment (net of depreciation)		
Building (net of depreciation)		
Other Assets - please specify	(55)	
<i>J. Hawkins - Trust.</i>		
Total Assets	<u>2094</u>	<u>2077</u>
<u>Liabilities</u>		
Accounts Payable		
Bank Loan		
Deferred Revenue		
Other Liabilities - please specify		
Total Liabilities	<u>2075</u>	<u>2077</u>
<u>Surplus</u>		
<i>Equity</i> -	2095	2077
Total Liabilities and Surplus	<u>2075</u>	<u>2077</u>

THE CORPORATION OF THE CITY OF HAMILTON  
GENERAL GRANT APPLICATION

Exhibit 2  
(11/89)

STATEMENT OF REVENUES AND EXPENDITURES  
(all amounts to nearest dollar)

<u>Description</u> (1)	Fiscal Year Ended		<u>Increase+</u> <u>Decrease-</u> over Preceding Fiscal Year <u>Amount</u> (4)	<u>%</u> (5)
	<u>Current Year</u> <u>Dec 31 1989</u> (2)	<u>Preceding Year</u> <u>Dec 31 1988</u> (3)		
<b>REVENUES</b>				
Income (Specify)				
MEMBERSHIP FEES	1102	695		
SALE OF PRINTS/SHOW	1428	918		
ENTERTAIN.	57	125		
INTEREST	161	96		
CINE NIGHT		81		
XMAS/ANNIVERSARY DINNER	530	760		
MISC - WHITE ELEPHANT	688	1210		
BUS TOUR				
GRANT RECEIPTS				
Government of Canada				
Government of Ontario				
Other Municipalities				
(Specify)				
OH-A - 1,000		1000		
CITY - 300	300	300		
United Way Grants				
OTHER (Specify)				
<b>TOTAL REVENUES</b>	<u>4086</u>	<u>3809</u>		
<b>EXPENDITURES</b>				
Salaries and Benefits (detail on Exhibit 3) -		NIL		
Other (Specify)				
POSING, PRINT. & STAFF	842	778		
FLOWERY PLANT SHOW	1429	908		
DATA/CONVENTION	708	717		
ANNUAL DINNER	208	452		
MISC (BUS TOUR, WIFIE, ETC)	437	567		
<b>TOTAL EXPENDITURES</b>	<u>4068</u>	<u>4539</u>		
<b>SURPLUS OR (DEFICIT)</b>	<u>18</u>	<u>670</u>		

THE CORPORATION OF THE CITY OF HAMILTON  
GENERAL GRANT APPLICATION

Exhibit 3  
(11/89)

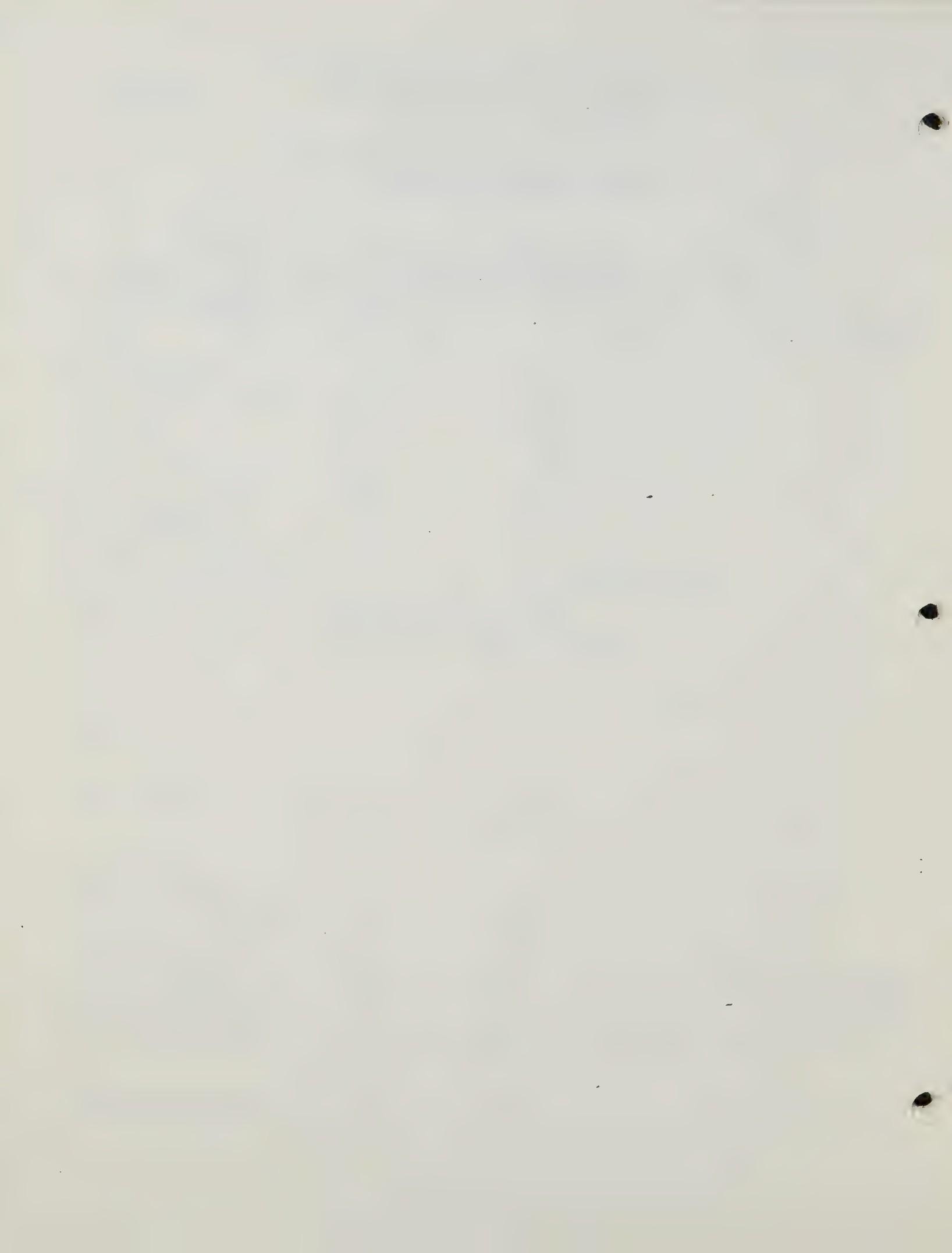
DETAILS OF SALARIES AND BENEFITS  
(as listed on Exhibit 2)

Name and Position (1)	Fiscal Year Ended		Increase+ Decrease- over Preceding Fiscal Year	
	Current Year	Preceding Year	Amount (4)	% (5)
	19___ (2)	19___ (3)		

No salaries -  
all volunteers

TOTAL SALARIES AND  
BENEFITS  
per Exhibit 2

\_\_\_\_\_





THE CORPORATION OF THE CITY OF HAMILTON  
City Hall, 71 Main Street West, Hamilton, Ontario L8N

13(b)(ii)

1990 April 30

Hamilton Minor Football Association  
418 Osborne Street  
Hamilton, Ontario  
L8H 6S9

Attention: Larry Waldron, President

Dear Sir

Re: 1990 General Grant Request

I hereby acknowledge receipt of a copy of your letter dated April 24, 1990 to the Finance and Administration Committee which has been referred to my attention for reply by Mr. J. Thompson, Secretary of the Finance and Administration Committee.

In accordance with the direction of the Finance and Administration Committee with respect to the Grants Policy, regretfully, at this point I am unable to take any further action on your request.

Should you require further clarification please contact me at 546-2739.

Yours very truly

D.K. Beattie  
Grants Co-ordinator

DKB:jc

c.c. Mr. J. Thompson, Secretary, Finance and Administration Committee

April 24, 1990

Re: General H.M.F.A. Grant Request 1990

Dear Finance Committee:

I have received a letter from Mr. D. Kevin Beattie, Grants Co-ordinator, informing H.M.F.A. that our request for 1990 funding of the General Grant Application has been denied because of our late submission date.

I had spoken to Mr. Kevin Beattie on February 12, 1990, and asked about applying for the general grant application and that I knew we were over the deadline of December 31, 1989, but I explained to him that the reason why we were over was that the former executive of H.M.F.A. and the new executive were in legal corporate transition and that some information that was needed for the grant was not available to me at that time.

Mr. Beattie understood my position and said to go ahead and apply for the grant anyway, for it was not to be looked at until early April. The following day I spoke with Mr. Beattie again and went over some of details needed to apply for the application again. Later that day I finished the application and returned it to City Hall fully completed dated February 13, 1990.

H.M.F.A. is in its 30th year and I feel that for 30 years it has kept the young boys and girls out of trouble and off the streets offering them a program of sportmanship and a chance to better their skill in the game of football. It has been through the dedication of volunteers and coaches that has made H.M.F.A. what it is today. But today is not 1950/60 football. Today we have to market the best possible football to an 8-15 year old child and this takes marketing and financing. It also needs the backing of the community morally and financially.

All of this work is being done through dedicated people in all levels of our association from certified coaches down to the parents and friends that help to put on many special events that we do. All of this hard work will pay off because we know that we are dedicated to the development of youth.

This year alone we have been working since January 1 to make H.M.F.A. the #1 amateur association in the city. In early April we sent 24 coaches, at their own expense, to be certified under the National Coaching Certificate Program through Football Ontario.

Starting in June H.M.F.A. will be recruiting at the Greater Hamilton Shopping Centre, Limeridge Mall, Eastgate Square and Fiesta Mall to promote registration for the greater Hamilton and surrounding areas.

On June 21, 1990 H.M.F.A. will be the first amateur football association to be entered into the Football Hall of Fame. We will also be holding a Football Clinic with the Hamilton Tiger Cats on Labour Day Weekend and with the McMaster Marauders on August 29th.

As of April 1 we have also opened our office at 1216 King Street East so that we can better promote our Association. There we will administer registration, safety on football through videos, maintain our equipment for some 575 kids. We are also going to retail our own clothing line with proceeds going back to H.M.F.A. We can no longer run this type of association from my recreation room. This is why we need the support of this city to help us meet our goals.

I have also spoken with Alderman Terry Cooke and Bob Sugden, Director of Culture and Recreation on our future plans of expansion of more teams and facilities badly needed.

Without the support of the City you are putting the existence of H.M.F.A. in jeopardy. I cannot keep asking my volunteers to put out, without some support from the city. If we can work together we will keep amateur football in Hamilton alive.

Please deeply reconsider our application for 1990 funding. It is the children who will suffer not the city.

Yours sincerely,

Larry Waldron  
President  
Hamilton Minor Football Association

LW/bl



# THE CORPORATION OF THE CITY OF HAMILTON

City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4

11 April 1990

Hamilton Minor Football Association  
418 Osborne Street  
Hamilton, Ontario  
L8H 6S9

Attention: Larry Waldron, President

Re: 1990 General Grant Request

Further to your request for a 1990 General Grant, unfortunately your application was received after the December 31, 1989 deadline. Therefore by the direction of the Finance Committee your application will not be considered.

For your information, at this time I am anticipating that the deadline for the 1991 General Grants will be December 31, 1990. Should you be interested in applying for a 1991 General Grant please contact me this fall (perhaps by October 31, 1990).

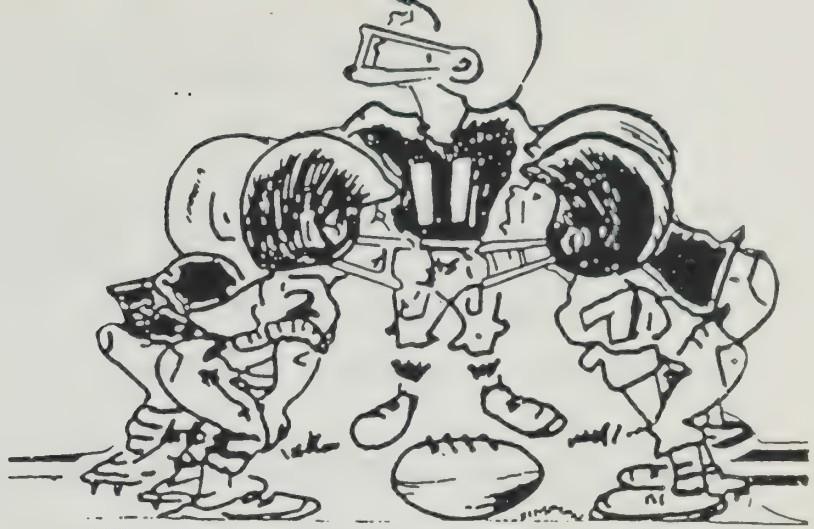
Should you require further clarification please contact me at 546-2739.

Yours very truly,

*D. Kevin Beattie*

D.K. Beattie  
Grants Co-ordinator

DKB:jc



HAMILTON MINOR FOOTBALL ASSOCIATION  
418 Osborne St. Hamilton, Ont. L8H 6S9

Mr. D.K. Beattie  
Grants Co-ordinator  
Treasury Dept.  
City Hall.

February 13, 1990

Dear Mr. Beattie:

On behalf of myself and the executive of Hamilton Minor Football Association, we would like to say thanks for taking the time to read over our request for a City Grant to help assist us in our goal to keep amateur tackle football in Hamilton alive.

Yours Truly

Larry Waldron  
President/Hamilton Minor Football  
Association

## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

Page 1  
(Rev. 11/89)

Each organization applying for a grant is required to complete this form annually and forward same to Mr. D. K. Beattie, Grants Co-ordinator, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 546-2739), together with their supporting information indicated.

THE DEADLINE FOR SUBMISSION IS DECEMBER 31.

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

## A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

HAMILTON MINOR FOOTBALL ASSOCIATION  
418 Osborne St., Hamilton, Ontario  
L8H 6S9 BUS-549-6683 HOME-545-8001

LIAISON PERSON Mr. Larry Waldron/President PHONE NO. 545-8001/549-6683

B. AMOUNT OF GRANT REQUEST: \$ 42,135.00 \$42,135.50

## C. PURPOSE OF GRANT: (Indicate)

XXX CONTINUING GENERAL ACTIVITIES (OPERATING)  
       CAPITAL  
       ONE TIME - SPECIFIC PURPOSE

## D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	<u>AMOUNT</u>	<u>%</u>
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST.....	\$ 168,542.00	
- CITY'S CONTRIBUTION (GRANT REQUEST).....	\$ <u>42,135.50</u>	
TOTAL OPERATING BUDGET	\$ 126,406.50	100%
	=====	=====

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

## FOR CITY USE ONLY

## RECOMMENDATION

1) GRANTS REVIEW GROUP	2) FINANCIAL ADMINISTRATIVE COMMITTEE	3) APPEAL	4) CITY COUNCIL
\$ _____ CATEGORY _____ DATE _____			

## GRANT PAYMENT

- UPON CITY COUNCIL APPROVAL	\$ _____	/	(date/cheque #)
- OTHER DATE OR INSTALMENTS	\$ _____	/	
	\$ _____	/	
	\$ _____	/	

General Grant Application

Page2/1 The Hamilton Minor Football Association was established in 1960 as a non-profitable organization. The association was formed by a few ex Tiger Cat football players of the 50's era. These players where determined to teach and coach the game of football to the young boy's and girls of the Hamilton and surrounding areas, they where dedicated to the development of youth. In the early 60's the leauge consisted of 4 teams called the bigfour, and into the 70's they grew to 16 teams, 8 PeeWee, And 8 Bantom. Then in February of 1980 the league became incorporated, #414921 and continued to expand to 24 teams. But in the late 70's and mid 80's football in Hamilton had dropped off drastically both with the Hamilton Tiger Cats and in the amateur level, and with rising cost in equipment, and operating bugets we where forced to drop down to 10 teams, as the leage stands now.

Page2/2 Since taking over fromthe old executive it has been the goal of myself and the new executive to market the best possible amateur football program in Hamilton for young players wanting to learn and play the game of footall. All of this is being done through dedicated people in all levels of our association, from certified coachs down to the parent or friend that helps put on the many special events that we do. All of this hard work will pay off, because we know that we are also dedicated to the development of youth.

THE CORPORATION OF THE CITY OF HAMILTON

GENERAL GRANT APPLICATION

Page 2  
(Rev. 11/89)

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization. (NOTE: That to be eligible for a grant applicants must be in operation for at least one year.)

2. What are the general objectives and/or services of your organization?

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

Hamilton Minor Football Association is the only tackle minor football association recognized by the Ontario Amateur Football Association and Football Canada.

THE CORPORATION OF THE CITY OF HAMILTON  
GENERAL GRANT APPLICATION

Page 3  
(Rev. 11/89)

4. Do volunteers participate in your program?

No        Yes X If yes, please indicate number and type of involvement.

Sixty-five (65) volunteers are involved in coaching, fundraising, administration, equipment and directorship.

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

Hamilton Minor Football Association is a local association with associated membership in the Ontario Amatuer Football Association and Football Canada.

6. Does your organization provide a service to:

- (a) All citizens \_\_\_\_\_  
(b) A specific group XXX  
(c) A specific area \_\_\_\_\_

Describe briefly:

Our association is directed towards young boys and girls ranging in ages from 8 to 14 years.

Atom Division - Ages 8 to 12 years

PeeWee Divistion- Ages 12 to 14 years

7. In what geographical area does your organization operate?

Our organization operates in the entire Hamilton-Wentworth area

## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

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8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.

The requested funds would be utilized for the following expenses:

Equipment	Field Rentals	Promo Insurance
Insurance	Ambulance Service	Referees
Security Bond	Clinics	Convieners
Rents	Banquets	Awards

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

Our association is an established non-profit organization for 30 years which relies heavily on volunteers and self-help. It is unfeasible for our recipients to pay for services in total.

10. a) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? YES XXX NO

If Yes, complete the following:

<u>Date of Application</u>	<u>From Whom Requested</u>	<u>Amount Requested</u>	<u>Approved or Denied Amount</u>
Aril 1, 1989	TiCat Trust Fund	\$7,000.00	\$7,000.00 Approved

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

- b) Are any funds outlined above conditional upon City assistance. If yes, what are the ramifications of the City denying a Grant?

NO

11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

Other steps to increase revenues include registration increases from \$65 to \$105 for Atom division and \$120 for PeeWee division, fund-raising activities, casino night, bowl-a-thon, dance, ticket sales for a trip to Florida and Montreal.

## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

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(Rev. 11/89)

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

Hamilton Minor Football Association charges a registration fee to each player. Atom division - \$105.00, PeeWee division \$120.00

We also charge a general admission of \$1.00 on Opening Day and Championship Day at Ivor Wynne Stadium.

13. Have you received funding from the City in prior years? If so, when and how much?

NO

<u>Year</u>	<u>Requested Amount</u>	<u>Approved Amount</u>
_____	\$ _____	S _____
_____	\$ _____	S _____
_____	\$ _____	S _____
_____	\$ _____	S _____

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>
<u>1991</u>	\$ <u>202,250.00</u>
<u>1992</u>	\$ <u>242,700.48</u>
<u>1993</u>	\$ <u>291,240.57</u>

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

If no funding is available from the City of Hamilton it will make it very hard for our association to maintain the rising costs of equipment, field time, ambulance service and referees which ensure the safety of all the children who play in our league. It would also deny the young child who's family has limited income for such extra-circular activities.

## THE CORPORATION OF THE CITY OF HAMILTON

## GENERAL GRANT APPLICATION

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16. Will your organization ever be self-supporting? If yes, when?

No.

If no, how will your service be continued if financial assistance is terminated in the future by the City?

Our association will continue in the future through other fund-raising activities, corporate sponsorship, other association, TiCat trust fund and any volunteers who are determined and dedicated to the development of youth.

17. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

Yes.

18. List the Executive Officers of your organization.

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
Larry Waldron President	418 Osborne Ave. Hamilton, Ont	549-6683	545-8001
John McDonald Vice President	91 Cardnail Court, Hamilton, Ontario.	561-1352	574-8526
Sandy Wickens Secretary/Treasurer	428 Beach Road Hamilton, Ont.	561-7811	547-6316

THE CORPORATION OF THE CITY OF HAMILTON  
GENERAL GRANT APPLICATION

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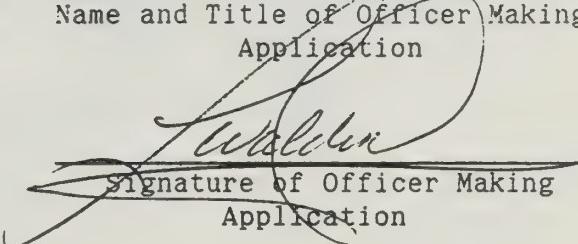
19. To complete this application please provide financial statements (balance sheets and statement of revenues and expenditures) for the latest fiscal year end. In addition please provide an operating budget for the fiscal year end that is applicable to this grant request. To assist you in presenting this information are the attached forms: Exhibit 1 - Balance Sheet; Exhibit 2 - Statement of Revenues and Expenditures; Exhibit 3 - Details of Salaries and Benefits.

February 13, 1990

Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report including financial statements within the grant calendar year outlining the success of the organization and the allocation of grant monies.

Larry Waldron - President  
Name and Title of Officer Making Application



Larry Waldron  
Signature of Officer Making Application

549-6683  
Telephone Number

THE DEADLINE FOR SUBMISSION IS DECEMBER 31

Ce

HAMILTON MINOR FOOTBALL ASSOCIATION  
FINANCIAL STATEMENT 1989 SEASON

INCOME

TIGER-CAT TRUST FUND.....	\$7,000.00
BOOSTER GAME.....	685.00
FINAL GAME.....	865.00
REGISTRATION FEES.....	18,800.00
TIGER-CAT ALUMNI DONATION.....	1,000.00
BANK INTEREST.....	5.31
 TOTAL INCOME	 <u>\$28,355.31</u>
	\$28,355.

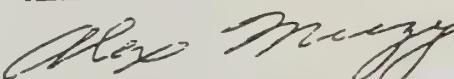
EXPENSES

SAM MANSON SPORTS 1988 BALANCE.....	\$2,679.31
PARK RENTAL IVOR WYNNE STADIUM 2 GAMES.....	592.00
PARK RENTAL MOHAWK COMPLEX.....	1,176.00
O.A.F.A. MEMBERSHIP.....	50.00
O.A.F.A. LIABILITY INSURANCE.....	1,350.00
EQUIPMENT PURCHASE 1989 SEASON .....	20,000.00
OFFICIALS FEES .....	2,796.00
BANK SERVICE CHARGE.....	2.16
 TOTAL EXPENSES .....	 <u>\$28,645.47</u>
 LOSS ON SEASON .....	 <u>(\$290)</u>
 BANK BALANCE FWD 1988 SEASON .....	 <u>\$356</u>
 BANK BALANCE AS OF JANUARY 31, 1990 .....	 <u>\$ 66</u>

THIS FINANCIAL STATEMENT IS A REPORT OF ALL FUNDS HANDLED BY THE TREASER  
OF THE HAMILTON MINOR FOOTBALL ASSOCIATION.

OUR BANK ACCOUNT HAS BEEN CLOSED AND THE BALANCE TRANSFERRED TO THE  
NEW HAMILTON MINOR FOOTBALL ASSOCIATION ACCOUNT.

ALEX MUZYKA



SECRETARY-TREASURER  
HAMILTON MINOR FOOTBALL AS

*Cpys*

Hamilton Minor Football Association  
Projected Statement for 1990 Season

Fixed Liabilities:

Equipment Storage: Rent:	\$10,500.00
Office : Rent:	\$ 7,500.00
Liability Insc.	\$ 1,605.00
Field Rental	\$ 2,000.00
Field Lighting	\$ 500.00
Security Bond	\$ 500.00
Referees	\$ 3,000.00
Convieners & Downsman	\$ 700.00
Ambulance Service	\$ 3,000.00
Bingo Security	\$ 3,500.00
Wages (1/Full Time)	\$38,000.00
Wages (2/Partime)	\$15,600.00
	-----
	\$86,055.00

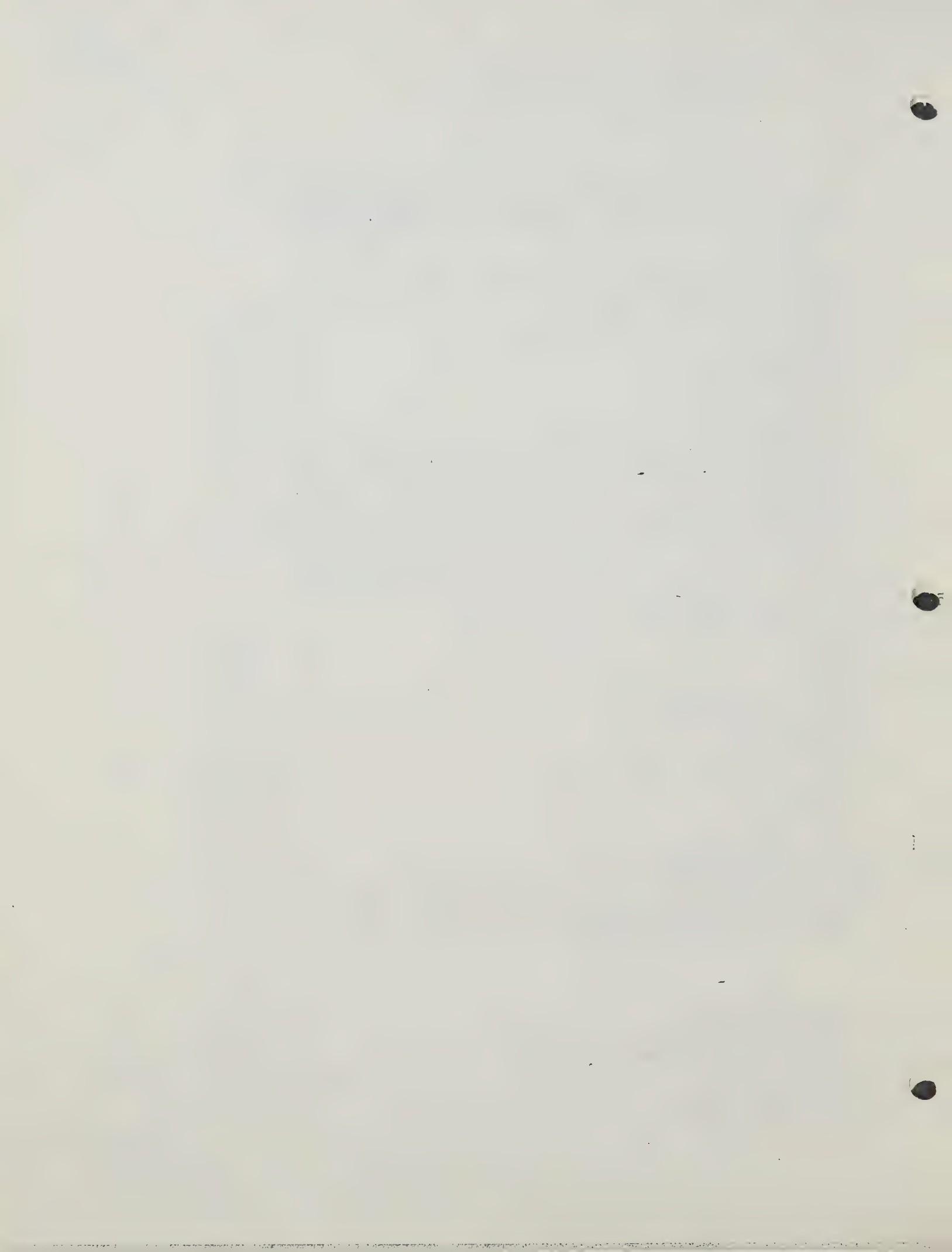
Operating Expenses:

Heat:	\$ 720.00
Hydro:	\$ 452.00
Phone:	\$ 850.00
Players Insurance:	\$ 3,700.00
Promotional Insurance:	\$ 1,500.00
Promotions:	\$ 2,700.00
Gas:	\$ 1,500.00
Equipment Purchases: 1990	\$ 33,615.00
Awards:	\$ 7,200.00
Banquets:	\$ 14,400.00
Hall Rentals:	\$ 3,500.00
Office Supplies:	\$ 2,800.00
Office Equipment Lease:	\$ 2,500.00
Travel Expense:	\$ 3,200.00
Associated Memberships:	\$ 250.00
Certification Of Coaches:	\$ 3,600.00
	-----
	\$ 82,487.00

TOTAL EXPENSE:	\$168,542.00
Registration Fees: 1990 Increase	- 36,000.00
Bank Balance January 31, 1990	- 66.67

Projected Operating Cost After Income: \$132,475.33

*X Oct 1990*



FOR ACTION

15(a)

REPORT TO: Mr. J. D. Thompson  
Secretary, Finance and Administration Committee

FROM: Mr. G. Baker, Chief  
Fire Department

DATE: 1990 May 10  
COMM FILE:  
DEPT FILE: 7.1.1 (90)

SUBJECT: Defibrillation Program

RECOMMENDATION:

That the "Rapid Zap" Defibrillation program submitted in the 1990 Current Budget service/program package be approved.



G. Baker, Chief

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)

To place 12 of these units into service, \$116,000. is required in 1990. Funds are available within the 1990 Fire Department budget as a result of an unanticipated delay in hiring of additional approved staff. An annual operating budget of approximately \$20,000. (including a provision for replacement) is anticipated commencing in 1991.

BACKGROUND:

The "Rapid Zap" Defibrillation pilot project was implemented in November 1989 with the support of the Personnel Committee.

A service/program package was submitted for consideration with the 1990 Current Budget and as indicated at that time, I am now submitting this recommendation for approval and funding.

Attached is a copy of the news release issued concerning this program.



# NEWS RELEASE

November 7, 1989

## HAMILTON FIREFIGHTERS TO UNVEIL "RAPID ZAP" PILOT PROJECT

HAMILTON, Ont--Hamilton Firefighters will unveil their latest project designed to help them save lives at 11:00 a.m., Wednesday, November 8, at Fire Station 10 (1455 Main Street West at Norfolk near McMaster University).

The new pilot project called "Rapid Zap" involves firefighters using a semi-automatic defibrillation machine to restore a victim's heart beat.

The Hamilton Fire Department is the first in Canada to train their personnel on the use of defibrillation machines which are also capable of analyzing a victim's heart condition. The firefighter operating the unit places a positive and negative electrode on the victim's chest so the defibrillator, when activated, fires an electrical current through the heart.

With the operator standing clear, the resultant electrical charge depolarizes all of the heart's cells and in essence resets the electrical impulse of the heart.

Heart fibrillation--a rapid, irregular series of heart contractions that can quickly lead to death--may follow a heart attack, drowning, smoke inhalation, electrocution and other medical emergencies. Electrical shock from the defibrillator can help "restart" the heart.

On hand for the News Conference will be: Hamilton Fire Chief Len Saltmarsh; Dr. Mike Shuster, Head of Emergency Services at Chedoke-McMaster Hospitals; Mr. Brent Browett, Program Co-ordinator; Mr. Ira Ross, Owner/Operator of Fleetwood and Superior Ambulance and Mr. Joe Ricottone, Divisional Chief of Training for the Hamilton Fire Department.

-30-

FOR FURTHER INFORMATION CONTACT CAPTAIN DAVID COSSETTE

..... TORONTO, ONTARIO L8R 1B2 (416) 522-1155 • EXTENSION 25

DEFIBRILLATION PROGRAM - 1ST YEAR BUDGET

	<u>Unit</u>	<u>Cost</u>	<u>Quantity</u>	<u>Total</u>
Lifepak 200	7,000.00	12	84,000.00	
Spare Batteries	325.00	10	3,250.00	
Simulator	500.00	6	3,000.00	
Electrodes	15.00	300	4,500.00	
Scissors	10.00	12	120.00	
Bag-valve Units	220.00	12	2,640.00	
Reservoirs	40.00	8	320.00	
Masks	30.00	20	600.00	
Oxygen tubing	1.00	300	300.00	
Printing Manuals			700.00	
Training course			960.00	
Training packages	20.00	30	600.00	
Tapes	4.00	60	240.00	
Tape translator			1,190.00	
Computer Hardware			4,700.00	
Computer Software			780.00	
Quality Assurance			7,240.00	
Annual Certification			<u>500.00</u>	
 Total			<u>115,640.00</u>	

## DEFIBRILLATION PROGRAM

## ANNUAL BUDGET

	Unit		
	<u>Cost</u>	<u>Quantity</u>	<u>Total</u>
Reserve for Replacement			8,400.00
Spare Batteries	325.00	1	325.00
Simulator	500.00	1	500.00
Electrodes	15.00	150	2,250.00
Bag-valve Units	220.00	2	440.00
Reservoirs	40.00	1	40.00
Masks	30.00	6	180.00
Oxygen tubing	1.00	30	30.00
Printing Manuals			200.00
Tapes	4.00	20	80.00
Quality Assurance			7,240.00
Annual Certification			<u>500.00</u>
 Total			<u>20,185.00</u>

15(b)

FOR ACTION

REPORT TO: Mr. J. D. Thompson, Secretary,  
Finance and Administration Committee

FROM: Mr. G. Baker, Chief

DATE: 1990 May 7

COMM FILE:

DEPT FILE:

HFD-FW-90

SUBJECT: By-law Respecting Fireworks

RECOMMENDATION:

- (a) That the attached draft by-law be reviewed by the Finance and Administration Committee and presented to Council for enactment
- (b) That the City Solicitor's Department be authorized and directed to apply to the Chief Judge of Ontario for set fines to enable the City to issue offence notices (tickets) for contravention of the Fireworks By-law.

G. Baker.

FINANCIAL IMPLICATIONS:

N/A

BACKGROUND:

The Legislation Committee at its meeting held Monday 1989 July 17 approved the following recommendation forwarded to them from the Secretary of the Licensing Committee dated 1989 June 19:

That the Legislation Committee be requested to review with the Fire Chief any concerns he has regarding By-law No. 79-128 with respect to the storage and display of fireworks within retail stores in the City of Hamilton.

In a memorandum dated 1989 July 28 from the Secretary of the Legislation Committee, the Fire Chief was directed to prepare a report on this matter for Committee review.

Subsequently, a task group was assembled consisting of representatives of the following:

- (a) City Solicitor's Office;
- (b) City Clerk's Office;
- (c) Hamilton-Wentworth Regional Police;
- (d) Hands Fireworks Inc.;
- (e) Hamilton Fire Department - Fire Prevention Division.

The task group decided at the first meeting on 1989 September 7 that as By-law No. 79-128 had not been reviewed for ten years, the entire regulation should be evaluated.

The attached draft is the result of the task group's deliberations.

**SIGNIFICANT CHANGES:**

1. The attached draft by-law repeals the existing Fireworks By-law No. 79-128, and re-writes a new set of regulations to govern the setting off of fireworks in the City of Hamilton. In general, these regulations are based on the provisions of By-law No. 79-128, but are re-written to take into account recent amendments to the federal Explosives Act, and the Municipal Act.

For example, under the Explosives Act, R.S.C. 1970, c.E-15, as amended, the sale of fireworks to persons under the age of 18 is prohibited. By-law No. 79-128 prohibits the sale of fireworks to persons under the age of 16. The attached draft By-law accords with the federal requirements in this regard, and provides for a prohibition on the sale of fireworks to any person under the age of 18.

2. Fireworks are permitted to be set off on Canada Day as well as on Victoria Day. Under By-law No. 79-128, fireworks were permitted to be set off on Victoria Day only.

This is in keeping with the practice in surrounding communities. At the present time, 33 municipalities in Ontario allow the sale of family fireworks for July 1st celebrations (see attached list). This encourages Hamiltonians to purchase fireworks outside the City and to set them off illegally within the City limits. This situation places local retailers at an obvious disadvantage.

In addition, when fireworks are permitted to be set off at a second time in the same year, stock clearance is facilitated, and the dangers inherent in storing fireworks are thereby reduced.

3. Regulations respecting the sale and display of fireworks, the location of fireworks display sites, and the setting off of fireworks have been tightened up to reflect the safety concerns of the Fire Department, the Regional Police Department, and Hands Fireworks Inc., the only manufacturer of fireworks in Canada.

In particular, the attached draft by-law prohibits sales from any area except an established store, and regulates sales from established stores in a more controlled manner.

In addition, the attached draft by-law requires a site inspection after the display has been set off, continual interim surveillance pending a final site inspection, and a final inspection within 12 hours after the termination of the fireworks display.

4. The conditions for obtaining a permit to set off Display Fireworks have been specifically outlined in the by-law. An Application form has been attached to the by-law as Schedule "A". And authority has been delegated to the Manager of Licensing to issue a permit where all conditions for the issuance thereof have been met.

5. Certain specified representatives of The Corporation of the City of Hamilton, the Fire Department, and the Regional Police Department have been delegated authority to enforce the by-law. They may inspect the site of a fireworks display, and where infractions of the by-law are evident, they may issue an Order to Comply on the form attached to the by-law as Schedule "D".

6. Contraventions of this by-law constitute an offence which, upon conviction may attract a fine up to a maximum of \$2,000.00.

Communities that allow the sale of family fireworks for July 1st (Canada Day) are as follows:

1. Toronto and all surrounding areas such as Mississauga, Etobicoke, North York, East York and Scarborough
2. Niagara Falls - open season from May 1st to Labour Day
3. Crystal Beach
4. Sherkston Beach
5. Fort Erie
6. Gananoque - open season from May 1st to Labour Day
7. Aurora
8. Windsor
9. Grand Bend
10. Collingwood
11. Beamsville
12. Beachville
13. Amherstburgh
14. Ajax
15. Acton
16. Belleville
17. Bowmanville
18. Burlington
19. Chatham
20. Cobourg
21. Cambridge
22. London

- 23. *Lincoln*
- 24. *Leamington*
- 25. *Milton*
- 26. *Nepean*
- 27. *Newmarket*
- 28. *North Bay*
- 29. *Oakville*
- 30. *Oshawa*
- 31. *Owen Sound*
- 32. *Peterborough*
- 33. *Woodstock*

Bill No.

The Corporation of the City of Hamilton

BY-LAW NO. 90-

Respecting:

**FIREWORKS**

WHEREAS paragraphs 31 and 32 of subsection 1 of section 354 of the Municipal Act, R.S.O. 1970, Chapter 284 (now paragraphs 30 and 31 of Section 210 of the Municipal Act, R.S.O. 1980, Chapter 302, as amended), provides as follows:

354. By-laws may be passed by the council of all municipalities:

31. For regulating the sale of fireworks or any class or classes thereof and for prohibiting the sale of fireworks or any class or classes thereof on any day or days during the year or to any person under the age of twelve years;
32. For prohibiting or regulating the setting off of fireworks or any class or classes thereof in the municipality or in any defined area or areas thereof and for requiring a permit for the holding of fireworks displays and prescribing the conditions under which fireworks displays may be held under such permit;

AND WHEREAS the Council of The Corporation of the City of Hamilton passed By-law No. 79-128 on the 24th day of April 1979 to prohibit and regulate the sale and setting off of fireworks;

AND WHEREAS the Council of The Corporation of the City of Hamilton, in adopting Item -- of the -- Report of the Finance and Administration Committee at its meeting held on the -- day of - - - - - 1990 directed that By-law No. 79-128 be repealed and replaced as hereinafter provided.

NOW THEREFORE the Council of The Corporation of the City of Hamilton enacts as follows:

1. In this by-law,

- (a) "Chief of Police" means the Chief of Police for The Regional Municipality of Hamilton-Wentworth;
- (b) "City" means The Corporation of the City of Hamilton;
- (c) "Display fireworks" means high-hazard fireworks for recreation, including firecrackers, that are classed under Class 7, Division 2, Subdivision 2 under the Explosives Act, R.S.C. 1970, c. E-15, as amended, and the Explosives Regulations made thereunder, and includes but is not limited to rockets, serpents, shells, bombshells, tourbillions, maroons, large wheels, bouquets, barrages, bombardos, waterfalls, fountains, batteries, illuminations, set pieces and pigeons;

- (d) "family fireworks" means low-hazard fireworks for recreation that are classed under Class 7, Division 2, Subdivision 1 of the Explosives Act, R.S.C. 1970, c. E-15 as amended, and the Explosives Regulation made thereunder, and includes but is not limited to firework showers, fountains, golden rain, lawn lights, pin wheels, Roman candles, volcanoes, sparklers, and other similar devices, but does not include Christmas crackers and paper caps containing not more than twenty-five one-hundredths of a grain of explosive on average per cap, devices for use with such caps, safety flares, or marine rockets;
- (e) "Fire Chief" means Chief of the Fire Department of the City of Hamilton;
- (f) "firecracker" means a pyrotechnic device that explodes when ignited and does not make any subsequent display or visible effect after the explosion but does not include paper caps containing not more than twenty-five one-hundredths of a grain of explosive on average per cap, devices for use with such caps, safety flares, or marine rockets;
- (g) "magazine" means magazine as defined in the Explosives Act, R.S.C. 1970, c. E-15, as amended, more particularly described in Schedule "C" hereto annexed;
- (h) "motor vehicle" means motor vehicle as defined in the Highway Traffic Act, R.S.O. 1980, c. 198, as amended;
- (i) "permit" means permission to hold a fireworks display granted by the City of Hamilton as indicated by completion of the Permission of Local Authority form affixed to FORM 1, hereto annexed as Schedule "A";
- (j) "prohibited fireworks" includes but is not limited to cigarette loads or plugs, exploding matches, sparkling matches, ammunition for miniature tie clip, cufflink, or key chain pistols, auto alarms or jokers, "cherry bombs", M-80 and silver salutes and flash cracklers; throw down and step on torpedoes, and crackling balls; exploding golf balls, stink bombs and smoke bombs, tear gas pens and launchers, party poppers and table bombs, table rockets and bottle skyrockets, fake firecrackers and other trick devices or practical jokes, each of which is more particularly described in Schedule "B" hereto annexed;
- (k) "retail sale" means a sale for the purpose of consumption or use and not for resale;
- (l) "shop" means a building or part of a building, booth, stall or place where goods are exposed or offered for sale.

**PART 1****Firecrackers**

2. (1) No person shall possess, offer for sale, cause to be sold, or sell any firecrackers or other prohibited fireworks.

(2) No person shall discharge, fire, or set off or cause to be discharged, fired or set off any firecrackers or other prohibited fireworks.

**PART 2****Family Fireworks**

3. (1) No person shall offer for sale, cause to be sold, sell or possess family fireworks unless,

- (a) the fireworks are included on the most recently published list of authorized explosives published by the Explosives Branch of the Department of Energy, Mines and Resources (Canada);
- (b) the fireworks are displayed in lots that do not exceed 25 kilograms each in gross weight;
- (c) the fireworks are displayed in a package, glass case or other suitable receptacle away from inflammable goods; and
- (d) the fireworks are displayed in a place where they are not exposed to the rays of the sun or to excess heat.

(2) Notwithstanding subsection (1), no person shall offer for sale, cause to be sold, or sell family fireworks from a roadside stand, tent, van, trailer, or motor vehicle.

4. Fireworks displayed in store windows shall be mock samples only and shall not contain explosive composition.

5. No person who offers for sale any family fireworks shall, at any time, keep the family fireworks in any location in a shop unless the location is designated and posted as a "no-smoking" area.

6. (1) No person shall offer for sale, cause to be sold or sell family fireworks except on Victoria Day, Canada Day, and each of the six business days immediately preceding Victoria Day and Canada Day.

(2) No person shall offer for sale, cause to be sold or sell family fireworks to any person under the age of eighteen years.

7. (1) No person shall set off family fireworks except on Victoria Day and Canada Day.

(2) No person under the age of eighteen years shall set off family fireworks except under the direct, immediate and physical supervision and control of a person eighteen years of age or older.

(3) No parent or guardian of any person under the age of eighteen years shall allow or permit that person to set off family fireworks except under the direct, immediate and physical supervision and control of a person eighteen years of age or older.

8. No person shall set off or hold a display of family fireworks on any land that is not owned by him or her, unless written permission for the setting off or the holding of a display of family fireworks on a date to be clearly specified in the written permission, has been obtained from the owner, lessee or person in charge of the land.

9. No person shall set off family fireworks into, inside of, or on any building, accessory building, structure, or motor vehicle.

10. No person shall set off or continue to set off family fireworks or shall display family fireworks that create a nuisance or that create or may create an unsafe condition as regards danger from fire or from risk of accident at or in respect of any place, location or site, or to or in respect of any person, property or thing.

11. (1) Subject to subsection (2), no person shall set off family fireworks, into, in, or on, any highway, street, lane, square or other public place which the public or any member thereof uses or may use.

(2) Nothing in subsection (1) shall prohibit the display of family fireworks in a public place in accordance with the provisions of this Part.

#### PART 3

##### Display Fireworks

12. (1) No person shall offer for sale, cause to be sold, sell or possess Display fireworks unless the fireworks are included on the most recently published list of authorized explosives published by the Explosives Branch of the Department of Energy, Mines and Resources (Canada);

(2) No person shall set off or shall hold a display of Display fireworks without a permit issued by the City of Hamilton and signed by the Manager of the Licence Division for the City of Hamilton.

13. (1) Any person eighteen years of age or over, who is duly authorized under the Explosives Act (Canada) and approved thereunder as a Display fireworks supervisor by the Chief Inspector of Explosives, may make application in writing to the City of Hamilton, Manager of the Licence Division, for a permit to set off or hold a display of Display fireworks.

(2) Every application for a permit under subsection (1) shall be made on Form 1, hereto annexed as Schedule "A", and shall be complete as to the information required.

(3) Every application for a permit under subsection (1) shall include, in addition to the information required on Form 1, all additional information as the Manager of the Licence Division may require, including but not limited to,

- (a) proof of liability insurance naming The Corporation of the City of Hamilton as co-insured and where applicable naming the Regional Municipality of Hamilton-Wentworth also as co-insured, and
- (b) completion in full of the Hamilton-Wentworth Regional Police Access To Information Waiver on Schedule 1 to Form 1 hereto annexed as Schedule "A".

14. Every application for a permit under section 13 shall be made not less than 30 days before the setting off or the holding of the display of Display fireworks.

15. (1) Upon receipt of a completed application under section 13, and subject to subsections (2) and (3), the Manager of the Licence Division shall sign the Permission of Local Authority form affixed to the Application to Purchase form, being Form 1 hereto annexed as Schedule "A".

(2) Before the Permission of Local Authority form is signed under subsection (1), the Manager of the Licence Division shall obtain a report from the Fire Chief and from the Chief of Police.

(3) The Manager of the Licence Division for the City of Hamilton shall not sign the Permission of Local Authority form under subsection (1) where,

- (a) a report from the Chief of Police under subsection (2) indicates that the Applicant has a prior criminal record of improper or careless use of fireworks and/or arson or arson-related convictions within a period of 10 years immediately preceding the date of the application.
- (b) a report from the Fire Chief under subsection (2) indicates that the proposed site is not suitable for a display of Display fireworks, or
- (c) the Applicant does not affix to the completed application form a certificate of insurance showing general public liability and property damage coverage in the amount of \$2 Million and naming the City of Hamilton as co-insured and where applicable naming The Regional Municipality of Hamilton-Wentworth also as co-insured.

16. (1) Every permit issued under section 15 shall specify the name of the applicant, the name of the sponsoring organization, if applicable, the date, time and location or site for the setting off or for the display of Display fireworks.

(2) No person shall set off or hold a display of Display fireworks at a date, time, location or site other than that specified in the permit.

17. (1) Notwithstanding section 16, no person shall set off or hold a display of Display fireworks at any location or site without the written permission of the owner of the site or an authorized representative thereof.

(2) No person shall set off or hold a display of Display fireworks on any location or site without the written permission of the owner or an authorized representative thereof of all neighbouring lands upon which debris may be reasonably expected to fall.

18. No person shall exhibit, display, offer for sale, cause to be sold, or sell Display fireworks unless prior to the sale the fireworks are kept and maintained in a magazine licensed by the Explosives Branch of the Department of Energy, Mines and Resources (Canada).

19. No person shall give, offer for sale, cause to be sold or sell Display fireworks to any person, unless that person

- (a) is eighteen years of age or older,
- (b) holds a valid Fireworks Supervisor's Card,
- and (c) holds a valid permit issued by the City of Hamilton.

20. Every person to whom a permit is issued under section 15 shall,

- (a) provide and maintain fully operational fire extinguishing equipment ready for immediate use, and present at all times and for a reasonable period thereafter, at the location or site of the setting off or holding of a display of Display fireworks; and
- (b) conform to the provisions of the current issue of the Fireworks manual published by the Explosives Branch of the Department of Energy, Mines and Resources (Canada) for the setting off or holding of a display of Display fireworks;
- (c) produce the permit on demand by any person authorized to enforce this by-law under section 28.

21. (1) No person except the holder of a valid Fireworks Supervisor's Card shall set off any Display fireworks.

(2) The Fireworks Supervisor who is named on the application to purchase shall be present in person at the display at all times during which the display is being set up, fired and cleaned up.

22. Every person to whom a permit is issued shall, at the immediate termination of the setting off or holding of a display, carry out a site inspection and

- (a) remove all unused or partly used Display fireworks,
- (b) remove all debris remaining after use or partial use of Display fireworks, and
- (c) return the site to the condition it was in prior to the setting off or holding of the display.

23. (1) Every person to whom a permit is issued shall, at the termination of the setting off or holding of a display, carry out a final site inspection as soon as is practicable during daylight hours, but not later than 12 hours after the termination of the setting off or holding of the display.

(2) The grounds on which Display fireworks are set off or held shall, after the termination of the setting off or holding of the fireworks, be kept under continual surveillance until the final site inspection has been completed by the permit-holder identified under subsection (1).

24. (1) No person shall set off Display fireworks, into, inside of, or closer than 10 metres to, any building, accessory building or structure, or motor vehicle.

(2) No person shall set off Display fireworks within 200 metres of any premises or place where explosives, gasoline or other highly inflammable substances are manufactured, or stored in bulk.

(3) No person shall set off Display fireworks within 200 metres of a hospital, nursing home, home for the aged, church or a school unless the consent of the City and the owner or authorized representative thereof is obtained.

25. Notwithstanding any other provision of this Part, no person shall set off or continue to set off Display fireworks or shall display Display fireworks that create a nuisance or that create or may create an unsafe condition as regards danger from fire or from risk or accident at or in respect of any place, location or site, or to or in respect of any person, property or thing.

26. (1) Subject to subsection (2), no person shall set off Display fireworks, into, or in, or on, any highway, street, lane, square or other public place which the public or any member thereof uses or may use.

(2) Nothing in subsection (1) shall prohibit the display of Display fireworks in a public place in accordance with the provisions of this Part.

#### PART 4

##### General

27. A permit issued under this by-law is not transferable.

28. In the event of non-compliance with the provisions of this by-law, an Order to Comply on Form 2 hereto annexed as Schedule "D" may be issued at any time by,

- (a) the City Clerk, or any authorized by-law enforcement officer for the City;
- (b) the Chief of the Fire Department, or the Chief Fire Prevention Officer, or any officer or inspector of the Fire Department;
- (c) the Chief of Police or any other police constable.

29. Every person who contravenes any provision of this by-law is guilty of an offence and on summary conviction is liable to a fine of not more than \$2,000.00, exclusive of costs.

30. Schedules "A", "B", "C" and "D" hereto annexed are included in and form part of this by-law.

31. By-law No. 79-128, enacted on the 24th day of April 1979,  
is hereby repealed.

32. This by-law comes into force and effect on the date of its passing and enactment.

33. This by-law may be cited as the Fireworks By-law.

**City Clerk** **Mayor**

(1990) R.F.A.

**SCHEDULE "A"****To****By-law No. 90-****FORM 1**

**APPLICATION TO PURCHASE  
CLASS 7.2.2. HIGH-HAZARD FIREWORKS FOR RECREATION**

(CANADIAN CONTROL CATEGORY 5)

- NOTE: 1. Applicant must be the person supervising the firing of the fireworks.  
 2. Submit application to supplier with your order.  
 3. Please print.

NAME OF APPLICANT \_\_\_\_\_ AGE \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

POSTAL CODE \_\_\_\_\_ TELEPHONE \_\_\_\_\_  
(AREA CODE)**I HEREBY MAKE APPLICATION TO PURCHASE C.C.C.S FIREWORKS ON BEHALF OF:**

MYSELF \_\_\_\_\_ OR SPONSORING ORGANIZATION \_\_\_\_\_

ADDRESS \_\_\_\_\_

LOCATION OF DISPLAY \_\_\_\_\_

DATE \_\_\_\_\_ TIME \_\_\_\_\_

I CERTIFY THAT I HAVE COMPLETED A COURSE FOR FIREWORKS SUPERVISORS, HAVE READ, UNDERSTAND AND WILL BE GUIDED BY THE PRINCIPLES AND SAFETY RULES OF THE FIREWORKS MANUAL AND BY THE SPECIFIC INSTRUCTIONS OF THE MANUFACTURER GOVERNING A PARTICULAR FIREWORK

FIREWORKS SUPERVISORS CARD NO. \_\_\_\_\_ EXPIRY DATE \_\_\_\_\_

DATE \_\_\_\_\_ SIGNATURE OF APPLICANT \_\_\_\_\_

**PERMISSION OF LOCAL AUTHORITY**

NOTE: TO BE COMPLETED BY THE LOCAL AUTHORITY HAVING JURISDICTION OVER FIREWORKS DISPLAYS

The applicant has complied with local requirements and has permission to hold a fireworks display at the location and time mentioned above.

SIGNATURE OF LOCAL AUTHORITY \_\_\_\_\_

NAME \_\_\_\_\_

TITLE \_\_\_\_\_

CITY/TOWN/MUNICIPALITY \_\_\_\_\_

**Note:** This permit must be produced on demand under S.20(c) of  
the Fireworks By-law No. 90-

Schedule I  
to  
Schedule 'A'

**HAMILTON-WENTWORTH REGIONAL POLICE  
CONSENT TO DISCLOSURE OF PERSONAL INFORMATION**

I, (Surname) \_\_\_\_\_ (Given Names) \_\_\_\_\_  
(Please Print)  
(Maiden name if applicable) \_\_\_\_\_

(Address) \_\_\_\_\_ (Postal Code) \_\_\_\_\_

(Provide previous address if you did not reside at above address for more than five years)

(Previous Address) \_\_\_\_\_

(DOB:) Year \_\_\_\_\_ (Month) \_\_\_\_\_ (Day) \_\_\_\_\_ (Sex) \_\_\_\_\_ (Phone Number) \_\_\_\_\_

(Drivers Licence Number) \_\_\_\_\_

Hereby authorize The Hamilton-Wentworth Regional Police Force to release to:

the Manager of the Licence Division of the City of Hamilton, regarding City of Hamilton Fireworks By-law No. 90- , S.15(3)(a), any information pertaining to me, including records of conviction, that may be contained in the records of The Hamilton-Wentworth Regional Police Force,

OR SPECIFICALLY: arson or arson related convictions and/or incidents, improper or careless use of fireworks convictions and/or incidents.

**WAIVER AND RELEASE:**

I hereby release and forever discharge The Hamilton-Wentworth Regional Police, its agents and assigns, and all officers of the said Force, from any and all actions, causes of actions, claims and demands for damages, loss or injury, howsoever arising, which may hereafter be sustained by myself, and waive all rights thereto.

Signed this \_\_\_\_\_ day of \_\_\_\_\_ 19 \_\_\_\_\_

\_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Signature, organization witness

Where required for LICENCING APPLICATION PURPOSES, I hereby authorize the authority of this document to be valid for a period of SIX MONTHS from the above date:

\_\_\_\_\_  
Signature of applicant

**FOR POLICE USE ONLY**      **DISPOSITION: (CLERK) \_\_\_\_\_ (DATE) \_\_\_\_\_**

**COPIED AND RETURNED:**

## SCHEDULE "B"

To

By-law No. 90-

## PROHIBITED FIREWORKS

Commodity	Description
Cigarette loads or plugs	Small explosive charges designed for insertion in cigarettes or cigars which will cause them to explode after the victim takes a few puffs.
Exploding matches	Resemble ordinary book matches and are designed to explode after a certain delay, usually about the time they are in position to light a cigarette.
Sparking matches	Also resemble the normal book matches but send out a shower of sparks.
Ammunition for miniature tie clip, cufflink or key chain pistols	A violent type of blank ammunition made up for use as a novelty.
Auto alarms or jokers	Supposedly designed as burglar alarms but are really for a practical joke; when wired to the ignition system of a car they operate with a loud screeching whistle followed by copious emission of smoke and a loud explosion.
"Cherry" bombs, M-80 and silver salutes, and flesh crackers	Very violent firecrackers which annually cause serious injuries; they are considered far too violent and contain an excessive charge of a prohibited fireworks composition.
Throw-down and step-on torpedoes, and cracking balls	Small objects designed to explode on impact; some of the latter are so shaped and coloured as to look like children's breakfast cereal or candy balls.
Exploding golf balls	Designed to explode and emit a cloud of smoke on impact.
Stink bombs and smoke bombs	Often made to resemble cherry bombs and salutes; are used for practical jokes (also prohibited from importation under Memorandum D33-1 Importation of Offensive Weapons).
Tear gas pens and launchers	Resemble a pen, may contain a mechanism activated by an explosive, and are supposedly for protection against muggers, but are more commonly used as offensive weapons or as practical jokes (also prohibited under Memorandum D33-1).
Party poppers and table bombs	Designed to project paper streamers or dispense party favours, the smaller ones are made of coloured plastic, shaped like champagne bottles.
Table rockets and bottle skyrockets	Small fireworks designed to be launched from a table or a bottle and bursting in a shower of sparks or a cloud of smoke.
Fake firecrackers and other trick devices or practical jokes	Any article which employs or simulates an explosive or a pyrotechnic for a trick or joke.

**SCHEDULE "C"****To****By-law No. 90-****DEFINITION OF MAGAZINE****Explosives Act, R.S.C., 1970, c. E-15****Amended 1974-75-76, c. 60****Amended 1980-81-82-83, c. 165, S. 37**

"magazine" means any building, storehouse, structure or place in which any explosive is kept or stored, but does not include

- (a) a place where an explosive is kept or stored exclusively for use at or in a mine or quarry in a province in which provision is made by the law of that province for efficient inspection and control of explosives stored and used at or in mines and quarries,
- (b) a vehicle in which an authorized explosive is being conveyed in accordance with this Act,
- (c) the structure or place in which is kept for private use, and not for sale, an authorized explosive to an amount not exceeding that authorized by regulation,
- (d) any store or warehouse in which are stored for sale authorized explosives to an amount not exceeding that authorized by regulation, or
- (e) any place at which the blending or assembling of the in explosive component parts of an authorized explosive is allowed under section 8.

**SCHEDULE 'D'**  
to  
**BY-LAW NO. 90.**



The Corporation of the City of Hamilton  
Hamilton, Ontario

**FORM 2**

# **ORDER TO COMPLY**

<b>ISSUED TO FIRE WORKS SUPERVISOR</b>		<b>LOCATION</b>
<b>NAME</b>		<b>DATE</b>
<b>ADDRESS</b>	<b>TELEPHONE NO.</b>	<b>TIME</b>
<b>SPONSORING ORGANIZATION</b>		

In accordance with the City of Hamilton Fireworks By-law No. 90., an inspection was conducted and the following violations were noted:

<b>PART</b>	<b>SECTION</b>	<b>DETAILS OF VIOLATION</b>

If the above violations are not corrected by (date/time) \_\_\_\_\_, you will be prosecuted for failure to comply with the requirements of the Fireworks By-law.

Section 29, of the City of Hamilton Fireworks By-law, reads as follows:

Every person who contravenes any provision of this By-law is guilty of an offence and on summary conviction is liable to a fine of not more than \$2,000.00, exclusive of costs.

<b>RECEIVED BY</b>	<b>DATE</b>	<b>OFFICER/INSPECTOR</b>	<b>DATE</b>

**DISTRIBUTION**

1. Fireworks Supervisor
2. Manager of Licence Division
3. Issuing Authority
4. Energy, Mines, and Resources Canada, Explosives Branch  
Attn: Chief Inspector of Explosives

FOR ACTION

17(a)

REPORT TO: Mr. J. D. Thompson, Secretary  
Finance and Administration Committee

FROM: Mr. D. K. Beattie  
Grants Co-ordinator

DATE: 1990 May 18  
COMM FILE:  
DEPT FILE:

SUBJECT: CARI-CAN FESTIVAL ACCRUED DEFICIT

RECOMMENDATION:

- a) That consideration be given to the request for financial assistance to offset the approximate \$50,000 deficit that the Cari-Can Festival has accumulated.

*D. Kevin Beattie*

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)

The present balance of the unallocated general grant funds is \$1,580. Any grant in excess of this amount would have to be financed outside of the general grants allocation and may require the consideration of the City Treasurer to finance.

BACKGROUND:

At the Finance Committee meeting, September 19, 1989, the Cari-Can Festival made a presentation whereby they requested financial assistance to offset an accumulated deficit from prior years festivals. The direction of the Committee was that the deficit should be considered along with the 1990 Grant application.

The 1990 Grant application was for \$90,000. Correspondence from the organization suggested that the accumulated deficit was an additional \$50,000. The total amount requested was \$140,000 as was noted in the Grants Review Group recommendation and during the appeal documentation.

The Cari-Can Festival appealed the 1990 Grant recommendation of \$7,390 and on appeal received an additional \$10,000 for a total 1990 General Grant of \$17,390. At the City Council meeting May 8, 1990, clarification was presented relative to this appeal amount. Apparently the \$17,390 did not address the \$50,000 deficit. Therefore the deficit is presented to the Committee for consideration. The present balance of the unallocated General Grant Funds is \$1,580.

Attached are copies of the relevant correspondence.

Att'd

Corporation of the City of Hamilton

Memorandum

TREASURY

1990 APR 5

RECD

YOUR FILE:

Kew

OUR FILE:

PHONE:

546-2747

DATE: 1990 April 3

TO: Chairman and Members  
Finance & Administration Committee

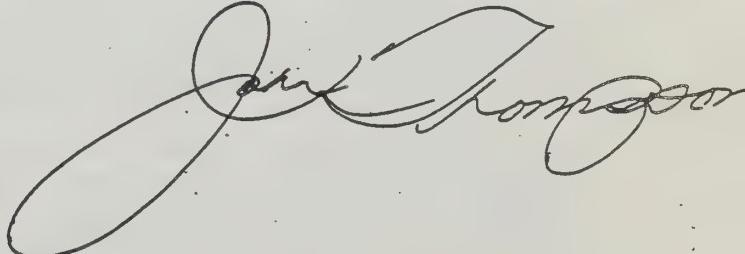
FROM: Mr. John Thompson, Secretary  
Finance & Administration Committee

SUBJECT: CARI-CAN FESTIVAL - ACCRUED DEFICIT

Attached for your information and attention is a copy of a letter from Reverend J. Henderson Nurre, Cari-Can Festival Chairman, dated 1990 March 21, requesting financial assistance from the City to alleviate an accumulated deficit from prior festivals.

This matter will be discussed when the Finance and Administration Committee consider the report on the 1990 General Grants at its meeting Thursday 1990 April 5.

By way of explanation, I would advise that the Finance Committee at its meeting held 1989 September 19 agreed to take Reverend Nurre's request for assistance to alleviate the deficit under advisement to be considered when the 1990 grant application of Cari-Can is processed.



c.c. Alderman T. Murray, Chairman, Parks and Recreation Committee  
Mr. E. C. Matthews, Treasurer  
✓ Mr. R. Sugden, Director of Culture and Recreation  
✓ Mr. K. Beattie, Grants Co-ordinator/Budget Officer, Treasury Department

CARI-CAN



FESTIVAL

HAMILTON

March 21, 1990

The Chairman,  
Finance and Administration Committee,  
The Corporation of the City of Hamilton,  
71 Main Street West,  
Hamilton, Ontario.  
L8N 3T4

Attention: Alderman Brian Hinkley

Re: Accrued Deficit for the Cari-Can Festival of Hamilton

Dear Sir:

Further to the attendance at the Parks and Recreation Committee meeting on September 19, 1989, the Finance Committee meeting of the same date by the executive of the subject Festival, the author's subsequent appearance before the Parks and Recreation Committee on the 6th of March, 1990, my letters to the chairmen of the said committees, my subsequent meetings with staff, my letters to the Director of Culture and Recreation, I wish to reiterate that we have not received any indication as to the position of the City with respect to any assistance to alleviate the subject deficit.

A review of our applications would indicate that the City did not support the subject Festival adequately over the years, or indeed as we (the Cari-Can committee) had hoped. One can safely say, had we received the funding requested, our situation would have been different. In the face of much hardship and adversity, we have made this Festival in Hamilton and region a major event. You may recall that our first year the rain, while washing away any crowds, did not dampen the spirit of those who attended. Consequently, we suffered great losses. And despite my appeal and appearance before the Finance Committee, we received no further assistance except for \$3,000.00 some six months after the event. The following year, despite our calamities of the previous year, we mounted another great effort, and while it did not rain, we suffered great losses, although not as great as before. Again, all we received from the City was \$3,000.00. In this same year another festival (albeit older) was rained on and the City came to the rescue of that festival with additional moneys of some twenty-five thousand dollars. Our third year saw a great and improved Festival; again the City was very parsimonious in its sup-

contd...

port while other festivals received thousands of dollars. In our fourth year, despite great and increased difficulty and against all odds, the City saw a marked increase in numbers of people from many parts of Canada and the States, thus making the Festival a major attraction for tourists and local people alike. All this again with meagre financial City support. Yet at the same time we read with great envy the City's support of other events with thousands of dollars, and more particularly, the elimination of deficits of other festivals and organizations who had already received major funding from the City.

I am sure that you are aware of the circumstances herein set out. Further, you are aware of the great hardship which we (Cari-Can) have experienced with the advent of a new festival (well funded by the City) occupying the same venue as Cari-Can two weeks prior to the date of our Festival. While we are making plans and have consummated certain agreements for our 1990 Festival, and are working very closely with HECFI, we feel obligated to advise that there are other cities who have approached us, indicating that they read with interest last year's newspaper accounts of our situation. They have indicated their interest, and willingness to fund the Festival or one like it if we would establish it in their cities. The subject deficit, the unnecessary difficulties and the ridicule suffered by us, dictate that we must re-examine our position and give particular and close consideration to the offers which are being made to us. The Festival owes this money and it must be paid. In order to facilitate the festival in previous years, and because we (Cari-Can) believe that it could and would work, members of the committee have put their property and personal credit on the line, all without any personal monetary benefit to them. These in my view are dedicated citizens. To run another festival this year with a deficit without proper City financial support and with members' property on the line would be foolhardy.

These same sets of circumstances hold true for the Lincoln Alexander Community Centre from whence came the Cari-Can Festival. Although the Lincoln Alexander Community Centre's overall mandate is different, in review one sees the contribution made to the city by that organization: Dexter King, son of the late Rev. Dr. Martin Luther King Jr., Rosa Parks, the Jesse Jackson PUSH choir, to mention a few. It can be very disheartening when a group of committed devoted citizens tries to make a contribution for them to encounter this type of unnecessary difficulty which these organizations have encountered. Further, I respectfully submit that had we received the type of support we requested and required in the first instance, we would not be in our present situation.

While we recognize our obligation to become less dependent upon the City, and indeed to show how we can eliminate the deficit, it becomes increasingly difficult to raise money for the elimination of the subject deficit, while at the same time asking for money for this year's project. If one gives to this year's festival, one

contd...

will not give to the deficit.

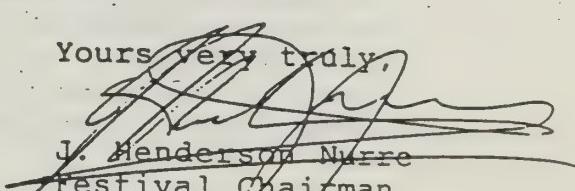
The following steps were taken to try to eliminate the deficit:

- (a) We established a bingo, and while our initial efforts were marginally successful, the attendance dropped. We began to lose money; consequently, we discontinued the effort.
- (b) We kept dances. We broke even with some of them, and with others we lost money.
- (c) We approached corporate sponsors explaining our plight, and in every instance we received a negative response. At the same time, they explained that they could not do both, i.e. support this year's event and reduce the deficit.
- (d) We approached private (individuals) sponsors and we received the same response as we did with the corporate sponsors.
- (e) Our efforts to the Provincial and Federal levels of government received the standard response: "That would not meet our criteria/terms of reference".

In light of these responses, we can not but conclude that those who supported us are willing to continue doing so, but are not prepared to assist in the elimination of the deficit. Further, with all the cut-backs, it is becoming increasingly difficult to raise this kind of money for the deficit and still produce the Festival. It is not easy.

Sir, it is not our desire to entertain any other offers, it is our hope that the City of Hamilton and in particular your committee, will afford us an opportunity to continue to serve this City and the larger community by underwriting the deficit for us. We look forward to your favourable and early response in order that we can proceed with the production of this year's festival.

Yours very truly,

  
J. Henderson Murray

Festival Chairman

- c.c. 1. His Worship, the Mayor  
2. Alderman Tom Murray, Chairman, Parks and Recreation Committee  
3. Alderman Wm McCulloch, Chairman, Finance Committee  
4. Mr. John Thompson, Secretary, Finance and Administration Committee  
5. Mr. Ed Matthews, Treasurer  
6. Mr. Keith Avery, City Clerk  
7. Mr. Robert Sugden, Director, Culture and recreation  
8. Mr. Kevin Beattie, Budget Officer and Grants Co-ordinator

In discussion, Mr. Beattie commented that the Commissioners feel that the City Officials should visit their offices on James Street North to review and discuss, in detail, the financial statements of the Hamilton Harbour Commissioners.

Alderman Cooke suggested that the Co-ordinating Committee should be requested to accept the invitation of Mr. Beattie for Members of City Council to meet with the Hamilton Harbour Commissioners and staff at their headquarters on James Street North to not only discuss the financial implications of their audited statements but also the broader policy issues of mutual interest to the City and the Commissioners with respect to the future development of the harbour facilities.

Alderman Hinkley advised that the Co-ordinating Committee will be meeting with Mr. Beattie to obtain an update and discuss future steps with respect to the harbour at which time Mr. Beattie's offer will be discussed.

In closing, Mr. Beattie explained that excess surplus profits will not be available until such time as the commercial aspect of the future harbour development and improvements is completed.

Following consideration, the Committee agreed to recommend to City Council that the audited financial statements as at 1988 December 31 of the Hamilton Harbour Commissioners, be received.

## 2.

CARI-CAN FESTIVAL

Reverend J. Henderson Nurre, Festival Chairman, Cari-Can Festival, was in attendance and brought the Committee up-to-date on the past activities of the Cari-Can Festival and to explain to the Committee some of the problems and difficulties encountered with this year's festival at Dundurn Park.

He proceeded to explain that at the outset there was a misunderstanding with respect to the lateness of the application. He was advised by City Staff that the application form itself was in the process of being revised and updated and that he would have to wait until the revision was completed. Unfortunately, the Festival missed the April deadline for grant applications and consistent with the policy of not considering late applications, the Finance Committee gave written notice that the grant application could not be accepted because of the late filing date. He explained that the previous applicants were not warned of the cutoff date.

However, notwithstanding some of the problems encountered and the inadequacy of funding, the Festival was a success. He proceeded to explain that in 1988, his organization was told that the City could not afford to support another festival. However, the City provided \$30 000 in 1989 for a festival that took place 2 weeks prior to the Cari-Can Festival. The Cari-Can Festival Committee will be soliciting support from the City to alleviate and remove a deficit anticipated in 1989 in the amount of \$15 000.

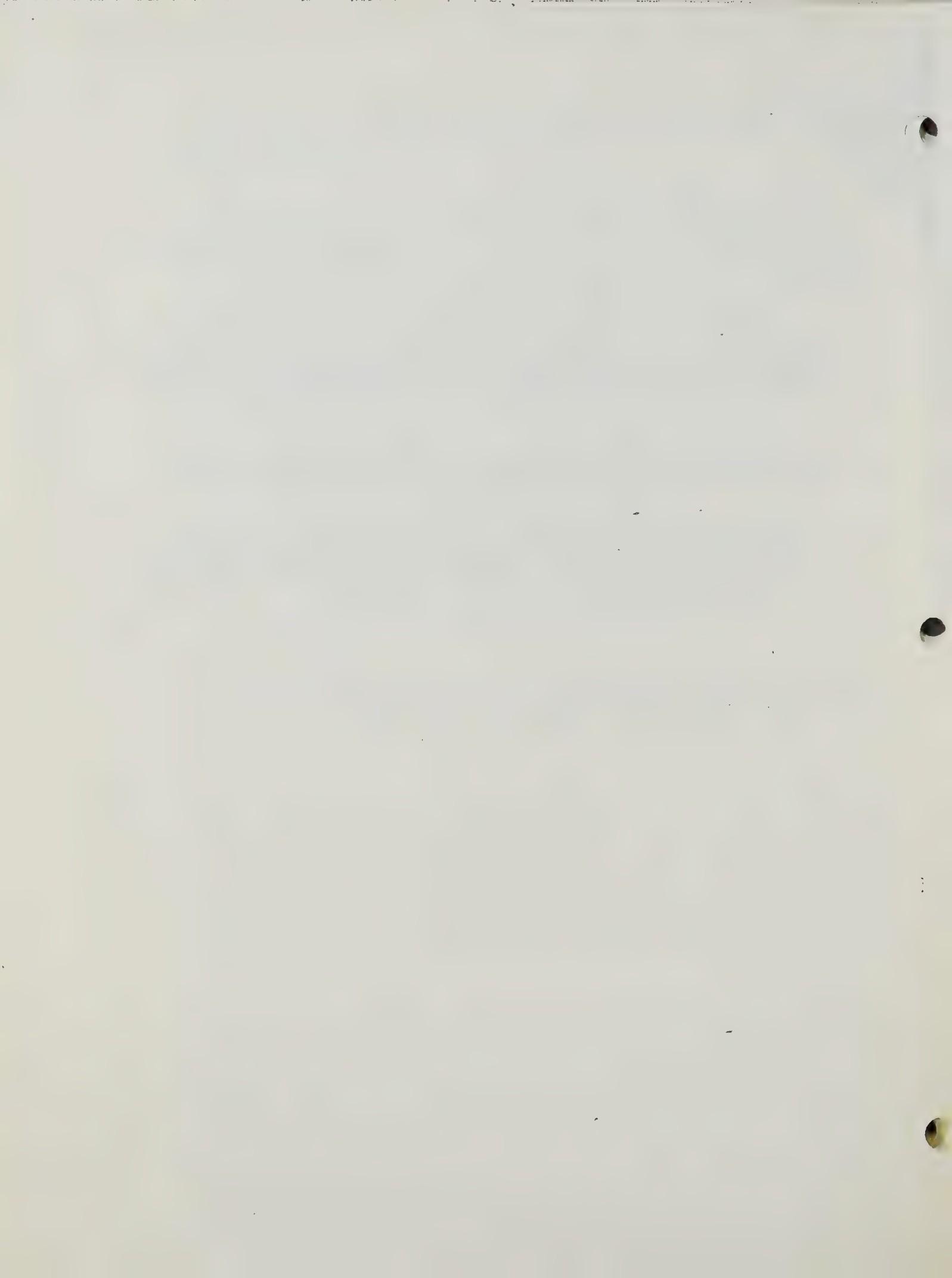
The Chairman assured Reverend Nurre that the Cari-Can Festival Committee will receive the same consideration and support that all the other groups will receive in 1990.

TUESDAY, 1989 SEPTEMBER 19

Mayor Morrow informed in the Committee that the Parks and Recreation Committee have instructed Mr. Sugden, Director, Culture and Recreation to develop a program and format for the City to maximize its day-to-day assistance to the Cari-Can Festival for a positive and viable Festival in 1990.

Alderman Lombardo commented that the request for the City to alleviate and remove the anticipated \$15 000 deficit of the Cari-Can Festival should be taken under advisement by the Finance Committee.

Following discussion, the Committee approved that Reverend Nurre's presentation be received. In light of some of the financial, negative problems encountered with the 1989 Festival, the Committee agreed that the request to alleviate the deficit will be taken under advisement when the 1990 grant application of Cari-Can is considered.



MAY 17 1990

17(b)



# LINCOLN ALEXANDER COMMUNITY CENTRE

109 Smith Ave., Hamilton, Ont. L8L 5P2 Tel: 529-9144 529-9494

May 16, 1990

The Budget Officer and Grants Co-ordinator,  
The Corporation of the City of Hamilton,  
71 Main Street West,  
Hamilton, Ontario.  
L8N 3T4

Attention: Mr. Kevin Beattie

Re: Interest Free Loan: Assistance for the Lincoln  
Alexander Community Centre secured by a first  
mortgage on the complex

Dear Sir:

Further to our telephone conversation of May 14, 1990 and your request during that conversation for certain documents, to wit, evidence in support of our position, we wish to submit the following:

1. A copy of the letter from His Honour the Right Honourable Lincoln Alexander, Q.C., P.C., L.L.D. authorizing the use of his name for the centre.
2. Copies of the established programmes for the Centre.
3. Copies of a newspaper clipping and a letter with respect to the designation of the building as an historic site.
4. A copy of the appraisal for the lands and buildings. Further, a copy of a letter of opinion with respect to the value of the pipe organ.
5. A list of the various groups which have used the centre and/or are presently using it.

Further, as pointed out in my letter of April 24 and May 2, 1990, we have added three new initiatives to our programme: amateur boxing, amateur wrestling together with amateur theatre. It is our intention to continue the present programmes and to provide whatever services we can with our financial constraints, in an effort to fulfill our mandate.

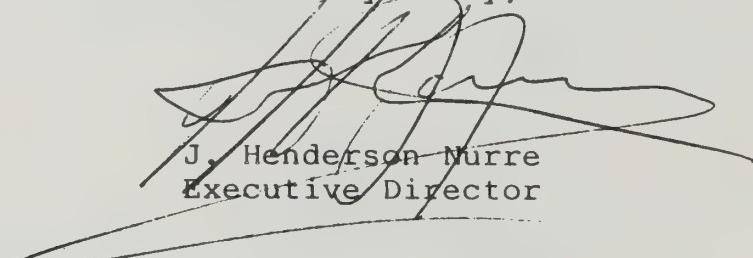
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page 2

It is our intention to retire the subject loan over a period of fifteen years commencing on year two subsequent to the disbursement of funds with monthly payments of One thousand dollars (\$1,000.00) per month, with the balance to be paid in full on the fifteenth year. In the alternative we shall expunge the debt from the proceeds of our special campaign, whichever comes first.

I trust that I have satisfied your request.

Yours very truly,

  
J. Henderson Nurre  
Executive Director

c.c: Alderman Brian Hinkley  
Chairman, Finance and Administration Committee

Mr. John Thompson  
Secretary, Finance and Administration Committee



Workers'  
Compensation  
Board

Commission  
des accidents  
du travail

Lincoln M. Alexander, Q.C.  
Chairman

2 Bloor Street East  
Toronto, Ontario  
M4W 3C3

Telephone:  
416/927-4000

24 August 1991

The Reverend J. Henderson Nurre,  
Canadian Caribbean Christian Ecumenical Communion,  
Box 411, Station 'A',  
Hamilton, Ontario.  
L8N 3H8

Dear Reverend Nurre,

Re: "The Lincoln Alexander Community Centre"

Thank you very much for your letter under date of  
August 21st, regarding the above.

I read your letter with a great deal of interest  
and note the request of the executive in terms of being  
an Ex Officio Honourary Member which, of course, I approve.

Of course, I am very flattered and humbled by this  
very significant honour and I do hope that the Centre will  
be a tremendous success.

Yours sincerely,

*Leone*

632-1686

529-9144

August 21, 1984.

The Honourable Lincoln Alexander, P.C., Q.C.,  
Chairman,  
Workers' Compensation Board,  
2 Bloor Street East,  
Toronto, Ontario.  
M4W 3C3

Dear Sir:

Re: Consent to use your name for the Centre  
(109 Smith Avenue, Hamilton)

This is to confirm our recent telephone conversation, during which you consented to and authorized the use of your name for the community centre being established at 109 Smith Avenue in the City of Hamilton.

Further, you empowered me to inform the Board of Directors of the Canadian Caribbean Christian Ecumenical Communion and the Right Reverend John Bothwell of your grant. We are privileged and consider it a great honour for your consideration.

Having informed the executive of your consent, it was their view that you should be an Ex Officio Honorary Member of the executive, and that you should be notified of all proceedings. Further, that you be invited to attend at your pleasure where and when time permits.

I would like to take this opportunity on behalf of the executive and the board of directors to thank you for the grant. The centre will be called "The Lincoln Alexander Community Centre". It will focus not only on cultural projects, rather, it would have a broad and general focus including but not limited to:

contd...

The foregoing would indicate that the objectives of the centre are very ambitious. The fulfilling of this order will be very demanding in terms of personnel and money. We have made several appeals and attempts to complete some applications for Government assistance. We have applied to the United Church for some seed money, and will complete an application to the Bishop for some assistance. However, the complex has been purchased and work has begun with respect to some cosmetic repairs. There is much to be done and we need funds. We are encouraged by the response so far.

Prior to my call to you, I made an appeal to Mr. Frank Sherman who was very encouraging and suggested that I send him some material and he would see what he can do for us. At that time, although thinking of our request to you, I did not disclose its substance.

We are looking at a budget of \$1.6 million dollars. We have received some small pledges already to the extent of \$1,700.00; this is a far cry from our goal, but it has just started. The Church services have been going well, and I am looking forward to bigger and better things.

I trust that we will have an opportunity to get together prior to the rededication and reconsecration, which should take place some time in September, 1984. I am sending you a list of the directors and the executive. We would appreciate your observation and comments on the complex and our progress to date.

Peace be with you.

Yours very truly,

J. Henderson Nurse  
Minister



# LINCOLN ALEXANDER COMMUNITY CENTRE

109 Smith Ave., Hamilton, Ont. L8L 5P2 Tel: 529-9144 529-9494

August 18, 1986

## CENTRE ACTIVITIES AND PROGRAMMES

COUNSELLING SERVICES: Abused Women  
Incest Survivors  
Sexual Assault Victims - male and female  
Support groups - miscellaneous  
- for Caribbean women

PROGRAMMES FOR THE DISABLED Recreational sports  
Crafts  
Music  
Reading

COMMUNITY SERVICES: Parent/Teacher Association  
Lunch Programme  
Latchkey Programme

DAY CAMP: 5-12 years from July 1st to August 31.

RECREATION: Basketball  
Volleyball  
Floor hockey  
Ping Pong  
Badminton  
Cards - euchre, cribbage  
Dominos - games, tournaments  
Karate classes Teen dances

CULTURAL ACTIVITIES: Music - Steel Band  
Gospel and Classical Music  
Theatre

OTHER: Self-defence classes for women  
Ethnic cooking classes - Chinese, Italian, West Indian  
Coffee-break session - Alcoholic Women's Rehabilitation Group



LINCOLN ALEXANDER COMMUNITY CENTRE  
109 Smith Avenue at Barton Street  
Hamilton, Ontario  
L8L 5P2  
(416) 529-9144

529-9494 (evenings)

April 26, 1986.

### CENTRE ACTIVITIES

#### WEEKLY

##### Gymnasium

Monday - Basketball (open) (6-9 p.m.)

Tuesday - Karate Classes (6-8:30 p.m.)

Wednesday - Floor Hockey (team)  
(6-8 p.m.)

Basketball (open) (8-9 p.m.)

Thursday - Karate Classes (6-7:30 p.m.)

Basketball (open) (7:30-9 p.m.) Steel Band Practice  
(7:30-9 p.m.)

Friday - Teen Dances (7-11 p.m.)

OR

Basketball (open) (6-9 p.m.)

OR

Other scheduled events

Saturday -

##### Other Areas

Cards Night (7:30-9 p.m.)

Healing Circle (7:30-8:30 p.m.)  
Ballroom Dance Lessons  
(8:30-9:30 p.m.)

#### COUNSELLING

Monday, Wednesday, Friday: 10 a.m. - 3 p.m.

Other hours: by appointment.

Crisis intervention: as needed.

#### SPECIAL EVENTS

May 24, 1986 "Spring Fête" Adult Dance (8 p.m. - 1 a.m.)

May 31, 1986 Bake and Rummage Sale (10 a.m. - 3 p.m.)

June 22, 1986 Church Picnic (10 a.m. - 6 p.m.)

We need volunteers to help with our programmes - if you can spare a few hours a week, please leave your name and telephone number at the office.

We have space available - if you and your organization need space for a certain function or weekly activity, please leave your name, telephone number and a brief description of your event/activity at the office.



# THE CORPORATION OF THE CITY OF HAMILTON

City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4

1988 June 02

Reverend Henderson-Nurre  
Lincoln Alexander Community Centre  
109 Smith Avenue  
Hamilton, Ontario  
L8L 5P2

Dear Reverend Henderson-Nurre:

Please be advised that the Local Architectural Conservation Advisory Committee (L.A.C.A.C.) at its meeting held 1988 May 16 was in receipt of a report respecting the designation of St. Paul's Ecumenical Church.

The Committee recommended that the north, east and west facades of the Church and the east facade of the Sunday School be designated.

This recommendation will now go to the Planning and Development Committee and Council for their approval.

You will be notified as to Council's decision.

Yours very truly,

  
Miss C. Coutts, Secretary  
Local Architectural Conservation Advisory Committee

c.c. Mrs. D. Dent, Chairman  
Mrs. N. Chapple, Planning Department



# Heritage church looks to future

By JAMES ELLIOT  
The Spectator

BARTON STREET may have eaten up the front lawn and foundry fumes gnawed away at the brick-work but inside the sanctuary of St. Paul's Ecumenical Church, time seems almost to have stood still.

It's a simple, honest church that reflects the working class origins of the Scottish congregation it was built to serve more than 100 years ago as St. Andrews.

The architects, William Stewart and W. B. Witton, also built the James Street armory. Their design is no-frills, no-nonsense Presbyterian, the pews are straight-backed oak, the layout dignified but austere.

In short, it's everything a congregation could have asked for — in 1887.

The basic red-brick church still stands at the corner of Barton and Smith in the neighborhood that used to be called Lansdale but just about everything else around it — including the congregation — has changed.

By the 1950s the Scots had all moved to the suburbs and the neighborhood filled up with Roman Catholics who had little in common with the stern Calvinism of St. Andrews. Church attendance fell, maintenance costs rose and in 1984 the church and Sunday school were sold for something less than the \$155,000 asking price.

The building was purchased by the Canadian Caribbean Christian Ecumenical Communion and re-dedicated as St. Paul's. The Sunday school was reborn as the Lincoln Alexander Community Centre.

Since that time, true to its ecumenical designation, the church and the community centre have put out a non-denominational welcome mat and the solid brick church is once again integral to the neighborhood.

Rev. Henderson Nurre, pastor of St. Paul's, says the church now has a congregation of 250, while the community centre has been used by 27,000 people since it opened in Oct. 1984.

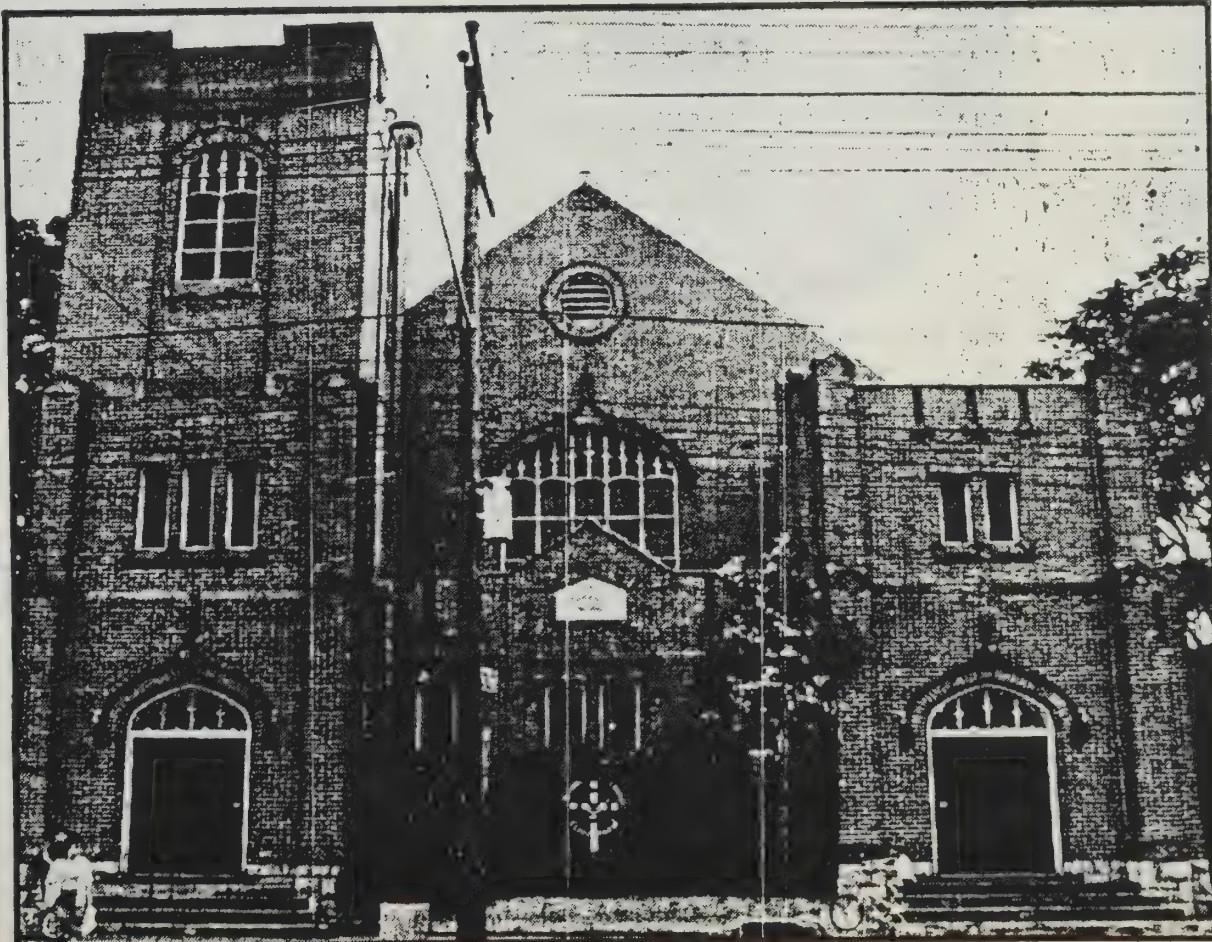
Mr. Nurre readily admits it's not a wealthy congregation and the complex exists on what can be

begged and borrowed. He hopes that might be about to change though.

City council has voted to designate St. Paul's under the Ontario Heritage Act, a move that makes the complex eligible for provincial grants and loans. Nina Chapple, architectural historian for the city's planning department, describes St. Paul's as a distinctive example of early 20th Century Gothic Revival and an "important part of the streetscape."

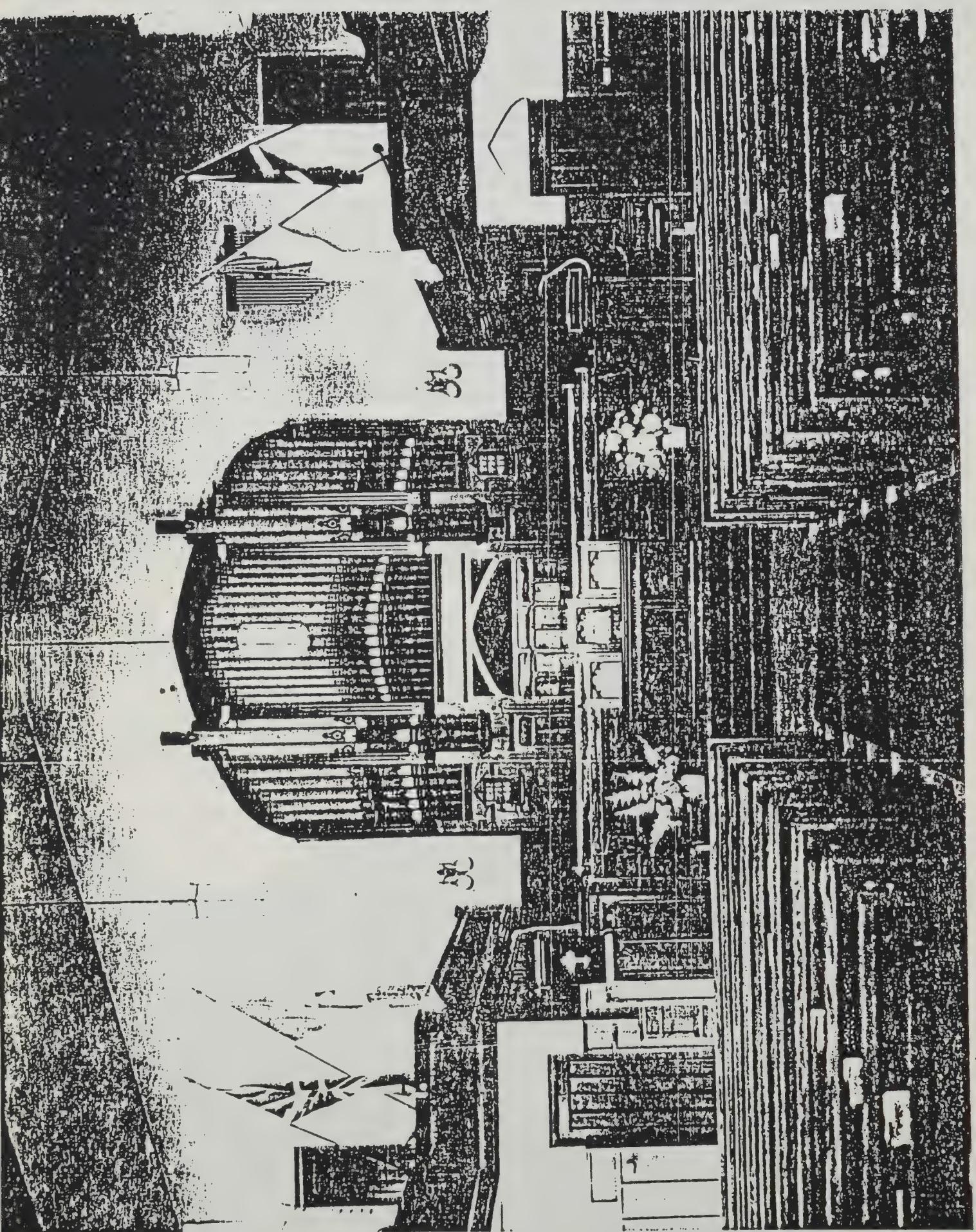
Although structurally sound, the complex does need a lot of work. Mr. Nurre says the brickwork needs to be re-pointed, eaves-troughs, downspouts and fascia need replacing, the building needs a new furnace and some windows need new, colored glass. Additionally he'd like to excavate the basement of the complex and turn it into a sports area and renovate the upper floors of the Sunday school. He estimates the total cost at \$1.5 million.

He's hoping the historic church will qualify for some provincial grants and attract some private donations. "We need all the help we can get."



Mark Fraser, The Spectator

The minister of St. Paul's church hopes historical designation will provide funds for much-needed repairs.



**Barry B. Humphreys & Associates Inc.**  
REAL ESTATE APPRAISERS, CONSULTANTS AND BROKERS



April 11, 1989

Canadian Caribbean Christian  
Ecumenical Communion Inc.  
109 Smith Avenue  
Hamilton, Ontario  
L8L 5P2

Attention: Rev. J. Henderson Nurre  
Executive Director

Gentlemen:

Re: Request for Update of Letter of Opinion Dated February 16, 1983  
Property of Canadian Caribbean Christian Ecumenical Communion Inc.  
Our File No. 89-0223S-1919

You have requested an Update of a Letter of Opinion Dated February 16, 1983 which was also updated July 31, 1987. This will be a preliminary opinion of market value, as defined below, of the above-referenced property as at March 31, 1989.

Market value is defined in the Expropriations Act R.S.O. Ontario, 1980, Chapter 148, Section 14, Subsection 1, as follows:

"The market value of the land expropriated is the amount that the land might be expected to realize if sold in the open market by a willing seller to a willing buyer."

Section 1, Subsection (1), (g) defines "land"

as:

" 'land' includes any estate, term, easement, right or interest in, to, over or affecting land".

We confirm that you have instructed us to provide a restricted preliminary opinion only. Accordingly, we have utilized limited information in developing our preliminary opinion and this report should not be considered as an "Appraisal Report" as defined by the Appraisal Institute of Canada or the American Institute of Real Estate Appraisers. More appropriately, the report should be referred to as a "Preliminary Opinion of Value".

In forming our opinion, we have considered and analyzed certain information made available through both public and private sources. In addition, we have completed certain methods and techniques with recognized valuation practices including, but not necessarily limited to the following:

Canadian Caribbean Christian  
Ecumenical Communion Inc.

- 2 -

April 11, 1989

- A. A viewing of the subject lands and building, a preliminary inspection of portions of the building and a tour of the subject neighbourhood.
- B. A review of the following records:
  - 1. The municipal property tax assessment roll in respect of the subject and other pertinent properties;
  - 2. the pertinent land use control documents including the Zoning By-Law(s) and Official Plan documents, etc.;
  - 3. conversations or interviews in respect of the subject and/or this assignment with the following:
    - 3.1 Owner of property or authorized representative, i.e. manager of property, etc.

In the appraisal process three approaches may be used to estimate market value. The DIRECT SALES COMPARISON APPROACH TO VALUE arrives at an estimate of market value by comparing the subject property to comparable properties that have recently sold or are currently listed for sale. In this process, the actual market conditions and the various social and economic factors that influence them are investigated and analyzed. The Direct Sales Comparison Approach is based on the "Principle of Substitution" which states "the buyer will not pay more for a property than it will cost to buy an equally desirable substitute property provided there is no undue delay in making the acquisition". This approach is most effective and relevant, provided there are sufficient comparable sales. The data should be accurate, reliable, and must be properly analyzed.

As a result of the above analysis, it is our preliminary opinion that the market value of the subject property as at March 31, 1989 is within the range of:

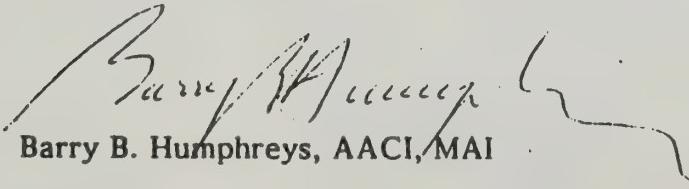
\$400,000 – \$425,000

We hereby certify that the undersigned has no personal or proprietary interest, present or contemplated, in the property which is the subject of this report and that neither the employment to make this appraisal nor the compensation therefor is contingent upon the amount of the value estimate.

"The American Institute of Real Estate Appraisers conducts a voluntary program of continuing education for its designated members. MAIs and RMs who meet the minimum standards of this program are awarded periodic educational certification. I am certified under this program through September 19, 1990."

Yours very truly,

BARRY B. HUMPHREYS & ASSOCIATES INC.

  
Barry B. Humphreys, AACI, MAI

kag

cc: Mr. Antonio DeBortoli

May 18, 1985

Board of Directors,  
Canadian Caribbean Christian  
Ecumenical Communion Inc.  
109 Smith Ave.  
Hamilton, Ont.

Attention: Reverend J. H. Nurre

Re: Value pipe organ - St. Paul's  
Ecumenical Church (formerly St. Andrews  
Presbyterian)

---

Gentlemen:

Further to a request made of me by Reverend Nurre to appraise the organ at St. Paul's Ecumenical Church, I have attended at the said church and have examined the subject organ.

The organ was built by the Karn Organ Company some time between 1898 and 1906. It was a tubular pneumatic action organ. In 1955 the organ was electrified by R. A. Denton & Son Co. (Mr. Ellery Denton), that is to say electrical switches and magnets were installed to replace the lead tubing which previously linked the console to the pneumatic valves. The organ has been serviced by R. A. Denton & Son Co. for several years and remains in its original state except for the changes mentioned herein. There are approximately 700 pneumatic valves which are located in the wind chest and operating on leathers.

I took on the servicing of this organ from July 1984 and have done much work including, but not limited to the replacement of most of the leathers. But it is advisable to replace the remainder in the not too distant future. Leathers usually dry out over a period of time, however they have been no serious problems with this organ. I do not anticipate any problem in the immediate future. The organ is in very very good condition and does not need any major work. The organ is not presently in need of any repair. Preventive maintenance of the organ has been carried out by St. Paul's and as a result it is constantly being monitored.

.....2

May 18, 1985

Board of Directors

The cost of building a new pipe organ of this size, quality and reputation, in my view, would be \$150,000. However, to build another organ with used materials of similar size and quality would be between \$75.-80,000. I must hasten to point out that good used material is very scarce.

It is my considered and professional opinion that the organ is presently worth \$70,-80,000.

Yours very truly,



David A. Burke



# LINCOLN ALEXANDER COMMUNITY CENTRE

109 Smith Ave., Hamilton, Ont. L8L 5P2 Tel: 529-9144 529-9494

May 16, 1990

## COMMUNITY GROUPS

The following groups have used / are using the Centre:

1. Portuguese Association
2. Dominica Association
3. Guyanese Association
4. Alcoholics Victorious
5. Cari-Can Festival of Hamilton
6. Local Community Floor Hockey Group
7. Ghana Association
8. Caribbean Cultural Association Steel Band
9. St. Brigid's School
10. Committee "87" (Umbrella Group for Blacks)
11. Federal Elections - Polling Station
12. Embree Industries Employee Entertainment Committee
13. Women's Self-defence Group
14. Incest Survivors
15. Parents Without Partners
16. Local Teen Group - Teen dances
17. Theatre Terra Nova
18. Local Amateur Boxing Association
19. Local Amateur Wrestling Association
20. Robert Mac Home
21. Disabled Scout Troupe
22. North End Soccer Club
23. North End Hockey Team
24. Dojo Karate Club



# LINCOLN ALEXANDER COMMUNITY CENTRE

109 Smith Ave., Hamilton, Ont. L8L 5P2 Tel: 529-9144 529-9494

## HISTORY OF THE LINCOLN ALEXANDER COMMUNITY CENTRE

The Lincoln Alexander Community Centre was established in August, 1984 by the Canadian Caribbean Christian Ecumenical Communion Incorporated. The Centre is the former Presbyterian Church Complex which served the community in the Presbyterian tradition. The migration of the Scottish community and indeed those of the Presbyterian persuasion led to a rapid reduction in members and adherents, which resulted in the closing of the Complex. The Canadian Caribbean Christian Ecumenical Communion Incorporated, with its concerns for the disadvantaged and those who seemed unable to find their niche in the Canadian mosaic, saw the need for a place to provide not only cultural and recreational facilities, but to provide services for the immediate community and the community at large.

The Presbyterian complex had been placed on the market for sale. There were many prospective purchasers whose intent it was to demolish the complex for some other commercial venture. However, the members of the Canadian Caribbean Christian Ecumenical Communion Incorporated, with great difficulty and determination, acquired the complex. On the 21st of October, 1984, the complex was rededicated the Lincoln Alexander Community centre. Today it is designated as an Historic Site.

The Centre (a registered Charity) was established in a community spirit out of need. It consists of a Sanctuary/Theatre, a gymnasium/general hall, several meeting rooms and a kitchen. The basement and the third floor over the gymnasium are undeveloped. The Centre is situated at the corner of Barton Street and Smith Avenue.

The Centre received a "Seed" grant of Five thousand dollars from the Secretary of State in January, 1985. Since that time it has received only small grants for its Day Camp and recreational programmes, with a further small grant for cultural activities, i.e., the Cari-Can Festival. Despite grave under-funding, the Centre has remained open.

Since the establishment of the Centre, over 30,000 people have used it. This does not include any religious activity which has taken place in the Centre. The activities are recreational: basketball, volleyball, ping-pong, floor hockey, movies. Co-operation has been established between the Lincoln Alexander Community Centre, the Norman Lewis Recreation Centre and St. Brigid's School in order to maximize the services to the community. Counselling and referrals are being provided. Our hours are between 10:00 a.m. and 10:00 p.m. and we have been dependent almost entirely on volunteers. The members of the community have responded favourably to our programmes and the results are becoming very apparent.



# LINCOLN ALEXANDER COMMUNITY CENTRE

109 Smith Ave., Hamilton, Ont. L8L 5P2 Tel: 529-9144 529-9494

## THE CENTRE

Every Canadian community has its ethnic flavour. On the one hand it exposes the diversity and richness of our heritage with its multicultural, inter-ethnic groups, and on the other hand it reveals the plight of the indigenous groups and more particularly, the plight of the disadvantaged group which seems to transcend all economic and cultural boundaries.

The Lincoln Alexander Community Centre (a registered charity) was established in a community spirit out of need. It is the former St. Andrews Presbyterian complex consisting of a Sanctuary/Theater and a gymnasium/hall, meeting rooms and a kitchen. The basement and the third floor over the gymnasium are undeveloped. The Centre is situated at the corner of Barton Street and Smith Avenue.

The purpose of the Centre is to promote a better cultural, multi-cultural and inter-ethnic understanding of and amongst various peoples; further, to provide services for and encourage the disadvantaged of the immediate community and the community at large, to avoid the "Revolving-Door Syndrome".

The Centre houses and provides space for the Canadian Caribbean Christian Ecumenical Communion Incorporated (which administers the Centre), the Caribbean Cultural Association Steel Band, the disadvantaged of the community, the Portuguese Folk-Dancing Group, the Dominica Association of Hamilton and St. Paul's Ecumenical (inter-faith, non-denominational, multicultural) Church. Most importantly, it provides its resources free to the disadvantaged children and youth of the community who are unable to pay for such opportunities.

There are three phases to the project. Phase One is in place and in operation, albeit with great difficulty and no funds. Phase Two (a Day-Care Centre and health facility) planning is complete, but is in need of funding. Phase Three (a hostel for victims of family violence) planning is also complete, but again we need funds for implementation. It is anticipated that when the project is complete, it will provide for a permanent day-care centre, a health facility, a seniors' club and a hostel for women in distress in addition to the present activities.

### TIMES OF OPERATION

Monday to Saturday, days and evenings.

### AREA SERVED

Hamilton and area.

### FOCUS

Its facilities and resources are available to all ethnic, multi-cultural groups and the disadvantaged in Hamilton and the surrounding community.

### AIMS

Working and developing programmes in a community spirit and co-operation with existing community services for the well-being of the total person (physical, social, economic, mental and spiritual). To encourage persons to establish their own niche and make a worthwhile contribution to society, thereby avoiding the "Revolving Door Syndrome".

### PROGRAMMES

Helping individuals in crisis situations through group support, counselling and referrals.

Counselling services: (interdisciplinary): marriage, immigration, family, new-comer orientation, rehabilitation of persons involved with the justice system, etc.

Recreational: youth, children and adults. Use of the gymnasium for activities - after school, evenings and weekends.

Facilities are available to all groups: auditorium, halls, rooms for meetings, banquets, dances, etc.

### FUTURE PROGRAMMES

Day Care Centre.

Support groups: Caribbean Women's Group, Alcoholics Anonymous, Health, Awareness, Education and Self-Improvement, etc.

Youth activities: Drama, cultural awareness and appreciation, arts, crafts, etc.

Senior programmes: Tours, trips, recreation, square-dancing, euchre, music, etc.

Food warehouse: To assist and provide reasonable, cost-effective food for the disadvantaged.



# LINCOLN ALEXANDER COMMUNITY CENTRE

109 Smith Ave., Hamilton, Ont. L8L 5P2 Tel: 529-9144 529-9494

## HOW CAN YOU HELP?

In anticipation of this question, we respectfully make the following suggestions:

You can make a cash donation or other acceptable property to the General Fund of the Lincoln Alexander Community Centre. An official receipt for Income Tax purposes will be issued.

You can make an In Memoriam Gift in respect of a deceased relative or friend. Appropriate notices will be sent to the next-of-kin and an official receipt will be issued for Income Tax purposes.

You can make the Lincoln Alexander Community Centre the beneficiary of a life insurance policy, if the proceeds of it are no longer needed by the present beneficiary. Premiums paid, and the cash surrender value of the policy (at the time of transfer) are tax-deductible. You can and may want to establish a fund for the benefit of the Centre in your name. This is an option open to you.

When considering making your will, you can include the Lincoln Alexander Community Centre by leaving a legacy of a specific amount or of the remainder of your estate to the Lincoln Alexander Community Centre, or you may want to create a new Designated Fund in your name for the benefit of the Centre.

Spread the good word. You can help the Centre grow by word of mouth if you are satisfied that the Centre is a cause which improves life.

## PUBLIC ACCOUNTABILITY

Audited financial statements will be published annually. A report on our activities will be published and circulated.

## CONTACT PERSONS

J. Henderson Nurre                    Claudette Marchand  
c/o the Lincoln Alexander Community Centre  
109 Smith Avenue, Hamilton, Ontario L8L 5P2  
529-9144        529-9494

## **FUNDING**

The Centre needs your support. It needs approximately Two million dollars (\$2,000,000.00). One and one-half million are needed for retrofitting and updating the building, and Five hundred thousand is needed for new initiatives.

### **Capital Expenditures**

Building repairs (exterior and interior)  
New heating system  
Painting and decorating  
Equipment (gymnasium and furniture)  
Renovation (women's hostel and day-care centre)

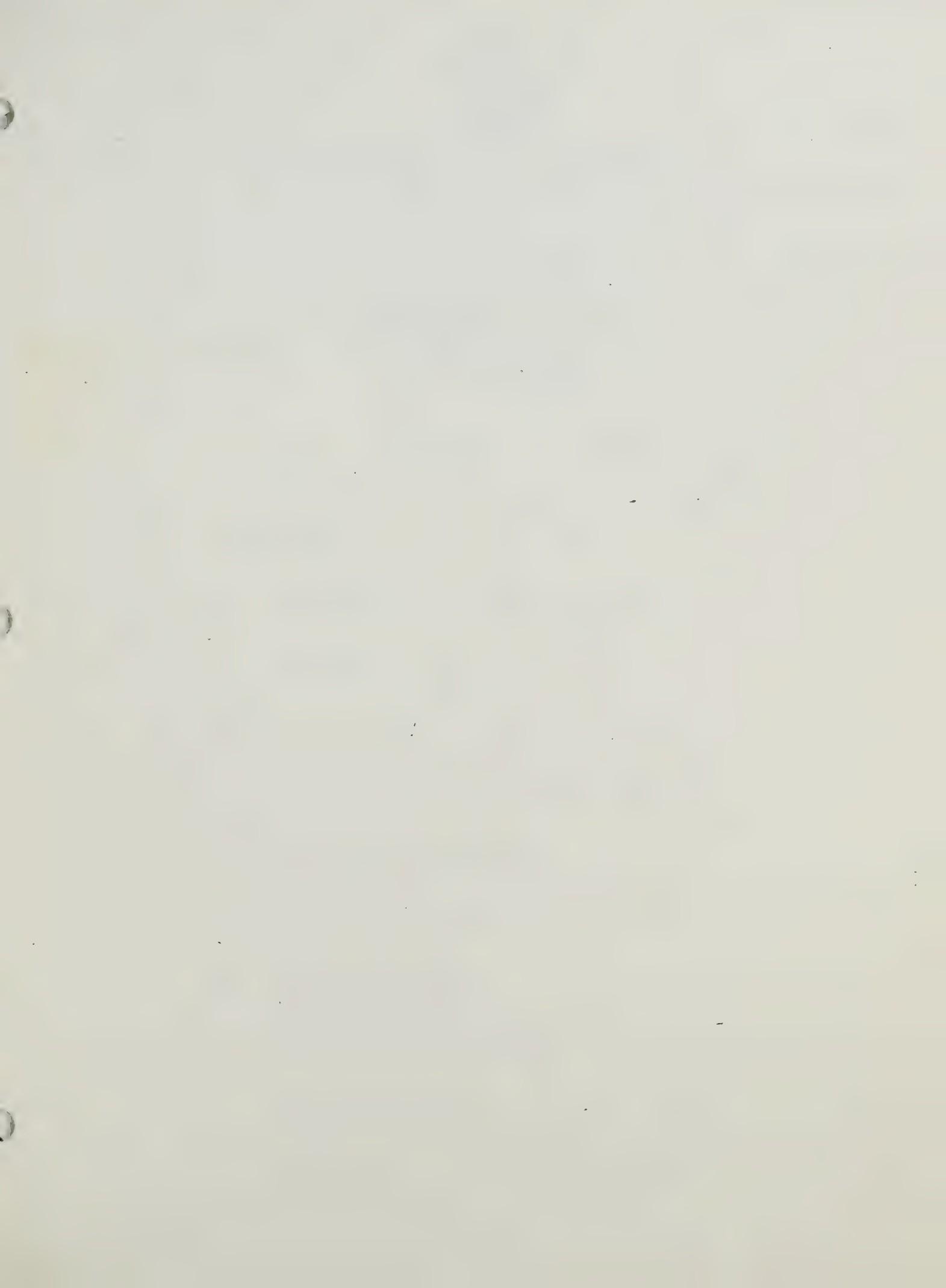
### **Operational Expenditures**

Mortgages (retrofitting)  
Staff (salaries and benefits)  
Stationery and supplies  
Maintenance

It is our hope to raise the necessary funds as follows:

- Sale of redeemable bonds (secured by project assets)  
(\$100, \$200, \$500 or \$1000 denominations)
- Government grants (all three levels of government)  
Total anticipation: \$1,000,000.00
- Pledges, donations (corporate and private), all of which  
are tax-deductible.  
Total expectations: \$1,000,000.00

Your support would be greatly appreciated.





K.E. AVERY  
CITY CLERK  
  
J.J. SCHATZ  
DEPUTY CITY CLERK



CITY HALL  
HAMILTON, ONTARIO  
L8N 3T4

**THE CORPORATION OF THE CITY OF HAMILTON**  
OFFICE OF THE CITY CLERK

TEL: 546-2700  
FAX: 546-2095

URBAN MUNICIPAL

NOV 22 1990

GOVERNMENT DOCUMENTS

CA40N HBL.A05  
C51F31  
URBAN/MUNICIPAL

1990

**NOTICE OF MEETING**

**FINANCE AND ADMINISTRATION COMMITTEE**

**Thursday, 1990 November 22**

**9:30 o'clock a.m.**

**Room 233, City Hall**

*John Thompson*  
John Thompson  
Secretary

**A G E N D A**

9:30  
a.m.

**1. APPOINTMENT OF ACTING CHAIRMAN**

**2. CONSENT AGENDA**

**3. CITY CLERK**

Composition of Comprehensive Audit Committees

**4. DIRECTOR OF PROPERTY**

"Agreement by Owner to Accept Compensation" Re Expropriation  
of 1688 Main Street West

**5. MAYOR R. MORROW**

Request for Financing of President's Dinner and Citation Awards  
During Canadian Country Music Week - 1991 September 10 - 16

**6. GRANTS CO-ORDINATOR**

Council Policy - General Grant and Convention/Reception Grant



7. **TREASURER**

- (i) G.S.T. Implementation Requirements
- (ii) Financing of 1991 Reconstruction Program
- (iii) Reserve for "Emergency Snow Removal" - Change of Use
- (iv) User Fees - Treasury Department
- (v) Status of "Special Events Subsidy Fund" and Jurisdictional Responsibility

8. **COMPREHENSIVE AUDIT SUB-COMMITTEE**

Consultant to Conduct a Comprehensive Audit, Legal Department

9. **TAXI ADVISORY COMMITTEE**

Illuminated Roof Signs for Taxi Cabs

10. **CORRESPONDENCE REFERRED FROM CITY COUNCIL**

- (i) Mr. Raymond Lauze Re Native Rights  
- Request for Endorsation and Support
- (ii) City of York Re Federal Government - GST  
- Request for Endorsation and Support

11:00  
a.m.

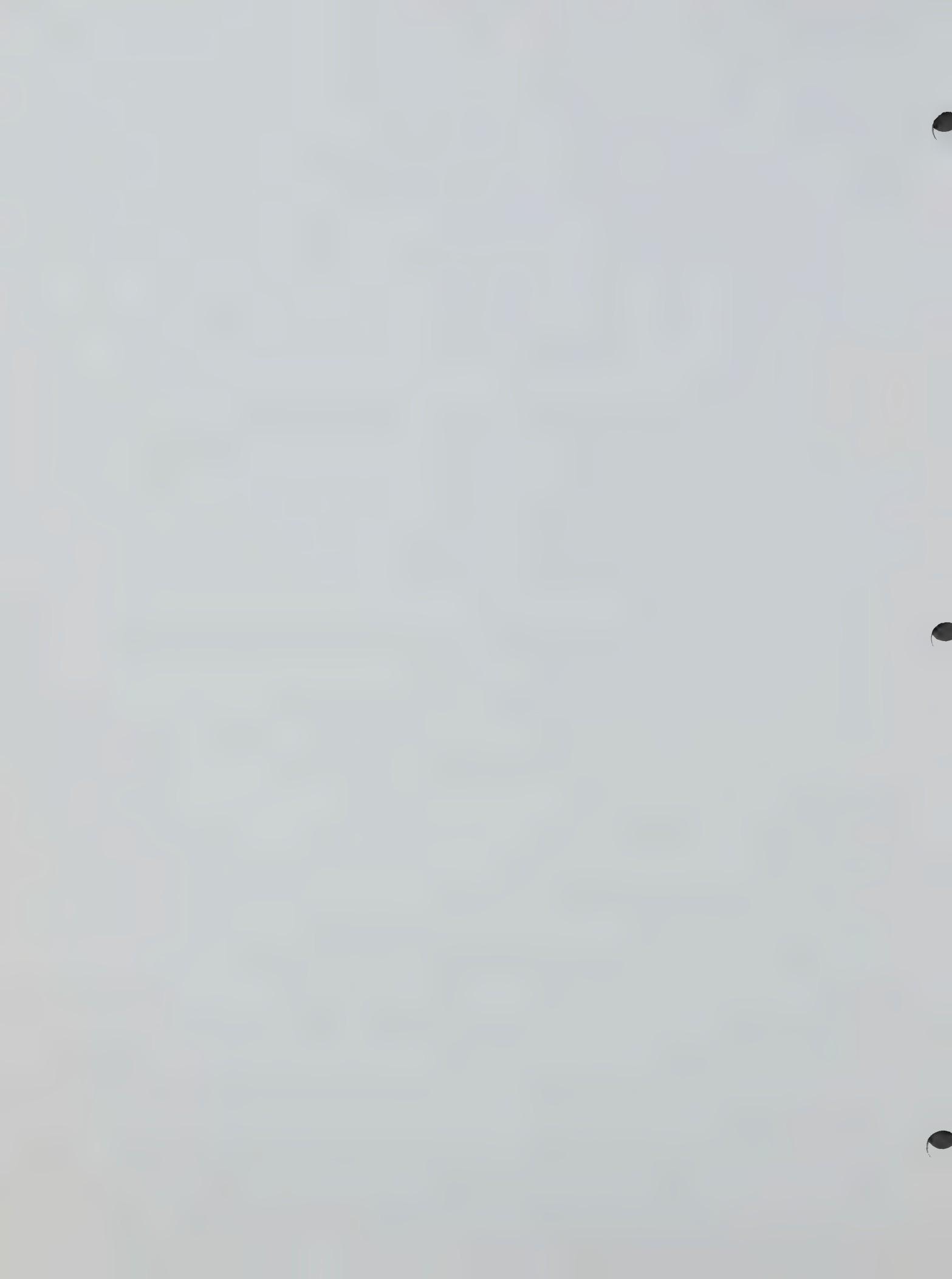
**BREAK**

11. **DELEGATIONS**

- 11.05 a.m. (i) Mr. Alexander L. Lutchin, Hamilton International Air Show - Request to Sponsor 1991 Civic Reception
- 11:15 a.m. (ii) Mrs. F. Steller, Durand Sr. Residence, 10 Herkimer Street  
Re Relief of Payment of Development Charges

12. **NEW BUSINESS**

13. **ADJOURNMENT**



## OUTSTANDING ITEMS

### FINANCE & ADMINISTRATION COMMITTEE

1. Staff Committee presently in the process of reviewing Procedural By-law including, but not limited to, the following issues:
  - (a) Procedure for processing correspondence addressed to City Council - City Council 1990 Mar. 13
  - (b) Authority for Standing Committees to recommend to City Council that a matter or resolution be reconsidered - Capital Budget Meeting 1990 Feb. 15
  - (c) Policy to require that when a request for a Capital grant is denied, a two-thirds vote of members present when vote is taken would be required to forward Capital grant request to City Council for consideration and final disposition - Capital Budget Meeting 1990 Feb. 15
2. Consider establishing a limit on the number of conferences the same person can attend in any given year - Budget Meeting 1990 Feb. 23 (pending)
3. (a) Policy to exempt Parking Authority from realty and business tax -Budget Meeting 1990 Feb. 23 and Regular Meeting 1990 Mar. 22 (Presently under review by Treasurer)  
(b) Examine feasibility of directing the net revenue from parking fines into the Reserve Account - 1990 Mar. 22 (Presently under review by Treasurer)
4. Policy for apportioning costs of C.U.P. to users - Budget Meeting 1990 Feb. 23 (review pending)
5. Recommendations of Mundialization Committee - Budget Meeting 1990 Feb. 23
6. Review need for Architectural Division - Budget Meeting 1990 Feb. 23 Tabled pending completion of Comprehensive Audit.
7. Provincial system and formula for conditional/unconditional grants to municipalities - Budget overview 1990 November 6 - Report from Treasurer pending.
8. Special Sub-Committee - Street Vendors Program - established to examine all aspects of the Program and report back to Finance and Administration Committee. Report and recommendations pending.
9. Feasibility of Licencing and Regulating the Tow Truck Industry - Report pending from Manager of Licensing.



10. Review licence fee and approval process for Transient Traders - Report pending from Manager of Licensing.
11. Optic Scan System at Municipal Elections - (1990 July 10) - Report pending from City Clerk
12. Senior Project Manager, Architectural Division - (1990 July 10) - Tabled pending completion of Comprehensive Audit.
13. Hamilton Public Library Board - User Pay Policy and Regionalization of Hamilton Library Services (1990 August 23) - Report pending from Library Board.
14. Resolution from the City of Burlington - Property Assessment Corporation (1990 August 23) - Report pending from Treasurer.
15. Council Agenda Line (1990 August 23) - Report pending from Manager of Property Maintenance and Manager of Purchasing.
16. Handbill Sub-Committee - Public meeting held 1990 October 1 to receive input on draft by-law - Final report pending.
17. Implementation of process to receive proposals from groups requesting space at West Avenue School (1990 September 20)
18. Hess Street Village Mall - Relief from outstanding Local Improvement Charges (1990 September 20) - Reports pending from Solicitor and Treasurer.

1990 November 16



3.

## CITY OF HAMILTON

### - RECOMMENDATION -

NOV 13 1990

**DATE:** November 14, 1990

**REPORT TO:** Mr. J. D. Thompson, Secretary  
Finance and Administration Committee

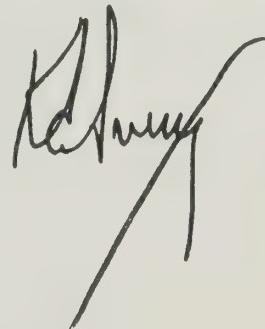
**FROM:** Mr. K. E. Avery  
City Clerk

**SUBJECT:** Composition of Comprehensive Audit Committees

#### **RECOMMENDATION:**

That Section (h) of the Comprehensive Audit Programme, adopted by City Council at the meeting held November 14, 1989 be removed and replaced with the following:

- (h) That each Task Force (Steering Committee) be composed of one (1) elected representative, who shall not chair or vice-chair of the Standing Committee responsible for the department or function being audited and three (3) appointed officials, one of whom shall be the department head responsible for the department or function being audited.



#### **FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

N/A

#### **BACKGROUND:**

On November 14, 1989, City Council adopted a recommendation of the Finance and Administration Committee that a Comprehensive Audit Programme, be implemented for all departments, local boards and authorities accountable to City Council.

The recommendation included the requirement that a Task Force (Steering Committee) be struck for each audit to be composed of 3 elected representatives who shall not be chairman or vice-chairman of the Standing Committee responsible for the department or function being audited and 3 appointed officials, one of whom shall be the department head responsible for the department or function being audited.

The Steering Committees report to the Sub-Audit Committee which reports to the Finance and Administration Committee.

At the September 26, 1990 Comprehensive Audit meeting, the specifications for the Legal Comprehensive Audit were approved. The Committee also approved a recommendation which was approved by City Council regarding the appointment of a consultant to conduct the Licensing Division Comprehensive Audit.

In October, 1990, a memo was distributed to Council members soliciting membership on these committees. One reply was received from Alderman Kiss requesting to be on the Legal Steering Committee. An additional memo was circulated to City Council Members from the City Clerk in November, to which there has been no reply.

Due to the 2 vacancies on City Council in addition to the fact that some Aldermen do not qualify as members on the Steering Committees, there has been difficulty in filling the positions on these committees. In the interest of expediency, it is advisable that the composition of Aldermen in the Steering Committees be reduced from 3 members to 1 member.

4.

**CITY OF HAMILTON**

— RECOMMENDATION —

NOV 08 1990

**DATE:** 1990 November 6

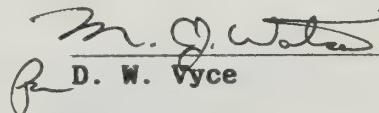
**REPORT TO:** Mr. J. D. Thompson, Secretary  
Finance and Administration Committee

**FROM:** Mr. D. W. Vyce  
Director of Property

**SUBJECT:** Milne Expropriation - Agreement to Accept  
Compensation, Plan SS-684 Surveys  
Part of 1688 Main Street West

**RECOMMENDATION:**

- a) That the "Agreement by Owner to Accept Compensation", executed by John E. Milne on November 5, 1990, whereby the owner agreed to accept the amount of \$649,912.05 as full and final settlement of the City's expropriation of the lands known as 1688 Main Street West, be approved.
- b) That the City Treasurer be authorized and directed to recover this full settlement amount from the Regional Municipality of Hamilton-Wentworth pursuant to the intent of the agreement between the City and Region, adopted by City Council on April 24, 1979.

  
D. W. Vyce

**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

Full cost recovery to be requested from the Region.

**BACKGROUND:**

The subject lands comprise 1.7763 acres, expropriated from Mr. J.E. Milne on July 27, 1965, by City of Hamilton By-law 10807, for improvements to the Main Street West-Osler Drive intersection.

The longevity of this claim arose from the complexities of the legal, developmental, and planning issues that required resolution before the damages and entitlements could be calculated, and the intent of the parties to avoid formal litigation.

6 November 1990

Finance and Administration Committee

Page 2

One of the primary compensation issues revolved around the loss of access from the re-constructed road which effectively landlocked the owner's remaining 16.6 acres. This was finally resolved as the result of a 1986 O.M.B. decision that awarded full compensation for injuriously affected landlocked lands. Both the City and Regional Solicitor's Department have reviewed this O.M.B. decision and concur that it is applicable in the subject instance.

Simple interest at 9% has been applied to the principle amount of \$196,614.60 and contributes \$448,297.45 to the total settlement package. This rate represents the mid-point of the expected statutory rates allowed under The Expropriations Act. The prime, simple interest cost of borrowing the principle sum over this same time period at C.I.B.C. rates has been calculated by the Treasury Department to be in excess of \$500,000.00.

The owner's claim for compensation is based on a market value rate of \$14,367.00 per acre plus interest on the principle at 12%. If O.M.B. arbitration awarded a settlement premised on the owner's claimed value and interest, the City's costs would be in the area of \$1,072,500.00. In addition, the City would have to pay both its own legal costs, plus the owner's legal costs in accordance with the Expropriations Act, which the City Solicitor's Office has advised could easily exceed \$50,000.00, not including costs payable to the Applicant's Solicitor. Accordingly, in the interest of prudent risk management, we are recommending that the settlement set out above be approved.

Attach.

c.c. - Mrs. P. Noé Johnson, City Solicitor  
Attention: Mr. P. Barkwell  
- Mr. E. C. Matthews, Treasurer  
- Mr. R. Douglas, Manager of Field Surveys  
- Mr. R. Roszell, Acting Commissioner of Legal Services and Corporate Counsel  
Attention: Ms. H. Psarakis  
- Mr. G. W. Lawson, Treasurer and Commissioner of Finance

(4506)



**AGREEMENT BY OWNER TO ACCEPT COMPENSATION**

TO: The Corporation of the City of Hamilton

I, John E. Milne, hereby agree to accept the sum of \$649,912.05 from The Corporation of the City of Hamilton in full payment and settlement of compensation, as set on Schedule "A" attached hereto, for all interests in that area of the real property known as Municipal No. 1688 Main Street West, Hamilton, which is outlined in red on the copy of Expropriation Plan No. SS-684 Surveys registered on the 12th day of August, 1965 as Instrument No. 323853HL, attached hereto as Schedule "B" and hereinafter referred to as the "Expropriated Lands".

I further agree that the aforesaid sum shall include all claims for damages, costs, interest, injurious affection to the balance of the real property described above remaining after the loss of the Expropriated Lands, and any other claim whatsoever arising out of the said expropriation.

I agree that the said compensation monies will be subject to the usual adjustments, except for fire insurance premiums, as of the closing date, which will be 30 days after acceptance of this agreement by City Council.

I acknowledge that I delivered vacant possession of the said Expropriated Lands on August 12, 1965 and that I shall also deliver on the closing date a deed, discharges of all encumbrances (including Writs of Execution) in existence before the expropriation, and a release in a form satisfactory to you executed by all persons or corporations having any claim to compensation by reason of the said expropriation and a statutory declaration in a form satisfactory to you setting forth the fact that the persons and/or corporations executing the said discharges and release are all those having any claim to compensation.

This agreement is open for acceptance by City Council until January 30, 1991 and is to be read with all grammatical changes made necessary by gender, number or corporate status. Failing acceptance of the agreement by City

Council, the agreement will be without prejudice to any claim I may wish to make  
in future proceedings against The Corporation of the City of Hamilton.

WITNESS:

S. Guest

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

J. E. Mahon (L.S.)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(L.S.)

\_\_\_\_\_ (L.S.)

Solicitor's Name and Address

Stephen F. Waqué  
Borden & Elliot  
Scotia Plaza  
40 King Street West  
Toronto, Ontario M5H 3Y4

Mailing Address of Signing Parties

8 James Court  
Anne Court

Property Address

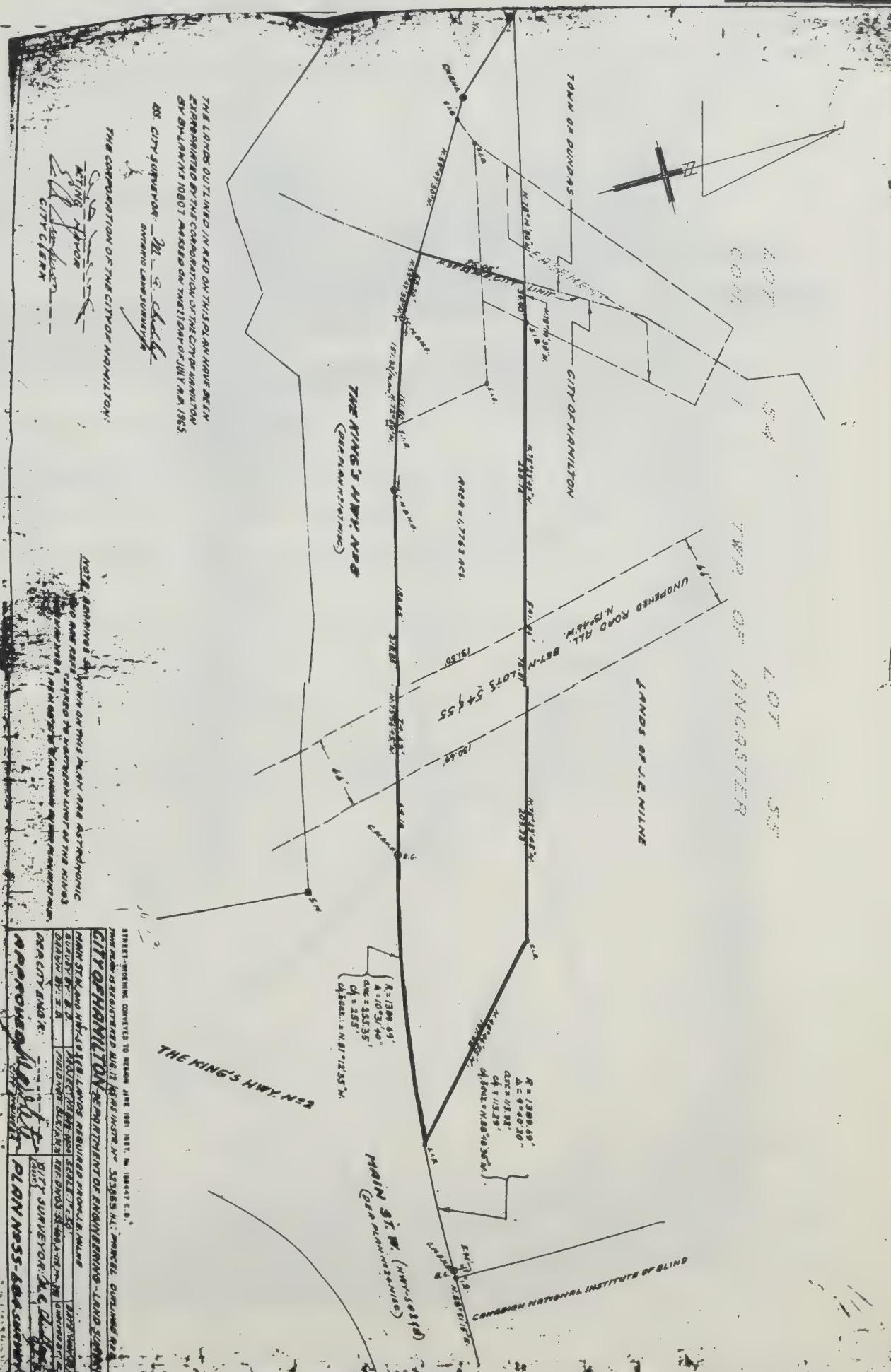
SS-684 Surveys

Owner's Interest

John E. Milne

Elements of Compensation

Market Value of Lands Expropriated 1.7763 acres @ \$10,500 per acre	\$ 18,651.15
Injurious affection, owner's time, damages, costs, fees (except legal), and all other claims	\$177,963.45
Interest at 9% from August 12th, 1965 to December 12th, 1990	\$448,297.45
Legal fees, S. Waqué	\$ 5,000.00
	<u>\$649,912.05</u>







5.

1990 November 13

**MEMO TO:** Mr. J. D. Thompson, Secretary, Finance and Administrataion Committee  
**FROM:** Mayor R. M. Morrow  
**SUBJECT:** Canadian Country Music Week - September 10-16, 1991

Hamilton has been fortunate in obtaining the Canadian Country Music Week and Awards program for 1991.

Attached, is information pertaining to this event for the information of the Members of the Finance and Administration Committee.

September 10th to 16th will be officially proclaimed Country Music Week.

I am further recommending that the sum of \$22,500.00 be provided by the City of Hamilton to offset the costs of the President's Dinner and Citation Awards. Method of financing to be determined.

RMM:DC:rw  
attachms.

26

c.c.'s Gabe Etele, Chairperson, Director, Hamilton Downtown BIA  
Brian J. Cooper, President Hollis Communications Inc.  
D. A. Carson, Executive Assistant to the Mayor



City Hall,  
71 Main Street West, Hamilton, Ontario, Canada L8N 3T4  
Telephone: [416] 526-2790

Mayor  
OCT 29 1990

October 25, 1990

Mayor Robert M. Morrow  
City of Hamilton  
71 Main Street West  
Hamilton, Ontario  
L8N 3T4

Dear Mayor Morrow:

I hope all is well with you. I am writing to you regarding a very exciting event coming to Hamilton in September 1991. September 10 - 16, will mark Country Music Week '91 which is the week-long event that brings Canadian country music artists together with musicians, songwriters, music publishers etc.

Country Music Week 1991 will be held in Hamilton - the centre that boasts Canada's highest population of country music fans.

As with each host city, Hamilton is being asked to participate in welcoming the who's who of country music to their city.

The enclosed package describes in further detail the support we are requesting from the City of Hamilton. In addition, we would like to find out more about the procedure to have September 9 - 16 declared as Country Music Week.

Mr. Mayor, I look forward to having the City of Hamilton participate in this exciting week that celebrates country music in Canada. I will call you to further discuss your involvement.

Sincerely,

*[Signature]*

Brian J. Cooper  
President

/jn

Encl.

## COUNTRY MUSIC WEEK - HAMILTON 1991

### CANADIAN COUNTRY MUSIC ASSOCIATION

The Canadian Country Music Association (CCMA) was founded in 1976 to organize, promote and develop a Canadian country music industry. The Board and membership has representation from across Canada and includes all sectors of the industry. The Association acts throughout the year to raise the profile of country music with government, the private sector and the general public, encouraging the highest standards of professionalism as well as competitiveness in the industry market place at home and abroad.

### COUNTRY MUSIC WEEK

Country Music Week is held annually, at a predetermined location, to provide an opportunity for industry promotion, professional development and show-casing the highest calibre of Canadian country music talent. Major highlights of the week are the nationally televised Bud Country Talent Search and Canadian Country Music Awards. Since the inception of the CTV-produced show in 1987, this awards production has drawn the highest audience profile of any Canadian awards show..

Under the general direction of the CCMA, the activities of Country Music Week activities are financed in large part by the private sector and the CCMA membership. In addition, consecutive Host Committees have welcomed the support of all levels of government towards various aspects of the week.

In 1990, Country Music Week was held in Edmonton. A copy of the official program is enclosed which clearly indicates the degree of corporate support and government endorsement. The detailed program for the 1990 Week is presented on page 2.

### COUNTRY MUSIC WEEK, HAMILTON 1991

Next year, Country Music Week will be held from September 10 - 16 in Hamilton

## PRESIDENTS DINNER AND CITATION AWARDS

### OBJECTIVE

- To recognize groups and individuals for outstanding contributions to country music, the community and the international development of Canadian country music.
- To highlight the city's role in supporting and welcoming recording arts and encouraging the development of Canadian country music.
- To promote the fact that Hamilton has the highest concentration of country music fans of any Canadian city and to encourage recording artists to bring performances to the city.
- To raise Hamilton's profile in the country music industry in Canada, the United States and abroad.

### EVENT

Presidents Dinner and Citation Awards

### DATE

Sunday, September 15, 1991

### LOCATION

Hamilton Convention Centre

### PARTICIPANTS

Approximately 500 delegates, from all parts of Canada, representing all facets of the Canadian country music industry, including performers, producers, broadcasters, marketing and distribution representatives and others.

TENTATIVE ORDER OF EVENTS

6:00 - 6:30            Pre-Dinner Reception (Performers, CCMA Board Members, Federal, Provincial & City representatives and other guests of honour).

6:30 - 8:00            Dinner  
Keynote Speaker: (to be confirmed)  
Speech by City Representative  
Speech by CCMA President

8:00 - 9:00            Award Citations  
(including an award presentation by the City of Hamilton)

CITY OF HAMILTON SUPPORT REQUESTED

Country Music Week has been fortunate each year, in receiving some assistance from the municipal government to support such areas as professional development awards citations and international promotion. Such support has always been acknowledged as part of the print material.

Funding in the amount of \$22,500 is requested from the City of Hamilton to offset the cost of the Presidents Dinner and Citation Awards for Country Music Week '91 in Hamilton.

Hamilton is putting together an impressive framework for the September celebration. A tentative schedule of events is attached.

In addition to the in-house events which specifically address the interests and professional needs of the industry, Hamilton's Host Committee is planning at least seven major public events, the Bud Country Talent Search and CTV Awards Show which are open to the public. In addition, there will be several major fundraising events in the Hamilton area leading up to Country Music Week '91.

Country Music Week '91 involves the volunteer commitment of a number of Hamilton area business people.

Attached find a list of the Country Music Week '91 Executive Host Committee.

COUNTRY MUSIC WEEK - HAMILTON, 1991

HOST COMMITTEE

EXECUTIVE COMMITTEE

Chairperson:

Mr. Gabe Etele  
Director  
Downtown Hamilton BIA

Co-chairperson:

Mr. Tom Tompkins  
Board member  
Canadian Country Music Association

Secretary-Treasurer:

Mrs. Sheila Hamilton  
Executive Director  
Canadian Country Music Association

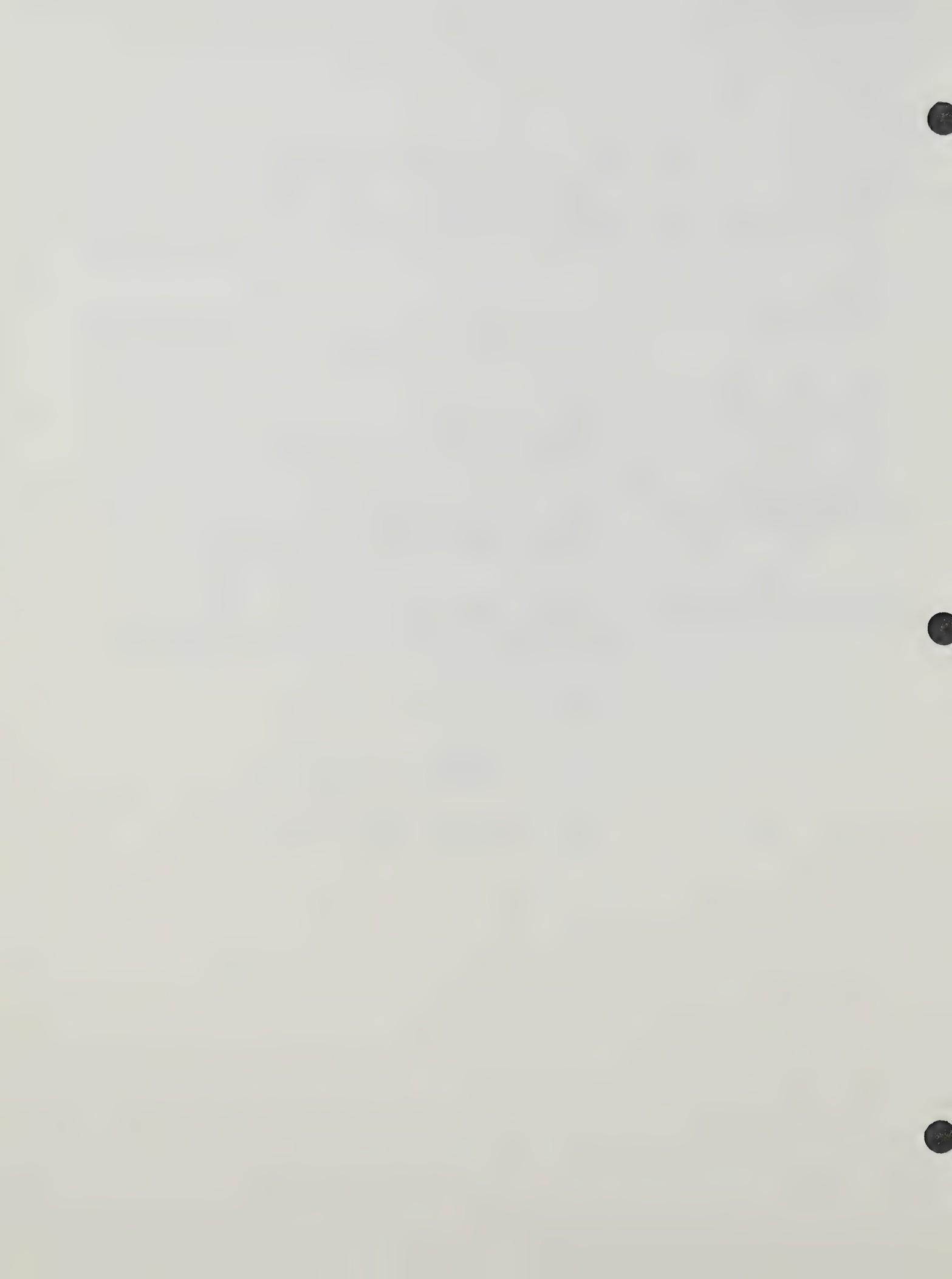
Executive Committee:

Mr. Joe Fardell  
The Regional Municipality of Hamilton-Wentworth

Mr. Sal Farrauto  
HECFI

Mr. Bob Sugden  
Dept. of Culture & Recreation

Mr. Reg Titian, Reggies Sound Ltd.  
Downtown Hamilton BIA



6.

## CITY OF HAMILTON

### - RECOMMENDATION -

**DATE:** 1990 November 15

**REPORT TO:** Mr. J. D. Thompson, Secretary  
Finance and Administration Committee

**FROM:** Mr. D.K. Beattie  
Grants Co-ordinator

**SUBJECT:** 1991 GRANT APPLICATION AND POLICY REVISIONS

#### **RECOMMENDATION:**

- 1) That the existing General Grant and Convention/Reception Grant Applications and Policies be revised to reflect the following changes:
  - a) General Grants All references within the existing policy and application are to be amended to reflect as a general rule funding to those organizations which provide a service within the jurisdiction of the City as defined within the Municipal Act and specifically reflect the following:
    - i) with respect to the Grants criteria, consideration will not be given to any religious function or event to which participation is limited to its particular segment of the community;
    - ii) with respect to the Grants criteria, consideration will not be given to any ethnic function or event to which participation is limited to its particular segment of the community;
    - iii) with respect to the Grants criteria, consideration will not be given to any organization that is in receipt of an interest-free loan until the loan is totally repaid;
    - iv) with respect to the Grants criteria, consideration will not be given to any organization which requests funds to offset costs of representing the City at events outside of Hamilton;
    - v) all requests for interest-free loans are to be considered by the Grants Review Group and that the calculated lost interest revenue is to be charged to the Grants Budget;
    - vi) that any organization which has an approved grant of \$5,000 or more must supply an audited financial statement of their prior year's operations before any grant payments are made;

Mr. J. D. Thompson  
Secretary, Finance and Administration Committee  
November 15, 1990 - Page Two

RECOMMENDATION: - Continued

- vii) the attached proposed amendments to the Grant Application and Policy from the Arts Advisory Sub-Committee which was endorsed by the Parks and Recreation Committee meeting held August 21, 1990 with the exception of item (e) (the deletion of Question #7) be implemented;
  - viii) question 16 as amended by the Arts Advisory Sub-Committee (subsection vii above) which addresses the issue of planned financial self-sufficiency would incorporate a request for a five year financial plan;
  - ix) to allow for appeals by any organization which disagrees with the Grants Review Group recommendation that the organization does not meet the general criteria for the consideration of grants;
  - x) an annual capital budget provision at a maximum amount of \$100,000 be submitted as part of the Capital Budget process for funding of Capital Grants. Capital Grants would be processed through the Grants Review Group and the Finance and Administration Committee in accordance with the Grant Policy. Any annual unallocated Capital Funds would be transferred to a reserve for Capital Grants.
- 1) b) Convention/Reception Grants All references within the existing policy and application are to be amended to reflect the following:
- i) with respect to the Grants criteria, it should be consistent with the General Grants criteria and include those proposed amendments noted above;
  - ii) the funding formula to calculate the grant amount is applicable to one occasion regardless of the number of events or activities that might take place within the relative timeframe.
- 2) a) That the administrative process for distributing the 1991 grants as directed by the November 14, 1989 Finance Committee meeting (see attached copy of the minutes) be respectfully reconsidered and that,
- b) For effective and cost efficient administrative purposes, the Grants Co-ordinator be authorized to advertise the availability of the Grants and the extended Grants deadline of January 31, 1991 in addition to mailing out applications consistent with prior year's process.

D Kevin Beattie

*Mr. J. D. Thompson  
Secretary, Finance and Administration Committee  
November 15, 1990 - Page Three*

**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

Under subsection 1 (a) (v), the amount of calculated lost interest which is to be charged to the grants budget, may restrain the flexibility of the Grants budget.

**BACKGROUND:**

A report was submitted to the Finance and Administration Committee meeting of October 25, 1990 requesting revisions to the Grants policy and application. There was continued debate on these revisions at two subsequent meetings of the Committee (specifically November 8 and 13). This report has been revised to reflect the concerns raised at these meetings (including the items outlined on the attached letter from Mr. J. Thompson dated October 29, 1990).

The Municipal Act outlines the jurisdictional areas that a municipality has the authority to address. As an example for this specific case the municipality has jurisdiction over services in areas of recreation, community programs, and others, subject to Section 112 of the Act which relates to bonuses to commercial enterprises.

Under the General Grants, sub-section i) to iv) are presented to clarify the criteria. Sub-section i) will not affect groups such as the Catholic Youth Organization, which grant offsets recreational programs.

With respect to interest-free loans, this recommendation is pro-active in anticipation of future requests. The issue to be addressed is the fact that an interest-free loan is in essence a grant to an organization in the amount of non-paid interest. An amount to be calculated for this lost interest revenue will be charged to the grants budget. Further policies relative to interest-free loans will be forwarded to the Finance and Administration Committee in 1991.

The present policy is unclear as to whether audited financial statements are required. The proposed amendment in subsection vi) makes it mandatory for any organization that has an approved grant of \$5,000 or more to supply audited financial statements of the prior year's operations before any grant payments are to be made. This provision should suggest to the organizations the need for fiscal responsibility.

Subsection vi) of the General Grant amendments provides for the changes suggested by the Arts Advisory Sub-Committee with the exception of the deletion of Question 7 concerning the geographic area of operation for the applicant. This question should remain as part of the application as the response would provide information as to the level of funding if the group operates outside of the City or if the request should be a Regional consideration. Subsection vii) expands on the issue of self sufficiency by requesting a five year plan.

Mr. J. D. Thompson  
Secretary, Finance and Administration Committee  
November 5, 1990 - Page Four

**BACKGROUND: - Continued**

The existing Grant policy provides for an annual Capital Grant provision of \$100,000 starting in 1991. During the 1990-1994 Capital Budget deliberations this project was deleted from the Capital Budget. However, to facilitate planning and funding of Capital Grant requests, a provision should be made within the Capital Budget to the extent of available funding for these kind of requests.

In terms of the Convention/Reception Grant application and policy, the proposed amendments is to ensure the criteria of the General Grants is consistent with these grants. Subsection ii) addresses the potential abuse of this granting system. These grants are to recognize that an organization is holding an event in Hamilton, wherein a majority of the participants are from outside of the City. In some cases the organization is holding more than one event on the same occasion. The grant funding formula should be based on the one occasion and not on the basis of events or the length of the occasion.

Finally item 2, from an administrative perspective, once these amendments have been approved by the Finance and Administration Committee and Council, the policy and applications should be available in December. Around this time last year when the Finance Committee was considering the Grant revisions for the 1990 Grants, the Committee suggested that the applications are not to be automatically mailed out. (See attached copy of the November 14, 1989 minutes of the Finance Committee.) However, this would essentially mean two mailings of material costing more money, paper and staff time. It may also create some deadline problems for some organizations should there be problems with the mail service. In this regard 2 (b) notes an extended deadline to January 31, 1991. The Grants Review Group respectfully requests the Finance and Administration Committee to reconsider this administrative issue and authorize the Grants Coordinator to proceed in a similar fashion as in prior years and in a fashion that the organizations are accustomed to.

Att's.

c.c. Grants Review Group

# CORPORATION OF THE CITY OF HAMILTON

## MEMORANDUM

\*\*\*\*\*

TO: Mr. K. Beattie  
Grants Co-ordinator/Budget Officer  
Treasury Department

YOUR FILE:

FROM: Mr. John Thompson, Secretary  
Finance & Administration Committee

OUR FILE:  
PHONE: 546-2747

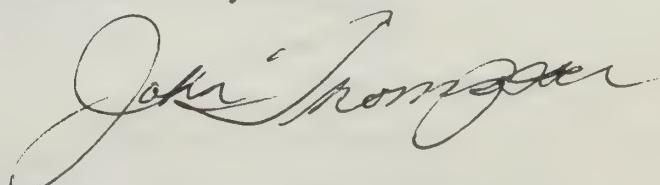
SUBJECT: **1991 GRANT APPLICATION  
AND POLICY REVISIONS**

DATE: 1990 November 5

This refers to your report of 1990 October 16 which was reviewed by the Finance and Administration Committee at its meeting held 1990 October 25.

This will confirm that your report was referred back for revision and clarification to incorporate the following changes:

- (a) Sections 1(a) (i) & (ii) are to be reworded to clarify the meaning of "religious and ethnic based programs or organizations";
- (b) Add a clause to the policy to provide that consideration of a grant will not be given to organizations requesting funds to defray the costs associated with representing the City at events outside of the City of Hamilton;
- (c) Include provision in the policy for an appeal procedure in the event an organization disagrees with the Grant Review Group that they do not meet the general criteria for the consideration of grants;
- (d) Include a question in the Grant Application Form to determine if the organization has any plans to become self-sufficient over the next five years.



c.c. Alderman B. Hinkley, Chairman, Finance and Administration Committee  
Mr. L. Sage, Chief Administrative Officer  
Mr. E. C. Matthews, Treasurer  
Mr. R. Sugden, Director of Culture and Recreation

**EXHIBIT A**

Changes to City's General Grant Application

THE CORPORATION OF THE CITY OF HAMILTON

GENERAL GRANT APPLICATION

Page 1  
(Rev. 11/89)

Each organization applying for a grant is required to complete this form annually and forward same to Mr. D. K. Beattie, Grants Co-ordinator, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 546-2739), together with their supporting information indicated.

**THE DEADLINE FOR SUBMISSION IS DECEMBER 31.**

**THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.**

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

- \* a) Page 1 fourth paragraph "In the event that more space ... attach to application" be in bold lettering.

LIAISON PERSON \_\_\_\_\_ PHONE NO. \_\_\_\_\_

B. AMOUNT OF GRANT REQUEST: \$ \_\_\_\_\_

C. PURPOSE OF GRANT: (Indicate)

\_\_\_\_\_ CONTINUING GENERAL ACTIVITIES (OPERATING)  
\_\_\_\_\_ CAPITAL  
\_\_\_\_\_ ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A RERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	<u>AMOUNT</u>	<u>%</u>
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST.....\$		
- CITY'S CONTRIBUTION (GRANT REQUEST).....\$		
TOTAL OPERATING BUDGET	\$	100%
	=====	=====

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

FOR CITY USE ONLY

RECOMMENDATION

1) GRANTS REVIEW GROUP	2) ADMINISTRATIVE COMMITTEE	3) APPEAL	4) CITY COUNCIL
\$ _____ CATEGORY _____ DATE _____			

GRANT PAYMENT

- UPON CITY COUNCIL APPROVAL	\$ _____ / _____	(date/cheque #)
- OTHER DATE OR INSTALMENTS	\$ _____ / _____	
	\$ _____ / _____	
	\$ _____ / _____	

- \* b) Add "Arts organizations' applications will be reviewed initially by the Arts Advisory Sub-Committee" at the bottom of the page.

4. Do volunteers participate in your program?

No \_\_\_\_\_ Yes \_\_\_\_\_ If yes, please indicate number and type of involvement.

\* c) Page 3 #4 - to be reworded as follows:

"If yes, please indicate number of volunteers and number of volunteer hours of work contributed annually" and type of involvement.

6. Does your organization provide a service to:

(a) All citizens \_\_\_\_\_

(b) A specific group \_\_\_\_\_

(c) A specific area \_\_\_\_\_

Describe briefly:

\* d) #6 - Add in brackets beside (b) and (c) "(which group; explain in detail)" and delete the words "Describe briefly".

7. In what geographical area does your organization operate?

\* e) Ignore #7 - deleted. → Grants Review Group  
recommends that Question 7  
remain as part of the application

(2 of 8)

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

10. a) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? YES        NO

If Yes, complete the following:

Date of Application	From Whom Requested	Amount Requested	Approved or Denied Amount
---------------------	---------------------	------------------	---------------------------



- \* → f) Page 4 #10 - before the Note, add the following sentence: If no, please advise why other sources of funding have not been explored".

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

- b) Are any funds outlined above conditional upon City assistance. If yes, what are the ramifications of the City denying a Grant?

11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

- \* → g) #11 - question listed should be part (a) and add part (b) as follows:

"(b) If your organization is experiencing a financial deficit situation, please explain and detail your plans for addressing the deficit.

(3 of 8)

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

- h) Page 5 #12 Add the following "If applicable, please detail your organization's admission fees, membership fees, rental charges and audience statistics".

13. Have you received funding from the City in prior years? If so, when and how much?

<u>Year</u>	<u>Requested Amount</u>	<u>Approved Amount</u>
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

(4 of 8)

16. Will your organization ever be self-supporting? If yes, when?

If no, how will your service be continued if financial assistance is terminated in the future by the City?

\* → i) Page 6 Delete #16 and insert the following in lieu thereof:

"What are your organization's plans for becoming more financially self-sufficient?" If you do not foresee an increase in financial self-sufficiency, what are your organization's goals for the future?"

17. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

\* → j) #17 should become a requirement of the grant and not a request.

(5 of 8)

## GENERAL GRANT POLICY

GRANTS TO OUTSIDE ORGANIZATIONSCONTENTS

	<u>PAGE</u>
1. LEGISLATION	1-2
2. POLICY GOAL AND OBJECTIVES	2-3
3. GENERAL CRITERIA FOR CONSIDERATION OF GRANTS	3-4
4. PROCESSING OF GRANT APPLICATIONS	5-7

EXHIBIT E

Changes to City's General Grant Policy: Please see page 4

(6 of 8)

THE CORPORATION OF THE CITY OF HAMILTON  
GENERAL GRANTS POLICY

Page 4  
(Rev. 11/89)

3. GENERAL CRITERIA FOR THE CONSIDERATION OF GRANTS - continued

Consideration Will Be Given To: - continued

5. The degree to which the City will be expected to contribute to the total funding of the program.
6. Projects that are essential to the citizens of the City which cannot be financed by private business or donations.
7. The nature of each project and the relationship of the project to the responsibility of City Council.

\* Page 4

Under 3 - General Criteria for the Consideration of Grants that the following be added as item 8:

"8. Individuals and/or private organizations under the auspices of an established non-profit arts organization.

(7 of 8)

## GENERAL GRANTS POLICY

3. GENERAL CRITERIA FOR THE CONSIDERATION OF GRANTS - continuedConsideration Will Be Given To: - continued

5. The degree to which the City will be expected to contribute to the total funding of the program.
6. Projects that are essential to the citizens of the City which cannot be financed by private business or donations.
7. The nature of each project and the relationship of the project to the responsibility of City Council.

Consideration Will Not Be Given to:

1. A similar application which has also been submitted to the Regional Municipality of Hamilton-Wentworth.
2. Requests for grants to an individual, or to an individual group that is controlled by a parent organization (in this case the parent organization should apply for the grant, i.e., an association as opposed to a team).

Under "Consideration Will Not Be Given to", item 2 be changed to read as follows:

"2. Requests for grants to an individual, or to an individual group that is already under the control of a parent organization (in this case the parent organization should apply for the grant, i.e. an association as opposed to a team)."

(8 of 8)

(e) A provision of \$100 000 each year beginning in 1991 in the 1990 - 1994 Capital Budget for Capital Grants. These grants would be processed through the Grants Review Group to the Finance and Administrative Committee for inclusion in the capital budget. Any unallocated funds would be transferred to a reserve for Grants as a Contingency Fund;

(f) Grant applicants would be guaranteed of receiving the same level of funding that they had received last year (unless the applicant is a sunset or one-time only grant), however, upon review of the grant application the applicant may be slotted into the sunset category which would result in the funding being phased out in the next and future years.

(g) As part of the application, a balance sheet, income statement and operating budget must be submitted and that eligible applicants must be in operation for at least one year.

It was moved by Alderman Murray, seconded by Alderman Drury and carried that Items 1 (a) and 2 (d) which deal with a two-thirds vote requirement of the Finance and Administrative Committee, be deleted.

Considerable discussion ensued on the methodology to be used in processing grant requests.

Following discussion, the Committee agreed that regardless of whether the Grant application is old or new, all applications received by the deadline will be considered by the Grants Review Group, following which there are recommendations, in alphabetical order will be forwarded to the Finance Committee for approval.

The Committee also agreed that applications received after the deadline will not be considered. In the event a member of the Committee or City Council insists that a late application be considered, the Finance Committee will decide whether or not to consider the application by a majority vote. Late applications will only be considered after all the applications received within the deadline have been processed and finalized.

The Committee directed the Grants Co-ordinator to properly advertise the deadline for the 1990 General Grants for 3 consecutive weeks.

It was also agreed that in 1991 applications will not be automatically mailed out to past grant recipients but rather a letter will be forwarded to all past recipients as well as new applicants who have requested an application form advising that they must contact the Office of the Grants Co-ordinator to arrange to obtain a copy of the grant application at which time they will be informed of the deadline for 1991 General Grants.

The Committee also agreed to delete Item 2 (f) above recommending that grant applicants would be guaranteed of receiving the same level of funding that they have received last year with certain exceptions.

1990-1994 Capital Budget ad 0991 not to be included in the 1990-1994 Capital Budget

1990-1994 Capital Budget ad 0991 not to be included in the 1990-1994 Capital Budget

1990-1994 Capital Budget ad 0991 not to be included in the 1990-1994 Capital Budget

1990-1994 Capital Budget ad 0991 not to be included in the 1990-1994 Capital Budget

1990-1994 Capital Budget ad 0991 not to be included in the 1990-1994 Capital Budget

7(i)

**CITY OF HAMILTON**  
**- RECOMMENDATION -**

NOV 14 1990

**DATE:** 1990 November 13

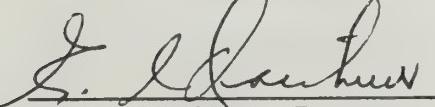
**REPORT TO:** Mr. J. D. Thompson, Secretary  
Finance and Administration Committee

**FROM:** Mr. E. C. Matthews  
Treasurer

**SUBJECT:** G.S.T. IMPLEMENTATION REQUIREMENTS

**RECOMMENDATION:**

- a) That the Treasurer be authorized to acquire the appropriate staffing (temporary) and supplies to do all those things necessary to implement the G.S.T. policies and procedures scheduled for January 1, 1991;
- b) that a one-time provision of \$75,000 for this purpose be established and financed from the Reserve for Contingency;
- c) that a report on the need for permanent on going additional staffing in the Accounts Payable and/or Accounting areas as a result of G.S.T. be prepared at a later date.

  
E. C. Matthews, Treasurer

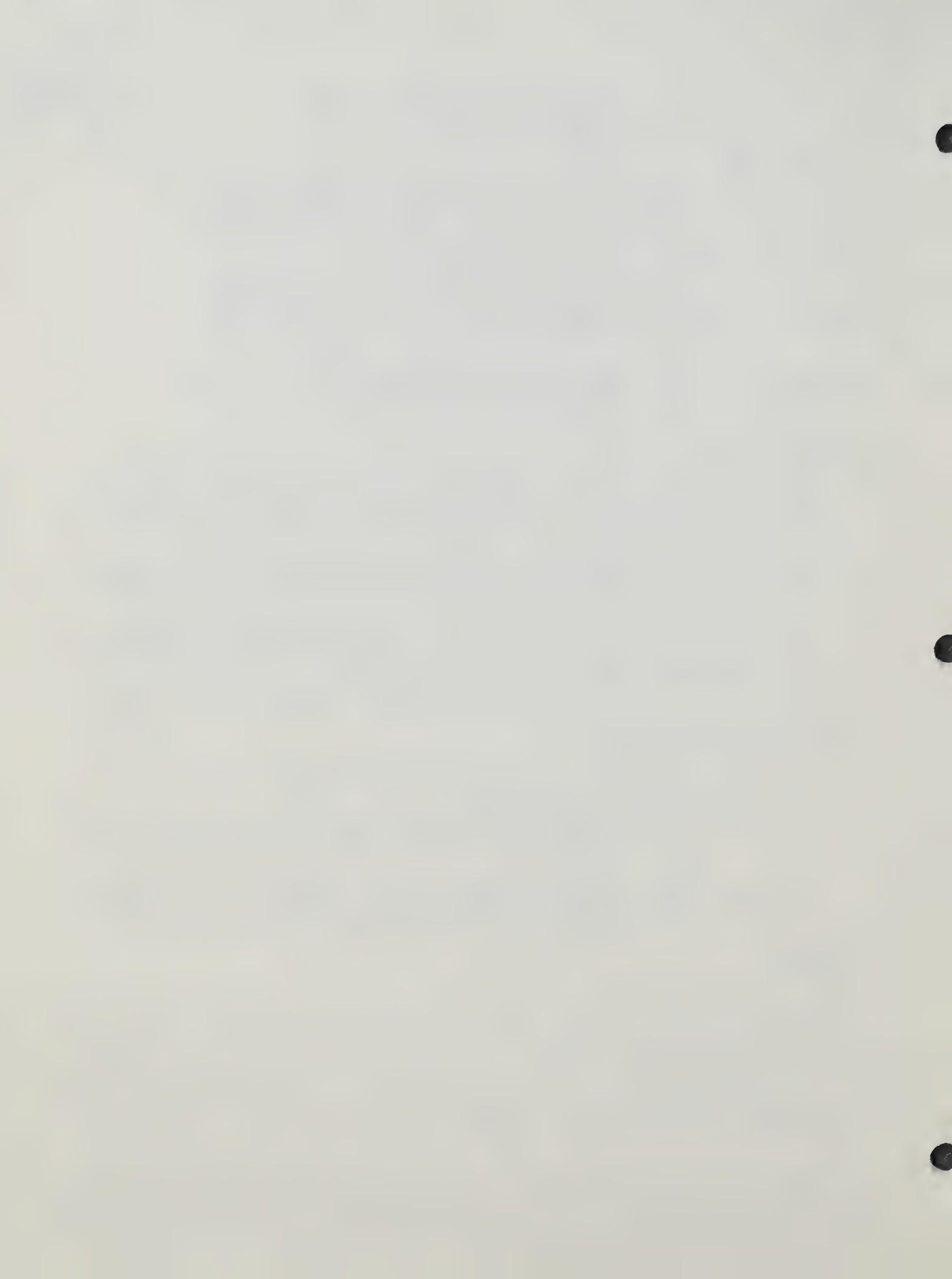
**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

- The Reserve for Contingency has sufficient funds to finance this one time item.
- Possible further staffing implications, depending upon procedural complexities of processing, tracking, paying, and claiming the G.S.T.

**BACKGROUND:**

Due to the lack of sufficient information in many areas of G.S.T., and the uncertainty of the procedures necessary in accounting for this tax, it is somewhat difficult to be exact about the nature of assistance I will require related to staffing and equipment. It appears clear, however, that the G.S.T. is sufficiently varied and complicated to warrant the hiring of at least a short-term temporary person who would assist over the next several months. It is extremely important that we install the correct procedures for claims in order that no more tax than is necessary is paid.

It also appears that we may require at least one additional person in Accounts Payable on a permanent basis, and possibly part time assistance in the Accounting areas for claims. I am proposing that a report on this phase of G.S.T. be prepared at a later date.



7(ii)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1990 November 15

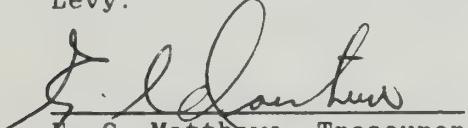
REPORT TO: Mr. J. D. Thompson, Secretary  
Finance and Administration Committee

FROM: Mr. E. C. Matthews  
Treasurer

SUBJECT: FINANCING OF 1991 RECONSTRUCTION PROGRAM

**RECOMMENDATION:**

That in order to allow the Regional Engineering Department to proceed on the City's behalf with the 1991 Reconstruction Program on local roads, City Council approve the program, as presented to the Transport and Environment Committee November 19, 1990, in the estimated amount of \$9,400,000 with the understanding the gross cost to the City before application of the Roadway Subsidy will not exceed \$4,000,000. The net cost in the amount of \$2,720,000 (gross cost of \$4,000,000 less roadway subsidy \$1,280,000) be financed from the 1991 Capital Levy.

  
E. C. Matthews, Treasurer

**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

The estimated gross cost of \$9,400,000 will be subsidized by Roadway Subsidy in the amount of \$3,008,000 with the balance of \$6,392,000 to be funded by the City from the 1991 6 Mill Capital levy allocation of \$5,970,000 included annually in the 1991 current budget.

**BACKGROUND:**

This project is included in the provisional 1991-1995 Capital Program and is being recommended for approval at this time, prior to approval of the 1991 Capital Budget, in order that the Regional Engineering Department may proceed with the preliminary work necessary for the calling of tenders as soon as possible.

In view of the limited resources available to finance large numbers of capital projects and stay within the new guidelines to be established and approved by the Finance and Administration Committee I have allocated to spend only \$4,000,000 out of \$9,400,000 as gross cost of this project. The net financing cost of this \$4,000,000 after allocation of Roadway subsidy of \$1,280,000 would be \$2,720,000. This project along with other 1991-1995 capital projects will be reviewed critically by the Management Team in the near future.

c.c. Mr. Lou Sage, Chief Administrative Officer  
Ms. T. Agnello, Secretary, Transport and Environment Committee  
Mr. T. Gill, Acting Commissioner of Engineering

F O R   A C T I O N

REPORT TO: MS. T. AGNELLO, SECRETARY  
TRANSPORTATION AND ENVIRONMENT COMMITTEE

FROM: E. M. GILL, P.ENG.  
ACTING COMMISSIONER OF ENGINEERING

DATE: November 7, 1990  
COMM FILE:  
DEPT FILE: 800-91

SUBJECT: 1991 Road and Sidewalk Capital Reconstruction Programme

**RECOMMENDATION:**

- a) That a proposed widening from 7.3 metres to 8.5 metres of Rodgers Road from King Street to Central Avenue, Balmoral Avenue from Main Street to King Street and Binkley Road from Main Street West to Sanders Boulevard be advertised under Section 301 of the Municipal Act and the necessary alteration By-law be prepared by the City Solicitor and the City Clerk;
- b) That the proposed 1991 Road and Sidewalk Capital Reconstruction Programme in the amount of \$9,400,000 be received;
- c) That the Committee request the approval of the Finance and Administration Committee to spend up to \$4,000,000 of the proposed \$9,400,000 1991 Road and Sidewalk Capital Reconstruction Programme to allow for tendering and construction to occur prior to the final budget approval;
- d) That the Commissioner of Engineering be authorized to undertake the works on behalf of the City of Hamilton once all necessary approvals have been received.

*Ted Gill*  
E. M. Gill, P. ENG.  
ACTING COMMISSIONER OF ENGINEERING

Cont'd...

-Page 2-  
November 7, 1990

### 1991 Road and Sidewalk Capital Reconstruction Program

Cont'd

#### **FINANCIAL IMPLICATIONS:**

See above "Recommendations".

#### **BACKGROUND:**

The draft 1991-1995 Capital Budget makes a provision in the amount of \$9,400,000 for the reconstruction of roads and sidewalks in the City of Hamilton in 1991. The estimated subsidy from the Ministry of Transportation is \$3,008,000 and the net cost for the City is estimated at \$6,392,000.

The proposed programme for 1991 is divided into the following sections:

- 1) Reconstruction of roads and abutting sidewalks
- 2) Reshaping surface treated roads
- 3) Reconstruction of sidewalks only
- 4) Supplementary list.

The projects in the Programme are reviewed by the Engineering, Traffic, Public Works, Planning and Development, Transportation (H.S.R.), and Community Development Departments and the utility companies. All the necessary work on the underground and overhead services will be undertaken prior to or at the time of the road reconstruction.

The road widening policy, as adopted by Council on January 12, 1982, is to widen pavements to provide a minimum width of 8.5m within the road allowance. The widening of sections of Binkley Road, Balmoral Avenue, Haddon Avenue, Ivon Avenue, Normanhurst Avenue and Rodgers Road could be considered. Each of these roadways has been reviewed by Engineering and City of Hamilton Forestry Section staff to determine the impact widening would have on the natural environment. Generally, the trees in close proximity to the road allowance would suffer root damage during construction, resulting in the weakening of the tree and a potential safety hazard. Staff's on-site findings are as follows:

1. Balmoral Avenue - Main to King
    - numerous large, mature trees of various varieties on the east side of Balmoral Avenue may be affected
    - west side of roadway is asphalt parking area with the exception of 1 large, silver maple tree which would be affected if widening occurred on one side only.
- Staff recommends a widening from 7.3m to 8.5m, with all widening to occur on the west side of Balmoral Avenue.

Cont'd..

-Page 3-  
November 7, 1990

1991 Road and Sidewalk Capital Reconstruction Program

Cont'd

2. Normanhurst Avenue - Britannia to Dunsmure
  - numerous large, mature Silver and Sugar Maples may be affected
  - several small, medium sized trees affected
  - 1 large, mature, endangered elm tree would be removedBecause of the impacts, staff do not recommend a widening.
3. Rodgers Road - King to Central
  - Central to Monterey - no trees affected
  - Monterey to King - 4 Norway Maples affected and 2 evergreens on private property which could be affectedStaff recommend advertising a widening from 7.3m to 8.5m.
4. Haddon Avenue - Main to Sterling
  - Main to Arnold - 2 mature, endangered elm trees and 3 mature maples may be affected.
  - Arnold to Sterling - 9 various, mature trees would require removal including 1 medium sized, endangered elm tree.Because of the impacts, staff do not recommend a widening of Haddon Avenue.
5. Binkley Road - Main to Sanders
  - One 12' dia. sugar maple and one 6" dia. locust tree would require removal.Staff recommend advertising a widening from 7.3m to 8.5m.
6. Ivon Avenue - Melvin to Barton
  - 4 varied large, mature trees and 2 smaller trees could be affected.Staff do not recommend a widening due to the impact on adjacent trees.

All streets requiring reconstruction in the program have been identified in the 1990 Road Needs study as "now deficient" or requiring construction in the next 1-5 years, as per the criteria established by the Ministry of Transportation of Ontario. Those roads requiring construction in the 1-5 year range will be undertaken in conjunction with sewer work, as higher priority within the programme is assigned to streets where storm, sewer and/or water construction is proposed by the Region. Through this coordination of various construction activities, in addition to cost savings, significantly less disruption to area residents and the travelling public will be achieved.

Cont'd

-Page 4-  
November 7, 1990

### 1991 Road and Sidewalk Capital Reconstruction Program

Cont'd

The proposed 1991 roadway reconstruction list also includes Crosthwaite Avenue, which was part of the 1990 supplementary programme that could not be undertaken in 1990 due to financial limitations. Edith Avenue was also on the 1990 Supplementary Programme. However, Upper Kenilworth has been inserted in the 1991 Programme in place of Edith Avenue due to the higher traffic volumes on Upper Kenilworth. It is recommended that Edith Avenue be rescheduled to 1993, at which time it would be constructed along with Nova Drive in the same area.

Based on the above considerations, the proposed 1991 Capital Reconstruction Programme is as follows:

1) Reconstruction of Roads and Abutting Sidewalks

Lower Horning Rd.	- Ofield to Harold
Ofield Rd.	- Main to Ramsey (east leg)
Haddon Ave.	- Main to Sterling
Sanatorium Rd.	- Rice to Garth
U. Kenilworth	- Broker to Mohawk
Balmoral Ave.	- Main to King
Tuxedo Ave.	- Main to Roxborough
Rosewood Rd.	- Main to Queenston
Normanhurst Ave.	- Britannia to Dunsmure
East 21st	- Queensdale to Fennell
Ivon Ave.	- Barton to Dunsmure
Scenic Dr.	- Retention Dam
Crosthwaite Ave.	- Main to Monterey

2) Reshape Surface Treated Roads & Reconstruct Sidewalks

MacLennan Ave. - Upper Wentworth to East 23rd

3) Resurfacing of City Roads

Westcliffe Ave.	- Pleasant to Garth
Pleasant Ave.	- Mountain Cr. to Denlow
Westminister Ave.	- Denlow to Mountain Cr.
Mountain Crest.	- Garth to West Limit
Magnolia Dr.	- Mohawk to Appleford
Lesterwood St.	- Lawnhurst to Ling
Queen Victoria Dr.	- Quaker (north leg) north east to Quaker (south leg)

Cont'd...

-Page 5-  
November 7, 1990

1991 Road and Sidewalk Capital Reconstruction Program

Cont'd

- 4) Reconstruction of sidewalks are proposed to be undertaken by the City along sections of Regional Roads that will be rehabilitated in 1991 through the Regional Road Reconstruction Program:

King St.	- Main to Keswick
Main St.	- James to Wentworth
Main St.	- Wentworth to Gage
Main St.	- Tuxedo to Queenston Traffic Circle
Queenston Rd.	- Queenston Circle to Reid
Scenic Rd.	- Denlow westerly to Parapet
Upper Paradise	- Scenic to Sanatorium
Main St. W.	- Gary to Hwy. 403

- 5) Reconstruction of Sidewalks Along City Roads

Maple Ave.	- Ottawa to King
Montrose Ave.	- Cochrane to Charlotte

- 6) Supplementary Road and Sidewalk Construction

Binkley Rd.	- Sanders to Main
Ashland Ave.	- Tenth to Winchester
Rodgers Rd.	- King to Central
Barnesdale	- Dunsmure to Main
Stirton St.	- Wilson to Cannon

Depending on the 1991 tender prices, projects in the supplementary list may be constructed in the 1991 season or will have to be rescheduled to the following year.

A draft of the proposed 1991-1995 Reconstruction Programme is included for the information of the Committee.

*JHR* LR:lm

cc: K. Avery, City Clerk  
cc: E. C. Matthews, City Treasury  
cc: P. Noe Johnson, City Solicitor  
cc: J. D. Thompson, Secretary, Finance and Administration Committee

NOV 13 1990

1992 PRELIMINARY CAPITAL RECONSTRUCTION

Crestwood Drive	David - David
Cottrill St.	Main - Sanders
David Avenue	Fennell - Duncombe
Dalewood Avenue	Westwood - Haddon
Duncombe Drive	E 16th - Holt
East 35th St.	Concession - Crockett
East 36th St.	Crockett - Brucedale
East 16th St.	Fennell - Howe
Gary Avenue	Dalewood - Westwood
MacNab Street	Bold - Hurst
Macaulay Street	John - Wellington
Malta Drive	Montrose - Dunkirk
Nottingham Avenue	Tenth - Winchester
Rebecca Street	John - Wellington
Rennie Street	Parkdale - Waterloo
Sanders Boulevard	West Park - Norfolk
Munn St.	Upper Sherman - E36th
Beaucourt Road	Mericourt - Lower Horning
Beaucourt Place	Lower Horning - East End
Inchbury St.	York Street - Florence
MacNab St.	Mulberry to Stuart
Cline	Paul-Southend
Mericourt Rd.	L. Horning - Purvis
Whitney Ave.	Hydro Line - Main
Wood Street	James Street - Bay

Additional Projects - sidewalk reconstruction on City and Regional Roads  
- resurfacing of City Roads

1993 PRELIMINARY CAPITAL RECONSTRUCTION

Aintree Court	Dunkirk - South End
Beddoes Drive	Studholme - South End
Burris Street	King - Main
Bevan Court	Dunkirk - South End
Elizabeth Crescent	Mericourt - Mericourt
Binkley Crescent	Sanders - Sanders
Carling Street	Macklin - Paradise
East 21st	MacLennan - Franklin
East 22nd	Queensdale - Fennell
East 25th	Concession - Queensdale
East 38th	Concession - Queensdale
Edith Avenue	Broker - Nova
Ellesworth Drive	Edith - Mountain Brow
Glow Avenue	Dunn - Woodward
Harold Street	Mericourt - Lower Horning
Hurst Place	MacNab - Park
Leeds Street	Burlington - South End
Market Street	Caroline - Bay
Nova Drive	Edith - Mountain Brow
Ratcliffe Court	Dunkirk - South End
Thorndale Crescent	Sanders - Sanders
Wesanford Place	Caroline - East End
West Park Avenue	Main - North End
Westwood Avenue	Stroud - Haddon
Hillside Avenue	Glendee Road - Lawerence

Glendee Road	Glendee Court - Glenholme
Glenholme Avenue	King - South End
Arlington Road	Glendee - Lawrence
Bromley Road	Seven Oaks - Holt
Delevan Crescent	Seven Oaks - Seven Oaks
Sheridan Avenue	East 16th - Holt
Castlefield Drive	#39 - West End
Fernwood Crescent	#46, 176 - South End/w leg
Greenwood Street	#21 - South End
Thelma Avenue	East 45th - Fernwood
Dunsmure	Strathearne - Parkdale
King's Forest Drive	Broker - Nova
Mayflower Avenue	Glendale - Gage
Eastbourne Avenue	Main - Deleware
Gerrard Street	Sherman - Birch
Glengrove Avenue	Reid - Armstrong
Eastvale Place	Armstrong - Armstrong
Bingham Road	Hayes - Glengrove

Additional Projects - sidewalk reconstruction on City and Regional Roads  
- resurfacing of City Roads

1994 PRELIMINARY CAPITAL RECONSTRUCTION

Burfield Avenue	Brentwood - Kingslea
Grandfield Street	Brentwood - Kingslea
Huntington Avenue	Brentwood - Kingslea
Kenwood Crescent	Kingslea - West End
Fairleigh Avenue South	Deleware - South End
Melrose Avenue North	Barton - Beechwood
Paling Avenue	Barton - North End
Clarendon Avenue	Fennell - South Bend
Warren Avenue	South Bend - Fennell
Dundurn Street South	Aberdeen - South End
East 16th	South Bend - Mohawk
East 18th	Concession - Fennell
East 32nd	Fennell - Macassa, Munn to Crocket
Emerson Street	Main - Holmes
Franklin Street	Parkview - Paradise
King William Street	Catharine - Victoria
Maple Avenue	Kenilworth - Weir
Parkview Drive	Franklin - Norwood
Beechwood Avenue	Sherman - Lottridge
Ruth Street	Clinton - Barton
Albermarle Street	Gertrude - South End
Clarendon Avenue	Fennell - South End
East Bend	King - Main
Burkholder Drive	E25th - Upper Sherman
East 41st	Queensdale - Sunninghill
Cumberland Avenue	Gage - Wentworth

Glencairn Avenue

Lucerne - King

Reid Avenue

Roxborough - Queenston

Summerhill Avenue

Lucerne - King

Additional Projects - sidewalk reconstruction on City and Regional Roads  
- resurfacing of City roads

1995 PRELIMINARY CAPITAL RECONSTRUCTION

King William	West - Jarvis
Eaton Place	Bingham - Bingham
Gertrude	Gage - Depew
East 17th Street	Fennell - Vickers
Howe Avenue	Upper Wellington - East 18th
Jellicoe Court	Vickers - South End
East 36th Street	Fennell - Mohawk
East 44th Street	Queensdale - Fennell
East 42nd Street	Seventh - Mohawk
East 24th Street	#319 - Fennell
East 23rd Street	#373 - Fennell
East 15th Street	Queensdale - Brucedale & Inchlee - Howe
Ferrara Street	Wise - Wise
McElroy Road	Upper James - Upper Wellington
Organ Crescent	Fennell - Upper Kenilworth
Pemberton Avenue	Upper Gage - to East 42nd
St. Clair Avenue	Dunsmure - Main
Somerset Avenue	Sherman - Barnsdale
Selkirk Avenue	Main - Normanhurst
Woodbridge Road	King - South End
Wise Crescent	Grenadier - Grenadier
Yates Drive	Purvis - South End
Balmoral Avenue	King - Justine
Cathcart Street	Cannon - Rebecca
Craigroyston Road	King - Queenston

Elgin Street	Wilson - Cannon
Endfield Avenue	Brentwood - Kingslea
Fairview Avenue	Cannon - King
Grovsnor Avenue	Barton - Cannon
Ipswich Place	Lawrence - South End
Leslie Avenue	West 23rd - West 35th
Fay Avenue	Broker - Organ
Keen Court	Organ - West End
Bendamere Avenue	Garth - Columbia
Columbia Drive	Bendamere - North of Delmar

Additional Projects - sidewalk reconstruction on City and Regional Roads  
- resurfacing of City roads



7(iii)

CITY OF HAMILTON  
— RECOMMENDATION —

**DATE:** 1990 November 15

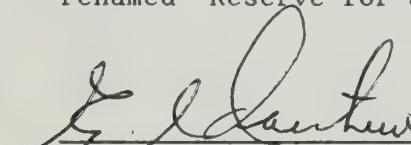
**REPORT TO:** Mr. J. D. Thompson, Secretary  
Finance and Administration Committee

**FROM:** Mr. E. C. Matthews  
Treasurer

**SUBJECT:** RESERVE FOR "EMERGENCY SNOW REMOVAL" - CHANGE OF  
USE

**RECOMMENDATION:**

That the Reserve for Emergency Snow Removal, which was set up to absorb overbudget expenditures in snow control due to unusually heavy snowfalls, be expanded to include "storm damage" in the forestry section of Public Works, and renamed "Reserve for Snow Control and Storm Damage".



E. C. Matthews, Treasurer

**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

- the balance in the Reserve for Emergency Snow Removal at this time is \$1,401,000, with a possible charge of \$800,000 from overdrafts in snow control by the end of 1990;
- an overdraft of approximately \$125,000 currently exists in the forestry storm damage accounts due to unpredictable storms causing much tree damage.

**BACKGROUND:**

Due to unusual weather patterns this year, the Public Works Department has identified another area, in addition to snow, in which overdrafts have occurred; this is in the area of tree damage due to storms and high winds. This is similar to the problem of budgeting for snow control in which costs are unpredictable due to weather. The expansion of the existing Reserve for Emergency Snow Removal is recommended at this time to accommodate possible overbudget expenditures in Storm Damage.

Attached is a memo from Mr. Pavelka to me on the subject.

Attach.

c.c. Ms. T. Agnello, Secretary Transport and Environment Committee  
Mr. J. Pavelka, P.Eng., Director of Public Works

PUBLIC WORKS DEPARTMENT  
MEMORANDUM

*for report*

TREASURY	
1990 NOV 13	
ROUTE	REC'D
E.C.M.	<input checked="" type="checkbox"/>
I.R.H.	<input checked="" type="checkbox"/>
T.W.D.	<input type="checkbox"/>
N.R.A.	<input type="checkbox"/>
T.B.	<input type="checkbox"/>
G.D.	<input type="checkbox"/>
A.N.	<input type="checkbox"/>

TO: Mr. E. C. Matthews  
Treasurer  
Treasury Department

YOUR FILE:

FROM: Mr. J. G. Pavelka, P.Eng.  
Director of Public Works  
Public Works Department

OUR FILE: 90-1036  
PHONE: 546-4622

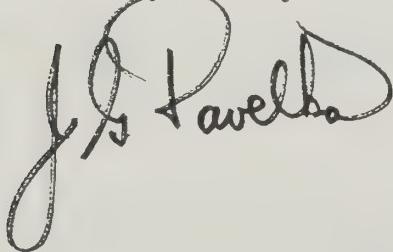
SUBJECT: Overdrafts in Forestry Storm  
Drainage Accounts

DATE: 1990 November 13

Further to our discussion on Monday, November 12, 1990, this will confirm my understanding that the optimum way of establishing a "reserve" account for overdrafts in forestry storm damage is to combine the overdrafts in the reserve account for winter operations. To accomplish this, please prepare the appropriate report to the Finance and Administration Committee, so that any overdrafts in either winter activities or forestry storm damage activities can be charged to this reserve.

Attached for your information is a copy of our report to the Transport and Environment Committee dated September 11, 1990, wherein the Public Works Department is acknowledging that there will be an overdraft in the forestry storm damage accounts this year by approximately \$107,000. This amount has since increased to approximately \$125,000.

Thank you for your attention to this matter.



JGP:jh  
Atch.

c.c. D. Lobo, Manager of Streets and Sanitation  
B. Chrystian, Manager of Parks  
D. Farquhar, Manager of Administration

7(iv)

CITY OF HAMILTON

- RECOMMENDATION -

**DATE:** 1990 November 16

**REPORT TO:** Mr. J. D. Thompson, Secretary  
Finance and Administration Committee

**FROM:** Mr. E. C. Matthews  
Treasurer

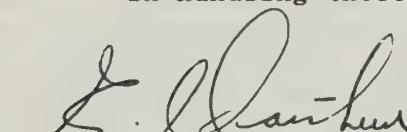
**SUBJECT:** USER FEES - TREASURY DEPARTMENT

**RECOMMENDATION:**

- a) that the Treasurer be authorized to implement the following user fees for services performed by the Treasury Department, effective January 1, 1991;

	<u>1990</u> <u>Fee</u>	<u>1991</u> <u>Fee</u>
i) Tax Certificates	\$10.00	\$15.00
ii) Local Improvement Enquiries	\$20.00	\$21.00
iii) Subdivision Compliance Letters	\$20.00	\$21.00

- b) that the City Solicitor be directed and authorized to prepare an amendment to By-law 71-69 to provide for the increase in the fee charged for the issuance of a Treasurer's Tax Certificate to \$15.00; and
- c) that these fees be increased annually for the rate of inflation rounded to the next dollar, to offset the City's administrative and processing costs in handling these items.

  
\_\_\_\_\_  
E. C. Matthews, Treasurer

**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

The increase will generate approximately \$65,600 in additional revenue.

Mr. J. D. Thompson, Secretary  
Finance and Administration Committee  
1990 November 16 - Page 2

**BACKGROUND:**

In conjunction with the preparation of the 1991 Budget Estimates for the City of Hamilton, we have examined the present user fee schedule for services performed by the Treasury Department and other areas where user fees could be charged to increase revenues. Attached is a schedule of proposed fees which I would recommend we consider adopting January 1, 1991.

**COMMENTS:**

**Existing User Fees**

- 1) Tax Certificate This fee was introduced in response to the large volume of requests by solicitors for tax certificates. The last increase to this fee was from \$7.00 to \$10.00 on January 1, 1988. The proposed fee of \$15.00 per certificate is comparable to the rate being charged by the majority of area municipalities and others in Ontario and based on our present activity level, would generate an additional \$62,500 in revenue.
- 2) Local Improvement Enquiries This fee was introduced in response to the large volume of requests from solicitors (on real estate transactions) as to the status of local improvements. The last increase to this fee was from \$15.00 per enquiry to \$20.00 on January 1, 1988. The proposed fee of \$21 is consistent with the fee currently being charged by the Region for this service. Additional revenue \$2,500.
- 3) Subdivision Compliance Letter in addition to receiving letters requesting the status of local improvements, we receive requests from solicitors for confirmation that the subdivider has complied with the terms of the agreement and that the City is holding sufficient security for the installation of services if the subdivider defaults on the agreement. The last increase to this fee was from \$15.00 to \$20.00 on March 1, 1989, and the proposed fee of \$21.00 is consistent with the fee being charged by the Region for 1991. Additional revenue \$600.

As indicated on the attached summary, the approval of the recommended fee schedule effective January 1, 1991 would generate an additional \$65,600 in revenue, based on our present level of activity in these areas.

Attach.

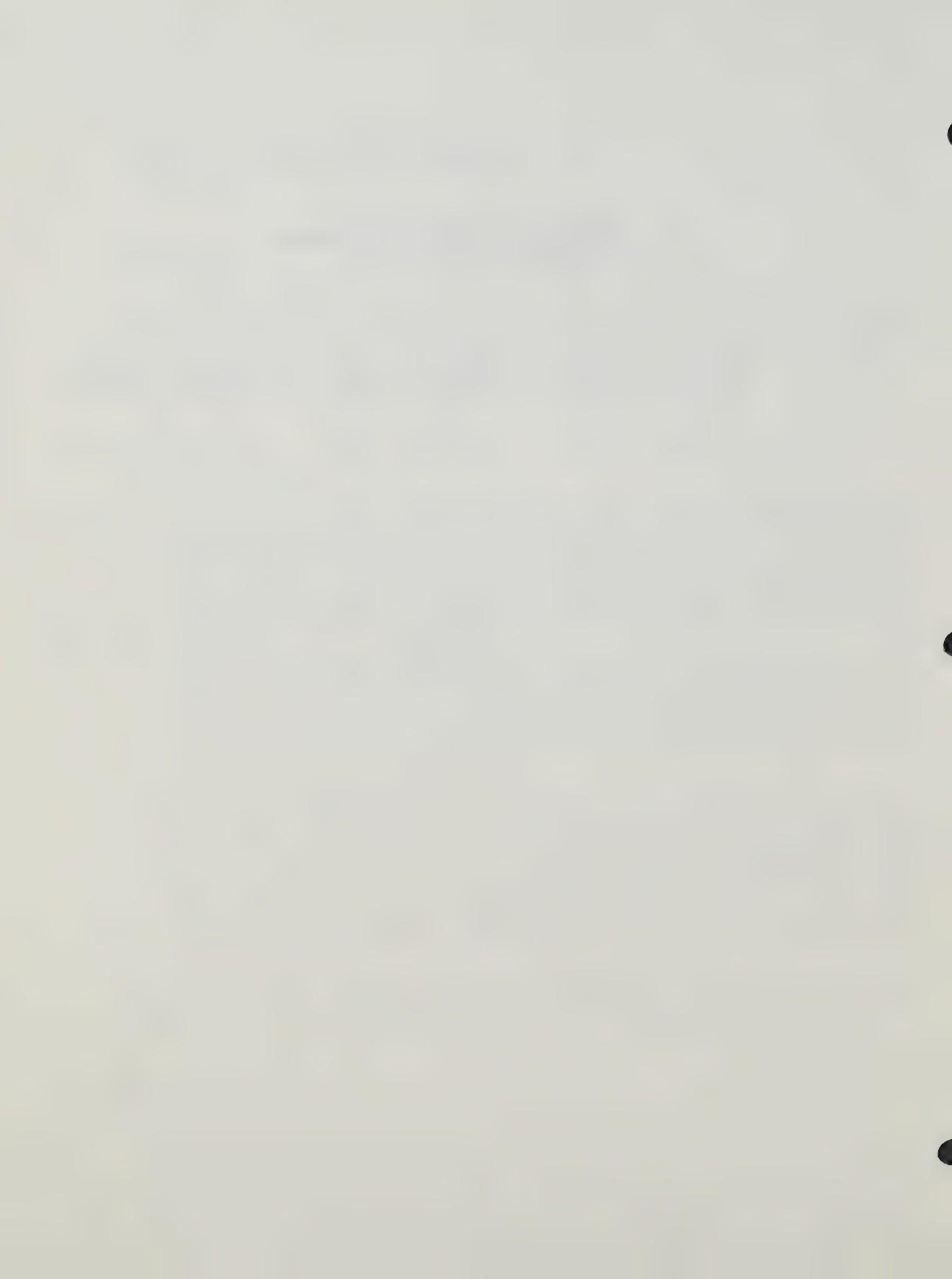
City of Hamilton  
Treasury

**SUMMARY OF PROPOSED USER FEES  
TO BE CHARGED BY THE TREASURY DEPARTMENT  
EFFECTIVE JANUARY 1, 1991**

---

	<u>Level of Activity</u> <u>(1)</u>	<u>Present Fee</u> <u>(2)</u>	<u>1990 Projected Revenue</u> <u>(3)</u>	<u>Proposed Fee</u> <u>(4)</u>	<u>1991 Projected Revenue</u> <u>(5)</u>	<u>Increase in Revenues</u> <u>(6)</u>
Tax Certificates	12,500	\$10	\$125,000	\$15	\$187,500	\$62,500+
Local Improvement Enquiries	2,500	\$20	\$ 50,000	\$21	\$ 52,500	\$ 2,500+
Subdivision Compliance	600	\$20	\$ <u>12,000</u>	\$21	\$ <u>12,600</u>	\$ <u>600+</u>
<b>TOTAL</b>			<b><u>\$187,000</u></b>		<b><u>\$252,600</u></b>	<b><u>\$65,600+</u></b>

1990 November 16



7(v)

CITY OF HAMILTON

- INFORMATION -

NOV 14 1990

**DATE:** 1990 November 13

**REPORT TO:** Mr. J. D. Thompson, Secretary  
Finance and Administration Committee

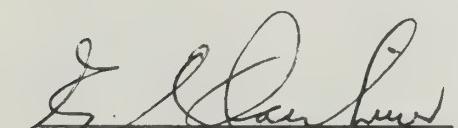
**FROM:** Mr. E. C. Matthews  
Treasurer

**SUBJECT:** STATUS OF "SPECIAL EVENTS SUBSIDY FUND" AND  
JURISDICTIONAL RESPONSIBILITY

**BACKGROUND:**

Attached is a 3-page analysis of the "Special Events Subsidy Fund" as at September 30, 1990. You will note that the cost of promoting or subsidizing various events under H.E.C.F.I. has been \$190,000 in 1990 and that the balance in the account is \$51.13.

The minutes of the special Budget meeting of February 23, 1990 indicate that this Committee agreed to review the jurisdictional responsibility of the Fund; you may wish to discuss this issue at this time or refer the issue to the H.E.C.F.I. Comprehensive Audit Committee for their consideration.

  
E. C. Matthews, Treasurer

Attachs.

09288

P. 1 of 3

Financial Analysis of  
Special Event Subsidy Reserve Account  
As At September 30, 1990

Reserve Account Balance At January 1, 1990	65,054.78
1990 City Funding	125,000.00
Amount Available for 1990 Distribution	-----
	190,054.78
<b>LESS: RENTAL SUBSIDIES</b>	
Hamilton Convention Centre	
March 28-31, 1990 -	
Credit Union Central of Ontario	13,000.00
August 18, 1990 -	
Cari Can Festival	3,000.00
Hamilton Place Theatre	
February 23-24, 1990 -	
C. F. L. Draft	3,565.00
March 8, 1990 -	
Tribute to George Williams	2,310.00
March 16, 1990 -	
Country Music Assoc. Award Winners	5,227.09
May 6, 1990 -	
Choralfest '90	1,925.00
May 15, 1990 -	
Hamilton Scourge Project	1,925.00
June 11, 1990 -	
Access Awareness Week for the Handicapped	500.00
Copps Coliseum	
April 8, 1990 -	
City of Hamilton Ringette Day	6,500.00
April 14, 1990 -	
City of Hamilton Minor Hockey	6,500.00
June 15, 1990 -	
Hamilton Philharmonic Orchestra	3,250.00
Total Rental Subsidies	47,702.09

09288  
P.2 of 3

Financial Analysis of  
Special Event Subsidy Reserve Account  
As At September 30, 1990

LESS: EVENT CHARGE SUBSIDIES

Hamilton Place Theatre

February 23-24, 1990 -	
C. F. L. Draft	1,635.00
May 15, 1990 -	
Hamilton Scourge Project	4,100.81
June 15, 1990 -	
Geritol Follies (Opening night reception)	1,925.00

Copps Coliseum

November 1989 -	
Lech Walesa Reception	2,168.32
April 8, 1990 -	
City of Hamilton Ringette Day	939.28
April 14, 1990 -	
City of Hamilton Minor Hockey	1,033.15
May , 1990 -	
Memorial Cup	20,000.00
Total Event Charge Subsidies	31,801.56

LESS: OTHER CHARGES

Hamilton Convention Centre

August 12-15, 1990 -	
Canadian Society of Association Executives	24,529.05
September 27-28, 1990	
Canadian Dairy Bureau Cycling Challenge	30,000.00
Total of Other Charges	54,529.05
Total Subsidies Processed	(134,032.70)
Total available for future commitment	56,022.08

09288  
P.383

Financial Analysis of  
Special Event Subsidy Reserve Account  
As At September 30, 1990

FUTURE COMMITMENTS

RENTALS

Hamilton Place	
February 15-16, 1991	
C. F. L. Draft	3,637.50

EVENT CHARGES

Hamilton Place	
February 15-16, 1991	
C. F. L. Draft	1,862.50

SPONSORSHIPS/OTHER CHARGES

September 15, 1991	
Canadian Country Music Association Convention	25,000.00

August 12-15, 1990 -	
Canadian Society of Association Executives	25,470.95

(55,970.95)

Uncommitted Special Event Subsidy Fund

51.13

NOTES:

In respect of commitments for rental and event charge subsidies, this financial report only recognizes them after they have been approved by the HECFI Board.

John A. Leuser, C.A.  
Director of Finance  
and Administration

8.

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1990 November 16

REPORT TO: Mr. J. D. Thompson, Secretary  
Finance and Administration Committee

FROM: Mr. E. C. Matthews  
Treasurer

SUBJECT: CONSULTANT TO CONDUCT A COMPREHENSIVE AUDIT  
- LEGAL DEPARTMENT

RECOMMENDATION:

That a purchase order be issued to Price Waterhouse Management Consultants, Toronto, in the amount of \$23,800.00 to conduct a comprehensive audit of the Legal Department in accordance with the Request for Proposal issued by the Manager of Purchasing and Vendor's submission. Services provided after January 1, 1991 will be subject to the G.S.T.

Note: Only proposals received. Funds provided in Comprehensive Audit Account No. CH 56393 24101.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

Proposal Analysis

This proposal was advertised and twelve consulting firms were invited to bid.

Note: This is the final comprehensive audit to be undertaken for the year 1990 and is within the budget allocation as set out below:

Total 1990 budget allocation	\$150,000.00
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Less: Comprehensive Audits approved:

- H.E.C.F.I.	\$77,050.00
- Licensing	45,500.00

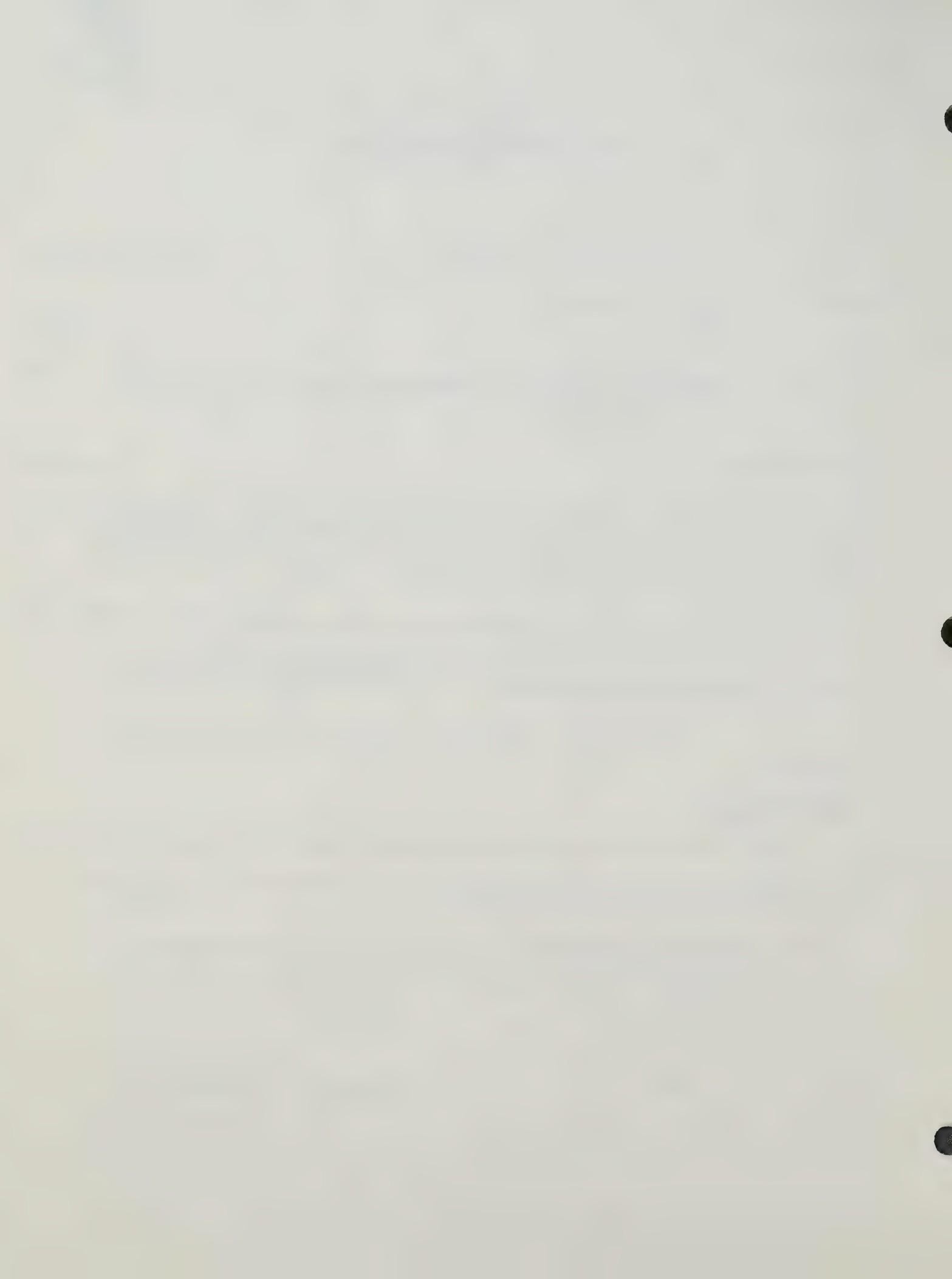
Pending approval:

- Legal	<u>23,800.00</u>	<u>146,350.00</u>
---------	------------------	-------------------

Balance	\$ 3,650.00
---------	-------------

=====

c.c. Mr. T. Bradley, Manager of Purchasing



9.

**CITY OF HAMILTON**  
**- RECOMMENDATION -**

**DATE:** 1990 November 14

**REPORT TO:** Mr. J. D. Thompson, Secretary  
Finance and Administration Committee

**FROM:** Mrs. S. Glover, Secretary  
Taxi Advisory Committee

**SUBJECT:** Illuminated Roof Signs for Taxi Cabs

**RECOMMENDATION:**

1. That Licensing By-law No. 79-323, as amended, be further amended to provide for rooftop advertising on taxi cabs.
2. That the City Solicitor be authorized and directed to prepare a By-law to amend Licensing By-law No. 79-323 for submission to City Council to reflect this provision for rooftop advertising.

*Stella Glover*

**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

N/A

**BACKGROUND:**

At the request of the Finance & Administration Committee the matter of illuminated roof signs for taxi cabs was referred back to the Taxi Advisory Committee for further information with regard to prohibiting tobacco advertising.

The City Solicitor's office has subsequently advised that the City has no authority to control the content of rooftop advertisements as this falls within the jurisdiction of Federal government regulation.

Finance & Administration Committee  
Re: Illuminated Roof Signs for Taxi Cabs

... 2

The attached draft By-law has been amended accordingly and was reviewed and approved by the Taxi Advisory Committee at its meeting held 1990 November 13 and is being resubmitted for the Finance & Administration Committee's consideration. It is recommended that this By-law be presented to City Council concurrently with the foregoing recommendation for approval.

cc: Alderman D. Drury, Chairman  
Taxi Advisory Committee

Mr. R. Sabo  
City Solicitor's Office

Mr. S. Dembe  
Licence Division Manager

file

The Corporation of the City of Hamilton

BY-LAW NO. 90-

To Amend:

Licensing By-law No. 79-323

As Amended by By-law Nos. 89-249 and 89-316

Respecting:

ILLUMINATED ROOF SIGN FOR TAXI-CABS

WHEREAS paragraph 1 of Section 227 of the Municipal Act, R.S.O. 1980, c. 302 provides that the council of a municipality may pass by-laws for licensing, regulating and governing owners and drivers of vehicles used for hire or any class or classes thereof, and for limiting the number of vehicles used for hire, or any class or classes thereof;

AND WHEREAS By-law No. 79-323 was passed on the 27th day of November 1979 to establish "The City of Hamilton Licensing Code, 1979";

AND WHEREAS Schedule 4 to Licensing By-law No. 79-323 licenses, regulates and governs taxi-cabs;

AND WHEREAS By-law No. 89-249 was passed to amend and consolidate Schedule 4 to Licensing By-law No. 79-323, and By-law No. 89-316 amended the said Schedule 4;

AND WHEREAS the Council of The Corporation of the City of Hamilton, in adopting Item \_\_\_\_\_ of the Report of the Finance and Administration Committee, at its meeting held on the \_\_\_\_\_ th day of \_\_\_\_\_ 1990, directed that Licensing By-law No. 79-323, as amended, be further amended to provide for rooftop advertising as hereinafter provided.

NOW THEREFORE the Council of The Corporation of the City of Hamilton enacts as follows:

1. Paragraph 19 of section 12 of Schedule 4 to Licensing By-law No. 79-323 is revoked, and the following substituted therefor as Paragraph 19 :

19. Display or permit to be displayed no advertisement, whether a sign, picture or painted message, on or in the taxi-cab except,

(1) Not more than five interior advertising signs, each not exceeding 26 centimetres by 31 centimetres in size, placed on the back of the front seat in such a way as to not obscure the vision of the driver, or the view from the rear seat of the vehicle of the photo identity card, meter, licence and tariff card; and

(2) One rooftop mounted sign with interior illumination, provided that ;

- (a) the sign does not exceed 122 centimetres in length, 79 centimetres in width, and 46 centimetres in height,
  - (b) the sign is securely mounted to the vehicle, so that the sign and any advertising materials exhibited are unlikely to loosen or separate from the vehicle during operation,
  - (c) if the said rooftop sign obstructs or replaces any taxi roof sign required under paragraph 10 of section 12 of this Schedule, the vehicle shall have visible, from the front and rear of the vehicle, a rooftop sign with the same operation and content as that required under the said paragraph 10, indicating the name, number and owner of the taxi-cab, or its brokerage, and
  - (d) further provided that upon the addition of the rooftop sign to the vehicle, any exterior advertisement, except those for the taxi-brokerage but including the type mentioned in sub-paragraph (3), must be removed the sooner of when the vehicle is repainted, replaced, or the second anniversary of the date of passage of this by-law.

(3) One exterior painted advertisement measuring not more than 16 centimetres by 92 centimetres in size, provided that said advertisement is painted on the rear end of the vehicle and does not cover the licence plates, unless the rooftop sign permitted in sub-paragraph (2) above is added to the vehicle, in which case clause (d) above applies to the removal of the advertisement.

2. In all other respects, Licensing By-law No. 79-323, as amended, is hereby confirmed, unchanged.

**City Clerk** **Mayor**

(1990)

**CORPORATION OF THE CITY OF HAMILTON**

**MEMORANDUM**

loci

NOV 01 1990

**TO:** Mr. J. D. Thompson, Secretary  
Finance and Administration Committee      **YOUR FILE:**

**FROM:** Mr. K. E. Avery  
City Clerk      **OUR FILE:**  
**PHONE:** 546-4587

**SUBJECT:** LETTER FROM MR. RAYMOND LAUZE  
RE: NATIVE RIGHTS      **DATE:** 1990 November 1

Attached please find a copy of a letter dated September 29, 1990 from Mr. Raymond Lauze respecting Native Rights which City Council at its meeting held October 30, 1990 referred to the Finance and Administration Committee.

att.

September 29, 1990  
Oakville, Ontario L6H 2M1

City of Hamilton  
71 Main Street West  
HAMILTON, Ontario L8N 3T4

RECEIVED

OCT - 5 1990

CITY CLERKS

Your Worship, Members of Council

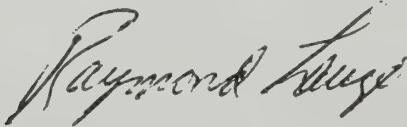
The attached is a copy of a resolution I proposed to the Corporation of the Town of Oakville on August 4, 1990, which was adopted by Council on September 17, 1990. Also enclosed are copies of the letters sent by the Corporation to the Prime Minister, the Minister of Indian Affairs and the local Member of Parliament.

Most would agree that Natives have legitimate grievances and claims that must be addressed. In my opinion, the time to resolve these matters is at a premium. Our government in Ottawa can no longer play "ostrich" with First Nations grievances. The social fabric of this country built over the past few hundred years, with the much needed assistance of First Nations in the early days, could be gravely damaged by our inaction.

I urge you, therefore, ladies and gentlemen, to adopt a similar resolution. Confrontation, rather than dialogue, will surely lead to disaster and shame for our country.

Thank you for your kind consideration of this proposal.

Yours sincerely,



Raymond Lauzé,  
1211 Garthdale Court,  
Oakville, Ontario L6H 2M1



# THE CORPORATION OF THE TOWN OF OAKVILLE

1225 TRAFALGAR ROAD  
PO BOX 310  
OAKVILLE ONTARIO  
CANADA L6J 5A6  
TEL (416) 845-6601

RECOMMENDATION FROM THE GENERAL COMMITTEE THAT WAS APPROVED BY THE COUNCIL OF THE TOWN OF OAKVILLE AT ITS MEETING ON SEPTEMBER 17, 1990

---

Item 19 Raymond Lauze, 1211 Garthdale Court, Oakville  
(August 4, 1990) Re: Native Rights

Moved by Kevin Flynn

That this Committee recommend that Council endorse the following resolution: "We the Members of Council for the Town of Oakville, Ontario, in the Region of Halton, urge the Federal Government to deal expeditiously, in a spirit of justice and respect for our First Nations, with ALL land claims and other matters in order to reach final honorable agreements." and that copies of the resolution be sent to the Prime Minister, the Member of Parliament for Oakville and the Minister of Indian and Northern Affairs.

Carried

*Michael W. Wood*  
Certified True Copy  
CLERK



# THE CORPORATION OF THE TOWN OF OAKVILLE

1225 TRAFALGAR ROAD  
PO BOX 310  
OAKVILLE, ONTARIO  
CANADA L6J 5A6  
TEL. (416) 845-6601

September 20, 1990

The Right Honourable M. Brian Mulroney, P.C., M.P.,  
Prime Minister of Canada,  
Langevin Block,  
Parliament Buildings,  
Ottawa, Ontario  
K1A 0A2

Dear Mr. Prime Minister

## RE: NATIVE RIGHTS

In response to the attached letter dated August 4, 1990 from Mr. Raymond Lauze, the Council of the Town of Oakville at its meeting on September 17, 1990 approved the following recommendation from the General Committee:

"That this Committee recommend that Council endorse the following resolution: "We the Members of Council for the Town of Oakville, Ontario, in the Region of Halton, urge the Federal Government to deal expeditiously, in a spirit of justice and respect for our First Nations, with ALL land claims and other matters in order to reach final honorable agreements." and that copies of the resolution be sent to the Prime Minister, the Member of Parliament for Oakville and the Minister of Indian and Northern Affairs."

We trust that you will give every consideration to this resolution from the Council of the Town of Oakville.

Yours sincerely

Michael K. Wood  
Clerk  
TOWN OF OAKVILLE

MKW:rb  
attach.



# THE CORPORATION OF THE TOWN OF OAKVILLE

1225 TRAFALGAR ROAD  
PO BOX 310  
OAKVILLE, ONTARIO  
CANADA L6J 5A6  
TEL (416) 645 6601

September 20, 1990

The Honourable Tom Siddon, M.P.  
Minister of Indian Affairs and Northern Development  
Room 121, East Block  
House of Commons  
Ottawa, Ontario  
K1A 0A6

Dear Sir:

RE: NATIVE RIGHTS

In response to the attached letter dated August 4, 1990 from Mr. Raymond Lauze, the Council of the Town of Oakville at its meeting on September 17, 1990 approved the following recommendation from the General Committee:

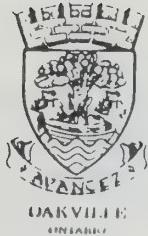
"That this Committee recommend that Council endorse the following resolution: "We the Members of Council for the Town of Oakville, Ontario, in the Region of Halton, urge the Federal Government to deal expeditiously, in a spirit of justice and respect for our First Nations, with ALL land claims and other matters in order to reach final honorable agreements." and that copies of the resolution be sent to the Prime Minister, the Member of Parliament for Oakville and the Minister of Indian and Northern Affairs."

We trust that you will give every consideration to this resolution from the Council of the Town of Oakville.

Yours sincerely

Michael K. Wood  
Clerk  
TOWN OF OAKVILLE

MKW:rb  
attach.



# THE CORPORATION OF THE TOWN OF OAKVILLE

1225 TRAFALGAR ROAD  
PO BOX 310  
OAKVILLE, ONTARIO  
CANADA L6J 5A6  
TEL (416) 845-6601

September 20, 1990

The Honourable Otto Jelinek, M.P.  
Minister of National Revenue  
Suite 312  
345 Lakeshore Road East  
Oakville, Ontario  
L6J 1J5

Dear Sir:

RE: NATIVE RIGHTS

In response to the attached letter dated August 4, 1990 from Mr. Raymond Lauze, the Council of the Town of Oakville at its meeting on September 17, 1990 approved the following recommendation from the General Committee:

"That this Committee recommend that Council endorse the following resolution: "We the Members of Council for the Town of Oakville, Ontario, in the Region of Halton, urge the Federal Government to deal expeditiously, in a spirit of justice and respect for our First Nations, with ALL land claims and other matters in order to reach final honorable agreements." and that copies of the resolution be sent to the Prime Minister, the Member of Parliament for Oakville and the Minister of Indian and Northern Affairs."

We trust that you will give every consideration to this resolution from the Council of the Town of Oakville.

Yours sincerely

Michael K. Wood  
Clerk  
TOWN OF OAKVILLE

MKW:rb  
attach.

10(ii)

CORPORATION OF THE CITY OF HAMILTON

MEMORANDUM

\*\*\*\*\*  
NOV 01 1990

TO: Mr. J. D. Thompson, Secretary  
Finance and Administration Committee

YOUR FILE:

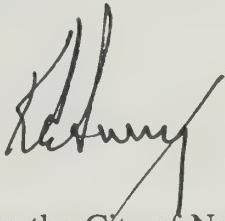
FROM: Mr. K. E. Avery  
City Clerk

OUR FILE:  
PHONE:

546-4587

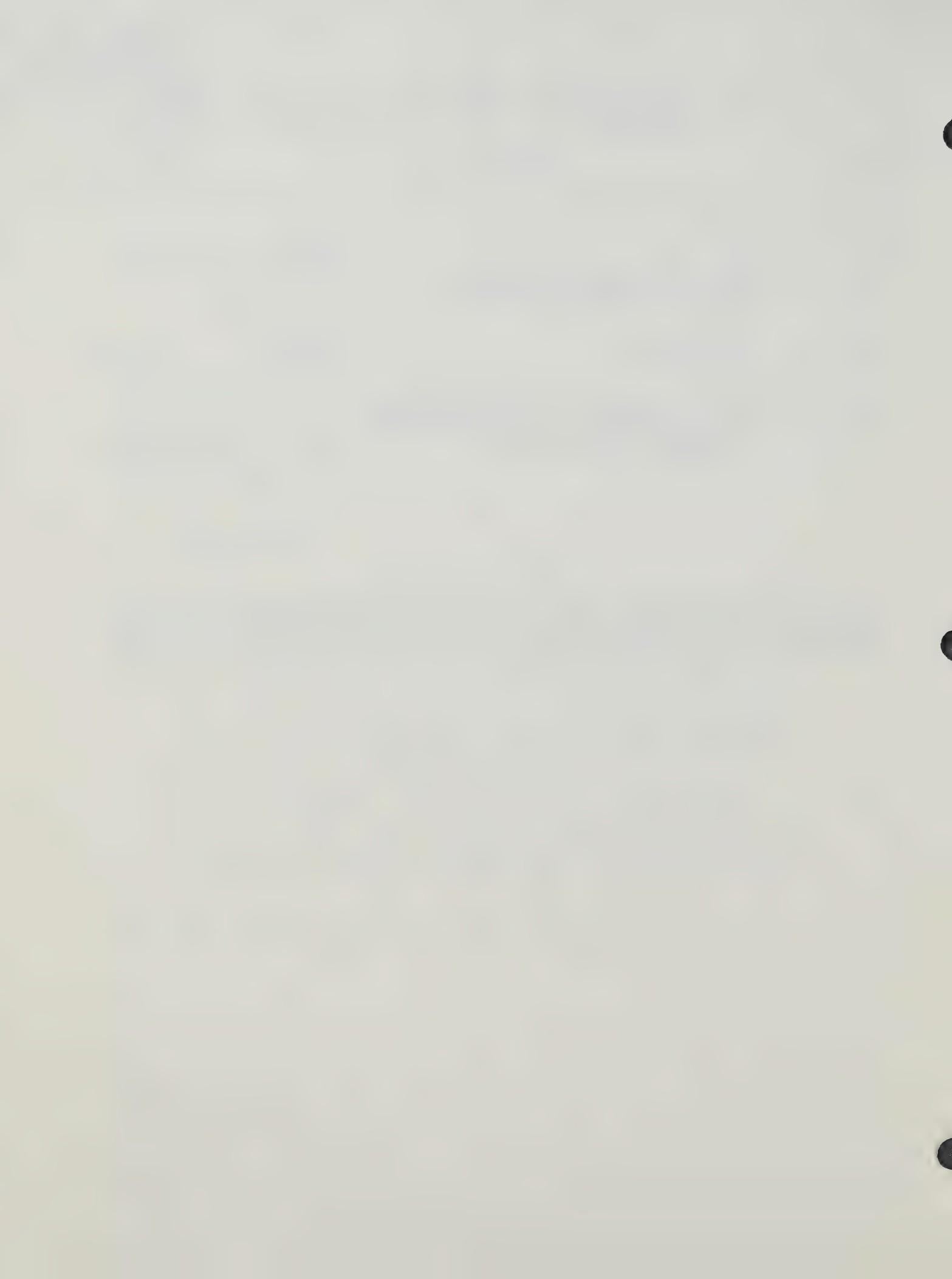
SUBJECT: LETTER FROM CITY OF NORTH YORK  
RE: THE GOODS AND SERVICES TAX  
- FEDERAL GOVERNMENT

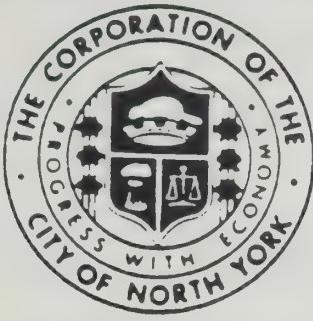
DATE: 1990 November 1



Attached please find a copy of a letter dated October 4, 1990 from the City of North York respecting the goods and services tax - Federal Government which City Council at its meeting held October 30, 1990 referred to the Finance and Administration Committee.

att.





21  
CITY OF NORTH YORK

5100 YONGE STREET  
NORTH YORK  
ONTARIO  
M2N 5V7

RECEIVED

OCT 18 1990

October 4, 1990

CITY CLERKS

TO ALL CANADIAN MUNICIPALITIES

RE: FEDERAL GOVERNMENT - GOODS AND SERVICES TAX. (36)

---

We enclose Resolution No. 90-49 from the Minutes of the Meeting of North York Council held October 3, 1990, which is self-explanatory.

We draw your attention to the recommendations contained in the last three paragraphs of the Resolution.

Yours truly,

*D. Kelly*

D. Kelly,  
Deputy City Clerk

BL:db



C I T Y   O F   N O R T H   Y O R K

October 3, 1990

R E S O L U T I O N

90-49

Lastman - Yuill

WHEREAS the Federal Government is determined to impose its Goods and Services Tax despite the public outcry;

AND WHEREAS it is widely believed that public opinion has swelled to 80% of Canadians opposed to the G.S.T.;

AND WHEREAS Canadian taxpayers feel as though they are being taxed to death;

AND WHEREAS North York taxpayers and the Corporation of the City of North York will be adversely impacted by the G.S.T.;

AND WHEREAS the Federal Government will be spending over \$260 million in 1990-91 alone for salaries and promotion to implement the G.S.T. which is an outrageous waste of our tax dollars;

AND WHEREAS the Country is on the verge of a serious and deepening financial recession which will be seriously aggravated by this untimely tax;

THEREFORE BE IT RESOLVED that North York Council inform the Federal Government and the Prime Minister's office that it strongly opposes the implementation of the Federal Goods and Services Tax at this time;

AND BE IT FURTHER RESOLVED that the Clerk forward North York Council's Resolution to all 4,400 municipalities in Canada as quickly as possible and urge all municipal councils to endorse our Resolution and voice their concern in the strongest terms possible to the Prime Minister and Federal Members of Parliament;

AND BE IT FURTHER RESOLVED that the Clerk request all the municipalities to provide North York with a copy of their Council's Resolution respecting the G.S.T. and the date on which it was sent to the Federal Government;

AND BE IT FURTHER RESOLVED that the Federal Government be requested to take the necessary action, including the substantial cutting of Government programs, to eliminate the Federal deficit and thereby eliminate the need for this new and burdensome tax.

**C A R R I E D**

ABSENT: Nil

(Sgd.) D. Kelly  
Deputy City Clerk

(Sgd.) J. McGuffin  
Acting Mayor



CITY OF NORTH YORK RECEIVED

5100 YONGE STREET  
NORTH YORK  
ONTARIO  
M2N 5V7

OCT 18 1990

CITY CLERKS

le 4 octobre 1990

A TOUTES LES MUNICIPALITÉS CANADIENNES

OBJET: LE GOUVERNEMENT FÉDÉRAL - LA TAXE SUR LES PRODUITS ET SERVICES (3)

Veuillez trouver ci-joint la résolution no. 90-49<sup>\*</sup> du procès-verbal de la réunion du conseil municipal de North York qui a eu lieu le 3 octobre 1990. Cette résolution se passe d'explication.

Nous voulons attirer votre attention sur les recommandations incluses dans les trois derniers paragraphes de la résolution.

Recevez, mesdames, messieurs, mes salutations distinguées.

*Doris Kelly*  
D. Kelly,  
Haut-Fonctionnaire adjoint  
de la ville

BL:mm

\* traduction française

LA VILLE DE NORTH YORK

Le 3 octobre 1990

RESOLUTION

90-49 Lastman - Yuill

ATTENDU QUE le gouvernement fédéral est déterminé à imposer la Taxe sur les Produits et Services en dépit des protestations publiques;

ET ATTENDU qu'on pense qu'à présent 80% des canadiens s'opposent à la T.P.S.;

ET ATTENDU que les contribuables se sentent déjà taxer à l'excès;

ET ATTENDU que la T.P.S. aura un effet défavorable sur les contribuables et la municipalité de North York;

ET ATTENDU que le gouvernement fédéral dépensera plus de 260 M\$ en 1990-1991 uniquement pour les salaires et la promotion liés à l'exécution de la T.P.S., ce qui est un gaspillage scandaleux de nos contributions;

ET ATTENDU que le pays est sur le point d'une récession sérieuse et profonde qui s'aggravera avec cette taxe inopportune;

PAR CONSEQUENT AYANT DECIDE que le conseil de North York averti le gouvernement fédéral et le bureau du Premier Ministre que le conseil s'oppose énergiquement à l'exécution de la Taxe sur les Produits et Services pour le moment;

ET AYANT DECIDE PLUS AVANT que le Haut-Fonctionnaire de la ville envoie le plus vite possible la résolution du conseil de North York aux 4400 municipalités du Canada et qu'il encourage tous les conseils municipaux à se lier à notre résolution et à exprimer leurs inquiétudes en termes les plus énergiques au Premier Ministre et aux députés fédéraux;

ET AYANT DECIDE PLUS AVANT que le Haut-Fonctionnaire de la ville demande à toutes les municipalités d'envoyer à la ville de North York une copie de leurs résolutions touchant la T.P.S. ainsi que la date à laquelle ils les ont envoyées au gouvernement fédéral;

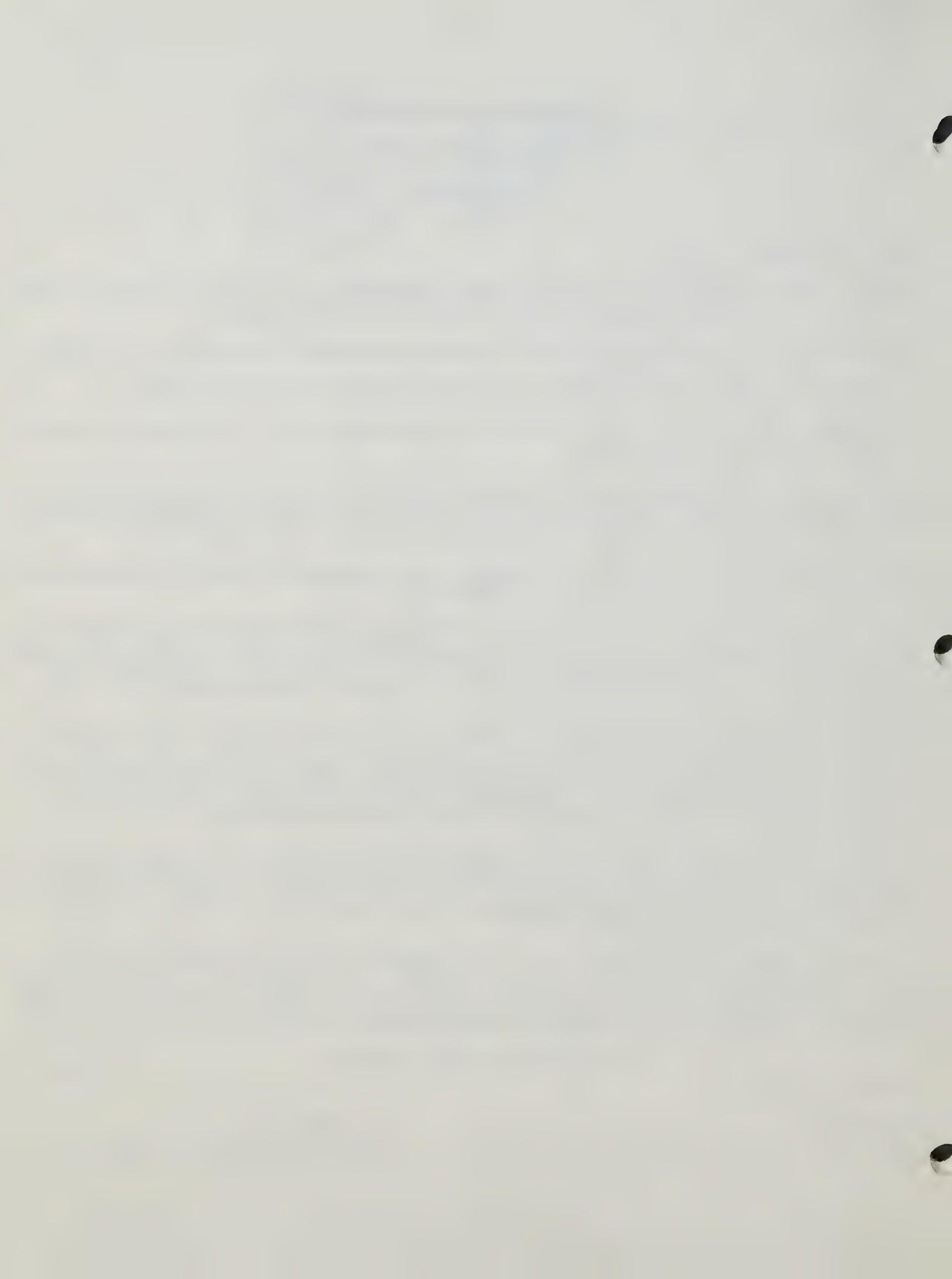
ET AYANT DECIDE PLUS AVANT que l'on demande au gouvernement fédéral de prendre toute action nécessaire, y compris une réduction importante des programmes gouvernementaux, afin de supprimer le déficit fédéral et ainsi d'éliminer le besoin d'introduire cette nouvelle taxe pénible.

la résolution a été adoptée

absents: aucun

D. Kelly  
Haut-Fonctionnaire adjoint de la ville

J. McGuffin  
maire par interim



11:05  
11(i)

**CORPORATION OF THE CITY OF HAMILTON**

**MEMORANDUM**

**TO:** Chairman and Members  
Finance and Administration Committee      **YOUR FILE:**

**FROM:** Mr. John Thompson, Secretary  
Finance & Administration Committee      **OUR FILE:**  
    **PHONE:** 546-2747

**SUBJECT:** HAMILTON INTERNATIONAL AIR  
SHOW - CIVIC RECEPTION      **DATE:** 1990 November 16

Attached are copies of letters from Mr. Alexander L. Lutchin, General Manager, Hamilton International Air Show, dated 1990 October 30 and November 14, respectively requesting that the City sponsor a reception for the 1991 Hamilton Air Show at a cost of \$9 000.

As the Committee is aware, this request is an annual event and has been traditionally charged to "Special Receptions and Dignitaries Hosting" Account.

In 1990, City Council approved of the City hosting a reception for the performers, dignitaries and special guests of the Air Show at a cost not to exceed \$4 500.

Upon receiving Mr. Lutchin's presentation, the Committee might wish to recommend that this request be considered for inclusion in the 1991 Current Budget Estimates as part of the general budget review process.

c.c. Mr. E. C. Matthews, Treasurer  
Mr. K. Beattie, Grants Co-ordinator

*Jack Thompson*



JUNE 15, 16 '91 • JUNE 13, 14 '92 • JUNE 12, 13 '93

NOV 16 1990

November 14, 1990

Mr. John Thompson  
Secretary to the  
Finance and Administration Committee  
City of Hamilton  
71 Main Street West  
Hamilton, Ontario  
L8N 3T4

Dear Mr. Thompson:

Re: 1991 Civic Reception Sponsorship, \$9,000.

Further to our letter of October 30, 1990 we would request an opportunity to appear before the Finance and Administration Committee.

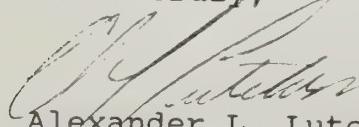
The Civic Reception is the cornerstone of our hosting program for our air crews, participants and volunteer staff who run the show. With new shows developing it is more and more competitive to attract performers. Maintaining professional operations and hosting functions are very important in attracting a high level of military and civilian support necessary for a world famous event.

We are pleased to report that a McMaster University study showed the Air Show generated 2.7 million dollars into the Regional economy this summer and brought to the City tens of thousands of people from outside the Region.

The air show provides fund raising opportunities for several service clubs and gave \$24,000 to charity this year.

On behalf of the Hamilton International Air Show we thank you for your cooperation and look forward to continued Civic support.

Yours truly,

  
Alexander L. Lutchin  
General Manager

cc: Mayor Robert M. Morrow  
Councillor Henry Merling  
Fred C. Hopkinson, HIAS  
Ed Matthews, Treasurer  
Lynn Dale, Legislative  
Assistant



NOV 04 1990

JUNE 15, 16 '91 • JUNE 13, 14 '92 • JUNE 12, 13 '93

October 30, 1990

Mr. John Thompson  
Secretary to the  
Finance and Administration Committee  
City of Hamilton  
71 Main Street West  
Hamilton, Ontario  
L8N 3T4

Dear Mr. Thompson:

RE. 1991 HAMILTON CIVIC RECEPTION

Many thanks to the City for sponsoring the 1990 Hamilton International Air Show Civic Reception at Hamilton Airport. It was a great success and well received.

Please find enclosed a copy of the 1991 Civic Reception proposal. We are asking the city to sponsor the reception to be held at the Royal Connaught Hotel for \$9,000.00. This is approximately what the 1990 reception cost.

As the air show has grown in size so has the Civic Reception. A McMaster University study showed the 90 air show generated 2.7 million dollars into the local economy. The Air Show very much looks forward to increasing support from the City to help offset our rising operating costs. It is critical to the development of this International event that we continue to do an outstanding job hosting our performers and participants from Canada and other countries.

Thank you for your consideration.

Yours truly,

Alexander L. Lutchin  
General Manager  
AL:et

c.c. Mayor Robert M. Morrow  
Councilor Henry Merling  
Lynn Dale

Attach.



October 29th, 1990

Hamilton International  
Air Show,  
Mr. Al Lutchin,  
General Manager,  
92 King Street East,  
P. O. Box 864,  
Station A,  
Hamilton, Ontario.  
L8N 3N9

Dear Mr. Lutchin:

It was a pleasure to have the opportunity to speak with you regarding the " Hamilton International Air Show " to be held on the dates of June 15th and 16th, 1991.

The following is a proposal for the Civic Reception to be held in our Grand Ballroom on June 15th, 1991 for approximately 600 persons.

Time: 7:30 p.m. until 9:30 p.m.

ASSORTED HORS D'OEUVRES: ( Passed around to guests )

- \* Miniature Eggrolls
- \* Cocktail Sausages
- \* Crab Snacks
- \* Meatballs
- \* Cheese balls
- \* Bacon Wrapped Chicken Livers

BEVERAGE TO INCLUDE: Full Host Bar including Amstel Products  
\* Coffee & Juice

For your function, we are pleased to provide you with a piano player free of charge to your organization, and all service staff provided by the hotel will also be at no additional cost to you.

Continued .... Pg 2



- Pg 2 -

For this event, we offer you the Ballroom at no room rental charge.

Furthermore, it is our privilege to offer you the food/beverage as discussed on page one at a special rate of \$15.00 per person including taxes and gratuities.

We understand you will be in touch with us regarding these arrangements and we look forward to hearing from you at this time.

We have always enjoyed having the Hamilton International Air Show Reception at our hotel.

Tusting this meets with your approval,  
We remain,

Yours truly,

Douglas M. Wilson

Douglas M. Wilson,  
Catering Manager.

dw/ch



11:15

CITY OF HAMILTON  
— RECOMMENDATION —

11(gi)

NOV 01 1990

**DATE:** 1990 November 1

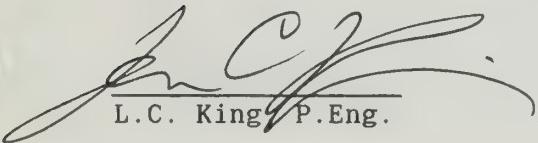
**REPORT TO:** Mr. J. D. Thompson, Secretary  
Finance and Administration Committee

**FROM:** Mr. L. King  
Building Commissioner

**SUBJECT:** Complaint under the Development Charges Act -  
10 Herkimer Street

**RECOMMENDATION:**

That the request by Mrs. F.S. Steller for relief of payment of Development Charges for the property at 10 Herkimer Street be denied.



L.C. King P.Eng.

**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

If relief from the Development Charges By-law is given then the charges of \$28,551.12 will not be collected.

**BACKGROUND:**

The applicants of this complaint submitted a building permit application on October 11, 1990 to the Building Department for the erection of an addition to their existing senior's residence at 10 Herkimer Street. As outlined in the applicant's letter of complaint, the approval process for this project has been long. Zoning By-law amendment #89-276 was passed by City Council on September 26, 1989.

This Department is not aware of any circumstance which would warrant the reduction or elimination of Development Charges owing on this project.

c.c. Ms. P. Noé Johnson, City Solicitor





#1

**DURAND SR. RESIDENCE**  
RETIREMENT HOME  
10 HERKIMER ST., HAMILTON, ONT. L8P 2G2  
PHONE: 525-0338

October 17, 1990

Mr. L.C. King, P. Eng.,  
Building Commissioner,  
Corp. of City of Hamilton,  
71 Main St. W.,  
Hamilton, Ont. L8N 3T4

RE: Letter of Complaint, Financial and Administrative Committee,  
Development Charges By-law No. 90-74 - 3/28/90  
Similar by-law by Regional Council - 6/19/90  
Tag Number 81022 - 10 Herkimer St., Hamilton.

Dear Sir:

The Durand Sr. Residence is owned and operated by Mr. & Mrs. F.D. Steller. With this letter, we would like to protest and/or seek relief of the high assessment re Development charges by the City and Region - per unit, on our expansion.

This project was originally submitted to City Hall in January of 1989 and rejected. This is a revised project and has been approved by the Council of the City of Hamilton - see by-law 89-276 passed 9/26/89.

This project is a small addition containing one room units and would not tax substantially the services of the Region and City. The amount which is required before the issuing of a building permit is impossible to raise before construction begins and would stop the project, after years of planning and expenditures.

An easement of assessment would allow the project to continue as there is a great need for this type of housing in the Hamilton area, and reduced assessment could be budgeted for payment on completion of project.

As time is of the essence because winter is approaching, we would appreciate your earliest consideration of our request.

Sincerely,

*F.D. Steller*

(Mrs.) F.D. Steller,  
Administrator.

*AC*



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